



Clarke County Board of Supervisors Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	October 17, 2023	Page
Afternoon Session 1:00 PM		
1.	Call To Order	4
2.	Adoption Of Agenda Action: On a motion by Supervisor Bass, the Board unanimously adopted the agenda as amended by inserting “Closed Session pursuant to §2.2-3711(A)(7)” as item 18.	5
3.	Citizen’s Comment Period	6
4.	Employee of the Quarter Award – 3 rd Quarter 2023 Action: Information only, awarded to Catherine Marsten.	7
5.	VDOT Update	8
6.	Approval of BoS Minutes Action: On a motion by Supervisor McKay, the Board unanimously approved the minutes as presented.	9
	– September 19, 2023 Regular Meeting	10
7.	Consent Agenda Action: On a motion by Vice Chair Catlett, the Board unanimously approved the consent agenda as presented.	81
	– Application for Easement Donation – Frank J. & Susan E. Guenther	82
8.	Resolution Delegating Authority on Open Burning Restrictions (2023-20R) Action: On a motion by Supervisor McKay, the Board unanimously adopted resolution 2023-20R as presented.	85
9.	Hazard Mitigation Plan Action: On a motion by Supervisor Lawrence, the Board unanimously adopted the Northern Shenandoah Valley Regional Commission Hazard Mitigation Plan via resolution 2023-21R.	87
10.	Personnel Committee Items from October 10, 2023:	250
	A. Expiration of Term for appointments expiring through December 2023. Action: On a motion by Supervisor McKay, the Board unanimously approved the following recommendation:	251
	– Reappoint Brian Ferrell to the Industrial Development Authority for a four-year term, which will expire October 30, 2027.	...
	B. Employee Enrichment Workshops Update Action: Information only.	263
11.	Board of Supervisors Work Session Items from October 10, 2023:	265
	A. Legislative Priorities Action: On a motion by Supervisor Lawrence, the Board unanimously approved the 2024 Legislative Priorities and Positions for Clarke County.	267
12.	Finance Committee Items from October 10, 2023:	275
	A. FY23 to FY24 School Division Capital Projects Carryforward Action: On a motion by Supervisor McKay, the Board unanimously approved the carryforward request as presented.	277
	B. FY24 School Supplemental Request Action: On a motion by Vice Chair Catlett, the Board unanimously approved, “Be it resolved that FY24 School Capital Projects budgeted expenditure and appropriation be increased \$97,957, and that the	278

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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	designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY24 Capital Projects needs as specified by the School Board at their September 2023 meeting”.	
C.	FY23 to FY24 Government Capital Projects Carryforward Action: On a motion by Supervisor McKay, the Board unanimously approved the carryforward request as presented.	279
D.	FY23 General Fund Transfers Action: On a motion by Vice Chair Catlett, the Board unanimously approved the General Fund transfer requests as presented.	280
E.	FY24 Parks Donation Fund Transfer Requests	...
1.	Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved that FY24 Parks Administration expenditure and appropriation be increased \$3,908.71, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the General Fund, all for the purpose of purchasing a park bench (\$969.01) and swim team lap lanes (\$2,939.70)”.	...
2.	Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved that FY24 Capital Projects expenditure and appropriation be increased \$58,805.96, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the Capital Projects Fund, all for the purpose of providing additional funds for the Zero Depth Entry Pool project”.	...
F.	Sheriff’s Office – PSAP Retention Grant Action: On a motion by Supervisor McKay, the Board unanimously approved, “Be it resolved that FY24 Sheriff’s Office budgeted expenditure and appropriation be increased \$27,500, and that budgeted revenue from the State be increased and recognized in the same amount, all for the purpose of receiving an FY24 PSAP Staffing Recognition grant for Communications Staff bonus payments”.	283
G.	FY25 Budget Calendar Action: On a motion by Vice Chair Catlett, the Board unanimously adopted the proposed FY25 Budget Calendar as presented.	286
H.	Bills and Claims Action: On a motion by Supervisor McKay, the Board unanimously approved the September 2023 Invoice History Report.	287
I.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	296
13.	Joint Administrative Services Board Update	317
14.	Government Projects Update	318
15.	Miscellaneous Items	319
16.	Summary Of Required Action	320
17.	Board Member Committee Status Reports Action: By consensus, the Board agreed to allow the Clarke County Library to place their statue bench outside the Joint Government Center at a location to be determined by the Joint Building Committee and pending agreement from the Berryville Town Council.	321



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18.	<i>Closed Session pursuant to §2.2-3711(A)(7) to receive a briefing from staff regarding probable litigation. Action: No action taken following the closed session.</i>	
Evening Session 6:30 PM		
19.	Citizen's Comment Period	327
20.	All Points Broadband Update by <i>Jimmy Carr</i>	328
21.	Public Hearing: REC/Virginia Port Authority Conditional Rezoning (PH2023-11: CZ23-01) Action: On a motion by Supervisor McKay, the Board unanimously approved the Rappahannock Electric Cooperative/Virginia Port Authority conditional zoning application, subject to the applicant's proffered conditions.	329
22.	Public Hearing: Campground Regulations Text Amendment (PH2023-12: TA23-01) Action: On a motion by Supervisor Bass, the Board unanimously deferred action on the proposed text amendment to the December 19 regular meeting and agreed to discuss the matter at the November 6 work session.	409
23.	Adjournment	424
24.	Reports in Packet:	425
	– VATI Project	426
	– Building Department	429
	– Commissioner of the Revenue	447