

Clarke County Board of Zoning Appeals

Meeting Minutes

Monday, February 27, 2023 – 10:00 AM

Berryville/Clarke County Government Center – A/B Conference Room

ATTENDANCE:			
Howard Means (Chair)	✓	John Staelin	✓
Clay Brumback (Vice Chair)	✓	Laurie Volk	X
Alain Borel	X		

STAFF PRESENT: Jeremy Camp (Senior Planner / Zoning Administrator) and Kristina Maddox (Office Manager / Zoning Officer)

CALL TO ORDER: This being the first Board of Zoning Appeals (BZA) meeting of the year, Mr. Camp opened the Organizational Meeting at 10:05AM.

1. Approval of Agenda

Mr. Camp asked for approval of the February 27, 2023 agenda as presented by Staff. The BZA voted 3-0-2 to approve agenda.

Motion to approve the agenda for February 27, 2023 as presented by Staff:			
Means	AYE (moved)	Staelin	AYE (seconded)
Brumback	AYE	Volk	ABSENT
Borel	ABSENT		

2. Organizational Meeting - Election of 2023 Officers – Chair and Vice-Chair

Mr. Camp asked for Chair nominations for 2023. Mr. Staelin nominated Howard Means for the position. With no further nominations, the BZA voted 3-0-2 to elect Mr. Means as Chair for 2023.

Motion to approve the election of Howard Means as Chair of the Board of Zoning Appeals for 2023:			
Means	AYE	Staelin	AYE (moved)
Brumback	AYE (seconded)	Volk	ABSENT
Borel	ABSENT		

Mr. Camp asked for nominations for Vice Chair for 2023. Chair Means nominated Clay Brumback for the position. With no further nominations, the BZA voted 3-0-2 to elect Mr. Brumback as Vice-Chair for 2023.

Motion to approve the election of Clay Brumback as Vice Chair of the Board of Zoning Appeals for 2023:			
Means	AYE (moved)	Staelin	AYE (seconded)
Brumback	AYE	Volk	ABSENT
Borel	ABSENT		

3. Approval of 2023 Meeting Dates

Mr. Staelin asked if an electronic policy could be established in the event someone needed to call into a meeting. Mr. Camp replied that he could add it to the next meeting agenda for discussion.

The BZA voted 3-0-2 to approve the 2023 BZA meeting dates as presented by Staff.

Motion to approve the 2023 Board of Zoning Appeals meeting dates as presented by Staff:			
Means	AYE	Staelin	AYE (seconded)
Brumback	AYE (moved)	Volk	ABSENT
Borel	ABSENT		

4. Approval of Minutes – February 28, 2022 Meeting Minutes

The BZA voted 3-0-2 to approve the February 28, 2022 Board of Zoning Appeals meeting minutes as presented by Staff.

Motion to approve the February 28, 2022 Board of Zoning Appeals meeting minutes as presented by Staff:			
Means	AYE	Staelin	AYE (seconded)
Brumback	AYE (moved)	Volk	ABSENT
Borel	ABSENT		

5. Other Business

Mr. Camp updated the BZA members of the White Post case and noted the reading material provided within the meeting packet regarding chapters 13 and 15 of the Land Use Law Handbook of Albemarle County.

There were no board reports to discuss.

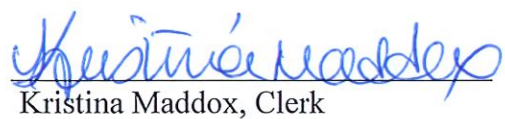
6. Adjourn

Motion to adjourn the BZA meeting at 10:21AM was approved by consensus.

Motion to adjourn the February 27, 2023 Board of Zoning Appeals meeting:			
Means	AYE	Staelin	AYE (moved)
Brumback	AYE (seconded)	Volk	ABSENT
Borel	ABSENT		



Howard Means, Chair



Kristina Maddox, Clerk