



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 21, 2023	Page
Afternoon Session 1:00 PM		
1.	Call To Order	4
2.	Adoption Of Agenda	5
3.	Citizen's Comment Period	6
4.	VDOT Update	7
5.	Public Information Officer/ClarkE-News Update	8
6.	Approval of Minutes:	11
	– October 17, 2023 Regular Meeting	12
	– November 9, 2023 Legislative Luncheon	65
7.	Consent Agenda:	69
	– Application for Easement Donation – Joe & Tamara Myer	70
	– Abstract of Votes November 2023	72
8.	Consideration of 2024-2029 Capital Improvements Plan	96
9.	Personnel Committee Items from November 6, 2023:	119
	A. Expiration of Term for appointments expiring through January 2024. Action: The Personnel Committee recommends the following:	120
	– Appoint Ryan Reed to fill the unexpired term of Scott Kreider on the Planning Commission, a term that will expire April 30, 2024.	
	– Appoint Ted Guarrielo to replace George Cabell Williams on the Industrial Development Authority for a four year term that will expire October 30, 2027.	
	– Appoint Marcy Cantatore to fill the unexpired term of Ben Cochran on the Industrial Development Authority, a term that will expire on October 30, 2025.	
10.	Board of Supervisors Work Session Items from November 6, 2023:	133
	A. Budget Priorities Action: By consensus, the Board decided that the two most important priorities are employee recruitment/retention and equalizing the real estate rate after the reassessment is completed.	134
	B. Capital Improvements Plan Action: By consensus, the Board agreed to consider the Capital Improvements Plan at the November 21, 2023 regular meeting.	135
	C. Campground Regulations Text Amendment (PH2023-12: TA23-01) Action: By consensus, the Board agreed to continue discussion of the proposed text amendment at the December 11, 2023 work session.	137
11.	Finance Committee Items from November 6, 2023:	180
	A. FY24 Supplemental Appropriation Request for Additional Position in Treasurer's Office Action: The Finance Committee recommends, "Be it resolved that the FY24 Treasurer's Office operating fund budgeted expenditure and appropriation be increased \$52,545, revenue budget and appropriation be increased \$14,711, and fund balance designation for Government Savings be decreased in the amount of	182



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	\$37,834, all for the purpose of providing an additional staff position and recognizing additional revenue of \$14,711 from the State Compensation Board.”	
B.	FY24 1 st Quarter Expenditure Review Action: Information Only.	184
C.	FY24 1 st Quarter Revenue Review Action: Information Only.	193
D.	FY24 Fund Balance Designations Action: The Finance Committee recommends approving the fund balance designations as shown in the attached document.	195
E.	FY24 Appropriation of Remaining ARPA Funds Action: The Finance Committee recommends, “Be it resolved that FY24 Government Capital Projects fund budgeted expenditure and appropriation be increased \$98,584.16, and that deferred ARPA revenue in the same amount be recognized, all for the purpose of completing various small capital projects.”	...
F.	Bills and Claims Action: The Finance Committee recommends approving the October 2023 Invoice History Report.	196
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	204
12.	Joint Administrative Services Board Update	226
13.	Government Projects Update	227
14.	Miscellaneous Items	228
15.	Summary Of Required Action	229
16.	Board Member Committee Status Reports	230
17.	Adjournment	231
18.	Reports in Packet:	
	– Department of Social Services FY22 Annual Report	233
	– VATI Project	249
	– Building Department	252
	– Commissioner of the Revenue	267
	– Fire & EMS	276
	– Virginia Regional Transit	277