



Historic Preservation Commission

MINUTES – Regular/Organizational Meeting

Wednesday, May 17, 2023 – 11:30AM

Camino Real Mexican Restaurant – 16 Crow Street, Berryville VA 22611

A special meeting of the Historic Preservation Commission was held at Camino Real Mexican Restaurant located at 16 Crow Street, Berryville, Virginia on May 17, 2023 at 11:30am.

ATTENDANCE:			
Betsy Arnett (Chair)	✓	Terri Catlett (BOS Liaison)	✓ ^L
Katherine Berger (Vice-Chair)	X	Bob Glover (PC Liaison)	✓
Adeela Al-Khalili	X	Billy Thompson	✓
Page Carter	X	Robin York	✓

L – Denotes a late arrival

Staff: Jeremy Camp (Sr Planner / Zoning Administrator), Kristina Maddox (Office Manager / Zoning Officer), Maral Kalbian (County Architectural Historian)

Other: None

1. Call to Order

Chair Arnett called The Historic Preservation Commission to order at 11:33AM.

2. Approval of Agenda

Chair Arnett entertained the motion to approve the HPC meeting agenda for May 17, 2023 as presented by Staff.

Motion to approve the Historic Preservation Commission agenda for May 17, 2023 as presented by Staff:

Arnett	AYE	Catlett	ABSENT
Berger	ABSENT	Glover	AYE (seconded)
Al-Khalili	ABSENT	Thompson	AYE
Carter	ABSENT	York	AYE (moved)

3. Approval of Meeting Minutes – March 22, 2023

Chair Arnett entertained the motion for the approval of the HPC meeting minutes from March 22, 2023.

Motion to approve the Historic Preservation Commission meeting minutes from March 22, 2023:

Arnett	AYE	Catlett	ABSENT
Berger	ABSENT	Glover	AYE (moved)
Al-Khalili	ABSENT	Thompson	AYE (seconded)
Carter	ABSENT	York	ABSTAINED

4. Public Comments – None.



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5. Report of the Executive Committee

Chair Arnett reported that the committee approved an application to remove a doorway on a non-contributing structure in Millwood that was in the local historic district.

6. Staff Reports

BZA Update: Mr. Camp provided an update on the White Post garage case and noted that a court hearing took place in April. The judge found the property owner in contempt of court on the first order and imposed a \$500 per day fee. Mr. Camp said that the property owner has the option to avoid fees entirely should he comply with a series of deadlines. He said that the revised plans provided by an engineer or licensed contractor would need to come before the HPC at some point unless the plan is to demolish the structure.

Historic District Brochure: Mr. Camp passed out an edited version of the brochure to the committee. Ms. Kalbian asked that a revised date be added to the brochure before it is mailed out and said she would further review and let Mr. Camp know of additional edits.

7. Historic Consultant's Report

Ms. Kalbian said she wrote a recommendation for the application the Executive Committee reviewed in Millwood and noted she also went to view a potential demolition project of an outbuilding with Mr. Camp in White Post. She invited the committee to attend an upcoming preservation academy presentation via Zoom on May 31st from noon to 1:30pm regarding tax credits for individual properties. Ms. Kalbian said she is presenting the book on June 25th at the Historical Association's annual meeting at Blandly.

8. CLG/Other Grant Projects

Mr. Camp said he is working with Ms. Kalbian to establish a plan where the first step in the process is to take inventory. He said this can be done in-house and would put us in a better position for future grant applications.

9. Old Business – None.

10. New Business

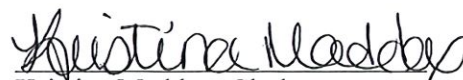
Awards Luncheon: The committee discussed luncheon presenters.

11. Commissioner Comments – None.

12. Adjournment / Awards Luncheon

There being no further items to discuss, the Historic Preservation Commission adjourned at 11:50am and the Historic Preservation Annual Awards Luncheon presumed shortly after.


Betsy Arnett, Chair


Kristina Maddox, Clerk