



CLARKE COUNTY CPMT MEETING MINUTES

February 27, 2024

Attendees

Nadia Acosta	CSA Coordinator
Terri Catlett	BOS Representative
Jerry Stollings	CSU Representative and CPMT Chair
Tavan Mair	Private Provider Representative
David Ash	Parent Representative
Denise Acker	CSB Representative
Jennifer Parker	DSS Representative
Leea Shirley	VDH Representative and CPMT Vice Chair

Absent

Frank Moore	CCPS Representative
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Virtual

Mr. Jerry Stollings called the meeting to order at 2:01PM. Ms. Leea Shirley made a motion to approve the agenda, and Mr. David Ash seconded. All members voted in favor.

Old Business:

1. Ms. Denise Acker made a motion to approve the minutes from January 23, 2024. Mr. Tavan Mair seconded the motion. Ms. Jennifer Parker abstained as she had been absent from the January meeting. All other members voted in favor.
2. Ms. Nadia Acosta reported that the CSA audit had been turned in, including all additional supporting documentation, and that she believed the results of the audit would be presented at the March CPMT meeting. Mr. Stollings said that Ms. Acosta had done a thorough job on the audit, and Ms. Parker stated that on the state level, all audits had become very detailed. Mr. Stollings stated that there were fiscal concerns and pressures leading to the more detailed audits. Ms. Parker stated that the LRT audit of DSS had been very detail-oriented and required a lot as well.

New Business:

1. Ms. Acosta stated that at FAPT, there had been some frustration as a guardian had failed to show up to FAPT, causing the case to be rescheduled and emergency funding to be utilized for services. Ms. Acker asked what the mandate was. Ms. Acosta said IEP/SpEd. Mr. Stollings stated that if it was in the IEP, then services could not be disrupted. Ms.

Shirley asked Ms. Acosta to look into OCS policy and Clarke County policy regarding guardians/parents attending FAPT. There was no change to policy made.

2. Ms. Acosta stated that reservations had been made for a strategic goal planning event on April 11th, 2024, at Long Branch. Ms. Acker asked if FAPT would attend. Ms. Acosta stated that the invitation had been extended to FAPT. Mr. Stollings and Ms. Acker said that they thought that it should be mandatory for FAPT to attend.
3. Ms. Acosta stated that on April 25th, 2024, DSS would be holding the annual Child Abuse Prevention event in a local park, and that she believed it would be beneficial for CSA to have a table at the event. Ms. Acosta stated that she would like a volunteer to assist her with the table, and that she would send out further details once she knew them.

Financial Report:

January's financial report was met with no questions from the team. Ms. Acosta reported that over the months of February and March, there would be five new IEP/SpEd cases added. Mr. Stollings said to ensure that a child can fit into mandated categories, as the non-mandated funds were extremely limited and could not be added to.

Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:

The consent agenda with 15 cases was reviewed. Ms. Shirley made a motion to approve and deny the cases as discussed in closed session and Mr. Ash seconded the motion. Ms. Acker abstained from the vote for one case.

Ms. Parker made a motion to adjourn the meeting, and Ms. Shirley seconded the motion. All members voted in favor.

Next Meeting: March 26, 2024

Meeting adjourned at 3:52PM.

Closed Meeting Motions and Certification

At 2:25 p.m., 2/27/2024 Leea Shirley

moved to convene in closed session to discuss ,as permitted by VA Code §2.2-3711(A)(4).

2.2-3711(A)(4)—The protection of the privacy of individuals in personal matters not related to public business.

The motion carried by the following vote:

	MOTION BY	SECOND	ABSENT/ABSTAIN	AYE	NAY
<i>Denise Acker</i>		✓			
<i>Jerry Stollings</i>				✓	
<i>Tavan Mair</i>				✓	
<i>Frank Moore</i>			✓		
<i>Jennifer Parker</i>				✓	
<i>Leea Shirley</i>	✓				
<i>Terri Catlett</i>				✓	
<i>David Ash</i>				✓	

At 03:41 p.m., with the members of the Clarke County Community Policy and Management Team being assembled within the designated meeting place with open doors and in the presence of members of the public and/or the media desiring to attend, moved to reconvene in open session. The motion carried as follows:

	MOTION BY	SECOND	ABSENT/ABSTAIN	AYE	NAY
<i>Denise Acker</i>	✓				
<i>Jerry Stollings</i>				✓	

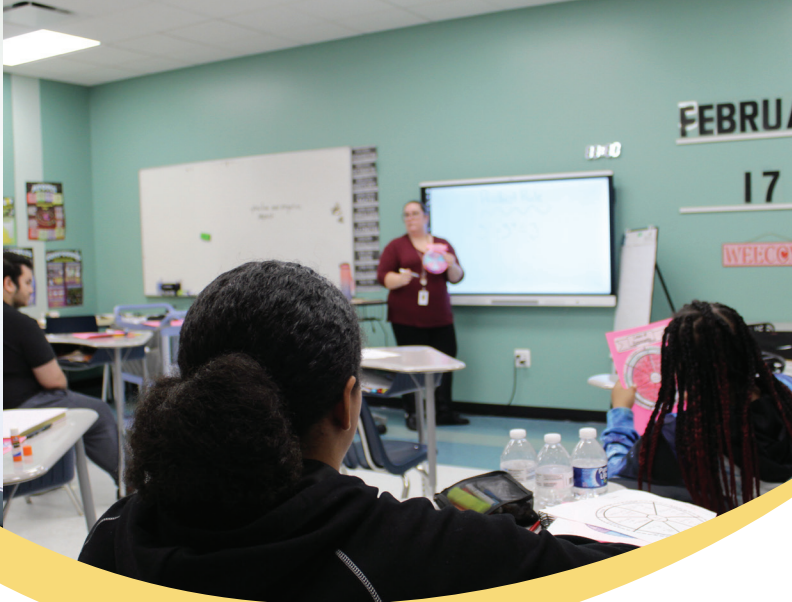
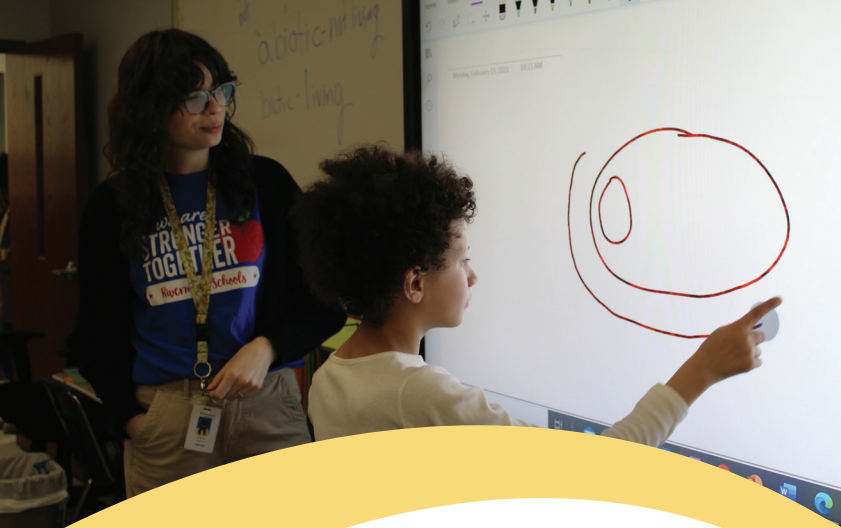
The aforesaid Motion and Certificate were adopted in open meeting at a public meeting held on October 24, 2023 of the Clarke County Community Policy and Management Team by roll-call vote as shown above. The Certificate was adopted immediately after the closed meeting at a reconvened open meeting.



Chair

2/27/24

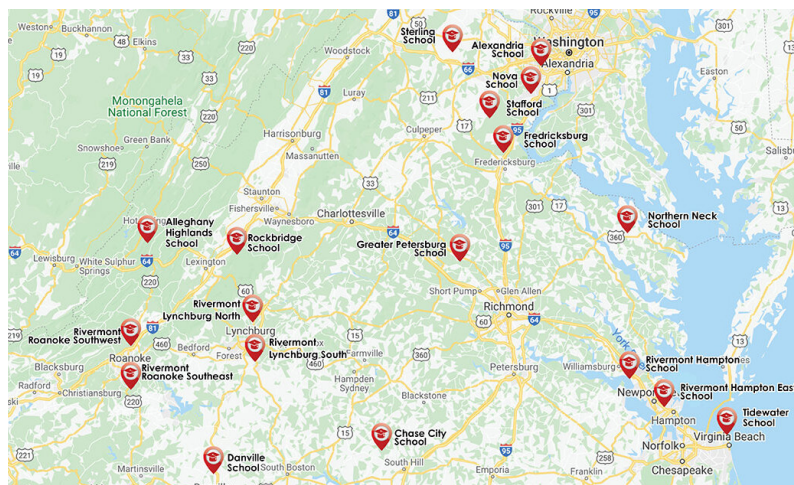
Date



RIVERMONT SCHOOLS

In Virginia, Rivermont Schools provide a therapeutic educational program for students ages 5-22 with special needs including those associated with autism spectrum disorder, who have difficulty learning in a traditional school setting. Rivermont Schools mission is to help students learn to manage their behaviors so they can return to their home schools, graduate and become productive citizens. Rivermont Schools are licensed by the VA Department of Education. All class credits earned are fully transferrable. All schools are fully accredited by the VA Association of Independent Specialized Education Facilities (VAISEF) and Cognia. Rivermont Schools currently has 18 locations across Virginia.

Rivermont Schools has a 35-year history of empowering students to write new stories of success for students with autism, emotional support needs, and other disabilities. We offer a safe and nurturing environment, where we provide students with the skills, tools, and targeted support so that they learn, grow, and thrive.



You can learn more about Rivermont, our programs, services, and locations by visiting www.rivermontschools.com



New Story In District Consultation

New Story's In District Consultation offers a custom range of solutions to districts seeking special education, therapeutic, and mental health services within their schools.

About IDC

Customized consultative services including assessment, strategic planning, in-school, and in-classroom support designed to bolster the quality of special education and mental health services in schools. Empower your staff with enhanced capacity and knowledge, and contribute to both small and large-scale improvements throughout your school district.

IDC Support Model



Consultant:

Responsible for collaborating with public school administrators to delegate and direct services in each building.



School-Based Teams:

Assigned to a building to provide direct classroom support, work with staff and administrators with supervision from consultant.



Services Include:

- Tier 1, 2, and 3 interventions
- Collect, analyze, and share data with school team
- Model how to implement interventions
- Coach and mentor staff

How it Works

Our Team

Our team, comprised of special education teachers, BCBAs, RBTs, licensed mental health professionals, consultants, and support staff, collaborates with your school community and educators while delivering top-notch services to students, ensuring they remain in the least restrictive environment.

Our Partners

New Story is a network of schools and ABA Therapy clinics across the mid-Atlantic and northeast regions. Our school and clinical teams deliver IDC within your state.



Children's Services Act
Clarke County, Virginia



A candidate for the parent representative to FAPT has made her interest known to the CSA Coordinator. However, due to prior commitments, the candidate has stated that she would not be available until August or September to begin the duties of a parent representative on FAPT.

In the meantime, Ms. Claire Spaulding has offered to serve as a temporary parent representative to FAPT until the other candidate is able to, and to assist with transitioning the other candidate into the role. Ms. Spaulding previously served as the CSA Coordinator for Clarke County and has knowledge of how CSA works. Ms. Spaulding also has children within the Clarke County Public Schools system.

New Story Professional Development

Tackling the mental health crisis head on by ensuring every member of your team possesses the necessary skills, knowledge, and competencies to provide high-quality and best-practice services to your students.

About PD

New Story's Professional Development (PD) program delivers customized workshops and sessions, firmly grounded in evidence-based practices, and led by experienced professionals. Developed and delivered by Thrive Alliance Group, a company within the New Story network, we offer mental health PD for educators, staff, families, and students.

PD Options



Self-Paced Training:

We offer asynchronous online mental health training modules on key topics that your staff can complete on their own schedule.



Custom PD:

New Story develops in person and virtual professional development sessions customized to your team's specific needs.

About Thrive Alliance Group

Thrive Alliance Group has over 15 years of experience providing in-school mental health support and professional development, delivered by licensed mental health professionals. The expert team empowers educators, administrators, families, and students with tools and knowledge to promote success in and out of the classroom.



Topics

Topics include but are not limited to:

- Creating a Trauma-Informed Learning Environment
- Crisis Intervention
- Diversity, Equity, and Inclusion: Fostering Best Practices for Schools
- Increasing Student Engagement Using Positive Behavioral Supports
- Instructional Strategies to Address Stress and Anxiety in Your Classroom
- Integration of Mental Health Goals into the IEP
- Intervention for School Refusal
- Intervention for Self-Harm and Self-Injury (NSSI)
- Introduction to Transference-Focused Psychotherapy (TFP) & Engaging the Challenging Parent
- Mental Health Integration in the School Setting
- Paraprofessionals Empower Student Learning
- Record Keeping, Recording & Data Collection
- Reintegrating Students After School Refusal, Hospitalizations, or Risk Assessment
- Risk Assessment & Suicide Screening
- School Shootings and Violence



FY2024 CSA Service Gap Survey (Follow-Up for FY2023 Responses)

Locality: Clarke

Please enter your name and contact email in the space below.

Name: _____
Email: _____

FY2023 Critical Service Gap	FY2024 Update: Please respond if gap has increased, decreased, been resolved, or remained the same compared to FY2023:
Acute Psychiatric Hospitalization	
Functional Family Therapy	
Multi-systemic Therapy	
School-based Mental Health Services	
Short-term Diagnostic	

Using the list below, please identify any new gaps in services your locality is experiencing for FY2024, that were not identified in your FY2023 responses. Type new gaps for FY2024 in the box below:

Residential Services

- Short-term Diagnostic
- Group Home
- Residential Treatment

Crisis Services

- Crisis Intervention/Stabilization
- Acute Psychiatric Hospitalization

Family Support Services

- Family Partnership Facilitation
- Respite
- Intensive Care Coordination (ICC)
- Family Support Partner
- Child Mentoring
- Parent Coaching

Community-Based Behavioral Health Services

- Assessment
- Group Therapy
- Family Therapy
- Intensive In-Home
- Therapeutic Day Treatment
- Case Management
- Medication Management
- Applied Behavior Analysis
- Trauma Focused/Informed Services

Educational Services

- Private Day School
- Residential School
- School-based Mental Health Services

Evidence-Based Behavioral Health Services

- Multi-systemic Therapy
- Functional Family Therapy
- Parent Child Interaction Therapy
- Cognitive Behavioral Therapy
- Motivational Interviewing

Foster Care Services

- Family Foster Care Homes
- Therapeutic Foster Care Homes
- Independent Living Services

Other Services

- Other: _____
- Other: _____
- Other: _____

FY2023 Barriers to Developing Needed Services	FY2023 Rating of Barrier Impact (1=Not at all, 5=A great deal)	FY2024 Update: Please provide rating for FY2024 (higher number = increase in impact, lower number = decrease in impact)
Need for greater collaboration and consensus	1	
Lack of funding	2	
Lack of transportation	4	
Provider availability	5	
Need more information and data	1	



CSA FY 24 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: March 21, 2024	FOR PERIOD ENDING: February 29, 2024 Report ID: 41482 File Name: csa_43_m_2024_2_1.txt
LOCALITY: Clarke -FIPS 43	Contact Person: Nadia Acosta Phone Number: 540-955-5198

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1c. Residential Congregate Care- CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d. Non-Mandated Services/Residential/Congregate	\$0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.4797	\$5,462.31	\$0.00	\$5,462.31	\$2,620.27	\$2,842.04
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.4797	\$4,500.00	\$0.00	\$4,500.00	\$2,158.65	\$2,341.35
2a.1 Treatment Foster Care	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2b.	Specialized Foster Care - IV-E ; Community Based Services	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1	Specialized Foster Care	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	\$0.2399	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2d.	Family Foster Care Maintenance only	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4797	\$18,196.72	\$3,745.00	\$14,451.72	\$6,932.49	\$7,519.23
2e.1	State Kinship Guardianship	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e.2	Federal Kinship Guardianship	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2f.	Community - Based Services	\$0.2399	\$7,605.66	\$8,137.50	(\$531.84)	(\$127.59)	(\$404.25)
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2399	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.4797	\$9,638.31	\$0.00	\$9,638.31	\$4,623.50	\$5,014.81
2h.	Wrap-Around Services for Students With Disabilities	\$0.4797	\$3,208.00	\$0.00	\$3,208.00	\$1,538.88	\$1,669.12
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2399	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$48,611.00	\$11,882.50	\$36,728.50	\$17,746.20	\$18,982.30

CSA FY 24 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$11,882.50
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &###133;)	030	\$0.00

Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$11,882.50

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

FY24 responded 6.2.23 responded 6.28.23 responded 6.30.23 responded 7.10.23 responded 7.12.23 responded 7.20.23 responded 7.26.23 responded 7.31.23 responded 7.31.23 responded 8.14.23 responded 8.16.23 responded 8.18.23 responded 8.29.24 responded 8.13.24

CSA Budget	Manit GL Description	Manit GL	PO category	Obj code	FY24 Budget	Supp	Transfr/	Revised	July Pos	July PO	July Pos	July PO	July Pos	July PO	July Pos	July PO	July Pos	July PO	Aug PO	Aug PO	PO email	PO email	Balance	
						Appror.	Adjs	Budget	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	email dtd	did 2.29.24	did 3.13.24		
21200020	CSA Svc 1A FCIVE	579001	MAN (FC4E)					-															0	
21200020	CSA Svc 1B FC Oth	579002	MAN (FC)					-															0	
21200020	CSA Svc 1C Rm/Gcn	579003	MAN (FCEN or FCFA)					-															0	
21200020	CSA Svc 1d Confd	579004	MAN (FSC)		65,000	(51,076)		13,924			3,200			2,240		15,346							(36,416)	
21200020	CSA Svc 2A Confd	579005	MAN (F4E)		50,000	9,890		59,890			27,600												10,665	
21200020	CSA Svc 2A FIVE	579006	MAN (F4E)		50,000	(50,000)																	4,990	
21200020	CSA Svc 2A.1 TFC	579007	MAN (F4E)		25,000	(25,000)																	0	
21200020	CSA Svc 2C FIVE	579007	MAN (F4E)																				0	
21200020	CSA Svc 2C FIVE	579007	retired category																				0	
21200020	CSA Svc 2C FIVE	579009	MAN (FEGP)		20,000	20,196		40,196															6,828	
21200020	CSA Svc 2C FIVE	579011	MAN (ESI)		75,000	432,679		507,679															16,300	
21200020	CSA Svc 2E Camm	579011	MAN (ESTR)			17,906		17,906															3,300	
21200020	CSA Svc 2E Term	579012	MAN (ADP)		50,000	37,927		87,927			2,580												20,322	
21200020	CSA Svc 2H ST/DB	579013	WSS (S9J)		40,000			40,000			9,038												14,230	
21200020	CSA Svc 2I PsyHeop	579014	MAN			55,526		55,526			11,296												55,526	
21200020	CSA Svc 3 NonManCom	579014	NON (COMM)		10,000			10,000			4,877												2,880	
	sub-total				385,000	448,007		833,007	21,120		89,301		6,075	1,340	10,548	27,420	15,346	397	6,600	19,776	71,024	30,600	187,869	Available balance of non adm svcs
ADMINISTRATIVE BUDGET																								
21200010	CSA AdminPur SVC				1,500			1,500	July														884	
21200010	CSA Admin Mat & Sup				500			500	Aug														500	
21200010	CSA Admin Regular Salaries				23,764			23,764	Sept														13,782	
	sub-total				25,764			25,764	2,541	2,476	2,644	2,321	-	-	-	-	-	-	-	-	-	-	15,166	Available balance of Admin
	TOTAL				410,764	448,007		858,771															203,035	Overall Fund balance net POS

Disencumber PO's
2538225, 26, 27, 31
par Claire Spaulding
need to create new Pos
with different amts.

Note:
Admin Expenses are actual, not
based on POS.

CSA Budget	Munis GI Description	Munis GI Obj Code	PO category	Approved State budget	Clarke's Original FY24 Budget		Clarke's FY24 Revised Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Balance	
					budget	Approp.	Budget	Budget											
21200020	CSA Svc 1A FC/VE	579001	MAN (FC&E)	231,586														-	
21200020	CSA Svc 1B FC/Ohr	579002	MAN (FC)															-	
21200020	CSA Svc 1C Revcn	579003	MAN (RCN or RCPA)															-	
21200020	CSA Svc 1E ColEd	579004	MAN (ESCC)	44,935	65,000	(51,076)	13,924	7,081.98	6,842.42	4,942.00	5,772.42	4,942.09	4,681.98	5,462.31	5,462.31			(31,213)	
21200020	CSA Svc 2A HF/VE	579005	MAN (F&E)	34,565	50,000	9,850	59,850	4,650.00	4,650.00	4,650.00	4,650.00	4,500.00	4,650.00	4,500.00	4,500.00			32,250	
21200020	CSA Svc 2A1 TrC	579006	MAN (TF)	34,565	50,000	(50,000)	-											-	
21200020	CSA Svc 2C Fm/CVE	579007	MAN (F&E)	17,283	25,000	(25,000)	-											-	
21200020	CSA Svc 2A Fm/CMO	579009	MAN (F&P)	13,826	20,000	20,196	40,196	4,054.00	2,084.00	6,860.20	4,875.00	4,171.90	3,278.00	10,489.72	2,254.00			2,129	
21200020	CSA Svc 2E Fm/CMIL	579010	MAN (C&S)	51,848	75,000	432,679	507,679	11,116.50	51,188.00	18,859.50	25,860.26	12,026.25	24,449.20	9,743.16	3,286.00			381,150	
21200020	CSA Svc 2I Commv	579011	MAN (C&S)			17,906	17,906	1,031.25	1,875.00									15,000	
21200020	CSA Svc 2H Trans	579012	MAN (C&S)	34,585	50,000	37,927	87,927	3,214.88	2,429.79	5,220.00	5,742.00	7,560.99	8,335.98	9,638.31	5,462.31			40,322	
21200020	CSA Svc 2G SPED Pw	579015	MAN (ADP)			55,526	55,526											55,526	
sub-total mandated svcs				231,586	335,000	448,007	783,007	31,149	64,419	40,432	46,850	33,201	45,395	39,834	16,445			465,164	
21200020	CSA Svc 2H-SI w/DB	579013	WSS (SPS)	43,713	40,000	-	40,000	167.50	134.00	542.31	3,562.75	1,239.50	1,072.00	3,208.00	3,019.00			27,597	
21200020	CSA Svc 2 NonMandem	579014	NON (COMM)	19,220	10,200	-	10,000	1,867.31	787.31		489.31		209.31					6,104	
sub-total wrap and non-mandated svcs				294,519	385,000	448,007	833,007	33,183.42	65,340.52	41,074.01	50,901.74	34,440.73	46,676.47	43,041.50	19,483.62	116			498,866
sub-total administrative svcs				1,500	1,500	-	1,500	500	2,541	2,476	2,644	2,321	-	-	-	-			884
TOTALS				320,283	410,764	448,007	858,771	2,541	35,660	67,984	43,395	50,902	34,441	46,676	43,042	19,484			514,032
TOTAL AVAILABLE BALANCE																			15,166

Available balance of non-adm svcs budg

Available balance of Admin budget