

**CLARKE COUNTY SANITARY AUTHORITY MEETING
DRAFT MINUTES
MAY 16, 2023**

PRESENT:

Mr. Roderick DeArment, Chairman
Mr. Tom Bauhan, Treasurer
Mr. Bryan Conrad (Via Teleconference)
Mr. Bev McKay, Liaison for the Clarke County Board of Supervisors

OTHERS:

Mr. Paren Crawford, Inboden Environmental Services
Mrs. Mary Meredith, Staff
Mrs. Ruth Emma, Locke Store (left after public comment)
Mr. Jeff Emma, Locke Store (via teleconference left after public comment)

ABSENT:

Mr. Lee Coffelt
Mr. C. Wayne Armbrust

I. CALL TO ORDER

The meeting was called to order. There not being a quorum present, the information was discussed with recommendations to approve at the June meeting.

II. MINUTES

A. April Minutes

These were tabled to the June meeting.

III. PUBLIC COMMENT

Ms. Meredith noted grease samples were pulled and the results were 67 mg/L at the beginning of May. Ms. Meredith noted this is average for the commercial entities in the system. Ms. Meredith noted we are currently doing every two weeks, but could switch to monthly testing for the next three months. The board noted that they would have a plan for Locke Store to return to regularly testing at the June meeting.

Mr. Emma mentioned there is issues with the aerator along with the smell emitting from the wet well. Ms. Meredith noted the lid has some damage that occurred prior to the grease testing. The board recommended replacing that. Mr. Crawford mentioned opening up the separate within the duplex housing would also help with the issues in the wet well and the board agreed he could proceed with doing that.

IV. INBODEN REPORT

A. Utility Report

Ms. Meredith reviewed that the grease sample from McDonald's was 390 mg/L. Ms. Meredith updated the status on repairing the baffling in their grease interceptor. She noted they were delayed, as they did not have a permit until this week to complete the repair. She noted there is currently \$7,500 in fines. At the last meeting, it was decided to not impose a fine, and if the next level were high, there would be a fine. The board decided to postpone the decision until the June meeting. Mr. Crawford had noticed that the wet well at McDonald's looks like grease is pouring in to the wet well. We are also waiting on the sample results from Handy-Mart. This would allow us to determine if they are contributing to the grease levels or not. Once those results are in, Ms. Meredith will work to determine the percentage of contribution from Handy-Mart versus McDonald's.

Mr. Bauhan and Mr. Crawford reviewed a leak out in White Post with a damaged meter. It had been run over by a dairy truck. Ms. Meredith noted they would send a bill for the meter only, as the company came and repaired everything else on their own.

Mr. Crawford noted there were some issues reading an indoor sewer only meter. That meter was replaced as the original was damaged. The customer will be charged a meter damage fee. Mr. Crawford will also work with Broy and Son to move the meter next to the well on the outside of the home to avoid future issues.

Mr. Crawford updated the air compressor status with the water plant. At the time of the report, the new compressor was not delivered. The new one arrived and will be installed this week. There are also some issues with the pressure switches.

During meter checks, there was a leak found at a meter for an outdoor hose bib. That was repaired without any disruption to service. Mr. Crawford noted the computer at the water plant was upgraded and installed; he is still working with Instrulogic on any issues that are happening with the new software.

On the wastewater side, Mr. Crawford noted that there are pictures from the cleaning of the manhole that receives Millwood sewer flow. Ms. Meredith noted it would be beneficial to clean the manholes within the system every few years. This would allow our operators to inspect the manholes for potential cracks and other issues.

There is a property that was receiving a high wet well alarm, upon inspection the entire float tree system had to be rewired and a new float tree installed.

Mr. Crawford updated the nitrogen and phosphorus numbers for this month. He also noted there was a lab error on the nitrogen levels from the previous month and has been corrected.

V. OLD BUSINESS

A. WTP Air System

Ms. Meredith mentioned there are revised plans and a report from Mr. Armbrust. She noted that the asterisk are changes to the original document presented last week. The plan drawings are also included. Ms. Meredith discussed with the board if we wanted to handle this in house or send it out to bid. The board present recommended completing this project in house. Work on this will begin the next fiscal year.

VI. NEW BUSINESS

A. Customer Concerns

Ms. Meredith presented the first issue to the board. A customer wants to install a deck, but was told there is a drainage easement with the sanitary authority. Ms. Meredith believes this is incorrect and after discussion would, work with planning to determine whom this customer needs to speak with and if the drainage easement is listed under the authority how to have that corrected.

The second issue was a customer who received a final bill in 2020, paid the final bill, but at the time, the Treasurer's Office applied it to the wrong account. Ms. Meredith is asking if we can write off the final bill of the customer who paid it, and since it had been such a long time, to leave the payment on that account. If we removed it, it would put that customer in delinquency at no fault to them. Those accounting years are closed; Ms. Meredith has no way to reverse it. The board agreed with keeping the payment where it is, and writing off the bill from the customer who did pay.

The customer issue is another final bill, the customer called requesting if the late fees could be removed and a payment plan set up. The board discussed and said to leave any termination fees on the account, but remove the late fees and set up a payment plan.

Ms. Meredith also noted that there are about 20 accounts that will be sent to collections. She is working with that agency next week to get things moving for that.

B. Code of Clarke County

Ms. Meredith updated the board on changes made to the county code. These recommended changes were made by the Board of Supervisors and will be reviewed today at their meeting to be recommended for a public hearing. Ms. Meredith found one spot noting that the CCSA Engineer would install it, which is incorrect. She will discuss with Mr. Boies after this meeting. The board reviewed the change in the fine structure and the termination of service for overage in the oil and grease sample. This structure would allow anyone in the administrative role to have a clear

outline on plan of action. Ms. Meredith noted that the board of supervisors added language that the first violation will include a notice and \$500 fine. Any subsequent failures in a twelve-month period will result in \$1,000 fine. After three failed tests in a three-month period, service shall be terminated and only restored at a time approved by the CCSA Sanitation Engineer.

Ms. Meredith noted that the Rules and Regulations would be updated to align with the changes to the code section. She will also work to incorporate a return to compliance plan.

C. Utility Master Plan

This review was pushed to June meeting.

D. Boyce Crossing

This review was pushed to June meeting.

E. PFAS

Ms. Meredith reviewed

VII. FINANCIAL REPORTS

The financial reports were included in the packet.

VIII. NEXT MEETING

The next meeting is Tuesday June 20, 2023 at 9:00am.

IX. ADJOURNMENT

The meeting was adjourned.