



Clarke County Litter Committee

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611
Suite B Conference Room

Tuesday, September 19, 2023 5:30 pm

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes
 - August 15, 2023
4. Public Comments
5. Upcoming Planning, Engagement, and Scheduling in 2023
 - Fri, 10/6 at 1pm-3pm: Electronic Recycling at C2 Management
 - *October Date (TBD): Adopt-a-Road Clean Up
 - Sat, 11/18 at 9:00am: Boat Ramp Pick Up
 - Sun, 12/3 at 9:00am: Adopt-a-Road Clean Up

**changes to event, time, or date*
6. EPS Campaign
 - Distribution Update
7. 2024 Budget Discussion
 - Review of DEQ grant funding categories for budget discussion
8. Keep Clarke Clean Signage
 - Designate locations for signs
9. Media Outreach Details
 - Clarke County representation
 - QR Code update
 - Local business EPS recipient's article
10. Other Business
 - Website Update
 - Cargo Nets
11. Adjournment
 - The next regular Litter Committee meeting will be on Tuesday, October 17th at 5:30pm in the A/B Meeting Room located on the 2nd floor of the Berryville-Clarke Government Center at 101 Chalmers Court, Berryville VA 22611.



Clarke County Litter Committee

DRAFT – Meeting Minutes

Tuesday, August 15, 2023 – 5:30PM

2023 Clarke County Fair – Litter Committee Vendor Booth

ATTENDANCE	
Ashley Harrison (Chair)	✓
Tom Bauhan (Vice Chair)	✓
Matthew Bass (BOS Representative)	X
John Keim	X
Mary Martin	✓

STAFF PRESENT: Kristina Maddox (Office Manager / Zoning Officer)

OTHERS PRESENT: None.

Call to Order

Chair Harrison called the meeting to order at 6:09pm.

Approval of Agenda

Mr. Bauhan made the motion to approve the agenda as presented by Staff, seconded by Ms. Martin.

Approval of Meeting Minutes

Mr. Bauhan moved to approve the meeting minutes for July 18, 2023 as presented by Staff, seconded by Ms. Martin.

Public Comments - None.

Planning, Engagement, and Scheduling in 2023

Ms. Maddox noted various updates to the upcoming events schedule including a date and time change to the electronic recycling event that is to be held on Friday, October 6th from 1:00pm-3:00pm. A town pick up has also been added to the Farmer's Market event on September 16th.

The committee approved the events and dates by consensus.

EPS Campaign

Mr. Bauhan confirmed the hinged containers were delivered to the Lone Oak Tavern and Chair Harrison noted Cordial Coffee could use a box of them as well. The committee discussed the miscommunication regarding lids that were not part of the order from Schenck Foods in Winchester. Ms. Maddox said she would contact the representative to ask if it was an error or if they were to be ordered separately.

Other Business

Chair Harrison said she spoke to VDOT regarding possible road locations for the signs that were created by students. In addition to roads, she is exploring other sign locations within the county including Chet Hobert Park.

The committee asked Staff to look into donation restrictions as the DEQ grant fund is restrictive and limited to a timeframe that makes it difficult to manage annually. Ms. Maddox asked the committee to be thinking about the budget that will need to be reviewed at the September meeting and to thoroughly review the DEQ performance report within the packet for ideas.

Adjournment

There being no further business, the Litter Committee unanimously approved to adjourn at 6:30pm to the next regularly scheduled meeting on Tuesday, September 20th at 5:30pm in the A/B Conference Room located on the second floor of the Berryville-Clarke Government Center in Berryville, VA.

Ashley Harrison (Chair)

Kristina Maddox (Clerk)



GY 2023 PERFORMANCE REPORT FOR THE NON-COMPETITIVE VIRGINIA LITTER PREVENTION AND RECYCLING GRANT

Grant Period: July 1, 2022 through June 30, 2023

Deadline for application: August 1, 2023

Primary Agency: _____

Localities Represented: _____

The Authorized Official certifies that the information provided on this form is accurate.

PROGRAM MANAGER:

Name: _____ **Title:** _____

Address: _____

Primary Phone: _____

Email: _____

Litter/Recycling Website: _____

PAID STAFF AND VOLUNTEERS:

Number of Full-Time Paid Staff: _____

Number of Part-Time Paid Staff: _____

Annual Hours Worked by Paid Staff: _____

Total Number of Volunteer Hours (for all events): _____

TOTAL PROGRAM SUPPORT:

Total DEQ Grant Award: _____

Amount of Locality Cash: _____

Amount of Locality In-Kind Services: _____

Amount of Private Sector Cash: _____

Amount of Private Sector In-Kind Service: _____

Value of Volunteer Work: _____

(Value of volunteer work = Number of hours x \$24.49)

Amount of Cash from Other Sources: _____

Amount of In-Kind Services from Other Sources: _____

Other Sources Description: _____

Subtotal of All Cash: _____

Subtotal of All In-Kind Services: _____

Grand Total for Cash and In-Kind Services: _____

PUBLIC COMMUNICATION:

Public Presentations (not including Youth Education):

Number of Group Presentations/Workshops: _____

Total Attendance of Presentations/Workshops: _____

Number of Staffed Displays/Events: _____

Total Attendance at Events/Exhibits: _____

Number of Unstaffed Events/Exhibits/Displays: _____

Total Attendance for Staffed Events: _____

Types of Materials Distributed (check all that apply):

- Coloring Books
- Litterbags
- Pencils
- Stickers
- Other (List): _____
- None

Types of Communication (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Brochures | <input type="checkbox"/> Public Service TV Announcements |
| <input type="checkbox"/> Emails | <input type="checkbox"/> Twitter Postings |
| <input type="checkbox"/> Facebook Posting | <input type="checkbox"/> Websites |
| <input type="checkbox"/> Newsletters | <input type="checkbox"/> EPS Campaign* |
| <input type="checkbox"/> Newspapers | <input type="checkbox"/> Other (List): _____ |
| <input type="checkbox"/> Public Service Radio Announcements | <input type="checkbox"/> None |

*Select both "EPS Campaign" and "Other" with a description to report EPS Campaign communications

YOUTH EDUCATION:

Presentations/Workshops:

Number of Youth Presentations/Workshops: _____

Total Attendance at Youth Presentations/Workshops: _____

Number of Youth Leader Training Sessions: _____

Total Attendance at Youth Leader Training Sessions: _____

Environmental Clubs:

Number of Youth Environmental Clubs: _____

Number of Club Members: _____

Other Youth Events:

Total Number of Other Youth Events: _____

Total Attendance at Other Youth Events: _____

Litter Clean-up:

Total Number of Program Clean-up Events: _____

Total Number of Volunteers for all Clean-up Events: _____

Total Litter Collected from All Activities (cubic yds): _____

Assign-a-Highway Program (and similar programs using inmates or those assigned to community service):

This does not include VDOT Adopt-a-Highway Cleanup data unless you organized a staffed event

Number of Probationers Assigned: _____

Number of Road Miles Cleaned: _____

Total Litter Collected from the
Assign-a-Highway Program (cubic yds): _____

Recycling:

What recycling programs did you perform using the grant funds? _____

Law Enforcement:

What law enforcement programs did you perform using the grant funds? _____

Program Funding Allocation:

Please estimate the % of your grant funds used for the litter prevention program activities and for the recycling program activities for the GY 2023. The total for litter and recycling should come to 100%. If you received no funds in the previous year(s), enter 50 and 50 in each box.

Grant Funds used in Litter Prevention Program (%): _____

Grant Funds used in Recycling Program (%): _____

2024 Clarke County Litter Committee Budget Overview

SUPPLIES

Grabbers/Vests/Gloves	\$ -
Trash Bags, Contractor x5 boxes	\$ 158.40
Posts	\$ 300.00
Environmental Club Supplies (CCHS)	\$ 300.00
Collapsible Rolling Wagon Cart	\$ 104.99
Large Duffel Bag (for grabbers)	\$ 38.11
Safety Road Cones	\$ 112.00
	<u>\$ 1,013.50</u>

PUBLIC OUTREACH

Pop Up Table	\$ 60.00
Pop Up Tent	\$ 129.99
Tablecloth	\$ 179.00
Cloth Shopping Bags (100)	\$ 205.00
	<u>\$ 573.99</u>

YOUTH EDUCATION

Coloring Books (600)	\$ 336.00
Crayons (600)	\$ 323.00
Drawstring backpacks	\$ 725.00
Storywalk	\$ 400.00
	<u>\$ 1,784.00</u>

LAW ENFORCEMENT

Earth Day Law Enforcement	<u>\$ 500.00</u>
---------------------------	-------------------------

EPS CAMPAIGN

Containers, Cups, Lids	\$ 1,400.00
Paper, Stamps, Envelopes	\$ 75.00
	<u>\$ 1,475.00</u>

RECYCLING

Pack Rat Hauling (Shenandoah River Keepers)	\$ 1,000.00
Purple Bin Program (ESTIMATE)	\$ 2,000.00
Dumpsters (ESTIMATE)	\$ 3,000.00
	<u>\$ 6,000.00</u>

ADVERTISING

Clarke Monthly	\$ 1,000.00
	<u>\$ 1,000.00</u>

Total Estimated Cost \$ 12,346.49

Total Estimated Grant \$ 12,500.00

YOUTH EDUCATION

DRAWSTRING BAG FOR CLARKE COUNTY ELEMENTARY SCHOOLS / 600 BAGS



Description	Promotional Drawstring Sportpack
Item #	7194
Item Color	Forest Green/Black
QTY	600
Total	\$725.00

COLORING BOOKS FOR CLARKE COUNTY ELEMENTARY SCHOOLS / 600 BOOKS



Description	Keep Our Environment Clean Coloring Book
Item #	1034-KEC
Item Color	White/Multicolor
QTY	600
Total	\$336.00

CRAYONS FOR CLARKE COUNTY ELEMENTARY SCHOOLS / 600 PACKS



Description	Crayon 4-Pack
Item #	1556
Item Color	Multicolor
QTY	600
Total	\$323.00

PUBLIC OUTREACH

CLARKE COUNTY LITTER COMMITTEE TABLECLOTH / 1 EA



Description	Serged Closed-Back Table Throw - 6'
Item #	2212
Item Color	Hunter Green
QTY	1
Total	\$179.00

SHOPPING BAG FOR FARMERS MARKET VENDORS / 100 BAGS



Description	Value Grocery Tote - 13" x 12"
Item #	106836-1312
Item Color	Hunter Green
QTY	100
Total	\$205.00

POP-UP TABLE / 1 EACH



Cosco
Cosco 6 Foot Folding Table In White
Speckle
★★★★☆ (4.6) 4504 reviews
\$60.00
Price when purchased online ⓘ
[Add to cart](#)

Actual Color: White

\$60.00 \$60.00

INSTANT CANOPY / 1 EACH



MFStudio
MF Studio 10x10ft Pop-up Canopy Tent
Straight Legs Instant Canopy for Outside
with Wheeled Bag - Green
★★★★☆ (4.4) 277 reviews
\$129.99 \$129.99/ca
\$13/mo with [affirm](#) [Learn how](#)
Price when purchased online ⓘ
[Add to cart](#)

Shade Color: Green

\$99.98 \$99.98/ca \$129.99 \$129.99/ca \$99.98 \$99.98/ca

LITTER CLEAN UP SUPPLIES

DUFFLE BAG TO CARRY TRASH GRABBERS / 1 EA



Best seller

Gothamite

Gothamite 44 inch Heavy Duty Duffle Bag Zippered Packable Duffle Bag Extra Large Carry Luggage Bag for Sports Camp Travel Military Christmas Tree Mountain Bike Bag

★★★★☆ (4.6) 81 reviews

\$38.99

Price when purchased online ⓘ

[Add to cart](#)

Size: 44"

36" \$14.99	38" \$19.99	42" \$21.99
44" \$38.99		

SAFETY TRAFFIC CONES / 8 cones



Roll over image to zoom in

VEVOR

VEVORbrand Safety Cones, 8 x 30" Traffic Cones, PVC Construction Cones, Reflective Collars Traffic Cones w/Black Weighted Base Used for Traffic Control, Driveway Road Parking and School Improvement

★★★★☆ (4.7) 96 reviews

\$112.47 \$112.47/ea

\$11/mo with [affirm](#) [Learn how](#)

Price when purchased online ⓘ

[Add to cart](#)

Free shipping, **arrives by Fri, Sep 15** to **Berryville, 22611**
Want it faster? [Add an address](#) to see options

Sold and shipped by Walmart.com

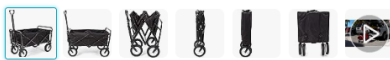
Free 90-day returns [Details](#)

ROLLING CART / 1 ea

Back to results



Roll over image to zoom in



6 VIDEOS

MacSports Collapsible Folding Outdoor Utility Wagon, Black

Visit the MacSports Store
4.8 ★★★★★ 45,734 ratings
#1 Best Seller in Garden Carts

List Price: ~~\$109.99~~ Details
Price: **\$104.99**
FREE Returns
You Save: **\$5.00 (5%)**

Don't forget to checkout with **Pay by Invoice** - with no interest or fees.

Available at a lower price from other sellers that may not offer free Prime shipping.

Buying multiple items? [Go to multi-select](#)

Color: **Black**



Buy new: **\$104.99**

FREE Returns

FREE delivery **Tuesday, September 19**

Or fastest delivery **Thursday, September 14**. Order within 7 hrs 26 mins

Deliver to **Clarke - Berryville 22611**

In Stock

Qty: 1

Buying in bulk?

[Add to Cart](#)

Secure transaction

Ships from and sold by Amazon.com.

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

- B. If the bill has not been paid within 30 days, execution may be issued by the county against the property for the amount expended in the cleaning work, and such execution shall constitute a lien on the property until the claim has been satisfied. Execution of the notice to remove litter shall be in writing.

§ 112-6. Violations and penalties. ²³

Penalties for violation of the provisions of this chapter shall be as provided in Chapter 1, General Provisions, Article I.

Article II Moving Violations

§ 112-7. Littering prohibited. ²⁴

- A. It shall be unlawful for any person to drop, deposit, discard or otherwise dispose of litter in or upon any public or private property within the county, including but not restricted to any street, sidewalk, park, body of water or vacant or occupied lot, except in public receptacles or in authorized private receptacles provided for public use or in an area designated by the State Department of Waste Management as a permitted disposal site.
- B. When a violation of the provisions of this section has been observed by any person and the matter dumped or disposed of in the highway, right-of-way, property adjacent to such highway or right-of-way or private property has been ejected from a motor vehicle, the owner or operator of such motor vehicle shall be presumed to be the person ejecting such trash, garbage, refuse or other unsightly matter; provided, however, that such presumption shall be rebuttable by competent evidence.

§ 112-8. Allowing escape of load material.

- A. No vehicle shall be driven or moved on any highway unless such vehicle is constructed or loaded to prevent any of its load from dropping, sifting, leaking or otherwise escaping therefrom; provided, however, that sand or any substance for increasing traction during times of snow and ice may be dropped for the purpose of securing traction or water or other substance may be sprinkled on a roadway in the cleaning or maintaining of such roadway by the state or local government agency having that responsibility.
- B. Subsection A shall not apply to:
 - 1. Any motor vehicle which is used exclusively for agricultural purposes and which is not operated on or over any public highway for any other purpose other than for the purpose of operating it across a highway or along a highway from one point of the owner's land to another part thereof, irrespective of whether or not the tracts adjoin.

2. Any agricultural vehicle, tractor or other vehicle exempted from registration and licensing requirements pursuant to the Code of Virginia, § 46.2-303. Licenses not required for operating road roller or farm tractor. et seq.²⁵
 3. Any motor vehicle transporting poultry or livestock.
- C. No vehicle used to transport litter or other items likely to fall or be blown from such vehicle shall be driven or moved, stopped or parked on any highway unless such vehicle is covered to prevent its contents from blowing, dropping or falling from such vehicle.
 - D. Any person operating a vehicle from which any glass or objects have fallen or escaped which could constitute an obstruction or damage a vehicle or otherwise endanger travel upon such public highway shall immediately cause the highway to be cleaned of all glass or objects and shall pay any costs therefore.

Article III Stationary Violations

§ 112-9. Areas surrounding commercial establishments and institutions.

It shall be the duty of each proprietor and each operator of any business, industry or institution to keep the adjacent and surrounding area clear and free of litter. These areas include, but are not restricted to, public and private sidewalks, roads and alleys; grounds; parking lots; loading and unloading areas; and all vacant lots which are owned or leased by said establishment or institution.

§ 112-10. Keeping residential property clean.²⁶

It shall be the duty of each residential property owner and tenant to keep all exterior private property free of litter. These areas shall include, but not be restricted to, sidewalks, alleys and driveways; yards and grounds, fences, walls and property lines; drainages; and vacant lots in residential areas.

§ 112-11. Sweeping litter into streets.

It shall be unlawful to sweep or push litter into streets. Such litter shall be deposited in a proper receptacle, which shall be covered to prevent scattering by wind and animals.

§ 112-12. Construction and demolition sites.

- A. It shall be unlawful for any owner, agent or contractor to permit the accumulation of litter before, during or after completion of any construction or demolition project.
- B. It shall be the duty of the owner, agent or contractor in charge of a construction or development site to furnish litter receptacles and to collect and contain same to prevent scattering other bulk litter on a daily basis. All litter shall be removed from such site not less than once a week.