

**CLARKE COUNTY SANITARY AUTHORITY MEETING  
OCTOBER 17, 2023  
MINUTES**

**PRESENT:**

Mr. Roderick DeArment, Chairman  
Mr. C. Wayne Armbrust, Vice Chairman  
Mr. Tom Bauhan (via Teleconference)  
Mr. Bryan Conrad

**OTHERS:**

Paren Crawford, Inboden Environmental Services  
Mark Inboden, Inboden Environmental Services  
Jim Didawick, Inboden Environmental Services  
Mrs. Mary Meredith, Staff

**ABSENT:**

Mr. Lee Coffelt  
Mr. Bev McKay, Liaison for the Clarke County Board of Supervisors

**I. CALL TO ORDER**

The meeting was called to order at 9:00am.

**II. MINUTES**

**A. August Minutes**

A motion was made to approve the minutes as submitted. The motion carried as follows:

Mr. DeArment	-	aye
Mr. Armbrust	-	aye
Mr. Bauhan	-	aye
Mr. Coffelt	-	absent
Mr. Conrad	-	aye

**B. September Minutes**

A motion was made to approve the minutes with minor changes. The motion carried as follows:

Mr. DeArment	-	aye
Mr. Armbrust	-	aye
Mr. Bauhan	-	aye
Mr. Coffelt	-	absent
Mr. Conrad	-	aye

### **III. PUBLIC COMMENT**

### **IV. INBODEN REPORT**

Mr. Crawford brought in a portion of the old membrane at the water plant. They were able to show the board what the replaced membrane looked like.

Mr. Crawford noted with the water operations, they continued to work on potential areas where water loss is occurring. Two locations had significant leaks on the customer side of the line.

The board discussed the issues with the wastewater plant. Mr. Crawford noted the high nitrogen levels and that there were issues causing the plant to not run properly. Mr. Crawford noted that we are currently having to increase pump and haul of waste from the plant until the membranes are pulled and inspected. The plant is only currently taking a third of the normal capacity. There is an issue with the denitrification pump and we are hoping to have a replacement delivered soon. Mr. Inboden noted that he is going to the plant after this meeting to assess the situation. The board continued to discuss how Inboden was handling the levels of nitrogen and phosphorus at the plant to avoid fines or penalties for being over the limit. The board asked to be kept up to date on the matter.

### **V. OLD BUSINESS**

#### **A. Drought Plan**

Ms. Meredith noted that a draft would be ready for review at the November board meeting.

#### **B. Utility Master Plan**

Ms. Meredith noted that the final copy would be available at the next board meeting.

### **VI. NEW BUSINESS**

#### **A. Fire Hydrants**

Ms. Meredith noted that this was an agenda item Mr. Coffelt requested and will be added to the November meeting.

### **VII. FINANCIAL REPORTS**

The financial reports were reviewed and Mr. Bauhan asked for clarification on what was within the Allowance for Doubtful Accounts on the balance sheet. Ms. Meredith would note it and follow up in November.

**VIII. NEXT MEETING**

The next meeting is scheduled for November 21, 2023 at 9:00am.

**IX. ADJOURNMENT**

The meeting was adjourned at 10:00am.