



# Clarke County Board of Supervisors

## Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	March 21, 2023	Page
<b><i>Afternoon Session 1:00 PM</i></b>		
1.	Call To Order	4
2.	Adoption Of Agenda <b>Action: On a motion by Supervisor Bass, the Board unanimously (4-0, Weiss absent) adopted the agenda as amended by removing Item 18.</b>	5
3.	Citizen’s Comment Period	6
4.	VDOT Update	7
5.	Children’s Services Act Update by Katherine Webster	8
6.	Approval of Minutes: <b>Action: On a motion by Supervisor Lawrence, the Board unanimously (4-0, Weiss absent) approved the minutes as amended.</b>	21
	– February 21, 2023 Regular Meeting	22
7.	Consent Agenda: <b>Action: On a motion by Supervisor Bass, the Board unanimously (4-0, Weiss absent) approved the consent agenda as presented.</b>	72
	– Supplemental Communication Rights Easement Agreement (REC)	73
8.	Personnel Committee Items from March 13, 2023:	78
	A. Expiration of Term for appointments expiring through May 2023. <b>Action: On a motion by Supervisor Bass, the Board unanimously (4-0, Weiss absent) approved the following recommendations.</b>	79
	– Appoint Jenny Irwin to the Board of Septic & Well Appeals to fill the unexpired term of Joe Blatz, which will expire February 15, 2024.	
	– Appoint Ann Judge to the Library Advisory Council to fill the unexpired term of Walker Thomas, which will expire April 15, 2025.	
	– Appoint Mitch Hoff to the Parks & Recreation Advisory Board to fill the unexpired term of Daniel Sheetz, which will expire December 31, 2025.	
	– Reappoint Kathy Smart to the Berryville Area Development Authority for a three year term, which will expire March 31, 2026.	
	– Recommend the appointment of Stephanie Gray as the Career Representative on the Lord Fairfax Emergency Medical Services Council for a one-year term expiring June 30, 2024.	
	– Recommend the reappointment of Carolyn Trent as the Medical Professional on the Lord Fairfax Emergency Medical Services Council for a new one-year term expiring June 30, 2024.	
	– Recommend the reappointment of Bryan Conrad as the Volunteer Representative on the Lord Fairfax Emergency Medical Services Council for a new one year term expiring June 30, 2024.	
	– Reappoint George Ohrstrom II to the Conservation Easement Authority for a three year term, which will expire on April 30, 2026.	
	– Reappoint Robert Glover to the Planning Commission for a four year term, which will expire on April 30, 2027.	



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Item	March 21, 2023	Page
	– Reappoint George Ohrstrom II to the Planning Commission for a four year term, which will expire on April 30, 2027.	
9.	Work Session Items from March 6, 2023	90
	A. School Board FY24 Budget Presentation <b>Action: No action taken.</b>	
10.	Board of Supervisors Work Session Items from March 13, 2023:	104
	A. FY24 Budget Update <b>Action: On a motion by Supervisor Lawrence, the Board unanimously (4-0, Weiss absent) set a public hearing on the FY 24 Budget and 2023 Calendar Year Tax Rates for April 10, 2023 at 6:30 pm.</b>	
11.	Finance Committee Items from March 13, 2022:	147
	A. Clarke County Children’s Services Act Supplemental Revenue and Expenditure Appropriation Requests <b>Action: On a motion by Supervisor Lawrence, the Board unanimously (4-0, Weiss absent) approved, “Be it resolved that the FY23 Children’s Services Act operating fund budgeted expenditure and appropriation be increased \$290,837.60, revenue budget and appropriation be increased by \$169,307.80, and fund balance designation for CSA be decreased in the amount of \$121,529.80, all for the purpose of receiving additional State funds for the FY23 Children’s Services Act programs budget”.</b>	149
	B. Local Law Enforcement Block Grant (Byrne Justice Assistance Grant) <b>Action: On a motion by Supervisor Bass, the Board unanimously (4-0, Weiss absent) approved, “Be it resolved that the FY23 Sheriff’s Office operating fund budgeted expenditure and appropriation by increased \$819 and revenue budget and appropriation be increased by the same amount, for the purpose of receiving federal funds from the Byrne Justice Assistance Grant”.</b>	150
	C. Review FY23 YTD through 2 <sup>nd</sup> Quarter Revenue <b>Action: Information Only.</b>	153
	D. Review FY23 YTD through 2 <sup>nd</sup> Quarter Expenses <b>Action: Information Only.</b>	155
	E. Bills and Claims <b>Action: On a motion by Supervisor McKay, the Board unanimously (4-0, Weiss absent) approved the February 2023 Invoice History Report as presented.</b>	165
	F. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report <b>Action: Information Only.</b>	174
12.	Joint Administrative Services Board Update	196
13.	Government Projects Update	197
14.	Miscellaneous Items	198
15.	Summary Of Required Action	199
16.	Board Member Committee Status Reports	200
	<b>Evening Session 6:30 PM</b>	
17.	Citizen’s Comment Period	201



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<b>Item</b>	<b>March 21, 2023</b>	<b>Page</b>
18.	<del>2023-07R Resolution of Recognition of the Clarke County High School Varsity Girls Basketball Team as State Champions</del> <b>Item Postponed to April Agenda.</b>	203
19.	Special Events Permit Application – Long Branch Easter Egg Hunt <b>Action: On a motion by Supervisor McKay, the Board unanimously (4-0, Lawrence absent) approved the proposed special events permit, subject to conditions as recommended by staff.</b>	205
20.	Adjournment	
	Reports in Packet:	
	– VATI Project	219
	– Building Department	221
	– Commissioner of the Revenue	235
	– Fire & EMS	241
	– Virginia Regional Transit	242