



Clarke County Board of Supervisors Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 19, 2023	Page
<i>Afternoon Session 1:00 PM</i>		
1.	Call To Order	6
2.	Adoption Of Agenda Action: On a motion by Vice Chair Catlett, the Board unanimously adopted the agenda as presented.	7
3.	Citizen's Comment Period	8
4.	Resolution of Recognition & Appreciation for Sheriff Anthony W. "Tony" Roper (2023-23R) Action: On a motion by Supervisor McKay, the Board unanimously adopted resolution 2023-23R as presented.	10
5.	Resolution of Recognition & Appreciation for Senator Jill Vogel (2023-24R) Action: On a motion by Supervisor Lawrence, the Board unanimously adopted resolution 2023-24R as presented.	12
6.	Clarke County Sheriff's Office Accreditation Presentation	13
7.	VDOT Update	14
8.	FY23 Audit Presentation by Robinson Farmer Cox	15
9.	Approval of Minutes: <ul style="list-style-type: none">– November 21, 2023 Regular Meeting Action: On a motion by Supervisor McKay, the Board unanimously approved the minutes as presented.	17
10.	Consent Agenda: Action: On a motion by Vice Chair Catlett, the Board unanimously approved the consent agenda as presented. <ul style="list-style-type: none">– 36 E Main Street Lease Agreement with FISH of Clarke County, Inc.– Memorandum of Understanding Between Clarke County Department of Social Services and County of Clarke, Virginia– FY24 Agreement Between the Virginia Department of Health and the Clarke County Board of Supervisors for Funding and Services of the Lord Fairfax Health Department	66
11.	Set Public Hearing: Solar Power Plant Use and Regulations Text Amendment (PH2023-13: TA23-04) Action: On a motion by Supervisor Lawrence, the Board unanimously set a public hearing for January 16, 2024, at 6:30 pm or as soon thereafter as the matter may be heard.	90
12.	Update on Fire & EMS Commission Action: On a motion by Supervisor Lawrence, the Board unanimously set a public hearing for January 16, 2024 at 6:30 pm, or as soon thereafter as the matter may be heard, to consider changes to Code of Clarke County Chapter 17 – Fire, EMS, & Emergency Management that would dissolve the Fire & EMS Commission.	97
13.	Personnel Committee Items from December 11, 2023: <ul style="list-style-type: none">A. Expiration of Term for appointments expiring through February 2024. Action: On a motion by Supervisor McKay, the Board unanimously approved the following:	106



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	<ul style="list-style-type: none">– Appoint Anne Cushman to replace Margaret Legard on the Board of Social Services for a four-year term that will expire December 31, 2027.– Reappoint Barbara Byrd to the Board of Social Services for a four-year term that will expire December 31, 2027.– Reappoint Chris Bates as the parent representative to the Community Policy & Management Team for a three-year term that will expire December 31, 2026.– Reappoint Christy Dunkle as the Town of Berryville representative to the Economic Development Advisory Committee for a four-year term that will expire December 31, 2027.– Reappoint Lisa Goshen to the Northwestern Community Services Board for a three-year term expiring December 31, 2026.– Appoint Sheriff-Elect Travis Sumption to the Northwestern Regional Jail Authority for a four-year term that will expire December 31, 2027.– Reappoint Chris Boies to the Northwestern Regional Jail Authority for a one-year term that will expire on December 31, 2024.– Reappoint Susan Merriman to the Parks & Recreation Advisory Board for a four-year term that will expire December 31, 2027.– Reappoint Tom Elliston to the Parks & Recreation Advisory Board for a four-year term that will expire December 31, 2027.– Reappoint Emily Rhodes to the Parks & Recreation Advisory Board for a four-year term that will expire December 31, 2027.– Reappoint Berkeley Reynolds as the Town of Boyce representative to the Parks & Recreation Advisory Board for a four-year term that will expire December 31, 2027.– Reappoint Cathy Seal as alternate to the Shenandoah Valley Chief Local Elected Officials Consortium for a four-year term that will expire December 31, 2027.	
14.	Board of Supervisors Work Session Items from December 11, 2023:	122
	A. Continued Discussion: Campground Regulations Text Amendment (PH2023-12: TA23-01) Action: By consensus, the Board decided to ask the Planning Commission to develop significant use regulations for campgrounds instead of removing campgrounds from the ordinance completely.	123
15.	Finance Committee Items from December 11, 2023:	143
	A. FY24 Supplemental Appropriation Requests	
	1. Children’s Services Act Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved that FY24 Children’s Services Act operating fund budgeted expenditure and appropriation be increased \$448,008, revenue budget and appropriation be increased by \$359,133, and fund balance designation for CSA be decreased in the amount of \$88,875, all	146



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	for the purpose of receiving additional State revenue for the Children's Services Act programs budget".	
2.	Litter Prevention and Recycling Program Grant Action: On a motion by Supervisor Lawrence, the Board unanimously approved, "Be it resolved that FY24 Litter Control operating fund budgeted expenditure and appropriation be increased \$8,551.93, revenue budget and appropriation be increased by \$8,551.93, all for the purpose of receiving additional State revenue for the Litter Prevention and Recycling Program Grant".	149
3.	Additional \$5,000 ARPA for Sheriff's Office Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that FY24 Government Capital Projects fund expenditure budget and appropriation be increased \$5,000 and that revenue budget and appropriation be increased by the same amount, all for the purpose of receiving additional ARPA revenue to be used to purchase bullet resistance vests for the Sheriff's Office".	151
4.	Registrar's Office Grant Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that FY24 Government Capital Projects fund expenditure budget and appropriation be increased \$45,000 and that revenue budget and appropriation be increased in the same amount, all for the purpose of receiving a Virginia Department of Emergency Management grant to provide security improvements and equipment for the Registrar's Office".	152
5.	Courthouse Green Project Action: On a motion by Vice Chair Catlett, the Board unanimously approved, "Be it resolved that FY24 Government Capital Projects fund expenditure budget and appropriation be increased \$83,425 for the Courthouse Green Project, and that fund balance designation for the County Courthouse Green Project be reduced by the same amount, all for the purpose providing budget for the next design phase of the Courthouse Green project".	158
6.	Clarke County Public Schools Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that FY24 School Operating fund expenditure budget and appropriation be increased \$290,898 and that revenue budget and appropriation be increased by the same amount, all for the purpose of accepting additional State revenue from the Virginia Department of Education for the All-in Virginia Program Implementation and to provide a 2% salary increase to all CCPS employees, other than teachers who received a 7% increase when the FY24 budget was adopted".	...
B.	Transfer Request From Operating Fund Budget to Capital Projects Fund Budget Action: On a motion by Vice Chair Catlett, the Board unanimously approved, "Be it resolved that FY24 budgeted expenditure of \$25,000 be transferred from the Clarke County Operating fund to the Clarke County Capital Projects fund, for the purpose of receiving \$25,000 from the Clarke County Health Department".	...



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C.	Update on Opioid Abatement Funds Action: Information Only.	175
D.	Bills and Claims Action: On a motion by Vice Chair Catlett, the Board unanimously approved the November 2023 Invoice History Report.	205
E.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	215
16.	Joint Administrative Services Board Update	237
17.	Government Projects Update	238
18.	Miscellaneous Items	239
19.	Summary Of Required Action	240
20.	Board Member Committee Status Reports	241
21.	Closed Session pursuant to §2.2-3711(A)(3) to discuss the acquisition of real property for a public purpose Action: No action taken following the closed session.	242
22.	Closed session pursuant to §2.2-3711(A)(7) to consult with legal counsel regarding actual or probable litigation Action: No action taken following the closed session.	243
23.	Adjournment	
	Reports in Packet:	245
	– VATI Project	246
	– Building Department	247
	– Commissioner of the Revenue	260