



Clarke County Litter Committee
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611
Suite B Conference Room

Tuesday, February 20, 2024 5:30 pm

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes
 - January 23, 2024
4. Public Comments
5. Upcoming Event Planning
 - April 20, 2024 Earth Day Planning (update from committee)
6. Upcoming Meeting Topics
 - EPS Campaign Planning
7. Keep Clarke Clean Signage Update – (no update as of 2/12/2024)
8. Other Business
9. Adjournment
 - The next regular Litter Committee meeting will be on Tuesday, March 19th at 5:30pm in the Suite B Conference Room located on the 2nd floor of the Berryville-Clarke Government Center at 101 Chalmers Court, Berryville VA 22611.



Clarke County Litter Committee

DRAFT – Meeting Minutes

Tuesday, January 23, 2024 – 5:30PM

Berryville/Clarke County Government Center – Suite B Conference Room

ATTENDANCE			
Ashley Harrison (Chair)	✓	John Keim	✓
Tom Bauhan (Vice-Chair)	✓ ^E	Mary Martin	✓
Matthew Bass (BoS Representative)	✓	Christi McMullen	✓

E – Denotes electronic participation

STAFF PRESENT: Kristina Maddox (Office Manager / Zoning Officer), Lorien Lemmon (Conservation Planner / GIS Coordinator).

OTHERS PRESENT: None

CALL TO ORDER: Ms. Maddox called the meeting to order at 5:38 pm.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN: Ms. Maddox asked for nominations for Chairman to the Litter Committee.

Motion to nominate Ashley Harrison as Chair for 2024:			
Harrison (Chair)	ABSTAINED	Keim	AYE (moved)
Bauhan (Vice-Chair)	AYE (seconded)	Martin	AYE
Bass (BoS Representative)	AYE	McMullen	AYE

Chair Harrison asked for nominations for Vice-Chairman to the Litter Committee.

Motion to nominate Tom Bauhan as Vice-Chair for 2024:			
Harrison (Chair)	AYE (moved)	Keim	AYE
Bauhan (Vice-Chair)	ABSTAINED	Martin	AYE (seconded)
Bass (BoS Representative)	AYE	McMullen	AYE

Approval of Agenda – January 23, 2024

The Committee voted 6-0-0 to approve the Agenda with the addition of Item 4. Approval of Meeting dates and times for 2024.

Motion to approve revised January 23, 2024 agenda:			
Harrison (Chair)	AYE	Keim	AYE
Bauhan (Vice-Chair)	AYE	Martin	AYE
Bass (BoS Representative)	AYE (moved)	McMullen	AYE (seconded)

Approval of Meeting dates and times for 2024

The Committee voted 6-0-0 to approve the Meeting dates and time for 2024.

Motion to approve 2024 meeting dates and time			
Harrison (Chair)	AYE	Keim	AYE (seconded)
Bauhan (Vice-Chair)	AYE (moved)	Martin	AYE
Bass (BoS Representative)	AYE	McMullen	AYE

Approval of Meeting Minutes – December 19, 2023

The Committee voted 6-0-0 to approve the December 19, 2023 meeting minutes as presented.

Motion to approve revised January 23, 2024 agenda:			
Harrison (Chair)	AYE	Keim	AYE (seconded)
Bauhan (Vice-Chair)	AYE	Martin	AYE (moved)
Bass (BoS Representative)	ABSTAINED	McMullen	AYE

Public Comments – None.

Upcoming Event Planning – April 2024 Earth Day Planning

Mr. Bass reviewed the waiver forms that are handed out to volunteers during pick up events and reminded the Committee that while the waivers are not legally binding, they are still beneficial to have in order to alert volunteers of the risks inherent with pick up events, particularly roadside pickups. Mr. Bass suggested that with the expected large amount of participants in the upcoming Earth Day event, that pick up locations should be confined to just the park and fairgrounds with the exception of groups that had already adopted a highway. It is expected that those groups have already assumed the risk and responsibility to pick up their adopt a highway segment.

Chair Harrison and Mr. Bass discussed an outline for the Earth Day event which included contacting local groups for participation, creating an entry form that contains the waiver, and asking for participants to RSVP for the event by April 1st. Chair Harrison also suggested that once participants arrive on the day of the pickup that they are given a trash bag and a raffle ticket for a prize that has been donated by a local business. The participants would reconvene at the Fairgrounds at the end of the pickup to claim their prize and listen to various speakers including a speaker from the Sheriff’s Department. Mr. Bass noted that the Committee will need to have a sense of how many participants the event will have in order to determine how many locations will be needed as part of the pickup.

The Committee discussed potential organizations and clubs to reach out to for both participation and sponsorship of the event. Ms. Martin and Ms. McMullen suggested organizations that may have lists of similar groups that the Committee could also contact in order to expand the invitation list.

Mr. Bass suggested asking the Board of Supervisors about the Committee’s ability to raffle off items and promote individual businesses since this committee represents the County. Mr. Bass volunteered to reach out to County officials for approval of these preliminary plans. Vice-Chair Bauhan requested a written summary of the preliminary plans and the Committee agreed that a subcommittee would be needed in order to put the event together in time.

Chair Harrison requested volunteers for the subcommittee for the 2024 Earth Day event and Mr. Keim and Ms. McMullen agreed to participate. The subcommittee agreed to meet the following Tuesday, January 30th to begin planning the Earth Day event.

Upcoming Meeting Topics – EPS Campaign Planning

Vice-Chair Bauhan explained his resolution that he would like to see presented to the Board of Supervisors in regard to the mandatory statewide ban on expanded polystyrene (EPS). The deadline for the ban had been pushed back from 2025 to 2030 and Mr. Bauhan suggested that Clarke County make a resolution to enact the ban earlier.

Ms. Maddox relayed that she contacted the County Administrator regarding the proposed resolution and that he specifically questioned the ability of the County to enact a ban prior to the state. Mr. Bass echoed

these concerns but stated that an incentive program supporting local businesses to switch to EPS alternatives may be permissible.

The Committee requested a copy of the non-competitive litter grant from the Department of Environmental Quality (DEQ) in order to fully understand what type of spending was permissible. Ms. McMullen volunteered to do some research on the EPS alternative products in order to ensure that the products purchased and promoted by the Committee were environmentally friendly.

Keep Clarke Clean Signage Update

Ms. Lemmon noted that this task is still in progress while Staff collaborate with VDOT. She did get feedback from VDOT on the material and dimensions required for the signposts.

Updated Waiver Form

Ms. Maddox reviewed the changes she made to the waiver form that is distributed to volunteers during pickup events. Mr. Bass volunteered to take a second look at the wording of the waiver.

Adjournment

There being no further business, the Litter Committee agreed to adjourn at 6:29pm to the next regularly scheduled meeting on Tuesday, February 20th 2024 at 5:30pm in the Suite B Conference Room located on the second floor of the Berryville-Clarke Government Center in Berryville, VA.

The Committee voted 6-0-0 to adjourn the January 23rd 2024 meeting at 6:29 pm.

Motion to adjourn to the January 23rd, 2024 meeting at 6:29 pm:			
Harrison (Chair)	AYE	Keim	AYE
Bauhan (Vice-Chair)	AYE	Martin	AYE (seconded)
Bass (BoS Representative)	AYE (moved)	McMullen	AYE

Ashley Harrison, Chair

Lorien Lemmon, Clerk to the Committee

Clarke County Litter Committee

Earth Day

Saturday, April 20, 2024

Clarke County Fair Grounds

9:00 – 1:30

Schedule of Events

- | | |
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| 9:00 – 9:30 | Welcome guests, sign waivers for anyone who would like to pick up trash in designated areas and assign litter committee members to groups. |
| 9:30 – 11:00 | *Speaker Presentations/Meet and Greet with Litter Committee/County Officials/Guests who sponsor programs and coordinate litter events in Clarke. Encourage folks to visit tables of guests who are presenting/ youth activities. |
| 11:00 – 12:00 | Litter Clean up. |
| 12:00 – 1:30 | Litter Committee Speech to Thank participants/Refreshments. |

*Ask speakers to educate guests on litter prevention and environmental efforts; recruit volunteers to projects such as adopt-a-road and highlight the ways our county works hard to Keep Clarke Clean. Gather groups back to the meeting place for refreshments and conclusion of events.