

Clarke County CPMT Agenda  
May 23, 2023  
2:00 PM  
Clarke County Government Center  
101 Chalmers Court Room AB, Berryville VA 22611

OPEN SESSION

1. Approve minutes from April 25, 2023
2. Service gap survey completion.
3. CSA Coordinator training update.
4. Financial – April payment report

CLOSED SESSION

Consent Agenda: 5 case for vote, 2 case updates

Next Meeting: June 27, 2023

# CLARKE COUNTY CPMT MEETING MINUTES

April 25, 2023

## Attendees

Claire Spaulding	CSA Coordinator
Denise Acker	CSB Representative
Jennifer Parker	DSS Representative Alternate
Jerry Stollings	CSU Representative and CPMT Vice Chair
Frank Moore	CCPS Representative and CPMT Chair

## Absent

Terri Catlett	BOS Representative
Leea Shirley	VDH Representative
Tavan Mair	Private Provider Representative

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Frank called the meeting to order at 2:05 p.m. The meeting was conducted in person at the Clarke County Government Center.

## Old Business:

Jen made a motion to approve the minutes from March; Denise seconded the motion. Jerry abstained as he was absent at the March meeting.

## New Business:

1. Denise presented to the team OCS' memo "bed reporting requirement rescinded" which no longer requires CMPTs to report to the Department of Behavioral Health and Developmental Services when admission of an adolescent to an acute psychiatric or a psychiatric residential treatment facility was sought but not obtained.
2. The team discussed OCS' Service Gap Survey and whether to complete the survey separately or as a group. It was decided that the survey would be completed at the next CPMT meeting as a group and Claire will submit survey results to OCS. The survey is due
3. The team reviewed CSA's current long and short vendor contracts. The team approves of keeping contracts as they are. Jen noted that the previous CSA Coordinator, Katherine, has made a spreadsheet that lists that shows current vendor's preferences for the long or short contracts.

## Financial Update:

The payment report from March was reviewed with no questions.

## Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

## Consent Agenda:

The consent agenda with 6 cases was reviewed. Denise made a motion to leave closed session and Jerry seconded.

**Next meeting: May 23, 2023**

**MOTION TO CONDUCT A CLOSED MEETING**

I move that the Clarke County Community Policy and Management Team conduct a closed meeting in accordance with §2.2-3711 A of the Code of Virginia for the purposes of:

2.2-3711.A (4) – The protection of the privacy of individuals in personal matters not related to public business.

The subject matter of the closed meeting will be:

1. Case Review (active and recent).

**RECORD OF VOTE AS TO THE AFORESAID MOTION**

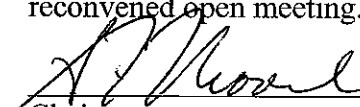
	MOTION BY	SECOND	ABSENT/ ABSTAIN	AYE	NAY
<i>Denise Acker</i>		✓		✓	
<i>Jerry Stollings</i>	✓			✓	
<i>Jennifer Parker</i>				✓	
<i>Terri Catlett</i>			✓		
<i>Leea Shirley</i>			✓		
<i>Frank Moore</i>				✓	
<i>Tavan Mair</i>			✓		

**CERTIFICATE**

Do each of you certify that to the best of your knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered by the Community Policy and Management Team in the closed meeting?

	AYE	NAY	ABSENT	REASON FOR NAY VOTE
<i>Denise Acker</i>	✓			
<i>Jerry Stollings</i>	✓			
<i>Jennifer Parker</i>	✓			
<i>Terri Catlett</i>			✓	
<i>Leea Shirley</i>			✓	
<i>Frank Moore</i>	✓			
<i>Tavan Mair</i>			✓	

The aforesaid Motion and Certificate were adopted in open meeting at a public meeting held on 4/25/23 of the Clarke County Community Policy and Management Team by roll-call vote as shown above. The Certificate was adopted immediately after the closed meeting at a reconvened open meeting.

  
Chair

4/25/23  
Date



## FY2023 CSA Service Gap Survey

### Critical Service Gaps

We are interested in learning more about the most critical service gaps that are impacting your community's ability to serve children in their home, school and/or community. From the following list, please identify three (3) to five (5) services which are most important to further develop in your community. Consider services that do not exist in your community, as well as those that exist but do not adequately meet your locality's needs due to constraints such as insufficient capacity, poor quality, or prohibitive costs.

#### Residential Services

- Short-term Diagnostic
- Group Home
- Residential Treatment

#### Community-Based Behavioral Health Services

- Assessment
- Group Therapy
- Family Therapy
- Intensive In-Home
- Therapeutic Day Treatment
- Case Management
- Medication Management
- Applied Behavior Analysis
- Trauma Focused/Informed Services

#### Evidence-based Behavioral Health Services

- Multi-systemic Therapy
- Functional Family Therapy
- Parent Child Interaction Therapy
- Cognitive Behavioral Therapy
- Motivational Interviewing

#### Foster Care Services

- Family Foster Care Homes
- Therapeutic Foster Care Homes
- Independent Living Services

**Family Support Services**

- Family Partnership Facilitation
- Respite
- Intensive Care Coordination (ICC)
- Family Support Partner
- Child Mentoring
- Parent Coaching

**Educational Services**

- Private Day School
- Residential School
- School-based Mental Health Services

**Crisis Services**

- Crisis Intervention and/or Crisis Stabilization
- Acute Psychiatric Hospitalization

**Other Services**

Other:

Other:

Other:

Prev

Next



## FY2023 CSA Service Gap Survey

### Barriers

On a 5-point scale, with 1 being 'Not At All' and 5 being 'A Great Deal', please indicate the level of impact the following barriers have had on your community's ability to develop the services the you have identified. Also, please add specific comments under each barrier, as needed. Barriers related to COVID-19 (i.e. lack of Internet service, lack of in-person meetings, etc.) can be described in the comments and/or the "Other barrier" response category.

	1	2	3	4	5
<b>Need for greater collaboration and consensus</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Comments:**

	1	2	3	4	5
<b>Lack of funding</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Comments:**

**Lack of  
Transportation**

1

2

3

4

5

**Comments:**

**Provider  
availability**

1

2

3

4

5

**Comments:**

**Need more  
information and  
data**

1

2

3

4

5

**Comments:**



1

2

3

4

5

**Other Barrier**  
**(Please document**  
**in the comment**  
**box below)**

**Comments:**

1

2

3

4

5

**Other Barrier**  
**(Please document**  
**in the comment**  
**box below)**

**Comments:**

Prev

Next



## FY2023 CSA Service Gap Survey

### Changes to Community-Based Services Availability

**Has your locality initiated actions over the past year to address the perceived services barriers?**

Yes

No

Prev

Next



## FY2023 CSA Service Gap Survey

### Changes to Community-Based Services Availability

**What are those actions?**

Prev

Done



## EXPENDITURE REPORT

Reporting Period: April 2023

Print Download To Excel Export Data?

PART 1 - EXPENDITURE DESCRIPTION REPORT							
	Expenditure Description	MatchRate	Expenditure	Refunds	NetExpenditures	LocalShare	StateShare
1a	1a - Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (ie, non room-and-board)	0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b	1b - Foster Care - all others in Licensed Residential Congregate Care	0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1c	1c - Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d	1d - Non-Mandated Services/Residential/Congregate	0.5996	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e	1e - Educational Services - Congregate Care	0.4797	\$12,477.56	\$0.00	\$12,477.56	\$5,985.49	\$6,492.07
2a	2a - Treatment Foster Care - IV-E	0.4797	\$4,340.00	\$0.00	\$4,340.00	\$2,081.90	\$2,258.10
2a1	2a1 - Treatment Foster Care	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2a2	2a2 - Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b	2b - Specialized Foster Care - IV-E ; Community Based Services	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b1	2b1 - Specialized Foster Care	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c	2c - Family Foster Care - IV-E ; Community Based Services	0.2399	\$1,295.00	\$0.00	\$1,295.00	\$310.67	\$984.33
2d	2d - Family Foster Care Maintenance only	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2e	2e - Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.4797	\$521.00	\$0.00	\$521.00	\$249.92	\$271.08
2e1	2e1 - State Kinship Guardianship	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e2	2e2 - Federal Kinship Guardianship	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2f	2f - Community - Based Services	0.2399	\$19,897.10	\$0.00	\$19,897.10	\$4,773.31	\$15,123.79
2f1	2f1 - Community Transition Services - Direct Family Services to Transition from Residential to Community	0.2399	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g	2g - Special Education Private Day Placement	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2h	2h - Wrap-Around Services for Students With Disabilities	0.4797	\$2,780.00	\$0.00	\$2,780.00	\$1,333.57	\$1,446.43
2i	2i - Psychiatric Hospitals/Crisis Stabilization Units	0.4797	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	3 - Non-Mandated Services/Community-Based	0.2399	\$1,800.00	\$0.00	\$1,800.00	\$431.82	\$1,368.18
	Total		\$43,110.66	\$0.00	\$43,110.66	\$15,166.68	\$27,943.98

**PART 2 - EXPENDITURE REFUND DESCRIPTION**

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	10	\$0.00
Parental Co-Payments	20	\$0.00
Payments made on behalf of the child (SSA, SSI, VA benefits ...)	30	\$0.00
Child Support Collections through DCSE	40	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	50	\$0.00
Other (Please specify):	90	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$0.00

}