

Public Hearing Notice

The Clarke County Board of Supervisors will conduct a public hearing in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Monday April 8, 2024, at 6:30 pm, or as soon thereafter as the matter may be heard, to hear public comment on the following:

PH2024-06: Clarke County Tax Rates for the Calendar Year 2024. This public hearing is held for the purpose of hearing citizens who wish to comment on the proposed local tax levies for the year beginning January 1, 2024 in accordance with Section 58.1-3007 et. seq. of the 1950 Code of Virginia, as amended. The Board will also receive comments on a proposed master fee schedule for department user fees, a full copy can be found on the County website.

PUBLIC HEARING NOTICE (PH-2024-06)
CLARKE COUNTY TAX RATES FOR THE CALENDAR YEAR 2024

The Clarke County Board of Supervisors will hold a public hearing on Monday, April 8, 2024 at 6:30 pm, or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

This public hearing is held for the purpose of hearing citizens who wish to comment on the proposed local tax levies for the year beginning January 1, 2024 in accordance with Section 58.1-3007 et. seq. of the 1950 Code of Virginia, as amended:

ALL TAX RATES ARE BASED ON EACH \$100 OF ASSESSED VALUATION

	<u>2024</u>	
	<u>Current</u>	<u>Proposed</u>
1. Real Estate, including the real estate of public service corporations*	\$ 0.600	\$ 0.600
2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles **	\$ 4.271	\$ 4.496
3. Tangible Machinery and tools	\$ 1.250	\$ 1.250
4. Tangible personal property of qualified Fire & Rescue Vehicles	\$ 2.136	\$ 2.248

* Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

**Personal Property Tax Relief by the Commonwealth of Virginia for vehicles valued between \$1,001 and \$20,000 will decrease from a discount of 35.9% to 35.5%.

The Board will also receive comments on a proposed master fee schedule for department user fees, a full copy can be found on the County Website.

THE BOARD OF SUPERVISORS OF CLARKE COUNTY

View this document at www.clarkecounty.gov

BY: Chris Boies, County Administrator

CLARKE COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF HANDICAPPED STATUS IN ADMISSION OR ACCESS TO ITS PROGRAMS AND ACTIVITIES. ACCOMMODATIONS WILL BE MADE FOR HANDICAPPED PERSONS UPON PRIOR REQUEST.

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Comprehensive Fee Schedule

Date: March 12, 2024

The County charges fees for certain services provided. Per a fee policy adopted by the Board in 1998, the fee amount is “to be based upon the total costs incurred by the County in providing the specific service”. That same policy calls for a comprehensive schedule to be maintained in the County Administrator’s office. Catherine has worked for some time to pull together a document that includes all of this information. It is our intent to have the Board review and adopt this fee schedule each year as part of the tax rate and budget adoption.

The attached document shows the fees we were able to track down. The only changes proposed this year are shown in red for the Building Inspections Department. Those fees have not changed since 2014 and were recommended by the Building Official to more closely capture the time and effort for each of these inspections/reviews. We would recommend changes become effective July 1, 2024.

Administration

*Revised/Adopted March 2013

Permits

- Special Event - small \$100
- Special Event - medium \$250
- Special Event - large \$500
- Fireworks no charge

Freedom of Information Act Requests

- Printed materials or copies \$0.05/page
- Staff time spent searching, compiling, or processing records request:
 - Administration Clerk/FOIA Officer \$26.17/hour
 - County Administrator \$81.23/hour
 - County Attorney \$250/hour
 - IT/GIS Director \$52.85/hour
 - Planning Director \$59.44/hour
 - Zoning Officer \$22.90/hour

Animal Shelter

Adoption

- Dog \$50
- Cat \$35
- Hamsters, Poultry, Small Birds \$10
- Medium Birds \$20
- Large Birds \$100
- Rabbits \$15
- Ferrets, Reptiles \$25
- Horses, Cows, Large Livestock \$100
- Goats, Sheep, Pig, Small Livestock \$50

Surrender

- Dog \$50
- Cat \$35

Stray Fees

- Under 24 hours, first offense No charge
- Daily Care \$10/day
- Second pickup \$25 + daily care
- Third pickup \$50 + daily care
- Fourth pickup \$75 + daily care
- Subsequent pickups \$25 increase each time

Building Department

*Effective Jan 2014 **proposed changes shown in red

Fees are based on the International Code Council Building Valuation Data. Fees are to be reviewed and updated annually, per the Code of Clarke County

- Input into the formula is based on the following:
 - square footage is determined from the construction drawing
 - construction costs are listed below
 - the local jurisdiction establishes the fee permit multiplier, currently \$4.50
 - the final construction value is rounded up to the thousand

Square Footage X Construction Cost/\$1000 X Permit Fee Multiplier (\$4.50) **permits subject to 2% levy of fees for the Virginia Building Code Academy

Construction Costs

- Residential Finished Living Space ~~\$110.29~~ \$180.81
- Unfinished basement ~~\$15.00~~ \$18.75
- Commercial Buildings ~~New Construction: Churches, Schools, Education, Restaurants, Motels, Hotels, Retail & Offices~~ ~~\$158.73~~ \$198.41
- Commercial and Residential Unfinished Storage Areas \$30.00
- Residential Garages ~~\$42.06~~ \$52.58
- Residential Storage Sheds/ Accessory Buildings ~~\$30.00~~ \$37.50
- Residential and Commercial Remodeling ~~\$75.00~~ \$93.75
- Minimum permit fee for remodeling ~~\$100~~ \$125
- Commercial Warehouse ~~\$1/S2 (shell only, no finished areas)~~ ~~\$30~~ \$60
- Commercial Deck/Loading Dock \$60
- Commercial Unfinished Basement \$30
- Commercial Unfinished Storage Area \$60

Miscellaneous Building Permit Fees

- Minimum fee for any residential permit ~~\$40~~ \$50
- Minimum fee for any Commercial permit ~~\$60~~ \$75
- Amusement Rides (kiddie) \$25
- Amusement Rides (major) \$55
- Certificate of Use and Occupancy for Residential Dwelling ~~\$40~~ \$50
- Certificate of Use and Occupancy for Commercial Structure ~~\$60~~ \$75
- Change of Use permit ~~\$75~~
- Change of Use permit (residential) \$100
- Change of Use permit (commercial) \$150
- Circus/Carnival permit \$100

Deck permit	\$50
Deck or porch without roof permit	\$75
Deck or porch with roof permit *plus minimum remodel fee	\$100
Demolition permit	\$50 \$75
Fireplace or chimney permit	\$50 \$75
Chimney permit	\$50
Fireworks stand	\$40
Foundation permit (residential)	\$50 \$100
Foundation permit (commercial)	\$100 \$200
Ground Mounted Solar Array (includes \$102 building permit, \$91.80 electrical permit, \$50 minor land disturbance permit)	\$244
Handicap ramp permit (residential)	\$40
Handicap ramp permit (commercial)	\$60 \$75
Monopole/radio tower	\$200
Porch permit	\$50 \$100
Re-inspection fee (charged after 2 site visits)	\$75
Re-Line Chimney (1st chimney)	\$40 \$50
each additional chimney	\$5
Renewal permit	\$50
Re-roofing or re-siding (commercial)	\$60
Retaining wall (residential)	\$50 \$75
Retaining wall (commercial)	\$60 \$100
Roof Mounted Solar Array (includes: \$102 building permit, \$91.80 electrical permit)	\$194
Sign Permit	\$60
Spa/Hot Tub permit	\$40 \$50
Stage permit	\$50
Stop Work Order fee	\$200
Stop Work Order fee (residential)	\$250
Stop Work Order fee (commercial)	\$500
Swimming Pool permit (above ground)	\$40 \$75
Swimming Pool permit (in-ground)	\$100
Temporary Certificate of Use and Occupancy for Residential Dwelling (good for 6 months 30 days only and must be renewed)	\$50 \$100
Temporary Certificate of Use and Occupancy for Commercial Structure (good for 6 months 30 days only and must be renewed)	\$100 \$300
Temporary Event permit	\$50
Temporary sales trailer (residential & commercial)	\$60 \$75
Temporary Trailer (residential)	\$40
Tent permit (tents over 900 square feet)	\$40 \$60
Water Tower	\$200
Wood Stove or Pellet Stove	\$40 \$50

Electric Permit Fees

Minimum fee for any residential permit	\$40 \$50
Minimum fee for any Commercial permit	\$60 \$75
Agricultural Electric Service 0 to 400 amps	\$45 \$50
Agricultural Electric Service 401 to 1200 amps	\$80
Agricultural Electric Service over 1200 amps	\$100
Baseboard Electric Heat (residential)	\$50
Baseboard Electric Heat (commercial)	\$60 \$75
Commercial Fire Alarm System	\$100
Commercial Light Pole Circuit	\$85 plus \$5/pole
Fixtures, Receptacles, and Circuits (Residential)	\$55 \$65
Fixtures, Receptacles, and Circuits (Commercial)	\$85
Generators w/o gas (residential)	\$65 \$50
Generators w/o gas (commercial)	\$85
HVAC System (residential)	\$50
HVAC System (commercial)	\$75
Motors (residential)	\$50
Motors (commercial)	\$60
Service equipment (new or replacement) 0 to 400 amps (Residential)	\$45 \$60
Service equipment (new or replacement) 0 to 400 amps (Commercial)	\$65 \$80
Service equipment (new or replacement) 401 to 1200 amps (Residential)	\$80
Service equipment (new or replacement) 401 to 1200 amps (Commercial)	\$100 \$150
Service equipment (new or replacement) over 1200 amps (Residential)	\$100
Service equipment (new or replacement) over 1200 amps (Commercial)	\$120 \$250
Signs	\$60
Signal Devices	\$60
Sub-panels (residential)	\$25/each
Sub-panels (commercial)	\$40/each
Swimming Pool (in-ground)	\$75 \$100
Swimming Pool (above ground) or spa/hot tub	\$40 \$50
Sub-stations up to 15KV	\$80 \$180
Sub-stations 16 to 35 KV	\$100 \$200

Sub-stations over 35 KV	\$125 \$225
Temporary Electric Service 0 to 400 amps (Residential)	\$45 \$50
Temporary Electric Service 0 to 400 amps (Commercial)	\$65 \$75
Wall Heaters (residential)	\$15
Wall Heaters (commercial)	\$20
Well or Septic Pump Connection	\$45 \$50

Gas Permit Fees

Minimum fee for any residential permit	\$40 \$50
Minimum fee for any commercial permit	\$60 \$75
1st tank or appliance (residential)	\$40 \$50
Each additional tank or appliance (residential)	\$5
1st tank or appliance (commercial)	\$60 \$75
Each additional tank or appliance (commercial)	\$5
Gas piping only-inside or outside (residential)	\$40 \$50
Gas piping only-inside or outside (commercial)	\$40 \$70

Mechanical Permit Fees

Minimum fee for any residential permit	\$40 \$50
Minimum fee for any Commercial permit	\$60 \$75
A/C Unit (residential)	\$40/each \$50
A/C Unit (commercial)	\$70/each \$75
Air Intake Cyclor Fresh Air (residential)	\$5
Air Intake Cyclor Fresh Air (commercial)	\$10
Annual elevator permit (req'd for commercial only)	\$60
Duct work only (residential)	\$40 \$50
Duct work only (commercial)	\$60 \$75
Elevator/dumbwaiter/wheelchair lift (residential)	\$50/each
Elevator/dumbwaiter/wheelchair lift (commercial)	\$100/each
Exhaust Fans (residential)	\$15
Exhaust Fans (commercial)	\$20
Exhaust Hood & Compression System (residential)	\$60
Exhaust Hood & Compression System (commercial)	\$100
Fire Dampers or Sub Ducts	\$10/each
Fire Suppression system	\$80 \$100
Fuel Dispensers	\$200 \$250
Gas or oil furnaces (residential)	\$40/each \$50
Gas or oil furnaces (commercial)	\$70/each \$70
Fuel oil, gas, or diesel storage tank - 1st tank (residential)	\$40 \$50
Fuel oil, gas, or diesel storage tank - each additional (residential)	\$5 \$25
Fuel oil, gas, or diesel storage tank - 1st tank (commercial)	\$100
Fuel oil, gas, or diesel storage tank - each additional (commercial)	\$5 \$75
Sprinkler system (residential)	\$50 \$75
Sprinkler system (commercial)	\$200 \$250 per zone
Heat pumps—electric or geothermal (residential)	\$40/each
Heat pumps—electric or geothermal (commercial)	\$70/each
Radiant Heat System (residential)	\$40/each
Radiant Heat System (commercial)	\$70/each
Radiant Heat System—piping only (residential)	\$40
Radiant Heat System—piping only (commercial)	\$60
Tank removal—1st tank (residential)	\$40
Tank removal—each additional tank (residential)	\$5
Tank removal—1st tank (commercial)	\$60
Tank removal—each additional tank (commercial)	\$5

Plumbing Permit Fees

Minimum fee for any residential permit	\$40 \$50
Minimum fee for any Commercial permit	\$60 \$75
Base fee (residential)	\$20
Base fee (commercial)	\$45
Adding or relocating plumbing equipment and fixtures + replace piping (residential)	\$10/fixture \$15
Adding or relocating plumbing equipment and fixtures + replace piping (commercial)	\$15/fixture \$20
Sewer line permit (residential)	\$10 \$15
Sewer line permit (commercial)	\$15 \$20
Water line permit (residential)	\$10 \$15
Water line permit (commercial)	\$15 \$20

Fire, EMS, & Emergency Management

Records Requests

Search Fee	\$10
Copies	\$0.50/page

Ambulance Service Fees

Basic Life Support (BLS) Transport - Emergency	\$440
Basic Life Support (BLS) Transport - Non-Emergency	\$431
Advanced Life Support (ALS) Transport - Emergency	\$550

Advanced Life Support (ALS) Transport - Non-Emergency \$512
 Advanced Life Support, Level 2 (ALS) Transport \$755
 Mileage per loaded mile from pickup location to hospital \$11
 Treated-Not-Transported (flat rate) \$150

IT/GIS

GIS/Mapping Prints

1st Map, 8.5"x11" \$10
 Copies, 8.5"x11" \$1
 1st Map, 17"x22" \$20
 Copies, 17"x22" \$5
 1st Map, 34"x44" \$30
 Copies, 34"x44" \$10
 Custom Map/Database Work \$20/hour

Digital Data Layer (County Wide) 1"=200'

Parcels \$20
 Buildings \$20
 Road Centerlines \$20
 Soils \$20
 Topography 10' \$20
 Water \$20
 Zoning \$20
 Land Cover \$20
 Digital Ortho \$20/tile (242 tiles total)
 Partial Coverages \$20/hour prep time

Parks & Recreation

*Adopted 8/16/2022, effective 01/01/2023

Pool Admission

General Admission - under 2 years Free
 General Admission - Child 3 to 5 years \$3.50
 General Admission - Youth 6 to 15 years \$4.50
 General Admission - Adult 16 to 54 years \$5.00
 General Admission - Senior 55+ or military w/ ID \$3.50
 Discount Pass - Child 3 to 5 years, residents only \$60 for 20 admissions
 Discount Pass - Youth 6 to 15 years, residents only \$80 for 20 admissions
 Discount Pass - Adult 16 to 54 years, residents only \$100 for 20 admissions
 Discount Pass - Senior 55+ or military w/ ID, residents only \$60 for 20 admissions

Pool Rental

2 hours, 3 lifeguards - residents \$200
 2 hours, 3 lifeguards - nonresidents \$250
 each additional lifeguard (1 per every 30 people required) \$40/each

Recreation Center Admission

General Admission - Child 3 to 5 years \$2.50
 General Admission - Youth 6 to 15 years \$3.00
 General Admission - Adult 16 to 54 years \$4.00
 General Admission - Senior 55+ \$2.50
 Discount Pass - Youth 6 to 15 years, residents only \$50 for 20 admissions
 Discount Pass - Adult 16 to 54 years, residents only \$70 for 20 admissions
 Discount Pass - Senior 55+, residents only \$30 for 20 admissions

Park Rental Fees

Park Shelters, full day - residents \$40
 Park Shelters, full day - nonresidents \$45
 Park Shelters, commercial activities - residents \$60/hour
 Park Shelters, commercial activities - nonresidents \$80/hour
 Tennis Courts - residents \$10/hour per court
 Tennis Courts - nonresidents \$15/hour per court
 Softball/Baseball fields - residents \$20/hour per field
 Softball/Baseball fields - nonresidents \$25/hour per field
 Softball/Baseball fields, commercial activities - residents \$40/hour per field
 Softball/Baseball fields, commercial activities - nonresidents \$50/hour per field
 Softball/Baseball fields - dragging \$20
 Softball/Baseball fields - lining \$10
 Softball/Baseball fields - lights \$10/hour
 Soccer Fields - residents \$20/hour per field
 Soccer Fields - nonresidents \$25/hour per field
 Soccer Fields, commercial activities - residents \$40/hour per field
 Soccer Fields, commercial activities - nonresidents \$50/hour per field
 Soccer Field Lining - Field 1, 2 & Practice Field \$60
 Soccer Field Lining - Field 3, 4 & 10 \$40
 Soccer Field Lining - U6 & U8 \$20

Recreation Center Facility Rentals

Full Gym - residents \$70/hour

Full Gym - nonresidents	\$80/hour
Full Gym, commercial activities - residents	\$140/hour
Full Gym, commercial activities - nonresidents	\$160/hour
Half Gym - residents	\$40/hour
Half Gym - nonresidents	\$50/hour
Half Gym, commercial activities - residents	\$80/hour
Half Gym, commercial activities - nonresidents	\$100/hour
Multi-Purpose Room - residents	\$30/hour
Multi-Purpose Room - nonresidents	\$40/hour
Multi-Purpose Room, commercial activities - residents	\$60/hour
Multi-Purpose Room, commercial activities - nonresidents	\$80/hour
Kitchen Room - residents	\$30/hour
Kitchen Room - nonresidents	\$40/hour
Kitchen Room, commercial activities - residents	\$60/hour
Kitchen Room, commercial activities - nonresidents	\$80/hour
ALC Main Room - residents	\$65/hour
ALC Main Room - nonresidents	\$75/hour
ALC Main Room, commercial activities - residents	\$130/hour
ALC Main Room, commercial activities - nonresidents	\$150/hour
ALC Kitchen - residents	\$30/hour + \$20/hour supervisor fee
ALC Kitchen - nonresidents	\$40/hour + \$20/hour supervisor fee
ALC Kitchen, commercial activities - residents	\$60/hour + \$20/hour supervisor fee
ALC Kitchen, commercial activities - nonresidents	\$80/hour + \$20/hour supervisor fee
Full Facility - residents	\$100/hour up to 8h; \$50/each add'l hour
Full Facility - nonresidents	\$120/hour up to 8h; \$60/each add'l hour
Full Facility, commercial activities - residents	\$200/hour up to 8h; \$100/each add'l hour
Full Facility, commercial activities - nonresidents	\$240/hour up to 8h; \$120/each add'l hour
Floor Covering	\$160
Additional Staff	\$20/hour
Wee Gym set up	\$20
Volleyball	\$15
Nerf party	\$75
Pickleball	\$10

Planning & Zoning

*amended 09/19/2023

Prints, copies, or publishing \$0.05/page or publishing cost

Zoning Permits

<u>Residential Structures:</u> Single-family dwelling, manufactured home, minor dwelling, tenant house, temporary dwelling, commercial district accessory dwelling, or model home	\$300
Accessory structure requiring a building permit or heated addition	\$200
Unheated residential additions (porches, decks)	\$100
	\$100
Agricultural building or non-residential building not requiring a building permit	
Temporary family health care structure	\$100
Home occupation	\$100
Short-term residential rental	\$100
Group home	\$100
Agritourism activity	\$50
Farm winery, farm brewery, or farm distillery	\$300
Change of use not requiring a site development plan	\$100
Commercial accessory structure or any addition with less than 15% increase in floor area not requiring Site Development Plan review	\$500

Signs

New sign	\$50 base fee + \$2/sq ft
Replace existing sign	\$50 base fee + \$2/sq ft of new proposed sign area
Reface existing sign	\$50.00

Rezoning, Conditional Zoning, Proffer Amendment

<u>Minor rezoning:</u> reduced fee charged to rezoning or conditional zoning application that (1) is required in conjunction with a boundary line adjustment between parcels zoned RR and either AOC or FOC, and (2) does not result in an increase in the development capacity of the subject property, either through subdivision or additional dwelling units	\$1,000
Rezoning or Conditional zoning	\$4,000 base fee + \$100/acre or portion of*
Rezoning or conditional zoning to less intense district	\$2,000 base fee + \$100/acre or portion of*
Amendment to proffered conditions	\$2,000
Amendment of proffered conditions, conditional zoning to less intense district or minor rezoning	\$1,000

Special Use Permit

New special use permit for property zoned AOC, FOC, RR, or any residential parcels zoned CH, CN, or any non-residential parcels zoned RR and either AOC or FOC, and (2) does not result in an increase in the development capacity of the subject property, either through subdivision or additional dwelling units	\$825 + Site Development Plan fees*
Berryville Annexation Area zoning district	
New special use permit for property zoned CH, CN, or any non-residential parcels zoned RR and either AOC or FOC, and (2) does not result in an increase in the development capacity of the subject property, either through subdivision or additional dwelling units	\$2,500 + Site Development Plan fees*
Berryville Annexation Area zoning district	

Amend special use permit - property in AOC, FOC, RR or any residential Berryville \$825 + Site Development Plan fees if applicable*
Annexation Area zoning district
Amend Special Use permit - property in CH, CN, or any non-residential Berryville \$1,250 + Site Development Plan fees if applicable*
Annexation Area zoning district

Site Development Plan and Other Plan Reviews

Site Development Plans:

Administrative site development plan \$1,000*
For property zoned AOC, FOC, RR, any residential Berryville Annexation Area \$2,500 + \$250 per disturbed acre*, **
zoning district, or for non-profit uses
For property zoned CH, CN, or any non-residential Berryville Annexation Area \$5,000 + \$250 per disturbed acre*, **
zoning district
Site plan amendment reviewed by Planning Commission 1/2 regular fee*

Miscellaneous Plan Reviews:

Stream buffer mitigation plan \$150
Intensive livestock, dairy, or poultry facility development plan \$250

Certificates of Appropriateness

For properties zoned AOC, FOC, Residential, or for non-profit uses \$50
For properties zoned CH or CN \$100

Board of Zoning Appeals - Variances and Appeals

Variance \$750
Appeal \$750 (fee refunded if appellant is successful)

* Base application fee - additional professional review fees may apply
** Includes erosion and sediment control plan review

Special Fees for Wireless Communication Facilities (WCFs)

Fees for New WCFs:

	(Telecommunications Consultant Fee)	(Application Fee)
Class 1	\$2,000	\$500
Class 2	\$2,500	\$1,500
Class 3	\$3,200 Special Use Permit Fee + Site Plan fee (\$1,500)	
Class 4	\$3,200 Special Use Permit Fee + Site Plan fee (\$1,500)	
Class 5/Amateur Radio Antenna	\$100	\$100

Fees for Co-location and Maintenance/Upgrade Projects on Existing WCFs:

	(Telecommunications Consultant Fee)	(Application Fee)
Co-location of antennas	\$1,000	\$500
Maintenance or upgrade of equipment	\$850	\$500

*Consultant Fee assessed at Zoning Administrator's discretion

Other Zoning Ordinance Fees

\$100
Zoning certification letter: identification of property zoning and permitted uses
Zoning determination letter: identify property zoning and permitted uses \$150
requiring interpretation of County regulations
\$500
Re-Advertising Fee: Fee charged to any applicant that is required to go through a
land use application process that requires a public hearing and who subsequently
requests a deferral of the public hearing after the advertisement is finalized
Re-Submission Fee: Fee charged to plan and plat review applicants for third and \$250
subsequent review re-submissions
Zoning Ordinance text amendment \$6,000
Administrative Land Division no fee
Merger of lots No fee
Vacation of plat \$150
Boundary line adjustment \$500
Maximum lot size exception \$1,500
Major subdivision (3 or more lots) \$4,000 per lot*
Minor subdivision \$4,000*

* Base application fee - additional professional review fees may apply

Erosion & Sediment Control Fees

Erosion & Sediment Control Plan review not associated with site development \$500/plan + \$100/acre of disturbed area
plan or subdivision plat review
Agreement in Lieu of Erosion & Sediment Control Plan (for single-family dwelling \$250/plan
construction of 10,000sqft or more)
Compliance inspection fee - 1st visit \$125
Compliance inspection fee - 2nd visit \$250
Compliance inspection fee - 3rd visit \$500
Compliance inspection fee - 4th visit & beyond \$1,000, each subsequent visit doubled
Minor Land Disturbance Permit (activities less than 10,000sq ft) \$50

Septic & Well Ordinance Fees

Resistivity test review for onsite sewage disposal system* \$275 per each system site reviewed
Blasting plan review, Board of Septic and Well Appeals \$500**
Variance request to Board of Septic and Well Appeals \$750
Appeal to Board of Septic and Well Appeals \$750
Appeal to Board of Supervisors \$2,500

* Resistivity test reviews fees are charged in conjunction with applications for onsite sewage disposal systems filed with the Virginia Department of Health (VDH). These fees are paid directly to the Department of Planning. Please consult VDH to determine their fees for onsite sewage disposal systems.

** Base application fee - additional professional review fees may apply.

Miscellaneous Fees

New structure address \$130
Street name sign and mounting pole \$350 per set

Professional Review Fees

Applicants shall be responsible for the professional review of application materials by the County's technical review consultants -**Engineering Consultant, Karst Consultant** (for applications requiring Karst Plan review or resistivity testing for onsite sewage disposal permits), and **Telecommunications Consultant** (for wireless communication facility applications).

The **County Engineering Consultant** review fees are based on the fixed fee schedule listed below. The fixed fee shall be paid to the County upon filing the application and includes the cost of the initial review and review of one resubmission. Additional fees noted below will be charged for the third review and for each subsequent review and shall be paid to the County upon filing a resubmitted application.

County Engineering Consultant:

Site Development Plan/Site Development Plan Amendment (first and second \$1,620 base fee + \$270/acre or fraction of reviews)
Major subdivision (first and second reviews) \$1,620 base fee + \$270/acre or fraction of
Third and subsequent reviews of Site Development Plan, Site Development Plan \$810/review amendment, or Major Subdivision
Erosion & Sediment Control Plan (first and second reviews) \$540 base fee + \$270/acre or fraction of and/or
examples of a complex control measure include temporary and permanent each complex control measure
sediment basins
Third and subsequent reviews of Erosion & Sediment Control Plan \$540/review

The **County Karst Consultant** review fees are also based on the fixed fee schedule listed below. Fees for resistivity review of onsite sewage disposal permits shall be paid to the County prior to receiving preliminary approval from the Virginia Department of Health (VDH), and shall include the cost of the Consultant's initial review. An additional fee shall be charged for each subsequent review. Fees for Karst plan review and blasting plan review shall be paid to the County upon filing the application and shall include the cost of the initial review and one resubmission. An additional fee shall be charged for each subsequent review and shall be paid to the County upon filing a resubmitted application.

County Karst Consultant:

Karst Plan Review:

Site area up to 5 acres (first and second reviews) \$500
Site area up to 5 acres (third and subsequent reviews) \$500/review
Site area over 5 acres negotiable

Blasting Plan Review:

Blasting for residential or agricultural use (first and second reviews) \$1,000
Blasting for commercial use (first and second reviews) \$2,750
Fee for each subsequent review after first and second reviews \$750

The **County Telecommunications Consultant** review fees are based on a separate fixed fee schedule listed in the "Special Fees for Wireless Communication Facilities (WCFs)" section above.

Other Notes Regarding Fees

Fees may be refunded in certain circumstances:

- Application is withdrawn before Planning Commission (or other review board) 50% refund sets public hearing on request
- Application is withdrawn before Board of Supervisors sets public hearing on 25% refund request

All applicant fees and charges shall be made to the Treasurer of Clarke County at the time of application for actions pertaining to zoning and subdivision matters. Fees and expenses for professional review of application materials by County consultants shall be reimbursed to the County at cost. An administrative fee of \$30 shall be charged for reimbursements not recieved within 30 days of first payment notice (VA Code §58.1-3958). The County may require a deposit for professional consulting service fees to be paid at application submittal.

Treasurer

Administrative

Collection Fee \$25
Returned Check/NSF \$30

Animals

Dog License - neutered/spayed \$5
Dog License - intact \$10
Kennel License - small \$30
Kennel License - large \$40