



Clarke County Board of Supervisors

Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 17, 2023	Page
<i>Afternoon Session 1:00 PM</i>		
1.	Call To Order	5
2.	Adoption Of Agenda Action: On a motion by Vice Chair Catlett, the Board unanimously adopted the agenda as amended by removing Item 6.	6
3.	Citizen’s Comment Period	7
4.	Employee of the Quarter Award – 4 th Quarter 2022 Action: Information Only, awarded to Sarah Mitchell.	8
5.	VDOT Update	9
6.	Dolly Parton’s Imagination Library Presentation Item Removed from Agenda.	10
7.	Approval of BoS Minutes:	11
	– December 20, 2022 Regular Meeting Action: On a motion by Supervisor Bass, the Board unanimously approved the minutes as amended.	12
8.	Consent Agenda: Action: On a motion by Supervisor Lawrence, the Board unanimously adopted the Consent Agenda as presented.	45
	– 2023-01R Resolution of Recognition & Appreciation for Laurine Kennedy	46
	– 2023-02R Resolution of Recognition & Appreciation for Alexander “Dan” Mackay-Smith, Jr.	47
	– Application for Easement Donation – Wendy & Michael Gregg	48
	– FY2023 Agreement Between the Virginia Department of Health and the Clarke County Board of Supervisors for Funding and Services of the Clarke County Health Department	49
9.	Set Public Hearing PH 2023-02: SUP-22-03/SP-22-04 Hecate Energy LLC request to amend SUP-17-02 and approval of a new site plan for Phase 2 solar power plant near Double Tollgate. On a motion by Supervisor Lawrence, the Board unanimously set a public hearing for Tuesday, February 21, 2023, at 6:30 pm or as soon thereafter as the matter may be heard.	61
10.	Board of Supervisors Organizational & Work Session Items from January 9, 2023:	121
	A. Organizational Items	
	– Elect Chair Action: Information Only-David Weiss 2023 Chair	121
	– Elect Vice-Chair Action: Information Only-Terri Catlett Vice-Chair	122
	– Set Meeting Dates, Times, & Locations Action: Information Only-schedule adopted as presented.	124
	– Adopt Rules of Procedure Action: On a motion by Supervisor Lawrence, the Board unanimously adopted the Rules of Procedure as presented.	125
	– 2023 Chair Appointments Action: Information Only.	156
	– Annual Distribution: Action: Information Only.	
	▪ Virginia Freedom of Information Act	

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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	▪ Virginia Public Records Act	
11.	Personnel Committee Items from January 9, 2023:	159
	A. Expiration of Term for appointments expiring through March 2023. Action: On a motion by Supervisor McKay, the Board unanimously approved the following recommendations:	159
	– Appoint Bryan Conrad to replace Alexander “Dan” Mackay-Smith Jr. on the Clarke County Sanitary Authority, the term expiring on January 5, 2025.	
	– Reappoint John Staelin as the Planning Commission Citizen Alternate on the Board of Septic & Well Appeals for a one-year term expiring January 31, 2024.	
	– Reappoint Randy Buckley as the Planning Commission Alternate on the Board of Septic & Well Appeals for a one-year term expiring January 31, 2024.	
	– Reappoint George Ohrstrom II as the Planning Commission Representative on the Board of Septic & Well Appeals for a one-year term expiring on January 31, 2024.	
	– Recommend to the Circuit Court the reappointment of Clay Brumback to the Board of Zoning Appeals for a five-year term expiring on February 15, 2028.	
12.	Board of Supervisors Finance Committee Items from January 9, 2023:	171
	A. Department of Social Services Request for Additional FY23 APS ARPA Funds Action: On a motion by Supervisor McKay, the Board unanimously approved, “Be it resolved, that the Department of Social Services FY23 operating fund budgeted expenditure and appropriation be increased \$11,570, federal revenue budget and appropriation be increased by the same amount, for the purpose of receiving additional APS ARPA funds”.	173
	B. Assistance to Fire Fighters Grant (AFG) funding update Action: Information Only.	
	C. CCPS Division FY23 Supplemental Appropriation Request for a School-Based Health Workforce Grant Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved, that the CCPS FY23 Operating Fund budgeted revenue, expenditure, and appropriation be increased \$32,065.85, for the purpose of receiving federal revenue in the same amount for the School-Based Health Workforce Grant”.	
	D. CCPS FY23 Supplemental Appropriation Request for Bonus Payment Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved, that the CCPS FY23 Operating fund budgeted revenue, expenditure and appropriation be increased \$178,106, for the purpose of receiving revenue from the Commonwealth of Virginia in the same amount, to provide bonus payments for SOQ funded positions”.	
	E. Clarke County Litter Prevention and Recycling Program Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved, that the General Operating Fund Litter Control budgeted expenditure and appropriation be increased \$3,018.50, State Revenue budget and appropriation be increased in	174



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the same amount, for the purpose of receiving additional grant funds for the Clarke County Litter Prevention and Recycling Program”.		
F. Bills and Claims Action: On a motion by Supervisor McKay, the Board unanimously approved the December 2022 Invoice History Report.		175
G. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.		183
13. Joint Administrative Services Board Update		201
14. Government Projects Update		202
15. Miscellaneous Items		203
16. Summary Of Required Action		204
17. Board Member Committee Status Reports		205
18. Closed Session pursuant to §2.2-3711(A)(8) – consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel. Action: No Action Taken.		206
Evening Session 6:30 PM		
19. Citizen’s Comment Period		207
20. PH2023-01: 2022 Double Toll Gate Area Plan Action: On a motion by Supervisor Bass, the Board unanimously approved the 2022 Double Tollgate Area Plan as presented.		208
21. Adjournment		291
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Reports in Packet:		292
– VATI Project		293
– Building Department		294
– Commissioner of the Revenue		308
– Virginia Regional Transit		316