



# Clarke County Board of Supervisors

## Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	November 21, 2023	Page
<b>Afternoon Session 1:00 PM</b>		
1.	Call To Order	4
2.	Adoption Of Agenda <b>Action: On a motion by Supervisor McKay, the Board unanimously adopted the agenda as amended by adding items 8A, 14A, and 16A.</b>	5
3.	Citizen’s Comment Period	6
4.	VDOT Update	7
5.	Public Information Officer/ClarkeE-News Update	8
6.	Approval of Minutes: <b>Action: On a motion by Vice Chair Catlett, the Board unanimously approved the minutes as amended.</b>	11
	– October 17, 2023 Regular Meeting	12
	– November 9, 2023 Legislative Luncheon	65
7.	Consent Agenda: <b>Action: On a motion by Supervisor McKay, the Board unanimously approved the consent agenda as presented.</b>	69
	– Application for Easement Donation – Joe & Tamara Myer	70
	– Abstract of Votes November 2023	72
8.	Consideration of 2024-2029 Capital Improvements Plan <b>Action: On a motion by Supervisor Lawrence, the Board unanimously approved the 2024-2029 Capital Improvements Plan, with the condition that the Route 7 Pedestrian Bridge will be removed from the Plan if that project is not included in the update to the Transportation Chapter of the Comprehensive Plan.</b>	96
	<i>8A. Resolution Designating Authority to Name Authorized Signers for Business Credit Card Administration (2023-22R) Action: On a motion by Supervisor Bass, the Board unanimously adopted resolution 2023-22R as presented.</i>	
9.	Personnel Committee Items from November 6, 2023:	119
	A. Expiration of Term for appointments expiring through January 2024. <b>Action: On a motion by Supervisor McKay, the Board unanimously approved the following recommendations:</b>	120
	– Appoint Ryan Reed to fill the unexpired term of Scott Kreider on the Planning Commission, a term that will expire April 30, 2024.	
	– Appoint Ted Guarriello to replace George Cabell Williams on the Industrial Development Authority for a four year term that will expire October 30, 2027.	
	– Appoint Marcy Cantatore to fill the unexpired term of Ben Cochran on the Industrial Development Authority, a term that will expire on October 30, 2025.	
10.	Board of Supervisors Work Session Items from November 6, 2023:	133
	A. Budget Priorities <b>Action: By consensus, the Board decided that the two most important priorities are employee recruitment/retention and equalizing the real estate rate after the reassessment is completed.</b>	134



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B.	Capital Improvements Plan <b>Action: See item 8.</b>	135
C.	Campground Regulations Text Amendment (PH2023-12: TA23-01) <b>Action: By consensus, the Board agreed to continue discussion of the proposed text amendment at the December 11, 2023 work session.</b>	137
11.	Finance Committee Items from November 6, 2023:	180
A.	FY24 Supplemental Appropriation Request for Additional Position in Treasurer's Office <b>Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that the FY24 Treasurer's Office operating fund budgeted expenditure and appropriation be increased \$52,545, revenue budget and appropriation be increased \$14,711, and fund balance designation for Government Savings be decreased in the amount of \$37,834, all for the purpose of providing an additional staff position and recognizing additional revenue of \$14,711 from the State Compensation Board."</b>	182
B.	FY24 1 <sup>st</sup> Quarter Expenditure Review <b>Action: Information Only.</b>	184
C.	FY24 1 <sup>st</sup> Quarter Revenue Review <b>Action: Information Only.</b>	193
D.	FY24 Fund Balance Designations <b>Action: On a motion by Vice Chair Catlett, the Board unanimously approved the fund balance designations as presented.</b>	195
E.	FY24 Appropriation of Remaining ARPA Funds <b>Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that FY24 Government Capital Projects fund budgeted expenditure and appropriation be increased \$98,584.16, and that deferred ARPA revenue in the same amount be recognized, all for the purpose of completing various small capital projects."</b>	...
F.	Bills and Claims <b>Action: On a motion by Vice Chair Catlett, the Board unanimously approved the October 2023 Invoice History Report.</b>	196
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report <b>Action: Information Only.</b>	204
12.	Joint Administrative Services Board Update	226
13.	Government Projects Update	227
14.	Miscellaneous Items	228
A.	<i>Update on Proposed Rezoning of Friant Property by Brandon Stidham</i>	
15.	Summary Of Required Action	229
16.	Board Member Committee Status Reports	230
16A.	<i>Closed Session pursuant to §2.2-3711(A)(3) to discuss the acquisition of real property for a public purpose. <b>Action: No action taken following the closed session.</b></i>	
17.	Adjournment	231
18.	Reports in Packet:	
-	Department of Social Services FY22 Annual Report	233
-	VATI Project	249



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- Commissioner of the Revenue		267
- Fire & EMS		276
- Virginia Regional Transit		277