



# **Board of Supervisors Committee Meeting Packet**

## **Monday, May 8, 2023**

Personnel Committee

9:30 am

Work Session

10:00 am

Finance Committee

Immediately follows  
Work Session



# Personnel Committee Agenda

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

Monday, May 8, 2023, 9:30 am

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for Appointments Expiring through July 2023	3

# Appointments by Expiration Through July 2023

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*Appt Date    Exp Date    Orig Appt Date:*

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## *August 2021*

Fire & EMS Commission			1 Yr		
Beatty	David	Blue Ridge VFRC Rep		7/21/2020	8/31/2021    12/17/2019

The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

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## *December 2022*

Economic Development Advisory Committee			4 Yr		
Bates	Chris	Agriculture, Equine, Transportation		2/19/2019	12/31/2022    2/19/2019

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

# Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural &amp; Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Harrison	Diane	BTC - Appointed Member		
Hart	Felicia	Staff Representative - Director of Economic Development	3/23/2020	
Lawrence	Doug	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Board of Septic &amp; Well Appeals</i>				
Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	3/21/2023	2/15/2024
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024
Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024

### *Board of Social Services*

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/18/2023	12/31/2023
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	6/21/2022	7/15/2026

### *Board of Supervisors*

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District	1/1/2020	12/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

### *Board of Supervisors Finance Committee*

Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

### *Board of Supervisors Personnel Committee*

Catlett	Terri T.	BOS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

### *Board of Zoning Appeals*

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	1/17/2023	2/15/2028
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024
Staelin	John	Millwood District	12/5/2022	2/15/2025
Volk	Laurie	White Post District	7/15/2019	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	5/17/2022	6/30/2024
Houck	William	Citizen Representative	5/17/2022	6/30/2024
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	6/30/2024
Lawrence	Doug	Russell District	1/17/2023	12/31/2023
McKay	Beverly B.	White Post District	1/17/2023	12/31/2023
<i>Building and Grounds</i>				
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Alternate	1/18/2022	12/31/2022
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	11/17/2020	6/30/2024
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	7/19/2022	2/15/2024
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
Meredith	Mary	Staff Representative	1/2/2018	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
Stollings	Jerry	Court Services Unit Supervisor	11/22/2022	12/31/2025
Willis	James	Parent Representative	9/21/2021	12/31/2023
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023

			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
<i>Constitutional Officer</i>				
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dodson	Reid	Russell District	11/23/2021	12/31/2025
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Hart	Felicia	Director of Economic Development	3/23/2020	
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
<i>Fire &amp; EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	
Harrison	Diane	Citizen-at-large	8/17/2021	8/31/2025
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/17/2023	12/31/2023
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Historic Preservation Commission</i>				
Al-Khalili	Adeela	Buckmarsh District	6/1/2022	5/31/2026
Arnett	Betsy	White Post District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Millwood District	10/15/2019	10/30/2023
George	James	Buckmarsh District	10/31/2022	10/30/2026
Hart	Felicia	Director of Economic Development	3/23/2020	
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	10/18/2022	10/30/2026
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
Williams	George Cabell,	Millwood District	10/18/2022	10/30/2023
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Josephine School Community Museum Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
<i>Legislative Liaison and High Growth Coalition</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
<i>Library Advisory Council</i>				
Al-Khalili	Adeela	Buckmarsh District	3/15/2022	4/15/2026
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025

*Litter Committee*

Bass	Matthew	BoS - Liasion	1/17/2023	12/31/2023
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024
Keim	John	Russell District	9/21/2021	9/30/2024
Martin	Mary	White Post District	9/21/2021	9/30/2024
Roque	Meg	Buckmarsh District	9/21/2021	9/30/2024
Teetor	Alison	Staff Representative		

*Lord Fairfax Emergency Medical Services Council*

Conrad	Bryan H.	Volunteer Representative; White Post District	3/21/2023	3/15/2024
Trent	Carolyn	Medical Professional	3/21/2023	3/15/2024

*Lord Fairfax Soil & Water Conservation District*

Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023

*Northern Shenandoah Valley Regional Commission*

Bass	Matthew	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025

*Northwest Regional Adult Drug Treatment Court Advisory Committee*

Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023
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*Northwestern Community Services Board*

Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022

*Northwestern Regional Jail Authority*

Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023
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			<i>Appt Date</i>	<i>Exp Date</i>
Lawrence	Doug	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board &amp; Division of Court Services</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks &amp; Recreation Advisory Board</i>				
Bacci	Stephen	Appointed by Town of Boyce	11/17/2020	12/31/2023
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Elliston	Tom	Russell District	10/18/2022	12/31/2023
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026
<i>Planning Commission</i>				
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Lee	Francis	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Staelin	John	Millwood District	7/3/2022	4/30/2025
Stidham	Brandon	Staff Representative	4/30/2012	

*Regional Airport Authority*

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			<i>Appt Date</i>	<i>Exp Date</i>
Boies	Chris	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				
Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Towns and Villages: Berryville</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023



**Board of Supervisors Work Session Agenda**  
Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

May 8, 2023, 10:00 am, Meeting Room AB

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Sanitary Authority Code Changes & Updates	13



# Clarke County Board of Supervisors

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**Berryville Voting District**  
**Matthew E. Bass**  
**(540) 955-5175**

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
**(540) 837-2328**

**Russell Voting District**  
**Doug Lawrence**  
**(540) 955-2144**

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
**(540) 955-2151**

**White Post Voting District**  
**Bev B. McKay**  
**(540) 837-1331**

**County Administrator**  
**Chris Boies**  
**(540) 955-5175**

To: Board of Supervisors

From: Chris Boies

Re: May Board Work Session

Date: May 2, 2023

The Clarke County Sanitary Authority will be attending the May 8<sup>th</sup> work session to discuss proposed changes to Chapter 180 of the Code of Clarke County. These changes are being requested after an evaluation of the existing language in the code by Inboden Environmental Services. The changes are summarized in a letter from Inboden to the Sanitary Authority, which is attached. If the Board concurs with these changes, a public hearing could be authorized at your May 16<sup>th</sup> meeting and held at your June 20<sup>th</sup> meeting.

I have also asked the Sanitary Authority to update the Board on a couple other matters including their utility master plan project and a new federal rule on lead and copper. The utility master plan will be very helpful in clarifying existing capacity as we explore new users at Waterloo. The lead and copper guidelines are new regulations issued by the Environmental Protection Agency (EPA) and place certain requirements on the Sanitary Authority. The Sanitary Authority will also be available to answer questions on any other topics the Board would like to discuss.

If time permits, I would also like to discuss potential amendments to Chapter 180 (since we will likely be amending it anyway) which are needed for us to comply with our agreement with Frederick Water for the provision of water and sewer services at Double Tollgate. I have attached that agreement for your reference and the existing Chapter 180.



Mary Meredith  
Administrative Assistant  
Clarke County Sanitary Authority  
(540) 955-5185  
[ccsa@clarkecounty.gov](mailto:ccsa@clarkecounty.gov)

## **RE: Revisions to County Code Article VIII – Clarke County Sanitary Sewer Use**

Ms. Meredith,

Inboden Environmental Services, Inc. (IES) has been requested to evaluate the language of the County Code Article VIII – Clarke County Sanitary Sewer Use in efforts to further define the characterization of polar fats, oil and grease (FOG) and non-polar petroleum and mineral products. To this end we recommend the following:

Revisions to Clarke County Code:

### 180-34.26. General Prohibition

Reads: “No user shall introduce any pollutants into the county Treatment Works which will pass through or interfere with the operation or performance of the Treatment Facilities.”

Change to: “No user shall introduce any pollutants into the county sanitary collection system and Treatment Works which will pass through the Treatment Facilities or interfere with the operation or performance of the sanitary collection system or Treatment Facilities.”

### 180-34.24. Restricted Discharges

a.6 Reads: “Contain more than 100 milligrams per liter of non-biodegradable oils of mineral or petroleum origin;”

Change to: “Contain more than 100 milligrams per liter of non-biodegradable and non-polar oils of mineral or petroleum origin as analyzed by the approved EPA 1664A method or ASTM International Method D7066-04;”

a.7 Reads: “Contain floatable oils, fat, or grease;”

Change to: “Contain polar floatable oils, fat, or grease of animal or vegetable origin that interfere with sanitary collection systems or Treatment Facilities, and contain more than 100 milligrams per liter of oil and grease as analyzed by an approved method in 40 CFR Part 136 for Total Recoverable Oil and Grease;”



180-34.34. User Permits

b.3 Reads: "Wastewater constituents and characteristics including but not limited to those mentioned in Article V, Section 3 of this Ordinance as determined by a reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to Section 304 (g) of the Act and contained in 40 CFR, Part 136, as amended;"

Change to: "Wastewater constituents and characteristics including but not limited to those mentioned in Article V, Section 3 of this Ordinance as determined by an accredited analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to Section 304 (g) of the Act and contained in 40 CFR, Part 136, as amended;"

Best regards,

Mark Inboden, GM

A handwritten signature in blue ink, appearing to read "Mark Inboden", is written over a light blue horizontal line.

Inboden Environmental Services, Inc.



Clarke County Sanitary Authority  
Roderick DeArment  
C. Wayne Armbrust  
Tom Bauhan  
Lee Coffelt  
Bryan Conrad

### **Utility Master Plan**

The Clarke County Sanitary Authority has contracted with Inboden Environmental and their engineers to develop a Utility Master Plan. They are looking at the growth available within the current service areas related to capital improvements needed, as well as long-term maintenance to run and operate the water and sewer services.

The goal is to have a draft for the Sanitary Authority to review at their May meeting. They will have the draft document sent out late next week. I will be able to provide information during the work session regarding the wastewater CIPs and long-term analysis regarding projected flow to the current service areas.

### **CCSA Administration**

P.O. Box 327  
129 Ramsburg Lane  
Berryville, VA 22611  
540-955-5185  
540-955-0456 (fax)



Clarke County Sanitary Authority  
Roderick DeArment  
C. Wayne Armbrust  
Tom Bauhan  
Lee Coffelt  
Bryan Conrad

### **Lead and Copper Rule**

The EPA has released new guidelines for the lead and copper found in service lines. Attached is the document from the EPA as well as the Biden/Harris administration on addressing the need to remove lead and copper service lines from utility systems.

The Sanitary Authority has contracted with Inboden Environmental for this. They will compile the documents required by the EPA for submission in October 2024. This initial phase will be to determine whether the service lines are lead, copper, lead soldering, or galvanized. While the CCSA does not have any lead or copper piping in the system, there are some galvanized points that will need to be replaced in the coming years because of this change.

The EPA is also requiring the utility to look at the service line from the meter to the home of the customers to determine its composition. It is our understanding that there will be a need for community outreach regarding this initiative.

With this initiative, it is being discussed that the changes to the lead service lines will include a customer's service line from the meter to the home. The EPA is continuing to provide updates, and the Sanitary Authority will be happy to provide updates to the board of supervisors as they become available.

### **CCSA Administration**

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## Stronger Protections from Lead in Drinking Water: Next Steps for the Lead and Copper Rule

The science on lead has been settled for decades. There is no safe level of lead exposure. In drinking water, the primary source of lead is from pipes, which can present a risk to the health of children and adults. The U.S. Environmental Protection Agency (EPA) is committed to using every tool available—statutory authority under the Safe Drinking Water Act, technical assistance, funding for lead service line removal, and more—to protect all Americans from lead in drinking water. The agency will collaboratively work with local, state, and federal partners to make rapid progress on President Biden’s vision to remove 100% of lead service lines, with a focus on prioritizing communities that are disproportionately impacted by lead contamination.

On December 16, 2021, EPA announced next steps to strengthen the regulatory framework on lead in drinking water. Following the agency’s review of the Lead and Copper Rule Revisions (LCRR) under Executive Order 13990, EPA has concluded that there are significant opportunities to improve the rule to support the overarching goal of proactively removing lead service lines and more equitably protecting public health. A critical component of EPA’s review of the LCRR was robust public engagement. The agency hosted a series of engagements from April to August of 2021 to obtain public input. The engagement meetings included two days of public listening sessions, 10 community roundtables, a Tribal roundtable, a national stakeholder association roundtable, a national co-regulator meeting, and a meeting with organizations representing elected officials.

In a Federal Register Notice, EPA announced that the LCRR will go into effect to support near-term development of actions to reduce lead in drinking water. At the same time, EPA will develop a new proposed rulemaking to strengthen key elements of the rule. The agency anticipates finalizing the forthcoming Lead and Copper Rule Improvements (LCRI) prior to October 16, 2024, the initial compliance date in the LCRR.

### Implementation of the Lead and Copper Rule Revisions

The agency has determined that there are advancements in the LCRR. Specifically, lead service line inventories that will be developed under the LCRR are necessary to achieve 100% removal of lead service lines. EPA intends to maintain the requirements for information to be submitted in the initial lead service line inventory by the current October 16, 2024 compliance date. Maintaining this compliance deadline ensures water systems will make continued progress to identify lead service lines, which is integral to lead reduction efforts.

To assist local water systems, state primacy agencies, and other partners, EPA is committed to **issuing new guidance for the LCRR**. EPA will issue guidance on developing lead service line inventories,



including best practices, case studies, and templates. EPA is also updating the Safe Drinking Water Information System to support state and Tribal data management needs for inventories.

### **New Rulemaking Action: Lead and Copper Rule Improvements**

EPA intends to immediately begin to develop a proposed National Primary Drinking Water Regulation: Lead and Copper Rule Improvements to address key issues and opportunities identified in our review. EPA intends to promulgate the LCRI prior to October 16, 2024.

#### **Focus Areas for the Proposed Rulemaking**

- **Replacing all Lead Service Lines.** Replacing all lead service lines is an important public health goal. EPA intends to propose requirements that, along with other actions, would replace all lead service lines as quickly as feasible. EPA's proposal will fully consider the agency's statutory authority and required analyses, including an economic analysis.
- **Compliance Tap Sampling.** EPA intends to assess data to consider opportunities to strengthen compliance tap sampling requirements. Robust tap sampling methods are essential to identifying locations with elevated lead, whether the source of the lead is a lead service line or leaded plumbing materials within a residence.
- **Action and Trigger Levels.** For the proposed rule, the agency plans to explore options to reduce the complexity and confusion associated with these levels with a focus on reducing health risks in more communities. The agency will also evaluate whether the trigger level requirements of the LCRR are still necessary with a proactive lead service line replacement and more protective action level.
- **Prioritizing Historically Underserved Communities.** EPA intends to explore how to replace lead service lines in a manner that prioritizes underserved communities. EPA will evaluate options to prioritize the removal of lead service lines in communities disproportionately impacted by lead in drinking water. The goal of these potential lead service line replacement regulatory improvements—coupled with non-regulatory actions—is to more equitably protect public health.

#### **Additional Actions to Reduce Lead in Drinking Water**

EPA concluded that there are additional actions outside of the SDWA regulatory framework for the Lead and Copper Rule that can further reduce lead in drinking water. They include:

- **Additional Infrastructure Funds.** EPA announced that it will allocate \$2.9 billion in Bipartisan Infrastructure Law funding to states, Tribes, and territories to remove lead service lines. This 2022 allocation is the first of five allotments that will provide \$15 billion in dedicated funding for lead service line replacements. In addition to the dedicated investment in lead service lines, the Law provides an additional \$11.7 billion in general funding through the DWSRF, which can also be utilized for lead removal projects.
- **Equity in the Distribution of Funds.** EPA will seek opportunities to provide technical assistance to small and disadvantaged communities, promote awareness of the availability of



these funding programs to address lead in drinking water and highlight case studies from communities that have successfully addressed concerns regarding the use of public funds for private-side lead service line replacements. Two EPA programs central to EPA's goal to accelerate lead service line replacements are pilot programs under the Justice 40 Initiative: Drinking Water State Revolving Fund (DWSRF) and the Water Infrastructure Improvements for the Nation Act (WIIN) Reducing Lead in Drinking Water Grant. EPA is engaging with stakeholders to explore opportunities to maximize the benefits of these programs in disadvantaged communities, including their specific application to lead service line replacement projects.

- **Federal Collaboration to Address School and Child-Care Lead in Drinking Water.** EPA will explore collaborations with other federal agencies to remediate lead in drinking water in schools and child-care facilities, with a particular focus on communities at risk of multiple forms of lead exposure.
- **Targeted Technical Assistance to Communities with High Drinking Water Lead Levels.** EPA will collaborate with states and Tribes that have primary enforcement responsibility for public water systems to provide oversight as well as assistance to communities experiencing high levels of lead in their drinking water.
- **Improving Risk Communication Tools.** EPA intends to develop guidance and templates to assist states, Tribes, and water systems in the communication of lead risk to households and communities.
- **Discourage Partial Lead Service Line Replacements and Encourage Full Replacements.** EPA will provide training, guidance, and tools on developing lead service line replacement programs, including how to ensure equitable implementation of removal projects. EPA will provide guidance on available methods for replacing full lead service lines as safely and efficiently as possible.



DECEMBER 16, 2021

# FACT SHEET: The Biden-Harris Lead Pipe and Paint Action Plan

*Vice President Kamala Harris to Announce Action Plan that Accelerates Bipartisan Infrastructure Law Investments to Replace All Lead Pipes in Next Decade*

All Americans deserve to drink clean water, breathe clean air, and live in healthy homes. However, lead in drinking water pipes, faucets, paint, and walls threatens the health and well-being of American families and children across the country. The Environmental Protection Agency (EPA), Centers for Disease Control and Prevention (CDC), and countless experts agree that there is no known safe level of lead in a child's blood.

Yet, up to 10 million American households connect to water through lead pipes and service lines. Children, toddlers, and teenagers in 400,000 schools and child care facilities are at risk of exposure to lead in their water. And 24 million housing units have significant lead-based paint hazards. Because of inequitable infrastructure development and disinvestment, low-income communities and communities of color are disproportionately exposed to these risks. President Biden and Vice President Harris believe this is unacceptable and must change. No child, no family, no teacher, no American should drink water with lead or be exposed to lead paint in their homes.

That is why the President and Vice President made replacing lead pipes a centerpiece of the Bipartisan Infrastructure Law – to deliver clean drinking water to families and children across America. These game-changing investments will put American plumbers and pipefitters to work replacing all of the America's lead pipes and service lines and making other critical upgrades. All families, children, and Americans should be able to turn on the faucet at home or school and drink clean water – including in low-income communities and communities of color that have been disproportionally affected by dangerous lead pipes – while we also create good paying jobs remediating lead paint in homes.

**Today, the Biden-Harris Administration is releasing its Lead Pipe and Paint Action Plan. The plan represents a historic effort of unprecedented ambition that will deploy catalytic resources from the Bipartisan Infrastructure Law while leveraging every tool across**

**federal, state, and local government to deliver clean drinking water, replace lead pipes, and remediate lead paint. The plan includes over 15 new actions from more than 10 federal agencies that ensure the federal government is marshalling every resource to make rapid progress towards replacing all lead pipes in the next decade.**

Specifically, the Administration is signaling to local, state, and federal partners it stands ready to work together to accelerate the replacement of lead pipes in the next decade, building back better where kids are – in their homes, schools, child care centers, playgrounds, and more – while focusing on the disadvantaged and often overlooked communities. And, the Administration is continuing its work with Congress to provide resources through the Build Back Better Act to provide local communities additional support for clean drinking water and lead paint removal.

The Biden-Harris Lead Pipe and Paint Action Plan takes a bold step forward to protect our families by ensuring America's drinking water and homes are safe and healthy more than 15 new actions, including:

- Collaborating with local, state, and federal partners to accelerate the replacement of lead pipes over the next decade;
- EPA allocating \$3 billion in Bipartisan Infrastructure Law funding to states, Tribes, and Territories for lead service line replacement in 2022, and calling on states to prioritize underserved communities;
- EPA launching a new regulatory process to protect communities from lead in drinking water;
- Treasury clarifying that the \$350 billion State and Local Fiscal Recovery Fund provided in the American Rescue Plan can be used for lead service line and lead faucet and fixture replacements;
- EPA and DOL establishing regional technical assistance hubs to fast track lead service line removal projects in partnership with labor unions and local water agencies;
- HUD awarding grants to remove lead paint and other home health hazards in low-income communities to protect children and families;
- CDC closing gaps in childhood lead testing through the Childhood Lead Poisoning Prevention Program;

- HUD, USDA, and DOI committing to remove lead service lines and paint hazards in federally-assisted housing, including Tribal housing; and
- Establishing a new Cabinet Level Partnership for Lead Remediation in Schools and Child Care Centers.

This funding builds on \$350 billion provided in the American Rescue Plan that states, localities, and Tribes are able to utilize for lead pipes and the replacement of faucets and fixtures inside schools and child care facilities. In addition to activating these investments, the Bipartisan Infrastructure Law delivers the central funding to achieve the President's bold vision as the Administration will accelerate its efforts leveraging new and existing funds, proposing ambitious regulations, removing obstacles to lead line replacements, and creating targeted efforts to remove lead lines from federally assisted housing and schools and child care centers.

*Read the full action plan below.*

### **THE BIDEN-HARRIS LEAD PIPE AND PAINT ACTION PLAN**

Lead exposure is a critical public health issue. It can cause damage to the brain and kidneys and can interfere with the production of red blood cells that carry oxygen to all parts of the body. Even low-level lead exposure is of particular concern to developing the fetus, infants, and children. According to the CDC, more than half of children in the U.S. are at risk of lead exposure – often in their own home. The CDC recently updated its blood lead reference value to better identify children with higher levels of lead in their blood.

Up to 10 million American households and 400,000 schools and child care centers are served by a lead service line or pipes and other fixtures. Approximately 24 million housing units have significant lead-based paint hazards, of which 4 million of these are home to young children.

The impacts of lead pipes and paint are not evenly distributed. Low-income people and communities of color are disproportionately exposed to the risks of lead-contaminated drinking water. Non-Hispanic Black people are more than twice as likely as non-Hispanic white people to live in moderately or severely substandard housing, which are more likely to present risks from deteriorating lead-based paint.

At the same time, EPA's 2021 Economic Analysis of the benefits of lead service line replacement show significant increases in lifetime earnings, associated with avoided intelligence quotient (IQ) loss in children, as well as reduced risks of cardiovascular disease, kidney disease, and other adverse effects.

**The Biden-Harris Administration will correct these wrongs and use every tool at its disposal to eliminate all lead service lines and remediate lead paint.** The President's agenda invests:

- \$15 billion of direct funding from the Bipartisan Infrastructure Law for lead service line replacements at EPA through the Drinking Water State Revolving Fund (SRF), and an additional \$11.7 billion in SRF funding for which lead pipes replacement is eligible;
- \$9 billion in the Build Back Better Act for lead remediation grants to disadvantaged communities through the Water Infrastructure Improvements for the Nation Act (WIIN) program, including for schools and childcare centers at EPA;
- \$1 billion in the Build Back Better Act for rural water utilities to remove lead pipes at the United States Department of Agriculture (USDA);
- \$5 billion in the Build Back Better Act for the mitigation and removal of lead-based paint, lead faucets and fixtures, and other housing-related health hazards in low-income households, by the Department of Housing and Urban Development (HUD); and
- \$65 billion of Build Back Better Act funding for public housing agencies and \$5 billion for other federally-assisted housing preservation and rehabilitation, which public housing agencies and owners can use to improve housing quality; this can include replacing lead pipes and privately-owned service lines.

This funding builds on \$350 billion provided in the American Rescue Plan that states, localities, and Tribes will be able to utilize for lead pipes and the replacement of faucets and fixtures inside schools and child care facilities.

In addition to activating these investments, the Administration will mobilize existing resources and programs, technical assistance, rulemaking and policy standards, and other tools to accelerate progress towards the President's goals. The Bipartisan Infrastructure Law delivers the central funding to achieve this bold vision as the Administration will accelerate its efforts leveraging new and existing funds, proposing effective regulations, removing obstacles to lead line replacements, and creating targeted efforts to remove lead lines from federally assisted housing and schools and child care centers.

The action plan will:

## **1. GET RESOURCES TO COMMUNITIES**

## **Announcing \$2.9 billion from the Bipartisan Infrastructure Law for Lead Pipe**

**Replacement to States, Tribes, and Territories:** EPA is announcing that it will allocate \$2.9 billion in Bipartisan Infrastructure Law funding to states, Tribes, and territories for lead service line replacement in 2022. The 2022 allocation is the first of five years of nearly \$15 billion in dedicated EPA funding for lead service lines that states will receive through the Bipartisan Infrastructure Law. EPA will encourage states to use these funds to advance proactive lead line replacement programs with a particular focus on disadvantaged communities. Moving forward, EPA will prioritize communities with the highest lead levels and those with environmental justice concerns. EPA will also partner with states to provide technical assistance to help disadvantaged communities overcome barriers to funding through the SRFs. The 2022 allocation is the first of five years of nearly \$15 billion in dedicated EPA funding for lead serve lines that states will receive through the Bipartisan Infrastructure Law.

## **Committing to Issue National Bipartisan Infrastructure Law Water Investments**

**Guidance to States:** In the first quarter of 2022, EPA's Office of Water will issue national program guidance to states on water infrastructure funding through the Bipartisan Infrastructure Law. The guidance will be informed by robust stakeholder engagement, and will cover key implementation issues such as eligibilities, application and award requirements, compliance with Civil Rights Act Title VI, Made in America provisions, and more. The guidance will also include direction on the \$15 billion in dedicated lead service line funding, including the importance of rapid progress on inventories, prioritizing disadvantaged communities in project selection, and related issues to support the efficient and equitable use of funding from the law.

**Clarifying State, local, and Tribal governments can use Fiscal Recovery Funds – the \$350 billion aid provided under the American Rescue Plan– for replacing lead service lines and protecting communities against lead in water:** The Administration encourages state and local governments to use funds to replace lead service lines in their communities, an investment with long-term, transformational impacts for public health and family well-being. The Treasury Department will also take steps to ensure that funds can be used for a broad spectrum of services to address lead in water, including not only service line replacement but also replacement of internal plumbing and faucets and fixtures in schools and daycare centers, expanded water testing, projects to inventory lead lines, and outreach and education efforts to reach affected communities.

## **Establishing Regional Technical Assistance Hubs to Fast Track Lead Service Line Removal**

**Projects:** There are currently more than 148,000 public water systems in the United States. As

part of the implementation of the Bipartisan Infrastructure Law, the EPA will establish Technical Assistance Hubs in select regions with a large concentration of lead service lines. The Hubs will be designed to support local water agencies to more rapidly remove lead service lines through regional collaborations. The Hubs will support local communities in developing lead service line inventories, creating model contracts for lead service line removal projects, and leveraging union expertise. The EPA and the Department of Labor will collaborate with labor unions to accelerate the replacement of lead pipes, including the potential to leverage existing union training centers to host state training seminars on lead service line replacement technologies and to create good paying union jobs.

### **Awarding Grants to Protect Children and Families from Lead Paint and Home Health**

**Hazards:** The Department of Housing and Urban Development (HUD) today awarded nearly \$13.2 million to state and local government agencies through its Lead Based Paint Hazard Reduction (LBPHR) program. LBPHR identifies and cleans up dangerous lead in low-income households, in addition to other health and safety hazards in homes. The initial set of grants are targeted to city governments in Long Beach, California, Cleveland, Ohio, and Clarksville, Tennessee that will enable them to help low-income households in their communities to live in healthier homes free of lead paint and other hazards.

**Leveraging Existing USDA Funding to Replace Lead Service Lines:** USDA is committing to leverage existing funding to accelerate the replacement of lead pipes. That is why, today, Secretary Vilsack is announcing a \$27.6 million investment in loans and grants to the City of Bloomer, WI, for a water and sewer upgrade and replacement of 20,000 feet of lead-jointed water mains. The removal of all lead components from the drinking system will bring drinking water back into compliance for 3,539 people.

**Directing Federal Agencies to Leverage Existing Funding:** OMB will issue guidance to agencies directing them to ensure existing funding is leveraged and prioritized to achieve the President's lead remediation goal, while directing 40 percent of the benefits to disadvantaged communities and ensuring the replacement of entire lead service line. In addition, OMB will include a new lead pipes inventory of existing funding in our annual budget that tracks Administration wide investments in lead pipes.

## **2. UPDATE RULES AND STRENGTHEN ENFORCEMENT**

**Announcing the Development of a New Regulation to Protect Communities from Lead in Drinking Water:** Today, EPA is announcing it will immediately begin to develop a proposed National Primary Drinking Water Regulation: Lead and Copper Rule Improvements (LCRI) to

strengthen key provisions of the National Primary Drinking Water Regulations: Lead and Copper Rule Revisions (LCRR). In addition, EPA is also committing to advance the following non-regulatory actions to support the replacement of 100 percent of lead pipes:

- Developing and partnering on plans to ensure the equitable distribution of funds for reducing lead in drinking water;
- Committing to oversight and technical assistance for communities impacted by high lead levels;
- Improving risk communication through additional EPA guidance and tool development; and,
- Encouraging full lead service line replacement and strongly discouraging partial lead service line replacement.

**Committing to Publish New Guidance on Lead Service Lines:** Today, EPA is announcing that it will issue new guidance on implementation of the existing Lead and Copper Rule that will go into effect in December, 2021. The guidance will outline the critical steps local water systems should take to achieve 100% lead service line replacement. EPA also will publish guidance for developing lead service line inventories, including best practices, case studies, and templates. EPA is also updating the Safe Drinking Water Information System to support state and tribal data management needs for inventories. EPA also will pursue research to use data analytics and other methods to make it quicker and less expensive to identify and map lead service lines.

### **3. REDUCE EXPOSURE IN DISADVANTAGED COMMUNITIES, SCHOOLS, DAYCARE CENTERS, AND PUBLIC HOUSING**

**Closing Gaps in Childhood Lead Testing:** Today, CDC is announcing that they will identify and close gaps in childhood blood level lead testing through the Childhood Lead Poisoning Prevention Program, which includes 62 funded jurisdictions across the U.S. The program conducts surveillance of blood lead levels, provides education and outreach to communities, and can respond to concerns in schools and daycare facilities with support for increased blood lead testing. Blood lead level surveillance data is used to track trends and identify risk hot spots, helping ensure federal investments reach areas with the highest levels of exposure. As service line replacement occurs, it is important to minimize unintended consequences by continuing to test the water supply and ensure that children are screened for blood-lead levels in high risk areas. CDC-funded public health programs will work closely with other state agencies to monitor and track the impact on blood lead levels.

**Tracking the Benefits of Lead Pipe and Paint Investments in line with Justice40:** To meet the President's commitment to target 40 percent of the benefits of climate and clean energy investments to disadvantaged communities, OMB and CEQ are committing to track and make publicly available lead pipe and paint investments to disadvantaged communities.

**Committing to Remove Lead Service Lines and Paint Hazards in Housing:** HUD, USDA, and the Department of the Interior (DOI) are committed to eliminating lead hazards in federally-assisted housing, including tribal housing. HUD and DOI will achieve this commitment by replacing lead water service lines whenever water main feeder lines are being replaced and eliminating or mitigating lead-based paint hazards when rehabilitating housing. USDA further commits to replace lead water service lines to all homes connected to a USDA funded lead remediation project when easements exist and eliminating or mitigating lead-based paint hazards when rehabilitating housing. The agencies pledge to focus on these critical issues wherever possible.

**Releasing an Updated Strategy to Reduce Lead Exposure:** Today, the EPA released *Strategy to Reduce Lead Exposures and Disparities in U.S. Communities* that identifies actions that EPA and other agencies are taking to: reduce community exposures to lead sources, identify communities with high lead exposures and improve their health outcomes, communicate more effectively with stakeholders, and support and conduct critical research to inform efforts to reduce lead exposures and related health risks. This strategy looks broadly at lead exposure pathways, including through drinking water and in homes and child-occupied facilities with lead-based paint hazards.

**Establishing a New Cabinet Level Partnership for Lead Remediation in Schools and Daycare Centers:** To begin to achieve the President's commitment to reduce lead exposure in 400,000 schools and childcare facilities, the Action Plan calls for the development of a *Cabinet Level Partnership for Lead Remediation in Schools and Childcare Centers*. This partnership between the Environmental Protection Agency, the U.S. Department of Education, the U.S. Department of Health and Human Services, and U.S. Department of Agriculture will commit to make rapid progress on lead remediation in schools and child care centers—safeguarding the health and well-being of a generation of young people. The agencies will initiate the partnership by convening joint stakeholder discussions to gather input from those on the frontlines of lead contamination in schools and childcare centers. The engagements will identify priority areas for coordination across the agencies; opportunities to align funds; address data gaps on lead contamination at schools and child care centers; and development of coordinated guidance to reduce the risk of lead exposure in the nation's schools and childcare



facilities. This Interagency Partnership will build on several foundational actions currently underway at the agencies, including:

- **Environmental Protection Agency (EPA):** EPA will allocate funding through the Water Infrastructure Improvements for the Nation (WIIN) Act, including \$25 million in 2022 to improve drinking water quality in small, underserved, and disadvantaged communities. EPA will also continue its 3Ts (Training, Testing, and Taking Action) program for Reducing Lead in Drinking Water in Schools and Child Care Facilities. The program develops and disseminates tools and educational resources for states, schools, and childcare facilities on implementing a sustainable lead remediation programs, conducting lead tests, taking action to reduce lead exposure, and communicating results and action quickly and effectively to the parents, staff, and others who might be affected.
- **Department of Education (ED):** ED is working with federal partners to support schools in using the American Rescue Plan's Elementary and Secondary School Emergency Relief and State and Local Relief funds to reduce lead exposure and provide clean drinking water in schools. ED will also continue to advance healthy school environments through the U.S. Department of Education Green Ribbon Schools (ED-GRS) recognition award with the benefit of input from engaged stakeholders and federal partners. ED will also use its leadership and public engagement, technical assistance, and research, to address a variety of environmental matters in schools, such as lead in water. ED has recently stood up a Core Environment, Sustainability, and Infrastructure Team (CESIT) and will determine how it can best address these issues and provide appropriate and useful guidance to education stakeholders. ED is developing a proactive plan of action to advance school sustainability, health, and environment with input and participation from the federal family. ED expects to spotlight actions to address ventilation and lead in water, among other topics.
- **Health and Human Services (HHS):** HHS will pursue actions through the Centers for Disease Control (CDC). CDC's nation-wide network of Childhood Lead Prevention Program (CLPPP) Grantees and Pediatric Environmental Health Specialty Units (PEHSU) will continue to support lead poisoning prevention activities across the country. CDC currently funds 56 CLPPPs including support for 48 state programs, DC, and Puerto Rico. CLPPP recipients ensure a connection with schools and child care facilities to identify children with elevated blood lead levels and provide care services to children that are at-risk. CDC's grants will educate child care providers and school staff about lead poisoning and the importance of early lead screening, establish partnerships with local and state agencies to conduct water testing for lead to assure childcare facilities are lead-safe or lead-free, and create outreach material to prevent lead exposure through drinking water.

CDC also will continue to support the PESHUs, which are regional centers of excellence for support to clinicians dealing with patient concerns associated with environmental hazards, such as lead. Both the CLPPPs and the PEHSUs support lead elimination activities in schools and early education centers by providing technical assistance, education, and outreach. HHS will also pursue actions through the Office of Head Start and Office of Child Care.

- **U.S. Department of Agriculture (USDA):** USDA will pursue actions through its Rural Development Mission Area, including efforts to prevent lead poisoning within Community Facilities and Business Programs. In addition to complying with requirements for renovation and repair work on child occupied facilities, the Community Facilities Program will continue to fund eligible projects for installation of water filter stations in schools and childcare facilities. Schools and childcare facilities may also seek funds for eligible projects to replace lead service lines through Water and Environmental Programs.

###

**WATER & SEWER SERVICES AGREEMENT BETWEEN  
CLARKE COUNTY AND FREDERICK COUNTY SANITATION AUTHORITY**

This WATER AND SEWER SERVICES AGREEMENT (“**Agreement**”) is entered into, by and between CLARKE COUNTY, VIRGINIA, a body politic and corporate and political subdivision of the Commonwealth of Virginia (the “**County**”), and the FREDERICK COUNTY SANITATION AUTHORITY, also a public body politic and corporate and political subdivision of the Commonwealth of Virginia (the “**Authority**”), which was incorporated by Frederick County pursuant to the Virginia Water and Waste Authorities Act, Virginia Code § 15.2-5100, et seq., as amended (“**VWWAA**”).

**RECITALS**

WHEREAS, the County presently provides public water and sewer services to some of the residents and businesses of the County through the Clarke County Sanitary Authority, which was incorporated by the Clarke County Board of Supervisors pursuant to the terms of the VWWAA on January 13, 1969;

WHEREAS, the Authority presently provides public water and sewer services throughout much of Frederick County, a locality adjoining Clarke County on the west, within the areas authorized by the Frederick County Board of Supervisors, which incorporated the Authority on August 1, 1967 pursuant to the terms of the VWWAA;

WHEREAS, since its incorporation, the Authority has accumulated sufficient infrastructure, resources and expertise to meet the growing demand of its customers in Frederick County and beyond;

WHEREAS, the Authority presently operates a water system, as defined in the VWWAA, by which it provides treated, potable water to its customers (the “**Water System**”), and also operates a sewer system and sewage disposal system, as defined in the VWWAA, that accepts, transports, treats and disposes of sewage generated by its customers (the “**Sewer System**”), all of whom are presently located in Frederick County;

WHEREAS both the Water System and the Sewer System presently serve residences and businesses in Frederick County near the Frederick County and Clarke County border;

WHEREAS, the Frederick County Board of Supervisors, on October 27, 2021, by Resolution Number 030-21, authorized the Authority to extend the service of the Water System and/or Sewer System beyond the boundaries of Frederick County to meet the needs of residents and businesses in neighboring localities;

WHEREAS, the County desires to make the Authority’s services available to those within the area(s) of the County designated by the Board of Supervisors, and the Authority is willing to provide its services within those areas of the County to the extent practicable;

WHEREAS, the County has authorized the County Administrator to reach agreement with the Authority on the terms under which the Authority may extend its operations within the County, which terms are set forth below;

WHEREAS, the Authority's Board of Directors on April 19, 2022, and the County's Board of Supervisors on April 19, 2022, approved the terms of this Water and Sewer Services Agreement, and directed their representatives to proceed with all deliberate speed to the execution of this Agreement; and,

WHEREAS, the County and the Authority (collectively, the "Parties") are committed to working cooperatively to enable the Authority to provide public water and sewer services within the County, including by taking all such acts and entering into all such other and further agreements within their powers as may be reasonable, necessary and appropriate to carry out the provisions and purposes of this Agreement.

#### WITNESSETH

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the County and the Authority resolve, covenant and agree as follows:

1. The above recitals are hereby incorporated into this Agreement and thereby made a part hereof and binding on the Parties hereto.

#### CLARKE COUNTY SEWER AND WATER SERVICE AREA

2. The County shall take all reasonable, necessary and appropriate legislative actions within its power, whether by motion, resolution or ordinance, and otherwise in accordance with law, including by making any reasonable, necessary and appropriate addition, amendment or deletion to or from the Code of Clarke County, Virginia ("The Clarke County Code"), the Clarke County Comprehensive Plan and appropriate Implementing Plans, to:

a. Fully and perpetually authorize the Authority to take all actions within its powers that it deems necessary and appropriate to provide public water and sewer service within the boundaries of the Clarke County SWSA, as hereinafter defined;

b. Specifically identify, pursuant to Virginia Code § 15.2-2232, those portions of the County wherein the Authority may extend public water and/or sewer services (the "Clarke County SWSA"), which is expected to include, as an initial matter, at least the vicinity depicted on the attached **Exhibit A, which will be further defined and finalized by the Board of Supervisors following a Comprehensive Plan process and thereafter deemed incorporated herein;**

c. Specifically provide, including in the Clarke County Zoning and Subdivision Ordinance, Clarke County Code c. 200, that the availability of public water or sewer service from the Authority within the Clarke County SWSA is conditioned upon the customer's

design, construction and installation of all water and sewer service conduits, pipes and lines, whether mains or laterals, force mains, standpipes, hydrants, meters, valves and equipment, and pump stations and other facilities in connection therewith (the "Distribution Facilities") deemed necessary and appropriate by the Authority to provide the requested services, with such Distribution Facilities to be constructed and installed to the Authority's then-prevailing Water and Sewer Standards and Specifications.

d. Specifically provide, including in the Clarke County Subdivision of Land Ordinance, Clarke County Code c. 200, that the Authority's approval of subdivision design plans and plats within the Clarke County SWSA is a precondition for extension of public water or sewer service from the Authority to the property or properties that are the subject of the subdivision application.

e. Specifically provide that notwithstanding any provision of The Clarke County Code, including Chapters 143, 180, and 200, the Clarke County Comprehensive Plan, or any Implementing Plan, any and all Distribution Facilities used or to be used by the Authority as part of a water system or a sewer system, to serve a sewage disposal system as defined in the VWWAA, within the County shall be permitted to be constructed, installed, maintained, repaired, replaced and operated by right in all zoning districts within the boundaries of the Clarke County SWSA.

f. Specifically acknowledge that the facilities of the Authority within the County hereinafter made part of a water system, sewer system, as defined by the VWWAA, shall be deemed to be substantially in accord with the Comprehensive Plan.

3. The County shall not take any legislative, executive, administrative or other action to hinder, impair or impede the Authority's facilities or operations, whether located or conducted within or without the Clarke County SWSA, and whether such facilities or operations are employed to provide public water or sewer services to properties within the Clarke County SWSA or elsewhere.

a. Nothing in this Agreement shall be read to permit the Authority to provide water or sewer services to properties within the boundaries of the County that are outside the Clarke County SWSA, as the same may be amended.

b. In no case may the County, without authorization from Frederick Water, amend the Clarke County SWSA to remove properties previously included therein, whether or not services have been extended to the properties in question, nor amend the Clarke County SWSA, nor take any other action, to compel the Authority to discontinue provision of public water or sewer services to a property that is within the Clarke County SWSA or was within the Clarke County SWSA prior to said amendment.

4. The Authority shall be required to obtain all approvals other than required only by The Clarke County Code prior to commencing construction of infrastructure, including any and all approvals required by Virginia Code § 15.2-2126, *et seq.*, and Virginia Code § 15.2-2149, *et seq.*, and shall in all cases obtain the prior approval of the Clarke County Board of Supervisors

prior to commencing construction of any water or sewer treatment plant or water tower within the County.

### **WATER & SEWER INFRASTRUCTURE**

5. The Authority shall, in perpetuity, take all necessary, appropriate and reasonable actions within its power to enable and facilitate the extension of the Water System and Sewer System to provide public water and sewer service to properties within the Clarke County SWSA, as the same may be amended, including all such actions to enable and facilitate the design, construction, and connection of a water system, sewer system, and sewage disposal system, as those terms are defined in the VWWAA, within the County to provide public water and sewer service to properties within the Clarke County SWSA, as the same may be amended. Such actions by the Authority may be the subject of further agreements between the Parties, between the Parties and other persons, as defined in Virginia Code § 1-230, or between the Authority and other persons, as defined in Virginia Code § 1-230.

a. The Parties understand and agree that, prior to its being connected to the Water System or Sewer System or its otherwise being employed in providing public water and sewer service to properties within the Clarke County SWSA, all infrastructure, improvements, and other property must meet the Authority's then-prevailing Water and Sewer Standards and Specifications, and that the Authority may impose other terms and conditions, including payment of connection fees, prior to a property's connection to the Water System or Sewer System or employment of any infrastructure, improvements, or other property in providing public water and sewer service to properties within the Clarke County SWSA, as the same may be amended.

b. The Parties understand and agree that, prior to its connection to the Water System or Sewer System or other employment in providing public water and sewer service to properties within the Clarke County SWSA, all infrastructure, improvements, and other property, including pipelines, pumps, pump stations, and treatment plants and any other improvements or property that are to be used as part of a water system, sewer system, or sewage disposal system, as defined by VWWAA, to facilitate the provision and/or receipt of water and/or sewer service from the Authority must be conveyed to the Authority on terms it deems acceptable, in its discretion, which may include the fee simple dedication of any and all easements it deems necessary to enable operation, maintenance, repair and/or replacement of said infrastructure, improvements or property.

c. All such infrastructure, improvements, and other property referenced in this Section shall become and remain the sole and permanent property of the Authority.

d. The Parties further understand and agree that nothing in this Agreement shall require or prohibit either the County or the Authority to pay, reimburse, cover, finance or otherwise bear, either initially or ultimately, all or any part of the design, construction, or connection costs of said infrastructure, improvements or other property.

6. The County shall, in perpetuity, take all necessary, appropriate and reasonable actions within its power, including conveying or leasing any and all real or personal property owned by the County, extending financing or funding, or taking any other action within its power,

to enable and facilitate the design, construction, connection, operation, maintenance, repair and/or replacement of said infrastructure, improvements or other property employed or to be employed in providing and/or receiving water and/or sewer service from the Authority within the Clarke County SWSA. Such actions by the County may be the subject of further agreements between the Parties, between the Parties and other persons, as defined in Virginia Code § 1-230, or between the County and other persons, as defined in Virginia Code § 1-230.

a. However, nothing in this Agreement shall bind the County to convey, sell, lease or otherwise transfer any particular property, contract any particular debt, appropriate any specific money, impose any tax, fee or other charge, or exercise the power of eminent domain as to any particular property, nor shall it exempt the County from following any and all laws and procedures applicable to such acts.

### **WATER AND SEWER SERVICE PROVISION**

7. The Authority shall, in perpetuity, take all necessary, appropriate and reasonable actions in its power to operate any and all infrastructure, improvements, and real and personal property owned or hereafter acquired by the Authority to provide public water and sewer service to properties within the Clarke County SWSA, and otherwise take any and all other necessary, appropriate and reasonable actions in its power to provide public water and sewer service to properties within the Clarke County SWSA, on the same terms as said services are provided to other customers of the Authority.

a. Nothing in this Agreement shall obligate the Authority to accept any connection to the Water System or Sewer System from the Clarke County SWSA that, at the time of the proposed connection, create a substantial risk of overburdening the capacity of the Water System or Sewer System, as determined by the Authority in its sole discretion.

b. Nothing in this Agreement shall obligate the Authority or the Frederick-Winchester Service Authority ("FWSA") to undertake capital improvements to increase its present water or sewer treatment capacity, which capacity shall be determined by the Authority in its sole discretion.

c. Nothing in this Agreement shall be construed or deemed to require the Authority to reserve any capacity within the Water System or Sewer System for properties within the Clarke County SWSA, or to decline any proposed connection by a customer outside the Clarke County SWSA to ensure that there is adequate capacity to provide water or sewer service to properties within the Clarke County SWSA.

d. Nothing in this Agreement shall be construed or deemed to restrict the grounds on which the Authority may decline or cease to provide water and/or sewer service to a property within any of its authorized service areas, including the Clarke County SWSA.

8. The Authority shall, in perpetuity, take such necessary, appropriate and reasonable actions within its power to maintain, repair, refurbish and replace, any and all infrastructure, improvements, and other property used in the provision of public water or sewer service to

properties within the Clarke County SWSA to ensure the continued availability and efficiency of those services to existing customers within the Clarke County SWSA.

9. Unless the Authority declines a proposed connection to the Water System or Sewer System properly sought by a property in the Clarke County SWSA, the County shall not provide, or permit another locality, political subdivision, or public or private utility to provide, water or sewer service to that property within the Clarke County SWSA.

a. In no case shall the County provide, or permit another locality, political subdivision, or public or private utility to provide, water or sewer services to any property within the Clarke County SWSA that has not received from the Authority a declination of its proper application to connect to the Water System or Sewer System.

b. Nothing in this Agreement shall limit the right, power, duty or discretion of the County to provide, or obligate the County to prohibit any other locality, political subdivision, or public or private utility from providing, water or sewer service to any property in the County that is outside the Clarke County SWSA.

#### **RATES, FEES AND CHARGES FOR WATER & SEWER SERVICE**

10. The Authority shall be free to fix, charge and collect fair and reasonable rates, fees, rents and charges, including connection fees, within the Clarke County SWSA, to the full extent of its authority under the VWWAA and other applicable law, as the same may be amended.

a. The Parties understand and agree that the Authority has full and sufficient authority to enforce the satisfaction of all rates, fees, rents and charges, including connection fees, imposed by the Authority, as provided by the VWWAA and other applicable law as the same may be amended.

b. The County shall, on written request by the Authority, collect amounts due on properly recorded utility liens in favor of the Authority in the same manner as unpaid real estate taxes due to the County.

c. The County shall, in perpetuity, take all necessary, appropriate and reasonable actions in its power to cooperate with the Authority to enforce the satisfaction of all rates, fees, rents and charges, including connection fees, imposed by the Authority for service provided to properties in the Clarke County SWSA, as provided by the VWWAA and other applicable law as the same may be amended.

d. Nothing in this Agreement shall limit the Authority's right, power, duty or discretion to fix, charge and collect fair and reasonable rates, fees, rents or charges, including connection fees, within the Clarke County SWSA, or to limit its right, power, duty or discretion to enforce satisfaction of the same.



11. The Authority shall impose such rates, fees, rents and charges, including connection fees, within the Clarke County SWSA, on the same terms as they are imposed on other users of the Water System and Sewer System outside of the Clarke County SWSA.

a. Nothing in this Agreement shall limit the Authority's right, power, duty or discretion to impose rates, fees, rents or charges, including collection fees, on some or all customers within the Clarke County SWSA that are in addition to those imposed on other users of the Water System and Sewer System outside the Clarke County SWSA if the same is determined by the Authority, in its discretion, to be necessary and appropriate to cover the costs of infrastructure, services or other costs that uniquely result or derive from, serve and/or benefit customers in the Clarke County SWSA.

b. Nothing in this Agreement shall confer on the County any right, power, duty, or discretion to determine, any interest in, or any legal responsibility for, the rates, fees, rents or charges, including connection fees, imposed by the Authority, whether in the Clarke County SWSA or elsewhere in the Water System or Sewer System.

#### MISCELLANEOUS

12. Nothing in this Agreement shall be construed, and no performance hereunder shall be deemed, to create a partnership or joint venture between the Parties or to make either the Authority or the County employees or agents of the other or of both of them.

13. Neither of the Parties may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party.

14. To the extent required to carry out the purposes of this Agreement or to preserve any portion thereof challenged as invalid or unenforceable, the use of the conjunctive shall be deemed to include the disjunctive and vice versa, the masculine to include the feminine and vice versa, and the singular to include the plural and vice versa. The term "including" shall be read as illustrative, not exhaustive, and so shall be interpreted to mean "including but not limited to" that which was stated.

15. This Agreement, including the exhibits hereto, once fully executed by the designated representatives of each Party and approved by each of the Parties' respective Boards, sets forth the full, final, and entire agreement and understanding of the Parties with respect to the issues addressed herein, superseding all prior representations, understandings, and agreements not expressly incorporated herein. Any terms and conditions not expressly set forth in this Agreement are not a part of this Agreement or the understanding or undertakings of the Parties hereto. Any representations, warranties, promises, or conditions, whether written or oral, not specifically incorporated herein, shall not be binding on the County or the Authority.

16. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by written instrument agreed to by the Parties and signed by both of their duly authorized agents.

17. Failure by either of the Parties to insist upon or enforce any of its rights hereto shall not constitute a waiver thereof.

18. This Agreement, once fully executed by the designated representatives of each Party and approved by each of the Parties' respective Boards, is binding upon and shall inure to the benefit of each of the Parties and their representatives, agents, officers, employees, predecessors and successors in interest, successors in title, assigns, privies, and anyone acting on their behalf.

19. This Agreement is for the sole benefit of the Parties hereto and their respective successors and nothing herein, express or implied, is intended to or shall confer upon any other entity or person, as defined by Virginia Code § 1-230, any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

20. This Agreement shall be governed by and construed under the laws of the Commonwealth of Virginia, without regard to its conflict or choice of law rules.

21. This Agreement shall be effective upon the date of its full execution, which execution shall occur only after final approval of this Agreement by the Clarke County Board of Supervisors and by the Authority's Board of Directors. Each of the Parties hereto shall have its designated representative sign this Agreement to indicate that it has been approved by its respective Board. Such signature shall constitute a warrant and representation by the signer of full and express authority to sign on behalf of and to bind the designating Party. Each of the Parties shall also have its counsel sign this Agreement to indicate that it has been approved as to form.

22. This Agreement may be executed in two (2) counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Signatures transmitted by facsimile or other digital means shall be deemed original signatures.

23. Both of the Parties were represented by counsel who contributed to the drafting of this Agreement and approved the same as to form. The Agreement shall not be construed against either Party in the event of a dispute over the interpretation, construction or application of any of its terms.

24. The Parties agree to cooperate with each other in every respect in carrying out the intent and effectuating the purposes of this Agreement, including negotiating, executing and delivering any and all such notices, instruments, certificates, agreements, exhibits, schedules, resolutions, addendums, and other documents in connection with, in furtherance of, or to carry out or further consummate the extension and provision of services contemplated by this Agreement.

25. This Agreement shall survive the Closing and the execution, delivery and recording of any and all of the instruments in connection with, in furtherance of, or to carry out or further consummate the intent and effectuating the purposes of this Agreement, including those called for, entered into or delivered pursuant to this Agreement.

26. Whenever notices are to be given under the terms of this Agreement, and except as otherwise specifically provided by law, such notices shall be deemed to have been given and be effective on the date said notice is (1) sent by electronic mail and also (2)(i) hand delivered by personal delivery, or (ii) received (or refused) by registered or certified mail (return receipt requested, first-class postage prepaid), in any case addressed to the parties as follows:

If to the County to: Clarke County, Virginia  
Berryville-Clarke County Government Center  
101 Chalmers Ct., 2d Floor  
Attention: County Administrator  
E-mail: CBoies@clarkecounty.gov

If to the Authority to: Frederick County Sanitation Authority  
By mail: P.O. Box 1877  
Winchester, VA 22604-8377  
Attention: Executive Director  
E-mail: ELawrence@Frederickwater.com

Or by hand: Wellington H. Jones Administration Building  
315 Tasker Rd  
Stephens City, VA 22655

With a required copy to: Whiteford, Taylor & Preston L.L.P.  
(which shall not constitute 1021 East Cary Street, Suite 1700  
notice) Richmond, VA 23219  
Attention: Dale G. Mullen, Esq.  
E-mail: DMullen@wtplaw.com

or in each case to such other address or addressee as any party hereto may from time to time designate to the other party hereto by notice given pursuant to this Section.

[SEE ATTACHED SIGNATURE PAGES]

Approved as to form:

FREDERICK COUNTY SANITATION  
AUTHORITY

By: Michael H. Brady

By: [Signature]

Name: Michael H. Brady  
*Counsel for the Authority*

Name: ERIC LAWRENCE

Title: EXECUTIVE DIRECTOR

COMMONWEALTH OF VIRGINIA

COUNTY OF FREDERICK, to-wit:

I, Angela Mason, a notary public in and for the Commonwealth and County aforesaid, do certify that the foregoing instrument was acknowledged before me this 21<sup>st</sup> day of April, 2022, by Eric Lawrence, whose name is signed to the foregoing instrument dated April 21, 2022, has acknowledged the same before me as Executive Director for Frederick County Sanitation Authority, a Virginia body politic and corporate, on behalf of such entity.

GIVEN under my hand this 21<sup>st</sup> day of April, 2022.

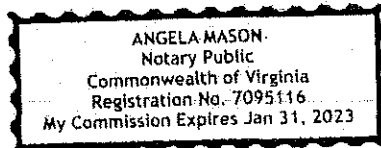
Angela Mason

Notary Public

My Commission Expires: Jan 31, 2023

Notarial Registration No.: 7095116

[SEAL]



Approved as to form:

CLARKE COUNTY, VIRGINIA

By: [Signature]  
Name: Robert T. Mitchell, Jr.  
Counsel for Clarke County

By: [Signature]  
Name: David S Weiss  
Title: Chairman

COMMONWEALTH OF VIRGINIA

CLARKE COUNTY, to-wit:

I, Catherine Dietz Marsten, a notary public in and for the Commonwealth and County aforesaid, do certify that the foregoing instrument was acknowledged before me this 28<sup>th</sup> day of April, 2022, by David S. Weiss, whose name is signed to the foregoing instrument dated April 28, 2022, has acknowledged the same before me as Chairman, Board of Supervisors for Clarke County, Virginia, a Virginia body politic and corporate, on behalf of such entity.

GIVEN under my hand this 28 day of April, 2022.

[Signature]  
Notary Public

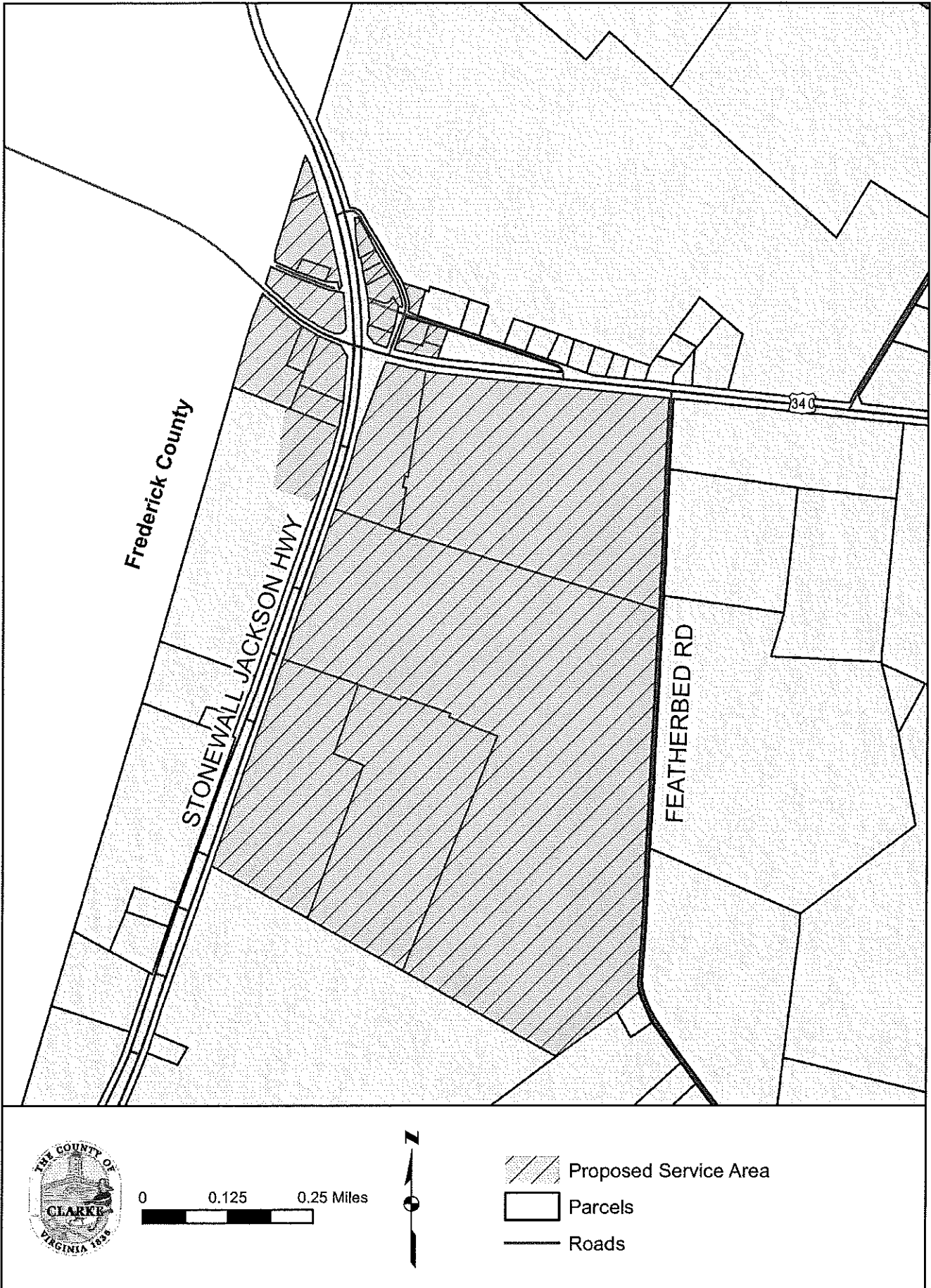
My Commission Expires: 12/31/2022

Notarial Registration No.: 7794054

CATHERINE DIETZ MARSTEN  
NOTARY PUBLIC  
Commonwealth of Virginia  
Reg. #7794054  
My Commission Expires December 31, 2022

[SEAL]

# Exhibit A, Proposed Service Area (DRAFT)



# Chapter 180 Water And Wastewater

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## **Chapter 180 Water And Wastewater**

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[HISTORY: Adopted by the Board of Supervisors of Clarke County as indicated in article histories. Amendments noted where applicable.]

### **General References**

Chapter 34 Sanitary Authority

Chapter 124 Nuisances

Chapter 143 Septic Systems

Chapter 161 Subdivision Of Land

### **Code of Virginia References**

§ 15.2-5100. et seq. - Virginia Water and Waste Authorities Act.

## Article I Sewage Disposal

[Adopted 01-19-1988 as Secs. 12-31 through 12-34 of the 1987 Code]

### *§ 180-1. Prohibited arrangement for disposal of human excrement.*

No person shall construct, maintain or permit on any premises owned by him or in his charge any arrangement for the disposal of human excrement which may endanger a source of food or drinking water or which allows flies to have access to the human excrement or drainage from which escapes onto the surface of the ground on his or adjoining property or which, in the opinion of the Health Officer, gives rise to a nuisance.

### *§ 180-2. Sanitary disposal devices required.*

Every house used as a human habitation, every warehouse, every public building and every other place where human beings congregate or are employed in the county shall be provided by the owner thereof with a sanitary toilet, privy or other sanitary device for the disposal of human excrement. If any outside privy is used, it must be built and maintained in accordance with the specifications and requirements of the State Board of Health.

### *§ 180-3. Approved sewage disposal methods required.*

All homes and other places in which flush toilets are installed shall be provided by the owners with methods of sewage disposal approved by the Health Officer or his representative.

### *§ 180-4. Deposition of human excrement.*

No person shall deposit any human excrement upon the surface of the ground or in any place where it may endanger a source of food or drinking water or be accessible to flies or animals.

The term "Human Excrement" does not include "biosolids", as defined by the Virginia Department of Health, which are a treated human waste product.

## Amendments Chapter 180-Article I

2000-01-25

§ 180-4. Deposition of human excrement: add the term "Human Excrement" does not include "biosolids", as defined by the Virginia Department of Health, which are a treated human waste product.

§ 180-5. Subsurface conventional septic tank and soil treatment area systems required; alternative systems: Change from Board of Supervisors to Board of Well & Septic Appeals

## Article II Sinkholes

[Adopted 01-19-1988 as § 12-66 through 12-72 of the 1987 Code]

### *§ 180-6. Definitions.*

When used in this article, the following terms have the meanings given to them:

<b>OWNER OF LAND or LANDOWNER</b>	Any person who holds title to or is in possession of any land lying within the county, whether as owner, lessee or otherwise.
<b>PERSON</b>	Any natural person, any state, municipality or other political subdivision or other public agency or instrumentality, any public or private corporation, any partnership, firm, association or other organization, any receiver, trustee, assignee, agent or other legal representative of any of the foregoing and any other entity.
<b>POLLUTANTS</b>	Anything which, when introduced into water, alters the chemical, physical, biological or radiological properties of water.
<b>SINKHOLE</b>	Any depression in the surface of the ground, with or without collapse of adjacent rock, which provides a means through which surface water can enter the ground and thereby come into contact with subsurface water. Sinkholes are divided into Class 1 sinkholes and Class 2 sinkholes. <ul style="list-style-type: none"><li>A. Class 1 sinkhole. Any sinkhole which presents a significant subsurface water pollution hazard if, due to the drainage pattern of the land surrounding the sinkhole or the nature of the substances or objects in the sinkhole, the sinkhole may permit the entry of pollutants into subsurface water.</li><li>B. Class 2 sinkhole. Any sinkhole which is not a Class 1 sinkhole for reasons pertaining to the sinkhole characteristics for transporting pollutants into the subsurface.</li></ul>
<b>SUBSTANCES AND OBJECTS</b>	All substances and objects, whether or not manmade and whether in liquid, solid or gaseous form.

**SUBSURFACE WATER**

Any water below the surface of the ground, including but not limited to water in the saturated and unsaturated zones.

*§ 180-7. Intent.*

The county relies on a clean supply of subsurface water to foster and protect human health and welfare. Clean water resources are essential for the economic and social development of the county. The karst geomorphology of the county creates high contamination potential for subsurface water associated with pollutants in or around sinkholes. Therefore, it is declared to be the policy of the county to protect human health and the public welfare by establishing land use controls to abate and mitigate the subsurface water pollution potential by prohibiting the movement of pollutants to the subsurface water through sinkholes.

*§ 180-8. Administration.*

The office of the county Planning Administrator and the county Health Department shall have the duty and responsibility to implement and enforce the provisions of this article.

*§ 180-9. Placing substances and objects in sinkholes.*

No person shall place or cause to be placed any substances or objects other than those approved by the county in any sinkhole.

*§ 180-10. Class 1 sinkholes.*

- A. The county shall take the steps necessary to identify Class 1 sinkholes located in the county and prescribe corrective and protective measures deemed reasonable and necessary to minimize and, if possible, eliminate the entry of pollutants into subsurface water through such sinkhole. Such corrective and protective measures include, but are not limited to:
  - (1) Buffer zones covered with grass or other appropriate vegetation.
  - (2) Installation of diversion methods or structures.
  - (3) Installation of concrete or plastic liners.
  - (4) Termination of the activity which creates the pollution hazard.
  - (5) Removal of substances and objects from the sinkhole.
- B. Before prescribing corrective and protective measures with respect to a particular Class 1 sinkhole, the county shall meet with landowners involved and discuss with them the

reasons the sinkhole presents a significant subsurface water pollution hazard and the need for corrective and protective measures to minimize and, if possible, eliminate the entry of pollutants into subsurface water through the sinkhole.

- C. In prescribing corrective and protective measures, the county shall consider all relevant factors, including but not limited to the expense of implementing such measures and the effect which implementing will have upon the use by the landowner(s) of their land; provided, however, that economic hardship alone shall not prevent the prescription of corrective and protective measures. The corrective and protective measures prescribed, together with the date by which such measures must be completed, shall be set forth in writing and sent to the landowner(s) involved by return receipt mail.
- D. The owner of land upon which a Class 1 sinkhole is located shall take the corrective and protective measures prescribed by the county.
- E. The owner of land over, through or under which pollutants travel to a Class 1 sinkhole which is located on another landowner's land shall take the corrective and protective measures prescribed by the county.

*§ 180-11. Civil enforcement.*

- A. Any person may submit to the county a verbal or written complaint alleging a violation of this article or the existence of a Class 1 sinkhole with respect to which corrective and protective measures have not been prescribed.
- B. Upon receipt of a complaint, the county shall proceed pursuant to § 180-10A, B and C.
- C. Based upon a determination that there is a violation of this article, the county shall notify the violator by mail of the violation. The notice shall include:
  - (1) A statement of the violation.
  - (2) With respect to a violation of § 180-9, a statement that the county may remove from the sinkhole involved the offending substances and objects and that the violator will be obligated to the county for the reasonable cost of such removal.
  - (3) With respect to a violation of § 180-10D, a statement that the county may take the already prescribed corrective and protective measures and the violator will be obligated to the county for the reasonable cost of such action.
- D. If after taking the above steps and after a period of 30 days following the mailing of the notice of the violation the county, in good faith, determines that the violator is unwilling to take the corrective actions prescribed, the county shall again notify the violator by mail of the violation.

- E. With respect to a violation of § 180-9, 10 days after the mailing of the second notice, the county may remove from the sinkhole involved the offending substances and objects and bill the violator for the reasonable cost of such action.
- F. With respect to a violation of § 180-10D or E, 10 days after the mailing of the second notice of violation, the county may take the already prescribed corrective and protective measures it deems necessary to minimize and, if possible, eliminate the entry of pollutants into subsurface water through the sinkhole and bill the violator for the reasonable cost of such action.

*§ 180-12. Criminal enforcement.*

In lieu of proceeding under § 180-11, a person who is alleged to have violated § 180-9 may be prosecuted for the commission of a misdemeanor.

## Article III Cross-Connection and Backflow Prevention

[Adopted 04-18-1994]

### *§ 180-13. Definitions.*

The following terms, whenever used or referred to in this article, shall have the respective meanings set forth below, unless the context clearly requires a contrary meaning or any such term is expressly defined to the contrary elsewhere in this article:

<b>AUTHORITY</b>	-- The Clarke County Sanitary Authority.
<b>BACKFLOW</b>	-- The flow of water or other liquids, mixtures or substances into the distributing pipes of a potable supply of water from any source other than its intended source.
<b>CROSS-CONNECTION</b>	-- Any physical connection between a potable water supply and any waste pipe, soil pipe, sewer drain or any unapproved source or system. Cross-connection includes any potable water supply outlet, which is submerged or can be submerged in wastewater and any other source of contamination.
<b>HEALTH HAZARD</b>	-- Any conditions, devices or practices in the water supply system and its operation, which create or, in the judgment of the Authority, may create a danger to the health and well-being of the water consumer.
<b>PLUMBING FIXTURE</b>	-- Installed receptacles, devices or appliances supplied with water or that receive or discharge liquids or liquid-borne wastes.
<b>POLLUTION</b>	-- The presence of any foreign substance (organic, inorganic, radiological or biological) in the water that tends to degrade its quality so as to constitute a hazard or impair the usefulness of the water.
<b>WATER, NONPOTABLE</b>	-- Water that is not safe for human consumption or that is of questionable potability.

**WATER, POTABLE**

-- Water free from impurities in amounts sufficient to cause disease or harmful physiological effects. Its bacteriological and chemical quality shall conform to the requirements of the Virginia Waterworks Regulations of the State Department of Health and the requirements of the county Department of Utilities.

**WATER SYSTEM**

-- All structures, appliances and equipment owned and operated by the county and/or the Authority and used to collect, store, transport, purify and treat water for drinking or domestic use and the distribution of water to the public.

*§ 180-14. Pollution prevention measures required.*

Every building, premises or structure in the county shall be constructed, equipped and maintained in such a manner as to prevent the possibility of pollution of the county water supply by cross-connection or backflow of liquids.

*§ 180-15. Cross-connections prohibited.*

- A. The county potable water supply system shall be designed, installed and maintained in such a manner as to prevent contamination from non-potable liquids, solids or gases being introduced into the potable water supply through cross-connections or any other piping connections to the system.
- B. Cross-connections between the county potable water system and other systems or equipment containing water or other substances of unknown or questionable safety are prohibited except when and where, as approved by the Authority, suitable protective devices such as the reduced pressure zone backflow preventer or equal are installed, tested and maintained to ensure proper operation on a continuing basis.

*§ 180-16. Backflow and back-siphonage prohibited.*

The county potable water system shall be protected against backflow and back-siphonage by installing and maintaining at all fixtures, equipment and outlets where backflow or back-siphonage may occur a suitable backflow preventer as approved by the Authority.

*§ 180-17. Inspections by Authority; right of entry.*



- A. The Authority or its designated agent shall inspect all properties served by the water system where cross-connection with the water system is deemed possible. The frequency of these inspections shall be established by the Authority.
- B. The Authority or its designated agent shall have the right to enter, at any reasonable time, properties served by the water system for the purpose of inspecting for cross-connection or backflow problems caused by improper installation, repair or maintenance, faulty equipment or other causes. Upon request, the owner or occupants of the property served by the water system shall furnish to the inspector pertinent information regarding the piping system on such property. Refusal to provide such information or refusal of access when required shall constitute a violation of this article.

*§ 180-18. Compliance with applicable rules and regulations. 63*

Any cross-connection or backflow prevention device or system shall be designed, installed and maintained in such a manner as to be in compliance with the Cross-Connection Control Manual, United States Environmental Protection Agency, Office of Water Programs, Water Supply Division, 1973; plumbing standards as set forth in the Virginia Uniform Statewide Building Code § 36-97 et seq. Code of Virginia; § 6.00 of the Virginia Waterworks Regulations entitled "Cross-Connection and Backflow Prevention Control in Waterworks"; and the Clarke County Cross-Connection and Backflow Prevention Control Regulations, copies of which are on file in the county office.

*§ 180-19. Notice of violation; protection of waterworks.*

- A. The Authority shall notify the owner or authorized agent of the owner of the building or premises in which there is found a violation of this article of such violation. The Authority shall set a reasonable time for the owner to have the violation removed or corrected. Upon failure of the owner to have the defect corrected by the end of the specified time interval, the Authority may, if in its judgment an imminent health hazard exists, cause the water service to the building or premises to be terminated or deny service to such premises.
- B. If it is found that the backflow prevention device has been removed or bypassed or if a cross-connection exists or if the pressure in the waterworks is lowered below 10 psi gauge, the Authority shall take positive action to ensure that the waterworks is adequately protected at all times.

*§ 180-20. Violations and penalties.64*

The owner or authorized agent of the owner responsible for the maintenance of the plumbing systems in the building who knowingly permits a violation to remain uncorrected after the expiration of time set by the Authority shall be punished as provided in Chapter 1, General Provisions, Article I, for each violation. Each day of failure to comply with the

requirements of this article, after the specified time set by the Authority, shall constitute a separate violation.

## Article IV Wastewater Disposal System Maintenance [Adopted 06-20-1995]

### *§ 180-21. Pumping out of primary treatment tanks.*

All primary treatment tanks, including septic tanks, cesspools, and dry wells, shall be pumped out for maintenance purposes (serviced) once every seven years. Such pumping shall be performed by a Health Department approved service provider (pumper/hauler) under contract with the county who shall be authorized to dispose of the pumped wastes at a treatment facility within the county that is approved for such disposal.

### *§ 180-22. Scheduling of service; notification; receipts.*

Maintenance pumping and hauling shall be in accord with a schedule prepared by the county by which all systems shall be serviced on a repeating cycle of once every seven years. System owners shall be notified in advance of when their system is scheduled for servicing. System owners and the county shall be provided with receipts by the service provider for all maintenance services performed.

### *§ 180-23. Fees.*<sup>65</sup>

- A. Owners of real estate served by on-site wastewater disposal systems or owners of real estate who hold a permit for the construction of an on-site wastewater disposal system shall be charged an annual fee for such system owned or permitted.
- B. The fee shall be set by the Board of Supervisors, after taking the matter to public hearing, and shall be due and payable to the Treasurer of the county on or before September 30 of each tax year. The fee shall be established to not exceed the cost of constructing, operating and maintaining a treatment facility for the disposal of pumped wastes, the cost of pumping and hauling wastes from private on-site wastewater disposal systems and the cost of administering the waste disposal system maintenance program.
- C. Additional fees may be collected by the pumper/hauler at the time of servicing a wastewater disposal system if a serviceable system is larger than conventional size or if exploratory excavation is needed to locate an unmarked system.

### *§ 180-24. Exemptions.*

- A. Wastewater disposal systems installed prior to 1965 and other systems that are not recorded with the Health Department are exempt from the requirements in § 180-21 if damage to the system would occur as a result of system maintenance.
- B. Owners of unserviceable systems shall not be exempt from the fee provided for in § 180-23, except that such owners will be credited by an amount equal to the increment of the

fee attributable to the cost of pumping and hauling until such time that the system is made serviceable through an upgrade or replacement. System owners must apply for the credit with appropriate documentation of eligibility.

*§ 180-25. Additional servicing beyond requirement.*

Owners who elect to have their systems pumped more often than once every seven years will be subject to a separate fee paid directly to a service provider approved by the county.

*§ 180-26. Failure to comply; performance of work by county; costs.*

- A. If the County Administrator or the official designated by him determines the owner of an on-site wastewater disposal system has failed to comply with the requirements of Article IV, he shall notify the owner of such address listed in the real estate tax records. Such notice shall also notify the owner that he is required to correct the violation as applicable.
- B. If the violation is not corrected within 30 days of receipt of such notice, the County Administrator or his designee may correct the violation using county forces or a private contractor. The cost of such correction, together with an administrative handling charge of \$150, shall be billed to the owner, and if not paid within 30 days, the cost of correction and handling charge shall be added to and collected in the same manner as the real estate tax on such property. In addition, the County Administrator or his designee shall certify to the Clerk of the Circuit Court of the county that the cost and charge is unpaid and the Clerk shall record such unpaid cost and charge in the judgment lien docket book.

**Article V Waterloo Commercial Area Exclusive Service Area**  
[Added 2000-09-19]

*§ 180-27. Waterloo Commercial Area*

The contiguous properties, containing, in the aggregate, 49.1 acres, more or less, located at or near the intersection of U. S. Route 340 and U. S. Route 50 at Waterloo, and which are zoned Highway Commercial (HC) as of August 22, 2000, are hereby designated the "Waterloo Commercial Area" for purposes of this chapter.

*§ 180-28. Waterloo Commercial Area Sewage Collection System*

Sewage collection lines and facilities to be constructed between the Town of Boyce and the Waterloo Commercial Area, and in the Waterloo Commercial Area, for the transport of sewage to the Boyce Wastewater Treatment Plant, are hereby designated the "Waterloo Commercial Area Sewage Collection System" for purposes of this chapter.

*§ 180-29. Exclusive Service Area*

The Waterloo Commercial Area is hereby designated the exclusive service area for the Waterloo Commercial Area Sewage Collection System, and no property outside of the Waterloo Commercial Area shall be served by the Waterloo Commercial Area Sewage Collection System.

**Amendments Chapter 180-Article V**

2000-09-19

Add § 180-27. Waterloo Commercial Area; § 180-28. Waterloo Commercial Area Sewage Collection System; § 180-29. Exclusive Service Area

## Article VI Boyce Exclusive Service Area

[Added 2000-10-17]

### *§ 180-30. Exclusive Service Area*

[Amended 2002-05-21]

The properties located within the Town limits of the Town of Boyce, together with the properties comprising the Waterloo Commercial Area and the Millwood Sewer Exclusive Service Area, are hereby designated as the exclusive service area for the sewage collection lines and facilities located within the limits of the Town of Boyce for the transport of sewage to the Boyce Wastewater Treatment Plan, and no property outside of the limits of the Town of Boyce, the Waterloo Commercial Area, and the Millwood Sewer Exclusive Service Area shall be served by the sewage collection lines and facilities located within the limits of the Town of Boyce.

## Amendments Chapter 180 – Article VI

2000-10-17

Add § 180-30. Exclusive Service Area Town of Boyce

2002-05-21

Amend § 180-30.

## Article VII Millwood Exclusive Service Area

[Added 2002-05-21]

### *§ 180-31. Millwood Exclusive Service Area*

The contiguous properties located in or near the village of Millwood and which were identified on January 1, 2002, by the following Clarke County Tax Parcel identification are hereby designated the “Millwood Sewer Exclusive Service Area” for purposes of this chapter: (1) Block 29-A, parcels 16 and 17A and (2) Block 30A-A, parcels 1-34, 41-62, 64-76, 78-86, 88-92, 24A, 41A, 44A, 43A, 46A, 70A, and 92A.

### *§ 180-32. Millwood Sewer Exclusive Service Area Sewage Collection System*

Sewage collection lines and facilities to be constructed between the Town of Boyce and the Millwood Sewer Exclusive Service Area, and the Millwood Sewer Exclusive Service Area, for the transport of sewage to the Boyce Wastewater Treatment Plant, are hereby designated the “Millwood Sewer Exclusive Service Area Sewage Collection System” for the purposes of this chapter.

### *§ 180-33. Exclusive Service Area*

The Millwood Sewer Exclusive Service Area is hereby designated the exclusive service area for the Millwood Sewer Exclusive Service Area Sewage Collection System, and no property outside of the Millwood Sewer Exclusive Service Area shall be served by the Millwood Sewer Exclusive Service Area Sewage Collection System.

## Amendments Chapter 180-Article VII

2002-05-21

Add Article VII § 180-31. Millwood Exclusive Service Area, § 180-32. Millwood Sewer Exclusive Service Area Sewage Collection System, § 180-33. Exclusive Service Area

## Article VIII - Clarke County Sanitary Sewer Use [Added 2004-07-20]

### *Article I – General Provisions*

#### *180-34. Clarke County Sanitary Authority Sewer Use*

##### 180-34.1. Purpose

The purpose of this Ordinance is to provide for the beneficial public use of the Clarke County Treatment Works through regulation of sewer construction, sewer use, and wastewater discharges; to provide for equitable distribution of the costs of the Treatment Works; and to provide procedures for complying with the requirements contained herein.

##### 180-34.2. Scope

- a) The definitions of terms used in this Ordinance are found in Article II. The provisions of this Ordinance shall apply to the discharge of all wastewater to Treatment Works. This Ordinance provides for use of the county's Treatment Works, regulation of sewer construction, control of the quantity and quality of wastewater discharged, wastewater pretreatment, equitable distribution of costs, assurance that existing customers' capacity will not be preempted, approval of sewer construction plans, issuance of user Permits, minimum sewer connection standards and conditions, and penalties and other procedures in cases of violation of this Ordinance.
- b) This Ordinance shall apply to the Waterloo, Boyce, and Millwood Exclusive Sewer Service Areas as identified in Clarke County Code Chapter 180 Articles V, VI, & VII, or any other subsequently identified exclusive sewer service area, and referred to hereafter as the exclusive sewer service areas.

##### 180-34.3. Administration

Except as otherwise provided herein, the Clarke County Sanitary Authority Sanitation Engineer of the Treatment Works shall administer, implement, and enforce the provisions of this Ordinance.

##### 180-34.4. Fees and Charges

- a) All fees and charges payable under the provisions of this Ordinance shall be paid to the Clarke County Sanitary Authority. Such fees and charges shall be as set forth herein or as established in the latest edition of the Clarke County Sanitary Authority Schedule of Fees.



- b) All user fees, penalties and charges collected under this Ordinance and the Clarke County Sanitary Authority user charge fee schedule shall be used for the sole purpose of constructing, operating or maintaining the treatment works of the Clarke County Sanitary Authority, or the retirement of debt incurred for same.
- c) All fees and charges payable under the provisions of this Ordinance are due and payable upon the receipt of notice of charges. Unpaid charges shall become delinquent and shall be subject to penalty and interest charges as provided for in the latest edition of the Clarke County Sanitary Authority Schedule of Fees

#### 180-34.5. Inspections

- (a) The CCSA Sanitation Engineer, operator or authorized local, state or federal officials, bearing the proper credentials and identification, shall be permitted to enter all premises where an effluent source or treatment system is located at any reasonable time for the purposes of inspection, observation, measurement, sampling and/or copying records of the wastewater discharge to ensure that discharge to the treatment works is in accordance with the provisions of this Ordinance.
- (b) The CCSA Sanitation Engineer, bearing proper credentials and identification, shall be permitted to enter all private property through which the Town of Boyce or The County of Clarke holds an easement for the purposes of inspection, observation, measurement, sampling, repair, and maintenance of any of the Clarke County Sanitary Authority Treatment Works lying within the easement. All entry, and any subsequent work on the easement, shall be done in final accordance with the terms of the easement pertaining to the private property involved.
- (c) While performing any necessary work on private properties referred to in Sections 5(a) and (b) above, CCSA Sanitation Engineer, shall observe all safety and occupational rules established by the owner or occupant of the property and applicable to the premises.

#### 180-34.6. Vandalism

No person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment which is a part of the Clarke County Treatment Works. Any person who violates this section shall be guilty of a misdemeanor and, upon conviction, is punishable by a fine in an amount not to exceed One Thousand Dollars (\$1,000.00).

#### 180-34.7. Severability

If any provision of these regulations, or the application of any provision of these regulations to any person or circumstances, is held invalid, the application of such provision to other persons or circumstances, and the remainder of the regulations, shall not be

affected thereby.

180-34.8. Amendments of the Ordinance

Public notice shall be given in accordance with applicable provisions of the county charter, other county ordinances, State and Federal law, prior to adoption of any amendments of this Ordinance.

*Article II – Definitions*

180-34.9. Specific Definitions

Unless the context of usage indicates otherwise, the meaning of specific terms in this Ordinance shall be as follows:

- |  |   |
|--|---|
| "Act"  | shall mean the Federal Clean Water Act, 33. U.S.C. 1251 et seq.   |
| "Approval Authority"                           | means the Executive Director or Director of the Department of Environmental Quality.  |
| "ASTM"   | shall mean the American Society for Testing and Materials.  |
| "Authorized Representative of Industrial User" | shall mean:<br><ol style="list-style-type: none"><li>1) A principal executive officer of at least the level of vice president, if the industrial user is a corporation; or</li><li>2) A general partner or proprietor if the industrial user is a partnership or sole proprietorship respectively; or</li><li>3) A duly authorized representative of the individual designated in #1 or #2, above, if such representative is responsible for the overall operation of the facility from which the discharge to the POTW originates. The authorization must be submitted to the Manager/licensed operator prior to or together with any reports to be signed by the authorized representative.</li></ol> |

"BOD" (denoting Biochemical Oxygen Demand)	shall mean the quantity of oxygen used in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees C, expressed in milligrams per liter.
"Building Sewer"	shall mean the extension from a building wastewater plumbing facility to the treatment works.
"CCSA Sanitation Engineer"	shall mean the administrator of the Clarke County Treatment Works.
"Categorical Pretreatment Standard or Categorical Standard"	shall mean any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Sections 307(a) & 307(c) of the Act, which apply to specific categories of industrial users which appear in 40 CFR Chapter I, Subchapter N, Parts 405 - 471.
"Combined Sewer"	shall mean a sewer intended to receive both wastewater and storm or surface water.
"Day"	shall mean the 24-hour period beginning at 12:01 a.m.
"Discharger"	shall mean person or persons, firm, company, industry or other similar sources of wastewater who introduce such into the POTW.
"Easement"	shall mean an acquired legal right for the specific use of land owned by others.
"EPA"	shall mean the United States Environmental Protection Agency.
"Establishment"	shall mean any industrial establishment, mill, factory, tannery, paper or pulp mill, mine, coal mine, colliery, breaker or coal processing operations, quarry, oil refinery, boat, vessel, and each and every other industry or plant or works the operation of which produces

	industrial wastes or other wastes or which may otherwise alter the physical, chemical or biological properties of any state waters.
"Existing Source"	shall mean any source of discharge, the construction or operation of which commenced prior to the publication of proposed categorical pretreatment standards which will be applicable to such source if the standard is thereafter promulgated in accordance with Section 307 of the Act.
"Garbage"	shall mean the solid animal and vegetable wastes resulting from the domestic or commercial handling, storage, dispensing, preparation, cooking, and serving of foods.
"Ground Water"	shall mean any water beneath the land surface in the zone of saturation.
"Indirect Discharge"	shall mean the introduction of (non-domestic) pollutants into the POTW from any non-domestic source regulated under Section 307(b) (c) or (d) of the Act.
"Industrial User or Significant Discharger"	means a source of indirect discharge, or a non-domestic discharge to a treatment works.
"Industrial Wastes"	shall mean liquid or other wastes resulting from any process of industry, manufacture, trade or business, or from the development of any natural resources.
"Interference"	shall mean an inhibition or disruption of the POTW, its treatment processes or operation, or its sludge processes, which clearly causes, in whole or part, a violation of any requirement of the POTW's VPDES permit, including those discharges that prevent the use or disposal of sludge by the POTW in accordance with any federal or state laws, regulations, permits or sludge management plans.

“Manager”	shall mean the CCSA Sanitation Engineer of the Clarke County Wastewater System(s) or designee authorized by the CCSA.
"May" "Shall"	is permissible; is mandatory.
"Municipality"	shall mean a city, county, town, district association, authority or other public body created under the law and having jurisdiction over disposal of sewage, industrial, or other wastes.
"Natural Outlet"	shall mean any outlet into a watercourse, pond, ditch, lake, or any other body of surface or groundwater.
“New Source”	shall have the same meaning as provided in 40 CFR Part 403.3(k) (1990).
“VPDES"	shall mean Virginia Pollutant Discharge Elimination System permit program, as administered by the Commonwealth of Virginia.
"Owner"	shall mean the Commonwealth or any of its political subdivisions, including, but not limited to, sanitation district commissions and authorities, and public or private institutions, corporations, associations, firms or companies organized or existing under the laws of this or any other state or country, or any person or group of persons acting individually or as a group.
“Pass-Through”	shall mean the discharge of pollutants through a POTW into State waters in quantities or concentrations which are a cause in whole or in part of a violation of any requirement of the POTW's VPDES permit, including an increase in the magnitude or duration of a violation.

“Person”	shall mean any individual, firm, company, association, society, partnership, corporation, municipality, or other similar organization, agency or group.
"pH"	shall mean the logarithm of the reciprocal of the hydrogen ion concentration expressed in grams per liter of solution as determined by Standard Methods.
“Pollutant”	shall mean any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical waste, chemical waste, industrial waste, biological materials, radio-active material, heat wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial waste, and certain characteristics of the wastewater (i.e., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, odor).
"POTW, Publicly Owned Treatment Works"	shall mean any sewage treatment works that is owned by a State or Municipality. Sewers, pipes, or other conveyances are included in this definition only if they convey wastewater to a POTW providing treatment.
"Pretreatment"	shall mean the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to discharge to the Clarke County Treatment Works.
“Pretreatment Requirements”	shall mean any substantive or procedural requirement related to pretreatment imposed on an industrial user, other than a pretreatment standard.
"Pretreatment Standard"	shall mean any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Section 307(b) and (c) of the Act, which applies to Industrial users.

"Properly Shredded Garbage"	shall mean garbage that has been shredded to such a degree that all particles will be carried freely under flow conditions normally prevailing in the treatment works, with no particle greater than 1/2 inch in any dimension.
"Residential User (Class 1)"	shall mean all premises used only for human residency and which is connected to the treatment works.
"Sanitary Wastewater"	shall mean wastewater discharged from the sanitary conveniences of dwellings, office buildings, industrial plants, or institutions.
"Significant Industrial User"	shall be defined as follows: EITHER: <ul style="list-style-type: none"> <li>a) Has a process wastewater* flow of 25,000 gallons or more per average work day; (*Excludes sanitary, non-contact cooling and boiler blowdown wastewater)</li> <li>b) Contributes a process waste stream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the POTW;</li> <li>c) Is subject to categorical pretreatment standards; or</li> <li>d) Has significant impact, either singularly or in combination with other significant dischargers, on the treatment works or the quality of its effluent.</li> </ul>
"Slug Load"	shall mean any discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standard in Section 8 of this Ordinance or any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge.
"Standard Methods"	shall mean the latest edition of Standard Methods for the Examination of Water and

Wastewater, published by the American Public Health Association, Water Pollution Control Federation and American Water Works Association.

“State”

shall mean the Commonwealth of Virginia.

"Storm Sewer"

shall mean a sewer for conveying storm, surface, and other waters, which is not intended to be transported to a treatment works.

"Surface Water"

shall mean:

- i. all waters which are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce, including all waters which are subject to the ebb and flow of the tide;
- ii. all interstate waters, including interstate "wetlands";
- iii. all other waters, such as inter/intrastate lakes, rivers, streams (including intermittent streams), mudflats, sandflats, "wetlands," sloughs, prairie potholes, wet meadows, playa lakes, or natural ponds, the use, degradation, or destruction of which would affect or could affect interstate or foreign commerce including any such waters:
  - (1) which are or could be used by interstate or foreign travelers for recreational or other purposes;
  - (2) from which fish or shellfish are or could be taken and sold in interstate or foreign commerce; or
  - (3) which are used or could be used for industrial purposes by industries in interstate commerce.
- iv. all impoundments of waters otherwise defined as surface waters under this definition;



- v. tributaries of waters identified in paragraphs (1) - (iv) of this definition;
- vi. the territorial sea; and
- vii. wetlands" adjacent to waters other than waters that are themselves wetlands, identified in paragraphs (i) - (vi) of this definition.

"Suspended Solids"

shall mean the total suspended matter that either floats on the surface of, or is in suspension in, water or wastewater as determined by Standard Methods.

"Treatment Facility"

shall mean only those mechanical power-driven devices necessary for the transmission and treatment of pollutants (e.g., pump stations, unit treatment processes).

"Treatment Works"

shall mean any devices and systems used for the storage, treatment, recycling and/or reclamation of sewage or liquid industrial waste, or other waste necessary to recycle or reuse water, including intercepting sewers, outfall sewers, sewage collection systems, individual systems, pumping, power and other equipment and their appurtenances, extensions, improvements, remodeling, additions, or alterations, and any works, including land that will be an integral part of the treatment process or is used for ultimate disposal of residues resulting from such treatment, or any other method or system used for preventing, abating, reducing, storing, treating, separating, or disposing of municipal waste or industrial waste, including waste in combined sewer water and sanitary sewer systems.

"Toxics"

shall mean any of the pollutants designated by Federal regulations pursuant to Section 307 (a) (1) of the Act.

"User"

shall mean a source of wastewater discharge into a POTW.

"User Permit" shall mean a document issued by the POTW to the User that permits the connection and/or introduction of wastes into the treatment works under the provisions of this Ordinance.

"Wastewater" shall mean a combination of liquid and water-carried wastes from residences, commercial buildings, industries, and institutions, together with any groundwater, surface water, or storm water that may be present.

"WPCF" shall mean the Water Pollution Control Federation.

#### 180-34.10. General Definitions

Unless the context of usage indicates otherwise, the meaning of terms in this Ordinance and not defined in Section 1 above, shall be as defined in the Glossary: Water and Wastewater Control Engineering prepared by Joint Editorial Board of the American Public Health Association, American Society of Civil Engineers, American Water Works Association, and Water Pollution Control Federation, Copyright 1969.

### *Article III – Use Of Clarke County Treatment Works & Treatment Facility*

#### 180-34.11. Wastewater Discharges

It is unlawful under State and Federal Law to discharge sewage without a VPDES permit to any natural outlet within the exclusive sewer service areas or in any area under the jurisdiction of the CCSA. Wastewater discharges to the Clarke County Treatment Works are not authorized unless permitted by the CCSA Sanitation Engineer in accordance with provisions of this Ordinance.

#### 180-34.12. Wastewater Disposal

Except as provided in this Ordinance, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater.

#### 180-34.13. Connection to Treatment Works Required

The owner of any new construction or renovation (exceeding \$10,000) of an existing house, building, or property which is used for commercial, industrial and/or residential purposes, which is located within the exclusive sewer service areas is required at the owner's expense to install suitable toilet facilities therein, and to connect such facilities directly to the proper sewer in accordance with the provisions of this Ordinance, within 90 days after notice that sewer service is available. This section shall not apply to any existing house, building, or property, which is used for commercial, industrial and/or residential purposes that is not being renovated, and that is served by a functioning on-site sewage disposal system.

#### *Article IV – Building Sewers And Connections*

##### 180-34.14. Connection Permit

- A. No person shall uncover, make any connections with, use, alter, or disturb any wastewater sewer or storm sewer without first obtaining a written permit from the CCSA Sanitation Engineer or authorized local official.
- B. There shall be two (2) classes of permits for connections to the Clarke County Treatment Works & Treatment Facilities.

CLASS I - residential  
CLASS II – commercial/industrial

In all cases, the owner shall make application for a permit to connect to the county's treatment works on a form furnished by the CCSA. The permit application shall be supplemented by wastewater information required to administer this Ordinance. A permit and inspection fee of (See CCSA Schedule of Fees) for a Class I, or (See CCSA Schedule of Fees) for a Class II connection permit shall be paid to the CCSA at the time the application is filed.

##### 180-34.15. Connection Costs

The costs and expenses incidental to the building sewer installation and connection to the Clarke County Treatment Works shall be borne by the owner. The owner shall indemnify the county from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

##### 180-34.16. Separate Connections Required

A separate and independent building sewer shall be provided for every building except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, courtyard, or driveway. When this occurs, the building sewer serving the front building may be extended

to the rear building and the whole considered as one building sewer. The county assumes no obligation or responsibility for damage caused by or resulting from any single building sewer, which serves two buildings.

#### 180-34.17. Existing Building Sewers

Existing building sewers may be used for connection of new buildings only when they are found, on examination and testing by the CCSA Sanitation Engineer to meet the requirements of this Ordinance.

#### 180-34.18. Building Sewer Design

The size, slope, alignment, construction materials, trench excavation and backfill methods, pipe placement, jointing and testing methods used in the construction and installation of a building sewer shall conform to the building and plumbing code or other applicable requirements of Clarke County. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WPCF shall apply.

#### 180-34.19. Building Sewer Elevation

Whenever practicable, the building sewer shall be brought to a building at an elevation below the basement floor. In buildings in which any building drain is too low to permit gravity flow to the county's treatment works, wastewater carried by such building drain shall be lifted by an approved means and discharged to a building sewer draining to the county's sewer.

#### 180-34.20. Surface Runoff and Groundwater Drains

- (a) No person shall connect roof, foundation, areaway, parking lot, roadway, or other surface runoff or groundwater drains to any sewer which is connected to a treatment works unless such connection is authorized in writing by the CCSA Sanitation Engineer. The connection of such drains shall conform to codes specified in Section 8 (a) or as specified by the manager as a condition of approval of such connection.
- (b) Except as provided in Section 7 (a) above, roof, foundation, areaway, parking lot, roadway, or other surface runoff or groundwater drains shall discharge to natural outlets or storm sewers.

#### 180-34.21. Conformance to Applicable Codes

The connection of a building sewer into the Treatment Works shall conform to the requirements of the building and plumbing code or other applicable requirements of the County of Clarke, or the procedures set forth in appropriate specifications of the

Commonwealth of Virginia Sewerage Regulations, Uniform Building Code of Virginia, and American Society of Testing Materials. The connections shall be made gas-tight and water-tight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved in writing by the CCSA Sanitation Engineer before installation.

#### 180-34.22. Connection Inspection

The applicant for a building sewer or other drainage connection permit shall notify the CCSA Sanitation Engineer when such sewer or drainage connection is ready for inspection prior to its connection to the county Treatment Works. Such connection inspections and testing as deemed necessary by the CCSA Sanitation Engineer shall be made by the CCSA Sanitation Engineer, or authorized local official.

#### 180-34.23. Excavation Guards and Property Restoration

Excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the County of Clarke.

#### 180-34.24. Protection of Capacity for Existing Users

The CCSA Sanitation Engineer shall not issue a permit for any class of connection to the county Treatment Works unless there is sufficient capacity, not legally committed to other users, in the Treatment Works and Treatment Facilities to convey and adequately treat the quantity of wastewater which the requested connection will add to the Treatment Works or Treatment Facility. The CCSA Sanitation Engineer may permit such a connection if there are legally binding commitments to provide the needed capacity.

### *Article V – Conditions to Use the Clarke County Treatment Works*

#### 180-34.25. Special Uses of Treatment Works

All discharges of storm water, surface water, groundwater, roof runoff, subsurface drainage, or other waters not intended to be treated in the Treatment Facility shall be made to storm sewers or natural outlets designed for such discharges, except as authorized under Article IV, Section 7. Any connection, drain, or arrangement which will permit any such waters to enter any other sewer shall be deemed to be a violation of this section and this ordinance.

#### 180-34.26. General Prohibition

No user shall introduce any pollutants into the county Treatment Works which will pass through or interfere with the operation or performance of the Treatment Facilities.

180-34.27. Restricted Discharges

(a) No person shall discharge or cause to be discharged to any of the county Treatment Works any substances, materials, waters, or wastes in such quantities or concentrations which do or are likely to:

- 1) Create a fire or explosion hazard including, but not limited to, gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid, or gas; waste stream with a closed cup flashpoint of less than 140 degrees Fahrenheit or 60 degrees Centigrade using test methods specified in 40 CFR 261.21;
- 2) Cause corrosive damage or hazard to structures, equipment, or personnel of the wastewater facilities, but in no case discharges with the following properties:
  - i. having a pH lower than 5.0 or greater than 11.0
- 3) Cause obstruction to the flow in sewers, or other interference with the operation of treatment facilities due to accumulation of solid or viscous materials;
- 4) Constitute a rate of discharge or substantial deviation from normal rates of discharge, ("slug discharge"), sufficient to cause interference in the operation and performance of the treatment facilities;
- 5) Contain heat in amounts which are likely to accelerate the biodegradation of wastes, causing the formation of excessive amounts of hydrogen sulfide in the treatment works or inhibit biological activity in the treatment facilities, but in no case shall the discharge of heat cause the temperature in the Clarke County wastewater sewer to exceed 65 degrees C (150 degrees F) or the temperature of the influent to the Treatment Facilities to exceed 40 degrees C (104 degrees F) unless the facilities can accommodate such heat and the County of Clarke has obtained prior approval from the approval authority;
- 6) Contain more than 100 milligrams per liter of non-biodegradable oils of mineral or petroleum origin;
- 7) Contain floatable oils, fat, or grease;
- 8) Contain noxious gases, vapors or fumes, malodorous gas or substance in quantities that may cause a public nuisance or cause acute human or safety problems;

- 9) Contain radioactive wastes in harmful quantities as defined by applicable State and Federal regulations;
  - 10) Contain any garbage that has not been properly shredded;
  - 11) Contain any odor or color producing substances exceeding concentration limits which may be established by the CCSA Sanitation Engineer for purposes of meeting the Clarke County VPDES permit.
  - 12) Petroleum oil, non-biodegradeable cutting oil or products of mineral oil origin in amounts that will cause interference or pass through.
  - 13) Any trucked or hauled pollutants except at designated discharge points.
  - 14) 14) No person shall discharge pollutants that exceed what the plant is designed to accept including but not limited to BOD's in excess of 250 mg/l.
- (b) If, in establishing discharge restrictions, discharge limits, or pretreatment standards pursuant to the Article, the CCSA Sanitation Engineer establishes concentration limits to be met by a user, the CCSA Sanitation Engineer in lieu of concentration limits, may establish mass limits of comparable stringency for an individual user at the request of such user. Upon approval by the State, such limits should become pretreatment standards, be consistently applied to all users, and be based on sewage influent levels established in the Treatment Facility permit.

180-34.28. Categorical Pretreatment Standards

- (a) No person shall discharge or cause to be discharged to any treatment works wastewaters containing substances subject to an applicable Categorical Pretreatment Standard promulgated by EPA in excess of the quantity prescribed in such applicable pretreatment standards except as otherwise provided in this section. Compliance with such applicable pretreatment standards shall be within 3 years of the date the standard is promulgated, provided, however, compliance with a categorical pretreatment standard for new sources shall be required upon commencement of discharge to the treatment works.
- (b) All persons subject to an applicable Categorical Pretreatment Standard shall comply with the provisions of this section and establish an enforceable compliance schedule for each.
- (c) No person shall discharge trucked or piped hazardous wastes to the Clarke County Treatment Works.

180-34.29. Special Agreements

Nothing in this article shall be construed as preventing any agreement or arrangement between the CCSA and any user of the Treatment Works and Treatment Facility whereby wastewater of unusual strength or character (only in terms of BOD and/or Suspended Solids) is accepted into the system and specially treated subject to additional payments or user charges as may be applicable.

#### 180-34.30. Water & Energy Conservation

The conservation of water and energy shall be encouraged by the CCSA Sanitation Engineer. In establishing discharge restrictions upon users, the CCSA Sanitation Engineer shall take into account already implemented or planned conservation steps revealed by the user. Upon request of the CCSA Sanitation Engineer, each user will provide the CCSA Sanitation Engineer with pertinent information showing that the quantities of substances or pollutants have not been and will not be increased as a result of the user. Upon showing to the satisfaction of the CCSA Sanitation Engineer, he shall make adjustments to discharge restrictions, which have been based on concentrations to reflect the conservation steps.

#### 180-34.31. Excessive Discharge

No user shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the Federal Categorical Pretreatment Standards, or in any other pollutant-specific limitation developed by the County of Clarke or State.

#### 180-34.32. Accidental Discharges

- (a) Each user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this Ordinance. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the CCSA for review, and shall be approved by the CCSA before construction of the facility. No user who commences contribution to the POTW after the effective date of this ordinance shall be permitted to introduce pollutants into the system until accidental discharge procedures have been approved by the CCSA. Review and approval of such plans and operating procedures shall not relieve the user from the responsibility to modify the user's facility as necessary to meet the requirements of this ordinance. In the case of an accidental discharge, it is the responsibility of the user to immediately telephone and notify the POTW of the incident. The notification shall include location of discharge, type of waste, concentration and volume, and corrective actions.
- (b) Within five (5) days following an accidental discharge; the user shall submit to the CCSA Sanitation Engineer a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such



notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the treatment works and treatment facility, fish kills, or any other damage to person or property; nor shall such notification relieve the user of any fines, civil penalties, or other liability which may be imposed by this article or other applicable law.

- (c) A notice shall be permanently posted on the user's bulletin board or other prominent place advising employees whom to call in the event of a dangerous discharge. Employers shall insure that all employees who may cause or suffer such a dangerous discharge to occur are advised of the emergency notification procedure.

## *Article VI – Industrial Dischargers*

### 180-34.33. Information Requirements

- a) All industrial dischargers shall file with the CCSA wastewater information deemed necessary by the CCSA Sanitation Engineer for determination of compliance with this Ordinance, the Clarke County VPDES permit conditions, and State and Federal law. Such information shall be provided by completion of a questionnaire designed and supplied by the CCSA Sanitation Engineer and by supplements thereto as may be necessary. Information requested in the questionnaire and designated by the discharger as confidential is subject to the conditions of confidentiality as set out in Section 1 (c) of this article.
- b) Where a person owns, operates or occupies properties designated as an industrial discharger at more than one location, separate information submittals shall be made for each location as may be required by the CCSA Sanitation Engineer.
- c) Information and data on an Industrial User obtained from reports, questionnaires, permit applications, permits and monitoring programs and from inspections shall be available to the public or other governmental agency without restriction unless the User specifically requests and is able to demonstrate to the satisfaction of the CCSA that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the User.
- d) When requested by the person furnishing a report, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public but shall be made available upon written request to governmental agencies for uses related to this Ordinance, The Virginia Pollutant Discharge Elimination System (VPDES) Permit, State Disposal System permit and/or the Pretreatment Programs, provided, however, that such portions of a report shall be available for use by the State or any state agency in judicial review or enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics will not be recognized as confidential information. Information accepted by the CCSA as

confidential, shall not be transmitted to any governmental agency or to the general public by the CCSA until and unless a ten-day notification is given to the User.

180-34.34. User Permits

- a) All significant industrial users proposing to connect to or to contribute to the treatment works shall obtain a User Permit before connecting to or contributing to the treatment works. All existing significant industrial users connected to or contributing to the treatment works shall obtain a User Permit within (180) days after the effective date of this Ordinance.
- b) Significant Industrial Users required to obtain a Permit shall complete, and file with the CCSA, an application in the form prescribed by the CCSA, and accompanied by a fee of (See Fee Schedule). Existing significant industrial users shall apply for a Permit within (30) days after the effective date of this Ordinance, and proposed new significant industrial users shall apply at least (90) days prior to connecting to or contributing to the treatment works. In support of the application, the user shall submit, in units and terms appropriate for evaluation, the following information:
  - 1) Name, address, and location, (if different from address);
  - 2) SIC number according to the Standards Industrial Classification Manual, Bureau of the Budget, 1987, as amended;
  - 3) Wastewater constituents and characteristics including but not limited to those mentioned in Article V, Section 3 of this Ordinance as determined by a reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to Section 304 (g) of the Act and contained in 40 CFR, Part 136, as amended;
  - 4) Time and duration of contribution;
  - 5) Average daily and peak wastewater flow rates, including daily, monthly and seasonal variations, if any;
  - 6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by their size, location and elevation;
  - 7) Description of activities, facilities and plant processes on the premises including all materials which are or could be discharged;
  - 8) The nature and concentration of any pollutants in the discharge. A statement identifying the applicable pretreatment standards and requirements, and a

statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional O&M and/or additional pretreatment is required for the User to meet applicable Influent Treatment Standards;

- 9) If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

The following conditions shall apply to this schedule:

- i. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (e.g. hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.).
- ii. No increment referred to in paragraph (i) shall exceed 9 months.
- iii. Not later than 14 days following each date in the schedule and the final date for compliance, the User shall submit a progress report to the CCSA Sanitation Engineer including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress; the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than 1 year elapse between such progress reports to the CCSA Sanitation Engineer.

10) Each product produced by type, amount, process or processes and rate of production;

11) Type and amount of raw materials processed (average and maximum per day);

12) Number of types of employees, and hours of operation of plant and proposed or actual hours of operation of pretreatment system;

13) Any other information as may be deemed by the CCSA to be necessary to evaluate the user permit application.

The CCSA will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the CCSA may issue a User Permit subject to terms and conditions provided herein.

- c) Within 9 months of the promulgation of a National Categorical Pretreatment Standard, the User Permit of Users subject to such standards shall be revised to require compliance with such standard if they are more restrictive than the local limits developed by the POTW within the timeframe prescribed by such standard. Where a User, subject to a National Categorical Pretreatment Standard, has not previously submitted an application for a User Permit as required by Section 2 (b), the User shall apply for a User Permit within 180 days after the promulgation of the Applicable National Categorical Pretreatment Standard. In addition, the User with an existing User Permit shall submit to the CCSA Sanitation Engineer, within 180 days after the promulgation of an applicable Federal Categorical Pretreatment Standard, the information required by paragraph (8) and (9) of Section 2b) of this Article.

d) Permit Conditions:

User Permits shall be expressly subject to all provisions of this Ordinance and all other applicable regulations, user charges and fees established by the CCSA. Permits may contain the following:

- 1) The unit charge or schedule of user charges and fees for the wastewater to be discharged to a community sewer;
- 2) Limits on the average and maximum wastewater constituents and characteristics (Permits must contain this item);
- 3) Limits on average and maximum rate and time of discharge or requirements for flow regulations and equalization. (Permits must contain this item);
- 4) Requirements for installation and maintenance of inspection and sampling facilities;
- 5) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards for tests and reporting schedule;
- 6) Compliance schedules;
- 7) Requirements for submission of technical reports or discharge reports - See Section 3 of this Article **(Permits must contain this item)**;
- 8) Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the CCSA, and affording the CCSA access thereto; (Permits must contain this item);

- 9) Requirements for notification of the CCSA for any new introduction of wastewater constituents or any substantial change in volume or character of the wastewater constituents being introduced into the treatment works (Permits must contain this item);
  - 10) Requirements for immediate notification of slug discharges (Permits must contain this item);**
  - 11) Other conditions as deemed appropriate by the CCSA to ensure compliance with this ordinance.
  - 12) Statement of applicable remedies.
- e) User Permits shall be issued for a specified time period, not to exceed five (5) (optional) years. A permit may be issued for a period less than a year or may be stated to expire on a specific date. The user shall apply for permit reissuance a minimum of 180 days prior to the expiration of the user's existing permit. The terms and conditions of the permit may be subject to modification by the (county) during the term of the permit as limitations or requirements as identified in Section 2 are modified or other just cause exists. The user shall be informed of any proposed changes in his permit at least 30 days prior to the effective date of change. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.
  - f) User Permits are issued to a specific user for a specific operation. A User permit shall not be reassigned or transferred or sold by the User to a new owner, new user, different premises, or a new or changed operation without the approval of the CCSA. Any succeeding owner or user shall also comply with the terms and conditions of the existing permit in the interim prior to the issuance of the respective new permit.

180-34.35. Reporting Requirements for Permittee

- A. Within 90 days following the date for final compliance with applicable Pretreatment Standards or, in the case of a New Source, following commencement of the introduction of wastewater into the wastewater treatment facilities, any User subject to Pretreatment Standards and Requirements shall submit to the Manager a report indicating the nature and concentration of all pollutants in the discharge from the regulated process which are limited by Pretreatment Standards and Requirements and the average and maximum daily flow for these process units in the User facility which are limited by such Pretreatment Standards or Requirements.

The report shall state whether the applicable Pretreatment Standards or Requirements are being met on a consistent basis and, if not, what additional O&M and/or pretreatment is necessary to bring the User into compliance with the applicable Pretreatment Standards or Requirements. In addition, the report shall contain the results of any sampling and analysis of the discharge as specified in Article VI Section 3

(b) (2) below. This statement shall be signed by an authorized representative of the User, and certified to by a qualified professional.

- B. (1) Any User subject to a Pretreatment Standard, after the compliance date of such Pretreatment Standard, or, in the case of such Pretreatment Standard or in the case of a New Source, after commencement of the discharge into the treatment works, shall submit to the CCSA Sanitation Engineer during the months of June and December, unless required more frequently in the Pretreatment Standard or by the CCSA Sanitation Engineer, a report indicating the nature and concentration, of pollutants in the effluent which are limited by such Pretreatment Standards. In addition, this report shall include a record of all daily flows, which during the reporting period exceeded the average daily flow reported. At the discretion of the CCSA Sanitation Engineer and in consideration of such factors as local high or low flow rates, holidays, budget cycles, etc., the CCSA Sanitation Engineer may agree to alter the months during which the above reports are to be submitted.

**(Comment:** Where 40 CFR, Part 136 does not include a sampling or analytical technique for the pollutant in question, sampling and analysis shall be performed in accordance with sampling and analytical procedures approved by EPA and/or DEQ.)

180-34.36. Provision for Monitoring

- A. When required by the CCSA Sanitation Engineer, the owner of any property serviced by a building sewer carrying Class II wastewater discharges shall provide suitable access and such necessary meters and other devices in the building sewer to facilitate observation, sampling, and measurement of the wastewater. Such access shall be in a readily and safely accessible location and shall be provided in accordance with plans approved by the CCSA Sanitation Engineer. The access shall be provided and maintained at the owner's expense so as to be safe and accessible at reasonable times.
- B. The CCSA Sanitation Engineer shall consider such factors as the volume and strength of discharge, rate of discharge, quantities of toxic materials in the discharge, treatment facility removal capabilities, and cost effectiveness in determining whether or not access and equipment for monitoring Class II wastewater discharges shall be required.
- C. Where the CCSA Sanitation Engineer determines access and equipment for monitoring or measuring Class II wastewater discharges is not practicable, reliable, or cost effective, the CCSA Sanitation Engineer may specify alternative methods of determining the characteristics of the wastewaters discharge which will, in the CCSA Sanitation Engineer's judgment, provide a reasonably reliable measurement of such characteristics.
- D. Measurements, tests, and analyses of the characteristics of wastewater required by this Ordinance shall conform to 40 CFR, Part 136 and be performed by an EPA certified

laboratory. When such analyses are required of a discharger, the discharger may, in lieu of using the Treatment Facility laboratory, make arrangement with any EPA certified laboratory, to perform such analyses.

- E. Fees for any given measurement, test, or analysis of wastewater required by this Ordinance and performed by the Treatment Facility shall be the same for all classes of dischargers, regardless of the quantity or quality of the discharge and shall reflect only direct cost. Costs of analyses performed by an independent laboratory at the option of discharger shall be borne directly by the discharger.

180-34.37. Costs of Damage

If the drainage or discharge from any establishment causes a deposit, obstruction, or damage to any of the Clarke County Treatment Works or Treatment Facility, the CCSA Sanitation Engineer shall cause the deposit or obstruction to be promptly removed or cause the damage to be promptly repaired. The cost for such work, including materials, labor, and supervision shall be borne by the discharger or permittee causing such deposit, obstruction, or damage.

*Article VII – Pretreatment*

180-34.38. Wastewaters with Special Characteristics

- (a) While the CCSA Sanitation Engineer should initially rely upon the Federal Categorical Pretreatment Standards to protect wastewater facilities or receiving waters, if any wastewater which contains substances or possesses characteristics shown to have deleterious effect upon the treatment works or treatment facilities, processes, equipment, or receiving waters, or constitutes a public nuisance or hazard, is discharged or is proposed for discharge to the wastewater sewers, the CCSA Sanitation Engineer may require any or all of the following:
  - a. Pretreatment by the user or discharger to a condition acceptable for discharge to the treatment works;
  - b. Control over the quantities and rates of discharge;
  - c. The development of compliance schedules to meet any
- (b) applicable pretreatment requirements;
  - a. The submission of reports necessary to assure compliance with applicable pretreatment requirements;
  - b. Carry out all inspection, surveillance, and monitoring necessary to determine compliance with applicable pretreatment requirements;

- c. Obtain remedies for noncompliance by any user. Such remedies may include injunctive relief, the civil penalties specified in Article IX of this Ordinance, or appropriate criminal penalties; or
  - d. Reject the wastewater if evidence discloses that discharge will create unreasonable hazards or have unreasonable deleterious effects on the treatment works or treatment facilities.
- (c) When considering the above alternatives, the CCSA Sanitation Engineer shall assure that conditions of the County of Clarke’s permit are met. The CCSA Sanitation Engineer shall also take into consideration cost effectiveness, the economic impact of the alternatives, and the willful noncompliance of the discharger. If the CCSA Sanitation Engineer allows the pretreatment the installation of the necessary facilities shall be subject to review. The CCSA Sanitation Engineer shall review and recommend any appropriate changes to the program, within (30) days of submittal.
- (d) Where pretreatment or flow-equalizing facilities are provided or required for any wastewater, they shall be maintained continuously in satisfactory and effective operation at the expense of the owner.

180-34.39. Compliance with Pretreatment Requirements

Persons required to pretreat wastewater in accordance with Section 1 above shall provide a statement, reviewed by an authorized representative of the user and certified by such representative indicating whether applicable pretreatment requirements are being met on a consistent basis and, if not, describe the additional operation and maintenance or additional pretreatment required for the user to meet the pretreatment requirements. If additional pretreatment or operation and maintenance will be required to meet the pretreatment requirements, the user shall submit a plan (including schedules) to the CCSA Sanitation Engineer as described in Article VI, Section 2 (b) (9). The plan (including schedules) shall be consistent with applicable conditions of the county’s Permit or other local, State or Federal laws.

180-34.40. Monitoring Requirements

Discharges of wastewater to the Clarke County Treatment Works from the facilities of any user shall be monitored in accordance with the provisions of the User's permit.

180-34.41. Effect of Federal Law

In the event that the Federal government promulgates a regulation for a given new or existing user in a specific industrial subcategory that establishes pretreatment standards or



establishes that such user is exempt from pretreatment standards, such Federal regulations shall immediately supersede Section I (a) of this article if they are more stringent.

#### 180-34.42. Certification

All reports and permit applications must be signed by the industrial user's authorized representative and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis and if not, whether additional O&M and/or additional pretreatment is required to meet the pretreatment standards and requirements.

### *Article VIII – Wastewater Service, Charges and Industrial Cost Recovery*

#### 180-34.43. Wastewater Service Charges

Charges and fees for the use of the public Treatment Works and Treatment Facility shall be based upon the actual use of such system, or contractual obligations for a level of use in excess of current actual use. Property value may be used to collect the amount due as permitted by law.

#### 180-34.44. Industrial Cost Recovery

Users of the Clarke County Treatment Works and Treatment Facilities will also be assessed industrial cost recovery charges as required by law.

#### 180-34.45. Determination of System Use

- (a) The use of the Clarke County Treatment Works and Treatment Facilities shall be based upon actual measurement and analysis of each user's wastewater discharge, in accordance with provisions of Article VI, Section 4 to the extent such measurement and analysis is considered by the CCSA Sanitation Engineer to be feasible and cost-effective.
- (b) Where measurement and analysis is considered not feasible, determination of each user's use of the Treatment Works and Treatment Facilities shall be based upon the quantity of water used whether purchased from a public water utility or obtained from a private source, or an alternative means as provided by Section (c) below.
- (c) The CCSA Sanitation Engineer, when determining actual use of the Clarke County Treatment Works and Treatment Facilities based on water use, shall consider consumptive, evaporative, or other use of water which results in a significant difference between a discharger's water use and wastewater discharge. Where appropriate, such consumptive water use may be metered to aid in determining actual use of the treatment works and treatment facilities. The meters used to measure such water uses shall be of a type and installed in a manner approved by the CCSA Sanitation Engineer.

(d) The actual average water use by each residential user (Class I) during the three months of (January, February, and March) shall be used as the measure of each respective residential user's actual use of the sewer system throughout the year.)

*Amendments Chapter 180 Article VIII*

2004-07-20

*Article VIII § 180-34.1 thru § 180-34.52*

Article IX – Enforcement

180-34.46. Harmful Contributions

The CCSA may suspend the wastewater treatment service and/or a User Permit when such suspension is necessary, in the opinion of the CCSA, in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of humans, to the environment, causes interference to the treatment facilities or causes Clarke County to violate any condition of its VPDES Permit.

Any person notified of a suspension of the wastewater treatment service and/or the User Permit shall immediately stop or eliminate the contribution.

In the event of a failure of the person to comply voluntarily with the suspension order, the CCSA shall take such steps as deemed necessary, including immediate severance of the sewer connection and/or the seeking of legal and equitable relief in the circuit court, to prevent or minimize damage to the wastewater treatment facilities or endangerment to any individuals.

The CCSA shall reinstate the User Permit and/or the wastewater treatment service upon proof of the elimination of the non-complying discharge. A detailed written statement submitted by the user describing the causes of the harmful contribution and the measures taken to prevent any future occurrence shall be submitted to the CCSA within 15 days of the date of occurrence.

180-34.47. Revocation of Permit

Any user who violates the following conditions of this Ordinance, or applicable State and Federal regulations, is subject to having his permit revoked in accordance with the procedures of Article VI of this Ordinance for:

- (a) Failure of a user to factually report the wastewater constituents and characteristics of his discharge;

- (b) Failure of the user to report significant changes in operations, or wastewater constituents and characteristics;
- (c) Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring; or,
- (d) Violation of conditions of the permit.

180-34.48. Notification of Violation

Whenever the CCSA finds that any User has violated or is violating this Ordinance, User Permit, or any prohibition or limitation of requirements contained herein, the CCSA may serve upon such person a written notice stating the nature of the violation. Within 30 days of the date of the notice, a plan for the satisfactory correction thereof shall be submitted to the CCSA by the user.

180-34.49. Show Cause Hearing

- (a) The CCSA may order any user who causes or allows an unauthorized discharge to show cause why the proposed enforcement action should not be taken. Such hearings shall be preceded by a notice being served on the user specifying the time and place of the hearing, the reasons why the action is to be taken, the proposed enforcement action, and directing the user to show cause why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days before the hearing. Service may be made on any agent or officer of a corporation.
- (b) The CCSA Sanitation Engineer may conduct the hearing and take the evidence, or may designate any of its members or any officer or employee of the Sanitation Authority to:
  - 1) Issue in the name of the CCSA Sanitation Engineer notices of hearings requesting the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in such hearings;
  - 2) Take the evidence;
  - 3) Transmit a report of the evidence and hearing, including transcripts and other evidence, together with recommendations to the CCSA Sanitation Engineer for action thereon.
- (c) At any hearing held pursuant to this ordinance, testimony taken must be under oath and recorded stenographically. The transcript, so recorded, will be made available to any member of the public or any party to the hearing upon payment of the transcript costs.
- (d) After the CCSA Sanitation Engineer has reviewed the evidence, he may issue an order to the user responsible for the discharge directing that, following a specified time period, the sewer service be discontinued unless adequate treatment facilities, devices or other

related appurtenances have been installed and existing treatment facilities, devices or other related appurtenances are properly operated. Further orders and directives as are necessary and appropriate may be issued.

#### 180-34.50. Legal Action

If any person does anything contrary to the provisions of this Ordinance, applicable Federal or State Pretreatment Requirements, or any order of the County of Clarke or if any commercial user refuses access to the CCSA Sanitation Engineer or his designee for purposes of inspection, Clarke County may commence an action for appropriate legal and/or equitable relief in the Circuit Court.

#### 180-34.51. Penalties

The CCSA Sanitation Engineer shall have the authority to assess on any user who is found to have violated an Order of the CCSA or who failed to comply with any provision of this Ordinance and the orders, rules, regulations and permits issued hereunder a penalty of \$1,000.00 per day per violation. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense.

#### 180-34.52. Falsifying Information

Any person who knowingly makes any false statements, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this Ordinance, or User Permit, or who falsifies any monitoring device or method required under this ordinance, shall upon conviction, be guilty of a Class I misdemeanor and be subject to the penalties as prescribed by the Code of Virginia.

### *Article X – Water Conservation / Drought Response*

#### 180-34.53. Purpose

The purpose of this Article is to provide for the voluntary and mandatory restriction on the nonessential use of ground water during declared water shortages or water emergencies.

#### 180-34.54. Scope

This Article shall apply to all Clarke County residents and businesses which are served by well water. This Article shall not apply to those residents and businesses which are supplied by a public water supply system by the Town of Berryville or the Clarke County Sanitary Authority.

180-34.55. Drought Response Plan

The Board of Supervisors (Board) shall adopt by resolution the Regional Drought Response and Contingency Plan as stated in the Regional Water Supply Plan.

180-34.56. Drought Indicators

The indicators used to indicate drought severity shall be precipitation, streamflow, and groundwater levels. When at least two indicators exceed the threshold for drought stage determination, as set forth in Regional Drought Response and Contingency Plan as stated in the Regional Water Supply Plan, the Board may declare a specific drought stage.

180-34.57. Drought Stages

The drought stages shall be:

- Drought Watch,
- Drought Warning, and
- Drought Emergency,

as determined by the Board pursuant to the Regional Drought Response and Contingency Plan as stated in the Regional Water Supply Plan.

180-34.58. Declaration

Upon the Board finding that a drought stage exists, the Board may issue a declaration of a drought stage.

The County Administrator, upon the declaration of a drought stage by the Commonwealth of Virginia, may issue a declaration of a drought stage to be in effect until the next regular Board meeting.

180-34.59. Drought Stage Response

Upon declaration by the Board or the County Administrator of a Drought Watch or Drought Warning, voluntary conservation measures will be requested of residents and businesses as set forth in the Regional Drought Response and Contingency Plan as stated in the Regional Water Supply Plan.

Upon declaration of a Drought Emergency, mandatory restrictions shall apply as set forth in the Regional Drought Response and Contingency Plan as stated in the Regional Water Supply Plan.

180-34.60. Waiver of Restrictions

Upon prior written request by an individual, business, or other water user, the Board of Supervisors, or its designee, may permit less than full compliance with any drought restrictions if good cause can be shown, including evidence that the applicant is affected in a substantial manner not common to other businesses or persons generally.

No waiver shall be granted by the Board or its designee unless the Board or its designee determines that the public health, safety, and welfare will not be adversely affected by the waiver. All waivers granted by the Board or its designee shall be reported at the Board's next regular or special meeting.

180-34.61. Penalties.

Any person who shall violate any of the provisions of this Article shall, upon conviction thereof, be fined not less than one hundred dollars (\$100.00), nor more than five hundred dollars (\$500.00). Each act or each day's continuation of the violation shall be considered a separate offense.

*Amendments Chapter 180-Article X*

2008-05-20

Article X § 180-34.53 thru § 180-34.61 Water Conservation / Drought Response CC-08-01

2010-06-15

Chapter 180, Water and Wastewater, so as to delete Section 180-5 Subsurface conventional septic tank and soil treatment area systems, required; alternative systems; CC-10-04

2011-09-27

Chapter 180, Water and Wastewater, Article X. Water Conservation / Drought Response change title and add reference to the Regional Drought Response and Contingency Plan rather than the local Drought Plan CC-11-04



# Finance Committee Agenda

Berryville-Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

May 8, 2023, Immediately following work session

Item	Description	Page
A.	<p><u>FY23 Department of Social Services Supplemental Appropriation Request:</u> (see attached memo) The Department of Social Services is requesting a supplemental appropriation of \$7,000 to receive additional state funding of \$7,000 for the VIEW Program. CCDSS will utilize existing funds within the current budget for the required local match of \$1,085. The additional funding will be used by clients in the VIEW program to help sustain them in their employment. The funds will be used to pay for things such as shelter expenses to avoid homelessness, car repairs to enable a client to continue to work, car insurance for a client to continue to work, and gas cards to assist all of the Welfare to Work clients so they are able to maintain their employment status.</p> <p>The Finance Committee should consider approval of the following:</p> <p><i>“Be it resolved that FY23 budgeted expenditure and appropriation to the Department of Social Services fund be increased \$7,000 and that revenue from the State be budgeted in the same amount, all for the purpose of receiving additional State funding for the VIEW program.”</i></p>	93
B.	<p><u>FY23 Department of Social Services Supplemental Request – Overtime Funding:</u> (see attached memo) The Department of Social Services is requesting a supplemental appropriation of \$3,500 to cover potential overtime costs associated with the unwinding of medical assistance program cases for the public health emergency. Expenses up to \$3,500 for overtime costs may be incurred by Benefit Program Specialists during the months of April, May, and June 2023. The state has approved additional revenue of \$3,500 to cover these overtime costs. There is no local match required to receive this additional revenue.</p> <p>The Finance Committee should consider approval of the following:</p> <p><i>“Be it resolved that FY23 budgeted expenditure and appropriation to the Department of Social Services fund be increased \$3,500, and that revenue from the state be budgeted and appropriated in the same amount, all for the purpose of receiving revenue from the state to cover overtime costs associated with the unwinding of medical assistance program cases for the public health emergency.”</i></p>	94

Item	Description	Page
C.	<p><u>Double Tollgate Sewer Design</u>: (see attached memo and quote) Staff is requesting a supplemental appropriation of \$441,105 for the FY24 capital budget for design work of the Double Tollgate Sewer Project, as outlined in the attached quote.</p> <p>The Finance Committee should consider approval of the following:</p> <p><i>“Be it resolved that FY24 budgeted expenditure and appropriation to the Clarke County Capital Projects fund be increased \$441,105 and that fund balance designation for Community Facilities be decreased by the same amount, all for the purpose of providing funds for engineering and design work for the Double Tollgate pump station and force main, which are solely the responsibility of Clarke County.”</i></p>	95
D.	<p><u>Bills and Claims</u>: (see attached) The Finance Committee should consider approval of the April 2023 Invoice History Report.</p>	123
E.	<p>Standing Reports:</p> <ul style="list-style-type: none"> <li>– Year to Date Budget Report</li> <li>– Reconciliation of Appropriations</li> <li>– Capital Projects Report</li> </ul>	<p>133</p> <p>152</p> <p>153</p>



# Clarke County Dept. of Social Services

311 E. Main Street, Berryville, VA 22611

540-955-3700

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## Memorandum

To: Brenda Bennett  
From: Jennifer Parker  
Date: March 31, 2023

RE: VIEW (BL872)

Social Services has received additional funding that was not reported on the initial FY23 budget. CCDSS received \$7,000.00 for the VIEW budget line. These funds have a 15.5% local match of \$1,085.00, that will be absorbed from existing budget. I am requesting the additional funding of \$7,000 be added to cover additional expenditures appropriately in FY23.

Please let me know if you have any questions or concerns.

Thank you

*Jennifer Parker*

Jennifer Parker, M.P.A.  
Director, Clarke County Dept. of Social Services

# Clarke County Dept. of Social Services

311 E. Main Street, Berryville, VA 22611

540-955-3700

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## Memorandum

To: Brenda Bennett

From: Jennifer Parker

Date: April 28, 2023

RE: Overtime Funding for Medicaid Unwinding

Social Services will be receiving additional funding that was not included as part of the original FY23 budget. CCDSS expects to receive \$3,500 to cover overtime costs for Benefit Program Specialist salaries for the months of April, May & June 2023. The additional revenue is 100% state funded with no local match required. I am requesting a supplemental expenditure and revenue appropriation of \$3,500 that will be used to cover additional FY23 expenditures that are expected to occur during the unwinding of medical assistance program cases for the public health emergency.

Please let me know if you have any questions or concerns.

Thank you

*Jennifer Parker*

Jennifer Parker, M.P.A.

Director, Clarke County Dept. of Social Services

# Clarke County Board of Supervisors



**Berryville Voting District**  
**Matthew E. Bass**  
(540) 955-5175

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
(540) 837-2328

**Russell Voting District**  
**Doug Lawrence**  
(540) 955-2144

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
(540) 955-2151

**White Post Voting District**  
**Bev B. McKay**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

To: Finance Committee

From: Chris Boies

Re: Double Tollgate Sewer Design

Date: April 25, 2023

As the Committee is aware, we have previously signed an agreement which allows Frederick Water to provide water and sewer to a pre-defined area at the Double Tollgate intersection. Frederick Water is in the process of developing a basis of design report (basically defines the scope of the project) for the construction of a pump station and force main which would eventually transfer all wastewater currently being received from the Lake Frederick development at the Crooked Run Wastewater Treatment Plant to the Parkins Mill Wastewater Treatment Plant (PMWWTP). We have been invited to participate in this project and would pay a proportionate share of the project costs. Our proportionate share would be determined by our capacity of the line (150,000 gpd) from where we connect to the force main up to the PMWWTP.

In addition to the proportionate costs of this construction, Clarke County would be solely responsible for the construction of a pump station and force main which would collect wastewater from development at Double Tollgate and pump that wastewater to the force main mentioned in the previous paragraph. Frederick Water is using the design firm Wiley Wilson to engineer their pump station and force main. Wiley Wilson has provided the attached quote to perform the design work necessary for improvements that are solely the responsibility of Clarke County. The design of both pump stations and force mains would occur simultaneously and the construction of these projects could be bid at the same time. At this point, design is expected to continue through early 2024 when the project(s) could be bid.

Staff is requesting capital appropriation for the FY 24 capital budget in the amount of \$441,105. The fund balance designation for Community Facilities could be used for this appropriation. While design work is being completed, Clarke County will continue to discuss financing options for the construction of this project which could include grants and the issuance of debt. Businesses connecting to the system would be expected to pay their share of the upfront infrastructure costs.

April 14, 2023

Eric Lawrence  
Executive Director  
Frederick Water  
315 Tasker Road  
Stephens City, VA 22655

**RE: Scope of Professional Services  
Task Order 4: Double Tollgate WWPS and Force Main Design Phase Services**

Dear Eric,

Wiley|Wilson is pleased to present this proposal to provide professional engineering services for design phase services as part of the Frederick Water Double Tollgate Wastewater Pump Station (WWPS) and Force Main project. Thank you for the opportunity to work with you and your team on this project!

**A. Background**

Frederick Water would like to expand the Southern Service Area to include the Double Tollgate area of Clarke County on the west side of Route 522. This project will include a wastewater pump station and force main capable of serving that area. The pump station will be designed for an average annual daily flow (AADF) of 150,000 gpd with a 2.5 peaking factor as required by SCAT regulations.

The pump station will discharge to the Crooked Run force main. Wiley|Wilson is currently designing the Crooked Run WWPS and force main. This project will be designed concurrently with the Crooked Run WWTP and force main project.

The BODR will evaluate pump station locations at the existing Camp 7 treatment works at the end of Ray of Hope Lane, and at a site off Route 644 approximately 1,500 LF from Route 340 that is topographically suited to serve the Double Tollgate area.

**B. Scope of Services**

We propose to provide the following services:

**Task 1: Basis of Design Report**

1. Wiley|Wilson will prepare and submit a basis of design report (BODR) to identify the preferred pump station location, force main route and basis of design for the Double Tollgate WWPS.



2. Wiley|Wilson will submit a draft BODR to Frederick Water for review, respond to comments, and submit a final BODR. Wiley|Wilson will facilitate an on-site interactive design workshop to review the draft report and walk the alignment. Wiley|Wilson will facilitate a virtual workshop to review the final BODR submittal.

### Task 2: Permitting and Geotechnical Investigation

1. Wiley|Wilson will prepare and submit studies and permit applications along the project corridor as described in the attached proposal from Wetlands Studies and Solutions Inc. (WSSI). This will generally include the following tasks that are correlated to WSSI's proposal. Items e, f, g and l may be required by project funding sources, and will only be completed if authorized by Frederick Water.
  - a. Wetland Delineation and Mapping
  - b. WOTUS Survey
  - c. Coordination of US Army Corps of Engineers review and site visit, Jurisdictional Determination (JD), and DEQ State Surface Waters Determination (SSWD)
  - d. Endangered and Threatened Species Research
  - e. Phase I Cultural Resources Survey
  - f. Section 106 Consultation and Agency Response
  - g. Phase I ESA corridor study
  - h. Acoustic Bat Survey
  - i. Client Meetings and Coordination Related to Items a-h.
  - j. Clean Water Act Section 404/401 Permitting under Nationwide Permit No. 58, VMRC Coordination.
  - k. Response and Coordination for COE and DEQ Responses for Nationwide Permit
  - l. Environmental Assessment (EA)
2. Wiley|Wilson will sub-contract with Triad Engineering to provide geotechnical investigation. Geotechnical investigation includes two borings at the Double Tollgate WWPS site, and borings at the Route 522 road crossing as described in the attached proposal from Triad Engineering. Rock profile investigation along the alignment is not included in the scope of services.

### Task 3: Design Services

1. Wiley|Wilson will provide topographic and detail survey along the project corridor. This will include surveying locations and inverts of sanitary sewer manholes and other utility structures as needed for design. The survey effort will be conducted using ground survey techniques.
2. Wiley|Wilson will prepare and submit design drawings at the 30%, 60% and 90% level of completion. Wiley|Wilson will submit outline technical specifications at the



60% level of completion and full technical specifications at the 90% level of completion. Wiley|Wilson will facilitate interactive design workshops to review the 30%, 60% and 90% submittals with Frederick Water.

3. Wiley|Wilson will use Frederick Water master technical specifications where applicable, and supplement as required.
4. Wiley|Wilson will submit plans to Frederick County for site plan and E&S review, Clark County for E&S review, and VDOT for land use permit review. Wetlands permitting will be provided by Wiley|Wilson's subconsultant WSSI under Task 1 of this proposal.
5. Wiley|Wilson will prepare and submit a Certificate to Construction (CTC) application to DEQ.
6. Wiley|Wilson will address comments from Frederick Water and other reviewing agencies, and will prepare and submit Construction Documents plans and technical specifications.

### **C. Basis of Proposal**

The following assumptions were made for the preparation of this Scope of Professional Services:

1. The Double Tollgate WWPS and force main will be constructed on property owned by Clarke County or on easements owned by Frederick Water obtained as part of the Crooked Run WWPS and force main project. Easement and land acquisition services are not included in this scope of services.
2. Design of gravity sewer and water lines to serve the Double Tollgate area are not included in the scope of services.
3. The Double Tollgate WWPS location will be selected from the two options identified in Section A. The WWPS design will be based on Frederick Waters engineering standards for suction lift pump stations.
4. Task 2 includes preparing an Environmental Assessment as required by RLF guidelines and does not include preparation of an Environmental Impact Statement (EIS).
5. Services to address design changes required by an Environmental Assessment or Environmental Impact Statement are not included.
6. Triad Engineering is aware of mapped sinkholes on the parcel proposed for the pump station and force main. If sinkholes are discovered in the vicinity of the proposed improvements, remediation or re-design may be required. Design of



sinkhole remediation or re-design due to sinkholes will be considered an out of scope service and an amendment to the scope of services will be provided.

7. Design workshops for Task 3 will be held concurrently with design workshops for the Crooked Run WWPS and force main project.
8. Bid and construction phase services are not included in the scope of services.
9. Sub-consultant services include a 10% sub-consultant mark up, and a 10% contingency where sub-consultant services include reimbursable services. The contingency will not be charged unless billed by the sub-consultant.
10. Payment of permit fees is not included in the scope of services.
11. Hazardous materials investigation, special inspections, materials testing, and observation of coatings preparation and application are not included in this scope of services.

#### **D. Obligations of Owner**

1. Review all submitted reports, sketches, drawings, specifications, contracts and other documents.
2. Provide to Wiley|Wilson, as required for the performance of services specified herein, operations data, record data, and construction information/data, in electronic format when available, as requested by Wiley|Wilson.
3. Frederick Water, as applicant, is responsible for permit approval from all governmental authorities having jurisdiction over the project with assistance from Wiley|Wilson to prepare, assemble and submit applications.

#### **E. Schedule**

Work on any task or sub-task will not commence until specific authorization is given by Frederick Water. Wiley|Wilson will submit a design schedule when the task order is authorized by Frederick Water that will coordinate the Double Tollgate WWPS and Crooked Run WWPS design schedules.

#### **F. Compensation**

Tasks 1 and 3 will be performed on a lump sum basis. Task 2 will be performed on a time and materials basis with a recommended budget in the fee breakout below. The fee is broken out below by task and sub-contractor. Invoices will be submitted monthly on a percent complete basis. Services will be provided in accordance with the Basic Ordering Agreement dated February 1, 2022.



Task 1 – Basis of Design Report (Lump Sum)	\$ 22,000
Task 2a – Permitting (WSSI) (Time & Materials)	\$ 107,360
Task 2b – Geotechnical (Triad) (Time & Materials)	\$ 41,745
Task 3 – Design Phase Services (Lump Sum)	\$ 270,000
Total	\$ 441,105

**G. Additional Engineering**

Changes in Wiley|Wilson’s scope of services as defined herein must be authorized in writing by Frederick Water prior to Wiley|Wilson incurring additional costs.

Thank you for the opportunity to assist with this project. If we can provide any further details, please contact me at 434.455.3210 or via e-mail to [atice@wileywilson.com](mailto:atice@wileywilson.com).

Regards,

**Wiley|Wilson**

Aaron Tice, P.E.  
Vice President

CC: Dennis Knight P.E. (Wiley|Wilson)

*Wiley|Wilson does not discriminate on the basis of race, color, religion, sex, pregnancy, national origin, ancestry, age, disability, veteran, or any other status or condition protected by applicable federal, state or local law, with respect to recruitment, hiring, training, compensation, promotion, and other terms and conditions of employment.*





April 14, 2023

Mr. Aaron Tice  
Wiley Wilson  
127 Nationwide Drive  
Lynchburg, VA 24502

Via e-mail: atice@wileywilson.com

Re: Proposal for Natural and Cultural Resources Services  
Double Tollgate Pump Station ( $\pm 2,800$  linear feet)  
Frederick County, VA  
WSSI Proposal #P21499

Dear Mr. Tice:

In response to your request and the information provided, Wetland Studies and Solutions, Inc. (WSSI) will provide professional services in accordance with the scope of services outlined below. Enclosed with this proposal is Exhibit A depicting the location and boundaries of the project site on which this proposal is based, as well as other sites in the vicinity on which WSSI has performed work. Please notify us if the boundaries of the site on this exhibit do not represent the area where you require our services, or if there are any off-site areas (*e.g.*, for proposed road or utility work or for construction staging) that will be part of the project area.

## 1.0 SCOPE OF SERVICES

### Task A WOTUS BOUNDARY DELINEATION/STREAM ASSESSMENT

- A.1 WSSI will conduct a field delineation of the jurisdictional wetlands, streams and other Waters of the U.S. (WOTUS) and summarize the results in a report with a map depicting these resources.
- A.2 Streams on the site will be evaluated to determine whether the streams are ephemeral, intermittent, or perennial and for the purpose of Clean Water Act Section 404/401 and Virginia Water Protection Permit Program permitting.

### Task B DELINEATION LOCATION SURVEY

Wetlands and other Waters of the U.S. will be survey-located in accordance with item Number 6 in the attached technical specifications.

### Task C ON-SITE REVIEW WITH U.S. ARMY CORPS OF ENGINEERS REPRESENTATIVES AND DEQ

Approved Jurisdictional Determination: WSSI will submit a copy of the delineation report to the COE concurrently with delivery to the client, along with the completed *Approved Jurisdictional Determination Form* ("JD form) and request a site visit with the COE to obtain an Approved JD. There is potential that the COE will only issue a Preliminary JD due to workload.

Similarly, will request a state surface waters determination from the Virginia Department of Environmental Quality.

**Task D            ENDANGERED AND THREATENED SPECIES (ETS) RESOURCE ASSESSMENT**

To assist you in determining whether or not this site will achieve a high probability in facing ETS issues during the Clean Water Act permitting process, WSSI will:

- D.1     Coordinate with the Virginia Department of Conservation and Recreation (DCR), the Virginia Department of Game and Inland Fisheries (DGIF), and the U.S. Fish & Wildlife Service (USFWS) using their Information, Planning, and Conservation System (IPaC) regarding any documented endangered or threatened species (ETS), or non-listed species or communities considered rare by DCR, DGIF, or USFWS, on or near this site. WSSI will summarize the results of this coordination in a letter to Client.
  
- D.2     Review the topography, USGS maps, available aerial photographs, and Virginia Department of Historic Resources (DHR) V-CRIS (Virginia Cultural Resources Information System) to determine if historic sites are documented on this site or adjacent to it and the likelihood that a Phase I Cultural Resources survey will be recommended by DHR during the Clean Water Act process.

**Task E            PHASE I CULTURAL RESOURCES INVESTIGATION**

- E.1     WSSI will conduct a Phase I archeological and architectural field investigation of the project area in accordance with Virginia Department of Historic Resources (DHR) Guidelines and will summarize the results in a report with map that follows all applicable local, state, and federal guidelines<sup>1</sup>. As part of this study, shovel test pits will be excavated in moderate and high probability locations for the occurrence of archeological sites, and WSSI will determine the boundaries of any archeological sites discovered.
  
- E.2     WSSI will process any artifacts recovered. It is anticipated that no more than 60 artifacts will be recovered as result of the investigation. If more than 60 artifacts are recovered a modification to this Agreement will be necessary.
  
- E.3     Along with our findings included in the report, WSSI will complete the required DHR site forms and structure forms and will assess the potential significance of any archeological and architectural sites found and make recommendations for any additional cultural resources work which may be necessary.

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<sup>1</sup> Note that local governments and DHR Phase I survey requirements may differ. In discretionary land use decisions or in historic districts, the locality may require additional archeological testing or architectural documentation in the project area. Such work is not included in this proposal.

- E.4 Up to one (1) archeological site found during the Phase I investigation and recommended for Phase II evaluation or avoidance shall have boundaries flagged in the field by an archeologist and then survey located. If survey location of more than one (1) sites is required, a modification of this agreement will be necessary. Said survey data will be used in the reports and available digitally for land planners. A 25-50-foot buffer is strongly recommended by the DHR and local governments when a site is avoided.

**TASK F SECTION 106 CONSULTATION AND AGENCY RESPONSE**

The Phase I report is subject to review by the county agencies under local land use ordinances and DHR if the cultural resources investigation is undertaken to comply with Section 106 of the National Historic Preservation Act (NHPA), *i.e.*, involves federal licensing, permitting or funding. WSSI will:

- F.1 Attend meetings or otherwise coordinate with Client or Client's consultants to discuss the implications of the cultural resources survey, discuss responses to agency comments, or to develop a strategy for further archeological work
- F.2 Coordinate with Client and lead federal agency to conduct Section 106 review for the project.
- F.3 (On behalf of the Client and at the request of the lead federal agency), identify and contact potential consulting parties, direct consultation meetings with the appropriate parties, including the DHR, to determine the Area of Potential Effects (APE) and appropriate treatment for any archeological site or architectural resource that has been identified and determined eligible or potentially eligible for listing on the National Register of Historic Places (NRHP).
- F.4 Respond to agency comments as needed.

**Task G PHASE I ENVIRONMENTAL SITE ASSESSMENT (ESA)**

A qualified *environmental professional* will perform a Phase I Environmental Site Assessment (ESA) on the referenced property in accordance with All Appropriate Inquiry (AAI) Ruling 40CFR Part 312. The referenced property does not have an address but is identified as a strip of planned right-of-way acquisition between US Highway 522 (Stonewall Jackson Highway) and Featherbed Road, immediately south of Double Tollgate in southwest Clarke County, Virginia.

Please note that the use of a Phase I ESA is valid for 180 days from the date of completion as provided on the Final Phase I ESA report. If use of the Phase I ESA report is within 180-365 days of completion, then it requires review and updating by a qualified *environmental professional*. After 365-days, the Phase I ESA must be re-completed because it is no longer valid.

The Phase I ESA will be performed in accordance with ASTM E1527-21 for the purpose of determining the presence or absence of Recognized Environmental Conditions (RECs) at the referenced property.

### **SCOPE OF SERVICES**

WSSI will perform a Phase I ESA in accordance with ASTM E1527-21 on the referenced property. To accomplish these tasks, the following activities will be performed:

- Collect, review, and compile current and historic records for the referenced property in general accordance with ASTM E1527-21 (Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process) and will include the following resources, databases, and libraries:
  - Tax and real estate records on file with Clarke County as provided or via review of the available GIS databases and on record in the respective Circuit Court(s).
  - Sanborn™ Fire Insurance Map Archives.
  - Historic City Directories.
  - Recent and historic USGS topographic maps.
  - Virginia Department of Environmental Quality (VADEQ) GIS database, which includes the locations of current and historic leaking petroleum tanks, hazardous waste management and disposal sites, solid waste management and disposal facilities, surface water quality data, and other environmentally pertinent issues on record with the VADEQ.
  - Federal, state, and local database records maintained by EnviroSite Corp in accordance with ASTM E1527-21.
- Site reconnaissance to confirm current land use and property conditions.
  - WSSI personnel will take photographs and record information regarding current land use and conditions of the property.
  - It is anticipated that two (2) scientists will perform an on-site reconnaissance of the property within a period of one business day.
- Interview knowledgeable persons, including but not limited to those involved with the development of any recent environmental reports, local and state agency staff, and representative of the current and historic property owners.
- Evaluate the results and discuss findings and conclusions in a Phase I ESA report.
- An electronic copy of each Phase I ESA report will be published and delivered to the User.
- All lead personnel that will perform work on the requested Phase I ESA will meet the ASTM Standard definition of an *Environmental Professional*.

### **ESA ASSUMPTIONS AND LIMITATIONS**

The scope of work is subject to the following assumptions and limitations:

- The owner and/or its designated representative will facilitate site access with all applicable parties and agents on behalf of WSSI.
- The owner and/or its designated representative will provide copies of recent site-specific environmental surveys and any Real Estate Title surveys or searches that may be available.
- No sampling and analysis of any media or materials will be performed as part of this study.

**Task H ACOUSTIC BAT SURVEY**

WSSI will conduct a habitat evaluation and acoustic survey for bats, including the Indiana bat (*Myotis sodalis*) and northern long-eared bat (*Myotis septentrionalis*) on the site. The survey for this species (to determine presence/absence), must be conducted between May 15 and August 15 to comply with U.S. Fish and Wildlife Service guidelines. WSSI will conduct the acoustic survey in accordance with the March 2022 Range-Wide Indiana Bat Summer Survey Guidelines, and will include approval of a plan of study, acoustic detector deployment (4 detector nights per 0.6 linear miles of suitable habitat), and analysis of acoustic recordings to determine bat species present. A report detailing the results of the habitat evaluation and survey will be provided. Note that this survey protocol is not species specific; all bat calls will be recorded and all recorded bats will be listed in the final report, as required by the U.S. Fish and Wildlife Service Guidelines.

Note that if endangered bat calls are recorded during the study, WSSI will have the calls verified by a qualified sub-consultant.

**Task I MEETINGS AND COORDINATION**

Follow-up meetings or coordination with Client or Client's consultants to discuss the implications of the delineation and other tasks undertaken, or regular team progress meetings will be billed on an hourly basis in accordance with Attachment A. This task will also include other work necessary to address either unforeseen circumstances not specifically outlined in this contract and/or to respond to client requests.

**Task J CLEAN WATER ACT SECTION 404/401 PERMITTING AND VMRC COORDINATION**

WSSI shall prepare and submit a PCN and supporting documentation to the COE, DEQ, and VMRC requesting authorization of the project under NWP #58 from the COE and a waiver from the VMRC. Note that per the January 13, 2021 Federal Register, the NWP #58 from the COE has been reissued but without DEQ 401 Water Quality Certification. As such, WSSI will request from DEQ either a waiver and/or other authorization for this project as needed.

**Task K AGENCY RESPONSE**

WSSI shall respond to all agency comments and information requests and, if necessary, shall prepare for and attend meetings to discuss the permit application with the COE and DEQ. This will be billed on an hourly basis in accordance with Attachment A.

**Task L ENVIRONMENTAL ASSESSMENT**

Because the project may receive federal funds, a National Environmental Policy Act document will be required. WSSI assumes the project will require an Environmental Assessment (EA).

L.1 – Agency Coordination

1. WSSI will search databases maintained by:
  - a. National Wetlands Inventory
  - b. National Hydrography Dataset
  - c. United States Fish and Wildlife Service (USFWS)
  - d. Virginia Department of Wildlife Resources (DWR)
  - e. Virginia Department of Conservation and Recreation (DCR) – Division of Natural Heritage
  - f. Virginia Department of Historic Resources (DHR)
  - g. Virginia Department of Environmental Quality (DEQ)
2. We will coordinate with regulatory agencies as needed including: USFWS, DCR, DWR, U.S. Army Corps of Engineers, DEQ, and DHR.

L.2 – EA and FONSI

WSSI will prepare the EA and Finding of No Significant Impact (FONSI) in accordance with the NEPA regulations and guidance from which federal funding is received. We anticipate the following will be required. Below, “approving agency” refers to either the state or federal agency that will review and approve of the NEPA documents. For some programs, such as the Virginia Clean Water Revolving Loan Fund, although the EPA is the ultimate source of federal funding, a state agency (in this case the Virginia Department of Health [VDH]) administers the program and funding and provides all review and approvals.

1. Prepare preliminary draft EA for client and approving agency review. The preliminary EA will be submitted for review within 5 days after the agency responses have been received or the 60-day USFWS review period has expired (whichever is sooner) to allow agency responses to be incorporated into the EA. Submittal of the preliminary EA will be electronic.
2. Prepare a draft public notice for the EA to be submitted to the client and approving agency for review along with the preliminary draft EA. Revise per comments and prepare final public notice to submit to newspaper.
3. Arrange and pay for publication of the public notice for the availability of the draft EA to run two times, one time each week for two consecutive weeks in a newspaper local to Frederick and Clarke Counties. WSSI will obtain a signed affidavit of publication for the public notice and will provide it to the client and approving agency. The EA will have a 30-day public comment period.

4. We are prepared to print and ship a hard copy, as needed, as well as to the approving agency if requested. In addition, we are prepared to print and ship up to 5 individual hard copies of the EA to parties that request a hard copy during the public comment period. If the approving agency or the client decides to post the EA documents to a website, WSSI will provide print-ready electronic versions.
5. Based on public comments, WSSI will revise the draft EA and submit a preliminary final EA and draft FONSI public notice to client and approving agency for review, if the FONSI is required to be provided to the public for review. Although some approving agencies, including VDH, prefer to draft the FONSI themselves; we have included preparation of the FONSI in this scope.
6. WSSI will revise the final EA as needed and publish the FONSI public notice twice in the local newspaper once approved to do so by the approving agency.
7. There would be no in person meetings including any public meetings.

Preparation of the EA is expected to take six months to complete. After the 30-day FONSI public notice period, if required, ends (the 30-days begins upon publication of the first public notice), and if no public comments are received that would require a reevaluation of the project under NEPA, the approving agency will sign the FONSI (and VDH would issue an environmental clearance letter), after which point no further work under NEPA would be required. WSSI is happy to coordinate with the approving agency directly, if desired by the client, including submittal of deliverables directly to the approving agency once client has approved them for submittal. We would copy client on correspondence and keep you informed about all communications between WSSI and the approving agency.

## **EXCLUSIONS**

### **1. WOTUS IMPACTS**

If the project plans are modified such that permit impact thresholds are exceeded, other COE and DEQ permits may be required, thus necessitating an amendment to our proposal. Similarly, if it is determined that State waters exist on the site that are not jurisdictional to the COE, a different type of State permit may be required necessitating a change order to this proposal.

### **2. ADDITIONAL CULTURAL RESOURCES INVESTIGATIONS**

The scope and cost of additional archeological or architectural investigations (e.g., Phase I architectural survey of resources in the indirect APE of the project, any archeological cemetery delineation, Phase II and Phase III Investigations, Memorandum of Agreement (MOA), etc.) are specifically excluded from this proposal. If required, such services may be contracted separately when the scope of such services is more clearly

defined, or WSSI can proceed with said services, if notified by Client, as additional services under Section 3.2 of this Agreement.

### **3. CLEARING VEGETATION FROM SURVEY TRANSECTS**

It may be necessary to clear moderate to dense vegetation from survey transects by machine in order to complete the Phase I investigations. The scope and cost of machine-clearing of vegetation (e.g. brush-hogging) are specifically excluded from this proposal. If required, such services may be contracted separately when the scope of such services is more clearly defined.

### **4. ADDITIONAL ETS INVESTIGATIONS**

Other than the ETS investigations noted in this proposal, no other investigations are included in this scope. If additional investigations are required as a result of agency coordination or database searches, a separate scope will be provided.

### **5. PARCEL ACCESS**

It is assumed that Wiley Wilson or Frederick Water will be responsible for obtaining site access to all parcels within the study. Additional time for WSSI to coordinate such access (beyond notification of dates for site work) is not included in this scope of work.

## **2.0 MATERIALS TO BE PROVIDED BY OWNER/CLIENT**

### **2.1 Survey Information - Prior to WSSI starting field work:<sup>2</sup>**

- 2' contour interval topography (using survey Datum accepted by County). If necessary, we can work from County topo, but the requested data allows us to provide you with a much better analysis.
- Property lines
- Existing improvements
- 100-year floodplain (both minor and major) with source documentation
- Notes documenting data sources of survey information

### **2.2 Any available project plans or proposed plans, including GDP's, grading, E&S plans, site layout, and stormwater management plans/calculations if available.**

### **2.3 Additional materials or studies may be required if the scope of work is expanded (e.g., wetlands permits).**

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<sup>2</sup> Preferably provided in a Drawing (\*.dwg) file in AutoCAD 2018 or earlier, with each data component on a separate layer, on USB flash drive or transmitted electronically.



### 3.0 COMPENSATION

- 3.1 Basic compensation for the above scope of services as described, not including reimbursable expenses, shall be fixed fee, or hourly not to exceed (HNTE) as shown below.

	<u>TASK</u>	<u>FEE</u>
A.	Wetland Delineation and Mapping (Fixed Fee)	\$6,600
B.	WOTUS Survey (Fixed Fee)	\$4,500
C.	COE Review and JD and DEQ SSWD (Fixed Fee)	\$1,100
D.	ETS Research (Fixed Fee)	\$ 900
E.	Phase I Cultural Resources Survey (Fixed Fee)	\$15,300
F.	Section 106 Consultation and Agency Response (HNTE)	\$3,500
G.	Phase I ESA (Fixed Fee)	\$5,900
H.	Acoustic Bat Survey (Fixed Fee)	\$17,700
I.	Client and Client's Consultants Meetings and Calls (HNTE)	\$6,500
J.	Nationwide Permit Request (Fixed Fee)	\$7,500
K.	Agency Response (HNTE)	\$3,500
L.	Environmental Assessment (Fixed Fee)	\$20,500
Z.	Reimbursable Estimate (per Attachment A)	\$2,500

The price is only fixed for thirty (30) days from the date of this proposal.

- 3.2 For additional services requested by, or agreed to in advance by the Client, compensation shall be computed on an hourly basis per Attachment A.
- 3.3 Attachments A (Rate Sheet), B (General Conditions of Service), and C (Technical Special Conditions) are incorporated by reference herein.

We trust that this proposal is responsive to your requirements, however, please do not hesitate to call if you have any questions. Your return of an executed copy of this agreement will serve as our notice to proceed.

We sincerely appreciate your confidence in WSSI and look forward to working with you.

Sincerely,

WETLAND STUDIES AND SOLUTIONS, INC.



Benjamin N. Rosner, PWD, PWS, CE  
Director – Environmental Science

Enclosures: Exhibit A and Attachments A, B, and C



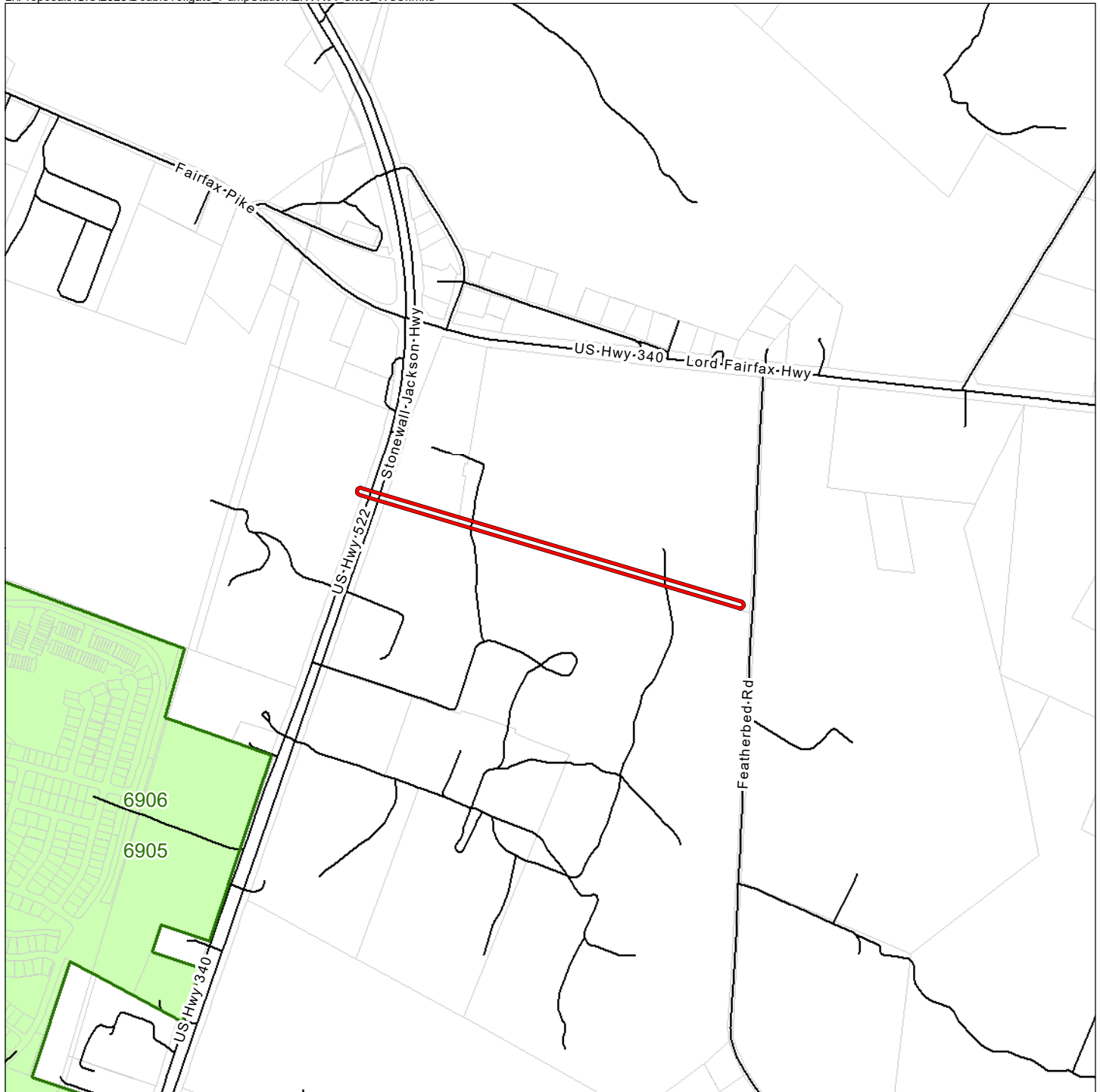
## APPENDIX A – MATERIALS TO BE PROVIDED BY CLIENT

You are responsible for providing these items to WSSI prior to our permit application preparation:

- A.1 Plans: A digital file<sup>1</sup> containing the proposed project plan prepared at the level of detail customary for a Generalized Development Plan (GDP) or preliminary subdivision plan, that depicts all surveyed WOTUS, grading impacts, utilities, Stormwater Management Ponds/Best Management Practices and stormwater pollutant calculations.
- A.2 Impact Plans: Your civil engineer is responsible for providing to WSSI, prior to our permit application preparation, 8.5"x11" reproducible plans, profiles, and cross-sections of each impact area, its Cowardin classification, and the exact square footage of the impacted area and length of streambed impacted, if applicable.
- A.3 Applicant/Owner Information: The exact legal name and address of the current property owner and the permit applicant entity.
- A.4 Project Narrative: A brief narrative description of the project that includes a statement of purpose.
- A.5 Floodplain Impact: If the project involves work within a local or federally regulated 100-year floodplain, documentation demonstrating that the proposed work complies with the appropriate FEMA or FEMA-approved local construction requirements.

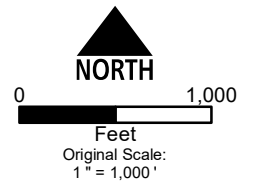
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<sup>1</sup> Preferably provided in a Drawing (\*.dwg) file in AutoCAD 2020 or earlier, with each data component on a separate layer, on USB flash drive or transmitted electronically.



- Study Area
- Previous WSSI Projects

**WSSI Project Sites**  
**Double Tollgate Pump Station**



Study Area Acreage\*: ±3.2  
 Study Area Linear Footage\*: ±2,725.9  
 Jurisdiction: Clarke County, VA  
 VA Congressional District: 10  
 \*Area is based on GIS data, and does not reflect the legal acreage of the site.

**Attachment A**

The following is a listing of the Wetland Studies and Solutions, Inc. (WSSI) rates for professional and reprographic services. These rates will remain in effect through the contract period ending December 31, 2022, after which time they may be adjusted to reflect our current labor and overhead costs.

**PROFESSIONAL SERVICES**

Operations Manager	\$286.43	Consultant III	\$134.29
Director III	\$255.10	Consultant II	\$117.07
Director II	\$247.53	Consultant I	\$101.55
Director I	\$163.14	Technician III	\$90.79
Principal III	\$213.43	Technician II	\$77.29
Principal II	\$199.62	Technician I	\$66.30
Principal I	\$123.54	Assistant	\$57.09
Consultant V	\$179.64	Admin Assistant	\$64.35
Consultant IV	\$150.53		

**TYPICAL REIMBURSABLE COSTS**

**In-house Reprographic Services<sup>4</sup>**

	Rate/Square Foot		Rate/Sheet
Paper Cad plots (B&W)	\$0.35	B&W Xerox (8.5x11)	\$0.10
Paper Cad plots (Color)	\$0.75	Color Xerox (8.5x11)	\$0.85
Mylar Cad plots	\$2.00		
Color Cad plots – Photo quality	\$4.00	Standard Report Supplies	minimum \$6.00/rpt

GIS and CAD system charges are included in billable rates. Reimbursable expenses shall include the following:

- |   |   |
|---|---|
| Local automobile travel @ \$0.585   | Leica Robotic Total Station @ \$30 per hour <sup>2</sup>                            |
| All-Terrain Vehicle use @ \$10 per hour <sup>5</sup>                                | UAV (Drone) Photo/Video @ \$30 per hour <sup>2</sup>                                |
| Tractor @ \$35 per hour/\$750 per week/\$2,250 per month <sup>2</sup>               | Hydrone-RCV @ \$30 per hour <sup>2</sup>  |
| Morooka @ \$35 per hour/\$900 per week/\$2,700 per month <sup>2</sup>               | Dino 6 Dredge @ \$1,500 per week/\$5,000 per month <sup>2</sup>                     |
| Buggy @ \$10 per hour <sup>2</sup>  | 6" trash pump @ \$725 per week/\$2,000 per month <sup>2</sup>                       |
| 2200 Bobcat Utility Vehicle @ \$15 per hour <sup>2</sup>                            | Resistograph @ \$100 per day <sup>2</sup>   |
| T-300 Bobcat @ \$45 per hour/\$1,000 per week/\$2,500 per month <sup>2</sup>        | Ground Penetrating Radar @ \$500 per day <sup>2</sup>                               |
| E60 Bobcat Trackhoe @ \$60 per hour/\$1,300 per week/\$3,400 per month <sup>2</sup> | Bailers Disposable (Polyethylene) @ \$7 each <sup>2</sup>                           |
| Mudd-Ox @ \$35 per hour/\$275 per day/\$1,000 per week <sup>2</sup>                 | PID Meter @ \$85 per day <sup>2</sup>   |
| 17' Jon boat @ \$10 per hour <sup>2</sup>   | Oil/Water Interface Probe @ \$35 per day <sup>2</sup>                               |
| 20' boat-115 hp @ \$50 per hour <sup>2</sup>  | Water Level Indicator @ \$25 per day <sup>2</sup>                                   |
| Portable Electro-Fisher @ \$300 per day/\$900 per week <sup>2</sup>                 | pH Meter @ \$15 per day <sup>2</sup>  |
| Mower @ \$10 per hour <sup>2</sup>  | PPE-Level D @ \$10 per day <sup>2</sup>   |
| Aluminum Medallion Tree Tags @ \$0.10 each  | Commercial Grade Tablet GPS Unit (≥3 meters horizontal) @ \$25 per day <sup>2</sup> |
|   | Differential Grade GPS Unit (≤1 meter) @ \$118 per day <sup>2</sup>                 |

The following expenses shall be charged at cost plus a 20% administrative processing fee:

- Permit and review fees, public notice advertisements;
- Air travel, rental vehicles, lodging, and meals for sites not within commuting distance from local WSSI office;
- Third party vendor photocopying or reproduction of drawings or documents as requested by Owner or consultants;
- Postage and expedited delivery services requested by Owner or consultants;
- Artifact Archival Storage Fees; and,
- Third party consulting services, as authorized by Client, for services such as surveying, archeology, endangered species searches, geotechnical surveys, septic field-testing, permeability tests, etc.

<sup>4</sup> WSSI maintains hard copy files and report copies for our records, regardless of Client deliverables. These in-house copies will be billed in accordance with the listed reprographic pricing.

<sup>2</sup> Excluding operator; mobilization included in hourly, daily, weekly, or monthly rate.

## Attachment C

### WETLAND STUDIES AND SOLUTIONS, INC.

#### TECHNICAL SPECIAL CONDITIONS

1.	Waters of the U.S. Delineation	Wetlands will be defined using the Routine On-Site Determination Method as defined in the <i>Corps of Engineers Wetlands Delineation Manual</i> , Technical Report Y-87-1 (1987 Manual) and subsequent guidance, and modified by the appropriate Regional Supplement such as the <i>Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Atlantic and Gulf Coastal Plain Region</i> , Version 2.0 dated November 2010 or <i>Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont Region</i> (Version 2.0) dated April 2012.
		Jurisdictional limits along stream channels and other bodies of water that qualify as Waters of the U.S. Delineation (WOTUS) as defined in Section 328.3 (a) of Final Rule for Regulatory Programs of the U.S. Army Corps of Engineers (Federal Register Vol. 51, No. 219, November 13, 1986).
2.	Stream Assessments	For Resource Protection Area purposes and for the purpose of Clean Water Act Section 404/401 and Virginia Water Protection Permit Program permitting, streams will be assessed using both the <i>Fairfax County Perennial Stream Field Identification Protocol</i> (May 2003) and the <i>North Carolina Division of Water Quality, Methodology for Identification of Intermittent and Perennial Streams and their Origins, Version 4.11</i> (2010) will be used to determine whether streams are intermittent or perennial (the North Carolina method also distinguishes ephemeral streams).
3.	Survey Control	Unless existing control is provided by the client, horizontal and vertical control will be established using a Real Time Network GPS. All surveys will be referenced horizontally to the local state plane coordinate system and vertically to NAVD 88, except where the client or local regulations require otherwise (e.g., Fairfax County, Virginia requires the vertical datum – NGVD 29).
4.	Land Survey Location	The survey locations provided will be established using either conventional survey techniques (total station) or Survey Grade GPS (1 centimeter (cm) accuracy), depending upon field conditions. Additionally, WSSI field wetland delineation location surveys can be used to satisfy Table A item #18 in the New ALTA Minimum Standards (Effective 2/23/16).
5.	Mapping Grade GPS	The locations provided will be established using Mapping Grade GPS and are depicted for a graphical representation only. This does NOT constitute a survey. The locations should be used for informational purposes only; the accuracy provided by Mapping Grade GPS units precludes their use for design purposes.
6.	Bathymetric Survey	Bathymetric surveys will be prepared in compliance with standards set forth in the U.S. Army Corps of Engineers (COE) Manual No. EM-

		1110-2-1003, Engineering and Design, Hydrographic Surveying (Revised November 30, 2013), Chapter 10, Appendix B (sounding pole), and/or Chapter 4 (sonar -- single beam acoustic depth measurement).
7.	Military Site Survey	<p>Unless otherwise specified by state or local agencies, the following sampling strategy will be employed for the excavation of identified positive metal strikes, which will vary based on the density of positive contacts identified within a 25-foot by 25-foot square area:</p> <ul style="list-style-type: none"> <li>• Where the density of positive contacts is <math>\leq</math> two per <math>\pm 625</math> square feet (sq ft), all contacts will be excavated.</li> <li>• Where the density of positive contacts ranges from three to eight per <math>\pm 625</math> sq ft, a <math>\pm 50\%</math> sample of contacts will be excavated.</li> <li>• Where the density of positive contacts ranges from nine to twenty per <math>\pm 625</math> square feet, a 20% -50% sample of contacts, as determined by the Principal Archeologist, will be excavated</li> <li>• Where the density of positive contacts exceeds twenty per <math>\pm 625</math> sq ft, a <math>\pm 10\%</math> -20% sample of contacts, as determined by the Principal Archeologist, will be excavated.</li> </ul>
8.	Phase I ESA	All Phase I Environmental Site Assessment (ESA) will be performed in conformance with the protocol set forth in the American Society for Testing and Materials (ASTM) E 1527-13, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process, Fifth Edition.
9.	Zoning Amendment, Special Exception, or Special Use Permit Requests	<p>WSSI will follow the current local county requirements for the scope of the necessary studies for approval. For example:</p> <ul style="list-style-type: none"> <li>• Prince William County: <i>Reference Manual for Rezoning, Special Use Permit, and Proffer Amendment Applications</i></li> <li>• Loudoun County: <i>Facilities Standards Manual</i></li> </ul>

L:\Proposals\templates\Attachment C\_Technical Special Conditions.docx

April 14, 2023

Mr. Aaron Tice, P.E., Project Manager  
Wiley Wilson  
127 Nationwide Drive  
Lynchburg, VA 24502

RE: Proposal for Geotechnical Exploration  
FW – Double Tollgate Force Main Project  
Clarke County, Virginia  
Triad Proposal No. 07-23-0169

Dear Mr. Tice:

Triad Engineering, Inc. (Triad) is pleased to submit this proposal for a geotechnical exploration of the above referenced site. We received a Google Earth® that included the proposed utility alignment via email, and we also understand that a pump station is planned as part of the project. This proposal outlines our understanding of the project, describes our planned scope of work and contains an estimated sum fee for our services.

### **PROJECT DESCRIPTION**

The new force main alignment is generally located on the east side of Stonewall Jackson Highway (U.S. Route 522) and will extend towards Featherbed Road in Clarke County, Virginia. In addition, two (2) borings are planned for the new pump station with the location to be determined. The focus of this exploration is to evaluate subsurface conditions at the VDOT roadway crossing and at the planned wet well/pump station. Utility invert elevations and grading plans have not been provided. Therefore, we assumed that most borings will be extended to 15 feet to 30 feet below existing grades and assume each VDOT crossing boring will include 5 feet to 10 feet of rock coring to achieve the required boring depths.

Based on past experience, the property which the align dissects does contain known and suspected sinkholes. Based on our cursory review of available geologic mapping, the alignment will extend immediately north of a suspected karst feature. As such, recommendations for repair of existing karst features will be included in our scope.

### **SCOPE OF SERVICES**

Based on the location and geology underlying the VDOT roadway crossing and our understanding of the project, we propose to drill three (3) soil test borings with continuous Standard Penetration Testing to depths ranging from 15 to 20 feet below



existing grades. We propose to drill two (2) soil test borings with Standard Penetration Testing to maximum depths of 30 feet below existing grades for the pump station.

The assumed boring depths are based on conditions observed during our site visit and previous experience with similar projects. Rock coring will be performed to achieve the required boring depths, where applicable, for the VDOT crossing borings. For estimation purposes, we assumed that 5 to 10 feet of rock coring will be required at each of the three (3) boring locations. There is a possibility that VDOT will require the borings planned in the median of Stonewall Jackson Highway (U.S. Rt. 522) to be drilled at night. Therefore, we included premiums if we are required to drill at night. We will obtain the necessary traffic control subcontractor and submit the required traffic control plans as well as obtain the VDOT Land Use Permit and provide the Land Use Bond for the exploration. Upon completion of the drilling, we will conduct appropriate soil testing in our laboratory and prepare a geotechnical report. Our planned scope of services is more fully discussed below.

### **Field Exploration**

We propose to accomplish the test borings with a track- or ATV-mounted rotary auger drill rig and perform continuous Standard Penetration Testing and sampling to the planned termination depths or auger refusal for the VDOT crossing borings and plan for Standard Penetration Testing and sampling for the pump station borings. Because grading plans are not available for grading at this time, we are planning to extend the borings to maximum depths ranging from 15 feet to 30 feet each or refusal, whichever occurs first. If auger refusal is encountered prior to the required termination depth, we will perform rock coring to the required depth below the design pipe invert elevation for the roadway crossing borings. The boreholes will be checked for groundwater upon completion and then backfilled with grout. Borings within the VDOT right-of-way will be backfilled with grout to match existing surface conditions and will include seeding and mulching or patching with asphalt patch, as needed.

Geotechnical engineering personnel from our office will be present during the field exploration work to supervise the field exploration program and log all of the borings. The boring locations will be established by Triad Survey personnel prior to our mobilization. We will also retain a traffic control subcontractor for the necessary lane and shoulder closures and preparation of the traffic control plans that need to be submitted and approved by VDOT for the work. Based on our site visit, the boring locations are accessible with the rig. Therefore, costs for clearing are not included in the estimate. As noted above, we have included premium daily unit rates for the drill crew, geophysical crew and field logger in the itemized estimate in the event that VDOT requires work on Stonewall Jackson Highway to be performed at night.

### **Underground Utilities**

Unmarked underground utilities pose a grave threat to workers performing subsurface drilling and excavation. Because of this, Triad will contact the appropriate public utility location service (e.g., Miss Utility, One-Call, etc.) to mark underground utilities prior to our subsurface exploration. **However, it must be noted that public utility location services**

**will not mark private underground lines or public underground utilities beyond a meter. Therefore, it is your responsibility to disclose the presence and provide the accurate location of all underground utilities not marked by the public utility location service. Triad will not be responsible for any damage that may result from striking underground utilities during the course of the subsurface exploration.**

**Laboratory Testing**

Laboratory testing will be conducted on representative samples to supplement field classifications, assess potential volume change characteristics and evaluate the strength of the underlying rock. The following types and numbers of tests are planned for the project:

TYPE OF TEST	PLANNED NUMBER
Moisture Content (ASTM D2216)	10
Soil Classification (Atterberg Limits and Sieve Analysis)	2
Unconfined Compressive Strength (Rock)	2

**Field Geophysical Study**

As directed in the VDOT Manual of Instruction (MOI), geophysical testing or test drilling are required for jack and bore crossings in karst terrain. Due to the inability to efficiently and effectively test drill hard limestone bedrock, we propose to conduct 2-dimensional electrical resistivity imaging (2D ERI) perpendicular to the proposed utility crossing adjacent to the jack and bore boring located in karst terrain to supplement the drilling information. As such, we propose to complete 2D ERI testing along three (3) resistivity lines. The 2D ERI lines will extend to a maximum of 100 feet in length with an electrode spacing of 5 feet. The proposed line lengths and electrode spacing will provide an effective imaging depth of about 25 feet with an effective resolution of 2.5 feet.

Two-dimensional electrical resistivity imaging is a geophysical technique utilized to measure the in-situ resistivity of earth materials, i.e., how difficult it is to pass an induced electrical current through the subsurface. Resistivity is nothing more than the inverse of conductivity. Therefore, resistivity imaging is a measurement of the conductivity of the subsurface materials at a site. Generally, soils are more conductive than competent bedrock and can be imaged with this technique. Karst terrain soils associated with sinkholes, voids, solution channels, bedrock deeps and incipient sinkholes are typically cohesive and very moist. Therefore, they are more conductive than the surrounding bedrock or other soils. In addition, voids and caves can be imaged provided a contrasting resistivity gradient exists between the target and the surrounding earth materials.

In some instances, anomalous areas identified by the resistivity testing are further evaluated by drilling soil borings and/or air-track probes to help develop recommendations for remediation, as warranted. The need for and extent of additional

drilling work or more detailed geophysical testing will be discussed in the report developed for this project. Estimated fees for a second phase, if warranted, would be provided under a separate proposal, and are not included in this proposal.

Relatively clear terrain is required for conducting a resistivity survey in a timely manner. The locations of the planned ER testing are open and easily accessible by our crew. Therefore, we excluded costs for clearing time in our estimate. We plan to establish the 2D ERI alignments utilizing the staked boring locations.

### **Evaluation and Data Report**

Upon completion of the field exploration and laboratory testing, we will prepare a geotechnical report which will include the following:

- 1) A detailed discussion of the site geology and subsurface conditions encountered.
- 2) Detailed boring logs and 2-D Inverted Resistivity Sections with a Test Location Plan.
- 3) Results of laboratory soil testing.
- 4) Foundation recommendations for entry/exit structures and pump station components, including bearing capacity, settlement potential and seismicity information.
- 5) Lateral earth pressure recommendations for design of retaining walls and/or shoring, as needed.
- 6) Recommendations for remediation of existing or newly developing karst features.
- 7) Other recommendations as they relate to the geotechnical aspects of the project

Our services for this project are strictly limited to those described herein. If necessary, additional services which may be required will be addressed by a change order to this contract.

### **ESTIMATED FEE AND SCHEDULE**

The fee for our services will be based on the unit prices listed herein and the actual quantities of work performed. Based on these unit rates and the scope of work outlined in this proposal, we estimate a total fee of \$33,123. An itemized fee estimate is attached to this proposal.

The quoted unit rates are firm. The quantities of work are estimated based on our past experience and judgment, and therefore, the actual fee for the project may be more or less than estimated. We estimated a "not to exceed fee" of \$34,500. This includes a contingency to cover unforeseen conditions that may arise during field work and require that additional work be performed while personnel and/or equipment are immediately

available. This contingency is designed to protect your interests. If it is necessary to demobilize and later remobilize personnel and equipment, both cost and schedule could be impacted significantly. If we recognize that the Scope of Work required to complete the project will increase significantly (beyond the contingency discussed above), Triad will provide you with a Change Order to authorize additional fees.

The field exploration fees include mobilization and transportation of drill rig and crew to and from the site, stakeout, site reclamation, traffic control, preparation of traffic control plans, permitting, bonding and the listed totals of soil/rock drilling and sampling. Fees for stand-by time (at the Client's request), clearing services and/or additional soil and rock drilling footage are not included. The charges for these items will be additional, if required. Charges associated with post-report meetings, plan reviews and additional consultation will be invoiced on a time and materials basis at our 2023 Schedule of Fees.

*Triad will submit invoices for payment on a monthly basis, or upon project completion, whichever occurs first. Our invoices will be based on the actual amount of work completed in the previous period. Any subcontractor costs will be invoiced immediately upon receipt. Payment is due no more than 30 days following receipt of our invoice unless the provisions of our contract set forth an alternate schedule for payment.*

Our work load at the time of authorization will have some influence on the starting date for the exploration. We are normally able to initiate field work within five to ten working days after written receipt of the VDOT Land Disturbance Permit approval. We estimate it may require up to 3 weeks to obtain the land use permit from VDOT. We anticipate that the field exploration will require three (3) to four (4) days, and laboratory testing will require about two (2) to three (3) weeks. Our geotechnical report can be submitted within two (2) weeks after completion of the field and laboratory work. ***It is emphasized that this schedule is an estimate, and it is based on normal workloads and appropriate weather conditions.***

## **AUTHORIZATION**

This proposal and the attached Professional Services Agreement (PSA) represent the entire understanding between you and Triad with respect to the subject project. If our scope of services and related fees are acceptable, please complete the attached PSA and return it to us. Our receipt of the signed PSA will constitute formal notice to proceed. This proposal will remain open for a period of sixty (60) days from this date.

We appreciate the opportunity to submit this proposal and look forward to working with you on this project.

Sincerely,

**TRIAD ENGINEERING, INC.**



Raymond A. Strother II, P.E.  
Senior Engineer



Randy L. Moulton, P.E.  
Senior Engineer

Attachments: Itemized Fee Estimate  
Professional Services Agreement

# ITEMIZED FEE ESTIMATE

Proposal for Geotechnical Exploration  
 Double Tollgate Force Main Project  
 Frederick County, Virginia  
 Triad Proposal No. 07-23-0169

ITEM	ESTIMATED QUANTITY	UNIT RATE	CONTRACT FEE
<b>PRELIMINARY ENGINEERING/COORDINATION</b>			
Staff Engineer - Boring Coordination/Site Meetings, etc.	2 HRS	\$105.00 /HR	\$ 210.00
Senior Engineer - Project Coordination/Meetings, etc.	2 HRS	\$150.00 /HR	\$ 300.00
Boring Stakeout	1 LS	\$1,250.00 /LS	\$ 1,250.00
VDOT Permitting and Bonding (Allowance)	1 LS	\$2,000.00 /LS	\$ 2,000.00
<b>Subtotal</b>			<b>\$ 3,760.00</b>

<b>FIELD EXPLORATION</b>			
Mobilization Fee	1 LS	\$1,250.00 /LS	\$ 1,250.00
SPT Drilling & Sampling (2 to 15 feet, 2 to 20 feet and 1 to 30 feet)	100 FT	\$20.00 /FT	\$ 2,000.00
Additional Split Spoon Samples	3 EA	\$46.00 /EA	\$ 138.00
Rock Coring Set Up	3 EA	\$200.00 /EA	\$ 600.00
Rock Coring	20 FT	\$64.00 /FT	\$ 1,280.00
Moving/Tramming/Downtime for Traffic Control/Travel Between Borings	4 HRS	\$320.00 /HR	\$ 1,280.00
Water Hauling/Pumping (Additional Days Included for Grouting)	1 DAYS	\$300.00 /DAY	\$ 300.00
Night-time Drilling Premium, As Needed	1 NIGHTS	\$1,800.00 /NIGHT	\$ 1,800.00
Borehole Grouting (Assume 20 Lineal Feet per Boring)	50 FT	\$15.00 /FT	\$ 750.00
<b>Subtotal</b>			<b>\$ 9,398.00</b>

<b>DRILLING INSPECTION</b>			
Staff Engineer/Geologist, portal to portal (Drilling Inspection)	24 HRS	\$105.00 /HR	\$ 2,520.00
Geophysical Crew (ER Testing In Karst Terrain)	10 HRS	\$195.00 /HR	\$ 1,950.00
Staff Engineer (Stand-by Time/Site Coordination)	2 HRS	\$165.00 /HR	\$ 330.00
Staff Engineer (Night-time Logging Premium, As Needed)	2 NIGHTS	\$850.00 /NIGHT	\$ 1,700.00
Site Reclamation (Seeding and Mulching)	1 LS	\$400.00 /LS	\$ 400.00
Project Mileage (Assume 3 Trips, Travel Between Test Locations)	60 MI	\$1.25 /MI	\$ 75.00
<b>Subtotal</b>			<b>\$ 6,975.00</b>

<b>TRAFFIC CONTROL</b>			
MOT to include lane closures in both directions for median work (up to 10 Person Crew and 2 TMAs)	2 DAYS	\$3,500.00 /DAY	\$ 7,000.00
Night Time Premium	2 DAYS	\$1,400.00 /DAY	\$ 2,800.00
<b>Subtotal</b>			<b>\$ 9,800.00</b>

<b>LABORATORY TESTING</b>			
Moisture Content Test	10 EA	\$15.00 /EA	\$ 150.00
Soil Classification (Grain-size and Atterberg Limits)	2 EA	\$180.00 /EA	\$ 360.00
Unconfined Compressive Strength Testing	2 EA	\$90.00 /EA	\$ 180.00
<b>Subtotal</b>			<b>\$ 690.00</b>

<b>EVALUATION AND REPORT</b>			
Preparation of Geotechnical Report -- LUMP SUM	1 LS	\$2,500.00 /LS	\$ 2,500.00
<b>Subtotal</b>			<b>\$ 2,500.00</b>

<b>POST REPORT CONSULTATION</b>			
Principal Engineer, as needed	HRS	\$225.00 /HR	\$ -
Senior Engineer, as needed	HRS	\$150.00 /HR	\$ -
Staff Engineer/Geologist, as needed	HRS	\$105.00 /HR	\$ -
<b>Subtotal</b>			<b>\$ -</b>

<b>TOTAL ESTIMATED PROJECT FEE</b>	<b>\$ 33,123.00</b>
<b>NOT TO EXCEED FEE</b>	<b>\$ 34,500.00</b>

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Ahold Financial Serv	Programs Mat & Sup	Easter Hunt	4/7/2023	14.29
<b>Ahold Financial Serv Total</b>				<b>14.29</b>
Allen, Sherri	J&D Court Travel	TRAVEL EXPENSES 4/06/23	4/6/2023	459.69
<b>Allen, Sherri Total</b>				<b>459.69</b>
Amazon Acct	Comm Atty Mat & Sup	OFFICE SUPPLIES	3/13/2023	97.77
	Comm Atty Mat & Sup	Post-it Flags, Duck Brand Handled Tape Gun	3/26/2023	116.34
	Econ Dev Mat & Sup	Office Supplies -Econ Dev	3/16/2023	113.06
	EMS Mat & Sup	Blunt Fill 18G x 1" (100 Count) 305181	4/4/2023	77.04
	EMS Mat & Sup	4 Pieces Magnetic Paper Clip Dispenser	3/22/2023	15.98
	EMS Mat & Sup	Queekay 50 Pcs Safety Glasses	4/14/2023	75.94
	EMS Mat & Sup	Transparent Tape, Binder Clips, Computer Speakers,	3/26/2023	61.00
	Fencing Capital Outlay Replace	park dugouts	3/9/2023	520.00
	FIRE/EMS Uniforms	American flag patch	3/22/2023	63.80
	IT Noncap Technology Hardware	Power Supply For Switch	2/27/2023	18.98
	JGC Maintenance Mat & Sup	park dugouts	3/9/2023	269.58
	Maintenanc Mat & Sup	park dugouts	3/9/2023	160.37
	Programs Mat & Sup	supplies	3/31/2023	28.98
	Programs Mat & Sup	supplies	4/4/2023	39.61
	Programs Mat & Sup	Paper Cutter	2/7/2023	17.98
	Rec Center Mat & Sup	Fuses	3/6/2023	12.49
	Sheriff Ammunition	Range Supplies	3/29/2023	198.77
	Sheriff COS Mat & Sup	ITEM: BIC Glide Retractable Ball Pen, Medium Poin	2/28/2023	28.80
	JAS Inventory -Mtls & Supplies	Central Store: Thermal Paper Receipt Rolls	2/10/2023	71.95
	AIOff Maint Mat & Sup	park dugouts	3/14/2023	67.90
<b>Amazon Acct Total</b>				<b>2,056.34</b>
American Red Cross	Pool Pur Svcs	lifeguards	4/19/2023	200.00
<b>American Red Cross Total</b>				<b>200.00</b>
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	4/1/2023	2,737.58
<b>American Tower Total</b>				<b>2,737.58</b>
AppRiver	Sheriff Pur Svcs	Monthly Service	4/19/2023	35.00
<b>AppRiver Total</b>				<b>35.00</b>
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	2,852.23
	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	44.13
	Sheriff Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	2,066.48
	County Adm Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	46.64
	Registrar Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	46.64
	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	88.78
	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	244.60
	SWC Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	41.78
	Programs Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	41.62
	Plan Adm Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	38.24
	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	41.62
	VictimWit Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	41.62
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	4/18/2023	538.74
<b>At&amp;t Total</b>				<b>6,133.12</b>
Axon Enterprise Inc	Sheriff Eq Mat & Sup	Holster	4/11/2023	104.80
<b>Axon Enterprise Inc Total</b>				<b>104.80</b>
Bank of America	VictimWit Travel	Hotel-Kim Henderson	3/31/2023	537.82
	Rec Center Capital Outlay Adds	Defibrillator	3/31/2023	1,721.00
<b>Bank of America Total</b>				<b>2,258.82</b>
Berkeley Club Bevera	Comm Atty Mat & Sup	Water Bill 03272023	3/27/2023	37.59
	Maintenanc Water & Sewer	rm Berkeley Maint Cooler Rental 4/23	4/15/2023	11.00
	Maintenanc Water & Sewer	rm Berkeley Spring Maint water	4/24/2023	48.74
	Parks Adm Leases & Rentals	water rental	4/15/2023	10.00
	Sheriff COS Mat & Sup	cOOLER rENTAL	4/13/2023	9.00
	Sheriff COS Mat & Sup	water	4/24/2023	23.69
	Sheriff SOS Mat & Sup	water	4/24/2023	23.69
	Sheriff SOS Mat & Sup	Water Cooler Rental	4/13/2023	9.00
	Parks Adm Mat & Sup	water	4/7/2023	32.04
	County Adm Pur Svcs	cdm-BCCGC water cooler rental	4/13/2023	22.00
<b>Berkeley Club Bevera Total</b>				<b>226.75</b>
Berryville True Valu	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct fastners nuts/washers	4/11/2023	1.88
	Maintenanc Mat & Sup	rm BH Maint shop supplies disc abrasive wheel	4/12/2023	45.43
	Maintenanc Mat & Sup	rm BH 101 Chalmers Ct fastners nuts/washers	4/11/2023	1.12
	Programs Mat & Sup	supplies	4/25/2023	8.79
	Programs Mat & Sup	supplies	4/26/2023	37.98
	Rec Center Mat & Sup	tarps	4/5/2023	19.98
	AIOff Maint Mat & Sup	rm BH Park Seal, plugs hole covers	3/29/2023	28.96

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VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park box conduit cover	4/10/2023	43.45
	AIOff Maint Mat & Sup	rm BH Park strap hinge	4/17/2023	21.96
	AIOff Maint Mat & Sup	rm BH Park quick link screw eye	4/18/2023	32.59
	Pool Mat & Sup	tape pool	4/19/2023	33.03
	AIPool Maint Mat & Sup	rm BH Pool threaded cap	3/30/2023	5.78
	AIPool Maint Mat & Sup	rm BH Poll Bathhouse Paint	4/13/2023	215.96
	AIPool Maint Mat & Sup	rm BH Pool street elbow	4/18/2023	21.96
	AIBase Maint Mat & Sup	rm BH Park Baseball cable ties	4/10/2023	17.98
<b>Berryville True Valu Total</b>				<b>536.85</b>
BKT Uniforms	Sheriff Uniform Sworn Staff	Pants	4/4/2023	124.00
	Sheriff Uniform Sworn Staff	Trousers	4/11/2023	116.00
	Sheriff Uniform Sworn Staff	Shirts	4/20/2023	130.00
<b>BKT Uniforms Total</b>				<b>370.00</b>
Blauch Brother Inc	Circuit Court Chiller Replace	Chiller: Clarke County Circuit	4/17/2023	21,660.00
<b>Blauch Brother Inc Total</b>				<b>21,660.00</b>
Blue Ridge Volunteer	Blue Ridge Vol Fire Co Contrib		4/3/2023	22,500.00
<b>Blue Ridge Volunteer Total</b>				<b>22,500.00</b>
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr		4/3/2023	22,500.00
<b>Boyce Volunteer Fire Total</b>				<b>22,500.00</b>
BRAVO JAIME HORACIO	Motor Vehicle Licenses		4/6/2023	50.00
	Personal Property Tax Current		4/6/2023	266.81
	Personal Property Tax Delinq		4/6/2023	20.57
<b>BRAVO JAIME HORACIO Total</b>				<b>337.38</b>
Broy & Son Pump	AIOff Maint Pur Svcs	rm Broy & Son Park Repair water leak	4/7/2023	1,803.02
<b>Broy &amp; Son Pump Total</b>				<b>1,803.02</b>
BSN Sports Inc	AI Soc Maint Mat & Sup	rm BSN Park Soccer replacement flags	3/31/2023	52.80
<b>BSN Sports Inc Total</b>				<b>52.80</b>
Buckley, Randy	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00
<b>Buckley, Randy Total</b>				<b>100.00</b>
Camp, Jeremy	Plan Adm Local Mileage	Feb-Mar 2023 Travel Reimbursement	4/10/2023	53.64
<b>Camp, Jeremy Total</b>				<b>53.64</b>
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	CEA Services March 2023	4/6/2023	480.00
<b>Cardillo, Robin Couc Total</b>				<b>480.00</b>
City of Winchester	Juv Det Ctr Intergov Svc Agree	cdm-JDC operations FY23Q3	4/12/2023	9,387.00
<b>City of Winchester Total</b>				<b>9,387.00</b>
Clarke County Health	AnimalShltr Pur Svcs	rm CCHD ACO Rabies Vacc for Jessica Bruce	4/3/2023	712.48
	Programs Pur Svcs	tb test	3/14/2023	34.42
<b>Clarke County Health Total</b>				<b>746.90</b>
Clarke County Histor	Econ Dev Dues & Memb	IF-tourism partnership for Heritage Day	4/11/2023	500.00
<b>Clarke County Histor Total</b>				<b>500.00</b>
Clarke County Parks	Swimming Pool Fees	pool start up money 2023	4/20/2023	400.00
<b>Clarke County Parks Total</b>				<b>400.00</b>
Clarke County Sherif	Sheriff COS Mat & Sup	Sheriff's Office Petty Cash	4/4/2023	22.09
	Sheriff Mat & Sup	Sheriff's Office Petty Cash	4/4/2023	56.30
	Sheriff Postal Svcs	Sheriff's Office Petty Cash	4/4/2023	102.25
	Sheriff Uniform Sworn Staff	Sheriff's Office Petty Cash	4/4/2023	35.00
<b>Clarke County Sherif Total</b>				<b>215.64</b>
Combs Wastewater Man	AIOff Maint Pur Svcs	rm Combs Wastewater Park Porta Potties	3/30/2023	225.00
<b>Combs Wastewater Man Total</b>				<b>225.00</b>
Comcast	IT Telecomm Online Tech	101 Chalmers Internet - 5/01-5/31	4/23/2023	218.91
	Sheriff Pur Svcs	Comcast High-Speed Internet	4/17/2023	87.27
<b>Comcast Total</b>				<b>306.18</b>
Commercial Press	Bldg Insp Mat & Sup	Building Permit Cards	3/10/2023	129.95
<b>Commercial Press Total</b>				<b>129.95</b>
COUNTY OF CLARKE	Motor Vehicle Licenses		4/21/2023	25.00
	Personal Property Tax Delinq		4/21/2023	156.74
<b>COUNTY OF CLARKE Total</b>				<b>181.74</b>
County of Frederick	RefuseDisp Intergov Svc Agree	County residence refuse Mar 2023	4/4/2023	1,233.51
	RefuseDisp Intergov Svc Agree	New Citizens Center Refuse Mar 2023	4/4/2023	1,071.40
	RefuseDisp Intergov Svc Agree	VDOT Clarke Refuse 03/23	4/4/2023	33.76
	RefuseDisp Intergov Svc Agree	Refuse/container fee March 2023	4/20/2023	9,360.47
<b>County of Frederick Total</b>				<b>11,699.14</b>
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	2 Resistivity Invoices WV-134250 WV-134251	4/4/2023	550.00
<b>CTL Engineering Inc Total</b>				<b>550.00</b>
Curry, LaJuan	ICAC Travel	Airline Ticket Reimburse-Crimes Against Child Conf	4/25/2023	557.80
<b>Curry, LaJuan Total</b>				<b>557.80</b>
Curtis, Darrell	Sheriff Travel - Sworn Staff	Per Diem for FBI LEEDA Class	4/10/2023	379.50
	Sheriff Vehicle Fuel	Gas	4/17/2023	261.53



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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>Curtis, Darrell Total</b>				<b>641.03</b>
Danielle Yoxthimer	Programs Refunds	refund	4/5/2023	79.00
<b>Danielle Yoxthimer Total</b>				<b>79.00</b>
Danu Aquatics Llc	Programs Pur Svcs	class	4/18/2023	170.00
<b>Danu Aquatics Llc Total</b>				<b>170.00</b>
Dara D. Bailey	Econ Dev Pur Svcs	IF - Update Experience CC Brochure Design	4/25/2023	250.00
	Econ Dev Pur Svcs	IF - CC Farm Market Brochure	4/25/2023	950.00
	Econ Dev Pur Svcs	IF - CC Visitors Guide Design	4/25/2023	1,000.00
<b>Dara D. Bailey Total</b>				<b>2,200.00</b>
DDL Business Sys	JAS IT Maint Contracts	Copier Maint. SN 9490-JAS	4/25/2023	80.50
	Maintenanc Maint Contracts	Copier Maint. SN 1891-Maintena	4/25/2023	19.35
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	3/24/2023	28.95
<b>DDL Business Sys Total</b>				<b>128.80</b>
DeBlasio, Shaun	EMS Travel	Fire-EMS travel reimbursement-class DeBlasio	4/11/2023	66.65
<b>DeBlasio, Shaun Total</b>				<b>66.65</b>
Deborah Collins	Rec Center Refunds	refund	4/25/2023	40.00
<b>Deborah Collins Total</b>				<b>40.00</b>
DMV	Treasurer DMV Stop	DMV Stops - March 2023	3/31/2023	1,400.00
<b>DMV Total</b>				<b>1,400.00</b>
Doing Better Busines	Bldg Insp Mat & Sup	New Copier-Building Department	4/11/2023	0.00
	Com of Rev Maint Contracts	Copier Maint: SN: 0051 Treasur	4/10/2023	45.00
	EMS Mat & Sup	Copier Maint: SN: 0051 Treasur	4/10/2023	45.00
	Parks Adm Leases & Rentals	Copier Maint. SN: 0724-CCPRD	3/28/2023	230.12
	Parks Adm Maint Contracts	Copier Maint: SN:0015-Child Ca	4/11/2023	37.50
	Sheriff Maint Contracts	Copier Maint. SN: 1910-Sheriff	4/11/2023	282.62
	Treasurer Maint Contracts	Copier Maint: SN: 0051 Treasur	4/10/2023	45.00
	Bldg Insp Maint Contracts	New Copier-Building Department	4/11/2023	318.54
<b>Doing Better Busines Total</b>				<b>1,003.78</b>
DS Smith Packing	AnimalShltr Mat & Sup	rm DS Smith ACO Cat Litter Trays	4/5/2023	1,359.27
<b>DS Smith Packing Total</b>				<b>1,359.27</b>
Dunning, Buster	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00
<b>Dunning, Buster Total</b>				<b>100.00</b>
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro software lease May 2023	4/1/2023	187.00
<b>eCore Software Inc Total</b>				<b>187.00</b>
Egbert, Kevin	Pool Pur Svcs	instructor	4/21/2023	300.00
<b>Egbert, Kevin Total</b>				<b>300.00</b>
Elite Play Equipment	AIOff Maint Mat & Sup	rm Elite Playground Park HC Swing	4/10/2023	1,249.00
<b>Elite Play Equipment Total</b>				<b>1,249.00</b>
Elite Power	225Rams Maint Heating	rm Elite Power LP Gas ACO	3/13/2023	532.90
	225Rams Maint Heating	rm Elite Power LP Gas ACO	3/30/2023	391.70
	129Rams Maint Heating	rm Elite Power LP Gas 129 Ramsburg	3/13/2023	257.55
	129Rams Maint Heating	rm Elite Power LP Gas 129 Ramsburg	3/30/2023	230.80
<b>Elite Power Total</b>				<b>1,412.95</b>
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program	4/6/2023	54.30
	EMS Mat & Sup	Fire-EMS supply program	3/29/2023	319.27
	FIRE/EMS Uniforms	Fire-EMS supply program	3/31/2023	8.40
<b>Emergency Medical Total</b>				<b>381.97</b>
Emmart Oil	309WMain Maint Heating	rm Emmart Oil 309 W. Main Heating Oil	3/31/2023	1,684.78
<b>Emmart Oil Total</b>				<b>1,684.78</b>
EMS/MC	EMS Pur Svcs	Fire-EMS billing services March 2023	3/31/2023	2,129.35
<b>EMS/MC Total</b>				<b>2,129.35</b>
ENTERPRISE FM TRUST	Motor Vehicle Licenses		4/20/2023	25.00
	Personal Property Tax Current		4/20/2023	2,070.41
<b>ENTERPRISE FM TRUST Total</b>				<b>2,095.41</b>
Executive Emergency	Sher Veh Capital Outlay Replac	Install Car Camera System	4/5/2023	1,427.80
<b>Executive Emergency Total</b>				<b>1,427.80</b>
Fire Safety Equip	AIRec Maint Contracts	rm Fire Safety E Hood Fan Inspections School & Rec	3/31/2023	181.00
<b>Fire Safety Equip Total</b>				<b>181.00</b>
Frederick-Winchester	Sanitation Intergov Svc Agreem	Mar 2023 Service charge / Inv 3374	3/31/2023	2,664.81
<b>Frederick-Winchester Total</b>				<b>2,664.81</b>
GCA Education Servie	311EMain Maint Cus Contracts	rm ABM County Cleaning for April 2023	4/1/2023	461.25
	JGC Maintenanc Custodial Contr	rm ABM County Cleaning for April 2023	4/1/2023	1,187.75
	Maintenanc Custodial Contracts	rm ABM County Cleaning for April 2023	4/1/2023	3,486.74
<b>GCA Education Servie Total</b>				<b>5,135.74</b>
Glover, Robert P.	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23	4/12/2023	50.00
<b>Glover, Robert P. Total</b>				<b>50.00</b>
GO Car Wash	Sheriff Pur Svcs	Monthly Car Wash Services	3/31/2023	108.00
<b>GO Car Wash Total</b>				<b>108.00</b>

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Grainger Inc	Maintenanc Mat & Sup	rm Grainger Maint cable ties	4/11/2023	42.60
	Maintenanc Mat & Sup	rm Grainger Maint tube kit	4/12/2023	63.38
<b>Grainger Inc Total</b>				<b>105.98</b>
Grand Jury - April 2023	Circuit C Juror Pay	Grand Jury - April 2023	4/25/2023	210.00
<b>Grand Jury - April 2023 Total</b>				<b>210.00</b>
Hall, Monahan	Legal Svc Pur Svcs	cdm- March legal services	4/5/2023	4,470.00
	Plan Adm Pur Svcs	cdm- March legal services	4/5/2023	332.50
	BrdZonApp Pur Svcs	cdm- March legal services	4/5/2023	992.50
<b>Hall, Monahan Total</b>				<b>5,795.00</b>
Handley Regional	Handley Regional Library Contr		4/3/2023	78,500.00
<b>Handley Regional Total</b>				<b>78,500.00</b>
HealthKeepers, Inc.	Rev Rf Ambulance Svcs Refunds	Fire-EMS refund insurance overpayment	4/10/2023	175.72
<b>HealthKeepers, Inc. Total</b>				<b>175.72</b>
Hess, Pam	Sheriff Mat & Sup	Communications Appreciation Week Goodies	4/10/2023	113.14
<b>Hess, Pam Total</b>				<b>113.14</b>
Hortons Nursery Inc	Parks Adm Mat & Sup	mulch	4/17/2023	373.00
<b>Hortons Nursery Inc Total</b>				<b>373.00</b>
Hunt, Pearce W	Plan Com Board Member Fees	Attd @ PC Meeting 4/7/23	4/12/2023	50.00
<b>Hunt, Pearce W Total</b>				<b>50.00</b>
ID Networks Inc	Sheriff Maint Contracts	Yearly Software maintenance	4/25/2023	2,142.00
	Sheriff PSU Mat & Sup	New Livescan Scanner	4/25/2023	3,215.00
<b>ID Networks Inc Total</b>				<b>5,357.00</b>
Innovative Access Te	AIRec Maint Contracts	rm Innovative Access Rec Center Alarm Monitoring	4/1/2023	252.00
<b>Innovative Access Te Total</b>				<b>252.00</b>
J.D. Power	Com of Rev Data Processing	personal property download	3/23/2023	2,867.20
<b>J.D. Power Total</b>				<b>2,867.20</b>
Jeanne Lowers	Programs Refunds	refund	4/4/2023	87.00
<b>Jeanne Lowers Total</b>				<b>87.00</b>
JJ Keller	County Adm Pur Svcs	IF - LLP FED. VA ENG COMBO POLLY PSTR SUB 3YR	4/4/2023	848.07
<b>JJ Keller Total</b>				<b>848.07</b>
Johanna Cona	Rec Center Refunds	refund craft show	4/19/2023	50.00
<b>Johanna Cona Total</b>				<b>50.00</b>
John H Enders Fire	Enders Volunteer Fire Co Contr		4/3/2023	22,500.00
<b>John H Enders Fire Total</b>				<b>22,500.00</b>
Julie Johnston	Programs Refunds	refund	4/12/2023	50.00
<b>Julie Johnston Total</b>				<b>50.00</b>
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint Battery	4/24/2023	10.93
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	3/30/2023	32.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	4/12/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1902	4/4/2023	211.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1902	4/12/2023	40.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2101	4/24/2023	150.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	4/10/2023	46.54
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	4/12/2023	66.96
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1902	4/4/2023	415.26
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1902	4/12/2023	312.76
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2101	4/24/2023	885.46
<b>Juniper Enterprises Total</b>				<b>2,211.91</b>
Kalbian, Maral	HstPrvCom Pur Svcs	HPC Consulting March 2023	4/3/2023	585.00
<b>Kalbian, Maral Total</b>				<b>585.00</b>
KING DENNIS GARLAND	Motor Vehicle Licenses		4/7/2023	25.00
	Personal Property Tax Delinq		4/7/2023	37.50
<b>KING DENNIS GARLAND Total</b>				<b>62.50</b>
KNS Technologies	Econ Dev Maint Svc Contracts	IF - Website Development (Tourism,	4/7/2023	150.00
<b>KNS Technologies Total</b>				<b>150.00</b>
Krista Ports	Pool Refunds	refund	4/25/2023	250.00
<b>Krista Ports Total</b>				<b>250.00</b>
Language Line Servic	Sheriff Pur Svcs	Interpretation Services	3/31/2023	209.91
<b>Language Line Servic Total</b>				<b>209.91</b>
Leading Edge	FIRE/EMS Uniforms	Fire-EMS uniform order-partial March 2023	4/7/2023	1,156.99
	FIRE/EMS Uniforms	Fire-EMS uniform order-partial March 2023	4/4/2023	823.91
<b>Leading Edge Total</b>				<b>1,980.90</b>
Lee, Frank	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00
<b>Lee, Frank Total</b>				<b>100.00</b>
LexisNexis	Sheriff Pur Svcs	Monthly Service	3/31/2023	200.00
	Sheriff Pur Svcs	Community Crime Map (ID1661267)	3/31/2023	104.00
<b>LexisNexis Total</b>				<b>304.00</b>
Logan Systems Inc	Clk of CC Microfilming	indexing - March 2023	4/2/2023	424.34

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				INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT	
<b>Logan Systems Inc Total</b>					<b>424.34</b>
Lord Fairfax Commun	Lord FairfaxComm College Cont		4/3/2023	4,132.00	
<b>Lord Fairfax Commun Total</b>					<b>4,132.00</b>
Lord Fairfax Small B	Parks Adm Dues & Memb	Servsafe food class	4/3/2023	229.00	
<b>Lord Fairfax Small B Total</b>					<b>229.00</b>
Lowes	Maintenanc Mat & Sup	rm Lowes Maint rake shovel gloves	4/19/2023	263.85	
	Maintenanc Mat & Sup	rm Lowes Maint Tree Project Mulch	4/19/2023	75.60	
	AIOff Maint Mat & Sup	rm Lowes Park Fence tension bands, rake	4/17/2023	82.20	
<b>Lowes Total</b>					<b>421.65</b>
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00	
<b>Malone, Gwendolyn Total</b>					<b>100.00</b>
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Fuel for 3-16 to 3-31-23	3/31/2023	96.85	
	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	151.79	
	County Adm Vehicle Fuel	rm Mansfield Fuel for 3-16 to 3-31-23	3/31/2023	82.74	
	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	88.45	
	EMS Vehicle Fuel	rm Mansfield Fuel for 3-16 to 3-31-23	3/31/2023	1,274.37	
	EMS Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	1,240.15	
	Maintenanc Vehicle Fuel	rm Mansfield Fuel for 3-16 to 3-31-23	3/31/2023	255.10	
	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	293.74	
	Sheriff Vehicle Fuel	Fuel for 3/16 - 3/31/2023	3/31/2023	3,089.98	
	Sheriff Vehicle Fuel	Fuel for 4/1 - 4/15/2023	4/15/2023	3,293.23	
	IT Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	36.19	
	Parks Adm Vehicle Fuel	rm Mansfield Fuel for 3-16 to 3-31-23	3/31/2023	54.41	
	Parks Adm Vehicle Fuel	rm Mansfield Oil Fuel 4-1 to 4-15-2023	4/15/2023	30.31	
<b>Mansfield Oil Co Total</b>					<b>9,987.31</b>
MCCARTHY ANDREW MICH	Personal Property Tax Current		4/24/2023	67.12	
<b>MCCARTHY ANDREW MICH Total</b>					<b>67.12</b>
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	3/30/2023	50.00	
<b>Meyercord Revenue Total</b>					<b>50.00</b>
Miller, Sue	Programs Pur Svcs	Chair Yoga classes-purchased s	4/15/2023	255.50	
<b>Miller, Sue Total</b>					<b>255.50</b>
Mitylite	Rec Center Capital Outlay Adds	Tables and Chairs	4/14/2023	4,430.00	
<b>Mitylite Total</b>					<b>4,430.00</b>
Montgomery, Christel	Programs Pur Svcs	purchased services-Health Clas	4/5/2023	270.00	
<b>Montgomery, Christel Total</b>					<b>270.00</b>
Motorola Solutions	Sheriff Pur Svcs	check audio	3/29/2023	126.50	
	Sher Veh Capital Outlay Replac	Install Repeater	3/29/2023	898.38	
<b>Motorola Solutions Total</b>					<b>1,024.88</b>
Muller, Inc.	Bryvle Bus JackEnders-Pur Svcs	Stormwater Pipeline Repairs (R	4/10/2023	57,810.00	
<b>Muller, Inc. Total</b>					<b>57,810.00</b>
Narrow Passage Press	Programs Printing & Binding	Printing Services: Guide	4/10/2023	1,352.33	
<b>Narrow Passage Press Total</b>					<b>1,352.33</b>
Northwest Virginia R	Drug Task Force Entity Gift	First Quarter Billing	3/29/2023	4,037.07	
<b>Northwest Virginia R Total</b>					<b>4,037.07</b>
Northwestern Communi	NW Community Svc Entity Gift		4/3/2023	26,496.25	
<b>Northwestern Communi Total</b>					<b>26,496.25</b>
NSVSAC	N Shen Vally Sub Abuse Coal Co		4/3/2023	3,750.00	
<b>NSVSAC Total</b>					<b>3,750.00</b>
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00	
<b>Ohrstrom, George II Total</b>					<b>100.00</b>
Omnicom Consulting	Westwood Tower Site Work	Westwood Tower Site Developmen	4/1/2023	1,472.00	
<b>Omnicom Consulting Total</b>					<b>1,472.00</b>
Pack Rat Hauling, LL	LitterCtrl Pur Svcs	DEQ Grant 3 ton dumpsters x2 for Gregg Property	3/24/2023	1,190.00	
<b>Pack Rat Hauling, LL Total</b>					<b>1,190.00</b>
Pitney Bowes	Clk of CC Postal Svcs	Postage Machine-Circuit Court	4/2/2023	179.82	
	Treasurer Mat & Sup	Postage machine ink	3/10/2023	91.29	
	JAS Finance Postal Svcs	Meter refill SN-1255013	4/5/2023	657.57	
<b>Pitney Bowes Total</b>					<b>928.68</b>
PowerSecure Service	JGC Maint Contracts	rm PowerSecu 101 Chalmers Gov Major PM Oil Generat	3/21/2023	194.37	
	JGC Maintenanc Pur Svcs	rm PowerSecure 101 Chalmers Co Generator Major Ser	4/13/2023	194.37	
	Maintenanc Maint Contracts	rm PowerSecu 101 Chalmers Gov Major PM Oil Generat	3/21/2023	115.63	
	Maintenanc Pur Svcs	rm PowerSecure 101 Chalmers Co Generator Major Ser	4/13/2023	115.63	
	RT Maintenanc Pur Svcs	rm PowerS. 100 Springbury Rd Generator Rental	3/30/2023	3,030.12	
	AIRec Maint Contracts	rm PowerSec Parks Major Oil Change Generator	3/21/2023	450.00	
<b>PowerSecure Service Total</b>					<b>4,100.12</b>
Putnam, Patricia	Sheriff Travel - Communication	Women in LE Confreneece	4/6/2023	1,967.64	
<b>Putnam, Patricia Total</b>					<b>1,967.64</b>
Radial Tire	Sheriff VRP Mat & Sup	Tires 1404	3/30/2023	134.93	

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				INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT	
<b>Radial Tire Total</b>				<b>134.93</b>	
Rappahannock Electri	104Church Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	926.06	
	129Rams Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	215.23	
	225Rams Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	491.25	
	309WMain Maint Electrical Svcs	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	71.08	
	311EMain Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	680.86	
	524West Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	149.13	
	AlBase Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	31.98	
	AlOff Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	503.28	
	AlPool Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	86.16	
	AlRec Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	1,658.90	
	AlSoc Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	36.43	
	ChurchSt Maint Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	2,705.52	
	JGC Maintenanc Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	2,631.79	
	Maintenanc Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	1,565.64	
	RT Maintenanc Electric	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	963.37	
	SWC Electrical Services	rm REC Count Electric 3-1 to 4-1-23	4/5/2023	165.53	
<b>Rappahannock Electri Total</b>				<b>12,882.21</b>	
Republic Services	JGC Maint Contracts	Waste Services-Govt' Dumpsters	3/31/2023	72.48	
	LitterCtrl Pur Svcs	Waste Services-Govt' Dumpsters	3/31/2023	35.74	
	Maintenanc Maint Contracts	Waste Services-Govt' Dumpsters	3/31/2023	1,055.21	
	SWC Pur Svcs	Waste Services-Convenience Cen	3/31/2023	3,807.35	
<b>Republic Services Total</b>				<b>4,970.78</b>	
Ricoh Usa	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	4/1/2023	32.66	
	Sheriff Maint Contracts	Copier Maint. SN: 8373-Sheriff	4/21/2023	419.76	
	AnimalShlt Maint Svc Contracts	Copier Maint. SN:6454-Animal C	4/1/2023	7.92	
	District C Maint Contracts	Copier Maint. SN 4206-General	4/16/2023	337.39	
	IT Maint Contracts	New Copier- Ricoh IM C6000-County Admin.	4/1/2023	325.00	
	IT Capital Outlay Adds	New Copier- Ricoh IM C6000-County Admin.	4/1/2023	0.00	
<b>Ricoh Usa Total</b>				<b>1,122.73</b>	
Riddleberger Bros	JGC Maintenanc Pur Svcs	rm RBI 101 Chalmers Ct Chiller not operating corr	4/12/2023	127.43	
	Maintenanc Pur Svcs	rm RBI 101 Chalmers Ct Chiller not operating corr	4/12/2023	75.81	
	104Church Maint Pur Svcs	rm RBI 104 N. Church control adjustments	4/11/2023	1,961.63	
<b>Riddleberger Bros Total</b>				<b>2,164.87</b>	
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling Fee 3/2023	3/31/2023	170.59	
<b>Ridgerunner Containe Total</b>				<b>170.59</b>	
RINKER DAWN STACY	Personal Property Tax Current		4/14/2023	127.61	
<b>RINKER DAWN STACY Total</b>				<b>127.61</b>	
Ronnie L. King	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00	
<b>Ronnie L. King Total</b>				<b>100.00</b>	
Schenck Foods Compan	Rec Center Mat & Sup	food supplies	4/3/2023	34.19	
	Rec Center Merch for Resale	food supplies	4/3/2023	276.72	
<b>Schenck Foods Compan Total</b>				<b>310.91</b>	
Secure Shred	Sheriff Pur Svcs	Monthly Shred Services	4/1/2023	50.00	
<b>Secure Shred Total</b>				<b>50.00</b>	
Shannon-Baum Signs I	Maintenanc Mat & Sup	rm Shannon Baum road signs rivets	11/29/2022	364.00	
	Maintenanc Mat & Sup	rm Shannon Baum County Road sing Page Brook	4/6/2023	48.00	
<b>Shannon-Baum Signs I Total</b>				<b>412.00</b>	
Shenandoah Area Agen	Seniors First EntityGift		4/3/2023	10,000.00	
<b>Shenandoah Area Agen Total</b>				<b>10,000.00</b>	
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber	4/1/2023	2,227.55	
	IT Telecomm Online Tech	Government Shentel Dark Fiber	4/1/2023	1,004.17	
	Maintenanc Telephone	Government Shentel Dark Fiber	4/1/2023	121.92	
<b>Shentel Total</b>				<b>3,353.64</b>	
Shiloh Baptist Churc	BoS Miscellaneous Expenditures	one-time donation of \$50 to Shiloh Baptist Church	4/7/2023	50.00	
<b>Shiloh Baptist Churc Total</b>				<b>50.00</b>	
Solenberger	AlOff Maint Mat & Sup	rm Solenberger Park Plastic Chain , lag screws	4/18/2023	82.71	
	AlPool Maint Mat & Sup	rm Solenberger Pool nipple and reducer	4/19/2023	23.10	
<b>Solenberger Total</b>				<b>105.81</b>	
SRFAX	IT Tech SW/OL	Online Fax service 4/06/23 - 5/05/23	4/6/2023	132.05	
<b>SRFAX Total</b>				<b>132.05</b>	
Staelin, John	Plan Com Board Member Fees	Attd @ PC Meeting 4/4/23 and 4/7/23	4/12/2023	100.00	
<b>Staelin, John Total</b>				<b>100.00</b>	
Staples Technology S	JAS Inventory -Mtls & Supplies	Central Store Supplies	3/14/2023	107.60	
	JAS Inventory -Mtls & Supplies	Central Store Supplies	4/1/2023	59.70	
<b>Staples Technology S Total</b>				<b>167.30</b>	
Stericycle	Com of Rev Pur Svcs	shredding	3/25/2023	28.88	
	Treasurer Pur Svcs	Shred Services - Treasurer	4/12/2023	57.89	

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VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Stericycle	Treasurer Pur Svcs	Shred Services - Treas. Office	3/25/2023	28.88
<b>Stericycle Total</b>				<b>115.65</b>
Supply Room, The	District C Mat & Sup	Bic pens	3/27/2023	7.18
<b>Supply Room, The Total</b>				<b>7.18</b>
Theis, Margie	Electoral Board Member Fees	06202023 VBM Prep	3/31/2023	96.00
	Electoral Board Member Fees	062023 VBM Prep	4/20/2023	60.00
<b>Theis, Margie Total</b>				<b>156.00</b>
Thomson Reuters	Comm Atty Dues & Memb	April 2023	4/1/2023	81.00
<b>Thomson Reuters Total</b>				<b>81.00</b>
Tidal Wave Athletics	Programs Pur Svcs	Purchased services-Gymnastics/	4/5/2023	1,191.75
<b>Tidal Wave Athletics Total</b>				<b>1,191.75</b>
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	3/27/2023	58.14
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	3/27/2023	37.19
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	3/27/2023	47.72
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main	3/27/2023	53.14
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main St	3/27/2023	53.14
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	3/27/2023	28.40
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park House Grorunds	3/27/2023	700.13
	AIPool Maint Water & Sewer	rm TOB Water and Sewer Pool	3/27/2023	52.72
	AIRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	3/27/2023	160.71
	Court Fines & Forfeitures	Court Fines - Feb 2023	3/1/2023	15.00
	Court Fines & Forfeitures	Court Fines - March 2023	4/1/2023	5.00
	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	3/27/2023	128.69
	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	3/27/2023	76.55
	Pyts to Town of Berryville	Local Sales Tax Jan 2023 (Recvd March 2023)	4/6/2023	24,814.11
	Pyts to Town of Berryville	Local Sales Tax Feb 2023 (Recvd April 2023)	4/19/2023	22,601.52
	RT Maintenanc Water & Sewer	rm TOB Water and Sewer 100 N Church St	3/27/2023	434.44
<b>Town of Berryville Total</b>				<b>49,266.60</b>
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax Jan 2023 (Recvd March 2023)	4/6/2023	4,058.73
	Pyts to Town of Boyce	Local Sales Tax Feb 2023 (Recvd April 2023)	4/19/2023	3,696.82
<b>Town of Boyce Total</b>				<b>7,755.55</b>
Treasurer Of Virgini	Exam&Bury Pur Svcs	T. Dang	3/28/2023	20.00
	Building Permits	3rd Qtr Permit Fees	4/7/2023	792.07
<b>Treasurer Of Virgini Total</b>				<b>812.07</b>
TrueShred	Registrar Mat & Sup	Document Shredding	3/31/2023	64.00
<b>TrueShred Total</b>				<b>64.00</b>
Truist Bank	AnimalShltr Mat & Sup	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	350.00
	AnimalShltr Mat & Sup	rm Trusit Credit Card 3-13 to 3-30-2023	4/10/2023	146.52
	County Adm Mat & Sup	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	269.76
	County Adm Miscellaneous Expen	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	107.01
	Econ Dev Pur Svcs	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	11.99
	EMS Mat & Sup	Fire-EMS credit card statement April 2023	4/10/2023	63.17
	EMS Travel	Fire-EMS credit card statement April 2023	4/10/2023	844.75
	FIRE/EMS Uniforms	Fire-EMS credit card statement April 2023	4/10/2023	226.40
	IT Tech SW/OL	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	298.69
	Programs Pur Svcs	supplies	3/19/2023	147.70
	Sheriff Dues & Memb	Monthly Statement	4/10/2023	55.99
	Sheriff Mat & Sup	Monthly Statement	4/10/2023	51.75
	Sheriff PSU Mat & Sup	Monthly Statement	4/10/2023	598.13
	Sheriff Pur Svcs	Monthly Statement	4/10/2023	150.00
	Sheriff SOS Mat & Sup	Monthly Statement	4/10/2023	718.13
	Sheriff Travel - Sworn Staff	Monthly Statement	4/10/2023	280.02
	Sheriff Travel - Sworn Staff	Seminar Lodging	4/10/2023	178.41
	Sheriff Travel - Sworn Staff	Lodging for Seminar	4/10/2023	945.65
	Econ Dev Dues & Memb	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	40.00
	Electoral Travel	Hotel Roanoke VEBA Conference	4/10/2023	369.90
	EMS Pur Svcs-Employee Training	Fire-EMS credit card statement April 2023	4/10/2023	2,738.00
	AIOff Maint Mat & Sup	rm Trusit Credit Card 3-13 to 3-30-2023	4/10/2023	404.10
	County Adm Pur Svcs	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	599.70
	Registrar Travel	Hotel Roanoke VEBA Conference	4/10/2023	199.95
	Econ Dev Postal Svcs	cdm-bldg, coadmin, econ, IT credit card	4/10/2023	41.00
	ICAC Travel	Childrens Advocacy Registration	4/12/2023	825.00
<b>Truist Bank Total</b>				<b>10,661.72</b>
US Postmaster	Comm Atty Postal Svcs	Please send check to Amy	4/26/2023	710.00
	JAS Finance Postal Svcs	2 ROLLS OF FOREVER STAMPS FOR JAS	4/25/2023	126.00
<b>US Postmaster Total</b>				<b>836.00</b>
US Uniform & Supply	Sheriff Eq Mat & Sup	Pants for new deputy	4/5/2023	230.40
<b>US Uniform &amp; Supply Total</b>				<b>230.40</b>

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Valley Health	EMS Mat & Sup	Fire-EMS supply program-WMC March 2023	4/3/2023	1,591.79
<b>Valley Health Total</b>				<b>1,591.79</b>
VAULT	Personal Property Tax Current		4/17/2023	470.59
<b>VAULT Total</b>				<b>470.59</b>
Verizon	Clk of CC Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	86.61
	District C Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	57.98
	IT Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	362.20
	J&D Court Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	57.12
	Maintenanc Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	46.26
	Sheriff Telephone	Verizon Radio Tower	4/3/2023	50.08
	Sheriff Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	276.00
	County Adm Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	12.00
	Com of Rev Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	8.00
	Treasurer Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	4.00
	Comm Atty Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	16.00
	EMS Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	47.83
	Probation Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	46.26
	Parks Adm Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	70.26
	Plan Adm Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	12.00
	JAS Finance Telephone	phone bill - 3 accounts 4/26-5/25	4/25/2023	124.52
<b>Verizon Total</b>				<b>1,293.12</b>
Virginia Department	Programs Pur Svcs	background check	3/31/2023	10.00
	Programs Pur Svcs	Back ground check	4/18/2023	10.00
	Programs Pur Svcs	Back ground check	4/24/2023	10.00
<b>Virginia Department Total</b>				<b>30.00</b>
Virginia Regional Tr	Virginia Regional Transit Cont		4/3/2023	6,240.00
<b>Virginia Regional Tr Total</b>				<b>6,240.00</b>
VITA	Clk of CC Telephone	March phone bill 2023	4/14/2023	0.48
	District C Telephone	March phone bill 2023	4/14/2023	110.78
	IT Telephone	March phone bill 2023	4/14/2023	140.34
	J&D Court Telephone	March phone bill 2023	4/14/2023	0.44
	Maintenanc Telephone	March phone bill 2023	4/14/2023	64.98
	Sheriff Telephone	March phone bill 2023	4/14/2023	2,966.29
	EMS Telephone	March phone bill 2023	4/14/2023	0.06
	Parks Adm Telephone	March phone bill 2023	4/14/2023	0.03
<b>VITA Total</b>				<b>3,283.40</b>
Walmart	Programs Mat & Sup	supplies	4/12/2023	269.76
	Rec Center Mat & Sup	supplies	4/12/2023	105.46
	Rec Center Merch for Resale	supplies	4/12/2023	292.20
	Parks Adm Mat & Sup	supplies	4/12/2023	10.97
	Concession Merch for Resale	supplies	4/12/2023	43.90
<b>Walmart Total</b>				<b>722.29</b>
Washington Gas	104Church Maint Heating	104 N Church 3/14-4/13/23	4/17/2023	504.85
	JGC Maintenanc Heating	101 Chalmers Ct 3/14-4/13/23	4/17/2023	398.97
	Maintenanc Heating	101 Chalmers Ct 3/14-4/13/23	4/17/2023	237.34
	RT Maintenanc Heating	100 N Church 3/14-4/13	4/17/2023	136.46
<b>Washington Gas Total</b>				<b>1,277.62</b>
Wholesome Media LLC	Econ Dev Pur Svcs	IF - Management of Social Media	4/3/2023	400.00
<b>Wholesome Media LLC Total</b>				<b>400.00</b>
WHOVIANSOFT INC	Personal Property Tax Current		4/11/2023	895.27
<b>WHOVIANSOFT INC Total</b>				<b>895.27</b>
<b>Grand Total</b>				<b>507,237.42</b>

**Clarke County  
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church	2/27/2023	108.98
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	2/27/2023	80.36
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W.Main	2/27/2023	47.72
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E.Main St	2/27/2023	53.14
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main	2/27/2023	53.14
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	2/27/2023	28.40
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park House	2/27/2023	873.19
	AIPool Maint Water & Sewer	rm TOB Water and Sewer Pool	2/27/2023	52.72
	AIRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	2/27/2023	182.29
	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	2/27/2023	148.02
	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	2/27/2023	88.06
	Pyts to Town of Berryville	Local Sales Tax - Dec 2022 (Recv'd Feb 23)	3/1/2023	28,794.61
	RT Maintenanc Water & Sewer	rm TOB Water and Sewer 100 N. Church St	2/27/2023	332.76
<b>Town of Berryville Total</b>				<b>30,843.39</b>
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax Dec 2022 (Recv'd Feb 2023)	3/1/2023	4,709.80
<b>Town of Boyce Total</b>				<b>4,709.80</b>
Treasurer Of Virgini	Clk of CC Pur Svcs	Circuit Audit for period 040121-093022	3/24/2023	1,621.73
<b>Treasurer Of Virgini Total</b>				<b>1,621.73</b>
Truist Bank	County Adm Mat & Sup	cdm-Bldg, CoAdmin, Econ, IT credit card stmt	3/9/2023	246.34
	County Adm Miscellaneous Expen	cdm-Bldg, CoAdmin, Econ, IT credit card stmt	3/9/2023	50.00
	Econ Dev Pur Svcs	cdm-Bldg, CoAdmin, Econ, IT credit card stmt	3/9/2023	751.32
	EMS Mat & Sup	Fire-EMS credit card statement 3/9/23	3/9/2023	21.06
	EMS Miscellaneous	Fire-EMS credit card statement 3/9/23	3/9/2023	(120.00)
	EMS Travel	Fire-EMS credit card statement 3/9/23	3/9/2023	751.75
	EMS Vehicle Fuel	Fire-EMS credit card statement 3/9/23	3/9/2023	56.17
	Fencing Capital Outlay Replace	rm Truist Main Credit C 2-10 to 03-08-23	3/9/2023	1,964.61
	FIRE/EMS Uniforms	Fire-EMS credit card statement 3/9/23	3/9/2023	328.25
	IT Tech SW/OL	cdm-Bldg, CoAdmin, Econ, IT credit card stmt	3/9/2023	359.66
	Plan Com Postal Svcs	February 2023 Monthly Statement	3/9/2023	17.10
	Programs Pur Svcs	Expo/02/22	2/21/2023	150.00
	Sheriff Dues & Memb	Monthly Statement	3/9/2023	0.99
	Sheriff Mat & Sup	Monthly Statement	3/9/2023	341.13
	Sheriff PSU Mat & Sup	Monthly Statement	3/9/2023	97.36
	Sheriff SOS Mat & Sup	Monthly Statement	3/9/2023	177.10
	Sheriff Travel - Sworn Staff	Monthly Statement	3/15/2023	337.40
	Sheriff Travel - Sworn Staff	Monthly Statement	3/9/2023	(66.98)
	Sheriff Travel - Sworn Staff	Identifying Criminal Vehicles Class - Horner	3/9/2023	125.60
<b>Truist Bank Total</b>				<b>5,588.86</b>
Tyler Business Forms	JAS IT Mat & Sup	Check Stock items ABGRC 2 boxes	3/23/2023	426.24
<b>Tyler Business Forms Total</b>				<b>426.24</b>
US DHS/FEMA	Sheriff Telephone	MT Weather Work Order	1/1/2023	40,732.37
<b>US DHS/FEMA Total</b>				<b>40,732.37</b>
US Uniform & Supply	Sheriff Uniform Sworn Staff	Pants and Shirts	3/3/2023	367.80
<b>US Uniform &amp; Supply Total</b>				<b>367.80</b>
UVA	Treasurer Travel	TAV Spring District Mtg - A Taylor	3/2/2023	80.00
	Treasurer Travel	TAV Spring District Mtg - S Keeler	3/2/2023	80.00
<b>UVA Total</b>				<b>160.00</b>
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice Feb 2023	3/1/2023	1,703.75
<b>Valley Health Total</b>				<b>1,703.75</b>
Verizon	Clk of CC Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	86.61
	District C Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	58.12
	IT Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	367.51
	J&D Court Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	57.84
	Maintenanc Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	46.26
	Sheriff Telephone	Verizon Radio Tower	3/3/2023	50.57
	Sheriff Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	264.70
	County Adm Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	12.00
	Com of Rev Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	8.00
	Treasurer Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	4.00
	Comm Atty Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	16.00
	EMS Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	47.69
	Probation Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	8.00

**Clarke County**  
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Verizon	AnimalShltr Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	46.26
	Parks Adm Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	70.26
	Plan Adm Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	12.00
	JAS Finance Telephone	phone bill - 3 accounts 3/26-4/25	3/25/2023	124.52
<b>Verizon Total</b>				<b>1,288.34</b>
Veterinary Community	AnimalShltr Pur Svcs	rm Veterinary CO ACO Shots and Meds	2/28/2023	1,431.00
	AnimalShltr Pur Svcs	rm Veterinary ACO Animal Shots	3/31/2023	319.00
<b>Veterinary Community Total</b>				<b>1,750.00</b>
VITA	Clk of CC Telephone	Feb phone bill 2023	3/2/2023	0.50
	District C Telephone	Feb phone bill 2023	3/2/2023	110.80
	IT Telephone	Feb phone bill 2023	3/2/2023	140.49
	J&D Court Telephone	Feb phone bill 2023	3/2/2023	0.07
	Maintenanc Telephone	Feb phone bill 2023	3/2/2023	65.01
	Sheriff Telephone	Feb phone bill 2023	3/2/2023	2,968.05
	EMS Telephone	Feb phone bill 2023	3/2/2023	0.85
	Parks Adm Telephone	Feb phone bill 2023	3/2/2023	0.01
<b>VITA Total</b>				<b>3,285.78</b>
VVAN	Victim Wit Registration Fees	Basic Academy--SEND CHECK TO BETH	3/10/2023	84.00
<b>VVAN Total</b>				<b>84.00</b>
Wage Works	Flex Bens Pur Svcs	Plan Admin fees March 2023	3/23/2023	485.75
<b>Wage Works Total</b>				<b>485.75</b>
Walmart	Rec Center Mat & Sup	supplies	2/14/2023	10.78
	Rec Center Mat & Sup	supplies	3/1/2023	64.78
	Rec Center Merch for Resale	supplies	2/14/2023	138.22
	Rec Center Merch for Resale	supplies	3/1/2023	43.20
	Parks Adm Mat & Sup	supplies	2/14/2023	9.97
<b>Walmart Total</b>				<b>266.95</b>
Washington Gas	104Church Maint Heating	104 N Church 2/14-3/13/23	3/15/2023	456.91
	JGC Maintenanc Heating	101 Chalmers Ct 2/14-3/13/23	3/15/2023	406.90
	Maintenanc Heating	101 Chalmers Ct 2/14-3/13/23	3/15/2023	242.06
	RT Maintenanc Heating	100 N Church 2/14-3/13	3/15/2023	173.26
	AlRec Maint Heating	225 AL SMITH CIR, 2/15-3/14/23	3/16/2023	637.82
<b>Washington Gas Total</b>				<b>1,916.95</b>
Westervelt, Carol	Electoral Local Mileage	VEBA Conference	3/28/2023	230.56
	Electoral Travel	VEBA Conference	3/28/2023	88.50
<b>Westervelt, Carol Total</b>				<b>319.06</b>
Whetsell, Wayne	EMS Travel	Fire-EMS travel reimbursement Feb 2023	3/8/2023	352.00
<b>Whetsell, Wayne Total</b>				<b>352.00</b>
Wholesome Media LLC	Econ Dev Pur Svcs	IF - Management of Social Media	3/6/2023	400.00
<b>Wholesome Media LLC Total</b>				<b>400.00</b>
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	CEA #10 Regular Envelope Order	2/27/2023	233.56
	Cnsrv Esmt Donation Pur Svcs	CEA Winter 2023 Newsletter Mailing	3/15/2023	910.00
	Econ Dev Printing & Binding	IF - AT Day Hike Brochure	2/28/2023	3,143.21
	Econ Dev Pur Svcs	IF - Storage of AT maps for 3 months	2/28/2023	75.00
	Cnsrv Esmt Donation- Postal	CEA Winter 2023 Newsletter Mailing	3/15/2023	279.81
<b>Winchester Printers Total</b>				<b>4,641.58</b>
Winchester Star	BoS Advertising	cdm-advertise Feb PH	2/28/2023	649.76
	Parks Adm Advertising	Statement # 67721 / employment ad	2/28/2023	251.25
<b>Winchester Star Total</b>				<b>901.01</b>
York, Robin	HstPrvCom Board Member Fees	Attd HPC Meeting on 01/18/2023	1/18/2023	25.00
<b>York, Robin Total</b>				<b>25.00</b>
Zarbo, Nikolaus	EMS Travel	Fire-EMS mileage reimbursement training class	3/23/2023	86.98
<b>Zarbo, Nikolaus Total</b>				<b>86.98</b>
<b>Grand Total</b>				<b>1,201,214.54</b>



**Clarke County  
FY23 YTD Budget Report  
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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800.00	11,500.00	2,300.00	83%
11010	2100	BoS FICA	1,002.34	792.51	209.83	79%
11010	2300	BoS Health Ins	17,653.92	13,224.03	4,429.89	75%
11010	2700	BoS Worker's Comp	9.00	8.76	0.24	97%
11010	3000	BoS Pur Svcs	1,500.00	0.00	1,500.00	0%
11010	3600	BoS Advertising	5,600.00	4,577.22	1,022.78	82%
11010	5210	BoS Postal Services	500.00	91.19	408.81	18%
11010	5230	BoS Telephone	35.00	0.00	35.00	0%
11010	5300	BoS Insurance	6,000.00	3,929.00	2,071.00	65%
11010	5500	BoS Travel	4,000.00	1,132.04	2,867.96	28%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	50.00	2,150.00	2%
11010	5810	BoS Dues & Memb	5,500.00	4,941.00	559.00	90%
11010	6000	BoS Mat & Sup	800.00	0.00	800.00	0%
<b>11010-Board of Supervisors Total</b>			<b>58,600.26</b>	<b>40,245.75</b>	<b>18,354.51</b>	<b>69%</b>
12110-County Administrator						
12110	1100	County Adm Salaries	259,095.62	207,167.50	51,928.12	80%
12110	1300	County Adm Part Time Salaries	42,184.00	26,250.00	15,934.00	62%
12110	1660	County Admin Employee Bonuses	0.00	5,109.85	(5,109.85)	100%
12110	2100	County Adm FICA	21,918.54	17,437.30	4,481.24	80%
12110	2210	County Adm VRS 1&2	23,420.38	15,145.10	8,275.28	65%
12110	2220	County Adm VRS Hybrid	5,856.29	8,454.46	(2,598.17)	144%
12110	2300	County Adm Health Ins	17,653.92	13,490.04	4,163.88	76%
12110	2400	County Adm Life Ins	3,408.40	2,747.51	660.89	81%
12110	2510	County Adm Dis Ins Hybrid	268.65	387.87	(119.22)	144%
12110	2700	County Adm Workers Comp	229.00	191.26	37.74	84%
12110	2800	County Adm Annual Leave Payout	0.00	73.37	(73.37)	100%
12110	3000	County Adm Pur Svcs	4,000.00	3,158.56	841.44	79%
12110	3000	County Admin Pur Svcs-Brdnd	3,000.00	0.00	3,000.00	0%
12110	3320	County Adm Maint Contracts	3,500.00	3,584.08	(84.08)	102%
12110	3500	County Adm Printing & Binding	700.00	0.00	700.00	0%
12110	3600	County Adm Advertising	0.00	231.00	(231.00)	100%
12110	3600	County Admin Adv-Brdnd	1,000.00	0.00	1,000.00	0%
12110	5210	County Adm Postal Svcs	50.00	60.15	(10.15)	120%
12110	5210	County Adm Postal Svcs-Brdnd	1,000.00	0.00	1,000.00	0%
12110	5230	County Adm Telephone	800.00	598.70	201.30	75%
12110	5500	County Adm Travel	2,500.00	509.65	1,990.35	20%
12110	5800	County Adm Miscellaneous Expen	2,000.00	1,679.01	320.99	84%
12110	5810	County Adm Dues & Memb	1,800.00	1,545.54	254.46	86%
12110	6000	County Adm Mat & Sup	4,000.00	3,730.97	269.03	93%
12110	6000	Opiod Materials and Supplies	30,774.12	0.00	30,774.12	0%
12110	6008	County Adm Vehicle Fuel	1,200.00	1,911.34	(711.34)	159%
<b>12110-County Administrator Total</b>			<b>430,358.92</b>	<b>313,463.26</b>	<b>116,895.66</b>	<b>73%</b>
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	44,574.06	37,145.10	7,428.96	83%
12120	1660	Inform Employee Bonuses	0.00	1,165.03	(1,165.03)	100%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	2100	Inform FICA	3,356.10	2,959.87	396.23	88%
12120	2220	Inform VRS Hybrid	5,130.48	4,275.44	855.04	83%
12120	2300	Inform Health Ins	8,826.96	6,056.86	2,770.10	69%
12120	2400	Inform Life Ins	597.29	497.70	99.59	83%
12120	2510	Inform Dis Ins Hybrid	235.35	196.10	39.25	83%
12120	2700	Inform Workers Comp	35.00	28.30	6.70	81%
12120	3000	Inform Pur Svcs	5,000.00	5,988.00	(988.00)	120%
12120	5210	Inform Postal Svcs	100.00	0.00	100.00	0%
12120	5230	Inform Telephone	200.00	0.00	200.00	0%
12120	5500	Inform Travel	500.00	0.00	500.00	0%
12120	6000	Inform Mat & Sup	500.00	0.00	500.00	0%
<b>12120-Public Information Serv Total</b>			<b>69,055.24</b>	<b>58,312.40</b>	<b>10,742.84</b>	<b>84%</b>
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000.00	14,112.50	20,887.50	40%
<b>12210-Legal Services Total</b>			<b>35,000.00</b>	<b>14,112.50</b>	<b>20,887.50</b>	<b>40%</b>
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	176,046.92	146,705.80	29,341.12	83%
12310	1300	Com of Rev Part Time Salaries	27,150.00	20,448.00	6,702.00	75%
12310	1660	Com of Rev Employee Bonuses	0.00	3,899.92	(3,899.92)	100%
12310	2100	Com of Rev FICA	14,271.07	12,019.88	2,251.19	84%
12310	2210	Com of Rev VRS 1&2	20,263.01	16,885.90	3,377.11	83%
12310	2300	Com of Rev Health Ins	29,339.02	27,473.56	1,865.46	94%
12310	2400	Com of Rev Life Ins	2,359.03	1,965.80	393.23	83%
12310	2700	Com of Rev Workers Comp	138.00	129.00	9.00	93%
12310	3000	Com of Rev Pur Svcs	1,500.00	1,458.55	41.45	97%
12310	3320	Com of Rev Maint Contracts	300.00	111.90	188.10	37%
12310	3500	Com of Rev Printing & Binding	300.00	0.00	300.00	0%
12310	3600	Com of Rev Advertising	100.00	0.00	100.00	0%
12310	4100	Com of Rev Data Processing	5,000.00	5,767.20	(767.20)	115%
12310	5210	Com of Rev Postal Svcs	2,000.00	1,795.22	204.78	90%
12310	5230	Com of Rev Telephone	200.00	88.00	112.00	44%
12310	5500	Com of Rev Travel	2,000.00	256.70	1,743.30	13%
12310	5510	Com of Rev Local Mileage	300.00	0.00	300.00	0%
12310	5810	Com of Rev Dues & Memb	800.00	325.00	475.00	41%
12310	6000	Com of Rev Mat & Sup	1,000.00	1,167.64	(167.64)	117%
12310	6035	Com of Rev Noncap Ofc Equip	200.00	0.00	200.00	0%
<b>12310-Commissioner of Revenue Total</b>			<b>283,267.05</b>	<b>240,498.07</b>	<b>42,768.98</b>	<b>85%</b>
12410-Treasurer						
12410	1100	Treasurer Salaries	216,400.68	180,334.00	36,066.68	83%
12410	1660	Treasurer Employee Bonuses	0.00	4,461.75	(4,461.75)	100%
12410	2100	Treasurer FICA	15,156.26	13,289.35	1,866.91	88%
12410	2210	Treasurer VRS 1&2	10,434.81	8,695.70	1,739.11	83%
12410	2220	Treasurer VRS Hybrid	14,472.91	12,060.76	2,412.15	83%
12410	2300	Treasurer Health Ins	33,843.84	27,711.17	6,132.67	82%
12410	2400	Treasurer Life Ins	2,899.78	2,416.50	483.28	83%
12410	2510	Treasurer Dis Ins Hybrid	663.92	553.20	110.72	83%

**Clarke County**  
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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12410	2700	Treasurer Workers Comp	170.00	137.33	32.67	81%
12410	3000	Treasurer Pur Svcs	1,650.00	1,082.21	567.79	66%
12410	3180	Treasurer Credit Card Fees	20,000.00	24,213.70	(4,213.70)	121%
12410	3190	Treasurer DMV Stop	10,000.00	6,825.00	3,175.00	68%
12410	3320	Treasurer Maint Contracts	5,400.00	6,826.69	(1,426.69)	126%
12410	3500	Treasurer Printing & Binding	7,000.00	4,773.50	2,226.50	68%
12410	3600	Treasurer Advertising	500.00	0.00	500.00	0%
12410	5210	Treasurer Postal Svcs	28,000.00	16,313.63	11,686.37	58%
12410	5230	Treasurer Telephone	500.00	44.00	456.00	9%
12410	5500	Treasurer Travel	3,000.00	640.00	2,360.00	21%
12410	5510	Treasurer Local Mileage	400.00	0.00	400.00	0%
12410	5810	Treasurer Dues & Memb	600.00	400.00	200.00	67%
12410	6000	Treasurer Mat & Sup	13,000.00	7,920.24	5,079.76	61%
<b>12410-Treasurer Total</b>			<b>384,092.20</b>	<b>318,698.73</b>	<b>65,393.47</b>	<b>83%</b>
12510-Data Processing/IT						
12510	1100	IT Salaries	175,013.42	145,844.50	29,168.92	83%
12510	1660	IT Employee Bonuses	0.00	2,234.48	(2,234.48)	100%
12510	2100	IT FICA	12,434.46	11,245.08	1,189.38	90%
12510	2210	IT VRS 1&2	11,824.58	9,853.80	1,970.78	83%
12510	2220	IT VRS Hybrid	8,319.46	6,932.90	1,386.56	83%
12510	2300	IT Health Ins	23,947.32	13,977.40	9,969.92	58%
12510	2400	IT Life Ins	2,345.18	1,954.30	390.88	83%
12510	2510	IT Dis Ins Hybrid	381.64	318.00	63.64	83%
12510	2700	IT Workers Comp	137.00	111.11	25.89	81%
12510	3000	IT Pur Svcs	15,000.00	2,452.94	12,547.06	16%
12510	3320	IT Maint Contracts	1,542.00	1,229.00	313.00	80%
12510	5210	IT Postal Svcs	100.00	17.52	82.48	18%
12510	5230	IT Telephone	8,000.04	8,835.95	(835.91)	110%
12510	5240	IT Telecomm Online Tech	10,680.00	13,701.70	(3,021.70)	128%
12510	5400	IT Leases & Rentals	25,560.00	21,828.04	3,731.96	85%
12510	5500	IT Travel	1,000.00	0.00	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	50.00	50.00	50%
12510	6000	IT Mat & Sup	2,000.00	0.00	2,000.00	0%
12510	6008	IT Vehicle Fuel	100.00	137.14	(37.14)	137%
12510	6035	IT Noncap Office Equip	1,000.00	0.00	1,000.00	0%
12510	6040	IT Tech SW/OL	94,332.75	59,922.09	34,410.66	64%
12510	6050	IT Noncap Technology Hardware	30,000.00	15,096.17	14,903.83	50%
12510	8200	IT Capital Outlay Adds	0.00	9,488.00	(9,488.00)	100%
<b>12510-Data Processing/IT Total</b>			<b>423,817.85</b>	<b>325,230.12</b>	<b>98,587.73</b>	<b>77%</b>
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	8,193.36	4,850.18	3,343.18	59%
13100	2100	Electoral FICA	661.23	371.05	290.18	56%
13100	2700	Electoral Workers Comp	7.00	5.20	1.80	74%
13100	3000	Electoral Pur Svcs	5,100.00	3,482.00	1,618.00	68%
13100	3160	Electoral Board Member Fees	21,160.00	9,859.75	11,300.25	47%
13100	3320	Electoral Maint Contracts	8,365.00	8,015.00	350.00	96%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
13100	3500	Electoral Printing & Binding	5,600.00	3,583.88	2,016.12	64%
13100	3600	Electoral Advertising	260.00	184.40	75.60	71%
13100	5210	Electoral Postal Svcs	1,850.00	922.57	927.43	50%
13100	5400	Electoral Leases & Rentals	1,900.00	1,035.42	864.58	54%
13100	5500	Electoral Travel	1,500.00	1,758.25	(258.25)	117%
13100	5510	Electoral Local Mileage	1,500.00	423.03	1,076.97	28%
13100	5810	Electoral Dues & Memb	200.00	200.00	0.00	100%
13100	6000	Electoral Mat & Sup	1,832.92	1,790.69	42.23	98%
<b>13100-Electoral Board and Officials Total</b>			<b>58,129.51</b>	<b>36,481.42</b>	<b>21,648.09</b>	<b>63%</b>
13200-Registrar						
13200	1100	Registrar Salaries	79,643.10	66,369.30	13,273.80	83%
13200	1300	Registrar Part Time Salaries	17,724.00	10,995.84	6,728.16	62%
13200	1660	Registrar Employee Bonuses	0.00	2,216.71	(2,216.71)	100%
13200	2100	Registrar FICA	7,370.77	6,107.27	1,263.50	83%
13200	2210	Registrar VRS 1&2	9,166.93	7,639.10	1,527.83	83%
13200	2300	Registrar Health Ins	8,521.56	6,727.16	1,794.40	79%
13200	2400	Registrar Life Ins	1,067.22	889.30	177.92	83%
13200	2700	Registrar Workers Comp	76.00	61.81	14.19	81%
13200	3000	Registrar Pur Svcs	1,400.00	199.99	1,200.01	14%
13200	3320	Registrar Maint Contracts	2,400.00	1,750.38	649.62	73%
13200	5210	Registrar Postal Svcs	1,840.00	988.63	851.37	54%
13200	5230	Registrar Telephone	1,000.00	510.70	489.30	51%
13200	5500	Registrar Travel	1,600.00	933.97	666.03	58%
13200	5510	Registrar Local Mileage	700.00	246.94	453.06	35%
13200	5810	Registrar Dues & Memb	280.00	320.00	(40.00)	114%
13200	6000	Registrar Mat & Sup	1,100.00	1,010.72	89.28	92%
13200	6035	Registrar Noncap Office Equip	0.00	244.45	(244.45)	100%
<b>13200-Registrar Total</b>			<b>133,889.58</b>	<b>107,212.27</b>	<b>26,677.31</b>	<b>80%</b>
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,500.00	2,190.00	5,310.00	29%
21100	5842	Circuit C Jury Comm	360.00	360.00	0.00	100%
21100	6000	Circuit C Mat & Sup	0.00	1,051.37	(1,051.37)	100%
21100	6035	Circuit C Noncap Office Equip	0.00	385.00	(385.00)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	9,361.60	2,638.40	78%
<b>21100-Circuit Court Total</b>			<b>19,860.00</b>	<b>13,347.97</b>	<b>6,512.03</b>	<b>67%</b>
21200-General District Court						
21200	3000	District C Pur Svcs	3,300.00	3,000.00	300.00	91%
21200	3150	District C Legal Svcs	270.00	0.00	270.00	0%
21200	3320	District C Maint Contracts	550.00	1,383.95	(833.95)	252%
21200	5210	District C Postal Svcs	700.00	690.84	9.16	99%
21200	5230	District C Telephone	2,000.00	1,613.36	386.64	81%
21200	5500	District C Travel	1,000.00	0.00	1,000.00	0%
21200	5810	District C Dues & Memb	200.00	50.00	150.00	25%
21200	6000	District C Mat & Sup	600.00	389.84	210.16	65%
<b>21200-General District Court Total</b>			<b>8,620.00</b>	<b>7,127.99</b>	<b>1,492.01</b>	<b>83%</b>
21510-Blue Ridge Legal Services						

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	0.00	100%
<b>21510-Blue Ridge Legal Services Total</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000.00	3,000.00	0.00	100%
21600	3320	J&D Court Maint Contracts	700.00	748.89	(48.89)	107%
21600	5210	J&D Court Postal Svcs	700.00	427.95	272.05	61%
21600	5230	J&D Court Telephone	700.00	600.24	99.76	86%
21600	5500	J&D Court Travel	500.00	539.69	(39.69)	108%
21600	5810	J&D Court Dues & Memb	50.00	50.00	0.00	100%
21600	6000	J&D Court Mat & Sup	750.00	629.95	120.05	84%
<b>21600-Juvenile &amp; Domestic Relations Total</b>			<b>6,400.00</b>	<b>5,996.72</b>	<b>403.28</b>	<b>94%</b>
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	195,036.82	160,731.12	34,305.70	82%
21700	1660	Clk of CC Employee Bonuses	0.00	3,349.87	(3,349.87)	100%
21700	2100	Clk of CC FICA	14,866.51	12,766.94	2,099.57	86%
21700	2210	Clk of CC VRS 1&2	13,350.62	11,125.50	2,225.12	83%
21700	2220	Clk of CC VRS Hybrid	9,098.12	7,595.74	1,502.38	83%
21700	2300	Clk of CC Health Ins	8,826.96	(297.24)	9,124.20	-3%
21700	2400	Clk of CC Life Ins	2,613.50	2,179.48	434.02	83%
21700	2510	Clk of CC Dis Ins Hybrid	417.36	348.41	68.95	83%
21700	2700	Clk of CC Workers Comp	153.00	123.82	29.18	81%
21700	2800	Clk of CC Leave Pay	0.00	2,570.03	(2,570.03)	100%
21700	3000	Clk of CC Pur Svcs	2,500.00	1,621.73	878.27	65%
21700	3320	Clk of CC Maint Contracts	19,500.00	2,245.55	17,254.45	12%
21700	3500	Clk of CC Printing & Binding	1,000.00	358.20	641.80	36%
21700	3510	Clk of CC Microfilming	7,000.00	3,127.15	3,872.85	45%
21700	5210	Clk of CC Postal Svcs	5,800.00	4,130.28	1,669.72	71%
21700	5230	Clk of CC Telephone	1,025.00	934.38	90.62	91%
21700	5810	Clk of CC Dues & Memb	370.00	370.00	0.00	100%
21700	6000	Clk of CC Mat & Sup	6,705.10	2,596.12	4,108.98	39%
21700	6035	Clk of CC Noncap Office Equip	3,070.00	3,070.00	0.00	100%
<b>21700-Clerk of the Circuit Court Total</b>			<b>291,332.99</b>	<b>218,947.08</b>	<b>72,385.91</b>	<b>75%</b>
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	45,096.00	39,804.00	5,292.00	88%
21910	1300	VictimWit Part Time Sal	14,815.00	11,097.28	3,717.72	75%
21910	2100	VictimWit FICA	4,610.58	3,901.56	709.02	85%
21910	2210	VictimWit VRS 1&2	4,653.91	4,581.50	72.41	98%
21910	2400	VictimWit Life Ins	604.29	533.30	70.99	88%
21910	2700	VictimWit Workers Comp	43.61	39.45	4.16	90%
21910	3000	VictimWit Pur Svcs	85.00	62.35	22.65	73%
21910	5210	VictimWit Postal Svcs	110.00	110.00	0.00	100%
21910	5230	VictimWit Telephone	504.00	416.41	87.59	83%
21910	5500	VictimWit Travel	687.10	766.15	(79.05)	112%
21910	5501	Victim Wit Registration Fees	200.00	209.00	(9.00)	105%
21910	5510	VictimWit Travel Local Mileage	40.90	0.00	40.90	0%
21910	5810	VictimWit Dues & Memb	205.00	150.00	55.00	73%

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21910	6000	VictimWit Mat & Sup	4,286.40	29.97	4,256.43	1%
<b>21910-Victim and Witness Assistance Total</b>			<b>75,941.79</b>	<b>61,700.97</b>	<b>14,240.82</b>	<b>81%</b>
21940-Regional Court Services						
21940	5600	Regional Crt Svc Entity Gift	6,930.00	6,930.00	0.00	100%
<b>21940-Regional Court Services Total</b>			<b>6,930.00</b>	<b>6,930.00</b>	<b>0.00</b>	<b>100%</b>
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	312,395.62	245,300.10	67,095.52	79%
22100	1100	Comm Atty VSTOP Salaries	8,151.29	6,794.50	1,356.79	83%
22100	1300	Comm Atty Part Time Salaries	30,838.00	13,272.32	17,565.68	43%
22100	1300	Comm Atty VSTOP PT Salaries	18,513.00	15,427.30	3,085.70	83%
22100	1660	Comm Atty Employee Bonuses	0.00	5,712.68	(5,712.68)	100%
22100	2100	Comm Atty FICA	26,499.73	20,476.64	6,023.09	77%
22100	2100	Comm Atty VSTOP FICA	549.97	583.58	(33.61)	106%
22100	2210	Comm Atty VRS 1&2	15,402.23	5,223.64	10,178.59	34%
22100	2210	Comm Atty VSTOP VRS 1&2	742.08	698.66	43.42	94%
22100	2220	Comm Atty VRS Hybrid	16,814.13	23,074.25	(6,260.12)	137%
22100	2300	Comm Atty Health Ins	23,947.32	23,708.60	238.72	99%
22100	2400	Comm Atty Life Ins	3,750.65	3,294.48	456.17	88%
22100	2400	Comm Atty VSTOP Life Ins	96.66	81.38	15.28	84%
22100	2510	Comm Atty Dis Ins Hybrid	771.32	1,058.46	(287.14)	137%
22100	2700	Comm Atty Workers Comp	234.00	229.10	4.90	98%
22100	2700	Comm Atty VSTOP Workers Comp	0.00	5.49	(5.49)	100%
22100	3000	Comm Atty Pur Svcs	0.00	364.00	(364.00)	100%
22100	3320	Comm Atty Maint Contracts	500.00	702.00	(202.00)	140%
22100	5210	Comm Atty Postal Svcs	1,500.00	1,500.00	0.00	100%
22100	5230	Comm Atty Telephone	3,000.00	1,767.24	1,232.76	59%
22100	5500	Comm Atty Travel	7,000.00	628.56	6,371.44	9%
22100	5549	Comm Atty Witness Travel Expen	1,500.00	333.36	1,166.64	22%
22100	5810	Comm Atty Dues & Memb	3,500.00	2,888.00	612.00	83%
22100	6000	Comm Atty Mat & Sup	3,500.00	2,328.19	1,171.81	67%
22100	6035	Comm Atty Noncap Office Equip	400.00	0.00	400.00	0%
22100	8200	Comm Atty Capital Outlay Adds	16,000.00	6,000.00	10,000.00	38%
<b>22100-Commonwealth's Attorney Total</b>			<b>495,606.00</b>	<b>381,452.53</b>	<b>114,153.47</b>	<b>77%</b>
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	1,730,108.98	1,385,988.86	344,120.12	80%
31200	1200	Sheriff Overtime	33,500.00	65,111.04	(31,611.04)	194%
31200	1200	CITAC Overtime	5,000.00	0.00	5,000.00	0%
31200	1200	DMV Alcohol Grant Overtime	9,196.00	3,522.26	5,673.74	38%
31200	1200	DMV Speed Overtime	6,688.00	630.76	6,057.24	9%
31200	1200	OCDETF Sheriff Overtime	0.00	1,562.87	(1,562.87)	100%
31200	1300	Sheriff Part Time Salaries	43,860.00	36,067.46	7,792.54	82%
31200	1660	Sheriff Emp Bonuses	0.00	38,844.56	(38,844.56)	100%
31200	2100	Sheriff FICA	137,794.83	118,450.65	19,344.18	86%
31200	2100	CITAC FICA	383.00	0.00	383.00	0%
31200	2100	DMV Alcohol Grant FICA	703.44	267.62	435.82	38%
31200	2100	DMV Speed FICA	511.68	45.23	466.45	9%

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31200	2100	OCDETF Sheriff FICA	0.00	24.79	(24.79)	100%
31200	2210	Sheriff VRS 1&2	145,459.71	125,980.04	19,479.67	87%
31200	2220	Sheriff VRS Hybrid	52,294.65	34,139.96	18,154.69	65%
31200	2300	Sheriff Health Ins	276,525.40	180,102.80	96,422.60	65%
31200	2300	Sheriff CITAC Health Ins	0.00	(9.81)	9.81	100%
31200	2300	DMV Alcohol Grant Health Ins	0.00	93.02	(93.02)	100%
31200	2300	DMV Speed Health Ins	0.00	62.41	(62.41)	100%
31200	2300	OCDETF Sheriff Hth Ins	0.00	40.89	(40.89)	100%
31200	2400	Sheriff Life Ins	23,022.67	18,639.30	4,383.37	81%
31200	2510	Sheriff Dis Ins Hybrid	1,972.72	1,566.19	406.53	79%
31200	2700	Sheriff Workers Comp	29,095.00	39,419.52	(10,324.52)	135%
31200	2800	Sheriff Leave Pay	4,280.00	12,790.50	(8,510.50)	299%
31200	2810	Sheriff Holiday Pay	59,715.00	53,301.47	6,413.53	89%
31200	2860	Sheriff LODA	25,660.00	20,781.38	4,878.62	81%
31200	3000	Sheriff Pur Svcs	31,500.00	21,227.91	10,272.09	67%
31200	3320	Sheriff Maint Contracts	167,804.00	138,030.80	29,773.20	82%
31200	3350	Sheriff Insured Repair Svcs	2,100.00	250.00	1,850.00	12%
31200	3500	Sheriff Printing & Binding	1,050.00	0.00	1,050.00	0%
31200	5210	Sheriff Postal Svcs	2,310.00	796.89	1,513.11	34%
31200	5230	Sheriff Telephone	82,250.00	106,355.07	(24,105.07)	129%
31200	5300	Sheriff Insurance	15,750.00	10,129.45	5,620.55	64%
31200	5400	Sheriff Leases & Rentals	17,850.00	27,375.80	(9,525.80)	153%
31200	5500	Sheriff Travel	68,080.00	500.00	67,580.00	1%
31200	5500	Sheriff Travel - Communication	0.00	5,926.74	(5,926.74)	100%
31200	5500	Sheriff Travel - Sworn Staff	0.00	36,386.35	(36,386.35)	100%
31200	5500	ICAC Travel	0.00	1,382.80	(1,382.80)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,050.00	100.00	950.00	10%
31200	5810	Sheriff Dues & Memb	5,250.00	4,424.75	825.25	84%
31200	6000	Sheriff Mat & Sup	63,337.00	1,221.79	62,115.21	2%
31200	6000	Sheriff COS Mat & Sup	0.00	1,158.85	(1,158.85)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	20,879.90	4,120.10	84%
31200	6000	Sheriff PSU Mat & Sup	0.00	9,972.50	(9,972.50)	100%
31200	6000	Sheriff SOS Mat & Sup	0.00	5,058.11	(5,058.11)	100%
31200	6000	Sheriff VRP Mat & Sup	0.00	22,495.91	(22,495.91)	100%
31200	6000	ICAC Mat & Sup	5,000.00	0.00	5,000.00	0%
31200	6000	DCJS Byrne 00258 Mat & Sup	1,134.00	1,134.00	0.00	100%
31200	6000	DCJS Byrne 00616 Mat & Sup	819.00	0.00	819.00	0%
31200	6008	Sheriff Vehicle Fuel	66,000.00	56,785.00	9,215.00	86%
31200	6011	Sheriff Clothing	15,650.00	0.00	15,650.00	0%
31200	6011	Sheriff Uniform Sworn Staff	0.00	6,850.95	(6,850.95)	100%
31200	6015	Sheriff Ammunition	28,000.00	16,314.56	11,685.44	58%
<b>31200-Sheriff - Total Total</b>			<b>3,185,705.08</b>	<b>2,632,181.90</b>	<b>553,523.18</b>	<b>83%</b>
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	19,593.00	21,723.00	(2,130.00)	111%
<b>31210-Criminal Justice Training Ctr Total</b>			<b>19,593.00</b>	<b>21,723.00</b>	<b>(2,130.00)</b>	<b>111%</b>
31220-Drug Task Force						

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31220	5600	Drug Task Force Entity Gift	12,500.00	11,035.14	1,464.86	88%
<b>31220-Drug Task Force Total</b>			<b>12,500.00</b>	<b>11,035.14</b>	<b>1,464.86</b>	<b>88%</b>
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	10,518.00	482.00	96%
32200	2700	Vol Fire Worker's Comp	21,000.00	20,728.00	272.00	99%
32200	3000	Vol Fire Pur Svcs	10,000.00	213.74	9,786.26	2%
32200	5300	Vol Fire Co Insurance	51,000.00	54,805.00	(3,805.00)	107%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	0.00	25,000.00	0%
32200	5696	Recruitment/Retention-Tuition	15,000.00	0.00	15,000.00	0%
32200	5697	Vol Fire 4 for Life Grant	18,500.00	18,850.02	(350.02)	102%
32200	5698	Vol Fire Fire Programs	37,480.00	37,479.99	0.01	100%
32200	6000	Vol Fire Mat'l Suppls	2,000.00	39.15	1,960.85	2%
<b>32200-Volunteer Fire Companies Total</b>			<b>190,980.00</b>	<b>142,633.90</b>	<b>48,346.10</b>	<b>75%</b>
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	1,400.00	1,309.10	90.90	94%
32201	5510	Blue Ridge Vol Fire Fee for Svc	13,800.00	2,875.34	10,924.66	21%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000.00	90,000.00	0.00	100%
<b>32201-Blue Ridge Volunteer Fire Co Total</b>			<b>105,200.00</b>	<b>94,184.44</b>	<b>11,015.56</b>	<b>90%</b>
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	1,680.00	1,611.20	68.80	96%
32202	5510	Boyce Vol Fire Co Fee for Svc	28,750.00	6,943.91	21,806.09	24%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	90,000.00	0.00	100%
<b>32202-Boyce Volunteer Fire Co Total</b>			<b>120,430.00</b>	<b>98,555.11</b>	<b>21,874.89</b>	<b>82%</b>
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	3,300.00	3,222.40	77.60	98%
32203	5510	Enders Vol Fire Co Fee for Svc	72,450.00	46,248.91	26,201.09	64%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	90,000.00	0.00	100%
<b>32203-Enders Volunteer Fire Co Total</b>			<b>165,750.00</b>	<b>139,471.31</b>	<b>26,278.69</b>	<b>84%</b>
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	984,846.57	753,560.62	231,285.95	77%
32310	1100	SAFER Grant Salaries	57,708.53	41,201.98	16,506.55	71%
32310	1200	EMS Overtime	80,000.00	155,506.37	(75,506.37)	194%
32310	1300	EMS Part Time Salaries	55,000.00	86,046.25	(31,046.25)	156%
32310	1660	EMS Employee Bonuses	0.00	21,484.41	(21,484.41)	100%
32310	2100	EMS FICA	83,319.92	76,243.30	7,076.62	92%
32310	2100	SAFER Grant FICA	4,300.63	3,632.97	667.66	84%
32310	2210	EMS VRS 1&2	107,485.03	78,585.11	28,899.92	73%
32310	2210	SAFER Grant VRS 1&2	6,510.89	5,437.08	1,073.81	84%
32310	2220	EMS VRS Hybrid	6,002.21	5,001.90	1,000.31	83%
32310	2300	EMS Health Ins	186,659.81	127,532.44	59,127.37	68%
32310	2300	SAFER Grant Health Ins	7,598.03	6,621.51	976.52	87%
32310	2400	EMS Life Ins	13,212.25	9,731.12	3,481.13	74%
32310	2400	SAFER Grant Group Life Ins	758.00	632.99	125.01	84%
32310	2510	EMS Dis Ins Hybrid	275.34	229.50	45.84	83%
32310	2700	EMS Workers Comp	30,446.00	31,529.56	(1,083.56)	104%
32310	2800	EMS Annual Leave Payouts	0.00	8,395.40	(8,395.40)	100%



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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
32310	2810	EMS Holiday Pay	40,000.00	34,567.65	5,432.35	86%
32310	2860	EMS LODA	17,600.00	15,009.02	2,590.98	85%
32310	3000	EMS Pur Svcs	109,600.00	44,471.31	65,128.69	41%
32310	3000	EMS Pur Svcs-Employee Training	15,000.00	14,946.00	54.00	100%
32310	5210	EMS Postal Services	200.00	29.70	170.30	15%
32310	5230	EMS Telephone	1,550.00	506.59	1,043.41	33%
32310	5230	EMS LEMPG Grant-Telephone	0.00	5,387.70	(5,387.70)	100%
32310	5500	EMS Travel	11,500.00	7,213.85	4,286.15	63%
32310	5800	EMS Miscellaneous	4,500.00	2,232.16	2,267.84	50%
32310	6000	EMS Mat & Sup	40,000.00	28,752.02	11,247.98	72%
32310	6000	EMS Mat'l's and Supplies-Train	0.00	689.06	(689.06)	100%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	0.00	7,500.00	0%
32310	6008	EMS Vehicle Fuel	22,500.00	30,353.97	(7,853.97)	135%
32310	6011	FIRE/EMS Uniforms	15,000.00	18,432.51	(3,432.51)	123%
32310	6011	EMS Personal Protection Equip	0.00	365.35	(365.35)	100%
32310	6011	FIRE Personal Protection Equip	21,000.00	12,191.08	8,808.92	58%
32310	6011	Fire/EMS Ballistic PPE-ARPCF	7,500.00	0.00	7,500.00	0%
32310	6040	EMS Tech SW/OL	15,000.00	17,546.89	(2,546.89)	117%
32310	6040	Fire/EMS Tech SW/OL-ARPCF	10,000.00	0.00	10,000.00	0%
<b>32310-Fire and Rescue Services Total</b>			<b>1,962,573.21</b>	<b>1,644,067.37</b>	<b>318,505.84</b>	<b>84%</b>
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,575.00	6,575.00	0.00	100%
<b>32320-Lord Fairfax Emergency Medical Total</b>			<b>6,575.00</b>	<b>6,575.00</b>	<b>0.00</b>	<b>100%</b>
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	0.66	100%
<b>32400-Forestry Services Total</b>			<b>2,874.00</b>	<b>2,873.34</b>	<b>0.66</b>	<b>100%</b>
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	628,535.00	616,757.00	11,778.00	98%
<b>33210-Regional Jail Total</b>			<b>628,535.00</b>	<b>616,757.00</b>	<b>11,778.00</b>	<b>98%</b>
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	36,168.00	28,161.00	8,007.00	78%
<b>33220-Juvenile Detention Center Total</b>			<b>36,168.00</b>	<b>28,161.00</b>	<b>8,007.00</b>	<b>78%</b>
33300-Probation Office						
33300	5230	Probation Telephone	100.00	44.00	56.00	44%
33300	6000	Probation Mat & Sup	300.00	0.00	300.00	0%
<b>33300-Probation Office Total</b>			<b>400.00</b>	<b>44.00</b>	<b>356.00</b>	<b>11%</b>
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	164,752.33	124,730.80	40,021.53	76%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	17,000.10	5,389.90	76%
34100	1660	Bldg Insp Employee Bonuses	0.00	7,193.43	(7,193.43)	100%
34100	2100	Bldg Insp FICA	13,400.10	10,881.69	2,518.41	81%
34100	2210	Bldg Insp VRS 1&2	8,698.45	7,049.20	1,649.25	81%
34100	2220	Bldg Insp VRS Hybrid	10,264.54	7,307.40	2,957.14	71%
34100	2300	Bldg Insp Health Ins	31,076.57	20,345.75	10,730.82	65%
34100	2400	Bldg Insp Life Ins	2,207.68	1,671.40	536.28	76%
34100	2510	Bldg Insp Dis Ins Hybrid	470.87	335.20	135.67	71%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
34100	2700	Bldg Insp Workers Comp	2,302.00	2,166.63	135.37	94%
34100	3000	Bldg Insp Pur Svcs	600.00	0.00	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	3,051.77	(2,551.77)	610%
34100	5210	Bldg Insp Postal Svcs	150.00	132.49	17.51	88%
34100	5230	Bldg Insp Telephone	2,500.00	2,533.26	(33.26)	101%
34100	5500	Bldg Insp Travel	1,000.00	0.00	1,000.00	0%
34100	5810	Bldg Insp Dues & Memb	1,000.00	0.00	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	3,400.00	6,561.78	(3,161.78)	193%
34100	6008	Bldg Insp Vehicle Fuel	2,500.00	2,653.11	(153.11)	106%
<b>34100-Building Inspections Total</b>			<b>267,212.54</b>	<b>213,614.01</b>	<b>53,598.53</b>	<b>80%</b>
35100-Animal Control						
35100	1100	AnimalShltr Salaries	71,239.84	47,243.54	23,996.30	66%
35100	1300	AnimalShltr Part Time Salaries	14,000.00	18,213.13	(4,213.13)	130%
35100	1660	AnimalShltr Employee Bonuses	0.00	2,972.85	(2,972.85)	100%
35100	2100	AnimalShltr FICA	6,474.95	5,586.30	888.65	86%
35100	2220	AnimalShltr VRS Hybrid	8,199.70	5,609.70	2,590.00	68%
35100	2300	AnimalShltr Health Ins	0.00	6,769.40	(6,769.40)	100%
35100	2400	AnimalShltr Life Ins	954.62	653.06	301.56	68%
35100	2510	AnimalShltr Dis Ins Hybrid	376.15	257.32	118.83	68%
35100	2700	AnimalShltr Workers Comp	880.00	711.21	168.79	81%
35100	2800	AnimalShltr Leave Pay	0.00	5,812.09	(5,812.09)	100%
35100	3000	AnimalShltr Pur Svcs	8,500.00	20,302.97	(11,802.97)	239%
35100	3320	AnimalShltr Maint Svc Contracts	150.00	66.13	83.87	44%
35100	3500	AnimalShltr Printing & Binding	200.00	0.00	200.00	0%
35100	5230	AnimalShltr Telephone	500.00	486.14	13.86	97%
35100	5400	Anml Shelter Leases and Rental	0.00	1.00	(1.00)	100%
35100	5500	AnimalShltr Travel	400.00	0.00	400.00	0%
35100	5510	AnimalShltr Local Mileage	100.00	0.00	100.00	0%
35100	6000	AnimalShltr Mat & Sup	7,500.00	9,289.04	(1,789.04)	124%
35100	6008	AnimalShltr Vehicle Fuel	1,500.00	758.86	741.14	51%
35100	6011	AnimalShltr Clothing	500.00	224.25	275.75	45%
<b>35100-Animal Control Total</b>			<b>121,475.26</b>	<b>124,956.99</b>	<b>(3,481.73)</b>	<b>103%</b>
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200.00	160.00	40.00	80%
<b>35300-Med Examiner &amp; Indigent Burial Total</b>			<b>200.00</b>	<b>160.00</b>	<b>40.00</b>	<b>80%</b>
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	180,000.00	132,274.38	47,725.62	73%
<b>42400-Refuse Disposal Total</b>			<b>180,000.00</b>	<b>132,274.38</b>	<b>47,725.62</b>	<b>73%</b>
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912.00	15,361.00	14,551.00	51%
42410	1660	Convenience Ctr Emp Bonuses	0.00	1,096.83	(1,096.83)	100%
42410	2100	SWC FICA	2,288.28	1,259.03	1,029.25	55%
42410	2700	Worker's Compensation	525.00	458.46	66.54	87%
42410	3000	SWC Pur Svcs	58,150.00	38,321.74	19,828.26	66%
42410	5110	SWC Electrical Services	2,000.00	1,243.07	756.93	62%
42410	5230	SWC Telephone	500.00	418.22	81.78	84%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
42410	6000	SWC Mat & Sup	500.00	0.00	500.00	0%
<b>42410-Solid Waste Convenience Total</b>			<b>93,875.28</b>	<b>58,158.35</b>	<b>35,716.93</b>	<b>62%</b>
42600-Litter Control						
42600	3000	LitterCtrl Pur Svcs	11,000.00	1,722.22	9,277.78	16%
42600	6000	LitterCtrl Mat & Sup	118.92	220.05	(101.13)	185%
<b>42600-Litter Control Total</b>			<b>11,118.92</b>	<b>1,942.27</b>	<b>9,176.65</b>	<b>17%</b>
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	23,983.29	13,016.71	65%
42700	5600	Sanitation Entity Gift	207,000.00	207,000.00	0.00	100%
<b>42700-Sanitation Total</b>			<b>244,000.00</b>	<b>230,983.29</b>	<b>13,016.71</b>	<b>95%</b>
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	177,547.40	161,353.53	16,193.87	91%
43200	1660	Maintenanc Employee Bonuses	0.00	9,099.50	(9,099.50)	100%
43200	2100	Maintenanc FICA	12,985.43	12,517.13	468.30	96%
43200	2210	Maintenanc VRS 1&2	11,812.77	9,991.07	1,821.70	85%
43200	2220	Maintenanc VRS Hybrid	8,622.92	8,590.44	32.48	100%
43200	2300	Maintenanc Health Ins	27,605.77	21,842.77	5,763.00	79%
43200	2400	Maintenanc Life Ins	2,379.12	2,162.26	216.86	91%
43200	2510	Maintenanc Dis Ins Hybrid	395.56	394.15	1.41	100%
43200	2700	Maintenanc Workers Comp	3,350.00	1,804.87	1,545.13	54%
43200	3000	Maintenanc Pur Svcs	42,000.00	19,810.66	22,189.34	47%
43200	3000	JGC Maintenanc Pur Svcs	15,000.00	4,300.51	10,699.49	29%
43200	3000	RT Maintenanc Pur Svcs	8,000.00	42,426.82	(34,426.82)	530%
43200	3000	ChurchSt Maint Pur Svcs	2,000.00	3,623.58	(1,623.58)	181%
43200	3000	104Church Maint Pur Svcs	11,000.00	10,021.19	978.81	91%
43200	3000	225Rams Maint Pur Svcs	6,500.00	580.17	5,919.83	9%
43200	3000	524West Maint Pur Svcs	1,500.00	0.00	1,500.00	0%
43200	3000	AIRec Maint Pur Svcs	10,000.00	1,984.65	8,015.35	20%
43200	3000	AIOff Maint Pur Svcs	10,000.00	8,030.46	1,969.54	80%
43200	3000	AIPool Maint Pur Svcs	8,000.00	888.05	7,111.95	11%
43200	3000	AIBase Maint Pur Svcs	750.00	0.00	750.00	0%
43200	3000	AI Soc Maint Pur Svcs	1,000.00	200.00	800.00	20%
43200	3000	106Church Maint Pur Svcs	500.00	0.00	500.00	0%
43200	3000	32EMain Maint Pur Svcs	500.00	0.00	500.00	0%
43200	3000	36EMain Maint Pur Svcs	500.00	0.00	500.00	0%
43200	3000	311EMain Maint Pur Svcs	3,500.00	304.95	3,195.05	9%
43200	3000	309WMain Maint Pur Svcs	500.00	20.00	480.00	4%
43200	3000	129Rams Maint Pur Svcs	1,000.00	290.15	709.85	29%
43200	3000	ChurchSt Maint Pur Svcs-ARPCF	10,000.00	0.00	10,000.00	0%
43200	3000	AIRecGrnd Maint Pur Svcs-ARPCF	22,000.00	0.00	22,000.00	0%
43200	3320	Maintenanc Maint Contracts	85,000.00	48,198.09	36,801.91	57%
43200	3320	JGC Maint Contracts	7,000.00	5,068.13	1,931.87	72%
43200	3320	RT Maintenanc Maint Contracts	5,000.00	5,234.82	(234.82)	105%
43200	3320	ChurchSt Maint Contracts	3,500.00	3,480.22	19.78	99%
43200	3320	104Church Maint Contracts	3,500.00	4,197.62	(697.62)	120%
43200	3320	225Rams Maint Contracts	2,770.00	3,221.49	(451.49)	116%

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<b>FUNCTION</b>	<b>OBJECT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>AVAILABLE BUDGET</b>	<b>% Used</b>
43200	3320	524West Maint Contracts	742.00	442.00	300.00	60%
43200	3320	AIRec Maint Contracts	3,700.00	4,225.84	(525.84)	114%
43200	3320	106Church Maint Contracts	500.00	401.05	98.95	80%
43200	3320	36EMain Maint Contracts	500.00	465.40	34.60	93%
43200	3320	311EMain Maint Contracts	4,000.00	3,588.45	411.55	90%
43200	3320	309WMain Maint Serv Contracts	750.00	0.00	750.00	0%
43200	3320	129Rams Maint Contracts	750.00	360.02	389.98	48%
43200	3340	Maintenanc Custodial Contracts	42,000.00	27,801.50	14,198.50	66%
43200	3340	JGC Maintenanc Custodial Contr	18,000.00	11,877.50	6,122.50	66%
43200	3340	311EMain Maint Cus Contracts	3,600.00	4,612.50	(1,012.50)	128%
43200	3600	Maintenanc Advertising	800.00	0.00	800.00	0%
43200	5110	JGC Maintenanc Electric	40,000.00	32,323.28	7,676.72	81%
43200	5110	RT Maintenanc Electric	12,000.00	9,226.19	2,773.81	77%
43200	5110	ChurchSt Maint Electric	25,000.00	21,510.67	3,489.33	86%
43200	5110	104Church Maint Electric	11,000.00	8,740.07	2,259.93	79%
43200	5110	225Rams Maint Electric	7,000.00	6,335.37	664.63	91%
43200	5110	524West Maint Electric	2,000.00	1,318.68	681.32	66%
43200	5110	AIRec Maint Electric	27,000.00	18,563.04	8,436.96	69%
43200	5110	AIOff Maint Electric	5,500.00	4,134.17	1,365.83	75%
43200	5110	AIPool Maint Electric	8,000.00	6,450.68	1,549.32	81%
43200	5110	AIBase Maint Electric	800.00	354.28	445.72	44%
43200	5110	AI Soc Maint Electric	750.00	387.21	362.79	52%
43200	5110	311EMain Maint Electric	8,000.00	6,515.05	1,484.95	81%
43200	5110	309WMain Maint Electrical Svcs	1,500.00	736.13	763.87	49%
43200	5110	129Rams Maint Electric	3,000.00	2,072.70	927.30	69%
43200	5120	JGC Maintenanc Heating	5,500.00	4,588.98	911.02	83%
43200	5120	RT Maintenanc Heating	1,800.00	1,673.23	126.77	93%
43200	5120	104Church Maint Heating	3,800.00	2,002.46	1,797.54	53%
43200	5120	225Rams Maint Heating	6,000.00	6,470.61	(470.61)	108%
43200	5120	524West Maint Heating	2,000.00	571.90	1,428.10	29%
43200	5120	AIRec Maint Heating	5,000.00	5,540.42	(540.42)	111%
43200	5120	309WMain Maint Heating	1,200.00	3,270.67	(2,070.67)	273%
43200	5120	129Rams Maint Heating	3,300.00	2,834.04	465.96	86%
43200	5130	Maintenanc Water & Sewer	500.00	590.65	(90.65)	118%
43200	5130	JGC Maintenanc Water & Sewer	1,400.00	1,103.48	296.52	79%
43200	5130	RT Maintenanc Water & Sewer	4,500.00	3,953.58	546.42	88%
43200	5130	104Church Maint Water & Sewer	750.00	913.30	(163.30)	122%
43200	5130	225Rams Maint Water & Sewer	300.00	445.54	(145.54)	149%
43200	5130	AIRec Maint Water & Sewer	2,000.00	1,371.93	628.07	69%
43200	5130	AIOff Maint Water & Sewer	3,000.00	6,167.83	(3,167.83)	206%
43200	5130	AI Pool Maint Water & Sewer	14,000.00	6,160.68	7,839.32	44%
43200	5130	311EMain Maint Water & Sewer	1,000.00	982.08	17.92	98%
43200	5130	309WMain Maint Water & Sewer	800.00	814.40	(14.40)	102%
43200	5130	129Rams Maint Water & Sewer	400.00	437.79	(37.79)	109%
43200	5230	Maintenanc Telephone	2,000.00	927.74	1,072.26	46%
43200	5300	Maintenanc Insurance	43,100.00	45,337.68	(2,237.68)	105%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	5500	Maintenanc Travel	500.00	0.00	500.00	0%
43200	6000	Maintenanc Mat & Sup	35,000.00	19,195.07	15,804.93	55%
43200	6000	JGC Maintenance Mat & Sup	2,500.00	4,138.38	(1,638.38)	166%
43200	6000	RT Maint Mat & Sup	1,000.00	1,274.97	(274.97)	127%
43200	6000	ChurchSt Maint Mat & Sup	1,000.00	185.77	814.23	19%
43200	6000	104Church Maint Mat & Sup	1,200.00	587.93	612.07	49%
43200	6000	225Rams Maint Mat & Sup	1,200.00	423.96	776.04	35%
43200	6000	524West Maint Mat & Sup	1,000.00	55.98	944.02	6%
43200	6000	AIRec Maint Mat & Sup	2,200.00	433.69	1,766.31	20%
43200	6000	AIOff Maint Mat & Sup	5,000.00	3,553.68	1,446.32	71%
43200	6000	AIPool Maint Mat & Sup	2,500.00	9,822.61	(7,322.61)	393%
43200	6000	AIBase Maint Mat & Sup	3,500.00	1,187.89	2,312.11	34%
43200	6000	AI Soc Maint Mat & Sup	10,000.00	6,670.97	3,329.03	67%
43200	6000	106Church Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	Kohn Maint Mat & Sup	1,000.00	445.64	554.36	45%
43200	6000	32EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	311EMain Maint Mat & Sup	1,000.00	509.28	490.72	51%
43200	6000	309WMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	129Rams Maint Mat & Sup	500.00	4.50	495.50	1%
43200	6008	Maintenanc Vehicle Fuel	7,500.00	6,772.85	727.15	90%
<b>43200-General Property Maintenance - All Accounts Total</b>			<b>913,560.97</b>	<b>713,501.22</b>	<b>200,059.75</b>	<b>78%</b>
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	193,642.00	193,642.00	0.00	100%
<b>51100-Local Health Department Total</b>			<b>193,642.00</b>	<b>193,642.00</b>	<b>0.00</b>	<b>100%</b>
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	0.00	100%
<b>51200-Our Health Total</b>			<b>6,500.00</b>	<b>6,500.00</b>	<b>0.00</b>	<b>100%</b>
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	15,000.00	0.00	100%
<b>52400-N Shen Valley Subst Abuse Coal Total</b>			<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>100%</b>
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	105,985.00	105,985.00	0.00	100%
<b>52500-Northwestern Community Svcs Total</b>			<b>105,985.00</b>	<b>105,985.00</b>	<b>0.00</b>	<b>100%</b>
52800-Concern Hotline						
52800	5600	Concern Hotline Entity Gift	1,500.00	1,500.00	0.00	100%
<b>52800-Concern Hotline Total</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
52900-NW Works						
52900	5600	NW Works Entity Gift	5,000.00	5,000.00	0.00	100%
<b>52900-NW Works Total</b>			<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	40,000.00	40,000.00	0.00	100%
<b>53230-Shenandoah Area Agency on Aging Total</b>			<b>40,000.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>100%</b>
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960.00	24,960.00	0.00	100%
<b>53240-VA Regional Transp Assn Total</b>			<b>24,960.00</b>	<b>24,960.00</b>	<b>0.00</b>	<b>100%</b>

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	1,000.00	1,000.00	0.00	100%
<b>53250-FISH of Clarke County Total</b>			<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>100%</b>
53600-Access Independence						
53600	5600	Access Independence Contr	1,500.00	1,500.00	0.00	100%
<b>53600-Access Independence Total</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100%</b>
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	4,000.00	4,000.00	0.00	100%
<b>53700-The Laurel Ctr (Women's Shltr) Total</b>			<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100%</b>
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000.00	0.00	215,000.00	0%
<b>53710-Tax Relief for the Elde Total</b>			<b>215,000.00</b>	<b>0.00</b>	<b>215,000.00</b>	<b>0%</b>
69100-Lord Fairfax Community College						
69100	5600	Lord FairfaxComm College Cont	16,528.00	16,528.00	0.00	100%
<b>69100-Lord Fairfax Community College Total</b>			<b>16,528.00</b>	<b>16,528.00</b>	<b>0.00</b>	<b>100%</b>
71100-Parks Administration						
71100	1100	Parks Adm Salaries	350,839.65	282,677.53	68,162.12	81%
71100	1300	Parks Adm Part Time Salaries	26,036.00	15,225.00	10,811.00	58%
71100	1660	Parks Adm Employee Bonuses	0.00	8,658.74	(8,658.74)	100%
71100	2100	Parks Adm FICA	26,415.38	21,937.05	4,478.33	83%
71100	2210	Parks Adm VRS 1&2	40,381.67	30,634.88	9,746.79	76%
71100	2220	Parks Adm VRS Hybrid	0.00	2,129.34	(2,129.34)	100%
71100	2300	Parks Adm Health Ins	59,571.96	38,414.25	21,157.71	64%
71100	2400	Parks Adm Life Ins	4,701.26	3,814.36	886.90	81%
71100	2510	Parks Adm Dis Ins Hybrid	0.00	97.68	(97.68)	100%
71100	2700	Parks Adm Workers Comp	7,240.00	5,899.45	1,340.55	81%
71100	2800	Parks Adm Leave Pay	0.00	3,341.63	(3,341.63)	100%
71100	3000	Parks Adm Pur Svcs	570.00	39.95	530.05	7%
71100	3180	Parks Adm Credit Card Fees	8,000.00	8,554.50	(554.50)	107%
71100	3320	Parks Adm Maint Contracts	1,000.00	1,205.30	(205.30)	121%
71100	3500	Parks Adm Printing & Binding	395.00	0.00	395.00	0%
71100	3600	Parks Adm Advertising	1,175.00	526.25	648.75	45%
71100	5210	Parks Adm Postal Svcs	1,324.60	350.87	973.73	26%
71100	5230	Parks Adm Telephone	1,000.00	751.26	248.74	75%
71100	5400	Parks Adm Leases & Rentals	3,191.00	2,068.61	1,122.39	65%
71100	5500	Parks Adm Travel	2,190.00	0.00	2,190.00	0%
71100	5810	Parks Adm Dues & Memb	2,111.00	1,843.00	268.00	87%
71100	6000	Parks Adm Mat & Sup	5,156.00	2,639.73	2,516.27	51%
71100	6008	Parks Adm Vehicle Fuel	700.00	387.40	312.60	55%
71100	6011	Parks Adm Clothing	1,100.00	519.95	580.05	47%
71100	6035	Parks Adm Noncap Office Equip	0.00	2,378.44	(2,378.44)	100%
71100	8200	Parks Adm Capital Outlay Adds	23,000.00	17,830.00	5,170.00	78%
<b>71100-Parks Administration Total</b>			<b>566,098.52</b>	<b>451,925.17</b>	<b>114,173.35</b>	<b>80%</b>
71310-Recreation Center						
71310	1100	Rec Center Salaries	59,131.04	49,275.90	9,855.14	83%
71310	1300	Rec Center Part Time Salaries	65,580.00	47,791.46	17,788.54	73%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71310	1660	Rec Center Employee Bonuses	0.00	4,989.38	(4,989.38)	100%
71310	2100	Rec Center FICA	9,486.55	7,768.72	1,717.83	82%
71310	2210	Rec Center VRS 1&2	6,805.99	5,671.70	1,134.29	83%
71310	2300	Rec Center Health Ins	8,826.96	6,753.41	2,073.55	77%
71310	2400	Rec Center Life Ins	792.36	660.30	132.06	83%
71310	2700	Rec Center Workers Comp	2,580.00	1,956.67	623.33	76%
71310	3600	Rec Center Advertising	890.00	761.20	128.80	86%
71310	5830	Rec Center Refunds	1,000.00	1,207.00	(207.00)	121%
71310	6000	Rec Center Mat & Sup	7,595.00	3,435.26	4,159.74	45%
71310	6012	Rec Center Merch for Resale	3,000.00	2,810.66	189.34	94%
71310	8200	Rec Center Capital Outlay Adds	0.00	6,151.00	(6,151.00)	100%
<b>71310-Recreation Center Total</b>			<b>165,687.90</b>	<b>139,232.66</b>	<b>26,455.24</b>	<b>84%</b>
71320-Swimming Pool						
71320	1300	Pool Part Time Salaries	77,729.00	57,351.45	20,377.55	74%
71320	2100	Pool FICA	5,946.24	4,382.42	1,563.82	74%
71320	2300	Pool Health Ins	0.00	(38.95)	38.95	100%
71320	2700	Pool Workers Comp	1,608.00	1,312.11	295.89	82%
71320	3000	Pool Pur Svcs	1,500.00	500.00	1,000.00	33%
71320	5500	Pool Travel	275.00	0.00	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	1,590.00	210.00	88%
71320	5830	Pool Refunds	1,395.00	2,548.80	(1,153.80)	183%
71320	6000	Pool Mat & Sup	2,595.90	604.09	1,991.81	23%
71320	6011	Pool Clothing	1,746.00	963.67	782.33	55%
71320	6012	Pool Merch for Resale	680.00	470.93	209.07	69%
71320	6026	Pool Chemicals	10,000.00	8,735.16	1,264.84	87%
<b>71320-Swimming Pool Total</b>			<b>105,275.14</b>	<b>78,419.68</b>	<b>26,855.46</b>	<b>74%</b>
71350-Parks Programs						
71350	1100	Programs Salaries	47,346.20	39,583.30	7,762.90	84%
71350	1200	Programs Overtime	0.00	54.25	(54.25)	100%
71350	1300	Programs Part Time Salaries	135,659.00	53,828.50	81,830.50	40%
71350	1660	Programs Employee Bonuses	0.00	3,328.61	(3,328.61)	100%
71350	2100	Programs FICA	12,951.86	7,312.77	5,639.09	56%
71350	2210	Programs VRS 1&2	5,449.55	4,556.00	893.55	84%
71350	2300	Programs Health Ins	8,670.96	6,069.24	2,601.72	70%
71350	2400	Programs Life Ins	634.44	530.40	104.04	84%
71350	2700	Programs Workers Comp	3,580.00	2,871.29	708.71	80%
71350	3000	Programs Pur Svcs	46,483.00	25,775.07	20,707.93	55%
71350	3500	Programs Printing & Binding	5,000.00	3,251.95	1,748.05	65%
71350	3600	Programs Advertising	2,000.00	488.00	1,512.00	24%
71350	5210	Programs Postal Svcs	100.00	0.00	100.00	0%
71350	5230	Programs Telephone	0.00	416.41	(416.41)	100%
71350	5400	Programs Leases & Rentals	300.00	0.00	300.00	0%
71350	5500	Programs Travel	1,000.00	0.00	1,000.00	0%
71350	5560	Programs Group Trip	42,284.00	1,635.50	40,648.50	4%
71350	5810	Programs Dues & Memb	200.00	0.00	200.00	0%
71350	5830	Programs Refunds	7,000.00	4,174.75	2,825.25	60%

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71350	6000	Programs Mat & Sup	14,076.86	8,261.08	5,815.78	59%
71350	6011	Programs Clothing	1,500.00	285.09	1,214.91	19%
71350	6012	Programs Merch for Resale	5,821.00	0.00	5,821.00	0%
<b>71350-Parks Programs Total</b>			<b>340,056.87</b>	<b>162,422.21</b>	<b>177,634.66</b>	<b>48%</b>
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	5,899.75	5,610.00	289.75	95%
71360	2100	Concession FICA	451.32	429.17	22.15	95%
71360	6000	Concession Mat & Sup	100.00	186.42	(86.42)	186%
71360	6012	Concession Merch for Resale	13,600.00	4,732.28	8,867.72	35%
<b>71360-Concession Stand Total</b>			<b>20,051.07</b>	<b>10,957.87</b>	<b>9,093.20</b>	<b>55%</b>
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	14,000.00	14,000.00	0.00	100%
<b>72240-Barns of Rose Hill Total</b>			<b>14,000.00</b>	<b>14,000.00</b>	<b>0.00</b>	<b>100%</b>
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	0.00	100%
<b>72700-VA Commission for the Arts Total</b>			<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>100%</b>
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	314,000.00	314,000.00	0.00	100%
<b>73200-Handley Regional Library Total</b>			<b>314,000.00</b>	<b>314,000.00</b>	<b>0.00</b>	<b>100%</b>
81110-Planning Administration						
81110	1100	Plan Adm Salaries	306,973.74	245,476.52	61,497.22	80%
81110	1300	Plan Adm Part Time Salaries	36,000.00	29,850.00	6,150.00	83%
81110	1660	Plan Adm Employee Bonuses	0.00	5,010.19	(5,010.19)	100%
81110	2100	Plan Adm FICA	23,356.53	20,611.07	2,745.46	88%
81110	2210	Plan Adm VRS 1&2	22,306.22	18,588.50	3,717.72	83%
81110	2220	Plan Adm VRS Hybrid	13,026.43	9,709.62	3,316.81	75%
81110	2300	Plan Adm Health Ins	34,260.79	26,825.57	7,435.22	78%
81110	2400	Plan Adm Life Ins	4,113.45	3,294.40	819.05	80%
81110	2510	Plan Adm Dis Ins Hybrid	597.57	445.40	152.17	75%
81110	2700	Plan Adm Workers Comp	5,689.00	4,606.46	1,082.54	81%
81110	2800	Plan Adm Leave Pay	0.00	442.79	(442.79)	100%
81110	3000	Plan Adm Pur Svcs	15,000.00	3,825.00	11,175.00	26%
81110	3140	Plan Adm Engineer & Architect	20,000.00	0.00	20,000.00	0%
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	29,375.00	(24,375.00)	588%
81110	3320	Plan Adm Maint Contracts	0.00	3,000.63	(3,000.63)	100%
81110	3500	Plan Adm Printing & Binding	2,000.00	912.50	1,087.50	46%
81110	5210	Plan Adm Postal Svcs	1,200.00	758.96	441.04	63%
81110	5230	Plan Adm Telephone	400.00	476.16	(76.16)	119%
81110	5500	Plan Adm Travel	2,000.00	343.65	1,656.35	17%
81110	5510	Plan Adm Local Mileage	1,000.00	644.08	355.92	64%
81110	5810	Plan Adm Dues & Memb	400.00	450.00	(50.00)	113%
81110	6000	Plan Adm Mat & Sup	2,714.89	898.10	1,816.79	33%
81110	6000	VA Dept of Forestry SustainM&S	4,815.00	0.00	4,815.00	0%
<b>81110-Planning Administration Total</b>			<b>500,853.62</b>	<b>405,544.60</b>	<b>95,309.02</b>	<b>81%</b>
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500.00	700.00	(200.00)	140%



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81120	2100	Plan Com FICA	38.28	53.56	(15.28)	140%
81120	2700	Plan Com Workers Comp	10.00	7.66	2.34	77%
81120	3160	Plan Com Board Member Fees	8,000.00	6,350.00	1,650.00	79%
81120	3600	Plan Com Advertising	4,000.00	3,435.04	564.96	86%
81120	5210	Plan Com Postal Svcs	100.00	81.82	18.18	82%
81120	5500	Plan Com Travel	1,750.00	0.00	1,750.00	0%
81120	6000	Plan Com Mat & Sup	0.00	43.20	(43.20)	100%
<b>81120-Planning Commission Total</b>			<b>14,398.28</b>	<b>10,671.28</b>	<b>3,727.00</b>	<b>74%</b>
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0.00	50.00	(50.00)	100%
81130	2100	BryDevAuth FICA	0.00	3.82	(3.82)	100%
81130	3160	BryDevAuth Board Member Fees	900.00	75.00	825.00	8%
<b>81130-Berryville Dev Authority Total</b>			<b>900.00</b>	<b>128.82</b>	<b>771.18</b>	<b>14%</b>
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	0.00	100%
<b>81140-Regional Airport Authority Total</b>			<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
81310-Help With Housing						
81310	5600	Habitat for Humanity	5,000.00	5,000.00	0.00	100%
<b>81310-Help With Housing Total</b>			<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100%</b>
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250.00	0.00	250.00	0%
81400	2100	BrdZonApp FICA	19.08	0.00	19.08	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	4,637.50	(2,637.50)	232%
81400	3160	BrdZonApp Board Member Fees	500.00	75.00	425.00	15%
81400	3600	BrdZonApp Advertising	700.00	0.00	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	0.00	50.00	0%
<b>81400-Board of Zoning Appeals Total</b>			<b>3,519.08</b>	<b>4,712.50</b>	<b>(1,193.42)</b>	<b>134%</b>
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	78,730.44	62,680.99	16,049.45	80%
81510	1660	Econ Dev Employee Bonuses	0.00	1,124.04	(1,124.04)	100%
81510	2100	Econ Dev FICA	6,022.88	5,229.94	792.94	87%
81510	2220	Econ Dev VRS Hybrid	9,061.87	7,551.56	1,510.31	83%
81510	2400	Econ Dev Life Ins	1,054.99	879.20	175.79	83%
81510	2510	Econ Dev Dis Ins Hybrid	415.70	346.40	69.30	83%
81510	2700	Econ Dev Workers Comp	1,554.00	49.98	1,504.02	3%
81510	2800	Econ Dev Leave Payouts	0.00	3,966.20	(3,966.20)	100%
81510	3000	Econ Dev Pur Svcs	45,000.00	11,821.28	33,178.72	26%
81510	3320	Econ Dev Maint Svc Contracts	2,000.00	1,350.00	650.00	68%
81510	3500	Econ Dev Printing & Binding	9,000.00	12,410.22	(3,410.22)	138%
81510	3600	Econ Dev Advertising	4,000.00	0.00	4,000.00	0%
81510	5210	Econ Dev Postal Svcs	100.00	41.00	59.00	41%
81510	5230	Econ Dev Telephone	550.00	416.41	133.59	76%
81510	5400	Leases and Rentals-USDA	0.00	325.00	(325.00)	100%
81510	5500	Econ Dev Travel	500.00	0.00	500.00	0%
81510	5510	Econ Dev Local Mileage	250.00	94.77	155.23	38%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	0.00	500.00	0%

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81510	5810	Econ Dev Dues & Memb	11,200.00	13,143.75	(1,943.75)	117%
81510	6000	Econ Dev Mat & Sup	585.44	3,956.24	(3,370.80)	676%
81510	6000	Econ Dev Mat & Supp- USDA	0.00	540.66	(540.66)	100%
<b>81510-Office of Economic Development Total</b>			<b>170,525.32</b>	<b>125,927.64</b>	<b>44,597.68</b>	<b>74%</b>
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	0.00	100%
<b>81530-Small Business Dev Center Total</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100%</b>
81540-Blandy Experimental Farm						
81540	5600	Blandy Exp Farm Contrib	3,500.00	3,500.00	0.00	100%
<b>81540-Blandy Experimental Farm Total</b>			<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>100%</b>
81550-Berryville Main Street						
81550	5600	B'ville Main St Contribution	3,866.00	3,866.00	0.00	100%
<b>81550-Berryville Main Street Total</b>			<b>3,866.00</b>	<b>3,866.00</b>	<b>0.00</b>	<b>100%</b>
81800-Historic Preservation Comm						
81800	1300	HstPrvCom Part Time Salaries	0.00	225.00	(225.00)	100%
81800	2100	HstPrvCom FICA	0.00	16.39	(16.39)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	4,924.40	4,575.60	52%
81800	3000	HstPrvCom Pur Svcs	24,505.00	24,505.00	0.00	100%
81800	3160	HstPrvCom Board Member Fees	1,000.00	450.00	550.00	45%
81800	3600	HstPrvCom Advertising	300.00	822.60	(522.60)	274%
81800	5210	HstPrvCom Postal Svcs	50.00	0.00	50.00	0%
81800	5500	HstPrvCom Travel	50.00	0.00	50.00	0%
<b>81800-Historic Preservation Comm Total</b>			<b>35,405.00</b>	<b>30,943.39</b>	<b>4,461.61</b>	<b>87%</b>
81910-Northern Shen Valley Reg Comm						
81910	5600	NSVRC EntityGift	10,914.00	10,913.37	0.63	100%
<b>81910-Northern Shen Valley Reg Comm Total</b>			<b>10,914.00</b>	<b>10,913.37</b>	<b>0.63</b>	<b>100%</b>
82210-Water Quality Management						
82210	3000	Water Qual Pur Svcs	30,000.00	8,305.00	21,695.00	28%
<b>82210-Water Quality Management Total</b>			<b>30,000.00</b>	<b>8,305.00</b>	<b>21,695.00</b>	<b>28%</b>
82220-Friends of the Shenandoah						
82220	5600	Friends of Shenandoah Contr	9,000.00	9,000.00	0.00	100%
<b>82220-Friends of the Shenandoah Total</b>			<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>100%</b>
82230-Board of Septic Appeals						
82230	1300	BrdSepApp Part Time Salaries	200.00	0.00	200.00	0%
82230	2100	BrdSepApp FICA	15.36	0.00	15.36	0%
82230	2300	BrdSepApp Health Ins	0.00	(2.49)	2.49	100%
82230	2700	BrdSepApp Workers Comp	4.00	3.07	0.93	77%
82230	3000	BrdSepApp Pur Svcs	500.00	0.00	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	0.00	250.00	0%
82230	3600	BrdSepApp Advertising	500.00	0.00	500.00	0%
82230	5210	BrdSepApp Postal Svcs	100.00	0.00	100.00	0%
<b>82230-Board of Septic Appeals Total</b>			<b>1,569.36</b>	<b>0.58</b>	<b>1,568.78</b>	<b>0%</b>
82400-LF Soil & Water Cons Dist						
82400	5600	Lord Fairfax S&W Contr	7,500.00	7,500.00	0.00	100%
<b>82400-LF Soil &amp; Water Cons Dist Total</b>			<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>100%</b>
82600-Bio-solids Application						

**Clarke County  
FY23 YTD Budget Report  
April 30, 2023**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
82600	1300	Biosolids Part Time Salaries	1,000.00	0.00	1,000.00	0%
82600	2100	Biosolids FICA	76.44	0.00	76.44	0%
82600	2700	Biosolids Workers Comp	20.00	15.33	4.67	77%
<b>82600-Bio-solids Application Total</b>			<b>1,096.44</b>	<b>15.33</b>	<b>1,081.11</b>	<b>1%</b>
83100-Cooperative Extension Program						
83100	3320	Coop Ext Maint Contracts	800.00	310.23	489.77	39%
83100	3841	Coop Ext VPI Agent	51,281.77	22,181.55	29,100.22	43%
83100	5210	Coop Ext Postal Svcs	500.00	28.09	471.91	6%
83100	5230	Coop Ext Telephone	200.00	0.00	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	0.00	150.00	0%
83100	6000	Coop Ext Mat & Sup	1,500.00	52.68	1,447.32	4%
<b>83100-Cooperative Extension Program Total</b>			<b>54,431.77</b>	<b>22,572.55</b>	<b>31,859.22</b>	<b>41%</b>
83400-4-H Center						
83400	5600	4-H Center EntityGift	3,125.00	3,125.00	0.00	100%
<b>83400-4-H Center Total</b>			<b>3,125.00</b>	<b>3,125.00</b>	<b>0.00</b>	<b>100%</b>
91600-Contingency Reserves						
91600	1000	Reserve Personnel	71,000.00	0.00	71,000.00	0%
91600	1000	ARPA Personnel	500.00	0.00	500.00	0%
91600	3140	Reserve Engineer & Architect	5,000.00	0.00	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	0.00	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	0.00	20,000.00	0%
<b>91600-Contingency Reserves Total</b>			<b>106,500.00</b>	<b>0.00</b>	<b>106,500.00</b>	<b>0%</b>
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0.00	4,138.10	(4,138.10)	100%
<b>92600-Rev Refunds - Ambulance Total</b>			<b>0.00</b>	<b>4,138.10</b>	<b>(4,138.10)</b>	<b>100%</b>
<b>Grand Total</b>			<b>14,185,016.02</b>	<b>11,323,547.55</b>	<b>2,861,468.47</b>	<b>80%</b>

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund
04/19/22 Appropriations Resolution: Total	51,066,211	14,063,870	1,778,290	330,295	25,390,181	744,298	3,735,000	1,570,325	251,700	2,329,126	818,126	45,000	10,000	0
<i>Adjustments:</i>														
7/19/2022 Health Insurance Fund-from fund balance														285,000
7/19/2022 Barns of Rose Hill- Endowment fund		5,000												
7/19/2022 Courthouse Green Master Plan							75,380							
8/16/2022 Conservation Easement Purchase-Dupuy												42,000		
8/16/2022 Dept of Social Services Covid-19 Funds			8,907											
9/20/2022 Sheriff's Office - LOLE Grant		1,134												
9/20/2022 Opioid Settlement Funds		30,774												
9/20/2022 Various CCPS School Grants					108,667									
9/20/2022 CCPS Capital Pjts - VDH Safe Reopening Grant								92,400						
10/18/2022 FY22 School Capital Carryforward								1,305,029						
10/18/2022 FY22 Government Capital Carryforward							516,909							
11/22/2022 Deed Book Restoration Grant							31,666							
11/22/2022 ARPA Local Assistance & Tribal Consistency Funds		50,000												
11/22/2022 ARPA Tourism Recover Prgm (VTC)								30,000						
11/22/2022 CCPS Recruitment & Retention Grant					30,000									
11/22/2022 Dept of Social Svcs Refugee Cash Assistance Prgm			3,720											
11/22/2022 Sheriff's Office Mobile Radio Project								372,000						
11/22/2022 Aventily Tax Software								259,000						
11/22/2022 Jack Enders Blvd Project								280,000						
11/22/2022 Various Small Capital Projects								150,000						
12/20/2022 Sheriff's Cruiser Replacement								17,917						
12/20/2022 Clarke County History through Architecture Book		24,505												
1/17/2023 Dept. of Social Svcs Addtl FY23 APS ARPA funds			11,750											
1/17/2023 CCPS FY23 School-Based Health Workforce Grant					32,066									
1/17/2023 CCPS FY23 School Bonus pymt for SOQ positions					178,106									
1/17/2023 Clarke County Litter Prevention and Recycling Program		3,019												
2/21/2023 Dept. of Social Svcs-Addtl Adoption & IV-E funds			69,500											
2/21/2023 Forest Sustainabbility Grant		4,815												
3/21/2023 Sheriff's Office - Byrne Justice Assistance Grant		819												
3/21/2023 Children's Services Act Offie-Supplemental Requests				290,838										
4/18/2023 Conservation Easement Purchase-Newfound Farm												161,500		
5/16/2023 Dept of Social Services - Addtl funds for VIEW bdgt line			7,000											
5/16/2023 Dept of Social Services - OT compensation			3,500											
5/16/2023 Dbl Tollgate - Supplemental Appropriation							441,105							
<b>Revised Appropriation</b>	<b>55,990,236</b>	<b>14,183,936</b>	<b>1,882,667</b>	<b>621,133</b>	<b>25,739,019</b>	<b>744,298</b>	<b>5,908,977</b>	<b>2,967,754</b>	<b>251,700</b>	<b>2,329,126</b>	<b>818,126</b>	<b>248,500</b>	<b>10,000</b>	<b>285,000</b>
<b>Change to Appropriation</b>	<b>4,924,025</b>	<b>120,066</b>	<b>104,377</b>	<b>290,838</b>	<b>348,838</b>	<b>0</b>	<b>2,173,977</b>	<b>1,397,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>203,500</b>	<b>0</b>	<b>285,000</b>
<b>Original Revenue Estimate</b>	<b>18,905,555</b>	<b>3,483,549</b>	<b>1,171,600</b>	<b>190,709</b>	<b>11,546,503</b>	<b>744,298</b>	<b>0</b>	<b>1,570,325</b>	<b>0</b>	<b>198,571</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Adjustments:</i>														
8/16/2022 Conservation Easement Purchase-Ellen Dupuy												21,000		
9/20/2022 Sheriff's Office - LOLE Grant		1,134												
9/20/2022 Opioid Settlement Funds		30,774												
9/20/2022 Various CCPS School Grants					128,234									
9/20/2022 CCPS-Supply Chain Assistance Funds						34,598								
9/20/2022 CCPS Capital Pjts - VDH Safe Reopening Grant								92,400						
10/18/2022 FY22 School Capital Carryforward								982,171						
10/18/2022 FY22 Government Capital Carryforward								44,842						
11/22/2022 Deed Book Restoration Grant								31,666						
11/22/2022 ARPA Local Assistance & Tribal Consistency Funds		50,000												
11/22/2022 ARPA Tourism Recover Prgm (VTC)								30,000						
11/22/2022 CCPS Recruitment & Retention Grant					30,000									
11/22/2022 Dept of Social Svcs Refugee Cash Assistance Prgm			3,720											
12/20/2022 Sheriff's Cruiser Replacement-VaCorp Claim								17,917						
12/20/2022 Clarke County History through Architecture Book		19,005												
1/17/2023 Dept. of Social Svcs Addtl FY23 APS ARPA funds			11,750											
1/17/2023 CCPS FY23 School-Based Health Workforce Grant					32,066									
1/17/2023 CCPS FY23 School Bonus pymt for SOQ positions					178,106									
1/17/2023 Clarke County Litter Prevention and Recycling Program		3,019												
2/21/2023 Dept. of Social Svcs-Addtl Adoption & IV-E funds			69,500											
2/21/2023 Forest Sustainabbility Grant		4,815												
3/21/2023 Sheriff's Office - Byrne Justice Assistance Grant		819												
3/21/2023 Children's Services Act Offie-Supplemental Requests				169,308										
4/18/2023 Conservation Easement Purchase-Newfound Farm												134,500		
5/16/2023 Dept of Social Services - Addtl funds for VIEW bdgt line			7,000											
5/16/2023 Dept of Social Services - OT compensation			3,500											
<b>Revised Revenue Estimate</b>	<b>21,037,399</b>	<b>3,593,115</b>	<b>1,267,070</b>	<b>360,017</b>	<b>11,914,909</b>	<b>778,896</b>	<b>124,425</b>	<b>2,644,896</b>	<b>0</b>	<b>198,571</b>	<b>0</b>	<b>155,500</b>	<b>0</b>	<b>0</b>
<b>Change to Revenue Estimate</b>	<b>2,131,844</b>	<b>109,566</b>	<b>95,470</b>	<b>169,308</b>	<b>368,406</b>	<b>34,598</b>	<b>124,425</b>	<b>1,074,571</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>155,500</b>	<b>0</b>	<b>0</b>
<b>Original Local Tax Funding</b>	<b>32,160,656</b>	<b>10,580,321</b>	<b>606,690</b>	<b>139,586</b>	<b>13,843,678</b>	<b>0</b>	<b>3,735,000</b>	<b>0</b>	<b>251,700</b>	<b>2,130,555</b>	<b>818,126</b>	<b>45,000</b>	<b>10,000</b>	<b>0</b>
<b>Revised Local Tax Funding</b>	<b>34,952,837</b>	<b>10,590,821</b>	<b>615,597</b>	<b>261,116</b>	<b>13,824,110</b>	<b>-34,598</b>	<b>5,784,552</b>	<b>322,858</b>	<b>251,700</b>	<b>2,130,555</b>	<b>818,126</b>	<b>93,000</b>	<b>10,000</b>	<b>285,000</b>
<b>Change to Local Tax Funding</b>	<b>2,792,181</b>	<b>10,010,500</b>	<b>8,907</b>	<b>121,530</b>	<b>-19,568</b>	<b>-34,598</b>	<b>2,049,552</b>	<b>322,858</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,000</b>	<b>0</b>	<b>285,000</b>

*Italics = Proposed actions*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>000 Non-Categorical</b>							
94110 HVAC System Replacement	425,000	202,017	627,017	84,252.85	345,912.50	196,851.65	68.6%
94120 Roofing	0	12,465	12,465	.00	.00	12,465.00	.0%
94130 Painting and Flooring	0	36,535	36,535	.00	14,405.00	22,130.00	39.4%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94141 Courthouse Green Project	0	75,380	75,380	52,850.53	5,807.47	16,722.00	77.8%
94150 Asphalt, Sidewalk, Path	0	10,000	10,000	.00	6,915.00	3,085.00	69.2%
94182 Circuit Courthouse Renovation	0	15,000	15,000	.00	.00	15,000.00	.0%
94310 Sheriff's Equipment	14,000	22,026	36,026	17,354.76	.00	18,671.24	48.2%
94326 Fire/EMS Vehicle	50,000	0	50,000	50,000.00	.00	.00	100.0%
94331 Sheriff's Vehicles	116,000	33,200	149,200	124,761.47	618.82	23,819.71	84.0%
94410 Health & Human Svcs Space	0	15,000	15,000	.00	.00	15,000.00	.0%
94501 Berryville Business Park	0	280,000	280,000	111,799.40	138,003.60	30,197.00	89.2%
94601 Technology Improvements	0	1,118	1,118	.00	.00	1,118.00	.0%
94603 Mobile Radio System	95,000	504,099	599,099	289,591.12	293,804.00	15,703.88	97.4%
94604 911 Phone System	0	44,842	44,842	22,421.16	.00	22,420.84	50.0%
94611 Avenity-Tax Software	0	259,000	259,000	.00	234,000.00	25,000.00	90.3%
94701 Tennis Court	60,000	30,000	90,000	.00	90,346.60	-346.60	100.4%
94702 Swimming Pool	0	38,144	38,144	9,999.00	101.00	28,044.00	26.5%
94703 Park Repairs	0	75,044	75,044	20,431.61	.00	54,612.39	27.2%
94706 Park Sitework and Parking	25,000	0	25,000	25,000.00	.00	.00	100.0%
94711 Baseball Fields	0	10,000	10,000	.00	.00	10,000.00	.0%
94802 Reassessment	200,000	0	200,000	.00	.00	200,000.00	.0%
94803 Tourism Signs	0	30,000	30,000	1,802.78	.00	28,197.22	6.0%
TOTAL Non-Categorical	985,000	1,701,206	2,686,206	810,264.68	1,129,913.99	746,027.33	72.2%
<b>483 Library of VA Deed Book Restor</b>							
94804 DeedBookRestoration	0	31,666	31,666	31,666.00	.00	.00	100.0%
TOTAL Library of VA Deed Book Restor	0	31,666	31,666	31,666.00	.00	.00	100.0%
<b>501 ARPA Money</b>							
94606 Broadband	2,700,000	0	2,700,000	2,160,000.00	.00	540,000.00	80.0%
TOTAL ARPA Money	2,700,000	0	2,700,000	2,160,000.00	.00	540,000.00	80.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

666	Assistance Firefighters-Radios	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>666 Assistance Firefighters-Radios</b>								
94329	AFG-Radio Replacements	50,000	0	50,000	.00	42,126.51	7,873.49	84.3%
	TOTAL Assistance Firefighters-Radios	50,000	0	50,000	.00	42,126.51	7,873.49	84.3%
	GRAND TOTAL	3,735,000	1,732,872	5,467,872	3,001,930.68	1,172,040.50	1,293,900.82	76.3%

\*\* END OF REPORT - Generated by Brenda Bennett \*\*