


Berryville-Clarke County
Government Center, 2nd Floor
101 Chalmers Ct.
Berryville, Virginia



P.O. Box 555
Berryville, VA 22611
540-955-5168
vote@clarkecounty.gov

 Office of Elections

**Meeting of the Clarke County Electoral Board
Monday, January 9, 2023**

1. The meeting was called to order at 9:00 AM by Chair Daryl Glenney. Also present were Kelly Johnson, Vice Chair, Carol Westervelt, Secretary, and Barbara Bosserman, General Registrar.
 2. The proposed agenda was approved.
 3. Electoral Board member comments:
 - Daryl was just re-appointed to the Board for a term ending December 31, 2025.
 - Kelly attended the Boyce Firehall banquet on January 7th and was impressed, learned a lot.
 4. Minutes for the December 2, 2022
 - Motion to approve made by Kelly seconded by Carol. Motion carried
 5. The December 5, 2022 meeting with the Chiefs and Assistant chiefs was reviewed. It was a good meeting, useful and appreciated.
 6. The FY24 Proposed Budget was reviewed. No changes recommended. Barbara will check on the liability insurance for the Board.
 7. The VEBA Annual meeting will be at the Hotel Roanoke. When you receive information, please forward it to Barbara.
 8. Review dates:
 - Voting Systems Security Program – Feb. 7, 2023 meeting
 - Officer of Election Training Standards – March 6, 2023 meeting
 - Include emergency procedures and incident reporting
 - Cyber Security Minimum Standards –
 - Barbara will set a review date after the WebEx on Jan 19th
 9. The next regular meeting will be February 7, 2023 at 9:00 AM in the second floor conference room
- The meeting was adjourned at 10:20.

Respectfully Submitted,
Carol Westervelt, Secretary

Approved: (date) Feb 7, 2023

Daryl Glenney, Chair: Daryl Glenney

Kelly Johnson, Vice Chair: Kelly Johnson

Carol S. Westervelt, Secretary: Carol Westervelt