

CLARKE COUNTY CPMT MEETING MINUTES

February 28, 2023

Attendees

Katherine Webster	CSA Coordinator
Denise Acker	CSB Representative
Tavan Mair	Private Provider Representative
Jennifer Parker	DSS Representative Alternate
Jerry Stollings	CSU Representative and CPMT Vice Chair
Frank Moore	CCPS Representative and CPMT Chair

Absent

Terri Catlett	BOS Representative
Leea Shirley	VDH Representative

Frank called the meeting to order at 2:03 p.m. The meeting was conducted in person at the Clarke County Government Center.

Old Business:

Denise made a motion to approve the minutes from December; Jerry seconded the motion. Jen abstained as she was absent at the January meeting.

New Business:

1. The team set the date for the December 2023 meeting for 12/18/23 from 10am – 12pm. Katherine will update the Team invitation and work on finding a space to meet as the government center room is not available.
2. The team reviewed progress on the DBDHS memo regarding psychiatric bed reporting. Katherine spoke with Jessica Johnson at NWCSB and provided the team with an update from that conversation. Katherine also stated that per OCS, the requirement for CPMTs to participate in this process will no longer be required as of 7/1/23.
3. Katherine reviewed the “Time to Service” study and survey from OCS. The team reviewed the survey responses and discussed the related spreadsheet. Katherine will continue to update the spreadsheet and submit it after the required time period.
4. The team reviewed emails and documents Katherine has exchanged with Poplar Springs Hospital (PSH) in an attempt to resolve a billing discrepancy. CPMT directed Katherine to refer to the contract and request specific dates that the youth attended the school program at PSH, and reach out to the office manager if needed. Katherine will follow up with the team next month.
5. Katherine provided the team with feedback from multiple parents regarding the parental co-payment policy and household income form. Multiple families have commented that the co-payments are too high, and that the household income form only takes into account gross income, not expenses. Jen noted that in other localities, CSA programs have a “financial

hardship form” that families can use to provide more information about their financial situation. This would replace the language in the policy requiring families to attend a CPMT meeting to verbally discuss their financial situation. Katherine will reach out to the state-wide coordinator’s group for examples of a form and rework the policy for the team to review at the March meeting.

6. After the initial meeting packet was sent out, Katherine attended the state-wide coordinators meeting and briefed the team on legislative updates. Regarding SB1313 and HB2117 (workgroup to explore moving private day school funding to DOE): the initiative is dead and funding will remain with CSA. All existing purchase orders will remain in place through the end of FY23, but the tier system will not be utilized in FY24. Starting in November 2023, Magellan will no longer be the vendor for the IACCT process. KeyPro will take over and the IACCT will remain the same, although it is suspected that all IACCT assessments will be required to be completed in person.

Financial Update:

The payment report from January was reviewed. There were no questions about the report.

Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:

The consent agenda with 7 cases was reviewed. Denise made a motion to leave closed session and Jerry seconded.

Next meeting: March 28, 2023