



# Clarke County Litter Committee

## Meeting Minutes

Tuesday, August 15, 2023 – 5:30PM

2023 Clarke County Fair – Litter Committee Vendor Booth

ATTENDANCE	
Ashley Harrison (Chair)	✓
Tom Bauhan (Vice Chair)	✓
Matthew Bass (BOS Representative)	X
John Keim	X
Mary Martin	✓

**STAFF PRESENT:** Kristina Maddox (Office Manager / Zoning Officer)

**OTHERS PRESENT:** None.

### Call to Order

Chair Harrison called the meeting to order at 6:09pm.

### Approval of Agenda

Mr. Bauhan made the motion to approve the agenda as presented by Staff, seconded by Ms. Martin.

### Approval of Meeting Minutes

Mr. Bauhan moved to approve the meeting minutes for July 18, 2023 as presented by Staff, seconded by Ms. Martin.

**Public Comments - None.**

### Planning, Engagement, and Scheduling in 2023

Ms. Maddox noted various updates to the upcoming events schedule including a date and time change to the electronic recycling event that is to be held on Friday, October 6<sup>th</sup> from 1:00pm-3:00pm. A town pick up has also been added to the Farmer's Market event on September 16<sup>th</sup>.

The committee approved the events and dates by consensus.

### EPS Campaign

Mr. Bauhan confirmed the hinged containers were delivered to the Lone Oak Tavern and Chair Harrison noted Cordial Coffee could use a box of them as well. The committee discussed the miscommunication regarding lids that were not part of the order from Schenck Foods in Winchester. Ms. Maddox said she would contact the representative to ask if it was an error or if they were to be ordered separately.

### Other Business

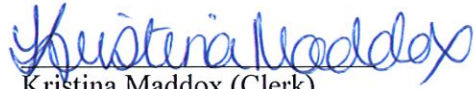
Chair Harrison said she spoke to VDOT regarding possible road locations for the signs that were created by students. In addition to roads, she is exploring other sign locations within the county including Chet Hobert Park.

The committee asked Staff to look into donation restrictions as the DEQ grant fund is restrictive and limited to a timeframe that makes it difficult to manage annually. Ms. Maddox asked the committee to be thinking about the budget that will need to be reviewed at the September meeting and to thoroughly review the DEQ performance report within the packet for ideas.

**Adjournment**

There being no further business, the Litter Committee unanimously approved to adjourn at 6:30pm to the next regularly scheduled meeting on Tuesday, September 20<sup>th</sup> at 5:30pm in the A/B Conference Room located on the second floor of the Berryville-Clarke Government Center in Berryville, VA.

  
Ashley Harrison (Chair)

  
Kristina Maddox (Clerk)