

Berryville-Clarke County
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Berryville, Virginia



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Meeting of the Clarke County Electoral Board Saturday, October 28, 2023 1:00PM

Meeting called to Order at 1:00PM by Chair Carol Westervelt
Members Present: Bob Holcomb, Vice Chair; Kay Briggs, Secretary
Staff Present: Barbara Bosserman, General Registrar

Adoption of the Agenda

A motion was made by Kay to accept the agenda. Robert seconded the motion.

Roll call vote:

Robert Holcomb – Aye
Carol Westervelt – Aye
Kay Briggs – Aye

EB Member Comments

Approval of Minutes: Robert made a motion to accept the September 19, 2023 minutes. Kay seconded.

Roll call Vote:

Kay Briggs – Aye
Carol Westervelt – Aye
Robert Holcomb – Aye

Public Comments: No members of the public were present to speak.

Envelope 1A Provisional Ballot Envelope

Barbara stated that the Same Day Voter Registration Application is now part of the provisional ballot envelope. The opposite side of the envelope is for non SDR provisional ballots. Barbara requested the Electoral Board delegate approval to staff to open the Provisional Ballot Envelope 1A in order to remove the provisional ballot envelopes containing the SDR application to be able to make copies and process the applications.

Robert moved that the Electoral Board approve.
Kay seconded.

Roll call Vote:

Carol Westervelt - Aye
Kay Briggs – Aye
Robert Holcomb – Aye

Officer of Election Appointment(s)

Barbara stated she received an application from Ean Z. Smith to apply as an Officer of Election under Supplemental Appointments.

Robert made a motion to accept Ean Z. Smith as an Officer of Election.

Kay seconded the motion.

Roll call Vote:

Carol Westervelt - Aye

Kay Briggs – Aye

Robert Holcomb – Aye

Set date and time for EPB and L& A testing.

November 4 is the last day for early voting.

November 5 – 2:30 – 4:30PM, test poll books and pull reports together.

Election Pins – there will be one pin in each of the Chiefs and Associate Chief's notebooks.

Election Day – Chiefs will provide a pin to each of their staff.

Miscellaneous

Pre-processing of Absentee ballots received by October 30 will occur Tuesday, October 31 at 10:00AM.

Connie Burns will be the Chief.

Sharon Caldwell will represent the Republican Party.

Loretta Allison will represent the Democratic Party.

Bette Brondstater will represent the unaffiliated.

Election Day

Connie Burns will be the Chief.

Sharon Caldwell will represent the Republican Party.

Jean Lee will represent the Democratic Party. Leslie Blackburn will be the alternate in the event

Jean is unable to participate.

Set Next Meeting Date

The next meeting will be Wednesday, November 8 at 11:00AM

A motion was made to adjourn the meeting by Carol and seconded by Robert.

Roll call Vote:

Robert- Aye

Carol-Aye

Kay-Aye

Respectfully submitted,
Kay M. Briggs, Secretary

Approved: (date) 12/22/23

Carol Westervelt, Chair: Carol Westervelt

Robert Holcomb, Vice Chair: Robert Holcomb

Kay Briggs, Secretary: Kay Briggs