



# **Board of Supervisors Committee Meeting Packet**

## **Monday, November 6, 2023**

Personnel Committee

9:30 am

Work Session

10:00 am

Finance Committee

Immediately follows  
Work Session



# Personnel Committee Agenda

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

November 6, 2023, 9:30 am

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for Appointments Expiring through January 2024	3

# Appointments by Expiration Through January 2024

*Appt Date    Exp Date    Orig Appt Date:*

*August 2021*

Fire & EMS Commission	1 Yr	
Beatty                  David                  Blue Ridge VFRC Rep		7/21/2020          8/31/2021          12/17/2019

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

*July 2023*

Planning Commission	4 Yr	
Kreider                  Scott                  Buckmarsh / Battletown District		4/21/2020          7/28/2023          3/15/2011

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

*August 2023*

Fire & EMS Commission	4 Yr	
Buckley                  Randy                  Citizen-at-Large		10/15/2019          8/31/2023          10/15/2019

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

	1 Yr	
Conrad                  Bryan H.                  Boyce VFRC Rep		9/20/2022          8/31/2023          8/17/2021

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Fire & EMS Commission					
Armcast, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023	8/17/2021

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
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*October 2023*

Fire & EMS Commission					
Harrison	Diane	Citizen-at-large	8/17/2021	10/12/2023	6/20/2017

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
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Industrial Development Authority of the Clarke County, Virginia

Williams	George Cab	Millwood District	10/18/2022	10/30/2023	10/18/2022
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.

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*December 2023*

Board of Social Services					
Legard	Margaret	Berryville District	1/1/2019	12/31/2023	12/17/2019

Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023	12/17/2019
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Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Community Policy and Management Team			3 Yr		
Bates	Chris	Parent Representative	9/19/2023	12/31/2023	9/19/2023

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Economic Development Advisory Committee			4 Yr		
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023	8/19/2003

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

Fire & EMS Commission					
Roper	Anthony	Sheriff	1/1/2020	12/31/2023	8/19/2014

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
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Historic Preservation Commission					
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023	12/13/2021

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Northwestern Community Services Board			3 Yr		
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023	9/21/2021

2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]

Northwestern Regional Jail Authority			1 Yr		
Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023	12/17/2019

3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Northwestern Regional Jail Authority			4 Yr		
Roper	Anthony	Sheriff	1/1/2020	12/31/2023	1/1/2004
3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates					

**Parks & Recreation Advisory Board**

Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023	
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Elliston	Tom	Russell District	10/18/2022	12/31/2023	10/18/2022
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Merriman	Susan	White Post District	8/17/2021	12/31/2023	8/17/2021
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Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023	2/21/2012
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Reynolds	Berkeley	Appointed by Town of Boyce	8/15/2023	12/31/2023	8/15/2023
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Shenandoah Valley Chief Local Elected Officials Consortium

Seal	Cathy	Alternate	2/18/2020	12/31/2023	2/18/2020
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The voting members of the consortium shall be the chief local elected official of each jurisdiction that is a party to the agreement or that official's duly appointed designee. The Chair of the SVWIB, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium. The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction

*January 2024*

Board of Septic & Well Appeals

Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024	1/10/2014
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

1 yr

Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024	1/3/2018
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Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024	11/22/2022
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# Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural &amp; Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Brown	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Board of Septic &amp; Well Appeals</i>				
Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	3/21/2023	2/15/2024
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024
Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024

*Board of Social Services*

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/18/2023	12/31/2023
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	6/21/2022	7/15/2026

*Board of Supervisors*

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District	1/1/2020	12/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

*Board of Supervisors Finance Committee*

Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

*Board of Supervisors Personnel Committee*

Catlett	Terri T.	BOS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

*Board of Zoning Appeals*

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	1/17/2023	2/15/2028
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024
Staelin	John	Millwood District	12/5/2022	2/15/2025

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			<i>Appt Date</i>	<i>Exp Date</i>
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	5/17/2022	6/30/2024
Houck	William	Citizen Representative	5/17/2022	6/30/2024
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	6/30/2024
Lawrence	Doug	Russell District	1/17/2023	12/31/2023
McKay	Beverly B.	White Post District	1/17/2023	12/31/2023
<i>Building and Grounds</i>				
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Alternate	1/18/2022	12/31/2022
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	11/17/2020	6/30/2024
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	7/19/2022	2/15/2024
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
Meredith	Mary	Staff Representative	1/2/2018	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Bates	Chris	Parent Representative	9/19/2023	12/31/2023
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
<i>Constitutional Officer</i>				
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Brown	Michelle	Director of Economic Development	7/10/2023	
Dodson	Reid	Russell District	11/23/2021	12/31/2025
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
<i>Fire &amp; EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	
Harrison	Diane	Citizen-at-large	8/17/2021	10/12/2023
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/17/2023	12/31/2023
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025

*Monday, October 30, 2023*

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Historic Preservation Commission</i>				
Al-Khalili	Adeela	Buckmarsh District	6/1/2022	5/31/2026
Arnett	Betsy	White Post District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Millwood District	10/17/2023	10/30/2027
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	10/18/2022	10/30/2026
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
Williams	George Cabell,	Millwood District	10/18/2022	10/30/2023
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Catlett	Rick	School Superintendent	7/1/2023	
Keeler	Sharon	Treasurer	3/12/2005	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Josephine School Community Museum Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
<i>Legislative Liaison and High Growth Coalition</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023

*Library Advisory Council*

*Monday, October 30, 2023*

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			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Buckmarsh District	3/15/2022	4/15/2026
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025

*Litter Committee*

Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024
Keim	John	Russell District	9/21/2021	9/30/2024
Lemmon	Lorien	Staff Representative	7/1/2023	
Maddox	Kristina	Staff Representative	7/1/2023	
Martin	Mary	White Post District	9/21/2021	9/30/2024
McMullen	Christina	Buckmarsh District	8/15/2023	9/30/2024

*Lord Fairfax Emergency Medical Services Council*

Conrad	Bryan H.	Volunteer Representative; White Post District	3/21/2023	3/15/2024
Trent	Carolyn	Medical Professional	3/21/2023	3/15/2024

*Lord Fairfax Soil & Water Conservation District*

Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023

*Northern Shenandoah Valley Regional Commission*

Bass	Matthew	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025

*Northwest Regional Adult Drug Treatment Court Advisory Committee*

Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023
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*Northwestern Community Services Board*

Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Jail Authority</i>				
Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023
Lawrence	Doug	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board &amp; Division of Court Services</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks &amp; Recreation Advisory Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Elliston	Tom	Russell District	10/18/2022	12/31/2023
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023
Reynolds	Berkeley	Appointed by Town of Boyce	8/15/2023	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026
<i>Planning Commission</i>				
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	7/28/2023
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Lee	Francis	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Staelin	John	Millwood District	7/3/2022	4/30/2025

*Monday, October 30, 2023*

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Regional Airport Authority</i>				
Boies	Chris	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				
Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Towns and Villages: Berryville</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023



**Board of Supervisors Work Session Agenda**  
Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

November 6, 2023, 10:00 am, Meeting Room AB

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Budget Priorities	17
B.	Capital Improvements Plan	18
C.	Campground Regulations Text Amendment (PH2023-12: CZ23-01)	32



# Clarke County Board of Supervisors

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**Berryville Voting District**  
**Matthew E. Bass**  
**(540) 955-5175**

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
**(540) 837-2328**

**Russell Voting District**  
**Doug Lawrence**  
**(540) 955-2144**

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
**(540) 955-2151**

**White Post Voting District**  
**Bev B. McKay**  
**(540) 837-1331**

**County Administrator**  
**Chris Boies**  
**(540) 955-5175**

To: Board of Supervisors

From: Chris Boies

Re: FY 25 Budget Priorities

Date: October 31, 2023

The November 6<sup>th</sup> work session agenda includes a discussion item on the Board's FY 25 budget priorities. Staff is looking for general direction as we begin the FY 25 budget process. The budget calendar adopted by the Board notes department heads can meet with the Finance Director and County Administrator during December for input before budgets are due in January. Having some general direction from the Board helps guide these conversations. Last year, the Board prioritized a tax cut, employee compensation, and broadband as significant priorities.

# Clarke County Board of Supervisors

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**County Administrator**  
**Chris Boies**  
**(540) 955-5175**

To: Board of Supervisors

From: Chris Boies

Re: Capital Improvements Plan

Date: October 31, 2023

The attached Capital Improvements Plan (CIP) is a compilation of requests submitted by various county departments, the school system, and the sanitary authority. The CIP is a planning document that allows the County to forecast future capital needs. There is no obligation for the Board to fund any of the projects in the plan and we will pursue grant funding for some of the items listed. We define capital projects as those estimated to cost \$50k or more.

The Code of Virginia calls for the Planning Commission to develop and recommend the CIP to the Board. The Planning Commission will review the CIP at their October 31<sup>st</sup> work session meeting and will possibly take action at their November 3<sup>rd</sup> business meeting. If the Planning Commission makes a recommendation at the November 3<sup>rd</sup> meeting, the Board could act on the plan at their November 21<sup>st</sup> meeting. The CIP is being placed on the Board's November 6<sup>th</sup> work session agenda to allow for a thorough review of the requests before the Board is asked to act on the CIP.

# Capital Improvement Plan

## Clarke County

2024-2029

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of the local Capital Improvement Plan (CIP) to the Planning Commission. The CIP is a five year plan that projects capital expenditures for the County. The County has defined capital expenditures for this plan to include expenditures of \$50,000 and up. The Board of Supervisors ultimately approves the CIP. The CIP is intended to assist the Board of Supervisors in preparation of the County budget; Year 1 items will automatically flow into the upcoming budget year's requests.

In addition to determining priorities for capital expenditures, the County must also ensure that projects contained within the CIP conform to the County's Comprehensive Plan. Specifically, the projects are reviewed with considerations regarding health, safety, the general welfare of the public, and the policies of the Comprehensive Plan.

The inclusion of projects to the CIP is in no way an indication that Clarke County will be undertaking these projects. The CIP is strictly advisory, it is a planning document and does not obligate the expenditure of any future funds. In fact, a number of included projects will not likely be funded unless significant outside funding sources are obtained (like grants or private donations). In many cases, including these projects in the CIP helps the County's chances of receiving certain grants or outside funding sources.

The CIP includes both a spreadsheet of future projects broken down by year with estimated costs and a written narrative describing each project.

# 2024-2029 Capital Improvement Plan

## Project Descriptions

### Broadband

#### Project 1: Grant Contribution for VATI

**Description:** Clarke County has been awarded a state grant under the Virginia Telecommunications Initiative for a regional project submitted by the Northern Shenandoah Valley Regional Commission. This multiyear project will provide universal broadband to unserved areas of the County. The County's total contribution is \$5.4 million with \$2,160,000 being paid in 2022-23, \$2,160,000 being paid in 2023-24, and \$1,080,000 being paid in 2024-25 per an agreement approved between the Board of Supervisors and the regional commission. These payments are made to the regional commission who will pay the vendor, All Points, using these funds and those received from the Commonwealth.

**Capital Cost:** \$1,080,000

**Justification:** The lack of broadband infrastructure in Clarke County is the most common complaint received from our citizens. This project will provide universal coverage to the County. The County's contribution is being paid from federal American Rescue Plan Act funds received and operating carryforward provided by the Clarke County Public Schools.

**Years Requested:** 2024-25

### Double Tollgate Sewer

#### Project 1: Construction of the Double Tollgate Pump Station and Force Main

**Description:** This project includes the construction of the Double Tollgate Pump Station which will be located near Featherbed Lane, south of Route 340. The pump station will transfer wastewater from properties in Clarke County at the Double Tollgate intersection to the Parkins Mill Wastewater Treatment Plant in Frederick County. The force main leaving the Double Tollgate Pump Station will run west and connect with the force main being constructed by Frederick Water somewhere on the west side of Route 522, south of Dinosaur Land. This project would be built in conjunction with the larger project being managed by Frederick Water.

**Capital Cost:** \$3,500,000 over two years

**Justification:** Frederick Water's construction of a force main to transfer sewer from the Crooked Run Wastewater Treatment Plant at Lake Frederick provides Clarke County an opportunity to have sewer service available at Double Tollgate. This is one of the few areas identified for commercial development in the County Comprehensive Plan.

**Years Requested:** 2024-25, 2025-26 (project is expected to go for bid in early 2024 and be completed by the end of calendar year 2025).

### Project 2: Clarke Portion of Crooked Run Force Main

**Description:** This project is the Clarke County proportionate cost for the force main Frederick Water is building to transfer wastewater from the Crooked Run Wastewater Treatment Plant to the Parkins Mill Wastewater Treatment Plant. Clarke County is buying 150,000 gpd of capacity in this force main from the point where our force main connects near Dinosaur Land to the Parkins Mill plant. This project will go to bid in early 2024 which will help us confirm the construction costs.

**Capital Cost:** \$3,500,000 over two years

**Justification:** Being able to participate in this project and pay a proportionate amount is much cheaper than having to build a smaller force main line by ourselves to the Parkins Mill plant. This is critical infrastructure needed for commercial development at the Double Tollgate intersection.

**Years Requested:** 2024-25, 2025-26 (project is expected to go for bid in early 2024 and be completed by the end of calendar year 2025).

## **Fire & Rescue**

### Project 1: Radio System Upgrade-Repeaters

**Description:** This project involves installing repeater equipment in fire/rescue vehicles. The plan is to test these repeaters in various vehicles in 2023-24, and if significant improvements are realized, additional fire and rescue vehicles would be equipped with repeaters.

**Capital Cost:** \$105,000

**Justification:** It is critical that fire and rescue personnel have radio communications when on scene, especially when in an IDLH (Immediately Dangerous to Life or Health) environment.

**Year Requested:** 2024-25

### Project 2: Radio Replacement

**Description:** This project would replace the aging radios currently used by fire and rescue personnel. We were unsuccessful in obtaining a grant for radios this past year and will spread the costs over two years.

**Capital Cost:** \$300,000 for two years

**Justification:** The radios currently in use are over 15 years old and have been discontinued by Motorola. Repair and replacement of these radios has become increasingly difficult and very costly. Radio functionality issues have been increasing over the years. New radios/headsets will improve radio functionality, improve compliance with safety hearing standards, increase interoperability with regional partners, and reduce repair costs.

**Year Requested:** 2024-25 and 2025-26

### Project 3: Cardiac Monitors

**Description:** These devices are a critical component of care for volunteer and career EMT's and are used in every day responses. The devices can perform functions as simple as reading blood pressure

to as complex functions such as defibrillation. There are currently seven of these devices in the System and this project would replace three devices.

**Capital Cost:** \$50,000 for three years

**Justification:** The industry standard for these units is typically between 10-15 years and some of our units are approaching this age. The manufacturer may also choose to suspend support on these older units at any time (they do provide sufficient notice). We are applying for a Rescue Squad Assistance Fund (RSAF) grant for this equipment but if unsuccessful would need County funds for this replacement project. The RSAF is typically a 50/50 split for the County and an 80/20 split if the fire company applies.

**Year Requested:** 2024-25 and 2025-26

#### **Project 4: Apparatus Replacement**

**Description:** This is a placeholder to create a fund to assist the fire companies in replacing aging apparatus. A system will need to be developed by the companies and county to assess needs, develop funding formulas, and to forecast the timing of major purchases.

**Capital Cost:** \$50,000 annually

**Justification:** It is prudent to plan ahead for major apparatus replacement.

**Year Requested:** Each Year

## **Health & Human Services**

#### **Project 1: New Building and/or Space**

**Description:** This new building would house the Department of Social Services, Health Department, and potentially Northwestern Community Services. We have funds in the current capital budget to perform a more detailed space study and preliminary architectural design to assist with cost estimating. This building would be located in an area currently served by public water and sewer.

**Capital Cost:** \$1,750,000

**Justification:** The Department of Social Services is currently located in a former restaurant building and has configuration challenges. There are also limitations to the current Health Department office space. Northwestern Community Services currently uses a small building located next to the School Board office. There are benefits to having the services provided by each entity located close to one another. The County owns the Social Services Department so if that building was sold, the proceeds could be used to help recoup the costs of the new building and the county has started setting aside money in the designated fund balance for this project.

**Year Requested:** 2025-26

## Judicial

### Project 1: Courthouse Green Design

**Description:** This project could involve the next stage of design for the courthouse green. The BOS accepted a master plan level concept plan for the courthouse green which includes improvements to the landscaping, sidewalks, site grading, and a space for an additional feature. A possible next phase would be more detailed drawings of the proposed improvements.

**Capital Cost:** \$ TBD by BOS

**Justification:** The Clarke County Courthouse Green Master Plan identified a number of deficiencies in the grounds surrounding the two courthouses and Sheriff's office. Further, the Board has accepted the recommendations of the Monument Committee who recommended a second feature be added on the courthouse green.

**Year Requested:** 2024-25

### Project 2: Reconfigure Circuit Court Courtroom

**Description:** This project would reconfigure the layout of the existing Circuit Court Courtroom and address ADA issues. The jury sitting area would be squared up with the room and made level for ADA compliance. We are currently working with an architect on a preliminary design. The project would include new furnishings such as new juror chairs in the courtroom and juror room, new juror room table, AV equipment with speakers, a possible white noise machine, lighting, and other improvements.

**Capital Cost:** \$300,000

**Justification:** The existing Circuit Court Courtroom layout creates challenges for court proceedings. There are ADA issues because of the sunken floor in the middle of the courtroom. In addition, the current space places jurors very close to the audience with some jurors actually having their back to the audience.

**Year Requested:** 2024-25

## Parks & Recreation

### Project 1: Parking for VFW Shelter and Baseball

**Description:** Extend current parking lot at the VFW shelter to provide more parking for the shelter and for the tee ball field. This project replaces the previous project of adding a new baseball field as Little League and the Parks & Recreation Advisory Board felt this was more of a priority.

**Capital Cost:** \$125,000

**Justification:** At certain times, parking demand in the park exceeds the number of available spaces. Park patrons are parking in the grass or along roads which is creating safety issues.

**Year Requested:** 2024-25

**Project 2: Pool House Renovations**

**Description:** This project would renovate the existing pool house at Chet Hobert Park. This would include upgrading the fixtures, a new roof, and painting the exterior and interior.

**Capital Cost:** \$50,000

**Justification:** The existing pool house is showing its age. We receive complaints about the condition of the restrooms and the exterior is showing wear.

**Year Requested:** 2024-25

**Project 3: Soccer Shelter/Restrooms**

**Description:** The Soccer League has requested a shelter and restrooms near the soccer fields. This project would include the extension of water and sewer to this area of the park or could possibly involve the installation of a drainfield and the use of the existing agricultural well.

**Capital Cost:** \$100,000

**Justification:** The soccer fields are heavily used but there is not currently infrastructure on that side of the park to accommodate players, coaches, and parents who participate in soccer events. We will explore grant opportunities and possible matching contributions from the Soccer League for this project.

**Year Requested:** 2025-26

**Project 4: Recreation Center Addition**

**Description:** Add new 40 x 30 multi-purpose room to the back of recreation center and convert the current multi-purpose room to a weight room. The current weight room then would become a small meeting room.

**Capital Cost:** \$650,000

**Justification:** The current exercise room is extremely small and can accommodate a limited number of people at a time. We would like to expand that into the current multi-purpose room and add a larger multi-purpose room that could accommodate more people for bigger rentals and classes. Our current room can only accommodate 75. We would also make the current weight room into a small meeting room that could be used for programs for individuals or small groups as well as a meeting room that could be rented to accommodate smaller groups.

**Year Requested:** 2026-27



## Sanitary Authority

### Project 1: Building, Roof, and Ventilation Repairs

**Description:** This work involves building, roof, and ventilation repairs over the old portion of the wastewater treatment plant in Boyce.

**Capital Cost:** \$445,000

**Justification:** This work has been recommended by consultants for safety and upkeep reasons.

**Year Requested:** 2024-25

### Project 2: WWTP 10-year Recoating of Tanks

**Description:** This project involves recoating tanks at the Boyce wastewater treatment plant.

**Capital Cost:** \$225,000

**Justification:** This is regular maintenance of these tanks to extend the effective life expectancy of these assets. Recoating of these tanks protects the tanks from wear and tear over time.

**Year Requested:** 2024-25

### Project 3: Virginia Avenue Lift Station Upgrade

**Description:** The Virginia Avenue lift station is planned to be upgraded with new controls, piping, and valves.

**Capital Cost:** \$60,000

**Justification:** Consultants have recommended reviewing this station for capacity as well as replacing the pumps.

**Year Requested:** 2025-26

### Project 4: Roseville Lift Station Renovation

**Description:** This project involves renovating the existing Roseville lift station to provide new controls, piping, and valves.

**Capital Cost:** \$60,000

**Justification:** This is regular maintenance of this lift station as recommended by our consultants.

**Year Requested:** 2025-26

### Project 5: Replace Millwood Grinder Pump Stations

**Description:** This project would replace the grinder pump stations currently in use for the sewer line in Millwood.

**Capital Cost:** \$120,000

**Justification:** This follows a replacement schedule as recommended by our consultants.

**Year Requested:** 2026-27

**Project 6: Replace Wastewater Treatment Plant PLC Controls**

**Description:** The PLC controls at the wastewater treatment plan in Boyce would be replaced.

**Capital Cost:** \$175,000

**Justification:** This follows a replacement schedule as recommended by our consultants.

**Year Requested:** 2027-28

**School System**

**Project 1: School Bus Replacement**

**Description:** The schools have a schedule to replace one school bus each year.

**Capital Cost:** \$119,000 with an inflationary increase each year

**Justification:** The school bus replacement schedule has been developed to replace older, high mileage buses.

**Year Requested:** Each year

**Project 2: Boyce Roof Replacement**

**Description:** The existing (shingle) roof at Boyce Elementary would be replaced.

**Capital Cost:** \$300,000

**Justification:** The existing roof is beyond the warranty period and shingles have become brittle indicating the need for replacement.

**Year Requested:** 2024-25

**Project 3: Cooley Upper Campus Secure Vestibule**

**Description:** The Cooley Upper Campus needs a secure vestibule for safety and security.

**Capital Cost:** \$50,000

**Justification:** The current entrance to Cooley Upper Campus does not have a secure vestibule and the safety team strongly recommends it. All other schools have a secure point of entry.

**Year Requested:** 2024-25

**Project 4: Cooley Lower Roof Top Units**

**Description:** The HVAC unit over the Boy's Locker Room would be replaced.

**Capital Cost:** \$125,000

**Justification:** The current units require significant maintenance. The equipment is old and not easily repaired.

**Year Requested:** 2025-26

**Project 5: Cooley Upper Roof Replacement**

**Description:** This project involves the replacement of roof at Cooley Upper.

**Capital Cost:** \$300,000

**Justification:** It's anticipated that enrollment increases will require additional grade levels to be added to CUC. By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building. When replacing the roof, the RTU's need to be replaced simultaneously.

**Year Requested:** 2025-26

**Project 6: Cooley Upper Roof Top Units**

**Description:** This project involves the replacement of the 3 large RTU's in the Kitchen/Cafeteria and 20 RTU's for classrooms.

**Capital Cost:** \$500,000

**Justification:** One large RTU has failed and 3 classroom RTUs have been replaced. Remaining RTU's need to be replaced.

**Year Requested:** 2025-26

**Project 7: Cooley Lower Replace Exterior Doors and Doorjamb**

**Description:** Replace all exterior doors and doorjamb at Cooley Lower.

**Capital Cost:** \$100,000

**Justification:** The current frames and doors are original to the building and are beginning to rust and not function properly. Replacement would increase the level of building security.

**Year Requested:** 2026-27

**Project 8: High School HVAC Building Automation**

**Description:** The building automation system which control the heating and cooling in the building would be upgraded.

**Capital Cost:** \$300,000

**Justification:** The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer. Recommend bundling with Cooley Lower BAS.

**Year Requested:** 2026-27

**Project 9: Cooley Lower HVAC Building Automation**

**Description:** The building automation system which controls the heating and cooling in the building would be upgraded.

**Capital Cost:** \$200,000

**Justification:** The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer. Recommend bundling with High School BAS.

**Year Requested:** 2026-27

**Project 10: Cooley Lower Roof Replacement**

**Description:** This project involves the replacement of the roof at Cooley Lower.

**Capital Cost:** \$300,000

**Justification:** By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

**Year Requested:** 2027-28

**Project 11: Boyce Replace Gym HVAC**

**Description:** The HVAC units over the gym at Boyce Elementary would be replaced.

**Capital Cost:** \$100,000

**Justification:** The current units require significant maintenance. The equipment is old and not easily repaired.

**Year Requested:** 2027-28

**Project 12: Central Office Replace Roof Top Units**

**Description:** This project involves the replacement of the RTU in the main conference room.

**Capital Cost:** \$60,000

**Justification:** This unit is original to the space and will need to be replaced.

**Year Requested:** 2028-29

**Project 13: Softball/Baseball Field Lights**

**Description:** Install lights at the CCHS Softball and Baseball fields.

**Capital Cost:** \$600,000

**Justification:** The CCHS fields are the only fields in our district without lights. A community group has expressed interest in fundraising to support this project and has collected a turnkey estimate of \$596,000 and a materials-only estimate of \$353,000.

**Year Requested:** 2028-29

**Sheriff's Office**

**Project 1: Replacement Vehicles**

**Description:** This is a standard rotation schedule of three new police cruisers each year.

**Capital Cost:** \$177,000 with an inflationary increase each year

**Justification:** This replacement schedule ensures older cruisers are retired when mileage and vehicle maintenance thresholds are reached.

**Year Requested:** Each year

**Project 2: Replacement Radios**

**Description:** This project would over time replace the 2007 radios currently in use by Sheriff's Deputies. The plan is to replace these units only as they discontinue working.

**Capital Cost:** \$50,000 each year

**Justification:** The existing radios are no longer being serviced by the manufacturer and performance issues of this critical equipment continue to become more prevalent.

**Year Requested:** Each year

**Project 3: Upgrade of In-Car Video and Body-Worn Camera Systems**

**Description:** Purchase a new in-car camera and body-worn camera system

**Capital Costs:** \$270,000

**Justification:** The current provider of camera systems are not meeting the needs of the Sheriff's Office. With limits in storage capability, Deputies are frequently investigating incidents, and their equipment stops working due to the storage being full. Also, the service provided has become worse. There are no local shops that can work on our equipment. We have to un-install equipment and mail it back to the company in Kansas. While this takes place, our Deputy is without recording capability. The public expects Law Enforcement to record their interaction with the public. The vendor we have chosen has a shop located in Winchester. The vendor also has a program where the costs can be spread out over 5 years.

**Year Requested:** 2024-25

**Project 4: Emergency Communications Center Recorder Equipment**

**Description:** This equipment records all 911 calls, administrative lines, and radio traffic.

**Capital Cost:** \$50,000

**Justification:** The projected cost in 2025-26 is based on a normal replacement schedule. This equipment will not be replaced if it is still functioning properly and can be serviced.

**Year Requested:** 2025-26

**Project 5: Emergency Communications Center Phone System Replacement/Upgrade**

**Description:** This project is the switchover from copper lines in the emergency communications (911) center to IP based NextGen 911.

**Capital Cost:** \$150,000

**Justification:** This is a Commonwealth initiative and will be covered by state funds (Commonwealth of Virginia 911 Wireless Fees). The first phase was completed this past year and the second phase in 2026-27 is based on the expected normal phone replacement schedule. This phase will not occur if the equipment is still current and functioning properly.

**Year Requested:** 2026-27

## Transportation

### Project 1: Pedestrian Bridge Over Route 7

**Description:** This project would involve the construction of a pedestrian bridge over Route 7 at the top of the mountain near the Loudoun County boundary.

**Capital Cost:** \$5 million

**Justification:** Pedestrian traffic crossing Route 7 at the top of the mountain continues to increase. This has created a serious safety issue as vehicles traveling in both directions are moving at a high rate of speed and the topography and curves limit visibility. This project would require state and federal funds to construct. The County has participated with other partners in a study this year to examine the feasibility of this improvement.

**Year Requested:** 2025-26

# Clarke County Capital Improvement Plan 2024-2029

<u>Department</u>	<u>Projects by Department</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>
		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
<b>Broadband</b>	Grant Contribution for VATI	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 1,080,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Double Tollgate Sewer</b>	Construction of DT pump station and F/M	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	Clarke portion of Crooked Run Force Main	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 5,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fire &amp; Rescue</b>	Radio System Updgrade-Repeaters	\$ 105,000	\$ -	\$ -	\$ -	\$ -
	Radio Replacement	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -
	Cardiac Monitors	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	<b>Total</b>	<b>\$ 505,000</b>	<b>\$ 400,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Health/Human Services</b>	New Building and/or Space	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 1,750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Judicial</b>	Courthouse Green Design	TBD	\$ -	\$ -	\$ -	\$ -
	Reconfigure Circuit Court Courtroom	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parks &amp; Recreation</b>	Parking for VFW Shelter/Baseball	\$ 125,000	\$ -	\$ -	\$ -	\$ -
	Pool House Renovations	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Shelter/restrooms for soccer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	Recreation Center Addition	\$ -	\$ -	\$ 650,000	\$ -	\$ -
	<b>Total</b>	<b>\$ 175,000</b>	<b>\$ 100,000</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sanitary Authority</b>	Building , Roof, and Ventilation Repairs	\$ 445,000	\$ -	\$ -	\$ -	\$ -
	WWTP 10-year Recoating of Tanks	\$ 225,000	\$ -	\$ -	\$ -	\$ -
	VA Ave Lift Station Upgrade	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Roseville Lift Station Renovation	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Replace Millwood grinder pump stations	\$ -	\$ -	\$ 120,000	\$ -	\$ -
	Replace WWTP PLC Controls	\$ -	\$ -	\$ -	\$ 175,000	\$ -
	<b>Total</b>	<b>\$ 670,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 175,000</b>	<b>\$ -</b>
<b>School System</b>	School Bus Replacement	\$ 119,000	\$ 125,000	\$ 130,000	\$ 136,000	\$ -
	Boyce Roof Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Cooley Upper Secure Vestibule	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Cooley Lower Roof Top Units	\$ -	\$ 125,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Replacement	\$ -	\$ 300,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Top Units	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Cooley Lower Replace Ext. Doors/Jamb	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	High School Building Automation	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Cooley Lower Building Automation	\$ -	\$ -	\$ 200,000	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ -	\$ 300,000	\$ -
	Boyce Replace Gym HVAC	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	Central Office Replace Roof Top Unit	\$ -	\$ -	\$ -	\$ -	\$ 60,000
	Softball/Baseball Field Lights	\$ -	\$ -	\$ -	\$ -	\$ 600,000
	<b>Total</b>	<b>\$ 469,000</b>	<b>\$ 1,050,000</b>	<b>\$ 730,000</b>	<b>\$ 536,000</b>	<b>\$ 660,000</b>
<b>Sheriff</b>	Replacement Vehicles	\$ 177,000	\$ 179,000	\$ 182,000	\$ 185,000	\$ 188,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Upgrade in-car video/body camera system	\$ 270,000	\$ -	\$ -	\$ -	\$ -
	ECC Recorder Equipment	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	ECC Phone System Replacement/Upgrade	\$ -	\$ -	\$ 150,000	\$ -	\$ -
	<b>Total</b>	<b>\$ 497,000</b>	<b>\$ 279,000</b>	<b>\$ 382,000</b>	<b>\$ 235,000</b>	<b>\$ 238,000</b>
<b>Transportation</b>	Pedestrian Bridge Route 7 App Trail	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total</b>	<b>\$ 8,696,000</b>	<b>\$ 10,699,000</b>	<b>\$ 1,982,000</b>	<b>\$ 996,000</b>	<b>\$ 948,000</b>



## Clarke County Planning Department

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**TO: Board of Supervisors**

**FROM: Brandon Stidham, Planning Director**

**RE: TA-23-01, Campground Regulations**

**DATE: October 27, 2023**

The following documents are provided to assist with the Board's deliberation of the campground regulations text amendment:

- **Excerpts from Planning Commission minutes.** This document contains excerpts from the minutes of the ten meetings at which the Planning Commission (5 meetings) and their Policy & Transportation Committee (5 meetings) discussed the text amendment. This should provide a good overview of the policy issues that commissioners deliberated in developing the text amendment.
- **July 5 Commission staff report and supporting documents.** As you may recall, the Commission deferred action on the text amendment at their June public hearing in order to consider comments from speaker Lowell Smith regarding allowances for commercial campgrounds along the Appalachian Trail (AT). The enclosed staff report was drafted to assist the Commission in discussing this issue at their July 5 work session. Also enclosed are two maps depicting property ownership along the AT (Federal, State, private) and a copy of Mr. Smith's comments.

A copy of last month's staff report is also attached for your reference. If you have any questions in advance of the work session, please do not hesitate to contact me.



**EXCERPTS FROM MINUTES OF PLANNING COMMISSION DISCUSSIONS**  
**TA-23-01, CAMPGROUND REGULATIONS**

**October 26, 2022 Policy & Transportation Committee meeting**

Mr. Stidham reviewed the Staff memo for this policy discussion to evaluate the current campground regulations and determine whether they need to be updated.

Commissioner Kreider noted that the current regulations do not address sanitary facilities for campgrounds. Mr. Stidham agreed and noted that the Virginia Department of Health (VDH) requires permits for temporary and permanent campgrounds that regulate bathroom facilities and drinking water. He added that VDH staff recently informed him that any event held at the fairgrounds that has three or more campsites will require a temporary campground permit. Commissioner Glover asked if there are zoning regulations that dictate when portable toilets need to be removed from a property. Mr. Stidham replied that those regulations are included in the Zoning Ordinance requirements for development along the river.

Mr. Stidham reviewed the list of policy questions in the Staff memo beginning with what the scope of camping should be. Commissioner Glover stated that the seasonal rental of lots along the river has been taking place for many years. He said he does not see this practice conforming to the current regulations and also does not think that the lot owners would comply with any regulations we develop. Mr. Stidham asked Commissioner Glover if he knew of any river lots with more than two campsites or that appear to have more than two campers at a time. Commissioners Glover and Kreider replied yes and Commissioner Dunning said it is his understanding that people do what they want to do with their river lots. Commissioner Glover said that owners of lots with significant frontage will often delineate separate lots for rental either with ropes or markers. He gave one example of a lot owner with 40 delineated lots that are rented throughout the year and there will usually be more than two campers or tents at any given time there. Mr. Stidham asked if the delineated lots are on a single lot of record or multiple lots. Commissioner Glover replied that it is all on one lot of record.

Commissioner Dunning asked if the focus of the camping issues is only on properties along the river or whether there are camping problems elsewhere in the county. Mr. Stidham said that there are no specific examples that come to mind but he gave the example of a property owner hosting frequent private camping parties in which 12-15 RVs come to the property each weekend. He said if this occurs on a private road and neighbors complained, technically this volume of camping would constitute a campground.

Mr. Stidham stated that a policy decision to make is whether we want to regulate private camping activities or whether we want to treat them as private parties/activities and not regulate them at all. He reiterated that the current regulations leave it open to interpretation as to whether private camping of three or more campsites constitutes a campground, adding that the previous example of 12-15 RVs at a private weekend camping event would be considered a campground. Commissioner Dunning noted that this example would likely be a problem but we should not create regulations if this type of activity is not currently taking place in the county. Commissioner Kreider agreed unless money was exchanging hands for the camping activity.

Commissioner Glover said that the renting of river lots would fall into this category and Commissioner Dunning agreed that this activity should be regulated. Mr. Stidham noted that a good thing about the current regulations is that we do not need to prove that money is exchanging hands in order for the activity to be considered a campground, adding that this is often difficult to prove. He noted that it would be very difficult to prove that the river lots are being leased unless a tenant provided the evidence.

Mr. Stidham moved on to the next policy question about what constitutes a campsite. Commissioner Dunning asked if there is a minimum lot size for a campsite and Mr. Stidham replied that the definition only refers to a delineated area. Mr. Stidham added that any complaints that we receive about camping activities would likely be based on the volume of people camping and not necessarily on a delineated area. He added that we may not need to regulate based on the number of campsites, although that would be more relevant if we expanded the use regulations for commercial campgrounds.

Commissioner Glover suggested focusing on what the overall goal of the regulations should be for the county. He said that he did not know about the volume of zoning complaints for camping on river lots but that residents know to call the police if noise from the camping activities becomes excessive. He noted that his biggest concerns along the river are portable toilets being carried away in floods and unauthorized disturbance of the river banks. He added that the actual camping activities are not a problem. Mr. Stidham said that this is an important point because all of Commissioner Glover's concerns are currently regulated by other parts of the Zoning Ordinance. He added that river camping is not seen as a problem because it is part of the character of the river, and Commissioner Kreider added that river camping has been going on for a long time. Mr. Stidham said that these camping activities would likely be a problem everywhere else in the county, in particular if conducted on vacant lots served by private roads.

Mr. Stidham asked the members if they wanted to continue not regulating private camping as a use. Commissioner Dunning said if you have a delineated area on your property for regular camping, you can almost assume that it is being used as for-profit camping. Commissioner Kreider said that there are clearly delineated camping lots along River Road. Mr. Stidham asked if someone came in today to rent out 40 lots along the river for camping, would we want to regulate that activity. Commissioner Kreider said that should be treated as a commercial campground and the other Committee members agreed. Commissioner Dunning suggested creating regulations based on the number of delineated camping areas on a lot. Mr. Stidham asked the members what they thought about allowing a maximum of two delineated areas for camping per lot of record. Commissioner Dunning replied that he thought this was fair. Commissioner Kreider suggested using a per acre basis for the regulations. Commissioner Glover suggested using a per night metric. Mr. Stidham replied that when considering new regulations you also have to consider their enforceability and it would be very difficult for Planning Staff to prove how many nights a camping activity took place. Commissioner Dunning said that this is especially true on weekends. Mr. Stidham noted that the property owner with 40 lots is probably in violation of the current regulations. He asked Commissioner Glover if there are a significant number of lots along the river that are taped off or otherwise delineated and Commissioner Glover replied yes.

Mr. Stidham asked the members if it would be possible to approve a new commercial campground in a compatible location anywhere in the county, or is commercial campgrounds a use that we should consider prohibiting. Commissioner Dunning asked if it would be fair to require someone to go through the application process while all the illegal camping activities are still occurring. Mr. Stidham clarified that this would be for an actual commercial campground with delineated lots and amenities operated as a full-time business. Commissioner Glover said that the impacts of a full-time business would be greater than the current weekend operations. Commissioner Kreider asked who would complain if the use were removed. Mr. Stidham replied that none of the existing campgrounds should complain. He added that this is similar to the commercial kennel use that was removed from the Zoning Ordinance several years ago as it was determined that the use was no longer compatible in any location in the county. He noted that if you cannot constrain a use to a compatible level with any use regulations, then it might be better to remove the use. Commissioner Glover said a big concern with commercial campgrounds is onsite sewage disposal and this becomes an issue when the business is being run full-time. Mr. Stidham said that you can come up with several reasons why a commercial campground could not be approved along the river but said it becomes more difficult if, for example, a KOA Campground was proposed to be located in the AOC District away from the river. Commissioner Glover said that onsite sewage disposal remains an issue. Mr. Stidham suggested the members contemplate whether a campground application in which onsite sewage disposal and all other technical requirements could be worked out would be compatible in any county location.

Commissioners pondered whether there is an interest in developing new commercial campgrounds and Mr. Stidham noted that two campgrounds were recently considered in Loudoun along Blue Ridge Mountain Road. Commissioner Dunning asked where people are currently camping in that area. Commissioner Glover noted Bear's Den lodge and various cabins and shelters along the Appalachian Trail. Mr. Stidham said there may be interest in high end camping or "glamping" and Commissioner Dunning noted that this could draw interest from people wanting to host weddings and events. Commissioner Kreider said we should consider prohibiting commercial campgrounds like we did with commercial kennels. He added that these uses have numerous impacts on surrounding properties including noise and light. Mr. Stidham said that if we want to continue allowing commercial campgrounds, we would need to develop a more robust set of use regulations than what we currently have. Members briefly discussed Watermelon Park's recent focus on RV camping and exclusion of tent camping. Mr. Stidham replied that this could be a sign that there is a demand for RV camping. Commissioner Kreider noted that there has not been serious interest in some time for a new campground. Commissioner Dunning asked what would happen to the existing campgrounds if the use was prohibited. Mr. Stidham replied that they would become nonconforming uses.

Mr. Stidham said that if you prohibit commercial camping, the next level is the leased lot camping. He added that we could create a new set of regulations for this form of camping. Commissioner Dunning asked for confirmation that there is currently no minimum lot size requirement for leased lot camping and Mr. Stidham replied that this is correct. Mr. Stidham added that most of the lots being leased along the river are very small, ½ acre to one acre. Commissioner Dunning noted that this is similar to the issues we discussed with the short-term residential rental regulations. Mr. Stidham said that you could create a limit on the number of

RVs and tents on a leased lot. Commissioner Dunning replied that this would be difficult to enforce and potentially ignored by lot owners. Mr. Stidham said that this metric could be the easiest to prove – if you had a limit of 5 RVs/tents per lot, the complainant would only need to provide a photo of more than 5 RVs/tents to prove a violation. Commissioner Dunning suggested limiting to one RV per lot. Mr. Stidham asked members if we want to regulate leasing and Commissioner Glover noted that it is not being regulated now. Mr. Stidham said that you could stick with the three or more campsites rule and apply it to leased lot camping. Commissioner Glover suggested requiring three delineated campsites to be adjacent to one another for enforcement purposes in particular on lots with a large amount of river frontage. Mr. Stidham added that a property owner could get around the requirement by stating that the camping areas will not be delineated on the lot. Commissioner Dunning said that it would be harder to manage multiple leased lots if they are not delineated. Commissioner Glover also noted that lot lease fees are typically minimal, around a couple hundred dollars per season.

Mr. Stidham suggested creating special camping regulations for lots with river frontage to allow camping without limitation so long as no improvements are made to the lot. Members liked this idea. Mr. Stidham added that “unauthorized” improvements would be allowed so if someone wanted to install a boat ramp, they would have to follow the Zoning Ordinance requirements to construct it. Commissioner Dunning asked about whether we can prohibit tree cutting as lot owners often cut down the trees for firewood. Mr. Stidham noted that the area along the river is a buffer area. Commissioner Glover said he is mostly concerned with the trash that is left behind by campers.

Mr. Stidham noted that we currently do not allow permanent structures such as cabins to be used in a campground. He added that use of dwellings would potentially fall under the short-term residential rental regulations as opposed to the campground regulations. He also noted that yurts can be constructed as tents or as dwellings if they meet building code requirements.

Mr. Stidham asked what the members want to do with private camping. Commissioner Kreider said that it should only be regulated if the camping is being advertised to the public and members agreed.

Regarding temporary event camping, Mr. Stidham suggested that we require a zoning permit and proof that the applicant has obtained a temporary campground permit from VDH. Going back to river camping, Commissioner Dunning asked if any of the roads along the river are scenic byways and whether we could regulate camping using this distinction. Mr. Stidham said that the county has numerous designated scenic byways and any rules created would have to be applied on all properties fronting a scenic byway. He also noted that enforcement would continue to be an issue. Commissioner Kreider asked who enforces the scenic byway requirements. Mr. Stidham replied that it is largely an honorary designation by the state but that we use the designation in some of our zoning regulations. Commissioner Dunning asked if there are required buffers at the existing campgrounds. Mr. Stidham replied no because they were constructed well before our current buffering requirements.

Mr. Stidham asked if the members thought we needed additional regulations for event camping. Commissioner Kreider asked whether you would want to allow 300 people to camp on a 20 acre

lot that is hosting an event. Mr. Stidham noted that the new Special Events ordinance increased the minimum lot sizes for events with the largest events requiring at least a 50 acre lot. Commissioner Glover asked about any recent concerns with event camping and Mr. Stidham replied that it has not been a problem in the past. He noted that the recent application to move the Watermelon Park bluegrass festival to a new location on Tilthammer Mill Road caused the Special Events ordinance to be scrutinized in general including camping. He also noted that all the aspects of event camping should be covered by the VDH temporary campground permit. He added that other types of event camping include overnight camping by vendors at agritourism activity events and by participants at horse shows. Commissioner Dunning said that he thinks horse show camping is becoming less popular.

To summarize the discussion, Mr. Stidham said that he will create a draft text amendment that would prohibit commercial campgrounds, create new rules for leased lot camping starting with a two campsite limitation, no regulations for private camping, and require a zoning permit and proof of VDH temporary campground permit issuance for event camping. Members agreed with this approach. Commissioner Glover asked whether the process is for the committee to agree on text amendment language at the next meeting, then forwarding that language to the full Commission for review and public hearing, and finally to the Board of Supervisors for adoption. Mr. Stidham replied yes.

### **January 6, 2023 Policy & Transportation Committee meeting**

Mr. Stidham reviewed the Staff memo outlining the initial draft text amendment for campground regulations. He noted that Staff developed the text amendment using guidance provided by the members at the October 26 meeting.

Mr. Stidham stated that the proposed text amendment would prohibit commercial campgrounds and any legally approved campgrounds in the County would become nonconforming. Chair Ohrstrom asked if this means they could continue to function and Mr. Stidham replied yes but with limited ability to expand. Chair Ohrstrom asked if a change of ownership of a nonconforming campground would trigger anything. Mr. Stidham replied no and noted that the nonconforming status would be lost if the campground use were to be discontinued for two or more years.

Mr. Stidham outlined two new policy questions regarding how the members wanted to regulate public/non-profit campgrounds and summer camps. Commissioner Glover noted that the Northern Virginia Lions Youth Camp is a summer camp that is also rented out to church groups, scouts, and other groups throughout the year. He also noted that they operate a waterworks there and Mr. Stidham added that they have a waterworks permit from the Virginia Department of Health (VDH).

Mr. Stidham asked for the members' thoughts on the draft text amendment and the two new policy questions. Chair Ohrstrom asked if the Lions Youth Camp is the only summer camp in the county and Mr. Stidham replied yes. Mr. Stidham added that if Staff was asked to make a zoning determination on the use of the Lions Youth Camp and they are operating year round, they could be considered a commercial campground and not a summer camp. Commissioner

Dunning asked if a day camp would be considered a campground. Mr. Stidham replied that he is not certain whether it would fall under summer camp or be a use that is not listed in the ordinance. He also said it could be considered a recreational park if there is no overnight camping. He added that there is a connotation that a campground has overnight stays. Commissioner Dunning noted that all of the issues associated with a campground can occur in a 10-hour period with a children's day camp. Chair Ohrstrom said there are some residents that hold day camps on their property for a fee such as art camps and in some cases the county provides transportation for kids to attend the camps. He added that it is more of a daytime educational activity than a camping activity. Mr. Stidham said you can have a property owner that allows scouts to spend a weekend camping on their land which would fall more under a public/non-profit campground. Commissioner Glover noted that the Boy Scouts have gotten stricter with camping requirements including running water and toilet facilities.

Mr. Stidham suggested revisiting the question from the previous meeting regarding prohibiting commercial campgrounds. He asked the members if they still felt as though commercial campgrounds will have compatibility issues regardless of where they are located in the county. All members replied yes. Mr. Stidham then noted that public/non-profit campgrounds would have the same impacts as commercial campgrounds but the camping activity is usually for a good cause. Chair Ohrstrom and Commissioner Dunning asked if there is a time or usage limit for public/non-profit campgrounds. Mr. Stidham replied that if the members wanted to allow this type of campground, they could create use regulations for it. Commissioner Dunning replied that he did not think that would be a good look to allow public/non-profit campgrounds and prohibit commercial campgrounds. Chair Ohrstrom asked how they differ from summer camps. Mr. Stidham replied that you might be able to treat public/non-profit campgrounds like leased lot camping in which you do not allow amenities to be constructed. He added that he did not think that the leased lot camping regulations would fit with a large non-profit camping activity such as a church or scout camp. Commissioner Kreider noted that most scout camping takes place at established campgrounds. Mr. Stidham said that if you allow this activity, you will likely need more stringent use regulations than what is proposed for leased lot camping to address impacts on surrounding properties. Chair Ohrstrom agreed and said he did not know whether they should be totally prohibited.

Mr. Stidham said that the benefit to removing the use from the ordinance is that it saves potential applicants time and money if they are going to face heavy opposition from neighbors in nearly all cases. Commissioner Kreider said that if you get rid of private campgrounds, are you also prohibiting someone from allowing their friends to stay in a camper on their property or limiting the activity to weekends only. Mr. Stidham replied that there will be a fine line between someone allowing an outside group such as a scout troop to camp on their property on a weekend versus someone allowing 50-100 scouts to camp on their property multiple times a year. Chair Ohrstrom said that this would have a big effect and you might want to cap the number of people allowed to camp. Commissioner Glover said private camping is similar to current river lot camping, adding that leased lot camping does not say that it is not open to the public and maybe should say "for the property owner and guests." He said technically all of the river lot lessees are guests of the property owner.

Mr. Stidham reviewed the draft definition of “public, for-profit, or non-profit campground” starting at the bottom of page 10 of 13. He noted the Fraternal Order of Police property off Wright’s Mill Road as an example of a recreational property owned by a non-profit entity which may have had member camping in the past. He said that under the draft definition, this type of activity would be prohibited. Commissioner Glover said that there is a hunt club near his home that might be another example. Mr. Stidham said that if the camping is operated by a non-profit or similar organization, it would not be allowed under the draft definition. He added that if a property owner allowed scouts to camp on their property regardless of size or frequency, it could be considered private camping as the scouts would be their guests and the property owner is not a non-profit entity. Chair Ohrstrom agreed but said that if the activity takes place 52 weekends out of the year with 50 kids, then that would be pretty substantial. Mr. Stidham noted that there is a fine line between that type of camping and someone that has friends over as guests to camp at the same frequency and numbers. Mr. Camp said that you could specify in the definition that the camping has to be accessory to the primary use of the property such as a single-family dwelling. Mr. Stidham replied it would be subjective to determine when such camping activity becomes more intensive than the primary use and that an impacted neighbor may have a stricter viewpoint than staff. He added that he did not think we should regulate private camping because we do not regulate private parties.

Mr. Stidham asked the members what they wanted to do with this topic and noted that they can definitely take more time with it. Chair Ohrstrom said that he does not know what the right answer is. Commissioner Dunning said he does not think private camping is not an issue right now. Mr. Camp said that he receives a frequent complaint about private camping on a river lot where parties are taking place, adding that loud parties at night often trigger complaints. Commissioner Kreider said that this is more of a noise complaint and law enforcement issue than a camping issue. Commissioner Glover said that this happens with some river lots, adding that tenants who generate too many complaints do not get their leases renewed the next year. Mr. Stidham said that noise is the number one issue followed by traffic. He noted that there have been complaints about RV traffic on Chilly Hollow Road since Watermelon Park Campground eliminated tent camping in favor of RV camping.

Chair Ohrstrom said that it sounds like members support the current draft ordinance but still need to decide what to do with church camps. Mr. Stidham noted that they need to decide what to do with summer camps. Chair Ohrstrom asked if they are the same thing and Mr. Stidham replied that a summer camp is a separate delineated use in the ordinance. Commissioner Glover said that summer camps can be changed to reference the proposed campground amendments. He added that there are existing summer camps that have numerous impacts but that our regulations should mitigate most of them if a new summer camp were developed here. Mr. Stidham noted that the current summer camp use allows camping in buildings such as cabins and that the proposed text amendment only allows camping in tents and RVs. He added that cabin camping would fall under the short-term residential rental regulations. Commissioner Kreider said that he did not have a problem with the proposed text amendment language.

Mr. Stidham asked the members if they wanted to incorporate the new proposed language that would prohibit public and non-profit campgrounds in addition to commercial campgrounds. Chair Ohrstrom said he is still confused as to the difference between a public/non-profit

campground and a summer camp. He also asked if summer camps would be prohibited if they prohibited public/non-profit campgrounds. Mr. Stidham replied no because summer camps are a separately delineated use but that language can be added to clarify that a prohibition on public/non-profit campground does not extend to summer camps. He asked members if there is a consensus to keep summer camps as an allowable use. Chair Ohrstrom asked if they have historically been a problem. Mr. Stidham said that there is only one in the county and it has not been a problem. Chair Ohrstrom noted the Fraternal Order of Police example and Mr. Stidham noted that this would not be a summer camp as summer camps are only for children. Chair Ohrstrom asked if we would be prohibiting camps like the Fraternal Order of Police and Mr. Stidham replied yes.

Mr. Stidham suggested drafting up some information to discuss at the next meeting in order to help members work through this issue. He added that he can develop a chart similar to the one developed for work on the short-term residential rental issue and members agreed that this would be helpful.

### **January 31, 2023 Policy & Transportation Committee meeting**

Regarding the summer camp use, Commissioner Glover asked whether the limitation on when during the year a summer camp may operate is a State requirement. Mr. Stidham replied yes and that it comes from the State's definition of summer camp. Mr. Camp added that the early approvals for the Northern Virginia Lions Youth Camp note that they operate primarily between Memorial Day and Labor Day as their peak season but do operate year-round. Chair Ohrstrom asked about the 12 persons under the age of 18 limit for a summer camp and asked what the use would be if there were 11 or fewer persons. Mr. Stidham replied that it would not be considered a summer camp. Commissioner Glover asked whether this also comes from the State's definition. Mr. Stidham replied yes and noted that in the past, the county has used definitions from State sources such as this example. Commissioner Glover asked about all of the listed purposes for a summer camp and Mr. Stidham said that the definition is attempting to describe most types of youth summer camps that can be operated. Commissioner Glover asked if we can change the definition and Mr. Stidham replied yes. Regarding the Lions Youth Camp, Mr. Stidham noted that this facility has been in operation since the 1950s and is most likely nonconforming. He also noted that it appears staff's interpretation over the years is that the entire property is considered to be nonconforming for the youth camp and that they can add buildings at will. Commissioner Malone asked if they are required to get a permit and Mr. Stidham replied that they have to get zoning permits for each new building.

Mr. Stidham asked Committee members how they want to address the issue of summer camps as it related to the campground regulations issue. He also noted that no one has proposed a new summer camp in many years and if the use were removed from the Zoning Ordinance, the Lions Youth Camp would remain nonconforming. Commissioner Glover asked about the Fraternal Order of Police facility discussed at the last meeting and whether this is an overnight camp. Mr. Stidham replied that this facility is used for recreation and he is not aware of it ever being used as a campground or a summer camp. He also noted that classes advertised for children during the summer as "art camps" or similar day events are not considered to be summer camps because there are no overnight stays. Commissioner Malone asked for confirmation that in order for a



facility to be a summer camp, it must have overnight stays. Mr. Stidham replied yes and that it must be for 12 or more youths. Commissioner Malone asked what a day camp would be. Mr. Stidham replied that it would likely be a recreational facility or community services facility which requires a special use permit. He also said that the use may also fit under the home occupation regulations depending on the scope. Mr. Camp asked what an adult day camp would be and Mr. Stidham said it would probably be the same thing.

Commissioner Glover asked if staff is looking for direction on whether to leave the summer camp use in the ordinance or to take it out, and Mr. Stidham replied yes. Chair Ohrstrom said if the use is taken out, then a local church would not be allowed to host a youth camp. Mr. Stidham said that it depends on what they are doing and he suggested putting a pin in the discussion of this topic and moving on to public/non-profit campgrounds where church camps are addressed. Chair Ohrstrom said he has more of a problem with campgrounds operated as a business and would have less concern with a church camp as some people find these activities quite valuable. Mr. Stidham said that he has some experience with church camps and noted one type in which the church owns the land and hosts overnight camping a few times per year for their membership as a low-impact activity. He described a second type in which one church owns land containing a summer camp facility and allows other churches to use it throughout the year.

Chair Ohrstrom asked what campgrounds for over 12 people do for bathrooms. Mr. Stidham replied that the Virginia Department of Health would regulate bathroom facilities depending upon whether the facility is a temporary or permanent campground under their regulations.

Mr. Camp asked if a church camp would be considered a private campground under the current text amendment draft. Mr. Stidham said that a private campground is for the use of the property owner and their friends and family. He added that they are not held out as the permanent location for an organization's camping activities. He noted that there may be an issue in which a property owner frequently allows outside groups such as scouts to camp on their property but does not identify the property as that organization's campground. Mr. Camp asked how we would treat the organization's collection of fees to cover the cost of the camping event being hosted on private property. He added that he did not think that money exchanging hands would be the best metric to use. Mr. Stidham said that a private camping event in which people are bringing food or supplies or contributing money to buy food/supplies for the camping group would not be considered a commercial campground. He added that someone holding out their property as a place that you can camp for a fee would be a commercial campground.

Mr. Stidham reviewed the public/non-profit campground issue outlined in the staff memo. Chair Ohrstrom stated that a key point for the Committee to resolve is whether they want to allow public/non-profit camping on a temporary and limited basis, which he thinks that the Committee wants to do. Commissioner Glover agreed but noted that we should define what permanent camping is. Mr. Stidham noted new recommended text amendment language to prohibit non-profit camping offered in excess of 14 days in any 60-day period which is VDH's threshold for requiring a permanent campground permit versus a temporary campground permit. He added that under this language, non-profit camping up to 14 days in a 60-day period would be considered private camping. Chair Ohrstrom asked for confirmation that we would be

prohibiting permanent camping and Mr. Stidham replied yes. Commissioner Glover said that this appears to be conflicting with river lot camping. Mr. Camp suggested that a camping activity could be moved between two lots to avoid exceeding 14 days in a 60-day period. Commissioner Glover added that river camping typically does not occur for more than four days in a row but is often frequent enough to exceed 14 days in a 60-day period. Regarding Mr. Camp's comment, Mr. Stidham said that a "campground" would be defined as a lot or lots under common ownership, so a camping activity moving between two lots under common ownership would be treated as one campground.

Chair Ohrstrom said that he could support the 14 days in a 60-day period metric but added that the issue is still very confusing. Commissioner Glover asked about the differences between VDH's temporary and permanent campground requirements. Mr. Stidham said that the temporary campground permit is really designed to address special event camping. Commissioner Glover said that in his experience with camping, 14 days is not unusual but he has not heard of camping 14 days in a 60-day period. Mr. Stidham said long-term camping becomes a problem when people are staying in one campsite for so long that they might be living there. He added that this problem can be compounded when permanent improvements are constructed around the camper such as decks or porches.

Mr. Stidham reviewed the spreadsheet at the end of the meeting packet to better depict the current and proposed regulations. He said it sounds like the Committee is in favor of eliminating the summer camp use and folding the public/non-profit campground use into the prohibition of commercial campgrounds with the added language to allow camping up to 14 days in a 60-day period. He asked the Committee if they were comfortable with treating cabin camping as a short-term residential rental and members said yes. Chair Ohrstrom added that if these changes are adopted, they can always be revisited if a future applicant proposes something that was not contemplated and makes sense. He also asked if it is illegal to build cabins on your property. Mr. Stidham replied that it depends on how the cabins would be used, noting that cabins for overnight stays would be regulated as dwellings and require use of a dwelling unit right or minor dwelling approval. He added that you can build multiple accessory buildings on your property but they cannot be used as residences or for overnight stays unless permitted as a dwelling.

Mr. Stidham said that he will provide an updated text amendment draft and chart for the next meeting and will contact members later regarding the meeting date.

### **February 15, 2023 Policy & Transportation Committee meeting**

Mr. Stidham stated that he spoke with Commissioner Kreider before the meeting and he said that he has no concerns with the proposed text amendment. Mr. Stidham also said that he understands that some members may have concerns and recommended that they start the meeting with questions.

Chair Ohrstrom suggested discussing the proposed limitation of 14 days in a 60-day period for a public/non-profit campground to be treated as a private campground. He said that this may be too restrictive for uses like church camps and suggested 30 days in a 60-day period with a one week break in between each camping activity. He added that this would allow for two camping

activities during the summer. Mr. Stidham offered a scenario of a non-profit campground that operates during the summer and can be for as many as 300 campers. Chair Ohrstrom said that we do not want that and added that 300 campers would be a huge impact. He added that he had in mind a small camping activity such as 15 kids camping for 10 days at a time. Mr. Stidham noted that the 14 days in a 60-day period limitation prevents someone from establishing a permanent campground facility but does not prevent a property owner from allowing his church group or scout troop to camp on their land. Chair Ohrstrom asked if it would be different if the church was the property owner. Mr. Stidham replied that a church could do it but would have to operate it as a private campground and could not hold it out as the church's permanent campground. Chair Ohrstrom asked if camping would still be limited to 14 days in a 60-day period and Mr. Stidham replied yes. Mr. Stidham added that the property owner would also have to have an approved Virginia Department of Health (VDH) temporary campground permit if required. Commissioner Dunning asked who would check on this permitting and Mr. Stidham replied that VDH probably operates on a complaint basis like the Planning Department.

Chair Ohrstrom asked if all zoning violations are investigated on a complaint basis. Mr. Stidham replied yes except for violations that may result in imminent harm to public safety or property, or if another agency is initiating the enforcement action. He added that the leased lot campground use will likely be difficult to police. Chair Ohrstrom asked for confirmation that we reduced the number of RVs allowed. Mr. Stidham replied that we are proposing to go from 3 campsites to a maximum of 2 RVs on a lot.

Chair Ohrstrom says he is OK with the text amendment but said that he found the chart provided by Staff to be confusing. He also said that the inclusion of "commercial campground" in the text amendment is confusing because we are proposing to prohibit them. Mr. Stidham said that we are trying to define the different forms of camping for the purpose of stating which forms are allowed and which forms are prohibited. He added that he could incorporate the prohibition on commercial campgrounds into the definition. He also said that he could add a second sentence to the definition which says, "Commercial campgrounds are a prohibited use." Committee members said they prefer the latter approach.

Regarding leased lot campgrounds, Commissioner Glover asked how "lot" is defined and Mr. Stidham replied that it means a lot of record. Mr. Stidham added that any time you see the word "lot" in the Zoning Ordinance, it refers to a lot of record. Commissioner Dunning asked if it can be any size and Mr. Stidham replied yes. Commissioner Dunning then asked if it means a taxable lot and Mr. Stidham replied yes. Commissioner Glover asked if "lot" could be defined better in the text amendment because there can be a number of "river lots" in a "lot," and Commissioner Malone agreed. Mr. Stidham said that we do not use or define the term "river lot." Commissioner Dunning noted that this is the problem because people are accustomed to the term "river lot." He gave the example of someone referencing their river lot which can be one of many located within a single lot of record. Commissioner Glover noted that you can also have a specified lessee that rents more than one river lot. Mr. Stidham suggested addressing the difference between a river lot and a lot of record in outreach materials rather than in the text amendment. Commissioner Glover said that he thinks river lot needs to be defined in the leased lot campground description. He also said that the river lots likely will not comply with these

regulations. Mr. Stidham added that we probably would not receive many complaints about them unless the activities got out of control.

Mr. Stidham asked the members if they thought the concept of leased lot campgrounds is too complicated. He added that it is an attempt to allow the river lot practice to continue without prohibiting it along with commercial campgrounds. He noted that if a complaint is filed that a property owner is operating a commercial campground, they can resolve the complaint by producing evidence of long-term leases. Chair Ohrstrom asked if they can also use this to address more than two RVs on the lot and Mr. Stidham replied yes. Commissioner Glover said that he thinks the leased lot campground definition in the text amendment is OK but added that the language is not intuitive. Mr. Stidham said that they have more flexibility to explain the regulations in the outreach materials. Commissioner Dunning asked if we could use different terminology like “property lot” to better explain the river lot practice. Mr. Stidham asked what issue are we specifically trying to clean up and Commissioner Dunning replied just the common use of the word “lot.” Chair Ohrstrom said we are dealing with the cultural experience in Clarke County of people referring to a “lot” in this context as a small “river lot” within a lot of record. Mr. Stidham said what he is trying to avoid is introducing local slang into the Zoning Ordinance. He added that Staff has a lot more flexibility with the language in the guidance manual and brochures that can be created to explain the regulations.

Mr. Stidham asked the Committee if they are comfortable with the concept of leased lot campgrounds. Commissioner Glover said that he is comfortable with it but would like for it to better reflect what currently happens in reality. Mr. Stidham said that while the practice predominantly occurs along the river, it could also occur in other areas away from the river. Commissioner Dunning asked if there is a maximum time limit for leased lot camping and could someone have a lease for five years on a river lot. Mr. Stidham replied yes. Commissioner Dunning asked if this is something we should allow as it can cause problems if the property is sold or if new neighbors move in. Mr. Stidham replied that if someone wants to give away camping rights for five years, they are not operating a commercial campground. Commissioner Dunning asked if we can place a cap on the maximum amount of time a lessee can camp on a leased lot campground. Mr. Stidham noted that the 14 day in a 60-day period camping limitation referenced in the public/non-profit campground language is not referenced in the leased lot campground language. He added that someone leasing a river lot for the summer could easily exceed this time duration. He asked whether the definition of “campground” should include a maximum time limit for camping activities. Commissioner Glover noted that it is customary for river lot leases to be renewed on an annual basis. Commissioner Dunning said that we should have some limit on the maximum time that camping activities can take place. Mr. Stidham noted that one safeguard in leased lot camping is that the activity must be “primitive camping” and site improvements are limited. Chair Ohrstrom asked if water and sewer hookups are allowed and Mr. Stidham replied no. Chair Ohrstrom added that this means that RVs will have to leave the site to re-fill with water and to dump their septic tanks. Mr. Stidham noted that the regulations would prevent someone from building porches or decking around an RV and allowing it to remain on the property as a permanent structure. Mr. Stidham then briefly explained how Staff investigates complaints of people living in RVs. Commissioner Dunning commented that a person can live for a long time in an RV depending on how it is equipped.

Mr. Stidham said that if the 14 day in a 60-day period limitation were applied to leased lot campgrounds, he would also interpret this to apply to how long an RV can remain on the property. Chair Ohrstrom said that camping activities on leased lot campgrounds can take place all summer, and Mr. Stidham noted that applying the aforementioned time limitation would potentially interfere with how river lots are being used. Mr. Stidham also noted that limiting camping activities to primitive camping reduces the likelihood of someone living in an RV. Commissioner Glover asked how primitive camping is defined and Mr. Stidham explained how the proposed text amendment language would be applied. He also stated that Staff has a good process in place to address complaints of people living in RVs. Commissioner Dunning asked what would happen to the lessees if a leased lot campground owner sells the property, and Mr. Stidham replied that it depends on the wording of the lease. Mr. Stidham also referenced current zoning regulations that allow for temporary use of an RV for residential purposes if you are constructing a new home on the lot or your existing home has been destroyed.

Commissioner Glover said that he has reservations about the word “primitive” because it can be open to interpretation. He noted that camping in an RV without hookups would be considered primitive in the text amendment but he grew up with the understanding that primitive camping is tent camping. Mr. Stidham noted that a lessee would not be allowed to connect an RV to a private well and onsite sewage disposal system in a leased lot campground situation because only primitive camping is allowed. Commissioner Dunning said this is a good idea and should help to ensure that RVs remain mobile and leave the property.

Chair Ohrstrom asked whether these proposed regulations will change current camping activities along the river, and he also asked whether people are actually renting out multiple river lots. Commissioner Glover replied yes and said that he has observed RVs coming in and staying for a long time, perhaps the entire summer. He added that on the weekends, some river lots can fill up with multiple RVs and noted one lot that contains 30 river lots. He said this does not comply with current rules and would not be in compliance with the proposed text amendment, but he also noted that there are not many problems occurring right now including septic issues. Mr. Stidham said that they typically will not receive a complaint if the property owner runs a clean operation. He also stated that the metric of three or more campsites requiring a special use permit was created with river lot camping in mind as two campsites should be plenty for a single river lot. He said that today, any river lot camping activity with three or more campsites would have to get a special use permit. He added that the only thing we would be changing with the text amendment is prohibiting commercial campgrounds. Chair Ohrstrom asked if they can get a special use permit to have more than two campsites. Mr. Stidham replied yes under current rules but they would lose that option if the text amendment is adopted. Chair Ohrstrom said this could be a big impact and Mr. Stidham replied only if we were to receive a complaint.

Mr. Stidham asked the members about the proposed public/non-profit campground regulations and the concept of allowing property owners to host groups for camping on a short term basis. He added that we do not want to prohibit commercial campgrounds and allow public/non-profit campgrounds to operate which may have similar impacts. Commissioner Glover said that the proposed private/non-profit campground regulations would prohibit camping similar to the Lions Club from operating. Mr. Stidham replied that the elimination of the “summer camp” use would accomplish that. Commissioner Dunning asked how easy it would be to be considered a “similar

organization” to a non-profit organization. Mr. Stidham replied that this would apply to not-for-profit organizations and unincorporated clubs. Chair Ohrstrom asked if this would put the Lions Club camp out of business and Mr. Stidham replied no because they would be considered nonconforming.

Regarding 14 days in a 60-day period, Commissioner Dunning asked if there could be multiple 60-day periods that occur in sequence. Mr. Stidham and Chair Ohrstrom replied yes. Mr. Stidham added that the egregious violations would be the ones that would generate complaints. Chair Ohrstrom asked about the use of yurts in campgrounds. Mr. Stidham replied that a yurt can be used for camping so long as it is not constructed as a single-family dwelling per the Building Code. He noted that single-family dwellings and accessory dwellings cannot be used for camping – they would be regulated as a short-term residential rental. Chair Ohrstrom asked if this would apply to “glamping” and Mr. Stidham replied yes. He noted that renting out high-end RVs would be prohibited as a commercial campground but renting out cabins or yurts could be approved as a short-term residential rental.

Commissioner Glover said that he wants to make sure that any changes that are adopted can be understood by the public. Mr. Stidham suggested eliminating the chart which is confusing and instead he will write up a draft of how the regulations would be explained in the guidance manual. He then asked the members if they were ready to make a motion to forward the draft text amendment to the full Commission but they indicated that they wanted to see the guidance manual draft first. He said he would provide this at the next committee meeting. Commissioner Dunning added that it is important to explain what is “grandfathered” so that people will understand that existing facilities were built under previous rules.

### **March 22, 2023 Policy & Transportation Committee meeting**

Mr. Stidham reviewed the Staff memo describing the revised and simplified camping text amendment.

Regarding river lot camping, Chair Ohrstrom asked Commissioner Glover if the proposed text amendment would be an overreach on our part and would change how river lot camping has traditionally operated. Commissioner Glover replied not really. Commissioner Glover asked whether a 90-day period should be used instead of a 60-day period to cover an entire summer seasons, and also what defines a 60-day period. Chair Ohrstrom said that he does not want to write regulations that would interrupt a significant source of income for people who have been doing this for a number of years. Commissioner Glover said they will get the same amount because the lots are rented out for the year. Chair Ohrstrom said that Mr. Stidham said there has always been a time limit on campgrounds and he was not aware of this. Commissioner Glover said we are trying to create rules to keep camping from getting out of hand. He also said that 30 days in a 60 day period is fine but would prefer 90 days to cover the summer season. Mr. Stidham said that he could have used the Virginia Department of Health’s (VDH) threshold for a temporary campground permit, which is 15 days in a 60 days period and 3 campsites, but thought it would be too restrictive. He added that VDH may interpret some river lot camping situations as requiring a permanent campground permit and that the draft regulations should make it clear that there should be no new permanent campgrounds established. He also said that these

timeframes will prevent people from having their campers on the lot all summer long whether they are there or not, and from building permanent improvements such as decks and porches around the campers. Commissioner Glover said that there will still be some people camping past the time limits and the new rules will help address complaints about obnoxious situations. He added that the problem of constructing improvements is another issue of concern. Mr. Stidham noted that property owners could be allowed to construct ramps or docks if they follow the rules but would not be allowed to build decks around their RVs or a lean-to in the flood plain. Commissioner Kreider said that most people use river lots on the weekends and may stay for a full week, and he knew a few people that would stay all summer.

Commissioner Glover asked again about whether the camping duration should be a 90-day interval instead of 60 days. Mr. Stidham explained that if a complaint is received pertaining to camping duration, Staff would need evidence from the complainant on the days that camping took place and would also ask to see the terms of the camping lease. He added that this ordinance could be used by property owners to prove that the camping activity conforms to the rules. Mr. Camp noted that if a violation is found, the property owner would be issued a 30-day notice to come into compliance which could theoretically allow camping to continue for an additional 30 days. Commissioner Glover said that he thinks the rule may be perceived as too restrictive because it is based on 60 days rather than 90 days that would cover the summer season. Mr. Stidham replied that camping would still be allowed 15 days per month but if you want to provide more flexibility, you would change the number of days per month instead of the period in which the time is measured. He added that the 60-day limit is not a per calendar year metric, it is the interval of time used for measurement in any 60 day period. Commissioner Glover said that he thought it was a 60 days in a calendar year based on the way it is written. Mr. Stidham said we are not attempting to limit the total number of camping days in a year, we are limiting the number of camping days within a 60-day time period. Commissioner Glover said the wording should be “60-day consecutive period.” Mr. Stidham suggested adding language to the Guidance Manual chapter to clarify that the rules would ultimately allow camping up to 180 days in a calendar year. He added that he thinks the ordinance language is clear and Commissioner Glover said he respectfully disagreed. Commissioner Kreider noted that at first reading he thought the language meant 60 days in a calendar year. Mr. Stidham suggested changing the wording in use regulation 1 to read “any 60-day period” rather than “a 60-day period.” Commissioner Glover said that would resolve the issue.

Mr. Stidham explained the changes to address public/non-profit camping, noting how large events where fees are likely to be charged would be prohibited but not small groups invited by the property owner free of charge. Chair Ohrstrom said that he agrees with the changes and noted that we will probably need to test the new rules over time and can make future changes if they do not work.

Mr. Stidham explained the new rules that would prohibit RVs from using onsite utilities. Mr. Camp noted that this could be a problem where river lot owners have already installed electrical hookups for this purpose. Mr. Stidham asked if there are any setups like that along the river. Commissioner Glover replied that he did not know of any on the east side of the river.

Regarding temporary event camping, Chair Ohrstrom asked Mr. Camp if he would require an emergency egress plan to be included in the camping plan for a temporary event. Mr. Camp replied that he would if he thought it was an issue, particularly if the event was being held in the floodplain. He added that this would make sense to do on a larger event. Mr. Stidham added that emergency egress would be vetted in the event permit process – either for agritourism activity events or special events.

Mr. Camp noted that in use regulation 5 it does not specifically state that short-term lease of a lot for camping is prohibited and that it may be a good idea to include this. Mr. Stidham said that he could add language to the end of subsection A to say short-term lease of less than 30 days is prohibited. He also noted that the definition of “camping” specifically prohibits camping for a fee unless the provisions of use regulation 5 are met.

Mr. Stidham said that it occurred to him that camping regulations may be more appropriately located in Section 5.4, Temporary Uses in order to emphasize that camping is not a permanent use of land. Members said they thought this would be a good idea.

#### **April 4, 2023 Planning Commission Work Session**

Mr. Stidham reviewed the staff report for this proposed text amendment, noting that the Commission last fall identified a need to evaluate the campground regulations and later assigned this work to the Policy & Transportation Committee.

Regarding a private camping situation in which the property owner allows a group to camp on their property, Commissioner Staelin asked if the property owner is required to be present on the property during the camping activity. Mr. Stidham replied that such a requirement was not included in the draft text amendment. He added that group camping would be limited by the duration requirements and by the prohibition on the construction of permanent amenities.

Commissioner Glover entered the meeting at 3:26PM.

Chair Ohrstrom asked whether Virginia Department of Health (VDH) temporary campground permits are required for leased lot camping. Mr. Stidham replied that VDH staff said that there are some camping activities along the river that have three or more campsites and should have temporary campground permits. He added that VDH staff primarily issues permits for camping at temporary events such as camping at the Ruritan Fairground events and multi-day music festivals such as Pasture Palooza.

Regarding leased lot camping, Commissioner Staelin said that he thinks there would be more complaints about camping activities during the day instead of the evening. He asked if lessees can use a lot for daytime activities only and not count against the limit of camping days, then how would Staff handle enforcement of the camping limitation rules. Mr. Stidham replied that Staff primarily receives complaints about noise at night and complaints about illegal river accesses being constructed. He said that daytime use of a leased lot for recreational purposes does not fall under the camping regulations but if they have tents and RVs set up on the lot, overnight camping is likely taking place.



Mr. Stidham concluded his presentation by stating that this item is not on the agenda to schedule public hearing this month. He said since this is a complex issue, commissioners should take the month to study the text amendment and generate questions for discussion in May. Chair Ohrstrom said that he attended the committee meetings on this text amendment and agreed that it is a very complicated issue. Mr. Camp said that Staff initially tried to define all of the different potential types of campgrounds but it was too confusing, and Chair Ohrstrom added that this is the third iteration of the text amendment.

Vice-Chair Buckley asked whether members of the public attended the committee meetings. Mr. Stidham replied that the applicants with the pending campground special use permit application attended the first meeting. He added that they did not speak during the meeting but did talk with some committee members afterwards. Vice-Chair Buckley asked if they provided any feedback on the text amendment. Mr. Stidham said no and added that they filed their application so they would fall under the current rules.

Chair Ohrstrom asked for other thoughts and comments on the draft. Commissioner Kreider said that the draft is close to where we want it to be. Commissioner Catlett said that tents and RVs are mentioned in some places but not others. Mr. Stidham said that use regulation 2 lists the types of structures and vehicles that can be used for camping. He also said that he could add this to the definition of camping but he did not think that it would condense the use regulations. Mr. Camp noted that this might be redundant.

Chair Ohrstrom asked if the text amendment would prevent property owners from allowing guests to plug their RVs into house utilities. Vice-Chair Buckley said that theoretically it would stop them. Chair Ohrstrom asked if this is something we want get involved with regulating. Vice-Chair Buckley replied that this gives the regulations teeth when you have someone that has been staying in a parked RV for six months. Chair Ohrstrom noted that we developed these regulations with the intent of prohibiting new commercial campgrounds. Mr. Stidham added that VDH regulations would prevent RVs from being temporarily connected to a dwelling's septic system cleanout and building code requirements would likely prohibit connecting an RV to a dwelling's electric system with an extension cord. Commissioner Lee asked if this would be enforced on a complaint basis and Mr. Stidham replied yes. Vice-Chair Buckley said in practice there would likely not be complaints for an RV parked at a dwelling for a week but there would be complaints if it was there for three months. Mr. Camp also noted that zoning violations require a 30 day notice to property owners either to cure the violation or to file an appeal. Mr. Stidham said that currently these situations require a three-pronged enforcement approach with involvement by VDH and Building Department staff. Under the proposed regulations, Planning Department staff would be able to initiate an enforcement action without relying on participation by the other departments.

Mr. Stidham asked the Commission if anyone has concerns with prohibiting new commercial campgrounds and no commissioners had concerns. Chair Ohrstrom asked if Mountain Lake Campground would be affected by the new regulations. Mr. Stidham said that if they are still operating and maintain a business license in good standing, they would likely be considered nonconforming. Chair Ohrstrom asked if any of the existing campgrounds would be impacted

by the text amendment. Mr. Stidham said that there would be limitations on expansion per the rules for nonconforming uses.

Commissioner Lee asked about outdoor camping at Bear's Den. Mr. Stidham said he thought that this is Federal property. Commissioner Glover asked about the property where the hostel is located and Mr. Stidham replied that he was not sure about the ownership. Commissioner Staelin said that if you wanted to create an exemption for camping in this area in addition to Federal properties, you could also include Appalachian Trail properties. Mr. Stidham said that for non-Federal properties, it would almost be considered private camping because the property owners are not collecting a fee. Commissioner Staelin said he is not sure that this is the case. Mr. Camp noted that there are websites similar to AirBNB such as Hipcamp that allow people to pay a fee to camp on properties. Mr. Stidham said that there are only two listings on the Hipcamp site and one is the applicant for the campground special use permit.

Commissioner Glover noted that river lot camping peaked during the pandemic as evidenced by increased parking along roads, and he added that this has gone down quite a bit recently. Mr. Stidham reiterated that most of the complaints are noise related or complaints about illegal river accesses.

Mr. Stidham said he will add this as a continued discussion item for the May Work Session with the goal of scheduling public hearing at the Business Meeting.

### **May 2, 2023 Planning Commission Work Session**

Mr. Stidham said the Commission tasked him to look into whether this amendment would adversely affect camping takes place along the Appalachian Trail (AT) particularly the Bears Den campground. He said he found that the property is not owned by the federal or state government and, therefore, would not be exempt from zoning regulations. He added that it is owned by the Appalachian Trail Commission and that the hostel was approved in 1984 by special use permit. Mr. Stidham continued that the campground has five campsites and that they do charge a fee for overnight camping in which the entire site can be rented for a group. He said the campground does not have county approval from what he can tell unless they can find an old approval that is not in our records. He continued that if the rules were to change to prohibit commercial camgrounds, they will be operating as a prohibited use as they charge an overnight camping fee and that they would not be grandfathered or non-conforming as they have not obtained any sort of county approval under the current regulations.

Mr. Stidham said that under the current rules that are in effect, Bears Den campground would be out of compliance as they have five campsites and that anything with more than two needs to have a special use permit. He said that the worst case scenario is that they come forward before the rules change and apply for a campground special use permit under the current rules.

Mr. Stidham said there are two shelters that are along the AT that are on federal property which would be exempt. He noted Staff is not recommending making any sort of allowances or changes at this time to the text amendment.

Commissioner Glover asked about the Lions Club to which Mr. Stidham replied that they have had a number of zoning approvals over the years and that they operate more as a campground than they do a summer camp since they operate year-round.

Mr. Stidham said he has it on the upcoming agenda to set public hearing, however, he would only recommend doing so if the Commission is comfortable and has no further questions as there is no pressing need.

Commissioner Glover asked how much it would cost to apply for the special use permit. Mr. Stidham replied the special use permit fee is \$825 but that they would also need to do a site plan in which there is an additional fee.

Commissioner Catlett asked what someone should do if they have concerns about a resident setting up a campsite. She asked how does one find out the proper approval process to pitch a tent, RV, or even a yurt. Mr. Stidham responded that a case would need to be built with sufficient evidence and that assistance from the original complainant may be needed. He said one would come forward and complete a complaint form to start and that Mr. Camp would send a letter to the property owner addressing the potential violation. Commissioner Catlett then asked if it is still a violation even if the tent or structure was vacant for several weeks. Mr. Stidham said that Mr. Camp would contact the property owner to make them aware of the violation and then we continue to monitor the situation. He said the situation that will get the most traction is one where someone is living in a camper.

There were no further questions from the Commission.

### **June 2, 2023 Planning Commission Business Meeting – PUBLIC HEARING**

Mr. Stidham reviewed the Staff Report for this proposed campground regulations text amendment. He said the proposed text amendment is to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 and to delete the current uses of campground and summer camp from Section 5.2D. He continued that the purpose of the amendment is to prohibit new permanent campgrounds to establish new regulations for the duration of camping activities, the long-term lease of lot camping, and temporary event camping. He said it would include those operating as a business, a non-profit, or as a summer camp and that it would also prohibit temporary and permanent on-site connections for recreation visits.

With no questions or comments from the Commission, Vice-Chair Buckley read the public hearing rules and opened the public hearing at 9:12AM.

Lowell Smith (2548 Crums Church Rd) suggested that the proposed amendment changes consider the Appalachian National Scenic Trail as it is an important resource for the county and noted that it is owned and operated by the National Park Service as a National Park. He added that the trail is not only a path in which one walks, it also surrounds individual property owners ranging from 100 feet to 1,000 feet on each side of the trail. He added that the Appalachian Trail (AT) management is a complex situation in that the trail located on the county side is entirely on National Park Service lands and involves one shelter for camping purposes on Federal land. He

said the most important thing to keep in mind is that it is the management system is a public private partnership between the park service, the state organizations, local government, and nonprofit organizations that are all key in the maintenance and protection of the trail's long-term life. He continued that the AT is special in that it is eligible to be listed on the National Register of Historic Places and also as a national landmark.

Commissioner Lee said he understood that the AT wants to have additional camping available and noted that the county would have no control over the camping regulations as it is on federal land. Mr. Stidham confirmed this point and that the county has no control over Federal or State owned land. He added that federal land allows dispersed camping in which hikers are able to camp wherever they like as long as they are doing so on Federal land. Commissioner Lee then asked if adjacent properties to the AT corridor and not owned by the National Park Service come under the county's purview of the camping regulations. Mr. Stidham replied said that during the review process, they did look at the trail corridor to see if there could be a reasonable distance from the centerline of the trail which encompassed several private properties. He continued that any sort of distance created to form a corridor to potentially allow camping is going to be arbitrary as there is no metric to establish it. He said this was brought up mainly due to Bears Den Campground which was beyond 500 feet from the trail. Commissioner Lee asked if there was any situation where the landowner would have to give permission to allow camping on their property. Mr. Stidham replied private property owners could allow hikers to camp on their property as long as they did not charge a fee, however, they would be required to adhere to the duration timeframe and would be considered private camping as long as the property owner is not charging a camping fee. Mr. Stidham confirmed that the regulations would affect any minor properties on the trail not owned by federal or state agencies.

With no further questions from the Commission, Mr. Stidham said Staff's recommendation is to make a motion to recommend approval to the Board of Supervisors for adoption if there are no outstanding concerns. He continued that the Commission could also take additional time for review by deferring discussion to July and continuing the public hearing to September. Commissioner Lee commented his preference is to further review and defer.

Vice-Chair Buckley asked if there were additional comments from the public. With none, Vice-Chair Buckley closed the public hearing.

The Commission voted 8-0-3 to defer the **TA-23-01, Campground Regulations** discussion to July and continue the public hearing to the September Business Meeting.

### **July 5, 2023 Planning Commission Work Session**

Mr. Stidham reviewed the Staff Report for the campgrounds text amendment and noted the Commission deferred the amendment at the last meeting due to a public speaker's concerns.

Chair Ohrstrom commented that it would be nice to have access to the campgrounds should an emergency occur. Mr. Stidham said there would be access but not a commercial entrance.

Commissioner Lee said he feels comfortable with the text amendment and current regulations as presented after seeing the amount of available land. He said he does not believe a separate exclusion is needed at this time but perhaps as future discussion. He commented that he wished to see topography on the map to better understand camping possibilities.

Commissioner Catlett said she agrees with Commissioner Lee's comments but that she prefers to wait to make a change. Chair Ohrstrom agreed and thanked Mr. Smith for his insight and bringing the information forward to the Commission but that the present language of the text amendment as it stands will suffice.

**September 1, 2023 Planning Commission Business Meeting – CONTINUED PUBLIC HEARING**

Mr. Stidham reviewed the Staff Report for the proposed text amendment. There were no questions or comments from the Commission.

Chair Ohrstrom opened and closed the public hearing as there were no public speakers for comment.

Chair Ohrstrom thanked Mr. Lowell Smith for his comments.

Commissioner Lee commented that he requested a deferral on this text amendment so he could do his own research on the matter and noted he is an ongoing member of the Appalachian Trail Conservancy for 25 years. He said he reviewed the topography for this section of the trail and said it is called the roller coaster because it is difficult for anyone to hike. He said there are camping opportunities within the boundaries of the Appalachian Trail (AT) and that he does not feel it is necessary to have additional camping besides what is currently offered.

The Commission unanimously voted to recommend adoption of **TA-23-01, Campground Regulations** as presented by Staff.

**ZONING ORDINANCE TEXT AMENDMENT (TA-23-01)**

**Campground Regulations**

**July 5, 2023 Planning Commission Work Session**

**STAFF REPORT – Department of Planning**

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The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.  
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**Description:**

Proposed text amendment to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete the current uses “campground” and “summer camp” from Section 5.2D (Recreation/Education/Assembly Uses). The purpose is to prohibit new permanent campgrounds including those operated as a business or as summer camps, and to establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping. The regulations would also prohibit temporary or permanent onsite connections for recreation vehicles.

**Requested Action:**

Discuss the issue raised by last month’s public hearing speaker and provide direction to Staff.

**Update:**

The Planning Commission held a public hearing on this proposed text amendment at the June 2, 2023 Business Meeting. In response to speaker Lowell Smith’s comments, the Commission voted to defer discussion of the text amendment to the Commission’s July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. The public hearing was continued to a later meeting in the event that the Commission decides to make changes to the text amendment requiring changes to the public hearing notice.

In his public hearing comments and written handout provided to the Commission, Mr. Smith said that the proposed text amendment should take into account the possible future need for public camping facilities along the Appalachian Trail (AT). He proposes that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:

- Such lot must be adjacent to the AT corridor land owned by the National Park Service and be owned by, or if under lease be operated by, an entity/entities that are IRS-qualified charitable 501(C)(3) organizations (possibly in conservation easement)
- The principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail
- The entity/entities have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Mr. Smith notes that while dispersed camping is allowed on Federal lands, increased usage of the AT and impacts to it in the future could result in prohibition of dispersed camping. Currently,

the only other camping facilities for hikers are a trail shelter on National Park Service property and the Bears Den Trail Center facility which includes the lodge and its existing primitive campground containing two campsites.

A copy of Mr. Smith's written comments is enclosed for your reference.

**Staff Analysis:**

The issue of allowing public camping along the AT was previously discussed during the development of this text amendment. It was noted that in addition to dispersed camping allowed on National Park Service lands, camping and campgrounds in any form would be permitted on any Federal and State-owned lands as they are exempt from local zoning regulation. This theoretically provides substantial land area in which camping may occur without being subject to the County's campground regulations. Staff has included a map from the County's GIS depicting all lots that directly border the AT and whether they are in Federal, State, or private ownership. The vast majority of lands adjoining the AT corridor are in Federal or State ownership. Area totals for these lots are as follows:

- Federal – 2375.36 acres
- State – 1798.86 acres
- Private – 3730.16 acres

The primary goal of the text amendment is to prohibit the development of new permanent campgrounds in the County regardless of how the campgrounds are operated. It is a policy decision for the Commission to create separate rules for new permanent campgrounds along the AT. Staff cautioned previously against creating exemptions in ordinance language for specific groups or organizations as a use should be evaluated based on its scope and potential impacts and not necessarily on the entity that would operate the use. Mr. Smith proposes a permanent campground exemption for certain qualified charitable organizations with the principle mission of maintaining and protecting the AT. This describes the Potomac Appalachian Trail Club which currently operates the Bears Den Trail Center but it is unclear whether it describes any other organizations in the County.

Additionally, Mr. Smith states that his proposal is intended to plan for the future need for camping alternatives along the AT. Since there is currently not a documented need for new camping and there is significant land area where camping can take place outside of the County's zoning regulations, Staff recommends evaluating a text amendment in the future if such a need for camping arises. Any future need for camping would likely be accompanied by a specific proposal for a camping facility that could be used to define the scope of a potential text amendment. Given that no such facility is currently proposed, creating an exemption for AT camping would be speculative.

Should the Commission want to consider allowing AT camping as described, Staff recommends considering the following additional measures to limit its scope:

- Limit to primitive camping with simple shelters and privy facilities, similar to current shelters along the AT.

- Allow access only via the AT corridor with no vehicle parking or access from public roads – this would help limit use of the campgrounds by AT hikers as opposed to outside individuals or groups.
- Require all campground facilities to be located within a limited distance from the AT.

In the event that the text amendment is modified, Staff notes that the public hearing notice will likely need to be amended and re-advertised for the September 1 Business Meeting. Staff recommends providing clear direction on any potential text amendment so that we may develop a draft for your review at the July 7 Business Meeting.

The current proposed text amendment, unchanged from the June 2 Business Meeting, is included at the end of this report for your reference.

**Staff Recommendation:**

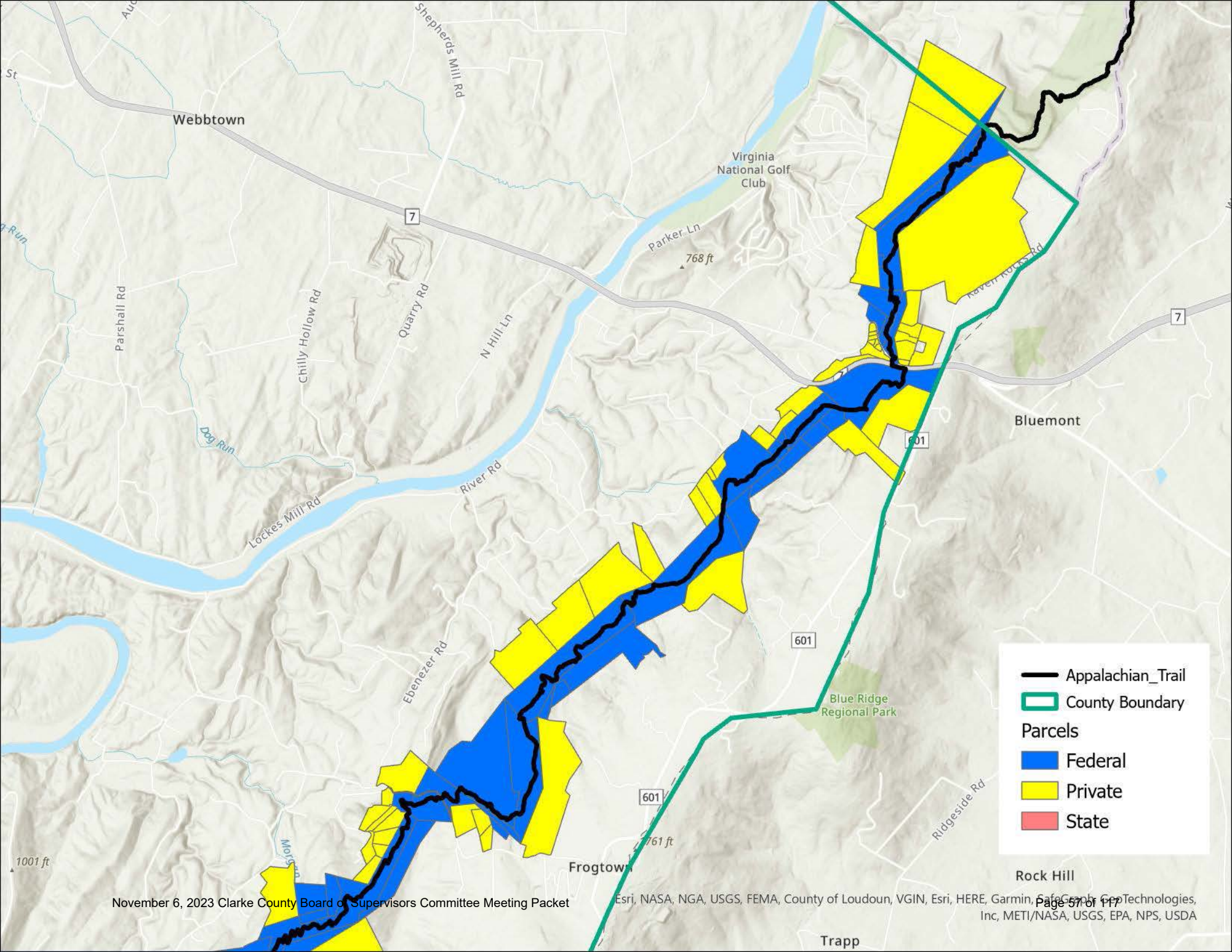
Staff recommends that the Planning Commission provide direction on whether to amend the proposed text amendment. Staff has no outstanding concerns with the adoption of this text amendment in its current form.

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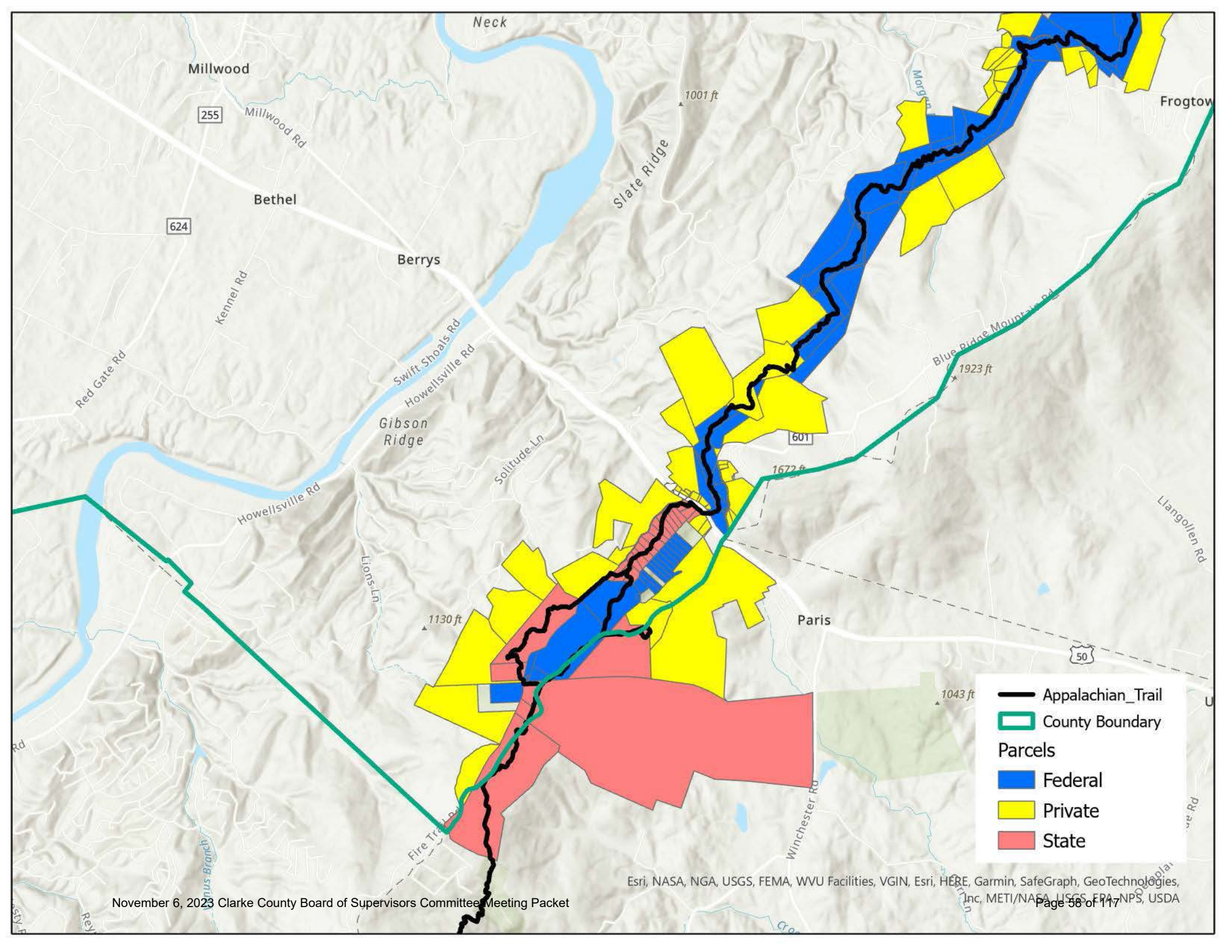
**History:**

- |                        |  |
|------------------------|--|
| <b>March 22, 2022.</b> | <b>Policy &amp; Transportation Committee voted 4-0-1 (Dunning absent) to forward the proposed text amendment to the full Commission for consideration.</b>   |
| <b>April 4, 2023.</b>  | <b>Placed on the Commission’s Work Session agenda for initial discussion.</b>  |
| <b>May 2, 2023.</b>    | <b>Placed on the Commission’s Work Session agenda for continued discussion.</b>  |
| <b>May 5, 2023.</b>    | <b>Commission voted 10-0-1 (Lee absent) to initiate consideration of the text amendment and to schedule public hearing for the June 2, 2023 Business Meeting</b>   |
| <b>June 2, 2023.</b>   | <b>Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to defer discussion of the text amendment to the Commission’s July 5 Work Session and to continue the public hearing to the September 1 Business Meeting.</b> |
| <b>July 5, 2023.</b>   | <b>Placed on the Commission’s Work Session agenda for continued discussion.</b>  |





- Appalachian\_Trail
- County Boundary
- Parcels**
- Federal
- Private
- State



- Appalachian\_Trail
- County Boundary
- Parcels**
- Federal
- Private
- State

**PROPOSAL:**  
**CAMPGROUND AMENDMENT TO ZONING ORDINANCE**  
**SHOULD TAKE INTO ACCOUNT THE SPECIAL NEEDS OF THE**  
**APPALACHIAN NATIONAL SCENIC TRAIL**

**I. Appalachian National Scenic Trail (AT) uniqueness**

1. The AT was first envisioned more than a hundred years ago as a string of communities stretching along the crest of the Appalachian mountains established for the purpose of fostering rural based economies and providing places of rejuvenation for harassed city folk, and such communities were proposed to be connected by a continuous foot path
2. The AT was planned and built by volunteer activists over the following 15 year period, and has been continuously improved, rerouted as necessary, and maintained since then
3. It was the first National Scenic Trail included within the National Trails System Act of 1968
4. The AT is recognized in the Clarke County Comprehensive Plan as a valuable resource, with the implication that our Zoning Ordinance should give special consideration to its protection

**II. AT management structure**

1. AT in Clarke County (CC) is situated on land owned by the National Park Service (NPS)
2. NPS owns parcels of land bordering the AT, creating a corridor through which the AT passes
3. Management and maintenance of AT in CC is coordinated through a complex public/private partnership involving the NPS, Appalachian Trail Conservancy (ATC), Potomac Appalachian Trail Club (PATC), and the County; this is the "Cooperative Management System" (CMS)
4. The CMS recognizes the need to blend national goals with the local situation, along with coordinating the volunteer resources that are required to maintain and protect the AT
5. AT infrastructure support facilities in CC are located on both Federal and private land (e.g., the Bears Den Trail Center is on land owned by the ATC and managed under lease to the PATC)

**III. The AT is special with special needs**

1. The AT serves multiple functions as a popular venue for day hikers; a challenging, nearly 2200 mile long, foot path for "through hikers"; a wildlife migration corridor; a unique ribbon of nearly undeveloped open space along the Appalachian chain of mountains; a local magnet that provides personal peace and relaxation, etc.
2. Through hikers require a place to camp at night
3. Necessary attributes for campground infrastructure include: suitable terrain, availability of shelter sites, potable water supply, food preparation and storage facilities, and toilet facilities
4. This camping need can be met by staying at an AT shelter on corridor land, tent camping near a shelter or a more remote spot on corridor land, or at a private facility nearby the AT

5. Currently in CC this need is supplied by a trail shelter on NPS corridor land and by the Bears Den Trail Center facility operated by the PATC which provides the option of either staying in the BD lodge or in the BD campground

#### **IV. Planning for the future**

1. Public use by hikers of the AT, including an increasing diversity of socioeconomic and ethnic backgrounds, has increased rapidly over the past decade, and continues to do so today; and there is no feasible way in CC to limit this increasing demand for hiking activity
2. Such increasing use creates challenges for the CMS partners to manage the consequent human impacts to the trail corridor and to the surrounding natural environmental features
3. Increased human use of the AT can result in increased public support to protect this valuable resource from proposed incompatible land uses nearby, while at the same time potentially degrading its condition as a naturally functioning ecological system
4. Difficult decisions are sometimes required regarding the merit of dispersing camping activities versus concentrating these in centrally managed locations
- 5. In the event that a future need emerges to expand AT related camping facilities to protect the AT and corridor lands from ecological damage, provision should be made now in CC's zoning ordinance to allow for this eventuality**
- 6. The draft ZO under consideration today would foreclose on this option, thereby potentially putting at greater risk the ecological integrity of the AT corridor at some time in the future**

#### **V. Recommendation**

- 1. It is recommended that the draft Camping ZO amendment under consideration today be modified so as to allow new camping facilities on certain parcels that conform to the following specific requirements:**
  - a. such parcel (under a conservation easement?) must be adjacent to the AT corridor land owned by the NPS, and be owned by, and if under lease operated by, an entity/entities that are IRS-qualified charitable 501 (c) (3) organization(s); AND**
  - b. the principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail; AND**
  - c. the entity/entities have an established record of serving the public interest in providing access to and maintenance of the Appalachian National Scenic Trail, including its campground operations**
  - d. the Commission should consider whether this should be a use by right or by SUP**
2. Accepting this recommendation for modifying the draft ZO amendment under consideration today would allow for the management flexibility of the AT that is required to maintain its ecological integrity as future demands for its use and a changing climate will challenge our ability to retain the natural condition of this valued resource

**ZONING ORDINANCE TEXT AMENDMENT (TA-23-01)**

**Campground Regulations**

**October 17, 2023 Board of Supervisors Meeting – PUBLIC HEARING**

**STAFF REPORT – Department of Planning**

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The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.  
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**Description:**

Proposed text amendment to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete “campground” and “summer camp” from Section 5.2D (Recreation/Education/Assembly Uses). The purpose is to prohibit new permanent campgrounds including those operated as a business or as summer camps, and to establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping.

**Requested Action:**

Conduct advertised Public Hearing and take action on the proposed text amendment.

**Summary:**

The proposed text amendment would re-define camping as a temporary activity and would prohibit the development of new permanent campgrounds both as businesses and as year-round facilities for groups and organizations. This would be accomplished by removing the current zoning uses “campground” and “summer camp” from the Zoning Ordinance. The new temporary use, “camping,” would limit all camping activities to a total of 30 days in any 60-day period and a maximum of 14 consecutive days. This time limitation would allow 180 days of camping in a calendar year and establish a reasonable limit on the duration of a continuous camping activity.

In addition to these changes, new regulations would be included to allow property owners to lease their lots on a long-term basis (minimum 30-day written lease) to tenants specifically for camping. These rules are proposed to recognize the long-standing practice of seasonal “river lot” rentals along the river and to ensure that these locations are not operated as commercial campgrounds. Lots leased for camping would also be limited to two campsites per lot of record including a maximum of one recreational vehicle per campsite.

Other rules proposed include a prohibition on temporary or permanent onsite connections for recreational vehicles to utilities, no advertising of properties as being open to the public for camping, and a zoning permit review process for camping in conjunction with a temporary public event.

The text amendment was developed by the Commission’s Policy & Transportation Committee over a series of five meetings with Planning Staff.

**Background:**

Camping comes in several different forms. The bullets below describe how each form is currently regulated in the Zoning Ordinance.

- **Campgrounds in general.** The Zoning Ordinance identifies a “campground” as a camping activity involving three or more campsites for periods of overnight or longer regardless of whether compensation is offered, required, or accepted. Campgrounds are a special use in the AOC and FOC Districts and require approval of a special use permit and site development plan. Since camping activities can be considered campgrounds regardless of whether money is exchanging hands, all overnight camping activities with three or more campsites are considered to be campgrounds.
- **Commercial campgrounds.** A campground operated as a business, such as Watermelon Park, requires approval of a special use permit and site development plan so long as at least three campsites are offered for use. By definition, a commercial campground which only offers two campsites for rental would not require zoning approval. Use regulations are also silent regarding what types of accessory uses can be included in a commercial campground such as clubhouses, swimming pools, and camp stores.
- **Summer camps.** A summer camp is an establishment that provides entertainment, education, recreation, religious instruction or activities, physical education, or health in addition to overnight camping for twelve or more persons under the age of 18 who are not related to the property owner. In other words, a summer camp is a youth camp which can be operated as a business or non-profit. A summer camp is allowed with approval of a special use permit and site development plan in the AOC and FOC Districts as they can have similar impacts and intensity to commercial campgrounds. In addition to allowing camping in tents, campers, and RVs, accommodations may also be provided in buildings. Summer camps may only operate from the Saturday immediately preceding Memorial Day through Labor Day, and the minimum lot size is 3 acres.
- **Leased lots for camping.** A property owner may lease the right to camp on a lot of record without zoning approval so long as the camping activity is limited to two campsites at a time. If three or more campsites are offered, it would be considered a campground and require approval of a special use permit and site development plan. A property owner can also lease the right to camp on a lot of record to multiple tenants without zoning approval so long as no more than two campsites are operated at a time.
- **Private camping.** A property owner is permitted to camp on their property without zoning approval and is not limited as to the number of campsites they may have for the property owner’s use. The definition of “campground” specifically excludes camping by a property owner on their land but does not extend this exclusion to the property owner’s guests. While Staff has not applied the campground regulations to private camping in the past, the regulations can be interpreted to require a special use permit and site development plan if the property owner has three or more campsites on their lot that are used by guests, family members, or other individuals who are not owners of the lot.

- **Temporary event camping.** Staff has not historically applied the campground regulations to overnight camping in conjunction with public or private events although some events can have three or more campsites established. Some past special events approved under County Code Chapter 57, such as multi-day music festivals, have included overnight camping for patrons and/or vendors who will be in attendance for the duration of the event. Chapter 57 does not include specific regulations for overnight camping and was recently amended to state that camping activities are regulated by the Zoning Ordinance. Other types of temporary events such as horse shows can have overnight camping for participants and have not been interpreted by Staff to constitute a “campground” for zoning purposes.

### History

Current terms and definitions for “campground” and “summer camp” were established in 1997. Prior to this date, the Zoning Ordinance contained uses for “campground,” “day camp,” and “board camp.” The 1997 text amendment consolidated “day camp” and “board camp” into the current “summer camp” use. Definitions were created for “campground” and the related terms “camping unit” and “campsite” using similar definitions taken from the Code of Virginia with modifications. No recent changes have been made to these terms and definitions.

### Current Zoning Ordinance use and use regulations

The “campground” use is defined as follows:

*Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.*

The use regulations contain definitions for “camping unit” and “campsite”:

- “Camping unit” -- *a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel.*
- “Campsite” -- *any delineated area within a campground used or intended for occupation by the camping unit.*

These definitions appear to have been adapted from the Virginia Department of Health’s (VDH) campground regulations. They are similar to but not precisely the same as the current wording of the VDH definitions.

One additional use regulation limits the duration of camping at a campground to a maximum of 15 days in any 30-day period. Campgrounds are allowed with special use permit and site development plan approvals.

Policy questions discussed by the Committee

In developing this text amendment, the Planning Commission's Policy & Transportation Committee deliberated the following policy questions pertaining to the current campground and summer camp regulations:

- **What is the scope of “camping?”** Per the definition, a campground includes any camping activity with three or more campsites regardless of whether a fee is being charged or if there is a lease arrangement. This includes commercial campgrounds (such as Watermelon Park) and lots leased for camping and containing three or more campsites. The definition is less clear when it comes to private camping, noting that a campground does not include “property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.” While this language is cumbersome, it does appear clear that a property owner can camp on their own property without being considered a campground. It is open to interpretation as to whether this extends to camping by the property owner’s friends and family.
- **What is a “campsite?”** The definition of “campsite” references a “delineated area” within a campground for a “camping unit” (tent, RV, etc.). This definition most likely contemplates lots within a commercial campground used as campsites by individual patrons. It is less clear when applied to private camping in which an entire property or portion of a property is used for camping but without delineated lots. If a property owner leases a river lot to a single tenant who has 5 tents and/or RVs situated around a single campfire, it is open to interpretation as to whether this constitutes one campsite or five campsites.
- **What structures, vehicles, and equipment can be used for camping?** Campgrounds are only permitted to allow tents, RVs, and similar recreational equipment for overnight camping. Permanent structures like cabins are not allowed although the overnight rental of a conforming single-family dwelling, tenant house, or minor dwelling could be considered a short-term residential rental use. Yurts are also open to interpretation as some can be constructed to meet building code requirements for use as a dwelling.
- **Are commercial campgrounds a compatible special use in the AOC and FOC Districts or should this particular use be prohibited or limited in scope?** Commercial campgrounds can be impactful on surrounding properties both in their development and ongoing operations. Since campground sites are often chosen for the pristine surrounding environment or access to unique natural areas or features, commercial campgrounds could be located in remote and undeveloped areas with access via secondary roads where significant vehicular traffic (including large RVs) is currently not occurring. Given that only one special use permit application has been filed in recent memory for a new commercial campground, it may be prudent to evaluate whether a compatible commercial



campground could be developed in the AOC or FOC Districts today and whether the use should be limited in scope with new regulations or prohibited entirely.

- **If commercial campgrounds are a compatible use, what accessory uses should be allowed?** Use regulations are silent regarding amenities that may be developed at a campground such as swimming pools, clubhouses, bath houses, stages, dump stations, pedestals for utility hookups, and camp stores.
- **Should private camping be regulated as a campground use, as a different use subject to different regulations, or not regulated at all?** Private camping with three or more campsites meets the definition of a campground requiring a special use permit and site development plan because the regulations do not factor in whether money is exchanging hands for the camping activity. On the one hand, this requirement helps with enforcement as Staff does not have to determine that the camping activity is commercial in nature which can be difficult to prove at times. On the other hand, enforcing the requirements against private camping activities may be viewed as infringing on private property rights and akin to applying zoning regulations for public assembly activities against private parties and events.
- **How should temporary camping in conjunction with events be regulated?** As noted above, overnight camping by participants, vendors, and organizers has been allowed in conjunction with temporary events. In some cases such as multi-day music festivals, overnight camping is encouraged for the safety of the patrons to avoid having them leave the event site at late hours. Temporary event camping can consist of numerous campsites constituting a “campground” by definition, however it is clear that the zoning regulations did not contemplate this form of camping. It should be noted that the Virginia Department of Health has a permitting process for “temporary camping” that most commonly applies to temporary events. It should also be noted that draft revisions to County Code Chapter 57 (Special Events) would currently direct regulation of event camping to the Zoning Ordinance.

**Proposed Text Amendment:**

The Committee and Staff developed this text amendment based on four policy positions:

- Campgrounds operated as a business, permanent campgrounds for non-profit or similar organizations, and summer camps should be eliminated as a permissible use. Due to their size and potential adverse impacts on surrounding properties, members agreed that the uses should be eliminated because it is unlikely that there are any compatible locations in the county for new campgrounds and summer camps to be developed.
- The long standing practice of “river lot” camping should be preserved but regulations should be established to ensure that intensity and potential impacts to surrounding properties are minimized.

- Camping on private property in the AOC and FOC Districts by the property owner and/or their invited guests should not be specifically regulated.
- Camping is a temporary and periodic recreational activity and regulations should be developed to emphasize that it is not a permanent use.

The most significant proposed change is the deletion of two permanent camping uses from Section 5.2D (Recreation/Education/Assembly Uses) – “campground” and “summer camp” – and the creation of the new temporary use “camping” in Section 5.4 (Temporary Uses). The new “camping” use would be defined as follows:

***A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.***

This change would prohibit any new campgrounds operated as a business except for the long-term lease of a campsite on a lot of record (described later in this report). New summer camps would also be prohibited. Any existing commercial campgrounds or summer camps that were previously approved by the county would be allowed to continue as nonconforming uses (e.g., Watermelon Park Campground, Northern Virginia Lions Youth Camp). The regulation would also prohibit camping for a fee as an accessory activity to a business such as offering camping in conjunction with a short-term residential rental or at a farm winery, farm brewery, or farm distillery (e.g., Harvest Hosts).

To emphasize the temporary and periodic nature of camping, use regulation 1 would establish the following time limits on all forms of camping:

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***

These time limits would allow property owners and/or their invited guests to camp for a generous 180 days in a calendar year and a maximum of 14 days in a row. The proposed time limits would also help distinguish between a legitimate camping activity and individuals residing on a property in a recreational vehicle, tent, or other camping structure. The time limits would also enable property owners to allow invited groups (e.g., church congregations, scouts) to camp on their property without enabling the property to be established as the permanent location for an organization’s camping activities. The use regulation calculates the duration of all camping activities conducted on a lot of record regardless of whether camping is taking place simultaneously on the lot in separate locations.

Use regulation 2 emphasizes that camping activities are not allowed to have site improvements that would make a location more of a permanent campground:

- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent***

***residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.***

Camping would be allowed only in recreational vehicles (e.g., motor homes, travel trailers, fifth wheels, truck campers) or in temporary structures including tents and yurts that can be easily removed from the property. Proposed “camping” in a legally permitted dwelling (single-family dwelling, tenant house, or minor dwelling) for compensation would be treated as a short-term residential rental.

This use regulation also prohibits the use of temporary or permanent onsite connections to utilities on a subject property for recreational vehicles in conjunction with a camping activity. This would include water, sewer, propane, and electrical hookups and would also include any connection to satellite dishes, cable television, or internet located on the property. The use regulation would not apply to the use of water, sewer, propane, electrical, satellite, or internet located on board or brought to the campsite with the recreational vehicle.

Use regulation 3 would prohibit properties from being advertised as open to the public or the permanent campground for a non-profit or similar organization:

- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***

This use regulation is added to deter the establishment of permanent campground facilities and mitigate potential violations of the time limitation requirements. Evidence of such publication either through advertisements or permanent signage would be a clear violation of this proposed use regulation.

Use regulation 4 requires camping operators to comply with the Virginia Department of Health’s (VDH) temporary campground permit process and to maintain their approval in good standing throughout the duration of the camping activity:

- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***

VDH requires temporary campground permits for camping activities containing three or more campsites and a time limitation of 14 days in a 60-day period. Camping which exceeds this time frame would require a VDH permanent campground permit to be obtained, however it is unlikely that camping permitted by this text amendment would require such a permit. Temporary campground permits would most commonly be issued for camping in conjunction with temporary events such as those held at the Ruritan Fairgrounds or approved by special event permit. VDH staff indicated that some private camping events not associated with a temporary event could require a temporary campground permit depending on their size, scale, and duration.

Use regulation 5 establishes regulations for the long-term lease of a lot or portion of a lot for camping activities, more commonly referred to in the county as “river lot” camping but applicable on any AOC or FOC zoned lot:

5. ***The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***
  - A. ***The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.***
  - B. ***No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.***

As previously noted, the Committee wanted to allow the practice of “river lot” camping to continue subject to reasonable regulations to limit their scale and impacts. In order to differentiate the leasing of a lot or portion of a lot for camping from a commercial campground, the leasing arrangement must be for a minimum of 30 days and documented in a written lease. Any leasing situation for less than 30 days or without a written agreement in place would be considered a prohibited commercial campground.

The use regulation also limits leased lot camping to a maximum of two “campsites” per lot of record defined as “an area designated in a lease for camping by the specified lessee.” Each campsite would be allowed to have a maximum of one recreational vehicle so no more than two such vehicles could be located on the lot of record at one time.

The long-term leasing of a lot for camping traditionally is seasonal in nature as leases are issued for the warm months (May to September). The time limitation on camping would apply to long-term leasing as well but would not unreasonably impede a lessee’s ability to maximize camping during the season. Under the limitation of 30 days in any 60-day period with maximum of 14 consecutive camping days, a lessee with a 4 month lease could:

- Camp for consecutive three-day weekends throughout the lease period.
- Camp for 14 days in a row and still have 16 camping days available for use over the remaining 46 days in the 60-day period.
- Use the campsite during the day for recreational purposes without staying overnight without having the day count towards the total number of camping days used.

Use regulation 6 deals specifically with camping at temporary events:

6. ***Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per***

*County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:*

- A. Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.*
- B. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.*
- C. Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.*
- D. A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.*

This is the only form of camping that would require approval of a zoning permit or zoning approval through other process (e.g., agritourism activity zoning permit). The zoning administrator would be the approval authority and applicants would be required to submit a camping plan that shows where the campsites would be located and any other pertinent information required by the zoning administrator. The zoning permit review would be coordinated with VDH's temporary campground process – VDH approval would be a prerequisite to approval of the zoning permit and the applicant would be required to show all facilities required by VDH on the camping plan.

**Public Comments:**

The Planning Commission held a public hearing on this proposed text amendment at the June 2, 2023 Business Meeting. In his public hearing comments and written handout provided to the Commission, Lowell Smith said that the proposed text amendment should take into account the possible future need for public camping facilities along the Appalachian Trail (AT). He proposed that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:

- Such lot must be adjacent to the AT corridor land owned by the National Park Service and be owned by, or if under lease be operated by, an entity/entities that are IRS-qualified charitable 501(C)(3) organizations (possibly in conservation easement)
- The principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail
- The entity/entities have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Mr. Smith noted that while dispersed camping is allowed on Federal lands, increased usage of the AT and impacts to it in the future could result in prohibition of dispersed camping. Currently, the only other camping facilities for hikers are a trail shelter on National Park Service property and the Bears Den Trail Center facility which includes the lodge and its existing primitive campground containing two campsites.

In response to Mr. Smith's comments, the Commission voted to defer discussion of the text amendment to the Commission's July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. The public hearing was continued to a later meeting in the event that the Commission decided to make changes to the text amendment requiring changes to the public hearing notice. The Commission discussed Mr. Smith's concerns at the July 5 Work Session but chose to make no changes to the proposed text amendment.

**Planning Commission Recommendation:**

Following a duly advertised public hearing on June 2, 2023 and a continued public hearing on September 1, 2023, the Commission voted unanimously to recommend adoption of the proposed text amendment.

**Staff Recommendation:**

Staff has no outstanding concerns with the adoption of this text amendment.

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**History:**

- |                        |  |
|------------------------|--|
| <b>March 22, 2023.</b> | <b>Policy &amp; Transportation Committee voted 4-0-1 (Dunning absent) to forward the proposed text amendment to the full Commission for consideration.</b>   |
| <b>April 4, 2023.</b>  | <b>Placed on the Commission's Work Session agenda for initial discussion.</b>  |
| <b>May 2, 2023.</b>    | <b>Placed on the Commission's Work Session agenda for continued discussion.</b>  |
| <b>May 5, 2023.</b>    | <b>Placed on the Commission's Business Meeting agenda to consider scheduling public hearing.</b>   |
| <b>June 2, 2023.</b>   | <b>Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to defer consideration to the July 5, 2023 Work Session and to continue the public hearing to the September 1, 2023 Business Meeting.</b> |
| <b>July 5, 2023.</b>   | <b>Commission discussion of citizen concerns with the proposed text amendment.</b>   |

- September 1, 2023. Commission voted unanimously to recommend adoption of the proposed text amendment.
- September 19, 2023. Board of Supervisors voted unanimously to schedule public hearing for the October 17, 2023 meeting.
- October 17, 2023. Placed on the Board of Supervisors Meeting agenda and advertised for public hearing.

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**Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):**

<b><i>CAMPING</i></b>	
<b>Permitted Use</b>	<b><i>AOC, FOC, ITL (fairgrounds only)</i></b>
<b>Accessory Use</b>	<b><i>None</i></b>
<b>Special Use</b>	<b><i>None</i></b>

**Definition:**

***A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.***

**Use Regulations:**

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***
- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.***
- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***
- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***
- 5. The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***

- A. *The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.*
  - B. *No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.*
6. *Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:*
- A. *Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.*
  - B. *A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.*
  - C. *Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.*
  - D. *A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.*

**Required Review Processes:**

*A Zoning Permit per Section 6.2.1 is required for camping in conjunction with a temporary event as described above.*

<b>CAMPGROUND</b>	
<b>Permitted Use</b>	None
<b>Accessory Use</b>	None
<b>Special Use</b>	AOC, FOC

**Definition:**

~~Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by~~



covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.

**Use Regulations:**

1. ~~Additional terms.~~ For the purposes of this section, the term “camping unit” shall mean a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel. The term “campsite” shall mean any delineated area within a campground used or intended for occupation by the camping unit.
2. ~~Duration of accommodations.~~ A campground shall be for the temporary accommodation of a camping unit for not more than 15 days in any 30-day period.

**Required Review Processes:**

1. Special Use Permit Review is required per [Section 6.3.1](#).
2. Site Development Plan Review is required per [Section 6.2.2](#).

SUMMER CAMP	
Permitted Use	None
Accessory Use	None
Special Use	AOC, FOC

**Definition:**

Any building, tent, or, vehicle, or group of buildings, tents or vehicles, if operated as one place or establishment, or any other place or establishment, public or private, together with the land and waters adjacent thereto, which is operated or used in the Commonwealth from the Saturday immediately preceding Memorial Day through Labor Day for the entertainment, education, recreation, religion instruction or activities, physical education, or health of persons under eighteen years of age who are not related to the operator of such place or establishment by blood or marriage within the third degree of consanguinity or affinity, if twelve or more such person at any one time are accommodated, gratuitously or for compensation, overnight and during any portion of more than two consecutive days.

**Use Regulations:**

1. The minimum lot size for a summer camp is three acres.
2. Applicants for such uses shall demonstrate that all applicable regulations of the Department of Health and Commonwealth of Virginia (specifically including [Title 35.1, Code of Virginia](#)), have been met.

**Required Review Processes:**

1. ~~Special Use Permit Review is required per Section 6.3.1.~~
2. ~~Site Development Plan Review is required per Section 6.2.2.~~



# Finance Committee Agenda

Berryville-Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

**November 6, 2023, Immediately following work session**

Item	Description	Page
A.	<u>FY24 Supplemental Appropriation Request for Additional Position in Treasurer's Office</u> : (see attached memo) As of December 1, 2023, the State Compensation Board is funding an additional position for a Deputy I in the Treasurer's Office. The Treasurer is requesting funding for this position. The attached memo outlines the estimated expenses, the corresponding FY24 State revenue from the Compensation Board, and the local funds needed.  The Finance Committee should consider recommending approval.	76
B.	<u>FY24 1<sup>st</sup> Quarter Expenditure Review</u> : (see attached expenditure report)	78
C.	<u>FY24 1<sup>st</sup> Quarter Revenue Review</u> : (see attached revenue report)	85
D.	<u>FY24 Fund Balance Designations</u> : (see attached document) This fund balance document shows an estimated FY23 ending fund balance. The final ending FY23 fund balance amount will be obtained during the FY23 audit and provided during the Finance Committee meeting.	87
E.	<u>Bills and Claims</u> : (see attached) The Finance Committee should consider approval of the October 2023 Invoice History Report.	88
F.	<u>Standing Reports</u> :	
	– Year to Date Budget Report	96
	– Reconciliation of Appropriations	115
	– Capital Projects Report	116



OFFICE OF  
TREASURER OF CLARKE COUNTY  
P.O. BOX 537  
BERRYVILLE, VIRGINIA 22611

Sharon E. Keeler  
Treasurer

(540) 955-5160  
Fax (540) 955-5179

To: Board of Supervisors

From: Sharon Keeler, Treasurer

The Compensation Board has approved funding for another Deputy I position in the Treasurer's office. I am asking the Board of Supervisors to provide additional local funds for this position. I estimate the salary for this position to be maximum of \$35,000.00. Based on this estimate, the additional funds needed would be as follows:

Estimated cost of Treasurer's Office deputy I  
position FY24

	Rates	Annual Employer Costs
Salary	\$35,000	35,000
FICA	0.0765	2,678
VRS	0.1151	4,029
*Health Ins	846.14	10,154
VRS Life	0.0134	469
Disability	0.00528	185
Workers Comp	0.0900	<u>32</u>
<b>Total Estimated Salary and Benefits</b>		<b>52,545</b>

\* Health Insurance estimate above is for employee only plan. The annual cost could be as high as \$21,950 if a different plan is chosen.



OFFICE OF  
TREASURER OF CLARKE COUNTY  
P.O. BOX 537  
BERRYVILLE, VIRGINIA 22611

Sharon E. Keeler  
Treasurer

(540) 955-5160  
Fax (540) 955-5179

**Annual State Compensation Board  
reimbursement**

Estimated salary and benefits cost from above	52,545
Less Comp Board Reimbursement	<u>(14,711)</u>
<b>Additional Local Funds needed based on above estimate</b>	<b>37,834</b>

**Clarke County**  
**1st Qtr FY 24 Expense Report**  
**September 30, 2023**

<b>Function / Object Code Category</b>	<b>Revised Budget</b>	<b>YTD Expended</b>	<b>Available Budget</b>	<b>% Used</b>
<b>11010-Board of Supervisors</b>				
Salaries	13,800.00	3,450.00	10,350.00	25%
Benefits	21,263.95	5,270.03	15,993.92	25%
Purchased Services	7,100.00	75.00	7,025.00	1%
Other Expenses	16,435.00	9,150.39	7,284.61	56%
Materials & Supplies	800.00	0.00	800.00	0%
<b>11010-Board of Supervisors Total</b>	<b>59,398.95</b>	<b>17,945.42</b>	<b>41,453.53</b>	<b>30%</b>
<b>12110-County Administrator</b>				
Salaries	317,726.56	74,851.49	242,875.07	24%
Benefits	79,463.75	19,843.27	59,620.48	25%
Purchased Services	11,700.00	427.08	11,272.92	4%
Other Expenses	8,100.00	1,162.99	6,937.01	14%
Materials & Supplies	6,200.00	1,201.72	4,998.28	19%
<b>12110-County Administrator Total</b>	<b>423,190.31</b>	<b>97,486.55</b>	<b>325,703.76</b>	<b>23%</b>
<b>12120-Public Information Serv</b>				
Salaries	47,694.00	11,923.56	35,770.44	25%
Benefits	19,687.52	5,067.06	14,620.46	26%
Purchased Services	6,000.00	7,577.90	-1,577.90	126%
Other Expenses	800.00	0.00	800.00	0%
Materials & Supplies	500.00	0.00	500.00	0%
<b>12120-Public Information Serv Total</b>	<b>74,681.52</b>	<b>24,568.52</b>	<b>50,113.00</b>	<b>33%</b>
<b>12210-Legal Services</b>				
Purchased Services	35,000.00	2,150.00	32,850.00	6%
<b>12210-Legal Services Total</b>	<b>35,000.00</b>	<b>2,150.00</b>	<b>32,850.00</b>	<b>6%</b>
<b>12310-Commissioner of Revenue</b>				
Salaries	215,520.00	54,469.14	161,050.86	25%
Benefits	74,575.27	18,868.81	55,706.46	25%
Purchased Services	2,500.00	297.54	2,202.46	12%
Internal Services	5,000.00	3,190.00	1,810.00	64%
Other Expenses	5,300.00	1,534.29	3,765.71	29%
Materials & Supplies	1,400.00	225.00	1,175.00	16%
<b>12310-Commissioner of Revenue Total</b>	<b>304,295.27</b>	<b>78,584.78</b>	<b>225,710.49</b>	<b>26%</b>
<b>12410-Treasurer</b>				
Salaries	231,550.00	57,887.19	173,662.81	25%
Benefits	102,964.59	25,186.75	77,777.84	24%
Purchased Services	55,400.00	13,837.55	41,562.45	25%
Other Expenses	33,300.00	1,669.54	31,630.46	5%
Materials & Supplies	15,000.00	2,007.74	12,992.26	13%
<b>12410-Treasurer Total</b>	<b>438,214.59</b>	<b>100,588.77</b>	<b>337,625.82</b>	<b>23%</b>
<b>12510-Data Processing/IT</b>				
Salaries	187,264.00	46,816.11	140,447.89	25%
Benefits	59,112.23	14,878.88	44,233.35	25%
Purchased Services	5,500.00	650.00	4,850.00	12%
Other Expenses	54,760.00	12,194.54	42,565.46	22%
Materials & Supplies	129,154.79	51,670.63	77,484.16	40%
<b>12510-Data Processing/IT Total</b>	<b>435,791.02</b>	<b>126,210.16</b>	<b>309,580.86</b>	<b>29%</b>
<b>13100-Electoral Board and Officials</b>				
Salaries	7,232.00	0.00	7,232.00	0%
Benefits	556.82	4.75	552.07	1%
Purchased Services	62,215.00	10,103.77	52,111.23	16%
Other Expenses	10,450.00	550.72	9,899.28	5%
Materials & Supplies	4,000.00	64.26	3,935.74	2%
<b>13100-Electoral Board and Officials Total</b>	<b>84,453.82</b>	<b>10,723.50</b>	<b>73,730.32</b>	<b>13%</b>
<b>13200-Registrar</b>				

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<b>Function / Object Code Category</b>	<b>Revised Budget</b>	<b>YTD Expended</b>	<b>Available Budget</b>	<b>% Used</b>
Salaries	141,074.00	34,066.70	107,007.30	24%
Benefits	50,732.37	11,805.71	38,926.66	23%
Purchased Services	4,180.00	64.00	4,116.00	2%
Other Expenses	5,724.00	1,498.40	4,225.60	26%
Materials & Supplies	1,210.00	230.79	979.21	19%
<b>13200-Registrar Total</b>	<b>202,920.37</b>	<b>47,665.60</b>	<b>155,254.77</b>	<b>23%</b>
<b>21100-Circuit Court</b>				
Other Expenses	7,270.00	300.00	6,970.00	4%
Materials & Supplies	0.00	318.40	-318.40	100%
Payment to Joint Operations	12,000.00	7,410.12	4,589.88	62%
<b>21100-Circuit Court Total</b>	<b>19,270.00</b>	<b>8,028.52</b>	<b>11,241.48</b>	<b>42%</b>
<b>21200-General District Court</b>				
Purchased Services	3,970.00	214.16	3,755.84	5%
Other Expenses	3,450.00	597.49	2,852.51	17%
Materials & Supplies	700.00	80.69	619.31	12%
<b>21200-General District Court Total</b>	<b>8,120.00</b>	<b>892.34</b>	<b>7,227.66</b>	<b>11%</b>
<b>21510-Blue Ridge Legal Services</b>				
Other Expenses	1,500.00	1,500.00	0.00	100%
<b>21510-Blue Ridge Legal Services Total</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>21600-Juvenile &amp; Domestic Relations</b>				
Purchased Services	3,700.00	287.19	3,412.81	8%
Other Expenses	1,950.00	324.69	1,625.31	17%
Materials & Supplies	750.00	0.00	750.00	0%
<b>21600-Juvenile &amp; Domestic Relations Total</b>	<b>6,400.00</b>	<b>611.88</b>	<b>5,788.12</b>	<b>10%</b>
<b>21700-Clerk of the Circuit Court</b>				
Salaries	209,768.00	52,441.98	157,326.02	25%
Benefits	43,585.68	10,997.90	32,587.78	25%
Purchased Services	33,935.00	2,814.64	31,120.36	8%
Other Expenses	7,195.00	2,251.85	4,943.15	31%
Materials & Supplies	6,500.00	2,010.39	4,489.61	31%
<b>21700-Clerk of the Circuit Court Total</b>	<b>300,983.68</b>	<b>70,516.76</b>	<b>230,466.92</b>	<b>23%</b>
<b>21910-Victim and Witness Assistance</b>				
Salaries	65,923.00	17,017.83	48,905.17	26%
Benefits	11,652.24	3,002.54	8,649.70	26%
Purchased Services	150.00	0.00	150.00	0%
Other Expenses	3,000.00	742.38	2,257.62	25%
Materials & Supplies	1,000.00	0.00	1,000.00	0%
<b>21910-Victim and Witness Assistance Total</b>	<b>81,725.24</b>	<b>20,762.75</b>	<b>60,962.49</b>	<b>25%</b>
<b>21940-Regional Court Services</b>				
Other Expenses	8,000.00	8,000.00	0.00	100%
<b>21940-Regional Court Services Total</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>22100-Commonwealth's Attorney</b>				
Salaries	371,323.61	93,302.25	278,021.36	25%
Benefits	109,089.49	27,954.06	81,135.43	26%
Purchased Services	850.00	503.10	346.90	59%
Other Expenses	16,000.00	4,356.73	11,643.27	27%
Materials & Supplies	6,400.00	1,095.73	5,304.27	17%
<b>22100-Commonwealth's Attorney Total</b>	<b>503,663.10</b>	<b>127,211.87</b>	<b>376,451.23</b>	<b>25%</b>
<b>31200-Sheriff - Total</b>				
Salaries	1,961,709.00	489,615.64	1,472,093.36	25%
Benefits	775,046.68	239,790.29	535,256.39	31%
Purchased Services	245,434.00	75,472.14	169,961.86	31%
Other Expenses	206,418.00	64,690.53	141,727.47	31%
Materials & Supplies	90,345.00	65,569.59	24,775.41	32%

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<b>Function / Object Code Category</b>	<b>Revised Budget</b>	<b>YTD Expended</b>	<b>Available Budget</b>	<b>% Used</b>
<b>31200-Sheriff - Total Total</b>	<b>3,391,757.68</b>	<b>935,138.19</b>	<b>2,456,619.49</b>	<b>28%</b>
<b>31210-Criminal Justice Training Ctr</b>				
Other Expenses	21,723.00	21,723.00	0.00	100%
<b>31210-Criminal Justice Training Ctr Total</b>	<b>21,723.00</b>	<b>21,723.00</b>	<b>0.00</b>	<b>100%</b>
<b>31220-Drug Task Force</b>				
Other Expenses	13,400.00	0.00	13,400.00	0%
<b>31220-Drug Task Force Total</b>	<b>13,400.00</b>	<b>0.00</b>	<b>13,400.00</b>	<b>0%</b>
<b>32200-Volunteer Fire Companies</b>				
Benefits	32,000.00	22,225.00	9,775.00	69%
Other Expenses	149,500.00	38,717.40	110,782.60	26%
Materials & Supplies	500.00	0.00	500.00	0%
<b>32200-Volunteer Fire Companies Total</b>	<b>182,000.00</b>	<b>60,942.40</b>	<b>121,057.60</b>	<b>33%</b>
<b>32201-Blue Ridge Volunteer Fire Co</b>				
Benefits	1,776.50	1,711.90	64.60	96%
Other Expenses	98,000.00	22,500.00	75,500.00	23%
<b>32201-Blue Ridge Volunteer Fire Co Total</b>	<b>99,776.50</b>	<b>24,211.90</b>	<b>75,564.60</b>	<b>24%</b>
<b>32202-Boyce Volunteer Fire Co</b>				
Benefits	3,344.00	3,222.40	121.60	96%
Other Expenses	115,000.00	22,500.00	92,500.00	20%
<b>32202-Boyce Volunteer Fire Co Total</b>	<b>118,344.00</b>	<b>25,722.40</b>	<b>92,621.60</b>	<b>22%</b>
<b>32203-Enders Volunteer Fire Co</b>				
Benefits	5,434.00	5,236.40	197.60	96%
Other Expenses	170,000.00	22,500.00	147,500.00	13%
<b>32203-Enders Volunteer Fire Co Total</b>	<b>175,434.00</b>	<b>27,736.40</b>	<b>147,697.60</b>	<b>16%</b>
<b>32310-Fire and Rescue Services</b>				
Salaries	1,285,000.00	346,335.43	938,664.57	27%
Benefits	539,650.54	168,743.58	370,906.96	31%
Purchased Services	109,000.00	9,569.44	99,430.56	9%
Other Expenses	18,250.00	8,182.86	10,067.14	45%
Materials & Supplies	173,751.00	51,994.43	121,756.57	30%
<b>32310-Fire and Rescue Services Total</b>	<b>2,125,651.54</b>	<b>584,825.74</b>	<b>1,540,825.80</b>	<b>28%</b>
<b>32320-Lord Fairfax Emergency Medical</b>				
Other Expenses	6,904.00	6,904.00	0.00	100%
<b>32320-Lord Fairfax Emergency Medical Total</b>	<b>6,904.00</b>	<b>6,904.00</b>	<b>0.00</b>	<b>100%</b>
<b>32400-Forestry Services</b>				
Other Expenses	2,874.00	2,874.00	0.00	100%
<b>32400-Forestry Services Total</b>	<b>2,874.00</b>	<b>2,874.00</b>	<b>0.00</b>	<b>100%</b>
<b>33210-Regional Jail</b>				
Payment to Joint Operations	541,010.00	251,519.00	289,491.00	46%
<b>33210-Regional Jail Total</b>	<b>541,010.00</b>	<b>251,519.00</b>	<b>289,491.00</b>	<b>46%</b>
<b>33220-Juvenile Detention Center</b>				
Purchased Services	13,146.00	0.00	13,146.00	0%
<b>33220-Juvenile Detention Center Total</b>	<b>13,146.00</b>	<b>0.00</b>	<b>13,146.00</b>	<b>0%</b>
<b>33300-Probation Office</b>				
Other Expenses	100.00	12.00	88.00	12%
Materials & Supplies	300.00	0.00	300.00	0%
<b>33300-Probation Office Total</b>	<b>400.00</b>	<b>12.00</b>	<b>388.00</b>	<b>3%</b>
<b>34100-Building Inspections</b>				
Salaries	182,544.00	44,535.78	138,008.22	24%
Benefits	76,749.45	20,517.62	56,231.83	27%
Purchased Services	1,100.00	262.50	837.50	24%
Other Expenses	4,150.00	783.45	3,366.55	19%
Materials & Supplies	9,500.00	1,260.45	8,239.55	13%
<b>34100-Building Inspections Total</b>	<b>274,043.45</b>	<b>67,359.80</b>	<b>206,683.65</b>	<b>25%</b>



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<b>35100-Animal Control</b>				
Salaries	99,600.00	26,708.37	72,891.63	27%
Benefits	39,859.69	16,301.91	23,557.78	41%
Purchased Services	18,350.00	5,248.79	13,101.21	29%
Other Expenses	1,000.00	264.75	735.25	26%
Materials & Supplies	14,667.86	2,012.52	12,655.34	14%
<b>35100-Animal Control Total</b>	<b>173,477.55</b>	<b>50,536.34</b>	<b>122,941.21</b>	<b>29%</b>
<b>35300-Med Examiner &amp; Indigent Burial</b>				
Purchased Services	200.00	0.00	200.00	0%
<b>35300-Med Examiner &amp; Indigent Burial Total</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0%</b>
<b>42400-Refuse Disposal</b>				
Purchased Services	194,400.00	26,861.86	167,538.14	14%
<b>42400-Refuse Disposal Total</b>	<b>194,400.00</b>	<b>26,861.86</b>	<b>167,538.14</b>	<b>14%</b>
<b>42410-Solid Waste Convenience</b>				
Salaries	29,912.00	4,846.04	25,065.96	16%
Benefits	2,769.38	805.62	1,963.76	29%
Purchased Services	62,265.00	14,063.71	48,201.29	23%
Other Expenses	2,750.00	199.01	2,550.99	7%
Materials & Supplies	750.00	0.00	750.00	0%
<b>42410-Solid Waste Convenience Total</b>	<b>98,446.38</b>	<b>19,914.38</b>	<b>78,532.00</b>	<b>20%</b>
<b>42600-Litter Control</b>				
Purchased Services	8,000.00	112.98	7,887.02	1%
<b>42600-Litter Control Total</b>	<b>8,000.00</b>	<b>112.98</b>	<b>7,887.02</b>	<b>1%</b>
<b>42700-Sanitation</b>				
Purchased Services	37,000.00	5,329.62	31,670.38	14%
Other Expenses	207,000.00	0.00	207,000.00	0%
<b>42700-Sanitation Total</b>	<b>244,000.00</b>	<b>5,329.62</b>	<b>238,670.38</b>	<b>2%</b>
<b>43200-General Property Maintenance - All Accounts</b>				
Salaries	238,230.22	60,552.53	177,677.69	25%
Benefits	95,590.48	23,707.46	71,883.02	25%
Purchased Services	202,400.00	52,678.10	149,721.90	26%
Other Expenses	277,255.00	90,395.07	186,859.93	33%
Materials & Supplies	86,608.98	15,405.82	71,203.16	18%
<b>43200-General Property Maintenance - All Accounts Total</b>	<b>900,084.68</b>	<b>242,738.98</b>	<b>657,345.70</b>	<b>27%</b>
<b>51100-Local Health Department</b>				
Other Expenses	225,000.00	56,250.00	168,750.00	25%
<b>51100-Local Health Department Total</b>	<b>225,000.00</b>	<b>56,250.00</b>	<b>168,750.00</b>	<b>25%</b>
<b>51200-Our Health</b>				
Other Expenses	6,500.00	6,500.00	0.00	100%
<b>51200-Our Health Total</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>52400-N Shen Valley Subst Abuse Coal</b>				
Other Expenses	15,000.00	3,750.00	11,250.00	25%
<b>52400-N Shen Valley Subst Abuse Coal Total</b>	<b>15,000.00</b>	<b>3,750.00</b>	<b>11,250.00</b>	<b>25%</b>
<b>52500-Northwestern Community Svcs</b>				
Other Expenses	111,284.00	27,821.00	83,463.00	25%
<b>52500-Northwestern Community Svcs Total</b>	<b>111,284.00</b>	<b>27,821.00</b>	<b>83,463.00</b>	<b>25%</b>
<b>52800-Concern Hotline</b>				
Other Expenses	1,500.00	1,500.00	0.00	100%
<b>52800-Concern Hotline Total</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>52900-NW Works</b>				
Other Expenses	5,000.00	5,000.00	0.00	100%
<b>52900-NW Works Total</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>53230-Shenandoah Area Agency on Aging</b>				
Other Expenses	10,500.00	10,500.00	0.00	100%

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<b>53230-Shenandoah Area Agency on Aging Total</b>	<b>42,000.00</b>	<b>10,500.00</b>	<b>31,500.00</b>	<b>25%</b>
<b>53240-VA Regional Transp Assn</b>				
Other Expenses	24,960.00	6,240.00	18,720.00	25%
<b>53240-VA Regional Transp Assn Total</b>	<b>24,960.00</b>	<b>6,240.00</b>	<b>18,720.00</b>	<b>25%</b>
<b>53250-FISH of Clarke County</b>				
Other Expenses	2,000.00	2,000.00	0.00	100%
<b>53250-FISH of Clarke County Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>53600-Access Independence</b>				
Other Expenses	2,000.00	2,000.00	0.00	100%
<b>53600-Access Independence Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>53700-The Laurel Ctr (Women's Shltr)</b>				
Other Expenses	6,000.00	6,000.00	0.00	100%
<b>53700-The Laurel Ctr (Women's Shltr) Total</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>53710-Tax Relief for the Elde</b>				
Other Expenses	215,000.00	0.00	215,000.00	0%
<b>53710-Tax Relief for the Elde Total</b>	<b>215,000.00</b>	<b>0.00</b>	<b>215,000.00</b>	<b>0%</b>
<b>69100-Lord Fairfax Community College</b>				
Other Expenses	16,921.00	4,230.25	12,690.75	25%
<b>69100-Lord Fairfax Community College Total</b>	<b>16,921.00</b>	<b>4,230.25</b>	<b>12,690.75</b>	<b>25%</b>
<b>71100-Parks Administration</b>				
Salaries	359,866.00	93,429.41	266,436.59	26%
Benefits	135,540.91	37,451.32	98,089.59	28%
Purchased Services	16,394.00	1,862.84	14,531.16	11%
Other Expenses	9,815.89	2,287.28	7,528.61	23%
Materials & Supplies	7,518.48	1,346.29	6,172.19	18%
Capital Outlay	0.00	969.01	-969.01	100%
<b>71100-Parks Administration Total</b>	<b>529,135.28</b>	<b>137,346.15</b>	<b>391,789.13</b>	<b>26%</b>
<b>71310-Recreation Center</b>				
Salaries	128,014.00	24,339.61	103,674.39	19%
Benefits	30,012.70	8,168.92	21,843.78	27%
Purchased Services	1,000.00	0.00	1,000.00	0%
Other Expenses	1,500.00	90.00	1,410.00	6%
Materials & Supplies	11,595.00	1,618.44	9,976.56	14%
Capital Outlay	0.00	5,996.05	-5,996.05	100%
<b>71310-Recreation Center Total</b>	<b>172,121.70</b>	<b>40,213.02</b>	<b>131,908.68</b>	<b>23%</b>
<b>71320-Swimming Pool</b>				
Salaries	73,985.00	58,990.36	14,994.64	80%
Benefits	6,820.80	5,681.41	1,139.39	83%
Purchased Services	1,500.00	0.00	1,500.00	0%
Other Expenses	5,075.00	2,274.50	2,800.50	45%
Materials & Supplies	15,020.00	2,065.07	12,954.93	14%
<b>71320-Swimming Pool Total</b>	<b>102,400.80</b>	<b>69,011.34</b>	<b>33,389.46</b>	<b>67%</b>
<b>71350-Parks Programs</b>				
Salaries	226,283.00	55,498.91	170,784.09	25%
Benefits	38,981.03	12,128.15	26,852.88	31%
Purchased Services	57,000.00	8,050.54	48,949.46	14%
Other Expenses	53,791.00	2,013.54	51,777.46	4%
Materials & Supplies	22,471.00	2,630.28	19,840.72	12%
<b>71350-Parks Programs Total</b>	<b>398,526.03</b>	<b>80,321.42</b>	<b>318,204.61</b>	<b>20%</b>
<b>71360-Concession Stand</b>				
Salaries	6,324.00	5,101.77	1,222.23	81%
Benefits	484.00	390.31	93.69	81%
Materials & Supplies	16,050.00	5,220.64	10,829.36	33%
<b>71360-Concession Stand Total</b>	<b>22,858.00</b>	<b>10,712.72</b>	<b>12,145.28</b>	<b>47%</b>

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<b>72240-Barns of Rose Hill</b>				
Other Expenses	14,000.00	14,000.00	0.00	100%
<b>72240-Barns of Rose Hill Total</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>72700-VA Commission for the Arts</b>				
Other Expenses	9,000.00	9,000.00	0.00	100%
<b>72700-VA Commission for the Arts Total</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>73200-Handley Regional Library</b>				
Other Expenses	325,989.00	81,497.25	244,491.75	25%
<b>73200-Handley Regional Library Total</b>	<b>325,989.00</b>	<b>81,497.25</b>	<b>244,491.75</b>	<b>25%</b>
<b>81110-Planning Administration</b>				
Salaries	364,157.00	90,862.89	273,294.11	25%
Benefits	114,678.69	32,140.89	82,537.80	28%
Purchased Services	47,000.00	2,756.25	44,243.75	6%
Other Expenses	5,450.00	1,138.31	4,311.69	21%
Materials & Supplies	2,500.00	392.44	2,107.56	16%
<b>81110-Planning Administration Total</b>	<b>533,785.69</b>	<b>127,290.78</b>	<b>406,494.91</b>	<b>24%</b>
<b>81120-Planning Commission</b>				
Salaries	500.00	0.00	500.00	0%
Benefits	45.66	6.79	38.87	15%
Purchased Services	12,000.00	1,500.00	10,500.00	13%
Other Expenses	1,850.00	11.70	1,838.30	1%
<b>81120-Planning Commission Total</b>	<b>14,395.66</b>	<b>1,518.49</b>	<b>12,877.17</b>	<b>11%</b>
<b>81130-Berryville Dev Authority</b>				
Salaries	0.00	25.00	-25.00	100%
Benefits	0.00	1.91	-1.91	100%
Purchased Services	900.00	50.00	850.00	6%
<b>81130-Berryville Dev Authority Total</b>	<b>900.00</b>	<b>76.91</b>	<b>823.09</b>	<b>9%</b>
<b>81140-Regional Airport Authority</b>				
Other Expenses	5,000.00	5,000.00	0.00	100%
<b>81140-Regional Airport Authority Total</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>81310-Help With Housing</b>				
Other Expenses	10,000.00	10,000.00	0.00	100%
<b>81310-Help With Housing Total</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>81400-Board of Zoning Appeals</b>				
Salaries	250.00	0.00	250.00	0%
Benefits	19.00	0.00	19.00	0%
Purchased Services	3,200.00	546.25	2,653.75	17%
Other Expenses	50.00	0.00	50.00	0%
<b>81400-Board of Zoning Appeals Total</b>	<b>3,519.00</b>	<b>546.25</b>	<b>2,972.75</b>	<b>16%</b>
<b>81510-Office of Economic Development</b>				
Salaries	74,190.00	16,544.19	57,645.81	22%
Benefits	29,034.02	6,512.29	22,521.73	22%
Purchased Services	57,000.00	640.00	56,360.00	1%
Other Expenses	15,887.00	1,929.17	13,957.83	12%
Materials & Supplies	1,000.00	94.68	905.32	9%
<b>81510-Office of Economic Development Total</b>	<b>177,111.02</b>	<b>25,720.33</b>	<b>151,390.69</b>	<b>15%</b>
<b>81530-Small Business Dev Center</b>				
Other Expenses	2,000.00	2,000.00	0.00	100%
<b>81530-Small Business Dev Center Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>81540-Blandy Experimental Farm</b>				
Other Expenses	3,500.00	3,500.00	0.00	100%
<b>81540-Blandy Experimental Farm Total</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>81550-Berryville Main Street</b>				
Other Expenses	3,500.00	3,500.00	0.00	100%

**Clarke County**  
**1st Qtr FY 24 Expense Report**  
**September 30, 2023**

<b>Function / Object Code Category</b>	<b>Revised Budget</b>	<b>YTD Expended</b>	<b>Available Budget</b>	<b>% Used</b>
<b>81550-Berryville Main Street Total</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>81800-Historic Preservation Comm</b>				
Salaries	0.00	425.00	-425.00	100%
Benefits	0.00	32.52	-32.52	100%
Purchased Services	10,800.00	1,609.26	9,190.74	15%
Other Expenses	100.00	0.00	100.00	0%
Materials & Supplies	250.00	0.00	250.00	0%
<b>81800-Historic Preservation Comm Total</b>	<b>11,150.00</b>	<b>2,066.78</b>	<b>9,083.22</b>	<b>19%</b>
<b>81910-Northern Shen Valley Reg Comm</b>				
Other Expenses	11,866.59	18,301.00	-6,434.41	154%
<b>81910-Northern Shen Valley Reg Comm Total</b>	<b>11,866.59</b>	<b>18,301.00</b>	<b>-6,434.41</b>	<b>154%</b>
<b>82210-Water Quality Management</b>				
Purchased Services	30,760.00	0.00	30,760.00	0%
<b>82210-Water Quality Management Total</b>	<b>30,760.00</b>	<b>0.00</b>	<b>30,760.00</b>	<b>0%</b>
<b>82220-Friends of the Shenandoah</b>				
Other Expenses	10,000.00	10,000.00	0.00	100%
<b>82220-Friends of the Shenandoah Total</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>82230-Board of Septic Appeals</b>				
Salaries	200.00	0.00	200.00	0%
Benefits	21.90	0.00	21.90	0%
Purchased Services	1,250.00	0.00	1,250.00	0%
Other Expenses	100.00	0.00	100.00	0%
<b>82230-Board of Septic Appeals Total</b>	<b>1,571.90</b>	<b>0.00</b>	<b>1,571.90</b>	<b>0%</b>
<b>82400-LF Soil &amp; Water Cons Dist</b>				
Other Expenses	9,500.00	9,500.00	0.00	100%
<b>82400-LF Soil &amp; Water Cons Dist Total</b>	<b>9,500.00</b>	<b>9,500.00</b>	<b>0.00</b>	<b>100%</b>
<b>82600-Bio-solids Application</b>				
Salaries	1,000.00	0.00	1,000.00	0%
Benefits	91.33	13.59	77.74	15%
<b>82600-Bio-solids Application Total</b>	<b>1,091.33</b>	<b>13.59</b>	<b>1,077.74</b>	<b>1%</b>
<b>83100-Cooperative Extension Program</b>				
Purchased Services	59,568.59	301.51	59,267.08	1%
Other Expenses	850.00	35.91	814.09	4%
Materials & Supplies	1,500.00	0.00	1,500.00	0%
<b>83100-Cooperative Extension Program Total</b>	<b>61,918.59</b>	<b>337.42</b>	<b>61,581.17</b>	<b>1%</b>
<b>83400-4-H Center</b>				
Other Expenses	2,000.00	2,000.00	0.00	100%
<b>83400-4-H Center Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
<b>91600-Contingency Reserves</b>				
Salaries	19,638.00	0.00	19,638.00	0%
Purchased Services	15,000.00	0.00	15,000.00	0%
Capital Outlay	20,000.00	0.00	20,000.00	0%
<b>91600-Contingency Reserves Total</b>	<b>54,638.00</b>	<b>0.00</b>	<b>54,638.00</b>	<b>0%</b>
<b>92500-Rev Refunds - Ins Claim Reimb</b>				
Other Expenses	0.00	6,444.88	-6,444.88	100%
<b>92500-Rev Refunds - Ins Claim Reimb Total</b>	<b>0.00</b>	<b>6,444.88</b>	<b>-6,444.88</b>	<b>100%</b>
<b>92600-Rev Refunds - Ambulance</b>				
Other Expenses	0.00	300.00	-300.00	100%
<b>92600-Rev Refunds - Ambulance Total</b>	<b>0.00</b>	<b>300.00</b>	<b>-300.00</b>	<b>100%</b>
<b>Grand Total</b>	<b>14,768,084.24</b>	<b>3,899,919.99</b>	<b>10,868,164.25</b>	<b>26%</b>

**Clarke County**  
**General Fund Revenue- Fund 100**  
**Q1 FY 23 and FY 24**

	Q1 FY 2023	Q1 FY 2024		YOY Change	Q1 FY 2024
	Actuals	Revised Budget	Actuals		Variance to Budget
<b>Local Revenue</b>					
Real Property Tax**	93,101.33	15,299,725.00	80,206.80	(12,894.53)	(15,219,518.20)
Proceeds from Delinq Land Sale	-	-	42,131.60	42,131.60	42,131.60
Public Svc Corp Real Prop Tax	-	475,000.00	-	-	(475,000.00)
Personal Property Tax**	173,243.80	7,582,242.14	79,179.63	(94,064.17)	(7,503,062.51)
Mobile Home Tax - Curr & Delin	30.50	800.00	15.60	(14.90)	(784.40)
Mach & Tools Tax	5.63	195,000.00	-	(5.63)	(195,000.00)
Penalties - All Property Taxes**	21,928.74	200,000.00	14,515.08	(7,413.66)	(185,484.92)
Interest - All Property Taxes	72,164.23	135,000.00	38,995.71	(33,168.52)	(96,004.29)
Admin Costs Delinq Taxes	3,286.65	21,000.00	2,474.58	(812.07)	(18,525.42)
Local Sales & Use Tax**	120,990.66	1,650,000.00	127,093.06	6,102.40	(1,522,906.94)
Cons Utility Tax - Elect & Gas*	56,579.20	335,000.00	56,258.84	(320.36)	(278,741.16)
Consumption Tax*	5,779.40	35,000.00	5,619.63	(159.77)	(29,380.37)
Business License Tax	1,050.00	23,000.00	860.00	(190.00)	(22,140.00)
Motor Vehicle Licenses	14,378.29	355,000.00	5,525.53	(8,852.76)	(349,474.47)
Recordation Tax*	44,207.00	276,000.00	39,312.80	(4,894.20)	(236,687.20)
Tax on Wills	3,419.30	7,200.00	1,425.62	(1,993.68)	(5,774.38)
Transient Occupancy Tax**	7,241.11	128,000.00	5,681.90	(1,559.21)	(122,318.10)
Cigarette Tax	65,550.00	410,400.00	74,100.00	8,550.00	(336,300.00)
Meals Tax*	34,318.76	391,406.00	72,338.79	38,020.03	(319,067.21)
Other Permits, Fees & Licenses	-	475.00	-	-	(475.00)
Interest on Bank Deposits	37,697.87	125,000.00	61,791.76	24,093.89	(63,208.24)
Rental of General Property	17,844.70	43,930.00	14,317.69	(3,527.01)	(29,612.31)
Payments in Lieu of Taxes	-	45,787.00	-	-	(45,787.00)
Rebates & Refunds - Other Veh	1,496.38	6,800.00	4,870.00	3,373.62	(1,930.00)
Misc Rev - General Fund	176.81	12,000.00	1,576.02	1,399.21	(10,423.98)
Gifts & Donations - General Fd	348.00	1,000.00	740.00	392.00	(260.00)
Sale of Other Equip General Fd	71.56	-	1,630.00	1,558.44	1,630.00
Other Miscellaneous Revenue	-	2,820.00	-	-	(2,820.00)
Court Appointed Attorney	-	200.00	-	-	(200.00)
DMV Stop Fees	2,425.00	10,000.00	2,025.00	(400.00)	(7,975.00)
Credit Card Fees	4,783.99	30,000.00	5,873.75	1,089.76	(24,126.25)
Transfer Fees	149.40	590.00	108.90	(40.50)	(481.10)
DNA Fees - Blood Test	57.00	200.00	100.50	43.50	(99.50)
Jail Processing Fee	264.75	850.00	212.01	(52.74)	(637.99)
Local Interest from Fines	566.09	1,500.00	343.25	(222.84)	(1,156.75)
Commonwealth's Attorney Fees	261.50	800.00	257.92	(3.58)	(542.08)
Weapons Permits	1,729.00	5,000.00	1,748.00	19.00	(3,252.00)
Court Fines & Forfeitures*	28,305.56	200,000.00	26,784.12	(1,521.44)	(173,215.88)
Parking Fines	870.00	3,000.00	690.00	(180.00)	(2,310.00)
Courthouse Maintenance Fees*	9,747.55	60,000.00	9,896.96	149.41	(50,103.04)
E-Tickets fee*	1,722.50	11,000.00	1,611.44	(111.06)	(9,388.56)
Sheriff's Fees	642.42	800.00	832.13	189.71	32.13
Central Alarm - Beryville	-	5,000.00	-	-	(5,000.00)
Wireless E-911	4,862.27	53,000.00	4,898.09	35.82	(48,101.91)
Ambulance and Rescue Services**	63,264.61	490,000.00	42,148.10	(21,116.51)	(447,851.90)
Building Permits	62,189.02	225,000.00	34,265.53	(27,923.49)	(190,734.47)
Animal Licenses	95.00	4,100.00	180.00	85.00	(3,920.00)
Animal Shelter Fees	2,922.00	9,500.00	2,775.00	(147.00)	(6,725.00)
Dangerous Dog Registration	-	85.00	-	-	(85.00)
Humane Foundation Contribution	-	25,000.00	-	-	(25,000.00)
Recycling Rebate	26,580.00	27,027.00	23,574.00	(3,006.00)	(3,453.00)

**Clarke County**  
**General Fund Revenue- Fund 100**  
**Q1 FY 23 and FY 24**

	Q1 FY 2023	Q1 FY 2024		YOY Change	Q1 FY 2024
	Actuals	Revised Budget	Actuals		Variance to Budget
Recreation Center Fees	14,618.25	60,000.00	19,534.00	4,915.75	(40,466.00)
Swimming Pool Fees	27,589.05	72,500.00	35,706.80	8,117.75	(36,793.20)
Parks Programs Fees	76,753.91	255,000.00	68,767.73	(7,986.18)	(186,232.27)
Concession Stand Revenues	11,349.30	15,000.00	11,812.06	462.76	(3,187.94)
Land Use Application Penalty	-	6,100.00	-	-	(6,100.00)
Land Use Application Fees	-	450.00	-	-	(450.00)
Zoning & Subdiv Permits & Fees	45,987.50	96,000.00	33,800.00	(12,187.50)	(62,200.00)
Sign Permits & Inspection Fees	-	300.00	-	-	(300.00)
New Dwelling Address Fee	390.00	3,900.00	650.00	260.00	(3,250.00)
Mapping Fees	-	6.00	-	-	(6.00)
Pass Through Engineer's Fee	15,000.00	10,000.00	4,200.00	(10,800.00)	(5,800.00)
Biosolid Application Fees	-	500.00	-	-	(500.00)
Econ Dev Misc Revenue	-	19,500.00	-	-	(19,500.00)
OAA MultiState Opioid Sttlemn	5,341.86	-	-	(5,341.86)	-
<b>Local Total</b>	<b>1,183,377.45</b>	<b>29,459,493.14</b>	<b>1,063,455.93</b>	<b>(119,921.52)</b>	<b>(28,396,037.21)</b>
<b>State Revenue</b>					
Motor Vehicle Carriers' Tax	410.40	22,000.00	18.24	(392.16)	(21,981.76)
Tax on Deeds	23,086.40	100,000.00	19,386.41	(3,699.99)	(80,613.59)
Personal Property Tax Reimburs	508,378.37	2,483,842.00	508,378.37	-	(1,975,463.63)
Auto Rental Tax	17.23	200.00	333.64	316.41	133.64
Communication Sales & Use Tax	25,579.77	272,479.00	21,863.98	(3,715.79)	(250,615.02)
Vol Fire 4 for Life Grant	-	19,000.00	-	-	(19,000.00)
Commissioner of Revenue Comp B	17,950.21	121,301.00	19,878.51	1,928.30	(101,422.49)
Treasurer - Comp Bd	20,276.55	143,431.00	23,670.19	3,393.64	(119,760.81)
Electoral Board	-	20,675.00	-	-	(20,675.00)
Registrar/Electoral Boards	-	63,414.00	-	-	(63,414.00)
Clerk of the Circuit Ct Comp B	27,927.29	209,854.00	34,747.96	6,820.67	(175,106.04)
Commonwealth's Attorney CompBd	34,349.14	234,976.00	19,369.33	(14,979.81)	(215,606.67)
Sheriff Comp Bd	125,252.42	962,174.00	159,379.12	34,126.70	(802,794.88)
Fire Programs Funds	-	38,000.00	-	-	(38,000.00)
Spay & Neuter Fund Dist	-	200.00	-	-	(200.00)
Litter Control	-	8,000.00	-	-	(8,000.00)
VA Commission for the Arts	-	4,500.00	4,500.00	4,500.00	-
ICAC Task Force Grant	-	5,000.00	-	-	(5,000.00)
Opioid Sttlmnt Janssen/Distrib	-	5,342.00	5,341.92	5,341.92	(0.08)
<b>State Total</b>	<b>783,227.78</b>	<b>4,714,388.00</b>	<b>816,867.67</b>	<b>33,639.89</b>	<b>(3,897,520.33)</b>
<b>Federal Revenue</b>					
Payments in Lieu of Taxes	-	7,417.00	-	-	(7,417.00)
SCAAP	-	1,689.00	978.12	978.12	(710.88)
V-Stop Federal Revenue	7,034.92	28,053.00	7,014.69	(20.23)	(21,038.31)
Victim Witness Rev	17,338.90	67,138.00	17,017.83	(321.07)	(50,120.17)
SAFER Grant Revenue	34,303.50	-	-	(34,303.50)	-
EMS LEMPG Grant Rev	-	7,500.00	7,499.80	7,499.80	(0.20)
ARP CRF (LATCF)	-	4,500.00	54,500.00	54,500.00	50,000.00
<b>Federal Total</b>	<b>58,677.32</b>	<b>116,297.00</b>	<b>87,010.44</b>	<b>28,333.12</b>	<b>(29,286.56)</b>
<b>Transfer Total</b>					
Cancelled Checks/NSF Fees	200.00	250.00	60.00	(140.00)	(190.00)
Insurance Recovery Gen Fd	-	-	10,517.18	10,517.18	10,517.18
CITAC Reimbursement	-	5,000.00	-	-	(5,000.00)
<b>Transfer Total</b>	<b>200.00</b>	<b>5,250.00</b>	<b>10,577.18</b>	<b>10,377.18</b>	<b>5,327.18</b>
<b>Grand Total</b>	<b>2,025,482.55</b>	<b>34,295,428.14</b>	<b>1,977,911.22</b>	<b>(47,571.33)</b>	<b>(32,317,516.92)</b>

10.27.23			
Title: General Fund Balance FY23			
Source: Clarke County Joint Administrative Services			
	Fiscal Year End 2022	6/30/2023	
	Prior Year Designations	Fund Balance	Notes
	17,745,176	18,945,176	
<u>Designations</u>			
Liquidity Designation@ 12% of FY 23 Budgeted Operating Revenue	(3,926,740.68)	(4,114,911.36)	
Stabilization Designation @ 5% of FY 23 Budgeted Operating Revenue	(981,685.17)	(1,714,546.40)	
Continuing Local GF Appropriations for Capital Projects	(794,925.00)	(1,276,512.00)	
Conservation Easements from Government Savings	(150,000)	(150,000)	Per fiscal policy
School Operating Savings	-	(97,957)	FY23 School Operating CF to FY24 Capital Pjts
Childrens Services Act Shortfall	(500,000)		
Parks Master Plan	(230,000)		
Fire & Rescue	(400,000)		
Government Savings (GenGov, JAS, DSS)	(500,000)		
Data and Communications Technology	(972,000)		
Leave Liability	(350,000)		
Community Facilities	(1,598,000)		
Economic Development	(150,000)		
Jack Enders Blvd Project	(280,000)		Not needed in FY24
County Courthouse Green Project	(100,000)		
Human Services space	(1,500,000)		DSS, NWCS, VDH
School Construction	(100,000)		
USGS Svcs	(50,000)		
Self Funded Health Insurance Account	(1,000,000)		
Broadband (All Points Broadband/VATI)	(2,700,000)		
Berryville Clarke County Joint Government Center-Reserved Fund Balance	(117,119)	(127,205)	Calculated reserve per USDA loan terms
Berryville Clarke County Joint Government Center-Unreserved Fund Balance	(150,000)		
Avenity Tax Software	(259,000)	-	Not needed in FY24
Government Capital Projects	(350,000)	(2,298,275)	Bdgt deficit-capital pjts paid from fund bal
FY22 Original Budget Surplus (Deficit)	3,634	-	
<b>TOTAL Designations</b>	<b>(17,155,836)</b>	<b>(9,779,407)</b>	
<b>Undesignated</b>	<b>589,340</b>	<b>9,165,769</b>	

**Clarke County**  
**FY 24 Invoice History Report**  
**September 30, 2023**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Aemmer, Julie	District C Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/24/2023	500.00
<b>Aemmer, Julie Total</b>				<b>500.00</b>
Ahold Financial Serv	Programs Mat & Sup	supplies	10/17/2023	39.19
<b>Ahold Financial Serv Total</b>				<b>39.19</b>
Allen, Sherri	J&D Court Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/25/2023	2,500.00
<b>Allen, Sherri Total</b>				<b>2,500.00</b>
Amazon Acct	EMS Mat & Sup	12 pack reversed American flag patch gold/Post-it jackets	10/8/2023	19.54
	EMS Mat & Sup	jackets	9/25/2023	952.93
	EMS Mat & Sup	jackets	9/29/2023	619.96
	EMS Mat & Sup	jackets	9/24/2023	839.94
	FIRE/EMS Uniforms	12 pack reversed American flag patch gold/Post-it	10/8/2023	67.00
	FIRE/EMS Uniforms	Custom Name Patch 2 Pieces,Personalized Military T	9/21/2023	268.26
	Programs Mat & Sup	Halloween Tennis event Supplies	9/28/2023	148.62
	Rec Center Mat & Sup	nerf darts	10/3/2023	76.17
	Sheriff SOS Mat & Sup	Office Supplies	10/4/2023	81.88
	Sheriff SOS Mat & Sup	Office Supplies	9/15/2023	61.86
	Sheriff SOS Mat & Sup	Accreditation Supplies	10/9/2023	178.77
	JAS Inventory -Mtls & Supplies	ACDelco 100-Count AAA Batteries	9/10/2023	47.60
	JAS Inventory -Mtls & Supplies	ACDelco 100-Count AAA Batteries	9/17/2023	48.60
	100 N Church Maint Mat & Sup	RV Generator Power Adapter-30Amp Male 4 Prong	10/1/2023	33.28
<b>Amazon Acct Total</b>				<b>3,444.41</b>
American Solutions f	Treasurer Mat & Sup	2024 Dog Tags	10/17/2023	775.25
<b>American Solutions f Total</b>				<b>775.25</b>
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	10/1/2023	2,737.58
<b>American Tower Total</b>				<b>2,737.58</b>
Andre Chappelle	Programs Refunds	refund	10/10/2023	45.00
<b>Andre Chappelle Total</b>				<b>45.00</b>
Andrea Brown	Programs Refunds	refund	10/11/2023	20.00
<b>Andrea Brown Total</b>				<b>20.00</b>
Andrew Higgs	Programs Refunds	refund	10/20/2023	70.00
<b>Andrew Higgs Total</b>				<b>70.00</b>
April Wilkerson	Clk of CC Pur Svcs	reimbursement for typewriter (6) repairs	10/23/2023	1,935.00
<b>April Wilkerson Total</b>				<b>1,935.00</b>
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	47.96
	IT Telephone	Data Package-Cellular-Government	10/4/2023	36.37
	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	44.19
	Sheriff Leases & Rentals	Monthly FEMA Fiber Connection	9/1/2023	2,075.50
	Sheriff Leases & Rentals	Monthly FEMA Fiber Connection	10/1/2023	6,472.87
	Sheriff Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	1,511.04
	Sheriff Telephone	Data Package-Cellular-Government	10/4/2023	690.88
	County Adm Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	46.71
	Registrar Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	46.71
	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	83.34
	EMS Telephone	Data Package-Cellular-Government	10/4/2023	618.15
	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	244.77
	AnimalShltr Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	Programs Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	83.34
	Plan Adm Telephone	Data Package-Cellular-Government	10/4/2023	72.72
	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	VictimWit Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	858.09
<b>At&amp;t Total</b>				<b>13,057.65</b>
Avenity	Avenity-TaxSoftwareReplacement	conversion services - Aug/Sept 23	10/11/2023	7,275.00
<b>Avenity Total</b>				<b>7,275.00</b>
Axon Enterprise Inc	Sheriff PSU Mat & Sup	Batteries for Tasers	10/15/2023	261.60
<b>Axon Enterprise Inc Total</b>				<b>261.60</b>
Bank of America	JAS Inventory -Mtls & Supplies	Central Store-VA State Flags	9/30/2023	(12.79)
	JAS Finance Mat & Sup	Replacement Arms for Chair	9/30/2023	47.39
	VictimWit Travel	Hotel-Conference-Henderson	9/30/2023	276.46
<b>Bank of America Total</b>				<b>311.06</b>
Barenklau, Mark	EMS Travel	Fire-EMS class reimbursement Oct 2023	10/30/2023	32.51
<b>Barenklau, Mark Total</b>				<b>32.51</b>
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Maint Machine Rental	10/15/2023	11.00
	Maintenanc Water & Sewer	rm Berkeley Maint Water bottles	10/9/2023	32.04
	Parks Adm Leases & Rentals	cooler rental	10/12/2023	10.00
	Sheriff COS Mat & Sup	Water Cooler Rental	10/15/2023	9.00
	Sheriff SOS Mat & Sup	Water Cooler Rental	10/15/2023	9.00
	Sheriff SOS Mat & Sup	Water Cooler	10/15/2023	9.00
	County Adm Pur Svcs	cdm-BCCGC water cooler rental	10/15/2023	22.00
<b>Berkeley Club Bevera Total</b>				<b>102.04</b>
Berryville Farm	Bryvle Bus JackEnders-Pur Svcs	Straw	10/6/2023	17.98
	Bryvle Bus JackEnders-Pur Svcs	Straw	10/11/2023	17.98
<b>Berryville Farm Total</b>				<b>35.96</b>
Berryville True Valu	AllRec Maint Mat & Sup	rm BH Rec Center galv cable for gym	10/10/2023	63.59



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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berryville True Valu	AlRec Maint Mat & Sup	rm BH Rec 13 & 14 Watt Bulbs	10/11/2023	51.98
	AlRec Maint Mat & Sup	rm BH Rec Center mnt tape	10/12/2023	11.99
	ChurchSt Maint Mat & Sup	rm BH 102 N. busing plugs trap adapter	10/12/2023	30.04
	ChurchSt Maint Mat & Sup	rm BH 102 N. Church , bulbs and extenders	10/18/2023	26.98
	Maintenanc Mat & Sup	rm BH Maint Bungee cord	9/27/2023	9.58
	Maintenanc Mat & Sup	rm BH Maint general fastners, bit sets	9/27/2023	25.58
	Maintenanc Mat & Sup	rm BH Maint gloves	10/2/2023	20.97
	Maintenanc Mat & Sup	rm BH Maint scr ext set	10/3/2023	19.99
	Maintenanc Mat & Sup	rm BH Maint key ring	10/6/2023	5.99
	Maintenanc Mat & Sup	rm BH Main Drain hose nipples nuts washers	10/13/2023	5.67
	Maintenanc Mat & Sup	rm BH Maint Hex Screw	10/20/2023	11.99
	Programs Mat & Sup	supplies	10/17/2023	69.05
	AlOff Maint Mat & Sup	rm BH Park grn/brn tarp	10/16/2023	20.99
<b>Berryville True Valu Total</b>				<b>374.39</b>
BKT Uniforms	Sheriff Uniform Sworn Staff	Unfiorms - White	10/13/2023	260.00
	Sheriff Uniform Sworn Staff	Patches	10/20/2023	806.00
<b>BKT Uniforms Total</b>				<b>1,066.00</b>
Blauch Brother Inc	Circuit Court Chiller Replace	Chiller: Clarke County Circuit	10/16/2023	73,257.35
<b>Blauch Brother Inc Total</b>				<b>73,257.35</b>
Blue Ridge Volunteer	Blue Ridge Vol Fire Co Contrib		10/2/2023	22,500.00
	Blue Ridge Vol FireFee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	5,333.44
<b>Blue Ridge Volunteer Total</b>				<b>27,833.44</b>
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr		10/2/2023	22,500.00
	Boyce Vol Fire Co Fee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	5,375.11
<b>Boyce Volunteer Fire Total</b>				<b>27,875.11</b>
Browning Equipment I	Maintenanc Mat & Sup	rm Browning Maint Radiator Kubota	8/28/2023	644.18
	Maintenanc Mat & Sup	rm Browning Equip Maint 20.00 short in payment	9/26/2023	20.00
<b>Browning Equipment I Total</b>				<b>664.18</b>
Broy & Son Pump	Bryvle Bus JackEnders-Pur Svcs	Clean out drainage ditches- Jack Enders	10/5/2023	480.00
<b>Broy &amp; Son Pump Total</b>				<b>480.00</b>
Buckley, Randy	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Buckley, Randy Total</b>				<b>100.00</b>
Cassandra Marroquin	Programs Refunds	refund	9/28/2023	54.00
<b>Cassandra Marroquin Total</b>				<b>54.00</b>
Charles T. Warren, J	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
<b>Charles T. Warren, J Total</b>				<b>50.00</b>
City of Winchester	Juv Det Ctr Intergov Svc Agree	cdm-JDC operations Q1 FY24	10/10/2023	3,174.00
<b>City of Winchester Total</b>				<b>3,174.00</b>
Clarke County Health	Programs Pur Svcs	tb test	9/12/2023	17.21
<b>Clarke County Health Total</b>				<b>17.21</b>
Clarke County Humane	General Overpayment Account	Donation - Lavonne Beach	10/17/2023	50.00
<b>Clarke County Humane Total</b>				<b>50.00</b>
Clarke County Sherif	Sheriff Postal Svcs	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	137.43
	Sheriff PSU Mat & Sup	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	12.37
	Sheriff SOS Mat & Sup	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	87.82
	Sheriff Travel - Sworn Staff	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	20.87
<b>Clarke County Sherif Total</b>				<b>258.49</b>
Combs Wastewater Man	AlBase Maint Pur Svcs	rm Combs Baseball & Soccer Porta Potties	9/28/2023	75.00
	AlSoc Maint Pur Svcs	rm Combs Baseball & Soccer Porta Potties	9/28/2023	225.00
<b>Combs Wastewater Man Total</b>				<b>300.00</b>
Commercial Press	Bldg Insp Mat & Sup	Permit Cards & Inspection Stickers	9/29/2023	581.40
	Econ Dev Mat & Sup	IF - Name Badge for Michelle	7/28/2023	20.10
	Electoral Printing & Binding	Election Envelopes	9/19/2023	771.51
<b>Commercial Press Total</b>				<b>1,373.01</b>
Copeland, David	Programs Pur Svcs	Foil Classes	10/2/2023	1,100.00
<b>Copeland, David Total</b>				<b>1,100.00</b>
County of Frederick	RefuseDisp Intergov Svc Agree	County residence refuse Sept 2023	10/4/2023	1,091.04
	RefuseDisp Intergov Svc Agree	New Citizens Center Refuse Sept 2023	10/4/2023	1,108.36
	RefuseDisp Intergov Svc Agree	VDOT Clarke Refuse Sept 2023	10/4/2023	2,566.41
	RefuseDisp Intergov Svc Agree	Refuse/container fee Sep 2023	10/20/2023	9,635.19
<b>County of Frederick Total</b>				<b>14,401.00</b>
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	RSTV-4599/21-A-25/Pyletown Rd/22050003MORAH	7/14/2023	275.00
	Plan Adm Pass Thru Eng Fees	RSTV-2546/16-A-9/Castleman Rd/22050003MORAG	7/14/2023	275.00
<b>CTL Engineering Inc Total</b>				<b>550.00</b>
Culley, Toni	J&D Court Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/25/2023	500.00
<b>Culley, Toni Total</b>				<b>500.00</b>
DDL Business Sys	JAS IT Maint Contracts	Copier Maint. SN 9490-JAS	10/25/2023	80.50
	Maintenanc Maint Contracts	Copier Maint. SN 1891-Maintena	10/25/2023	18.69
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	9/25/2023	32.17
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	10/25/2023	32.17
<b>DDL Business Sys Total</b>				<b>163.53</b>
Dear, Karl	Sheriff Travel - Sworn Staff	Taser Inst Recert for Reserve Deputy Dear	10/6/2023	137.86
<b>Dear, Karl Total</b>				<b>137.86</b>
DMV	Treasurer DMV Stop	September 2023 DMV Stops	9/30/2023	625.00

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>DMV Total</b>				<b>625.00</b>
Doing Better Busines	Parks Adm Leases & Rentals	Copier Maint: SN: 0724-CCPRD	9/27/2023	222.87
	Parks Adm Maint Contracts	Copier Maint: SN:0015-Child Ca	10/10/2023	37.50
	Sheriff Maint Contracts	Copier Maint. SN: 1910-Sheriff	10/14/2023	375.19
	Bldg Insp Maint Contracts	Copier Maint. SN: 0098-Buildin	10/3/2023	272.14
<b>Doing Better Busines Total</b>				<b>907.70</b>
Dunning, Buster	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Dunning, Buster Total</b>				<b>100.00</b>
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro software lease Oct 2023	10/1/2023	327.15
<b>eCore Software Inc Total</b>				<b>327.15</b>
Election Systems	Electoral Pur Svcs	11072023 Layout	10/3/2023	482.50
	Electoral Pur Svcs	11072023 Programming	10/3/2023	2,199.75
	Electoral Pur Svcs	11072023 Language Setup	10/3/2023	1,591.00
<b>Election Systems Total</b>				<b>4,273.25</b>
Elite Power	AIRec Maint Contracts	rm Elite Power Minor Maint on Generator	9/28/2023	219.00
	100 N Church Maint Contracts	rm Elite Power 100 N. Minor maint. on generator	9/28/2023	219.00
<b>Elite Power Total</b>				<b>438.00</b>
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program	10/4/2023	688.31
	EMS Mat & Sup	Fire-EMS supply program	9/26/2023	490.98
	EMS Mat & Sup	Fire-EMS supply program	10/11/2023	124.08
<b>Emergency Medical Total</b>				<b>1,303.37</b>
EMS/MC	EMS Pur Svcs	Fire-EMS billing invoice Sept 2023	9/30/2023	277.21
<b>EMS/MC Total</b>				<b>277.21</b>
Fire Protection	AIRec Maint Mat & Sup	rm Fire Protection Rec Fire Extinguisher Senior C	10/18/2023	250.00
<b>Fire Protection Total</b>				<b>250.00</b>
Frederick Water	Double Tollgate Pur Svcs	Double Tollgate FY24	9/21/2023	70,682.80
	Double Tollgate Pur Svcs	Double Tollgate services for 9/01-9/30	10/17/2023	89,956.13
<b>Frederick Water Total</b>				<b>160,638.93</b>
Frederick-Winchester	Sanitation Intergov Svc Agreem	Sept 2023 Service charge / Inv 3570	9/30/2023	2,664.81
<b>Frederick-Winchester Total</b>				<b>2,664.81</b>
Galls/Best Uniforms	Sheriff DCJS SUPPLS Equip Grt	Bullet Proof Vests	10/19/2023	18,999.05
<b>Galls/Best Uniforms Total</b>				<b>18,999.05</b>
Glass Doctor	129Rams Maint Pur Svcs	rm Glass Doctor 129 Ramsburg Glass Replacement	10/12/2023	368.87
<b>Glass Doctor Total</b>				<b>368.87</b>
Glover, Robert P.	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Glover, Robert P. Total</b>				<b>100.00</b>
GO Car Wash	Sheriff Pur Svcs	Monthly Car Washes	9/30/2023	160.00
<b>GO Car Wash Total</b>				<b>160.00</b>
Grainger Inc	AI Soc Maint Mat & Sup	rm Grainger Soccer Cable ties	9/21/2023	295.51
	AI Soc Maint Mat & Sup	rm Grainger Soccer Spray Tips	9/29/2023	88.36
<b>Grainger Inc Total</b>				<b>383.87</b>
Handley Regional	Handley Regional Library Contr		10/2/2023	81,497.25
<b>Handley Regional Total</b>				<b>81,497.25</b>
Heather Burns	Programs Refunds	refund	10/16/2023	92.00
<b>Heather Burns Total</b>				<b>92.00</b>
Herbert, Hernandez	Sheriff Travel - Sworn Staff	Reid Technique Class - Hernandez Per Diem	10/19/2023	196.00
<b>Herbert, Hernandez Total</b>				<b>196.00</b>
Hillis-Carnes Engine	Plan Adm Engineer & Architect	RSTV-450 621 Kimble Road FOWLER	9/30/2023	275.00
	Plan Adm Engineer & Architect	RSTV-6833 Howellsville Rd THOMAS	9/30/2023	275.00
	Plan Adm Engineer & Architect	RSTV-928 Wind Spring MARKEE	9/30/2023	275.00
<b>Hillis-Carnes Engine Total</b>				<b>825.00</b>
Home Paramount Pest	100 N Church Maint Pur Svcs	rm Home Paramount 100 N. Bee Treatment	9/21/2023	400.00
	524West Maint Pur Svcs	rm Home Paramount 524 Westwood Rd Bee Treatment	9/21/2023	800.00
<b>Home Paramount Pest Total</b>				<b>1,200.00</b>
Hunt, Pearce W	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Hunt, Pearce W Total</b>				<b>100.00</b>
Hurt&Proffitt	Plan Adm Pass Thru Eng Fees	Beckett ESC Review	9/19/2023	2,000.00
<b>Hurt&amp;Proffitt Total</b>				<b>2,000.00</b>
Intab	Electoral Mat & Sup	I Voted Stickers	9/27/2023	86.43
<b>Intab Total</b>				<b>86.43</b>
Jennifer B. Dunn	Circuit C Jury Comm	Jury Commissioner Fee	10/27/2023	100.00
<b>Jennifer B. Dunn Total</b>				<b>100.00</b>
Jennifer Welliver	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
<b>Jennifer Welliver Total</b>				<b>50.00</b>
John H Enders Fire	Enders Volunteer Fire Co Contr		10/2/2023	22,500.00
	Enders Vol Fire Co Fee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	45,165.27
<b>John H Enders Fire Total</b>				<b>67,665.27</b>
Johnston, Jane	Programs Pur Svcs	Senior Fitness Classes	10/15/2023	123.20
<b>Johnston, Jane Total</b>				<b>123.20</b>
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint Shop conv oil 10w30	9/27/2023	5.31
	Maintenanc Mat & Sup	rm BAP Maint funnels	10/3/2023	9.58
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1802	9/1/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2102	10/5/2023	57.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1602	9/28/2023	92.00

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2103	9/1/2023	304.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair 1302	9/1/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1404	10/5/2023	317.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1902	10/20/2023	379.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1401	10/26/2023	77.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1802	9/1/2023	169.40
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2102	10/5/2023	240.77
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1602	9/28/2023	152.80
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2103	9/1/2023	621.42
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair 1302	9/1/2023	104.63
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1404	10/5/2023	410.61
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1902	10/20/2023	609.55
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1401	10/26/2023	250.63
	AlSoc Maint Mat & Sup	rm BAP Soccer UPS fees to ship dirt for testing	10/5/2023	13.16
	<b>Juniper Enterprises Total</b>			
Kalbian, Maral	HstPrvCom Pur Svcs	HPC Services for September 2023	10/2/2023	980.00
<b>Kalbian, Maral Total</b>				<b>980.00</b>
Karen Hagaman	Rec Center Refunds	refund	10/10/2023	90.00
<b>Karen Hagaman Total</b>				<b>90.00</b>
Kiefer Aquatics	Pool Capital Outlay Adds	Swim Team Lap Lanes	8/31/2023	2,939.70
<b>Kiefer Aquatics Total</b>				<b>2,939.70</b>
LaserTag2You	Programs Pur Svcs	Laser Tag Parties	10/15/2023	475.00
<b>LaserTag2You Total</b>				<b>475.00</b>
Laurel Ridge CC	Laurel Ridge Comm College Cont		10/2/2023	4,230.25
<b>Laurel Ridge CC Total</b>				<b>4,230.25</b>
Lee, Frank	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Lee, Frank Total</b>				<b>100.00</b>
Lemmon, Lorien	Plan Adm Local Mileage	Roundtrip to VA Water Monitoring Conference	9/28/2023	167.68
<b>Lemmon, Lorien Total</b>				<b>167.68</b>
LexisNexis	Clk of CC Mat & Sup	VA Law of Evidence & Criminal Jury Instructions	9/25/2023	1,146.77
	Sheriff Pur Svcs	Monthly Services Acct 1661267	9/30/2023	104.00
	Sheriff Pur Svcs	Monthly Services Account 6714513	9/30/2023	200.00
<b>LexisNexis Total</b>				<b>1,450.77</b>
Logan Systems Inc	Clk of CC Microfilming	Indexing & indexing paper for September 2023	10/15/2023	602.51
<b>Logan Systems Inc Total</b>				<b>602.51</b>
Lord Fairfax EMS Inc	EMS Pur Svcs	Fire-EMS CPR renewal Wilson	10/6/2023	6.00
	EMS Pur Svcs	Fire-EMS CPR class cards	10/10/2023	32.00
<b>Lord Fairfax EMS Inc Total</b>				<b>38.00</b>
Lord Fairfax Health	Local Health Dept Contribution		10/2/2023	56,250.00
<b>Lord Fairfax Health Total</b>				<b>56,250.00</b>
Lowes	Rec Center Mat & Sup	flowers	10/3/2023	89.14
<b>Lowes Total</b>				<b>89.14</b>
Malloy	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/3/2023	660.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/3/2023	1,135.70
<b>Malloy Total</b>				<b>1,795.70</b>
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23	10/6/2023	50.00
<b>Malone, Gwendolyn Total</b>				<b>50.00</b>
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	119.08
	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	89.58
	County Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	119.45
	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	80.16
	EMS Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	1,256.55
	EMS Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	1,493.23
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	452.11
	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	364.72
	Sheriff Vehicle Fuel	Fuel for 9/16 - 9/30/2023	10/2/2023	3,353.05
	Sheriff Vehicle Fuel	Fuel for 10/1 - 10/15/2023	10/17/2023	2,955.91
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	64.63
	AnimalShltr Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	58.01
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	15.39
	Parks Adm Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	27.92
<b>Mansfield Oil Co Total</b>				<b>10,449.79</b>
Mark A. Kedzierski	Circuit C Jury Comm	Jury Commissioner Fee	10/27/2023	100.00
<b>Mark A. Kedzierski Total</b>				<b>100.00</b>
Mary Finley	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
<b>Mary Finley Total</b>				<b>50.00</b>
Mary Rutherford	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
<b>Mary Rutherford Total</b>				<b>50.00</b>
Maryland Fire Equipm	FIRE/EMS Uniforms	Fire-EMS uniforms	9/29/2023	41.25
<b>Maryland Fire Equipm Total</b>				<b>41.25</b>
McCormick Paint Work	AlSoc Maint Mat & Sup	rm McCormick Paint Soccer Athletic Paint	10/9/2023	1,656.00
<b>McCormick Paint Work Total</b>				<b>1,656.00</b>
McDonald, Jerry C	Sheriff Travel - Sworn Staff	VSA Conference	9/25/2023	427.92
<b>McDonald, Jerry C Total</b>				<b>427.92</b>

**Clarke County**  
**FY 24 Invoice History Report**  
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	9/28/2023	25.00
<b>Meyercord Revenue Total</b>				<b>25.00</b>
Miller, Sue	Programs Pur Svcs	Chair Yoga Classes	10/15/2023	209.30
<b>Miller, Sue Total</b>				<b>209.30</b>
Molthen, Reilly	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023	262.91
<b>Molthen, Reilly Total</b>				<b>262.91</b>
Motorola Solutions	Vehicle Repeaters CO Replaceme	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES AND SUP	10/11/2023	14,669.48
<b>Motorola Solutions Total</b>				<b>14,669.48</b>
MWI Animal Health	AnimalShltr Mat & Sup	cdm-wormer, PPE, cleaner	10/15/2023	383.02
	AnimalShltr Mat & Sup	cdm-meds & post-sx litter	10/16/2023	91.14
	AnimalShltr Mat & Sup	cdm-meds, PPE, syringes	10/23/2023	110.27
	AnimalShltr Mat & Sup	cdm-iso gowns	10/23/2023	25.92
<b>MWI Animal Health Total</b>				<b>610.35</b>
Nicholson, Lora	Sheriff Uniform Sworn Staff	Patches Sown on Uniform	10/17/2023	40.00
<b>Nicholson, Lora Total</b>				<b>40.00</b>
Northwest Virginia R	Drug Task Force Entity Gift	Quarterly Billing	10/4/2023	3,829.72
<b>Northwest Virginia R Total</b>				<b>3,829.72</b>
Northwestern Communi	NW Community Svc Entity Gift		10/2/2023	27,821.00
<b>Northwestern Communi Total</b>				<b>27,821.00</b>
Norvac Lock Tech	Maintenanc Mat & Sup	rm Norvac Maint keys cut for custodian	10/23/2023	73.49
<b>Norvac Lock Tech Total</b>				<b>73.49</b>
NSVSAC	N Shen Vally Sub Abuse Coal Co		10/2/2023	3,750.00
<b>NSVSAC Total</b>				<b>3,750.00</b>
Office Depot	JAS Inventory -Mtls & Supplies	Central Store Supplies	10/9/2023	80.22
	JAS Inventory -Mtls & Supplies	Central Store Order	9/13/2023	116.42
<b>Office Depot Total</b>				<b>196.64</b>
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Ohrstrom, George II Total</b>				<b>100.00</b>
Peake, Donna	Com of Rev Travel	hotel stay for conference	9/27/2023	511.47
<b>Peake, Donna Total</b>				<b>511.47</b>
Pitney Bowes	Clk of CC Postal Svcs	60-Month Lease of New Mailing	10/7/2023	179.82
<b>Pitney Bowes Total</b>				<b>179.82</b>
Printelect	Electoral Mat & Sup	DS200 Paper rolls-thermal	10/17/2023	122.56
<b>Printelect Total</b>				<b>122.56</b>
Purchase Power	Bldg Insp Postal Svcs	Postage through Sept 27, 2023	10/3/2023	48.60
	Com of Rev Postal Svcs	Postage through Sept 27, 2023	10/3/2023	45.18
	Dev Rights Postal Svcs	Postage through Sept 27, 2023	10/3/2023	41.49
	EMS Postal Services	Postage through Sept 27, 2023	10/3/2023	3.48
	Plan Adm Postal Svcs	Postage through Sept 27, 2023	10/3/2023	52.25
	Treasurer Postal Svcs	Postage through Sept 27, 2023	10/3/2023	824.61
	BoS Postal Services	Postage through Sept 27, 2023	10/3/2023	8.82
	County Adm Postal Svcs	Postage through Sept 27, 2023	10/3/2023	5.22
	Electoral Postal Svcs	Postage through Sept 27, 2023	10/3/2023	215.46
	Registrar Postal Svcs	Postage through Sept 27, 2023	10/3/2023	393.24
<b>Purchase Power Total</b>				<b>1,638.35</b>
Radford, Melanie	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023	475.31
<b>Radford, Melanie Total</b>				<b>475.31</b>
Radial Tire	Sheriff VRP Mat & Sup	Tires	10/21/2023	588.16
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - Tires	9/28/2023	130.54
<b>Radial Tire Total</b>				<b>718.70</b>
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	965.01
	129Rams Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	234.53
	225Rams Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	768.28
	309WMain Maint Electrical Svcs	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	74.79
	311EMain Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	592.44
	524West Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	244.51
	AlBase Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	55.97
	AlOff Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	447.74
	AlPool Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	418.76
	AlRec Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	1,640.36
	AlSoc Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	36.43
	ChurchSt Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	1,822.66
	JGC Maintenanc Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	4,033.74
	Maintenanc Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	2,399.66
	SWC Electrical Services	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	80.82
	100 N Church Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	871.71
	100 N Church Maint Pur Svcs	rm REC 100 N. Generator transfer switch	9/22/2023	1,350.00
<b>Rappahannock Electri Total</b>				<b>16,037.41</b>
Rebecca Wilson	Programs Refunds	refund	10/6/2023	15.00
<b>Rebecca Wilson Total</b>				<b>15.00</b>
Republic Services	JGC Maint Contracts	Waste Services-Gov't Dumpsters	9/30/2023	76.39
	LitterCtrl Pur Svcs	Waste Services-Gov't Dumpsters	9/30/2023	37.66
	Maintenanc Maint Contracts	Waste Services-Gov't Dumpsters	9/30/2023	1,133.32
	SWC Pur Svcs	Waste Services-Convenience Cen	9/30/2023	4,593.82

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>Republic Services Total</b>				<b>5,841.19</b>
Rexel	104Church Maint Mat & Sup	rm Rexel 104 N.Church Elevator Lamps	9/29/2023	69.51
<b>Rexel Total</b>				<b>69.51</b>
Ricoh Usa	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	9/1/2023	32.66
	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	10/1/2023	32.66
	Sheriff Maint Contracts	Copier Maint. SN: 8373-Sheriff	10/20/2023	482.72
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	10/1/2023	16.75
	District C Maint Contracts	Copier Maint. SN 4206-General	10/23/2023	146.01
	IT Maint Contracts	Copier Maint: SN: 8932	9/1/2023	325.00
	IT Maint Contracts	Copier Maint: SN: 8932	10/1/2023	325.00
<b>Ricoh Usa Total</b>				<b>1,360.80</b>
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling Fees	9/30/2023	176.89
<b>Ridgerunner Containe Total</b>				<b>176.89</b>
Robert Rotruck	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
<b>Robert Rotruck Total</b>				<b>50.00</b>
Roberts Oxygen Comp	Parks Adm Leases & Rentals	oxygen renewal	10/16/2023	121.00
<b>Roberts Oxygen Comp Total</b>				<b>121.00</b>
Ronnie L. King	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Ronnie L. King Total</b>				<b>100.00</b>
Roper, Tony	Sheriff PSU Mat & Sup	Range Supplies	10/23/2023	34.71
<b>Roper, Tony Total</b>				<b>34.71</b>
Rose, Janine	Sheriff Travel - Sworn Staff	VALEAC Conference	10/6/2023	517.34
<b>Rose, Janine Total</b>				<b>517.34</b>
S&S Worldwide	Programs Mat & Sup	supplies	10/3/2023	27.69
<b>S&amp;S Worldwide Total</b>				<b>27.69</b>
Sands Anderson PC	Proceeds from Delinq Land Sale	Attorney Fees - 14B-A-15	10/10/2023	118.98
<b>Sands Anderson PC Total</b>				<b>118.98</b>
Schenck Foods Compan	Programs Mat & Sup	afterschool food	10/3/2023	256.85
<b>Schenck Foods Compan Total</b>				<b>256.85</b>
Secure Shred	Sheriff Pur Svcs	Monthly Shred Services	10/1/2023	50.00
<b>Secure Shred Total</b>				<b>50.00</b>
Seniors First	Seniors First EntityGift		10/2/2023	10,500.00
<b>Seniors First Total</b>				<b>10,500.00</b>
Shannon-Baum Signs I	Maintenanc Mat & Sup	rm Shannon-Baum Maint anchor post, street sign	10/9/2023	359.00
	Maintenanc Mat & Sup	rm Shannon-Baum Maint signs	10/13/2023	130.00
<b>Shannon-Baum Signs I Total</b>				<b>489.00</b>
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	2,227.55
	IT Telecomm Online Tech	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	986.78
	Maintenanc Telephone	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	122.25
<b>Shentel Total</b>				<b>3,336.58</b>
Signet Screen Printi	Programs Printing & Binding	banner	10/3/2023	70.00
	Programs Clothing	afterschool shirts	10/4/2023	290.29
<b>Signet Screen Printi Total</b>				<b>360.29</b>
Southern Refrigerati	AIRec Maint Mat & Sup	rm Southern Rec Center motor & compactor	10/9/2023	178.92
<b>Southern Refrigerati Total</b>				<b>178.92</b>
SRFAX	IT Tech SW/OL	Online Fax service 10/06/23 - 11/05/23	10/6/2023	71.05
<b>SRFAX Total</b>				<b>71.05</b>
Staelin, John	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
<b>Staelin, John Total</b>				<b>100.00</b>
Staples Technology S	JAS Inventory -Mtls & Supplies	Central Store Supplies	9/18/2023	55.07
	JAS Inventory -Mtls & Supplies	Central Store Items	9/27/2023	204.76
	JAS Inventory -Mtls & Supplies	Central Store Items	8/29/2023	307.14
<b>Staples Technology S Total</b>				<b>566.97</b>
Stericycle	Treasurer Pur Svcs	Shred Services - Treas Office	9/25/2023	28.54
<b>Stericycle Total</b>				<b>28.54</b>
Stotlemyer, Andrew	Sheriff Pur Svcs	Car Wash - Complete Interior and Exterior	10/23/2023	100.00
<b>Stotlemyer, Andrew Total</b>				<b>100.00</b>
Supply Room, The	District C Mat & Sup	Bic Pen, Velocity, BP, RT. MED. BE	10/5/2023	47.00
<b>Supply Room, The Total</b>				<b>47.00</b>
Swank Motion Picture	Programs Pur Svcs	Movie nights-FY24	10/2/2023	435.00
<b>Swank Motion Picture Total</b>				<b>435.00</b>
Synacor	IT Tech SW/OL	email software support, annual	10/17/2023	2,110.50
<b>Synacor Total</b>				<b>2,110.50</b>
TeamCraft Roofing	AIRec Maint Pur Svcs	rm Teamcraft Rec Center Roof repairs	9/30/2023	339.16
<b>TeamCraft Roofing Total</b>				<b>339.16</b>
Thomson Reuters	Comm Atty Dues & Memb	October 2023	10/1/2023	81.00
<b>Thomson Reuters Total</b>				<b>81.00</b>
Tidal Wave Athletics	Programs Pur Svcs	Gymnastics and Cheerleading ca	10/2/2023	720.00
<b>Tidal Wave Athletics Total</b>				<b>720.00</b>
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	9/25/2023	58.14
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	9/25/2023	37.20
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W.Main St	9/25/2023	47.72
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main St	9/25/2023	53.14
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311E. Main St	9/25/2023	53.14

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Town of Berryville	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	9/25/2023	28.40
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park House	9/25/2023	292.93
	AlPool Maint Water & Sewer	rm TOB Water and Sewer Pool	9/25/2023	917.00
	AlRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	9/25/2023	139.13
	Court Fines & Forfeitures	Court Fines - September 2023	10/1/2023	65.00
	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	9/25/2023	112.75
	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	9/25/2023	67.07
	Pyts to Town of Berryville	Local Sales Tax August 2023 (Recv'd Oct 2023)	10/27/2023	30,933.15
	100 N Church Maint Wtr & Sewr	rm TOB Water and Sewer 100 N. Church	9/25/2023	281.92
	<b>Town of Berryville Total</b>			
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax August 2023 (Recv'd Oct 2023)	10/27/2023	5,214.24
<b>Town of Boyce Total</b>				<b>5,214.24</b>
Truist Bank	BoS Travel	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	315.51
	County Adm Miscellaneous Expen	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	171.23
	County Adm Travel	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	35.00
	Econ Dev Pur Svcs	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	547.23
	EMS Mat & Sup	Fire-EMS credit card statement 10/9/23	10/9/2023	115.28
	EMS Postal Services	Fire-EMS credit card statement 10/9/23	10/9/2023	10.25
	EMS Travel	Fire-EMS credit card statement 10/9/23	10/9/2023	1,009.77
	FIRE Personal Protection Equip	Fire-EMS credit card statement 10/9/23	10/9/2023	192.50
	FIRE/EMS Uniforms	Fire-EMS credit card statement 10/9/23	10/9/2023	961.98
	IT Tech SW/OL	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	1,384.68
	Maintenanc Mat & Sup	rm Truist Maint Credit Card 9-11 to 10-05-23	10/9/2023	441.91
	Programs Pur Svcs	background checks	9/14/2023	20.46
	Sheriff Mat & Sup	Monthly Statement	10/9/2023	151.95
	Sheriff PSU Mat & Sup	Monthly Statement	10/9/2023	485.83
	Sheriff Pur Svcs	Monthly Statement	10/9/2023	1,323.24
	Sheriff SOS Mat & Sup	Monthly Statement	10/9/2023	937.43
	Sheriff Travel - Sworn Staff	Monthly Statement	10/9/2023	704.12
	Sheriff Travel - Sworn Staff	Forensic Science Recert	10/9/2023	551.85
	Sheriff Travel - Sworn Staff	VSA Conf Hotel	10/9/2023	2,225.44
	Sheriff Uniform Sworn Staff	Monthly Statement	10/9/2023	236.33
	EMS Mat'l's and Supplies-Train	Fire-EMS credit card statement 10/9/23	10/9/2023	298.04
	Electoral Postal Svcs	USPS - Stamps	9/18/2023	330.00
	County Adm Pur Svcs	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	354.15
	Plan Adm Mat & Sup	September 2023 Otter	10/9/2023	16.99
	Recruitment/Retention-Tuition	Fire-EMS credit card statement 10/9/23	10/9/2023	120.00
	Sheriff Generators	rm Truist Maint Credit Card 9-11 to 10-05-23	10/9/2023	1,199.99
	<b>Truist Bank Total</b>			
Tyler Business Forms	JAS IT Mat & Sup	Check Stock items ABGRC 2 boxes	10/12/2023	426.24
<b>Tyler Business Forms Total</b>				<b>426.24</b>
US Postmaster	Comm Atty Postal Svcs	Please send check to Amy	10/3/2023	680.00
<b>US Postmaster Total</b>				<b>680.00</b>
US Uniform & Supply	Sheriff Uniform Sworn Staff	Shirts	9/23/2023	81.45
<b>US Uniform &amp; Supply Total</b>				<b>81.45</b>
UVA	Treasurer Dues & Memb	Treasurer Re-Certification - S Keeler	10/2/2023	125.00
<b>UVA Total</b>				<b>125.00</b>
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice Sept 2023	10/2/2023	2,656.71
<b>Valley Health Total</b>				<b>2,656.71</b>
VCFS AUTO LEASING CO	Personal Property Tax Current		10/16/2023	268.18
<b>VCFS AUTO LEASING CO Total</b>				<b>268.18</b>
Verizon	Clk of CC Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	86.66
	District C Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	58.89
	IT Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	363.51
	J&D Court Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	58.03
	Maintenanc Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.31
	Sheriff Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	263.30
	County Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	12.00
	Com of Rev Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	8.00
	Treasurer Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Comm Atty Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	16.00
	EMS Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.88
	Probation Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.31
	Parks Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	70.31
	Plan Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	12.00
	JAS Finance Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	124.62
	<b>Verizon Total</b>			
Veterinary Community	AnimalShltr Pur Svcs	cdm-Aug fe/k9 vaccines	9/12/2023	807.00
	AnimalShltr Pur Svcs	cdm-Sept k9/fe vaccines	10/2/2023	1,001.00
<b>Veterinary Community Total</b>				<b>1,808.00</b>
Virginia Employment	NonDepart Unemployment	Unemployment Qtr 3 Calendar 2023	10/1/2023	130.22

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE		
			DATE	AMOUNT	
<b>Virginia Employment Total</b>					<b>130.22</b>
Virginia Regional Tr	Virginia Regional Transit Cont		10/2/2023		6,240.00
<b>Virginia Regional Tr Total</b>					<b>6,240.00</b>
VITA	Clk of CC Telephone	September phone bill 2023	10/3/2023		0.48
	District C Telephone	September phone bill 2023	10/3/2023		110.02
	IT Telephone	September phone bill 2023	10/3/2023		139.30
	J&D Court Telephone	September phone bill 2023	10/3/2023		0.12
	Maintenanc Telephone	September phone bill 2023	10/3/2023		64.47
	Sheriff Telephone	September phone bill 2023	10/3/2023		2,948.06
	Parks Adm Telephone	September phone bill 2023	10/3/2023		0.06
<b>VITA Total</b>					<b>3,262.51</b>
Wage Works	Flex Bens Pur Svcs	Admin fee Oct 2023	10/25/2023		475.25
<b>Wage Works Total</b>					<b>475.25</b>
Walmart	Programs Mat & Sup	supplies	10/10/2023		15.88
	Rec Center Mat & Sup	supplies	10/10/2023		111.45
	Rec Center Merch for Resale	supplies	10/10/2023		76.08
	Parks Adm Mat & Sup	supplies	10/10/2023		20.52
<b>Walmart Total</b>					<b>223.93</b>
Washington Gas	104Church Maint Heating	104 N Church 9/16-10/12	10/20/2023		385.31
	JGC Maintenanc Heating	101 Chalmers Ct 9/16-10/12	10/16/2023		735.39
	Maintenanc Heating	101 Chalmers Ct 9/16-10/12	10/16/2023		437.48
	100 N Church Maint Heating	100 N Church 9/16-10/12	10/16/2023		23.60
<b>Washington Gas Total</b>					<b>1,581.78</b>
Whetsell, Wayne	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023		206.50
<b>Whetsell, Wayne Total</b>					<b>206.50</b>
Wiles, Elizabeth	District C Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/24/2023		2,500.00
<b>Wiles, Elizabeth Total</b>					<b>2,500.00</b>
William Spalding, Jr	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023		50.00
<b>William Spalding, Jr Total</b>					<b>50.00</b>
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	2023 CCEA BBQ Invite	9/22/2023		816.23
	Cnsrv Esmt Donation Pur Svcs	Summer 2023 Newsletter	9/22/2023		1,166.15
<b>Winchester Printers Total</b>					<b>1,982.38</b>
Winchester Star	BoS Advertising	cdm-Sept PH ads	9/30/2023		803.40
	Plan Com Advertising	PC PH on 10/06 Ad Ran 9/22/23	10/4/2023		239.63
	Plan Com Advertising	PC PH on 10/06 Ad Ran 9/29/23	10/4/2023		239.63
	Electoral Advertising	Paid Ad for June 2023 Primary/did not rec inv	5/26/2023		192.00
<b>Winchester Star Total</b>					<b>1,474.66</b>
<b>Grand Total</b>					<b>795,926.95</b>

**Clarke County  
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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800.00	4,600.00	9,200.00	33%
11010	2100	BoS FICA	948.00	280.23	667.77	30%
11010	2300	BoS Health Ins	20,307.19	6,735.20	13,571.99	33%
11010	2700	BoS Worker's Comp	8.76	8.47	0.29	97%
11010	3000	BoS Pur Svcs	1,500.00	75.00	1,425.00	5%
11010	3600	BoS Advertising	5,600.00	803.40	4,796.60	14%
11010	5210	BoS Postal Services	500.00	11.97	488.03	2%
11010	5230	BoS Telephone	35.00	0.00	35.00	0%
11010	5300	BoS Insurance	4,200.00	3,969.00	231.00	95%
11010	5500	BoS Travel	4,000.00	1,364.38	2,635.62	34%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	207.37	1,992.63	9%
11010	5810	BoS Dues & Memb	5,500.00	3,922.00	1,578.00	71%
11010	6000	BoS Mat & Sup	800.00	0.00	800.00	0%
<b>11010-Board of Supervisors Total</b>			<b>59,398.95</b>	<b>21,977.02</b>	<b>37,421.93</b>	<b>37%</b>
12110-County Administrator						
12110	1100	County Adm Salaries	275,542.56	90,157.72	185,384.84	33%
12110	1300	County Adm Part Time Salaries	42,184.00	9,375.34	32,808.66	22%
12110	2100	County Adm FICA	23,664.75	7,642.02	16,022.73	32%
12110	2210	County Adm VRS 1&2	19,446.00	6,482.12	12,963.88	33%
12110	2220	County Adm VRS Hybrid	11,685.00	3,895.00	7,790.00	33%
12110	2300	County Adm Health Ins	20,307.37	6,769.12	13,538.25	33%
12110	2400	County Adm Life Ins	3,625.00	1,208.08	2,416.92	33%
12110	2510	County Adm Dis Ins Hybrid	536.00	178.68	357.32	33%
12110	2700	County Adm Workers Comp	199.63	196.59	3.04	98%
12110	3000	County Adm Pur Svcs	6,000.00	803.23	5,196.77	13%
12110	3320	County Adm Maint Contracts	5,000.00	0.00	5,000.00	0%
12110	3500	County Adm Printing & Binding	200.00	0.00	200.00	0%
12110	3600	County Adm Advertising	500.00	0.00	500.00	0%
12110	5210	County Adm Postal Svcs	1,000.00	8.13	991.87	1%
12110	5230	County Adm Telephone	800.00	234.63	565.37	29%
12110	5500	County Adm Travel	2,500.00	350.51	2,149.49	14%
12110	5800	County Adm Miscellaneous Expen	2,000.00	489.88	1,510.12	24%
12110	5810	County Adm Dues & Memb	1,800.00	350.00	1,450.00	19%
12110	6000	County Adm Mat & Sup	4,000.00	766.30	3,233.70	19%
12110	6008	County Adm Vehicle Fuel	2,200.00	635.03	1,564.97	29%
<b>12110-County Administrator Total</b>			<b>423,190.31</b>	<b>129,542.38</b>	<b>293,647.93</b>	<b>31%</b>
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	47,694.00	15,898.08	31,795.92	33%
12120	2100	Inform FICA	3,649.00	1,205.57	2,443.43	33%
12120	2220	Inform VRS Hybrid	5,490.00	1,829.92	3,660.08	33%
12120	2300	Inform Health Ins	9,627.81	3,384.56	6,243.25	35%
12120	2400	Inform Life Ins	639.00	213.04	425.96	33%
12120	2510	Inform Dis Ins Hybrid	252.00	83.96	168.04	33%
12120	2700	Inform Workers Comp	29.71	29.27	0.44	99%
12120	3000	Inform Pur Svcs	6,000.00	7,577.90	(1,577.90)	126%
12120	5210	Inform Postal Svcs	100.00	0.00	100.00	0%



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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	5230	Inform Telephone	200.00	0.00	200.00	0%
12120	5500	Inform Travel	500.00	0.00	500.00	0%
12120	6000	Inform Mat & Sup	500.00	0.00	500.00	0%
<b>12120-Public Information Serv Total</b>			<b>74,681.52</b>	<b>30,222.30</b>	<b>44,459.22</b>	<b>40%</b>
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000.00	2,150.00	32,850.00	6%
<b>12210-Legal Services Total</b>			<b>35,000.00</b>	<b>2,150.00</b>	<b>32,850.00</b>	<b>6%</b>
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	188,370.00	62,790.08	125,579.92	33%
12310	1300	Com of Rev Part Time Salaries	27,150.00	9,129.24	18,020.76	34%
12310	2100	Com of Rev FICA	15,064.00	5,069.92	9,994.08	34%
12310	2210	Com of Rev VRS 1&2	21,682.00	7,227.12	14,454.88	33%
12310	2300	Com of Rev Health Ins	35,169.82	11,788.08	23,381.74	34%
12310	2400	Com of Rev Life Ins	2,524.00	841.36	1,682.64	33%
12310	2700	Com of Rev Workers Comp	135.45	133.43	2.02	99%
12310	3000	Com of Rev Pur Svcs	1,800.00	252.54	1,547.46	14%
12310	3320	Com of Rev Maint Contracts	300.00	45.00	255.00	15%
12310	3500	Com of Rev Printing & Binding	300.00	0.00	300.00	0%
12310	3600	Com of Rev Advertising	100.00	0.00	100.00	0%
12310	4100	Com of Rev Data Processing	5,000.00	3,190.00	1,810.00	64%
12310	5210	Com of Rev Postal Svcs	2,000.00	769.00	1,231.00	38%
12310	5230	Com of Rev Telephone	200.00	32.00	168.00	16%
12310	5500	Com of Rev Travel	2,000.00	511.47	1,488.53	26%
12310	5510	Com of Rev Local Mileage	300.00	0.00	300.00	0%
12310	5810	Com of Rev Dues & Memb	800.00	275.00	525.00	34%
12310	6000	Com of Rev Mat & Sup	1,200.00	225.00	975.00	19%
12310	6035	Com of Rev Noncap Ofc Equip	200.00	0.00	200.00	0%
<b>12310-Commissioner of Revenue Total</b>			<b>304,295.27</b>	<b>102,279.24</b>	<b>202,016.03</b>	<b>34%</b>
12410-Treasurer						
12410	1100	Treasurer Salaries	231,550.00	74,262.77	157,287.23	32%
12410	2100	Treasurer FICA	16,646.00	5,594.35	11,051.65	34%
12410	2210	Treasurer VRS 1&2	11,165.00	3,721.76	7,443.24	33%
12410	2220	Treasurer VRS Hybrid	15,485.00	5,162.04	10,322.96	33%
12410	2300	Treasurer Health Ins	55,711.34	15,286.70	40,424.64	27%
12410	2400	Treasurer Life Ins	3,103.00	1,034.28	2,068.72	33%
12410	2510	Treasurer Dis Ins Hybrid	710.00	236.80	473.20	33%
12410	2700	Treasurer Workers Comp	144.25	142.10	2.15	99%
12410	2800	Treasurer Leave Pay	0.00	2,454.63	(2,454.63)	100%
12410	3000	Treasurer Pur Svcs	1,500.00	208.96	1,291.04	14%
12410	3180	Treasurer Credit Card Fees	30,000.00	5,128.18	24,871.82	17%
12410	3190	Treasurer DMV Stop	10,000.00	2,375.00	7,625.00	24%
12410	3320	Treasurer Maint Contracts	5,400.00	2,665.82	2,734.18	49%
12410	3500	Treasurer Printing & Binding	8,000.00	4,138.13	3,861.87	52%
12410	3600	Treasurer Advertising	500.00	0.00	500.00	0%
12410	5210	Treasurer Postal Svcs	29,000.00	1,336.58	27,663.42	5%
12410	5230	Treasurer Telephone	300.00	16.00	284.00	5%
12410	5500	Treasurer Travel	3,000.00	608.02	2,391.98	20%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12410	5510	Treasurer Local Mileage	400.00	137.55	262.45	34%
12410	5810	Treasurer Dues & Memb	600.00	525.00	75.00	88%
12410	6000	Treasurer Mat & Sup	15,000.00	2,782.99	12,217.01	19%
<b>12410-Treasurer Total</b>			<b>438,214.59</b>	<b>127,817.66</b>	<b>310,396.93</b>	<b>29%</b>
12510-Data Processing/IT						
12510	1100	IT Salaries	187,264.00	62,421.48	124,842.52	33%
12510	2100	IT FICA	14,218.00	4,758.87	9,459.13	33%
12510	2210	IT VRS 1&2	12,652.00	4,217.44	8,434.56	33%
12510	2220	IT VRS Hybrid	8,902.00	2,967.28	5,934.72	33%
12510	2300	IT Health Ins	20,306.57	6,769.12	13,537.45	33%
12510	2400	IT Life Ins	2,509.00	836.44	1,672.56	33%
12510	2510	IT Dis Ins Hybrid	408.00	136.12	271.88	33%
12510	2700	IT Workers Comp	116.66	114.92	1.74	99%
12510	3320	IT Maint Contracts	5,500.00	1,300.00	4,200.00	24%
12510	5210	IT Postal Svcs	100.00	0.00	100.00	0%
12510	5230	IT Telephone	8,000.00	2,218.15	5,781.85	28%
12510	5240	IT Telecomm Online Tech	20,000.00	4,867.66	15,132.34	24%
12510	5400	IT Leases & Rentals	25,560.00	8,910.20	16,649.80	35%
12510	5500	IT Travel	1,000.00	0.00	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	0.00	100.00	0%
12510	6000	IT Mat & Sup	2,000.00	0.00	2,000.00	0%
12510	6008	IT Vehicle Fuel	100.00	49.44	50.56	49%
12510	6040	IT Tech SW/OL	82,054.79	45,497.17	36,557.62	55%
12510	6050	IT Noncap Technology Hardware	45,000.00	9,690.25	35,309.75	22%
<b>12510-Data Processing/IT Total</b>			<b>435,791.02</b>	<b>154,754.54</b>	<b>281,036.48</b>	<b>36%</b>
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,232.00	640.32	6,591.68	9%
13100	2100	Electoral FICA	552.00	48.98	503.02	9%
13100	2700	Electoral Workers Comp	4.82	4.75	0.07	99%
13100	3000	Electoral Pur Svcs	9,165.00	4,273.25	4,891.75	47%
13100	3160	Electoral Board Member Fees	34,650.00	0.00	34,650.00	0%
13100	3320	Electoral Maint Contracts	9,000.00	5,835.50	3,164.50	65%
13100	3500	Electoral Printing & Binding	8,800.00	4,268.27	4,531.73	49%
13100	3600	Electoral Advertising	600.00	192.00	408.00	32%
13100	5210	Electoral Postal Svcs	4,100.00	784.83	3,315.17	19%
13100	5400	Electoral Leases & Rentals	3,150.00	0.00	3,150.00	0%
13100	5500	Electoral Travel	1,500.00	0.00	1,500.00	0%
13100	5510	Electoral Local Mileage	1,500.00	111.35	1,388.65	7%
13100	5810	Electoral Dues & Memb	200.00	200.00	0.00	100%
13100	6000	Electoral Mat & Sup	2,600.00	273.25	2,326.75	11%
13100	6035	Electoral Noncap Office Equip	1,400.00	0.00	1,400.00	0%
<b>13100-Electoral Board and Officials Total</b>			<b>84,453.82</b>	<b>16,632.50</b>	<b>67,821.32</b>	<b>20%</b>
13200-Registrar						
13200	1100	Registrar Salaries	130,218.00	42,272.72	87,945.28	32%
13200	1300	Registrar Part Time Salaries	10,856.00	3,181.38	7,674.62	29%
13200	2100	Registrar FICA	12,286.00	3,454.27	8,831.73	28%
13200	2210	Registrar VRS 1&2	16,329.00	4,865.56	11,463.44	30%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
13200	2300	Registrar Health Ins	20,153.38	6,769.12	13,384.26	34%
13200	2400	Registrar Life Ins	1,897.00	566.44	1,330.56	30%
13200	2700	Registrar Workers Comp	66.99	65.99	1.00	99%
13200	3000	Registrar Pur Svcs	1,540.00	64.00	1,476.00	4%
13200	3320	Registrar Maint Contracts	2,640.00	0.00	2,640.00	0%
13200	5210	Registrar Postal Svcs	2,024.00	517.68	1,506.32	26%
13200	5230	Registrar Telephone	1,100.00	202.63	897.37	18%
13200	5500	Registrar Travel	1,600.00	965.68	634.32	60%
13200	5510	Registrar Local Mileage	700.00	256.36	443.64	37%
13200	5810	Registrar Dues & Memb	300.00	0.00	300.00	0%
13200	6000	Registrar Mat & Sup	1,210.00	279.24	930.76	23%
<b>13200-Registrar Total</b>			<b>202,920.37</b>	<b>63,461.07</b>	<b>139,459.30</b>	<b>31%</b>
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,000.00	600.00	6,400.00	9%
21100	5842	Circuit C Jury Comm	270.00	200.00	70.00	74%
21100	6000	Circuit C Mat & Sup	0.00	0.00	0.00	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	7,410.12	4,589.88	62%
<b>21100-Circuit Court Total</b>			<b>19,270.00</b>	<b>8,210.12</b>	<b>11,059.88</b>	<b>43%</b>
21200-General District Court						
21200	3000	District C Pur Svcs	3,000.00	3,000.00	0.00	100%
21200	3150	District C Legal Svcs	270.00	0.00	270.00	0%
21200	3320	District C Maint Contracts	700.00	360.17	339.83	51%
21200	5210	District C Postal Svcs	900.00	145.29	754.71	16%
21200	5230	District C Telephone	2,000.00	571.11	1,428.89	29%
21200	5500	District C Travel	500.00	0.00	500.00	0%
21200	5810	District C Dues & Memb	50.00	50.00	0.00	100%
21200	6000	District C Mat & Sup	700.00	127.69	572.31	18%
<b>21200-General District Court Total</b>			<b>8,120.00</b>	<b>4,254.26</b>	<b>3,865.74</b>	<b>52%</b>
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	0.00	100%
<b>21510-Blue Ridge Legal Services Total</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000.00	3,000.00	0.00	100%
21600	3320	J&D Court Maint Contracts	700.00	287.19	412.81	41%
21600	5210	J&D Court Postal Svcs	700.00	102.99	597.01	15%
21600	5230	J&D Court Telephone	700.00	229.85	470.15	33%
21600	5500	J&D Court Travel	500.00	0.00	500.00	0%
21600	5810	J&D Court Dues & Memb	50.00	50.00	0.00	100%
21600	6000	J&D Court Mat & Sup	750.00	0.00	750.00	0%
<b>21600-Juvenile &amp; Domestic Relations Total</b>			<b>6,400.00</b>	<b>3,670.03</b>	<b>2,729.97</b>	<b>57%</b>
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	209,768.00	69,922.64	139,845.36	33%
21700	2100	Clk of CC FICA	16,047.00	5,356.36	10,690.64	33%
21700	2210	Clk of CC VRS 1&2	14,285.00	4,761.72	9,523.28	33%
21700	2220	Clk of CC VRS Hybrid	9,860.00	3,286.44	6,573.56	33%
21700	2400	Clk of CC Life Ins	2,811.00	936.96	1,874.04	33%
21700	2510	Clk of CC Dis Ins Hybrid	452.00	150.76	301.24	33%

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21700	2700	Clk of CC Workers Comp	130.68	128.73	1.95	99%
21700	3000	Clk of CC Pur Svcs	4,435.00	1,935.00	2,500.00	44%
21700	3320	Clk of CC Maint Contracts	24,435.00	1,810.85	22,624.15	7%
21700	3510	Clk of CC Microfilming	7,000.00	1,638.47	5,361.53	23%
21700	5210	Clk of CC Postal Svcs	5,800.00	1,800.46	3,999.54	31%
21700	5230	Clk of CC Telephone	1,025.00	348.35	676.65	34%
21700	5810	Clk of CC Dues & Memb	370.00	370.00	0.00	100%
21700	6000	Clk of CC Mat & Sup	4,565.00	3,475.56	1,089.44	76%
<b>21700-Clerk of the Circuit Court Total</b>			<b>300,983.68</b>	<b>95,922.30</b>	<b>205,061.38</b>	<b>32%</b>
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	51,108.00	17,202.68	33,905.32	34%
21910	1300	VictimWit Part Time Sal	14,815.00	5,404.10	9,410.90	36%
21910	2100	VictimWit FICA	5,043.00	1,732.50	3,310.50	34%
21910	2210	VictimWit VRS 1&2	5,883.00	1,980.04	3,902.96	34%
21910	2400	VictimWit Life Ins	685.00	230.52	454.48	34%
21910	2700	VictimWit Workers Comp	41.24	40.45	0.79	98%
21910	3000	VictimWit Pur Svcs	150.00	0.00	150.00	0%
21910	5210	VictimWit Postal Svcs	500.00	0.00	500.00	0%
21910	5230	VictimWit Telephone	500.00	166.51	333.49	33%
21910	5500	VictimWit Travel	1,500.00	894.00	606.00	60%
21910	5810	VictimWit Dues & Memb	500.00	0.00	500.00	0%
21910	6000	VictimWit Mat & Sup	1,000.00	0.00	1,000.00	0%
<b>21910-Victim and Witness Assistance Total</b>			<b>81,725.24</b>	<b>27,650.80</b>	<b>54,074.44</b>	<b>34%</b>
21940-Regional Court Services						
21940	5600	Regional Crt Svc Entity Gift	8,000.00	8,000.00	0.00	100%
<b>21940-Regional Court Services Total</b>			<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>100%</b>
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	328,524.61	109,558.80	218,965.81	33%
22100	1100	Comm Atty VSTOP Salaries	8,724.00	2,690.88	6,033.12	31%
22100	1300	Comm Atty Part Time Salaries	15,564.00	5,983.08	9,580.92	38%
22100	1300	Comm Atty VSTOP PT Salaries	18,511.00	6,170.24	12,340.76	33%
22100	2100	Comm Atty FICA	26,727.50	8,894.38	17,833.12	33%
22100	2100	Comm Atty VSTOP FICA	668.00	307.43	360.57	46%
22100	2210	Comm Atty VRS 1&2	15,927.00	2,231.22	13,695.78	14%
22100	2210	Comm Atty VSTOP VRS 1&2	1,004.00	284.34	719.66	28%
22100	2220	Comm Atty VRS Hybrid	21,885.60	10,404.32	11,481.28	48%
22100	2300	Comm Atty Health Ins	37,121.51	12,948.72	24,172.79	35%
22100	2400	Comm Atty Life Ins	4,402.41	1,471.02	2,931.39	33%
22100	2400	Comm Atty VSTOP Life Ins	117.00	33.10	83.90	28%
22100	2510	Comm Atty Dis Ins Hybrid	1,003.65	477.32	526.33	48%
22100	2700	Comm Atty Workers Comp	227.38	159.99	67.39	70%
22100	2700	Comm Atty VSTOP Workers Comp	5.44	5.17	0.27	95%
22100	3000	Comm Atty Pur Svcs	100.00	0.00	100.00	0%
22100	3320	Comm Atty Maint Contracts	750.00	503.10	246.90	67%
22100	5210	Comm Atty Postal Svcs	1,500.00	680.00	820.00	45%
22100	5230	Comm Atty Telephone	2,500.00	397.05	2,102.95	16%
22100	5500	Comm Atty Travel	7,000.00	2,243.02	4,756.98	32%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
22100	5549	Comm Atty Witness Travel Expen	1,500.00	0.00	1,500.00	0%
22100	5810	Comm Atty Dues & Memb	3,500.00	1,897.00	1,603.00	54%
22100	6000	Comm Atty Mat & Sup	3,500.00	1,377.63	2,122.37	39%
22100	6035	Comm Atty Noncap Office Equip	400.00	0.00	400.00	0%
22100	6040	Technology SW/OL Content	2,500.00	0.00	2,500.00	0%
<b>22100-Commonwealth's Attorney Total</b>			<b>503,663.10</b>	<b>168,717.81</b>	<b>334,945.29</b>	<b>33%</b>
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	1,879,349.00	593,809.73	1,285,539.27	32%
31200	1200	Sheriff Overtime	33,500.00	45,077.49	(11,577.49)	135%
31200	1200	CITAC Overtime	5,000.00	0.00	5,000.00	0%
31200	1200	OCDETF Sheriff Overtime	0.00	708.50	(708.50)	100%
31200	1300	Sheriff Part Time Salaries	43,860.00	15,051.94	28,808.06	34%
31200	1660	Sheriff Emp Bonuses	27,500.00	22,000.00	5,500.00	80%
31200	2100	Sheriff FICA	149,015.00	51,957.52	97,057.48	35%
31200	2100	OCDETF Sheriff FICA	0.00	52.79	(52.79)	100%
31200	2210	Sheriff VRS 1&2	169,223.00	55,619.55	113,603.45	33%
31200	2220	Sheriff VRS Hybrid	43,588.00	12,851.51	30,736.49	29%
31200	2300	Sheriff Health Ins	266,100.53	87,593.87	178,506.66	33%
31200	2300	OCDETF Sheriff Hth Ins	0.00	95.85	(95.85)	100%
31200	2400	Sheriff Life Ins	24,776.00	7,971.29	16,804.71	32%
31200	2510	Sheriff Dis Ins Hybrid	2,000.00	589.54	1,410.46	29%
31200	2700	Sheriff Workers Comp	39,492.13	38,843.53	648.60	98%
31200	2800	Sheriff Leave Pay	0.00	4,541.08	(4,541.08)	100%
31200	2810	Sheriff Holiday Pay	59,715.00	17,871.17	41,843.83	30%
31200	2860	Sheriff LODA	21,137.02	20,981.73	155.29	99%
31200	3000	Sheriff Pur Svcs	40,000.00	8,747.21	31,252.79	22%
31200	3320	Sheriff Maint Contracts	202,284.00	66,511.40	135,772.60	33%
31200	3320	Sheriff E-Ticket Maint Svc	0.00	4,950.00	(4,950.00)	100%
31200	3350	Sheriff Insured Repair Svcs	2,100.00	0.00	2,100.00	0%
31200	3500	Sheriff Printing & Binding	1,050.00	0.00	1,050.00	0%
31200	5210	Sheriff Postal Svcs	2,320.00	512.40	1,807.60	22%
31200	5230	Sheriff Telephone	97,198.00	23,103.03	74,094.97	24%
31200	5300	Sheriff Insurance	12,000.00	10,258.56	1,741.44	85%
31200	5400	Sheriff Leases & Rentals	17,850.00	29,876.20	(12,026.20)	167%
31200	5500	Sheriff Travel	70,800.00	0.00	70,800.00	0%
31200	5500	Sheriff Travel - Sworn Staff	0.00	17,620.70	(17,620.70)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	0.00	1,000.00	0%
31200	5810	Sheriff Dues & Memb	5,250.00	2,275.98	2,974.02	43%
31200	6000	Sheriff Mat & Sup	63,500.00	422.25	63,077.75	1%
31200	6000	Sheriff COS Mat & Sup	0.00	1,159.61	(1,159.61)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	17,717.17	7,282.83	71%
31200	6000	Sheriff PSU Mat & Sup	0.00	1,786.40	(1,786.40)	100%
31200	6000	Sheriff SOS Mat & Sup	0.00	2,244.73	(2,244.73)	100%
31200	6000	Sheriff VRP Mat & Sup	0.00	11,864.42	(11,864.42)	100%
31200	6000	ICAC Mat & Sup	5,000.00	0.00	5,000.00	0%
31200	6008	Sheriff Vehicle Fuel	66,000.00	23,594.59	42,405.41	36%
31200	6011	Sheriff Clothing	15,650.00	0.00	15,650.00	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
31200	6011	Sheriff Uniform Sworn Staff	0.00	3,002.47	(3,002.47)	100%
31200	6015	Sheriff Ammunition	28,000.00	17,675.69	10,324.31	63%
<b>31200-Sheriff - Total Total</b>			<b>3,419,257.68</b>	<b>1,218,939.90</b>	<b>2,200,317.78</b>	<b>36%</b>
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	21,723.00	21,723.00	0.00	100%
<b>31210-Criminal Justice Training Ctr Total</b>			<b>21,723.00</b>	<b>21,723.00</b>	<b>0.00</b>	<b>100%</b>
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400.00	3,829.72	9,570.28	29%
<b>31220-Drug Task Force Total</b>			<b>13,400.00</b>	<b>3,829.72</b>	<b>9,570.28</b>	<b>29%</b>
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	10,323.00	677.00	94%
32200	2700	Vol Fire Worker's Comp	21,000.00	11,902.00	9,098.00	57%
32200	5300	Vol Fire Co Insurance	57,000.00	693.00	56,307.00	1%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	0.00	25,000.00	0%
32200	5696	Recruitment/Retention-Tuition	10,500.00	189.39	10,310.61	2%
32200	5697	Vol Fire 4 for Life Grant	19,000.00	0.00	19,000.00	0%
32200	5698	Vol Fire Fire Programs	38,000.00	37,955.01	44.99	100%
32200	6000	Vol Fire Mat'l Suppls	500.00	0.00	500.00	0%
<b>32200-Volunteer Fire Companies Total</b>			<b>182,000.00</b>	<b>61,062.40</b>	<b>120,937.60</b>	<b>34%</b>
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	1,776.50	1,711.90	64.60	96%
32201	5510	Blue Ridge Vol Fire Fee for Svc	8,000.00	5,333.44	2,666.56	67%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000.00	45,000.00	45,000.00	50%
<b>32201-Blue Ridge Volunteer Fire Co Total</b>			<b>99,776.50</b>	<b>52,045.34</b>	<b>47,731.16</b>	<b>52%</b>
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	3,344.00	3,222.40	121.60	96%
32202	5510	Boyce Vol Fire Co Fee for Svc	25,000.00	5,375.11	19,624.89	22%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	45,000.00	45,000.00	50%
<b>32202-Boyce Volunteer Fire Co Total</b>			<b>118,344.00</b>	<b>53,597.51</b>	<b>64,746.49</b>	<b>45%</b>
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	5,434.00	5,236.40	197.60	96%
32203	5510	Enders Vol Fire Co Fee for Svc	80,000.00	45,165.27	34,834.73	56%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	45,000.00	45,000.00	50%
<b>32203-Enders Volunteer Fire Co Total</b>			<b>175,434.00</b>	<b>95,401.67</b>	<b>80,032.33</b>	<b>54%</b>
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	1,085,000.00	370,356.12	714,643.88	34%
32310	1100	SAFER Grant Salaries	0.00	0.00	0.00	100%
32310	1200	EMS Overtime	100,000.00	69,000.72	30,999.28	69%
32310	1300	EMS Part Time Salaries	100,000.00	24,360.16	75,639.84	24%
32310	2100	EMS FICA	95,954.50	34,484.92	61,469.58	36%
32310	2100	SAFER Grant FICA	0.00	0.00	0.00	100%
32310	2210	EMS VRS 1&2	118,463.00	40,698.74	77,764.26	34%
32310	2210	SAFER Grant VRS 1&2	0.00	0.00	0.00	100%
32310	2220	EMS VRS Hybrid	6,422.00	2,140.80	4,281.20	33%
32310	2300	EMS Health Ins	214,203.53	64,809.45	149,394.08	30%
32310	2300	SAFER Grant Health Ins	0.00	0.00	0.00	100%
32310	2400	EMS Life Ins	14,538.00	4,987.45	9,550.55	34%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
32310	2400	SAFER Grant Group Life Ins	0.00	0.00	0.00	100%
32310	2510	EMS Dis Ins Hybrid	295.00	98.20	196.80	33%
32310	2700	EMS Workers Comp	33,816.44	30,299.19	3,517.25	90%
32310	2800	EMS Annual Leave Payouts	0.00	2,773.44	(2,773.44)	100%
32310	2810	EMS Holiday Pay	40,000.00	10,599.16	29,400.84	26%
32310	2860	EMS LODA	15,958.07	17,668.48	(1,710.41)	111%
32310	3000	EMS Pur Svcs	94,000.00	7,394.65	86,605.35	8%
32310	3000	EMS Pur Svcs-Employee Training	15,000.00	2,490.00	12,510.00	17%
32310	5210	EMS Postal Services	200.00	68.18	131.82	34%
32310	5230	EMS Telephone	1,550.00	1,114.67	435.33	72%
32310	5230	EMS LEMPG Grant-Telephone	0.00	2,770.03	(2,770.03)	100%
32310	5500	EMS Travel	12,000.00	7,453.83	4,546.17	62%
32310	5800	EMS Miscellaneous	4,500.00	300.00	4,200.00	7%
32310	6000	EMS Mat & Sup	40,000.00	17,012.38	22,987.62	43%
32310	6000	EMS Mat'l's and Supplies-Train	1,000.00	298.04	701.96	30%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	14,455.90	(6,955.90)	193%
32310	6008	EMS Vehicle Fuel	35,000.00	9,986.27	25,013.73	29%
32310	6011	FIRE/EMS Uniforms	28,000.00	5,419.67	22,580.33	19%
32310	6011	FIRE Personal Protection Equip	34,751.00	1,622.76	33,128.24	5%
32310	6011	Fire/EMS Ballistic PPE-ARPCF	4,500.00	4,500.00	0.00	100%
32310	6040	EMS Tech SW/OL	23,000.00	10,129.10	12,870.90	44%
<b>32310-Fire and Rescue Services Total</b>			<b>2,125,651.54</b>	<b>757,292.31</b>	<b>1,368,359.23</b>	<b>36%</b>
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904.00	6,904.00	0.00	100%
<b>32320-Lord Fairfax Emergency Medical Total</b>			<b>6,904.00</b>	<b>6,904.00</b>	<b>0.00</b>	<b>100%</b>
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,874.00	0.00	100%
<b>32400-Forestry Services Total</b>			<b>2,874.00</b>	<b>2,874.00</b>	<b>0.00</b>	<b>100%</b>
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	541,010.00	251,519.00	289,491.00	46%
<b>33210-Regional Jail Total</b>			<b>541,010.00</b>	<b>251,519.00</b>	<b>289,491.00</b>	<b>46%</b>
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	13,146.00	3,174.00	9,972.00	24%
<b>33220-Juvenile Detention Center Total</b>			<b>13,146.00</b>	<b>3,174.00</b>	<b>9,972.00</b>	<b>24%</b>
33300-Probation Office						
33300	5230	Probation Telephone	100.00	16.00	84.00	16%
33300	6000	Probation Mat & Sup	300.00	0.00	300.00	0%
<b>33300-Probation Office Total</b>			<b>400.00</b>	<b>16.00</b>	<b>384.00</b>	<b>4%</b>
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	160,154.00	53,384.76	106,769.24	33%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	4,497.21	17,892.79	20%
34100	2100	Bldg Insp FICA	13,296.00	4,185.63	9,110.37	31%
34100	2210	Bldg Insp VRS 1&2	9,051.00	3,017.04	6,033.96	33%
34100	2220	Bldg Insp VRS Hybrid	9,383.00	3,127.52	6,255.48	33%
34100	2300	Bldg Insp Health Ins	40,227.21	13,382.04	26,845.17	33%
34100	2400	Bldg Insp Life Ins	2,147.00	715.36	1,431.64	33%
34100	2510	Bldg Insp Dis Ins Hybrid	430.00	143.44	286.56	33%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
34100	2700	Bldg Insp Workers Comp	2,215.24	2,003.34	211.90	90%
34100	3000	Bldg Insp Pur Svcs	600.00	0.00	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	534.64	(34.64)	107%
34100	5210	Bldg Insp Postal Svcs	150.00	74.31	75.69	50%
34100	5230	Bldg Insp Telephone	2,500.00	1,010.51	1,489.49	40%
34100	5500	Bldg Insp Travel	500.00	0.00	500.00	0%
34100	5810	Bldg Insp Dues & Memb	1,000.00	0.00	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	6,500.00	1,226.62	5,273.38	19%
34100	6008	Bldg Insp Vehicle Fuel	3,000.00	864.69	2,135.31	29%
<b>34100-Building Inspections Total</b>			<b>274,043.45</b>	<b>88,167.11</b>	<b>185,876.34</b>	<b>32%</b>
35100-Animal Control						
35100	1100	AnimalShltr Salaries	85,600.00	30,634.93	54,965.07	36%
35100	1300	AnimalShltr Part Time Salaries	14,000.00	4,471.44	9,528.56	32%
35100	2100	AnimalShltr FICA	7,386.00	3,217.21	4,168.79	44%
35100	2220	AnimalShltr VRS Hybrid	9,853.00	3,558.14	6,294.86	36%
35100	2300	AnimalShltr Health Ins	20,205.01	5,863.62	14,341.39	29%
35100	2400	AnimalShltr Life Ins	1,147.00	414.24	732.76	36%
35100	2510	AnimalShltr Dis Ins Hybrid	451.00	163.22	287.78	36%
35100	2700	AnimalShltr Workers Comp	817.68	742.19	75.49	91%
35100	2800	AnimalShltr Leave Pay	0.00	8,377.06	(8,377.06)	100%
35100	3000	AnimalShltr Pur Svcs	18,000.00	7,040.92	10,959.08	39%
35100	3320	AnimalShltr Maint Svc Contracts	150.00	32.62	117.38	22%
35100	3500	AnimalShltr Printing & Binding	200.00	0.00	200.00	0%
35100	5230	AnimalShltr Telephone	500.00	351.73	148.27	70%
35100	5400	Anml Shelter Leases and Rental	0.00	1.00	(1.00)	100%
35100	5500	AnimalShltr Travel	400.00	0.00	400.00	0%
35100	5510	AnimalShltr Local Mileage	100.00	0.00	100.00	0%
35100	6000	AnimalShltr Mat & Sup	12,667.86	2,452.64	10,215.22	19%
35100	6008	AnimalShltr Vehicle Fuel	1,500.00	292.87	1,207.13	20%
35100	6011	AnimalShltr Clothing	500.00	0.00	500.00	0%
<b>35100-Animal Control Total</b>			<b>173,477.55</b>	<b>67,613.83</b>	<b>105,863.72</b>	<b>39%</b>
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200.00	0.00	200.00	0%
<b>35300-Med Examiner &amp; Indigent Burial Total</b>			<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0%</b>
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	194,400.00	41,262.86	153,137.14	21%
<b>42400-Refuse Disposal Total</b>			<b>194,400.00</b>	<b>41,262.86</b>	<b>153,137.14</b>	<b>21%</b>
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912.00	6,418.94	23,493.06	21%
42410	2100	SWC FICA	2,288.00	491.04	1,796.96	21%
42410	2700	Worker's Compensation	481.38	434.91	46.47	90%
42410	3000	SWC Pur Svcs	62,265.00	14,240.60	48,024.40	23%
42410	5110	SWC Electrical Services	2,000.00	279.83	1,720.17	14%
42410	5230	SWC Telephone	750.00	0.00	750.00	0%
42410	6000	SWC Mat & Sup	750.00	0.00	750.00	0%
<b>42410-Solid Waste Convenience Total</b>			<b>98,446.38</b>	<b>21,865.32</b>	<b>76,581.06</b>	<b>22%</b>
42600-Litter Control						



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42600	3000	LitterCtrl Pur Svcs	8,000.00	112.98	7,887.02	1%
<b>42600-Litter Control Total</b>			<b>8,000.00</b>	<b>112.98</b>	<b>7,887.02</b>	<b>1%</b>
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	7,994.43	29,005.57	22%
42700	5600	Sanitation Entity Gift	207,000.00	0.00	207,000.00	0%
<b>42700-Sanitation Total</b>			<b>244,000.00</b>	<b>7,994.43</b>	<b>236,005.57</b>	<b>3%</b>
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	189,976.00	58,898.40	131,077.60	31%
43200	1100	CustdlSrvcs Sal	2,909.02	1,638.00	1,271.02	56%
43200	1100	JGC CustdlSrvcs Sal	10,846.93	5,708.24	5,138.69	53%
43200	1100	100NChurch CustdlSrvcs Sal	6,474.96	3,050.44	3,424.52	47%
43200	1100	102Church CustdlSrvcs Sal	12,950.00	6,100.92	6,849.08	47%
43200	1100	104Church CustdlSrvcs Sal	6,474.96	3,050.44	3,424.52	47%
43200	1100	524WMain CustdlSrvcs Sal	1,363.15	642.20	720.95	47%
43200	1100	311EMain CustdlSrvcs Sal	5,767.19	2,309.45	3,457.74	40%
43200	1100	129 Rams CustSvcs Sal-Regular	1,468.01	691.60	776.41	47%
43200	2100	Maintenanc FICA	13,837.00	4,293.05	9,543.95	31%
43200	2100	CustdlSrvcs FICA	209.80	119.76	90.04	57%
43200	2100	JGC CustdlSrvcs FICA	779.09	410.85	368.24	53%
43200	2100	100NChurch CustdlSrvcs FICA	455.09	214.40	240.69	47%
43200	2100	102Church CustdlSrvcs FICA	910.18	428.80	481.38	47%
43200	2100	104Church CustdlSrvcs FICA	455.09	214.40	240.69	47%
43200	2100	524WMain CustdlSrvcs FICA	95.86	45.16	50.70	47%
43200	2100	311EMain CustdlSrvcs FICA	414.25	165.88	248.37	40%
43200	2100	129 Rams CustSvcs FICA	100.19	47.20	52.99	47%
43200	2210	Maintenanc VRS 1&2	12,641.00	4,076.08	8,564.92	32%
43200	2220	Maintenanc VRS Hybrid	9,226.00	2,703.10	6,522.90	29%
43200	2220	CustdlSrvcs VRS Hybrid	118.10	66.52	51.58	56%
43200	2220	JGC CustdlSrvcs VRS Hybrid	440.40	228.04	212.36	52%
43200	2220	100NChurchCustdlSrvcs VRSHybr	262.95	123.88	139.07	47%
43200	2220	102Church CustdlSrvcs VRS Hyb	525.65	247.64	278.01	47%
43200	2220	104Church CustdlSrvcs VRSHybr	262.95	123.88	139.07	47%
43200	2220	524WMain CustdlSrvcs VRSHybr	55.36	26.08	29.28	47%
43200	2220	311EMain CustdlSrvcs VRS Hybr	234.17	93.76	140.41	40%
43200	2220	129 Rams CustSvcs VRS Hybrid	59.60	28.08	31.52	47%
43200	2300	Maintenanc Health Ins	27,384.57	7,613.75	19,770.82	28%
43200	2300	CustdlSrvcs HlthIns	469.27	264.24	205.03	56%
43200	2300	JGC CustdlSrvcs HlthIns	2,964.21	1,521.64	1,442.57	51%
43200	2300	100NChurch CustdlSrvcs HlthIns	1,480.15	697.32	782.83	47%
43200	2300	102Church CustdlSrvcs HlthIns	2,960.31	1,394.64	1,565.67	47%
43200	2300	104Church CustdlSrvcs HlthIns	1,480.15	697.32	782.83	47%
43200	2300	524WMain CustdlSrvcs HlthIns	311.60	146.80	164.80	47%
43200	2300	311EMain CustdlSrvcs HlthIns	1,576.10	631.13	944.97	40%
43200	2300	129 Rams CustSvcs Health Ins	923.43	435.04	488.39	47%
43200	2400	Maintenanc Life Ins	2,547.00	789.20	1,757.80	31%
43200	2400	CustdlSrvcs GrpLifeIns	38.97	21.96	17.01	56%
43200	2400	JGC CustdlSrvcs GrpLifeIns	145.36	77.45	67.91	53%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	2400	100NChurch CustdlSrvc GrpLife	86.77	40.88	45.89	47%
43200	2400	102Church CustdlSrvc GrpLife	173.55	81.76	91.79	47%
43200	2400	104Church CustdlSrvc GrpLife	86.77	40.88	45.89	47%
43200	2400	524WMain CustdlSrvc GrpLife	18.25	8.60	9.65	47%
43200	2400	311EMain CustdlSrvc GrpLife	77.26	30.94	46.32	40%
43200	2400	129 Rams CustSves Grp Life Ins	19.70	9.28	10.42	47%
43200	2510	Maintenanc Dis Ins Hybrid	423.00	123.99	299.01	29%
43200	2510	CustdlSrvc DisInsHybrid	15.37	8.64	6.73	56%
43200	2510	JGC CustdlSrvc DisInsHybrid	57.23	30.14	27.09	53%
43200	2510	100NChurchCustdlSrvc DisInsHy	34.22	16.12	18.10	47%
43200	2510	102Church CustdlSrvc DisInsHy	68.26	32.16	36.10	47%
43200	2510	104Church CustdlSrvc DisInsHy	34.22	16.12	18.10	47%
43200	2510	524WMain CustdlSrvc DisInsHy	7.22	3.40	3.82	47%
43200	2510	311EMain CustdlSrvc DisInsHy	30.48	12.20	18.28	40%
43200	2510	129 Rams CustSvc Dis Ins Hyb	7.73	3.64	4.09	47%
43200	2700	Maintenanc Workers Comp	1,895.11	1,660.10	235.01	88%
43200	2700	CustdlSrvc WrksComp	462.56	65.12	397.44	14%
43200	2700	JGC CustdlSrvc WrksComp	2,751.10	230.31	2,520.79	8%
43200	2700	100NChurch CustdlSrvc WrksCmp	1,029.73	121.28	908.45	12%
43200	2700	102Church CustdlSrvc WrksComp	2,059.21	242.53	1,816.68	12%
43200	2700	104Church CustdlSrvc WrksCmp	1,029.56	121.26	908.30	12%
43200	2700	524WMain CustdlSrvc WrksCmp	216.76	25.53	191.23	12%
43200	2700	311EMain CustdlSrvc WrksComp	917.06	86.41	830.65	9%
43200	2700	129 Rams CustSves WC	233.40	27.49	205.91	12%
43200	2750	CustdlSrvc RHCC	29.63	16.72	12.91	56%
43200	2750	JGC CustdlSrvc RHCC	110.63	58.21	52.42	53%
43200	2750	100NChurch CustdlSrvc RHCC	66.06	31.12	34.94	47%
43200	2750	102Church CustdlSrvc RHCC	132.03	62.20	69.83	47%
43200	2750	104Church CustdlSrvc RHCC	66.06	31.12	34.94	47%
43200	2750	524WMain CustdlSrvc RHCC	13.92	6.56	7.36	47%
43200	2750	311EMain CustdlSrvc RHCC	58.84	23.55	35.29	40%
43200	2750	129 Rams CustSves RHCC	14.94	7.04	7.90	47%
43200	3000	Maintenanc Pur Svcs	37,000.00	0.00	37,000.00	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000.00	2,500.23	13,499.77	16%
43200	3000	100 N Church Maint Pur Svcs	10,000.00	1,750.00	8,250.00	18%
43200	3000	ChurchSt Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	104Church Maint Pur Svcs	12,000.00	371.00	11,629.00	3%
43200	3000	225Rams Maint Pur Svcs	10,000.00	0.00	10,000.00	0%
43200	3000	524West Maint Pur Svcs	1,000.00	800.00	200.00	80%
43200	3000	AIRec Maint Pur Svcs	8,000.00	998.36	7,001.64	12%
43200	3000	AIOff Maint Pur Svcs	15,000.00	450.00	14,550.00	3%
43200	3000	AIPool Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	AIBase Maint Pur Svcs	750.00	75.00	675.00	10%
43200	3000	AI Soc Maint Pur Svcs	1,000.00	225.00	775.00	23%
43200	3000	106Church Maint Pur Svcs	1,000.00	0.00	1,000.00	0%
43200	3000	36EMain Maint Pur Svcs	500.00	500.00	0.00	100%
43200	3000	311EMain Maint Pur Svcs	3,500.00	0.00	3,500.00	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	3000	309WMain Maint Pur Svcs	2,000.00	0.00	2,000.00	0%
43200	3000	129Rams Maint Pur Svcs	2,000.00	368.87	1,631.13	18%
43200	3320	Maintenanc Maint Contracts	41,000.00	18,858.40	22,141.60	46%
43200	3320	JGC Maint Contracts	5,500.00	4,271.99	1,228.01	78%
43200	3320	100 N Church Maint Contracts	6,000.00	5,315.33	684.67	89%
43200	3320	ChurchSt Maint Contracts	3,800.00	3,327.31	472.69	88%
43200	3320	104Church Maint Contracts	4,000.00	3,725.24	274.76	93%
43200	3320	225Rams Maint Contracts	3,500.00	2,982.24	517.76	85%
43200	3320	524West Maint Contracts	700.00	291.40	408.60	42%
43200	3320	AlRec Maint Contracts	3,500.00	2,470.03	1,029.97	71%
43200	3320	106Church Maint Contracts	500.00	405.30	94.70	81%
43200	3320	36EMain Maint Contracts	500.00	616.04	(116.04)	123%
43200	3320	311EMain Maint Contracts	4,500.00	3,603.84	896.16	80%
43200	3320	309WMain Maint Serv Contracts	750.00	8.50	741.50	1%
43200	3320	129Rams Maint Contracts	800.00	557.80	242.20	70%
43200	3320	AlOff Maint Contracts	400.00	0.00	400.00	0%
43200	3320	AlPool Maint Contracts	0.00	47.19	(47.19)	100%
43200	3320	32EMain Maint Contracts	0.00	85.75	(85.75)	100%
43200	3340	Maintenanc Custodial Contracts	0.00	0.00	0.00	100%
43200	3340	JGC Maintenanc Custodial Contr	0.00	0.00	0.00	100%
43200	3340	311EMain Maint Cus Contracts	0.00	0.00	0.00	100%
43200	3600	Maintenanc Advertising	1,200.00	0.00	1,200.00	0%
43200	5110	JGC Maintenanc Electric	46,000.00	11,840.63	34,159.37	26%
43200	5110	100 N Church Maint Electric	12,000.00	3,597.10	8,402.90	30%
43200	5110	ChurchSt Maint Electric	25,000.00	6,130.83	18,869.17	25%
43200	5110	104Church Maint Electric	11,000.00	3,360.49	7,639.51	31%
43200	5110	225Rams Maint Electric	7,500.00	2,840.21	4,659.79	38%
43200	5110	524West Maint Electric	2,000.00	925.89	1,074.11	46%
43200	5110	AlRec Maint Electric	25,000.00	6,944.67	18,055.33	28%
43200	5110	AlOff Maint Electric	5,500.00	1,643.31	3,856.69	30%
43200	5110	AlPool Maint Electric	9,000.00	4,574.63	4,425.37	51%
43200	5110	AlBase Maint Electric	700.00	107.51	592.49	15%
43200	5110	AlSoc Maint Electric	600.00	109.29	490.71	18%
43200	5110	311EMain Maint Electric	9,000.00	2,109.35	6,890.65	23%
43200	5110	309WMain Maint Electrical Svcs	1,500.00	306.19	1,193.81	20%
43200	5110	129Rams Maint Electric	3,000.00	773.19	2,226.81	26%
43200	5120	JGC Maintenanc Heating	7,000.00	2,728.49	4,271.51	39%
43200	5120	100 N Church Maint Heating	1,800.00	94.54	1,705.46	5%
43200	5120	104Church Maint Heating	4,000.00	1,368.63	2,631.37	34%
43200	5120	225Rams Maint Heating	7,000.00	0.00	7,000.00	0%
43200	5120	524West Maint Heating	2,000.00	0.00	2,000.00	0%
43200	5120	AlRec Maint Heating	6,500.00	0.00	6,500.00	0%
43200	5120	309WMain Maint Heating	2,500.00	0.00	2,500.00	0%
43200	5120	129Rams Maint Heating	4,000.00	0.00	4,000.00	0%
43200	5130	Maintenanc Water & Sewer	500.00	116.43	383.57	23%
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	437.27	1,062.73	29%
43200	5130	100 N Church Maint Wtr & Sewr	5,000.00	1,023.70	3,976.30	20%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	5130	104Church Maint Water & Sewer	1,000.00	199.84	800.16	20%
43200	5130	225Rams Maint Water & Sewer	300.00	0.00	300.00	0%
43200	5130	AIRec Maint Water & Sewer	2,000.00	417.39	1,582.61	21%
43200	5130	AIOff Maint Water & Sewer	5,000.00	902.91	4,097.09	18%
43200	5130	AIPool Maint Water & Sewer	15,000.00	6,816.28	8,183.72	45%
43200	5130	311EMain Maint Water & Sewer	1,200.00	318.84	881.16	27%
43200	5130	309WMain Maint Water & Sewer	1,200.00	143.16	1,056.84	12%
43200	5130	129Rams Maint Water & Sewer	600.00	79.23	520.77	13%
43200	5230	Maintenanc Telephone	2,000.00	361.81	1,638.19	18%
43200	5300	Maintenanc Insurance	47,605.00	45,600.68	2,004.32	96%
43200	5400	Maintenanc Leases & Rentals	1,000.00	0.00	1,000.00	0%
43200	5500	Maintenanc Travel	750.00	28.82	721.18	4%
43200	6000	Maintenanc Mat & Sup	35,000.00	11,556.05	23,443.95	33%
43200	6000	JGC Maintenance Mat & Sup	3,500.00	79.90	3,420.10	2%
43200	6000	100 N Church Maint Mat & Sup	1,500.00	111.23	1,388.77	7%
43200	6000	ChurchSt Maint Mat & Sup	1,500.00	87.78	1,412.22	6%
43200	6000	104Church Maint Mat & Sup	1,200.00	69.51	1,130.49	6%
43200	6000	225Rams Maint Mat & Sup	1,200.00	31.63	1,168.37	3%
43200	6000	524West Maint Mat & Sup	1,000.00	20.99	979.01	2%
43200	6000	AIRec Maint Mat & Sup	2,000.00	579.45	1,420.55	29%
43200	6000	AIOff Maint Mat & Sup	6,000.00	107.99	5,892.01	2%
43200	6000	AIPool Maint Mat & Sup	5,000.00	101.08	4,898.92	2%
43200	6000	AIBase Maint Mat & Sup	4,000.00	552.93	3,447.07	14%
43200	6000	AI Soc Maint Mat & Sup	8,500.00	4,193.21	4,306.79	49%
43200	6000	106Church Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	Kohn Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	32EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	311EMain Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	309WMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	129Rams Maint Mat & Sup	600.00	0.00	600.00	0%
43200	6000	CustdlSrvc Materials&Supplies	3,608.98	425.06	3,183.92	12%
43200	6008	Maintenanc Vehicle Fuel	8,000.00	2,838.92	5,161.08	35%
<b>43200-General Property Maintenance - All Accounts Total</b>			<b>900,084.68</b>	<b>294,573.90</b>	<b>605,510.78</b>	<b>33%</b>
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	225,000.00	112,500.00	112,500.00	50%
<b>51100-Local Health Department Total</b>			<b>225,000.00</b>	<b>112,500.00</b>	<b>112,500.00</b>	<b>50%</b>
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	0.00	100%
<b>51200-Our Health Total</b>			<b>6,500.00</b>	<b>6,500.00</b>	<b>0.00</b>	<b>100%</b>
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	7,500.00	7,500.00	50%
<b>52400-N Shen Valley Subst Abuse Coal Total</b>			<b>15,000.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>50%</b>
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	111,284.00	55,642.00	55,642.00	50%
<b>52500-Northwestern Community Svcs Total</b>			<b>111,284.00</b>	<b>55,642.00</b>	<b>55,642.00</b>	<b>50%</b>
52800-Concern Hotline						

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
52800	5600	Concern Hotline Entity Gift	1,500.00	1,500.00	0.00	100%
<b>52800-Concern Hotline Total</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
52900-NW Works						
52900	5600	NW Works Entity Gift	5,000.00	5,000.00	0.00	100%
<b>52900-NW Works Total</b>			<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000.00	21,000.00	21,000.00	50%
<b>53230-Shenandoah Area Agency on Aging Total</b>			<b>42,000.00</b>	<b>21,000.00</b>	<b>21,000.00</b>	<b>50%</b>
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960.00	12,480.00	12,480.00	50%
<b>53240-VA Regional Transp Assn Total</b>			<b>24,960.00</b>	<b>12,480.00</b>	<b>12,480.00</b>	<b>50%</b>
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000.00	2,000.00	0.00	100%
<b>53250-FISH of Clarke County Total</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
53600-Access Independence						
53600	5600	Access Independence Contr	2,000.00	2,000.00	0.00	100%
<b>53600-Access Independence Total</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,000.00	6,000.00	0.00	100%
<b>53700-The Laurel Ctr (Women's Shltr) Total</b>			<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>100%</b>
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000.00	0.00	215,000.00	0%
<b>53710-Tax Relief for the Elde Total</b>			<b>215,000.00</b>	<b>0.00</b>	<b>215,000.00</b>	<b>0%</b>
69100-Lord Fairfax Community College						
69100	5600	Laurel Ridge Comm College Cont	16,921.00	8,460.50	8,460.50	50%
<b>69100-Lord Fairfax Community College Total</b>			<b>16,921.00</b>	<b>8,460.50</b>	<b>8,460.50</b>	<b>50%</b>
71100-Parks Administration						
71100	1100	Parks Adm Salaries	333,830.00	111,276.36	222,553.64	33%
71100	1300	Parks Adm Part Time Salaries	26,036.00	13,073.02	12,962.98	50%
71100	2100	Parks Adm FICA	27,740.00	8,752.92	18,987.08	32%
71100	2210	Parks Adm VRS 1&2	38,424.00	12,807.88	25,616.12	33%
71100	2220	Parks Adm VRS Hybrid	0.00	0.00	0.00	100%
71100	2300	Parks Adm Health Ins	58,745.10	19,582.16	39,162.94	33%
71100	2400	Parks Adm Life Ins	4,474.00	1,491.08	2,982.92	33%
71100	2510	Parks Adm Dis Ins Hybrid	0.00	0.00	0.00	100%
71100	2700	Parks Adm Workers Comp	6,157.81	5,463.02	694.79	89%
71100	3000	Parks Adm Pur Svcs	570.00	0.00	570.00	0%
71100	3180	Parks Adm Credit Card Fees	12,999.00	1,680.34	11,318.66	13%
71100	3320	Parks Adm Maint Contracts	930.00	150.00	780.00	16%
71100	3500	Parks Adm Printing & Binding	395.00	70.00	325.00	18%
71100	3600	Parks Adm Advertising	1,500.00	0.00	1,500.00	0%
71100	5210	Parks Adm Postal Svcs	1,322.45	0.00	1,322.45	0%
71100	5230	Parks Adm Telephone	1,000.00	281.29	718.71	28%
71100	5400	Parks Adm Leases & Rentals	3,204.44	1,052.48	2,151.96	33%
71100	5500	Parks Adm Travel	2,190.00	52.75	2,137.25	2%
71100	5810	Parks Adm Dues & Memb	2,099.00	1,325.00	774.00	63%
71100	6000	Parks Adm Mat & Sup	5,218.48	1,251.05	3,967.43	24%

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71100	6008	Parks Adm Vehicle Fuel	1,000.00	159.07	840.93	16%
71100	6011	Parks Adm Clothing	1,300.00	0.00	1,300.00	0%
71100	8200	Parks Adm Capital Outlay Adds	3,908.71	969.01	2,939.70	25%
<b>71100-Parks Administration Total</b>			<b>533,043.99</b>	<b>179,437.43</b>	<b>353,606.56</b>	<b>34%</b>
71310-Recreation Center						
71310	1100	Rec Center Salaries	63,270.00	21,090.08	42,179.92	33%
71310	1300	Rec Center Part Time Salaries	64,744.00	13,113.58	51,630.42	20%
71310	2100	Rec Center FICA	9,739.00	2,596.85	7,142.15	27%
71310	2210	Rec Center VRS 1&2	7,282.00	2,427.48	4,854.52	33%
71310	2300	Rec Center Health Ins	10,153.76	3,384.56	6,769.20	33%
71310	2400	Rec Center Life Ins	848.00	282.60	565.40	33%
71310	2700	Rec Center Workers Comp	1,989.94	1,750.74	239.20	88%
71310	3600	Rec Center Advertising	1,000.00	0.00	1,000.00	0%
71310	5830	Rec Center Refunds	1,500.00	180.00	1,320.00	12%
71310	6000	Rec Center Mat & Sup	7,595.00	1,716.05	5,878.95	23%
71310	6012	Rec Center Merch for Resale	4,000.00	321.03	3,678.97	8%
71310	8200	Rec Center Capital Outlay Adds	0.00	5,996.05	(5,996.05)	100%
<b>71310-Recreation Center Total</b>			<b>172,121.70</b>	<b>52,859.02</b>	<b>119,262.68</b>	<b>31%</b>
71320-Swimming Pool						
71320	1200	Pool Overtime	0.00	137.44	(137.44)	100%
71320	1300	Pool Part Time Salaries	73,985.00	58,852.92	15,132.08	80%
71320	2100	Pool FICA	5,660.00	4,508.29	1,151.71	80%
71320	2300	Pool Health Ins	0.00	161.29	(161.29)	100%
71320	2700	Pool Workers Comp	1,160.80	1,011.83	148.97	87%
71320	3000	Pool Pur Svcs	1,500.00	0.00	1,500.00	0%
71320	5500	Pool Travel	275.00	0.00	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	1,365.00	435.00	76%
71320	5830	Pool Refunds	3,000.00	909.50	2,090.50	30%
71320	6000	Pool Mat & Sup	2,595.00	609.14	1,985.86	23%
71320	6011	Pool Clothing	1,745.00	0.00	1,745.00	0%
71320	6012	Pool Merch for Resale	680.00	0.00	680.00	0%
71320	6026	Pool Chemicals	10,000.00	1,455.93	8,544.07	15%
71320	8200	Pool Capital Outlay Adds	0.00	2,939.70	(2,939.70)	100%
<b>71320-Swimming Pool Total</b>			<b>102,400.80</b>	<b>71,951.04</b>	<b>30,449.76</b>	<b>70%</b>
71350-Parks Programs						
71350	1100	Programs Salaries	90,624.00	30,138.36	60,485.64	33%
71350	1300	Programs Part Time Salaries	135,659.00	36,880.27	98,778.73	27%
71350	2100	Programs FICA	14,725.00	5,036.58	9,688.42	34%
71350	2210	Programs VRS 1&2	10,407.00	3,468.92	6,938.08	33%
71350	2300	Programs Health Ins	9,626.84	3,211.07	6,415.77	33%
71350	2400	Programs Life Ins	1,212.00	403.84	808.16	33%
71350	2700	Programs Workers Comp	3,010.19	2,636.88	373.31	88%
71350	3000	Programs Pur Svcs	50,000.00	10,051.70	39,948.30	20%
71350	3500	Programs Printing & Binding	5,000.00	1,169.01	3,830.99	23%
71350	3600	Programs Advertising	2,000.00	0.00	2,000.00	0%
71350	5210	Programs Postal Svcs	100.00	0.00	100.00	0%
71350	5230	Programs Telephone	0.00	210.88	(210.88)	100%

**Clarke County**  
**FY 24 YTD Budget Report**  
**October 31, 2023**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71350	5400	Programs Leases & Rentals	315.00	0.00	315.00	0%
71350	5560	Programs Group Trip	42,176.00	1,265.00	40,911.00	3%
71350	5810	Programs Dues & Memb	200.00	0.00	200.00	0%
71350	5830	Programs Refunds	11,000.00	917.00	10,083.00	8%
71350	6000	Programs Mat & Sup	15,000.00	3,164.18	11,835.82	21%
71350	6011	Programs Clothing	1,650.00	290.29	1,359.71	18%
71350	6012	Programs Merch for Resale	5,821.00	23.38	5,797.62	0%
<b>71350-Parks Programs Total</b>			<b>398,526.03</b>	<b>98,867.36</b>	<b>299,658.67</b>	<b>25%</b>
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	6,324.00	5,101.77	1,222.23	81%
71360	2100	Concession FICA	484.00	390.31	93.69	81%
71360	6000	Concession Mat & Sup	250.00	88.02	161.98	35%
71360	6012	Concession Merch for Resale	15,800.00	5,132.62	10,667.38	32%
<b>71360-Concession Stand Total</b>			<b>22,858.00</b>	<b>10,712.72</b>	<b>12,145.28</b>	<b>47%</b>
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	14,000.00	14,000.00	0.00	100%
<b>72240-Barns of Rose Hill Total</b>			<b>14,000.00</b>	<b>14,000.00</b>	<b>0.00</b>	<b>100%</b>
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	0.00	100%
<b>72700-VA Commission for the Arts Total</b>			<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>100%</b>
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	325,989.00	162,994.50	162,994.50	50%
<b>73200-Handley Regional Library Total</b>			<b>325,989.00</b>	<b>162,994.50</b>	<b>162,994.50</b>	<b>50%</b>
81110-Planning Administration						
81110	1100	Plan Adm Salaries	328,157.00	108,263.66	219,893.34	33%
81110	1300	Plan Adm Part Time Salaries	36,000.00	12,390.60	23,609.40	34%
81110	2100	Plan Adm FICA	26,720.00	8,780.02	17,939.98	33%
81110	2210	Plan Adm VRS 1&2	23,868.00	7,955.92	15,912.08	33%
81110	2220	Plan Adm VRS Hybrid	13,904.00	4,505.23	9,398.77	32%
81110	2300	Plan Adm Health Ins	40,351.10	14,181.44	26,169.66	35%
81110	2400	Plan Adm Life Ins	4,397.00	1,450.69	2,946.31	33%
81110	2510	Plan Adm Dis Ins Hybrid	638.00	206.67	431.33	32%
81110	2700	Plan Adm Workers Comp	4,800.59	4,336.41	464.18	90%
81110	3000	Plan Adm Pur Svcs	15,000.00	1,656.25	13,343.75	11%
81110	3140	Plan Adm Engineer & Architect	20,000.00	825.00	19,175.00	4%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000.00	3,650.00	6,350.00	37%
81110	3500	Plan Adm Printing & Binding	2,000.00	0.00	2,000.00	0%
81110	5210	Plan Adm Postal Svcs	1,200.00	175.40	1,024.60	15%
81110	5230	Plan Adm Telephone	400.00	253.39	146.61	63%
81110	5500	Plan Adm Travel	2,700.00	367.83	2,332.17	14%
81110	5510	Plan Adm Local Mileage	1,000.00	167.68	832.32	17%
81110	5810	Plan Adm Dues & Memb	150.00	478.66	(328.66)	319%
81110	6000	Plan Adm Mat & Sup	2,500.00	409.43	2,090.57	16%
<b>81110-Planning Administration Total</b>			<b>533,785.69</b>	<b>170,054.28</b>	<b>363,731.41</b>	<b>32%</b>
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500.00	0.00	500.00	0%
81120	2100	Plan Com FICA	38.00	0.00	38.00	0%

**Clarke County**  
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**October 31, 2023**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81120	2700	Plan Com Workers Comp	7.66	6.79	0.87	89%
81120	3160	Plan Com Board Member Fees	8,000.00	2,350.00	5,650.00	29%
81120	3600	Plan Com Advertising	4,000.00	479.26	3,520.74	12%
81120	5210	Plan Com Postal Svcs	100.00	11.70	88.30	12%
81120	5500	Plan Com Travel	1,750.00	0.00	1,750.00	0%
<b>81120-Planning Commission Total</b>			<b>14,395.66</b>	<b>2,847.75</b>	<b>11,547.91</b>	<b>20%</b>
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0.00	25.00	(25.00)	100%
81130	2100	BryDevAuth FICA	0.00	1.91	(1.91)	100%
81130	3160	BryDevAuth Board Member Fees	900.00	50.00	850.00	6%
<b>81130-Berryville Dev Authority Total</b>			<b>900.00</b>	<b>76.91</b>	<b>823.09</b>	<b>9%</b>
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	0.00	100%
<b>81140-Regional Airport Authority Total</b>			<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000.00	10,000.00	0.00	100%
<b>81310-Help With Housing Total</b>			<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100%</b>
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250.00	0.00	250.00	0%
81400	2100	BrdZonApp FICA	19.00	0.00	19.00	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	546.25	1,453.75	27%
81400	3160	BrdZonApp Board Member Fees	500.00	0.00	500.00	0%
81400	3600	BrdZonApp Advertising	700.00	0.00	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	0.00	50.00	0%
<b>81400-Board of Zoning Appeals Total</b>			<b>3,519.00</b>	<b>546.25</b>	<b>2,972.75</b>	<b>16%</b>
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	74,190.00	22,585.86	51,604.14	30%
81510	2100	Econ Dev FICA	6,445.00	1,691.08	4,753.92	26%
81510	2220	Econ Dev VRS Hybrid	9,696.00	2,086.20	7,609.80	22%
81510	2300	Econ Dev Health Ins	10,052.00	3,350.64	6,701.36	33%
81510	2400	Econ Dev Life Ins	1,129.00	242.88	886.12	22%
81510	2510	Econ Dev Dis Ins Hybrid	445.00	95.70	349.30	22%
81510	2700	Econ Dev Workers Comp	1,267.02	1,144.71	122.31	90%
81510	3000	Econ Dev Pur Svcs	45,000.00	1,187.23	43,812.77	3%
81510	3320	Econ Dev Maint Svc Contracts	2,000.00	0.00	2,000.00	0%
81510	3500	Econ Dev Printing & Binding	6,000.00	0.00	6,000.00	0%
81510	3600	Econ Dev Advertising	4,000.00	0.00	4,000.00	0%
81510	5210	Econ Dev Postal Svcs	100.00	24.10	75.90	24%
81510	5230	Econ Dev Telephone	550.00	166.50	383.50	30%
81510	5500	Econ Dev Travel	500.00	726.24	(226.24)	145%
81510	5510	Econ Dev Local Mileage	310.00	0.00	310.00	0%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	0.00	500.00	0%
81510	5810	Econ Dev Dues & Memb	13,927.00	1,054.00	12,873.00	8%
81510	6000	Econ Dev Mat & Sup	1,000.00	120.88	879.12	12%
<b>81510-Office of Economic Development Total</b>			<b>177,111.02</b>	<b>34,476.02</b>	<b>142,635.00</b>	<b>19%</b>
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	0.00	100%



**Clarke County  
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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
<b>81530-Small Business Dev Center Total</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
81540	5600	Blandy Exp Farm Contrib	3,500.00	3,500.00	0.00	100%
<b>81540-Blandy Experimental Farm Total</b>			<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>100%</b>
81550	5600	B'ville Main St Contribution	3,500.00	3,500.00	0.00	100%
<b>81550-Berryville Main Street Total</b>			<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>100%</b>
81800	1300	HstPrvCom Part Time Salaries	0.00	550.00	(550.00)	100%
81800	2100	HstPrvCom FICA	0.00	42.08	(42.08)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	1,960.00	7,540.00	21%
81800	3160	HstPrvCom Board Member Fees	1,000.00	150.00	850.00	15%
81800	3600	HstPrvCom Advertising	300.00	479.26	(179.26)	160%
81800	5210	HstPrvCom Postal Svcs	50.00	0.00	50.00	0%
81800	5500	HstPrvCom Travel	50.00	0.00	50.00	0%
81800	6000	HstPrvCom Mat & Sup	250.00	0.00	250.00	0%
<b>81800-Historic Preservation Comm Total</b>			<b>11,150.00</b>	<b>3,181.34</b>	<b>7,968.66</b>	<b>29%</b>
81910	5600	NSVRC EntityGift	11,866.59	18,301.00	(6,434.41)	154%
<b>81910-Northern Shen Valley Reg Comm Total</b>			<b>11,866.59</b>	<b>18,301.00</b>	<b>(6,434.41)</b>	<b>154%</b>
82210	3000	Water Qual Pur Svcs	30,760.00	0.00	30,760.00	0%
<b>82210-Water Quality Management Total</b>			<b>30,760.00</b>	<b>0.00</b>	<b>30,760.00</b>	<b>0%</b>
82220	5600	Friends of Shenandoah Contr	10,000.00	10,000.00	0.00	100%
<b>82220-Friends of the Shenandoah Total</b>			<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100%</b>
82230	1300	BrdSepApp Part Time Salaries	200.00	0.00	200.00	0%
82230	2100	BrdSepApp FICA	15.00	0.00	15.00	0%
82230	2700	BrdSepApp Workers Comp	6.90	0.00	6.90	0%
82230	3000	BrdSepApp Pur Svcs	500.00	0.00	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	0.00	250.00	0%
82230	3600	BrdSepApp Advertising	500.00	0.00	500.00	0%
82230	5210	BrdSepApp Postal Svcs	100.00	0.00	100.00	0%
<b>82230-Board of Septic Appeals Total</b>			<b>1,571.90</b>	<b>0.00</b>	<b>1,571.90</b>	<b>0%</b>
82400	5600	Lord Fairfax S&W Contr	9,500.00	9,500.00	0.00	100%
<b>82400-LF Soil &amp; Water Cons Dist Total</b>			<b>9,500.00</b>	<b>9,500.00</b>	<b>0.00</b>	<b>100%</b>
82600	1300	Biosolids Part Time Salaries	1,000.00	0.00	1,000.00	0%
82600	2100	Biosolids FICA	76.00	0.00	76.00	0%
82600	2700	Biosolids Workers Comp	15.33	13.59	1.74	89%
<b>82600-Bio-solids Application Total</b>			<b>1,091.33</b>	<b>13.59</b>	<b>1,077.74</b>	<b>1%</b>
83100	3320	Coop Ext Maint Contracts	800.00	301.51	498.49	38%
83100	3841	Coop Ext VPI Agent	58,768.59	0.00	58,768.59	0%
83100	5210	Coop Ext Postal Svcs	500.00	35.91	464.09	7%

**Clarke County  
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<b>FUNCTION</b>	<b>OBJECT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>AVAILABLE BUDGET</b>	<b>% Used</b>
83100	5230	Coop Ext Telephone	200.00	0.00	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	0.00	150.00	0%
83100	6000	Coop Ext Mat & Sup	1,500.00	0.00	1,500.00	0%
<b>83100-Cooperative Extension Program Total</b>			<b>61,918.59</b>	<b>337.42</b>	<b>61,581.17</b>	<b>1%</b>
83400-4-H Center						
83400	5600	4-H Center EntityGift	2,000.00	2,000.00	0.00	100%
<b>83400-4-H Center Total</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
91600-Contingency Reserves						
91600	1000	Reserve Personnel	19,638.00	0.00	19,638.00	0%
91600	3140	Reserve Engineer & Architect	5,000.00	0.00	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	0.00	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	0.00	20,000.00	0%
<b>91600-Contingency Reserves Total</b>			<b>54,638.00</b>	<b>0.00</b>	<b>54,638.00</b>	<b>0%</b>
92500-Rev Refunds - Ins Claim Reimb						
92500	5830	Rev Rf Insurance Claim Reimb	0.00	6,444.88	(6,444.88)	100%
<b>92500-Rev Refunds - Ins Claim Reimb Total</b>			<b>0.00</b>	<b>6,444.88</b>	<b>(6,444.88)</b>	<b>100%</b>
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0.00	300.00	(300.00)	100%
<b>92600-Rev Refunds - Ambulance Total</b>			<b>0.00</b>	<b>300.00</b>	<b>(300.00)</b>	<b>100%</b>
<b>Grand Total</b>			<b>14,799,492.95</b>	<b>5,139,215.32</b>	<b>9,660,277.63</b>	<b>35%</b>

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund
04/18/23 Appropriations Resolution: Total	54,257,910	14,737,603	2,013,734	410,764	27,585,063	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
<i>Adjustments:</i>														
5/16/2023 Double Tollgate Pump Station Design Work							441,105							
8/15/2023 Barns of Rose Hill endowment fund match		5,000												
9/19/2023 Fire & Rescue PPE - ballistic vests		4,500												
9/19/2023 Fire & Rescue PPE - turnout gear		20,751												
10/17/2023 FY23 School Capital Carryforward								1,077,519						
10/17/2023 FY23 School Operating Carryforward								97,957						
10/17/2023 FY23 Government Capital Carryforward							1,155,765							
10/17/2023 Sheriff's Ofc PSAP Retention Grant		27,500												
10/17/2023 FY24 Parks Admin-park bench & swim team lap lanes		3,909												
10/17/2023 FY24 Capital Projects-Zero Depth Entry Pool							58,806							
10/21/2023 FY24 New Deputy 1 Position-Treasurer's Office		70,840												
<b>Revised Appropriation</b>	<b>57,221,562</b>	<b>14,870,103</b>	<b>2,013,734</b>	<b>410,764</b>	<b>27,585,063</b>	<b>1,565,391</b>	<b>5,276,994</b>	<b>1,954,732</b>	<b>251,700</b>	<b>2,289,543</b>	<b>903,538</b>	<b>90,000</b>	<b>10,000</b>	<b>0</b>
<b>Change to Appropriation</b>	<b>2,963,652</b>	<b>132,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,655,676</b>	<b>1,175,476</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Original Revenue Estimate</b>	<b>43,139,472</b>	<b>3,619,165</b>	<b>2,013,734</b>	<b>410,764</b>	<b>27,585,063</b>	<b>1,565,391</b>	<b>3,621,318</b>	<b>779,256</b>	<b>251,700</b>	<b>2,289,543</b>	<b>903,538</b>	<b>90,000</b>	<b>10,000</b>	<b>0</b>
<i>Adjustments:</i>														
9/19/2023 Fire & Rescue PPE - ballistic vests		4,500												
10/17/2023 FY23 School Capital Carryforward								815,064						
10/17/2023 FY23 Government Capital Carryforward							141,708							
10/17/2023 Sheriff's Ofc PSAP Retention Grant		27,500												
10/17/2023 FY24 Parks Admin-park bench & swim team lap lanes		3,909												
10/17/2023 FY24 Capital Projects-Zero Depth Entry Pool							58,806							
10/21/2023 FY24 New Deputy 1 Position-Treasurer's Office		14,711												
<b>Revised Revenue Estimate</b>	<b>44,205,670</b>	<b>3,669,785</b>	<b>2,013,734</b>	<b>410,764</b>	<b>27,585,063</b>	<b>1,565,391</b>	<b>3,821,832</b>	<b>1,594,320</b>	<b>251,700</b>	<b>2,289,543</b>	<b>903,538</b>	<b>90,000</b>	<b>10,000</b>	<b>0</b>
<b>Change to Revenue Estimate</b>	<b>1,066,198</b>	<b>50,620</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,514</b>	<b>815,064</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Original Local Tax Funding</b>	<b>11,118,438</b>	<b>11,118,438</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revised Local Tax Funding</b>	<b>13,015,892</b>	<b>11,200,318</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,455,162</b>	<b>360,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Change to Local Tax Funding</b>	<b>1,897,454</b>	<b>81,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,455,162</b>	<b>360,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Italics = Proposed actions*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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301 General Govt Capital Proj Fund

000 Non-Categorical

94110 HVAC System Replacement	0	216,258	216,258	104,037.35	38,548.20	73,672.45	65.9%
94120 Roofing	0	8,000	8,000	.00	8,465.00	-465.00	105.8%
94130 Painting and Flooring	0	12,683	12,683	.00	.00	12,683.00	.0%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94141 Courthouse Green Project	0	22,529	22,529	1,786.25	8,721.22	12,021.53	46.6%
94182 Circuit Courthouse Renovation	0	15,000	15,000	1,038.59	.00	13,961.41	6.9%
94310 Sheriff's Equipment	211,250	15,605	226,855	47,052.75	11,192.29	168,609.96	25.7%
94326 Fire/EMS Vehicle	50,000	0	50,000	50,000.00	.00	.00	100.0%
94327 Fire/EMS Pers Protective Equi	300,000	0	300,000	.00	.00	300,000.00	.0%
94331 Sheriff's Vehicles	228,750	23,689	252,439	130,958.32	77,850.50	43,630.18	82.7%
94410 Health & Human Svcs Space	0	15,000	15,000	.00	.00	15,000.00	.0%
94501 Berryville Business Park	0	23,243	23,243	515.96	8,500.00	14,227.04	38.8%
94505 Double TollGate	0	441,105	441,105	160,638.93	.00	280,466.07	36.4%
94601 Technology Improvements	0	1,118	1,118	.00	.00	1,118.00	.0%
94603 Mobile Radio System	445,000	-344,844	100,156	5,780.00	38,672.00	55,704.00	44.4%
94604 911 Phone System	0	14,947	14,947	7,473.69	.00	7,473.31	50.0%
94610 Mobile Radios EMS	0	453,383	453,383	24,937.60	317,096.38	111,349.02	75.4%
94611 Avenity-Tax Software	0	244,600	244,600	12,750.13	206,849.87	25,000.00	89.8%
94702 Swimming Pool	200,000	86,951	286,951	.00	271,040.00	15,910.96	94.5%
94703 Park Repairs	0	66,850	66,850	.00	.00	66,850.00	.0%
94707 Recreation Center Addition	0	0	0	.00	8,400.00	-8,400.00	100.0%
94802 Reassessment	0	304,027	304,027	.00	303,140.00	887.00	99.7%
94803 Tourism Signs	0	28,197	28,197	.00	.00	28,197.00	.0%
<b>TOTAL Non-Categorical</b>	<b>1,435,000</b>	<b>1,655,677</b>	<b>3,090,677</b>	<b>546,969.57</b>	<b>1,298,475.46</b>	<b>1,245,231.93</b>	<b>59.7%</b>

483 Library of VA Deed Book Restor

94804 DeedBookRestoration	26,318	0	26,318	.00	.00	26,318.00	.0%
<b>TOTAL Library of VA Deed Book Restor</b>	<b>26,318</b>	<b>0</b>	<b>26,318</b>	<b>.00</b>	<b>.00</b>	<b>26,318.00</b>	<b>.0%</b>

501 ARPA Money

94606 Broadband	2,160,000	0	2,160,000	540,000.00	.00	1,620,000.00	25.0%
<b>TOTAL ARPA Money</b>	<b>2,160,000</b>	<b>0</b>	<b>2,160,000</b>	<b>540,000.00</b>	<b>.00</b>	<b>1,620,000.00</b>	<b>25.0%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL General Govt Capital Proj Fund	3,621,318	1,655,677	5,276,995	1,086,969.57	1,298,475.46	2,891,549.93	45.2%	
GRAND TOTAL	3,621,318	1,655,677	5,276,995	1,086,969.57	1,298,475.46	2,891,549.93	45.2%	

\*\* END OF REPORT - Generated by Brenda Bennett \*\*