

CLARKE COUNTY CPMT MEETING MINUTES

November 29, 2022

Attendees

Katherine Webster	CSA Coordinator
Frank Moore	Clarke County Public Schools and CPMT Vice Chair
Leea Shirley	VDH Representative
Terri Catlett	BOS Representative
Denise Acker	CSB Representative
Tavan Mair	Private Provider Representative

Absent

Jerry Stollings	CSU Representative
Jennifer Parker	DSS Representative and CPMT Chair

Frank called the meeting to order at 1:00 p.m. The meeting was conducted in person at the Clarke County Department of Social Services.

Old Business:

Leea made a motion to approve the minutes from October; Frank seconded the motion.

New Business:

1. Katherine reviewed her experience at the state-wide CSA Conference in early November. She reported a wide variety of sessions and sponsors with high attendance from CSA teams across the state. Katherine suggested that as many Clarke CSA team members who can attend next year should do so. The 2023 conference is in Roanoke again on October 16-18th.
2. Katherine updated the team about the search for a parent representative. There is a possible prospect that Katherine met at the CSA conference. She will follow up and invite the prospect to the next open session of CPMT.
3. The team discussed the December meeting date (12/27/22) and possible changes to the schedule. Katherine will send out a poll to CPMT members to determine a better date to meet in December.

Financial Update:

The payment reports from October and fulfilled supplement requests were reviewed. There were some technical questions about how to read and interpret the supplement request report. Katherine answered the team member's questions. Terri noted the high payment report for October and Katherine explained that one prover submitted 3 months of invoices for payment and this was the majority of the increase.

Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:

The consent agenda with 4 cases was reviewed. Terri made a motion to leave closed session and Frank seconded.

Next meeting: TBD in December 2022