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Advisory Board Meeting

AGENDA

Wednesday, January 10, 2024

6:00pm

Clarke County Recreation Center

1. Call to Order
2. Introductions
3. Election of Officers
4. Approval of Minutes 10/11/23
5. Old Business:
 - A. Update on User Group Subcommittee Meeting
 - B. Update on Pool Zero Entry project
 - C. Update on Dog Park Request
6. Reports
 - A. Activity/Attendance Report
7. New Business
 - A. FY25 Budget Request
8. Other
9. Adjournment

Advisory Board Minutes October 11th, 2023

CALL TO ORDER

MEMBERS PRESENT: Tracy Smith, Tom Elliston, Randy Trenary and Mitch Hoff

MEMBERS ABSENT: Emily Rhodes, Eric Voelkel, Ronnie Huff, Susan Merriman, and Matt Bass

OTHERS PRESENT: Valerie Gribble

PRESENT

Lisa Cooke-Director
Brandon Kovak – Rec Center Manager

Introductions: Valerie Gribble

APPROVAL OF MINUTES

The Chair Tracy Smith called the meeting to order at 6:03 and the motion to Approve the minutes from July 12th, 2023 was nominated by Tom and seconded by Mitch.

Lisa Cooke introduced Valerie Gribble and her interest in the Advisory Board.

Lisa presented an update to the Memorial subcommittee. She discussed removing monetary donations from honorees. Also the memorial wall criteria being that Sports Leagues will present 5 people each the 1st year and the 1 person each year sub sequentially after that. The wall will be located around the Rotary shelter area near the Jay Hillerson memorial sitting area. Lisa also mentioned potential donations and sponsors for certain areas of the park and recognizing the donors through signs or banners. Tom motioned and Mitch seconded.

Update on the User Groups. Looking to set up a time to meet sometime in November due to the season and busy schedule.

REPORTS

Activity Reports: highlighted by Ms. Cooke

- ▶ Activities are doing ok. Camps and child care doing well. Park use was up, and highlighted the schools using the park facilities currently with Cooley Elementary. Playground, shelter, and the Story Walk around the trail.

OLD BUSINESS: highlighted by Ms. Cooke

- ▶ Pool Zero Entry project: looking to start part of the project this October. Doing parts at the beginning of the year and should be finished before opening of next season. Changing the tile to a cobalt blue. Dumping Bucket and wiggle hands colors were presented.
- ▶ Update Dog Park : Commercial grade fencing costs came in at \$5,400 for the entrance fence to unleash before going in the main park. Still in discussions to determine costs when they can do it.

NEW BUSINESS: highlighted by Ms. Cooke

- ▶ Proposed project to expand the Recreation Center: Looking to add a new 40x30 ft multipurpose room that can accommodate 75 people onto the Rec Center. This would allow the fitness room to be moved to the current Multi-Purpose room expanding the capacity of the fitness room and allowing more equipment. The current fitness room would be turned into a small room for meetings and rentals needing meeting space. Tracy motioned to approve and Randy seconded.
- ▶ Pool House Renovations: Updating bathroom fixtures, new roofing, and painting of exterior and interior.
- ▶ Update Baseball / VFW shelter parking: Current parking does not accommodate the number of fields and shelter. Looking to expand parking towards the trail alongside the outfield of field #1.
- ▶ Vendors and Food Trucks: the Purchasing Department will have a Master list of approved vendors. Events and User groups requiring a vendor can access the list of approved vendors.

ADJOURNMENT

Meeting was adjourned at 6:35pm.

Advisory Board – User Group and Rental Committee
 Minutes: November 30, 2023
 6:00pm, Park Office

Committee Members: Tracy Smith, Emily Rhodes, Susan Merriman and Tom Elliston

Present: Tracy, Emily, Tom and Susan

Special Guests: Doug Lawrence, Ray Steen, Mike Ziegler and Joshua Dispenza

Absent:

Staff: Lisa Cooke and Tanya Myers

Meeting Notes: See Below CCSL Fact Sheet



CCSL FACT SHEET – CCPR USER GROUP COMMITTEE – 11/30/23

- Clarke County Soccer League (CCSL) is an independent, 100 percent volunteer-led, nonprofit organization (501c3) established in 1981 to foster, promote and advance the enjoyment of soccer in and around the Clarke County, Virginia, area. CCSL has always provided both rec, travel and camp programs.
- CCSL is governed by its Board of Directors and by-laws and operates as other 501c3 non-profits do regarding filing annually to the IRS. The organization is insured by Virginia Youth Soccer Association (VYSA) under the US Youth Soccer Association (USYSA) umbrella.
- Over the last eight years, the league has evolved and matured into a well-known and respected organization throughout Virginia, Maryland and D.C. CCSL leadership has worked hard to eliminate wasteful expenses, modernize its technology, improve the infrastructure, increase access and quality of programs, and strengthen the league's financial position to ensure the players, coaches, volunteers, referees and community can thrive in the soccer community.

-- As a result, demand for soccer has grown (see below).

Year	Total	% Increase	Coaches	Teams	Fields
2023	449	24%	77	38	18
2022	343	21%	73	35	15
2021	271	23%	39	29	13
2020* (COVID)	209	-31%	49	25	12
2019	274	18.6%	45	25	12
2018	223		39	27	8

- **Eighty (80%) of current (players) are Clarke County residents.** The remaining 20% of current members reside in the immediate surrounding counties of Clarke County. Not counted are the referees, CCSL is one of the only leagues to run its own ref program to train youth officials in the community, most of which are Clarke County residents as well.
- To continue to support the community's increasing demand for soccer programs year over year, CCSL has invested donated dollars into expanding part of CCPR's parking lot, installing a shed to store supplies, purchase a paint sprayer, corner flags, FIFA goals and nets, truckloads of topsoil and fertilizer on many fields, renting an aerator and services, used volunteers in the community to ensure these improvements were done at no cost to CCPR. By comparison, CCSL expenses have increased by 100% in 2022 & 2023 compared to 2021. In the meantime, CCSL has not increased player fees.
- CCSL Board of Directors (7) and referee coordinator each spend on average 20 hours per week to manage the programs and maintain the league. This equates to \$22,048 monthly and \$264,576 annually, using the Virginia state report on the value of a volunteer hour as \$31.80 per hour. This excludes the volunteer committees supporting the Board of Directors and 77 volunteer coaches required to make soccer in Clarke County possible.
- CCSL rents the fields from CCPR annually. Per the CCSL & CCPR agreement and summarized:
 - o CCPR's responsibilities are to mow and line the fields, maintain the field surfaces (flatness, replace holes, remove rocks, glass, stones), replace shredded nets on the goals, fix/replace bent/damaged goals, replace damaged/missing corner flags, provide portable sanitary facilities, work with CCSL to close fields based off safety conditions
 - o CCSL's responsibility is to pay 23% of CCPR's annual services used to maintain the fields, insure its members, keep the area clean/free of garbage, provide scheduling details
 - o In 2023, CCSL entered an MOU with CCPR to equip goals and line 2 new FIFA-sized fields, as well as fertilize and seed these fields, in exchange for CCPR protecting the field from public use when not used by CCSL to protect and improve the playing surface and investment.

- ▶ Ray Steen went over the CCSL fact sheet in detail.
- ▶ Tracy asked Ray to explain what does the Soccer League expect from Parks and Rec and what are your expectations for the future. Ray went over the CCSL fact sheet.
- ▶ CCSL wish list is bathrooms, shelter and grass cut to the right size. Ray said their mission is the same, the league has grown and more space is needed. Tracy asked if the league has been looking for more space outside of the park since the league is growing. Ray stated that he thought they would be good for a couple more years. Tracy told Ray and the other members present to write down any other questions and concerns that CCPR and CCSL would meet again.

ADJOURNMENT

Meeting was adjourned at 7:00pm.

Respectfully submitted by Tanya A. Myers / Administrative Services Manager

Program Name	Start Date	Current Enrollment
10 - AM Total Fitness-Oct, M	10/2/2023	9.00
10 - Chair Yoga (in person & zoom)-Oct	10/2/2023	12.00
10 - Online Fluid Motion-Oct M	10/2/2023	0.00
10 - Refit-Oct Mon	10/2/2023	5.00
03 - After School October 2023	10/2/2023	32.00
Canceled - Afternoon PE Classes 10/2 1PM 5-11y	10/2/2023	0.00
Canceled - Afternoon PE Classes 10/2 2PM 12-18y	10/2/2023	0.00
Canceled - Rise & Shine-Oct, Mon, 18+	10/2/2023	0.00
Canceled - Rise & Shine-Oct, Mon, 50+	10/2/2023	0.00
Open Pickleball October	10/2/2023	0.00
10 - Online FITT Forever w/ Strength & Stretch-Oct T	10/3/2023	4.00
10 - Strength & Cardio Conditioning-Oct T	10/3/2023	3.00
10 - Yoga Tone-Oct	10/3/2023	7.00
Canceled - Calling all Middle & High School Girls! 10/3	10/3/2023	0.00
Canceled - Seasonal Gourd Ornaments 10/03	10/3/2023	0.00
10 - AM Total Fitness-Oct, W	10/4/2023	9.00
10 - Online Fluid Motion-Oct Wed AM	10/4/2023	0.00
10 - Online Fluid Motion-Oct Wed PM	10/4/2023	0.00
10 - Online Tai Chi Gong-Oct	10/4/2023	0.00
Canceled - Beginner Ukulele-10/2023	10/4/2023	0.00
Canceled - Mini Mighty Maestro for Mommy & Me-10/4/23	10/4/2023	0.00
Canceled - Mini Mighty Maestro School Aged Edition-10/4/23	10/4/2023	0.00
Canceled - Stamping Bingo-10/4/23	10/4/2023	0.00
10 - Hatha Yoga-Oct	10/5/2023	9.00
10 - Embroidery Guild-10/5/23	10/5/2023	0.00
10 - Online FITT Forever w/ Strength & Stretch-Oct TH	10/5/2023	4.00
10 - Pilates Workshop - Oct	10/5/2023	5.00
Canceled - Strength & Cardio Conditioning-Oct TH	10/5/2023	0.00
Combo Puddle Jumpers-Wave Riders 10/5 5pm	10/5/2023	6.00
Combo Puddle Jumpers-Wave Riders 10/5 6pm	10/5/2023	3.00
Intermediate Gymnastics 10/5 invite only	10/5/2023	3.00
Little Splashers Gymnastics 10/5 6PM	10/5/2023	6.00
Little Splashers Gymnastics 10/5 5PM	10/5/2023	6.00
10 - Online Fluid Motion-Oct Friday	10/6/2023	0.00
10 - Online PiYo on the Ball-Oct	10/6/2023	0.00
Canceled - PATHFINDERS FOR PRESCHOOLERS 10/6 09:30 6m-2y	10/6/2023	0.00
Canceled - PATHFINDERS FOR PRESCHOOLERS 10/6 10AM	10/6/2023	0.00
Canceled - Refuse to be a Victim-Oct	10/6/2023	0.00
Canceled - Rise & Shine-Oct, Fri, 18+	10/6/2023	0.00
Canceled - Rise & Shine-Oct, Fri, 50+	10/6/2023	0.00
Cancelled Nerf Battle 10/06/23	10/6/2023	0.00
Canceled - Art of Seeing – Women’s Group 10/8	10/8/2023	0.00
10 - Shenandoah Piecemakers-10/2023	10/9/2023	6.00
Canceled - Pickleball Group Lessons 10/9 Adv Beg/Interm	10/9/2023	0.00
Canceled - Pickleball Group Lessons 10/9 Beginners	10/9/2023	1.00
10 - Quilts of Valor-10/2023	10/10/2023	0.00

Canceled - Be Well Health Q&A Free 10/11	10/11/2023	0.00
Canceled - Card Kit Together-10/11/23	10/11/2023	0.00
10 - Advanced Sewing Bootcamp-Fall 2023	10/13/2023	3.00
Family Night Pickleball	10/13/2023	0.00
10 - Balance & Mobility-Oct	10/14/2023	6.00
Canceled - New! VCE Food Preservation Workshops 10/14	10/14/2023	0.00
10 - Guild Of Fabric Artists-10/2023	10/15/2023	0.00
Canceled - Nature Exploration and Craft 10/17	10/17/2023	0.00
Canceled - Playdays for Preschoolers 10/17	10/17/2023	0.00
10 - Blended Learning Adult & Pediatric CPR/AED 10/2023	10/18/2023	3.00
Creative Art and Dance Time 10/18-11/1	10/18/2023	3.00
10 - Pokemon-Oct	10/20/2023	8.00
Employee/Full Day 10/20/2023	10/20/2023	31.00
Full Day 10/20/2023	10/20/2023	22.00
Nerf Battle 10/20/23	10/20/2023	14.00
10 - Little Artist: Pasta Skeletons	10/21/2023	6.00
10 - Intro to Essential Oils 101	10/25/2023	2.00
10 - Spook-tacular "Hotel Transylvania 4" Movie Night	10/27/2023	21.00
Full Day 10/27/2023	10/27/2023	30.00
Canceled - Halloween Happening-Trick or Hit 05-8y	10/28/2023	0.00
Canceled - Halloween Happening-Trick or Hit 09-12y	10/28/2023	0.00
Canceled - Halloween Happening-Trick or Hit 13-17y	10/28/2023	0.00
Canceled - Afternoon PE Classes 10/30 2PM 12-18y	10/30/2023	0.00
Canceled - Afternoon PE Classes 10/30 1PM 5-11y	10/30/2023	0.00
		279.00

Program Name	Start Date	Current Enrollment
11 - AM Total Fitness-Nov, W	11/1/2023	8
11 - Beginner Guitar-11/2023	11/1/2023	3
11 - Mini Mighty Maestro for Mommy & Me-11/1/23	11/1/2023	2
11 - Senior Zumba November	11/1/2023	5
04 - After School November 2023	11/1/2023	32
Canceled - Easy Card Making-11/1/23	11/1/2023	0
Canceled - Mini Mighty Maestro School Aged Edition-11/1/23	11/1/2023	0
Canceled - Zumba-Nov, Wed	11/1/2023	0
Open Pickleball November	11/1/2023	0
11 - Embroidery Guild-11/2/23	11/2/2023	0
Canceled - Hatha Yoga-Nov	11/2/2023	0
Canceled - Pilates Workshop - Nov	11/2/2023	0
Combo Puddle Jumpers-Wave Riders 11/2 5pm	11/2/2023	8
Combo Puddle Jumpers-Wave Riders 11/2 6pm	11/2/2023	6
Intermediate Gymnastics 11/2 invite only	11/2/2023	3
Little Splashers Gymnastics 11/2 5PM	11/2/2023	7
Little Splashers Gymnastics 11/2 6PM	11/2/2023	6
Canceled - PATHFINDERS FOR PRESCHOOLERS 11/3 09:30 6m-2y	11/3/2023	0
Canceled - PATHFINDERS FOR PRESCHOOLERS 11/3 10AM	11/3/2023	0
Canceled - Rise & Shine-Nov, Fri, 18+	11/3/2023	0
Canceled - Rise & Shine-Nov, Fri, 50+	11/3/2023	0
Fall Craft Show 2023	11/4/2023	98
11 - AM Total Fitness-Nov, M	11/6/2023	9
11 - Chair Yoga (in person & zoom)-Nov	11/6/2023	12
11 - Refit-Nov Mon	11/6/2023	4
Canceled - Pickleball Group Lessons 11/6 Adv Beg/Interm	11/6/2023	0
Canceled - Pickleball Group Lessons 11/6 Beginners	11/6/2023	0
Canceled - Rise & Shine-Nov, Mon, 18+	11/6/2023	0
Canceled - Rise & Shine-Nov, Mon, 50+	11/6/2023	0
Canceled - Zumba-Nov, Mon	11/6/2023	0
Full Day 11/06/2023	11/6/2023	28
11 - Strength & Cardio Conditioning-Nov T	11/7/2023	5
Canceled - Online FITT Forever -Nov T&TH	11/7/2023	0
Canceled - Be Well Health Q&A Free 11/8	11/8/2023	0
Canceled - Stamping Bingo-11/8/23	11/8/2023	0
Creative Art and Dance Time 11/8-11/29	11/8/2023	4
11 - Strength & Cardio Conditioning-Nov TH	11/9/2023	7
11 - Pokemon-Nov	11/10/2023	9
11 - Laser Tag Party-11/2023	11/10/2023	9
11 - Little Artist: Paint Van Gogh Sunflowers	11/11/2023	8
Canceled - Babysitter Training-11/2023	11/11/2023	0
11 - Shenandoah Piecemakers-11/2023	11/13/2023	4
11 - Quilts of Valor-11/2023	11/14/2023	1
11 - Yoga Tone-Nov	11/14/2023	6
canceled - Seasonal Gourd Ornaments 11/14	11/14/2023	0
11 - Intro to Essential Oils-Mood Mgmt	11/15/2023	5

11 - Refuse to be a Victim-Nov	11/17/2023	9
Cancelled - Canceled Nerf Battle 11/17/23	11/17/2023	0
11 - A Letter From Santa	11/18/2023	28
11 - Balance & Mobility-Nov	11/18/2023	5
11 - Little Artist: Cubism Turkeys	11/18/2023	5
11 - Guild Of Fabric Artists-11/2023	11/19/2023	0
canceled - Art of Seeing – Women’s Group 11/19	11/19/2023	0
Canceled - Nature Exploration and Craft 11/21	11/21/2023	0
Canceled - Playdays for Preschoolers 11/21	11/21/2023	0
Canceled - Card Kit Together-11/22/23	11/22/2023	0
Canceled - Afternoon PE Classes 11/27 1 PM 5-11y	11/27/2023	0
Canceled - Afternoon PE Classes 11/27 2PM 12-18y	11/27/2023	0
Canceled - Easy Card Making-11/29/23	11/29/2023	0
Combo Puddle Jumpers-Wave Riders 11/30 5pm	11/30/2023	6
Combo Puddle Jumpers-Wave Riders 11/30 6pm	11/30/2023	2
Intermediate Gymnastics 11/30 invite only	11/30/2023	2
Little Splashers Gymnastics 11/30 5PM	11/30/2023	7
Little Splashers Gymnastics 11/30 6PM	11/30/2023	6
		359.00

Program Name	Start Date	Current Enrollment
12 - Clarke County Lights Tour	12/1/2023	148.00
12 - Online Fluid Motion-Dec Friday	12/1/2023	0.00
12 - Pokemon-Dec	12/1/2023	10.00
05 - After School December 2023	12/1/2023	34.00
Canceled - Online PiYo on the Ball-Dec	12/1/2023	0.00
Canceled - PATHFINDERS FOR PRESCHOOLERS 12/1 09:30 6m-2y	12/1/2023	0.00
Canceled - PATHFINDERS FOR PRESCHOOLERS 12/1 10AM	12/1/2023	0.00
Canceled - Rise & Shine-Dec, Fri, 18+	12/1/2023	0.00
Canceled - Rise & Shine-Dec, Fri, 50+	12/1/2023	0.00
Canceled Nerf Battle 12/01/23	12/1/2023	0.00
12 - Little Artist: Poinsettia Sponge Art	12/2/2023	7.00
12 - Storytime with Santa	12/2/2023	40.00
12 - AM Total Fitness-Dec, M	12/4/2023	8.00
12 - Chair Yoga (in person & zoom)-Dec	12/4/2023	12.00
12 - Online Fluid Motion-Dec Mon	12/4/2023	0.00
Canceled - Refit-Dec Mon	12/4/2023	0.00
Canceled - Pickleball Group Lessons 12/4 Adv Beg/Interm	12/4/2023	0.00
Canceled - Pickleball Group Lessons 12/4 Beginners	12/4/2023	0.00
Canceled - Rise & Shine-Dec, Mon, 18+	12/4/2023	0.00
Canceled - Rise & Shine-Dec, Mon, 50+	12/4/2023	0.00
Canceled - Zumba-Dec Mon	12/4/2023	0.00
Open Pickleball December	12/4/2023	0.00
12 - Online FITT Forever w/ Strength & Stretch-Dec T	12/5/2023	3.00
12 - Strength & Cardio Conditioning-Dec T	12/5/2023	6.00
Canceled - Seasonal Gourd Ornaments 12/5	12/5/2023	0.00
Canceled - Yoga Tone-Dec	12/5/2023	0.00
12 - AM Total Fitness-Dec, W	12/6/2023	7.00
12 - Guitar Lessons-12/2023	12/6/2023	2.00
12 - Online Fluid Motion-Dec Wed AM	12/6/2023	0.00
12 - Online Fluid Motion-Dec Wed PM	12/6/2023	0.00
Canceled - Be Well Health Q&A Free 12/6	12/6/2023	0.00
Canceled - Blended Learning Adult & Pediatric CPR/AED 12/2023	12/6/2023	0.00
Canceled - Mini Mighty Maestro for Mommy & Me-12/6/23	12/6/2023	0.00
Canceled - Mini Mighty Maestro School Aged Edition-12/6/23	12/6/2023	0.00
Canceled - Online Tai Chi Gong-Dec	12/6/2023	0.00
Canceled - Senior Zumba December	12/6/2023	0.00
Canceled - Zumba-Dec Wed	12/6/2023	0.00
Creative Art and Dance Time 12/6-12/13	12/6/2023	4.00
12 - Hatha Yoga-Dec	12/7/2023	6.00
12 - Online FITT Forever w/ Strength & Stretch-Dec TH	12/7/2023	3.00
Canceled - Holiday Zine Time 12/7	12/7/2023	0.00
Canceled - Pilates Workshop - Dec	12/7/2023	0.00
Canceled - Refuse to be a Victim-Dec	12/8/2023	0.00
Canceled - Holiday Zine Time 12/9	12/9/2023	0.00
12 - Shenandoah Piecemakers-12/2023	12/11/2023	3.00
12 - Quilts of Valor-12/2023	12/12/2023	0.00

Open Adult Co-ed Volleyball 12/12 6-8:30pm	12/12/2023	24.00
Canceled - Intro to Essential Oils-Support Your Body	12/13/2023	0.00
Canceled Nerf Battle 12/15/23	12/15/2023	0.00
12 - Guild Of Fabric Artists-12/2023	12/17/2023	0.00
Canceled - Nature Exploration and Craft 12/19	12/19/2023	0.00
Canceled - Playdays for Preschoolers 12/19	12/19/2023	0.00
Full Day 12/19/2023	12/19/2023	8.00
Open Adult Co-ed Volleyball 12/19 6-8:30pm	12/19/2023	32.00
Cancel - Strength & Cardio Conditioning-Dec TH	12/21/2023	0.00
09 - Private Music Lessons - Fall 2023	12/30/2023	0.00
Private Group Zine Program Teens/Tweens Fall	12/31/2023	0.00
Private Group Zine Program Ladies Night Out Fall	12/31/2023	0.00
Total Enrollment Numbers for December		357.00