

# CLARKE COUNTY CPMT MEETING MINUTES

## October 24, 2023

### Attendees

Nadia Acosta	CSA Coordinator
Jennifer Parker	DSS Representative
Frank Moore	CCPS Representative
Terri Catlett	BOS Representative
Leea Shirley	VDH Representative and CPMT Vice Chair
Tavan Mair	Private Provider Representative
Brenda Bennett	Clarke County Director of Joint Administrative Services

### Absent

Jerry Stollings	CSU Representative and CPMT Chair
Chris Bates	Parent Representative
Denise Acker	CSB Representative

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Ms. Leea Shirley called the meeting to order at 2:04 p.m. The meeting was conducted in person at the Clarke County Government Center. Ms. Terri Catlett made a motion to approve the agenda, and Mr. Frank Moore seconded the motion.

### Old Business:

Ms. Jennifer Parker and Ms. Shirley abstained from making a motion to approve the minutes from September as they had not attended the meeting in September. Mr. Moore made a motion to approve the minutes from September; Ms. Catlett seconded the motion. All members voted in favor.

### New Business:

1. Introduction of the new CSA Coordinator. Ms. Nadia Acosta has a background in permanency from Warren County, and has had some experience with CSA through her work in Warren County.

### Financial Report:

September's financial report was met with questions from the team. Mr. Moore wanted to know why two reports for September were included. Ms. Parker and Ms. Acosta explained that OCS had requested that August be uploaded as a part of September due to the due date of 09/30/2023 to finish payments for FY2023. Ms. Shirley requested budget sheets of what was encumbered and what was left. Ms. Bennett pulled up a spreadsheet demonstrating what was currently encumbered and what had been paid. Based on the numbers, the team requested that Ms. Acosta begin the process to request a supplement from OCS and the Board of Supervisors as soon as possible.

**Closed Session:**

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

**Consent Agenda:**

The consent agenda with 4 cases was reviewed. Ms. Catlett made a motion to leave closed session and Mr. Tavan Mair seconded.

**Next meeting: November 28, 2023**

Meeting adjourned at 3:10PM.