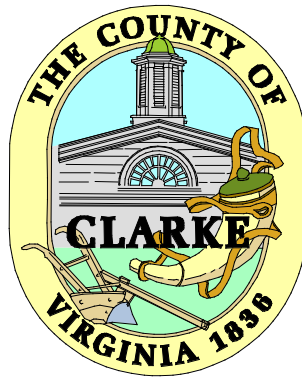


Clarke County Board of Supervisors



Regular Meeting Packet November 21, 2023



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 21, 2023	Page
Afternoon Session 1:00 PM		
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8.	Consideration of 2024-2029 Capital Improvements Plan	96
9.	Personnel Committee Items from November 6, 2023:	119
	A. Expiration of Term for appointments expiring through January 2024. Action: The Personnel Committee recommends the following:	120
	– Appoint Ryan Reed to fill the unexpired term of Scott Kreider on the Planning Commission, a term that will expire April 30, 2024.	
	– Appoint Ted Guarrielo to replace George Cabell Williams on the Industrial Development Authority for a four year term that will expire October 30, 2027.	
	– Appoint Marcy Cantatore to fill the unexpired term of Ben Cochran on the Industrial Development Authority, a term that will expire on October 30, 2025.	
10.	Board of Supervisors Work Session Items from November 6, 2023:	133
	A. Budget Priorities Action: By consensus, the Board decided that the two most important priorities are employee recruitment/retention and equalizing the real estate rate after the reassessment is completed.	134
	B. Capital Improvements Plan Action: By consensus, the Board agreed to consider the Capital Improvements Plan at the November 21, 2023 regular meeting.	135
	C. Campground Regulations Text Amendment (PH2023-12: TA23-01) Action: By consensus, the Board agreed to continue discussion of the proposed text amendment at the December 11, 2023 work session.	137
11.	Finance Committee Items from November 6, 2023:	180
	A. FY24 Supplemental Appropriation Request for Additional Position in Treasurer's Office Action: The Finance Committee recommends, "Be it resolved that the FY24 Treasurer's Office operating fund budgeted expenditure and appropriation be increased \$52,545, revenue budget and appropriation be increased \$14,711, and fund balance designation for Government Savings be decreased in the amount of	182



Clarke County Board of Supervisors Regular Meeting Agenda

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Item	November 21, 2023	Page
	\$37,834, all for the purpose of providing an additional staff position and recognizing additional revenue of \$14,711 from the State Compensation Board."	
B.	FY24 1 st Quarter Expenditure Review Action: Information Only.	184
C.	FY24 1 st Quarter Revenue Review Action: Information Only.	193
D.	FY24 Fund Balance Designations Action: The Finance Committee recommends approving the fund balance designations as shown in the attached document.	195
E.	FY24 Appropriation of Remaining ARPA Funds Action: The Finance Committee recommends, "Be it resolved that FY24 Government Capital Projects fund budgeted expenditure and appropriation be increased \$98,584.16, and that deferred ARPA revenue in the same amount be recognized, all for the purpose of completing various small capital projects."	...
F.	Bills and Claims Action: The Finance Committee recommends approving the October 2023 Invoice History Report.	196
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	204
12.	Joint Administrative Services Board Update	226
13.	Government Projects Update	227
14.	Miscellaneous Items	228
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18.	Reports in Packet:	
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	– VATI Project	249
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Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen's Comment Period

Clarke County Board of Supervisors

VDOT Update

Clarke County Board of Supervisors

Public Information Officer/ClarkE- News Update



To: Board of Supervisors
 From: Cathy Kuehner, public information officer
 Re: ClarkeE-News
 Date: Nov. 21, 2023

ClarkeE-News is designed to inform and engage residents, and it appears to be doing exactly that. Supervisors and department heads (17 total) received a test newsletter on June 16, 2023, with another test on July 5 to more employees and Berryville and Boyce town managers (27 total). Then, promotion began in earnest using the county website, Facebook, Clarke Monthly, and flyers with QR codes. Our contact list grows with new subscribers added almost daily.

Edition	Recipients	Open Rate*
July 19	42	64.3%
Aug. 2	171	68.4%
Aug. 16	240	70.8%
Aug. 30	274	69.3%
Sept. 13	398	73.9%
Sept. 27	500	67.6%
Oct. 11	671	73%
Oct. 25	705	71.8%
Nov. 8	740	71.1%
Nov. 22 (estimate)	760	

**In 2023, the average email open rate across all industries is 38.49 percent, according to HubSpot, an online marketing and content management resource.*

Clarke County's email marketing vendor is iContact. Our contract allows for 2,500 subscribers with an unlimited number of emails ("sends"). Annual cost is \$390.

In addition to sending ClarkE-News to subscribers, iContact provides robust analytics, including:

- number of subscribers who opened each edition
- devices used by subscribers (computer, mobile, tablet) by percent
- number of individuals who clicked on hyperlinks
- specific hyperlinks that individuals clicked and how often they clicked
- number of individuals who unsubscribed (to date the number is zero)

In recent editions of ClarkE-News, individuals have most often clicked on these links:

- Farm Winery, Farm Brewery, and Farm Distillery Regulations explained
- All Points Broadband update
- U.S. 340 Harpers Ferry rockslide project
- Clarke County's web calendar
- Clarke County Election Day information (sample ballots, voting precincts, etc.)
- Clarke County's community resources
- Clarke County employment opportunities
- Town of Berryville website

Presently, subscribers receive ClarkE-News every other Wednesday, and all issues are archived on the county website, making it available to everyone.

Content is intentionally as brief as possible (with hyperlinks to more information), and each edition is limited to five or six news items. The goal is to engage readers without overwhelming.

It is conceivable that ClarkE-News may one day need to be a weekly publication because the county generates a lot of news and information. Certainly, it can be used any time for breaking news (e.g., snow closures, the budget process, Board actions, etc.).

Clarke County Board of Supervisors

Approval of Minutes

- October 17, 2023 Regular Meeting
- November 9, 2023 Legislative Lunch

2) *Adoption of Agenda*

- Add “Closed Session pursuant to §2.2-3711(A)(7) to receive briefing from staff regarding actual or probable litigation” to the end of the afternoon session as item 18.

Supervisor McKay moved to adopt the agenda as amended. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) *Citizen’s Comment Period*

No persons appeared to address the Board.

4) *Employee of the Quarter Award – 3rd Quarter 2023*

Chairman Weiss presented the award to Catherine Marsten and read aloud the following statement:

This employee has been described as irreplaceable by her coworkers and supervisor. She is master of the minutes, fabulous responder to FOIA requests, and the authority on all things administrative. In addition to being exceptional at her actual job, she regularly goes above and beyond to serve this community. She was recently at the animal shelter at six o’clock on a Monday morning to help with a large animal seizure. She not only worked that entire day with the seizure, she made sure the animals were fed and taken care of for the days that followed, and then led the effort to clean up once the animals were transferred out. This is not her only instance of doing “other duties as assigned” and for that and so many other reasons; Catherine Marsten is our employee of the quarter.

5) VDOT Update

Residency Administrator Ed Carter provided the following update for the month of October:

Maintenance Matters

- Completed the slide repair on Tilthammer Mill Road.
- Completed patching operations on Ebenezer Road.
- Trimmed trees on Ellerslie Road, Thornton Road, and Borden Spring Road; will continue additional trimming on Borden Spring Road this month.
- Stabilized road grading, stone application, and pipe cleaning finished on various routes throughout the county; will continue pipe cleaning and additional grading this month.
- Conducted a dry run and equipment preparation for winter weather.
- Primary fence-to-fence mowing is scheduled to begin this week, including the medians.
- Planning for a pipe installation on Featherbed Lane and shoulder repairs on Route 340.

Board Matters

- Norfolk/Southern will close Route 255/Bishop Meade Road October 22 to 26 for railroad bridge repairs.
- Met with representatives from Millwood to discuss the speed tables. A preliminary plan will be presented at a citizen meeting on October 30. VDOT will allow one speed table on each road coming in, for a total of four.

Supervisor Catlett

- Asked if speed tables cover the full span of the road.
 - Ed Carter affirmed and added that VDOT is waiting for the community group to determine where the tables should go.

Mr. Carter continued the update:

- Traffic Engineering is performing a safety study at the Rt 601/Rt 50 intersection to evaluate the possibility of reducing the speed limit to 45 mph.

Chairman Weiss

- Shared a constituent's concern about gravel, dust, and wash boarding on Castleman Road.
 - Ed Carter responded that VDOT has two options to treat roads for dust. If there is enough moisture, they can apply chloride once a year. It has

been exceptionally dry this summer, so the only option is to treat the road with brine water, which does not last long.

Supervisor Lawrence

- Inquired how VDOT addresses wash boarding on paved roads.
 - o Mr. Carter answered that the only way to fix it is to dig the area out and build it up with base before putting the topcoat back on.
- Advised that, when the water table is high, there are several places where water runs across Old Charlestown Road and suggested installing larger pipes. It would be helpful to replace these pipes and allow traffic to run over them a for while prior to resurfacing.

6) *Approval of Minutes*

Supervisor McKay moved to approve the minutes of the September 19, 2023 Regular Meeting as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) *Consent Agenda*

Vice Chair Catlett moved to approve the consent agenda as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

– Application for Easement Donation – Frank J. & Susan E. Guenther

MEMORANDUM

TO: Board of Supervisors
FROM: Conservation Easement Authority
DATE: October 3, 2023
SUBJECT: Application for easement donation – Frank J. & Susan E. Guenther

Frank J. & Susan E. Guenther have applied to the easement authority for approval of an easement donation. The property is located at 2862 Millwood Road at the intersection of Thornton Road. The property is identified by Tax Map# 30-A-17 and 30-A-29. The main property (TM 30-A-17) consists of 31.43 acres with an existing house (built in 1988) and 1 DUR. The adjacent property (TM 30-A-29) was a 16,497 square foot (0.38 acre) utility lot that the applicant purchased in 1990. The applicant plans to do a Boundary Line Adjustment increasing the utility lot to 3 acres and leaving 1 DUR on that property. The applicant proposes to retire 1 remaining DUR from the main property (TM 30-A-17).

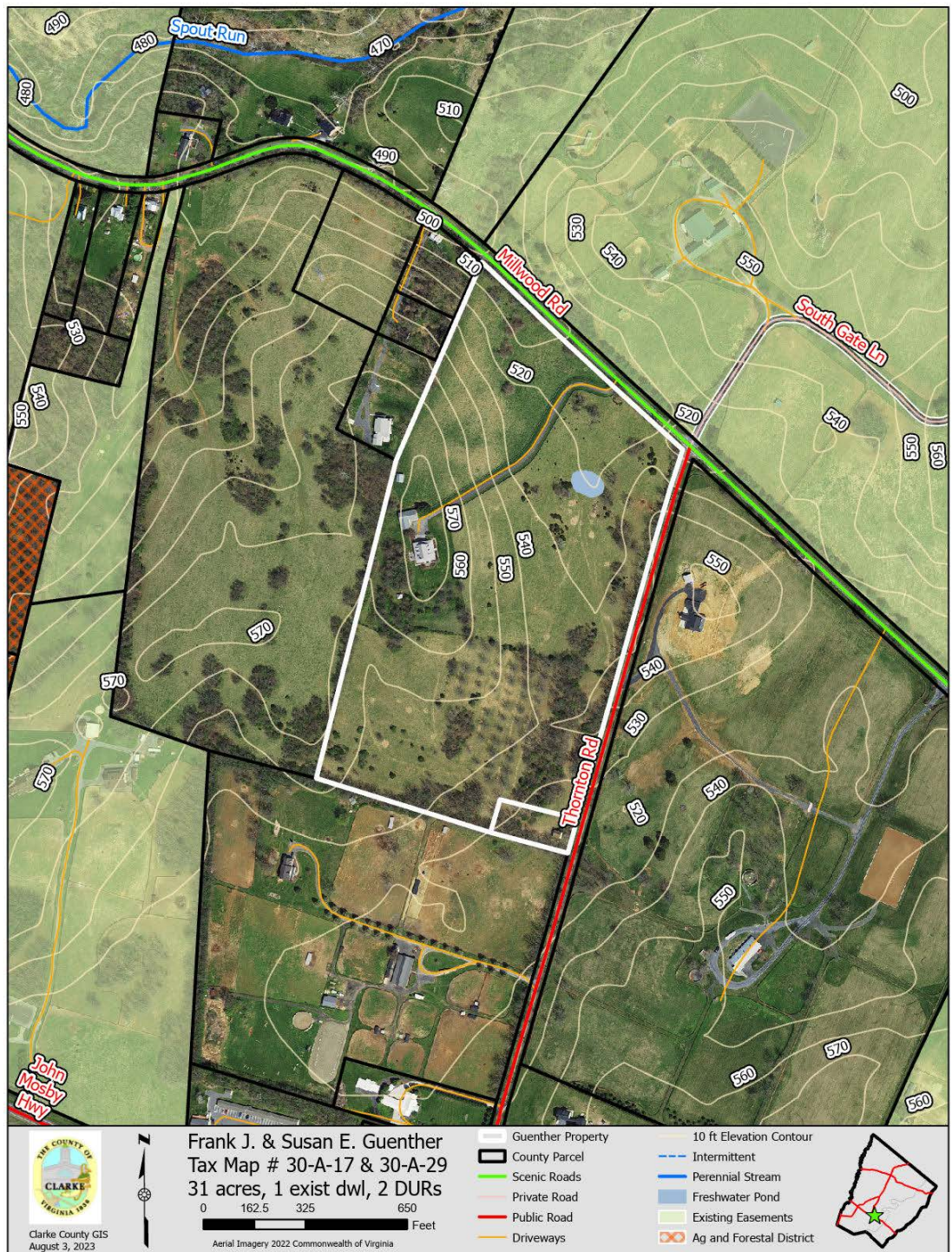
The parcel is zoned AOC and is currently in use value taxation, therefore in accord with the Commissioner of Revenue’s requirements, then a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel’s Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The Authority requires that a property meet at least two of the four guidelines for acceptance.

The property meets 3 of the 4 criteria. The property resource score is 54.2, the applicant is retiring 1 DUR and it is adjacent to an existing easement. The property is less than 40 acres. Points were given for retiring 1 DUR, having frontage on Millwood Road, a state designated scenic byway, and being adjacent to an existing easement. The Easement Authority gave final approval for the donation at their September 8, 2023 meeting.

Recommendation: Approve the easement donation of Frank J. & Susan E. Guenther.



8) *Resolution Delegating Authority on Open Burning Restrictions (2023-20R)*

County Administrator Chris Boies presented the following:

- The proposed resolution would allow the County Administrator to impose restrictions on open burning when conditions warrant such.
- Any open burning restrictions would be handled like a declaration of a state of emergency: the County Administrator can take action and then Board would affirm or reject that decision at the next scheduled meeting.
- Delegating this authority to the County Administrator allows a more timely restriction to be put in place if conditions warrant it, rather than having to wait several weeks for the next Board of Supervisors meeting.
- This resolution and procedure follow the current ordinance; no code changes would be necessary.

Supervisor McKay moved to adopt the Resolution Delegating Authority on Open Burning Restrictions (2023-20R) as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution Delegating Authority on Open Burning Restrictions 2023-20R

WHEREAS Section 93.1(a) of the Code of Clarke County allows for open burning restrictions under certain circumstances; and

WHEREAS Section 93.1(b) of the Code of Clarke County allows the Board of Supervisors to delegate to the County Administrator the authority to promulgate, impose, or rescind open burning restrictions; and

WHEREAS atmospheric conditions or local circumstances may warrant an immediate ban on burning that cannot wait until a regularly scheduled Board of Supervisors meeting.

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that the County Administrator is delegated the authority to promulgate, impose, or rescind open burning restrictions in accordance with Chapter 93 of the Code of Clarke County. In the absence of the County Administrator, the County Fire Chief is delegated the same authorities. Actions taken by the County Administrator or County Fire Chief are subject to review by the Board of Supervisors at their next meeting and the Board can affirm or reverse those actions as conditions warrant.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 17th day of October, 2023.

ATTEST 2023-20R

David S. Weiss, Chair

9) *Hazard Mitigation Plan*

Fire, EMS, & Emergency Management Chief Wayne Whetsell presented the following:

- The Hazard Mitigation Plan is regulated by FEMA and required to be updated every five years. This plan primarily addresses natural disasters.
- The Northern Shenandoah Valley Regional Commission hired a consultant who worked with the various localities and to complete this required update.
- The Town of Edinburg was the first locality to adopt the updated plan. Clarke will be the second, if the Board agrees. The consultants pulled data from various sources such as the county’s website and GIS. Errors can be fixed and

minor edits can be made, but any substantial changes would require re-adoption by the governing bodies.

Chairman Weiss

- Asked how this Hazard Mitigation Plan (HMP) plays into the county's Emergency Operations Plan (EOP).
 - o Chief Whetsell answered that the EOP outlines specific procedures and responses for natural or manmade disasters. The HMP is strategic and focuses on prevention and preparation.

Supervisor Lawrence moved to approve the Resolution to Adopt the Northern Shenandoah Valley Regional Commission Hazard Mitigation Plan (2023-21R) as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Clarke County Board of Supervisors



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White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution to Adopt the Northern Shenandoah Valley Regional Commission Hazard Mitigation Plan 2023-21R

WHEREAS the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance; and

WHEREAS a Hazard Mitigation Plan Update Steering Committee comprised of representatives from Clarke County, Frederick County, Page County, Shenandoah County, Warren County, and the City of Winchester was convened to study the Northern Shenandoah Valley's risks from and vulnerabilities to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Northern Shenandoah Valley; and

WHEREAS a request for proposals was issued to hire an experienced consulting firm to work with the steering committee to develop a comprehensive natural hazard mitigation plan for the Northern Shenandoah Valley; and

WHEREAS the efforts of the steering committee members and the Northern Shenandoah Valley Regional Commission, in consultation with members of the public, private, and non-profit sectors, have resulted in the development of a Hazard Mitigation Plan for the Northern Shenandoah Valley, including Clarke County.

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that the Hazard Mitigation Plan dated September 12, 2023, is hereby approved and adopted for the County of Clarke. A copy of the plan is attached to this resolution.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 17th day of October, 2023.

ATTEST 2023-21R

David S. Weiss, Chair

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

10) Board of Supervisors Personnel Committee Items from October 10, 2023

A. Expiration of Term for Appointments Expiring through December 2023

2023-10-10 Summary: Following review, the Personnel Committee recommends the following:

- Reappoint Brian Ferrell to the Industrial Development Authority for a four-year term expiring on October 30, 2027.

2023-10-17 Action: Chris Boies reviewed the above summary.

Supervisor McKay moved to approve the Personnel Committee recommendation as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Employee Enrichment Workshop Schedule

2023-10-10 Summary: The Personnel Committee heard a brief overview of the county’s new internal professional development program. Planned workshop topics include physical fitness, first aid & CPR, household budgeting, and wellness.

2023-10-17 Action: Chris Boies reviewed the above summary.

- Board members are welcome to attend workshop sessions.
- If interest and attendance are strong, staff will plan more workshops for the spring.

11) Board of Supervisors Work Session Items from October 10, 2023

Board of Supervisors Work Session Items
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611
October 10, 2023, 10:00 am, Meeting Room AB

Board Members Present: David S. Weiss, Matthew E. Bass, Doug M. Lawrence

Board Members Absent: Terri T. Catlett

Officer / Staff Present: Chris Boies, Catherine Marsten, Brandon Stidham, Cathy Kuehner, Pamela Hess

Others Present: None

Press Present: None

2023-10-10 Summary: At 10:00 am, Chairman Weiss called the meeting to order.

- A. Legislative Priorities: The Board discussed legislative priorities for the upcoming General Assembly session. The priorities from the previous year were reviewed and the Board asked staff to prepare changes discussed so that the Board may formally vote on the 2024 Legislative Priorities at the October 17 regular meeting.

At 10:38 am, Chairman Weiss adjourned the meeting.

2023-10-17 Action: Chris Boies reviewed the above summary and changes:

- Introductory paragraphs were added to each issue category.
- Under the issue of mental health, added that major state-level reforms are needed.
- Added language to the funding issue to clarify that the State should fulfill its financial obligations instead of pushing these costs onto localities and that Clarke opposes unfunded mandates and the shifting of fiscal responsibility from the state to localities. This is consistent with VACO's message.
- Updated the issue of state funding for schools to reference the recent JLARC study, which is something that VACO will bring forward as well. Added language about eliminating the cap on support positions, revising salary and cost assumption calculations, SOQ funding, and staffing ratios as requested by the schools.
- Added a section to the issue of public notice requirements seeking clarification on a recent Virginia Supreme Court ruling about public meeting attendance by members of governing bodies.

- Added the issue of renewable energy commitments, including language asking for closer study and slower implementation of these commitments, as there will be unintended consequences not yet fully understood.
- Updated the Route VA 7 Pedestrian Bridge issue to request state funding to perform studies as outlined in the updated Transportation Plan.
- Staff is still preparing supplemental materials to provide to legislators as attachments.

Supervisor Lawrence moved to approve the 2024 Legislative Priorities and Positions for Clarke County as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

12) Board of Supervisors Finance Committee Items from October 10, 2023

- A. FY23 to FY24 School Division Capital Projects Carryforward: The total proposed FY23 School Division Capital Carryforward amount is \$1,077,519. The amount of the locally funded carryforward request is \$262,455. The remaining \$815,064 is for federal or state funded projects.

2023-10-10 Summary: Following review, the Finance Committee recommends approving the requested carryforward as presented.

2023-10-17 Action: Brenda Bennett reviewed the above summary.

- The proposed end-of-year adjustments are made after looking at the FY23 ending balances for each project and evaluating project needs for the FY24 budget lines.
- Most of those adjustments shift budget to cover FY24 expenditures and encumbrances for known HVAC needs.

Chairman Weiss

- Observed that the local portion of this request is significantly lower than in previous years.

Clarke County Schools Capital Projects Fund 302
 FY23 Year End
 9.12.23 (IAS)

PROPOSED

PROPOSED FY23 CLARKE COUNTY SCHOOLS CAPITAL CARRYFORWARD

EXPENDITURES

ACCOUNT DESCRIPTION	FY23 ORIGINAL APPROP	FY23 Transfers/ Adjustments	FY23 REVISED BUDGET	FY23 YTD ACTUAL	Proposed EOY Adjustmnts	Proposed FY23 CARRY FORWARD	Notes
School Furniture Replacements	100,000		100,000	37,626	(62,374)	0	*
Uniform Repl & Band Instruments	0	9,676	9,676	9,676		0	
Athletics Equipment & Uniforms	60,000	25,247	85,247	21,275	(33,000)	30,972	Moved a portion to HVAC line. Remaining for FY24 safety equip. reconditioning (helmets, shoulder pads, shin guards, batting helmets)
School Bus Purchases	170,000	-28,230	141,770	107,678	(19,900)	14,192	Moved a portion to cover Vehicle & Equipment purchases. Remaining for additional future bus expense
Other Veh & Equip Purchases	0	28,230	28,230	48,130	19,900	0	
School Food Services	0	14,025	14,025	0	(14,025)	0	*
Fencing	100,000	70,947	170,947	170,947	850	850	To cover additl Gate at Boyce ES in FY24
School Signage	0	1,072	1,072	1,072		0	
Asphalt/Sidewalk/Track/Court	25,325	23,876	49,201	59,637	10,436	0	
Painting	15,000	16,089	31,089	0	(31,089)	0	*
Heating, Ventilation & A/C	850,000	-88,159	761,841	118,454	(4,492)	638,895	To cover FY24 exp & encumbrance (\$543,516) for BES boiler & heat recovery units at CES & additl FY24 needs
School Board Office Renovation	0	9,690	9,690	9,690		0	
Cooley Upper Campus Renovation	0	5,504	5,504	5,504		0	
ADA Improvements	0	58,800	58,800	0	(25,654)	33,146	To cover ADA improvements at BES and additional FY24 ADA improvements
Cooley School Repairs	0	0	0	0		0	
School Security System Grant	30,000	-30,000	0	0		0	
Flooring	20,000	4,322	24,322	11,797		12,525	For classroom carpets and tile
Security Improvements	0	85,787	85,787	80,438	32,225	37,574	Security expenses for Cooley Upper including camera's, intercom, hand held radios, etc. Will also provide matching funds for grant, if rec'd. Match is approx \$25k
Boyce School Repairs	0	2,449	2,449	2,449		0	
Cooley School Repairs	0	6,571	6,571	0	(6,571)	0	*
Johnson Wms MS Repairs	0	5,998	5,998	0	(850)	5,148	FY24 expense for bleachers
Clarke County High School Repair	0	6,185	6,185	6,185		0	
Technology Classroom Ins	46,000	57,010	103,010	115,198	12,188	0	
Technology Inst Support	0	2,945	2,945	5,889	2,944	0	
Technology Administration	0	34,824	34,824	34,594	(230)	0	E-Rate funds fully spent for FY23
Sub-Total	1,416,325	322,858	1,739,183	846,238	(119,642)	773,303	
VPSA-Technology Bond							
Technology Clsrm Instr/Admin	154,000	232,541	386,541	82,325		304,216	Restricted use of VPSA Technology funds
Sub-Total	154,000	232,541	386,541	82,325		304,216	
519 ARP ESSER III							
Heating, Ventilation & A/C		432,536	432,536	432,536		0	
Sub-Total		432,536	432,536	432,536		0	
520 ARP HVAC CSLFRF							
Heating, Ventilation & A/C		317,094	317,094	317,094		0	
Sub-Total		317,094	317,094	317,094		0	
Safe Reopening							
		92,400	92,400	2,145	(90,255)	0	
Sub-Total		92,400	92,400	2,145	(90,255)	0	
TOTAL EXPENSES	1,570,325	1,397,429	2,967,754	1,680,338	(209,897)	1,077,519	

REVENUE

Digital Mapping DCIS				-6,221		0	
E-Rate		-35,000	-35,000	-20,757		0	Xfer rev bdgt from 205. E-Rate revenue is 80% of expenses
Refund				-1,900		0	one time refund of \$1,900 for items purchased in FY22
VPSA Technology Bond	-154,000	-232,541	-386,541	-82,325		-304,216	VPSA Tech Bond revenue - restricted
519 ARP ESSER III		-432,536	-432,536	-432,536		0	
520 ARP HVAC CSLFRF	0	-317,094	-317,094	-317,094		0	
VDH Safe Reopening Grant		-92,400	-92,400	-2,145	90,255	0	
VDDE School Construction Funds	-1,416,325		-1,416,325	-791,727	113,750	-510,848	carryforward to FY24
Transfer from General Fund		-322,858	-287,858	-25,403		-262,455	carryforward to FY24
TOTAL REVENUE	-1,570,325	-1,432,429	-2,967,754	-1,680,107	204,005	-1,077,519	

* To increase carryforward for HVAC and Security Improvement needs in FY24

Supervisor McKay moved to approve the requested FY23 to FY24 School Division Capital Projects Carryforward as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. FY24 School Supplemental Request: The CCPS School Board is requesting an FY24 supplemental appropriation for the ending FY23 School Operating fund balance of \$97,957.

2023-10-10 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY24 School Capital Projects budgeted expenditure and appropriation be increased \$97,957, and that the designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY24 Capital Projects needs as specified by the School Board at their September 2023 meeting”.

2023-10-17 Action: Brenda Bennett reviewed the above summary.

- Schools are requesting that the balance remaining in the FY23 School Operating Fund be reappropriated to their FY24 capital projects budget.

Vice Chair Catlett moved, be it resolved, that FY24 School Capital Projects budgeted expenditure and appropriation be increased \$97,957, and that the designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY24 Capital Projects needs as specified by the School Board at their September 2023 meeting. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

C. FY23 to FY24 Government Capital Projects Carryforward: Per the attached spreadsheet, the proposed FY23 Government Capital Carryforward request amount is \$1,155,765.

2023-10-10 Summary: Following review, the Finance Committee recommends, approving the requested carryforward as presented.

2023-10-17 Action: Brenda Bennett reviewed the above summary.

Clarke County Capital Projects (fund 301)
 FY23 Year End
 9/28/2023
 JAS

PROPOSED FY23 COUNTY CAPITAL CARRYFORWARD

EXPENDITURES

ACCOUNT DESCRIPTION	FY23 ORIGINAL APPROP	FY23 TRANFRS/ADJS MTS	FY23 REVISED BUDGET	FY23 YTD ACTUAL EXPENSES	Proposed EOY Adjustments	Proposed FY23 Carryforward	% USED	Notes
94110 HVAC System Replacement	425,000	202,017	611,043	250,759	-104,027	216,258	46.40	FY24 expenses for Circuit Court Chiller Replacement-
94120 Roofing	0	8,000	8,000	0		8,000	0.00	For FY24 roof prep & paint at FISH building
94130 Painting and Flooring	0	32,691	32,691	20,008		12,683	61.20	For FY24 exterior repairs to the Historical Association Bldg
94140 Landscaping	0	7,336	7,336	0		7,336	0.00	Use for FY24 expenses
94141 Courthouse Green Project	0	75,380	75,380	52,851		22,529	70.10	FY24 expenses for A&E, survey, and next phase
94150 Asphalt, Sidewalk, Path	0	6,915	6,915	6,915		0	100.00	
94180 Courthouse Complex Repai	0	8,309	8,309	8,309		0	100.00	
94182 Circuit Courthouse Renov	0	15,000	15,000	0		15,000	0.00	Use for FY24 design work
94310 Sheriff's Equipment	14,000	22,026	36,026	21,171		14,855	58.80	FY24 expenses Firearms, accessories, bullet proof vests
94326 Fire/EMS Vehicle	50,000	0	50,000	50,000		0	100.00	
94331 Sheriff's Vehicles	116,000	33,200	149,200	124,761		24,439	83.60	Use for FY24 expenses
94410 Health & Human Svcs Spac	0	15,000	15,000	0		15,000	0.00	FY24 design work
94501 Berryville Business Park	0	280,000	280,000	256,757		23,243	91.70	FY24 expenses to finish remaining work(tree/stump removal, ditch clearing)
94505 Double Tollgate			15,974	15,974		0		
94601 Technology Improvements	0	1,118	1,118	0		1,118	0.00	Use for FY24 expenses
94603 Mobile Radio System	95,000	504,099	599,099	538,943		60,156	90.00	Use for FY24 expenses (Westwood Rd site)
94604 911 Phone System	0	44,842	44,842	29,895		14,947	66.70	For FY24 expenses - paid for with grant funds
94610 Mobile Radios EMS	0	50,000	50,000	1,617		48,383	3.20	FY24 portable radio expenses (ordered in FY23 but not rec'd)
94611 Avenity-Tax Software	0	259,000	259,000	14,400		244,600	5.55	Use for FY24 expenses
94701 Tennis Court	60,000	30,000	90,000	90,347	347	0	100.00	
94702 Swimming Pool	0	38,144	38,144	9,999		28,145	26.20	FY24 Zero Depth Entry Pool expenses
94703 Park Repairs	0	78,129	78,129	10,932	-347	66,850	14.00	Use for FY24 exp. (More dugout work/general park repairs)
94705 Park Sitework and Parkin	25,000	0	25,000	25,000		0	100.00	
94711 Baseball Fields	0	10,000	10,000	10,000		0	100.00	
94802 Reassessment	200,000	0	200,000	0	104,027	304,027	0.00	For FY24 Reassessment expenses
94803 Tourism Signs	0	30,000	30,000	1,803		28,197	6.00	Use for FY24 grant expenses
Sub-Total	985,000	1,751,206	2,736,206	1,580,441	0	1,155,765	56.70	
483-94804 DeedBookRestoration	0	31,666	31,666	31,666		0	100.00	
501-94606 Broadband	2,700,000	0	2,700,000	2,700,000		0	100.00	
666-94329 AFG-Radio Replacements	50,000	-50,000	0	0		0	0.00	
TOTAL EXPENSES	3,735,000	1,732,872	5,467,872	4,312,107	0	1,155,765	78.30	

REVENUE

94604 911 Phone System Grant		44,842	44,842	29,895		14,947		To cover FY24 expenses
483-94804 DeedBookRestoration		31,666	31,666	31,666		0		Project complete
501-94606 Broadband-Transfer from ARPA Acct		2,798,564	2,798,564	2,700,000.00		98,564		For additional FY24 expenses
94803 Tourism Grant -ARPA		30,000	30,000	1,803		28,197		To cover FY24 grant expenses
189909 Insurance Recovery		17,917	17,917	17,917		0		
189912 Tennis Courts grants			0	28,000				
Transfer from General Fund	3,735,000	-1,190,117	2,544,883	1,502,826		1,014,057		
TOTAL REVENUE	3,735,000	1,732,872	5,467,872	4,312,107	0	1,155,765		

Supervisor McKay moved to approve the requested FY23 to FY24 Government Capital Projects carryforward as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

D. FY23 General Fund Transfers: Budgeted expenditure transfer requests for the purpose of covering overdrawn FY23 accounts from underdrawn FY23 accounts.

2023-10-10 Summary: Following review, the Finance Committee recommends approving this request as presented.

2023-10-17 Action: Brenda Bennett reviewed the above summary:

- Proposed transfers are adjustments needed to make department budgets whole.
- In general, transfers are made between budgets and departments that are related.

Supervisor Bass

- Inquired about the animal control budget.
 - o Chris Boies answered that new shelter personnel was hired at a higher salary and that the sheer number of animals requiring care at the shelter was much higher than before. That budget line should be re-named "Animal Shelter".

Vice Chair Catlett

- Asked the difference between "Refuse Disposal" and "Solid Waste Convenience".
 - o Chris Boies answered that "Solid Waste Convenience" is the convenience center at Quarry Road. "Refuse Disposal" covers trash pickup at all dumpster sites and the county's portion of the convenience center sites at Double Tollgate and Shenandoah Farms.

Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adj Amount	Notes
11010	Board of Supervisors	58,600.26	50,906.18	7,694.08		
12110	County Administrator	430,358.92	381,261.81	49,097.11		
12120	Public Information Serv	69,055.24	68,785.15	270.09		
12210	Legal Services	35,000.00	17,373.74	17,626.26		
12310	Commissioner of Revenue	283,267.05	288,064.64	-599.58	599.58	Health Ins
12410	Treasurer	384,092.20	405,390.05	-16,494.85	16,494.85	\$13k cc fees, \$4k maint contracts
12510	Data Processing/IT	423,817.85	386,539.32	37,278.53		
13100	Electoral Board and Officials	58,129.51	49,623.74	8,505.77		
13200	Registrar	133,889.58	126,728.04	7,161.54		
21100	Circuit Court	19,860.00	13,450.17	6,409.83		
21200	General District Court	8,620.00	7,866.44	753.56	(282.25)	
21510	Blue Ridge Legal Services	1,500.00	1,500.00	0.00		
21600	Juvenile & Domestic Relations	6,400.00	6,682.25	-282.25	282.25	ovr spent - copier maint, misc mat'ls & supplies
21700	Clerk of the Circuit Court	291,332.99	280,853.45	10,479.54		
21910	Victim and Witness Assistance	75,941.79	75,105.12	836.67		
21940	Regional Court Services	6,930.00	6,930.00	0.00		
22100	Commonwealth's Attorney	495,606.00	474,751.63	20,854.37	(17,094.43)	
31200	Sheriff - Total	3,185,705.08	3,120,752.79	64,952.29		
31210	Criminal Justice Training Ctr	19,593.00	21,723.00	-2,130.00	2,130.00	dues increased by \$53 per participant
31220	Drug Task Force	12,500.00	14,355.46	-1,855.46	1,855.46	increased expenses
32200	Volunteer Fire Companies	190,980.00	177,430.80	13,549.20	(12,105.14)	
32201	Blue Ridge Volunteer Fire Co	105,200.00	98,998.09	6,201.91	(6,201.91)	
32202	Boyce Volunteer Fire Co	120,430.00	104,546.28	15,883.72	(15,883.72)	
32203	Enders Volunteer Fire Co	165,750.00	198,136.95	-32,386.95	32,386.95	mileage
32310	Fire and Rescue Services	1,962,573.21	1,950,709.48	11,863.73	(4,248.10)	
32320	Lord Fairfax Emergency Medical	6,575.00	6,575.00	0.00		
32400	Forestry Services	2,874.00	2,873.34	0.66		
33210	Regional Jail	628,535.00	616,757.00	11,778.00	(5,384.46)	
33220	Juvenile Detention Center	36,168.00	37,547.00	-1,379.00	1,379.00	increased expenses
33300	Probation Office	400.00	48.00	352.00		
34100	Building Inspections	267,212.54	257,762.80	9,449.74		
35100	Animal Control	121,475.26	161,849.26	-37,174.00	37,174.00	S8k OT, S8,200 Health Ins, S8,600 Leave PO, S8,400 PurchSvcs, S3,600 Mat&Sup
35300	Med Examiner & Indigent Burial	200.00	220.00	-20.00	20.00	
42400	Refuse Disposal	180,000.00	191,317.94	-11,317.94	11,317.94	increased expenses
42410	Solid Waste Convenience	93,875.28	70,716.53	23,158.75	(23,158.75)	
42600	Litter Control	11,118.92	10,999.50	119.42		
42700	Sanitation	244,000.00	238,977.72	5,022.28		
43200	General Property Maintenance - All Accounts	913,560.97	882,800.93	30,760.04	(25,333.19)	
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51100	Local Health Department	193,642.00	193,642.00	0.00		
51200	Our Health	6,500.00	6,500.00	0.00		
52400	N Shen Valley Subst Abuse Coal	15,000.00	15,000.00	0.00		
52500	Northwestern Community Svcs	105,985.00	105,985.00	0.00		
52800	Concern Hotline	1,500.00	1,500.00	0.00		
52900	NW Works	5,000.00	5,000.00	0.00		
53230	Shenandoah Area Agency on Aging	40,000.00	40,000.00	0.00		
53240	VA Regional Transp Assn	24,960.00	24,960.00	0.00		
53250	FISH of Clarke County	1,000.00	1,000.00	0.00		
53600	Access Independence	1,500.00	1,500.00	0.00		
53700	The Laurel Ctr (Women's Shltr)	4,000.00	4,000.00	0.00		
53710	Tax Relief for the Elde	215,000.00	0.00	215,000.00		
69100	Lord Fairfax Community College	16,528.00	16,528.00	0.00		
71100	Parks Administration	511,968.02	503,293.03	8,674.99		
71310	Recreation Center	165,687.90	164,456.60	1,231.30		
71320	Swimming Pool	105,275.14	96,062.33	9,212.81		
71350	Parks Programs	394,187.37	244,502.43	149,684.94		
71360	Concession Stand	20,051.07	17,747.03	2,304.04		
72240	Barns of Rose Hill	14,000.00	14,000.00	0.00		
72700	VA Commission for the Arts	9,000.00	9,000.00	0.00		
73200	Handley Regional Library	314,000.00	314,000.00	0.00		
81110	Planning Administration	500,853.62	484,891.07	15,962.55		
81120	Planning Commission	14,398.28	14,051.24	347.04		
81130	Berryville Dev Authority	900.00	128.82	771.18		
81140	Regional Airport Authority	5,000.00	5,000.00	0.00		
81310	Help With Housing	5,000.00	5,000.00	0.00		
81400	Board of Zoning Appeals	3,519.08	11,449.38	-7,930.30	7,930.30	legal fees
81510	Office of Economic Development	170,525.32	129,415.23	41,110.09		
81530	Small Business Dev Center	2,000.00	2,000.00	0.00		
81540	Blandly Experimental Farm	3,500.00	3,500.00	0.00		
81550	Berryville Main Street	3,866.00	3,866.00	0.00		
81800	Historic Preservation Comm	35,405.00	34,087.02	1,317.98		
81910	Northern Shen Valley Reg Comm	10,914.00	10,913.37	0.63		
82210	Water Quality Management	30,000.00	16,610.00	13,390.00	(7,930.30)	
82220	Friends of the Shenandoah	9,000.00	9,000.00	0.00		
82230	Board of Septic Appeals	1,569.36	437.18	1,132.18		
82400	LF Soil & Water Cons Dist	7,500.00	7,500.00	0.00		
82600	Bio-solids Application	1,096.44	15.33	1,081.11		
83100	Cooperative Extension Program	54,431.77	45,876.67	8,555.10		
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83400	4-H Center	3,125.00	3,125.00	0.00		
91600	Contingency Reserves	106,500.00	0.00	94,299.00		
92500	Rev Refunds - Ins Claim Reimb	0.00	1,803.82	-1,803.82	1,803.82	Ins Claim refunds
92600	Rev Refunds - Ambulance	0.00	4,248.10	-4,248.10	4,248.10	
Grand Total		14,185,016.02	13,378,504.25	806,511.78	0.00	

Board of Supervisors Meeting Minutes – October 17, 2023 – Regular Meeting

Vice Chair Catlett moved to approve the FY23 General Fund Transfer requests as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

E. FY24 Parks Donation Fund Transfer Requests:

1. The Parks and Recreation Department is requesting permission to transfer \$3,908.71 from the Parks Donation Fund to the Parks and Recreation Operating Fund for the purpose of covering the purchase of park benches (\$969.01) and swim team lap lanes (\$2,939.70).

2023-10-10 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY24 Parks Administration expenditure and appropriation be increased \$3,908.71, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the General Fund, all for the purpose of purchasing a park bench (\$969.01) and swim team lap lanes (\$2,939.70)”.

2023-10-17 Action: Brenda Bennett reviewed the above summary:

- Request to have amount appropriated into operating budget.
- The revenue will be transferred from the parks donation fund; there is no additional local money involved.

Supervisor Bass moved, be it resolved, that FY24 Parks Administration expenditure and appropriation be increased \$3,908.71, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the General Fund, all for the purpose of purchasing a park bench (\$969.01) and swim team lap lanes (\$2,939.70). The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

2. The Parks and Recreation Department is also requesting the remaining balance of the Parks Donation Fund in the amount of \$58,805.96 be transferred to the Capital Projects Fund to help cover the cost of the FY24 Zero Depth Entry Pool project.

2023-10-10 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY24 Capital Projects expenditure and appropriation be increased \$58,805.96, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the Capital Projects Fund, all for the purpose of providing additional funds for the Zero Depth Entry Pool project”.

2023-10-17 Action: Brenda Bennett reviewed the above summary.

Supervisor Bass moved, be it resolved, that FY24 Capital Projects expenditure and appropriation be increased \$58,805.96, that donation revenue of the same amount be recognized, and that this amount be transferred from the Parks Donation Fund to the Capital Projects Fund, all for the purpose of providing additional funds for the Zero Depth Entry Pool project. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

F. Sheriff’s Office – PSAP Retention Grant

2023-10-10 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY24 Sheriff’s Office budgeted expenditure and appropriation be increased \$27,500, and that budgeted revenue from the State be increased and recognized in the same amount, all for the purpose of receiving an FY24 PSAP Staffing Recognition grant for Communications Staff bonus payments”.

2023-10-17 Action: Brenda Bennett reviewed the above summary:

- The communications office sought this grant funding in order to provide bonus payments to help alleviate staffing shortages at the communications center, where there are still two vacant positions.
- PSAP stands for Public Safety Answering Point.

Supervisor McKay moved, be it resolved, that FY24 Sheriff’s Office budgeted expenditure and appropriation be increased \$27,500, and that budgeted revenue from the State be increased and recognized in the same amount, all for the purpose of receiving an FY24 PSAP Staffing Recognition grant for Communications Staff bonus payments. The motion carried by the following vote:

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

G. FY25 Budget Calendar

2023-10-10 Summary: Following review, the Finance Committee recommends adopting the proposed FY25 Budget Calendar.

2023-10-17 Action: Brenda Bennett reviewed the above summary:

- There are no substantive changes to this calendar from last year’s version.

Vice Chair Catlett moved to adopt the proposed FY25 Budget Calendar as presented. The motion carried by the following vote:

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

H. Bills and Claims

2023-10-10 Summary: Following review, the Finance Committee recommends approving the September 2023 Invoice History report.

2023-10-17 Action: Brenda Bennett reviewed the above summary.

Supervisor McKay moved to approve the September 2023 Invoice History Report as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

I. Standing Reports

- a. Year to Date Budget Report
- b. Reconciliation of Appropriations
- c. Capital Projects Report

2023-10-17 Action: Information Only.

13) *Joint Administrative Services Board Update*

Brenda Bennett advised the following:

- The Joint Administrative Services Board met in September and heard an update on the outstanding issues with Benefit Plan Administrators (BPA).
- Staff is still working to resolve specific issues in order to finally close out that contract.
- Progress is being made: two issues are now resolved and two remain. Staff intends to resolve all issues and close that fund account out by the end of December.
- The auditors will be onsite to conduct fieldwork for the FY23 audit during the week of October 30. There will be a tight turnaround to meet all deadlines, but the auditors should be able to present their finalized report to the Board of Supervisors at the December meeting.
- The newest staff member is fully on-boarded and is a welcome addition. He is working more with payroll and is taking on human resources and benefits tasks.

14) *Government Projects Update*

Chris Boies provided the following update:

- All Points Broadband will present an update on the broadband project this evening.
- Rappahannock Electric Cooperative has scheduled a call on Monday October 23 to provide an update from their perspective as well.
- Demolition of the old air handler and chiller is complete at the courthouse. Installation of the new air handler and chiller should begin this week.
- Two new generators were included in the capital projects budget. One is needed at the Westwood tower now that emergency communications equipment has been moved there; right now this location is covered by a portable generator. The generator that serves the 911-dispatch center also needs to be replaced. An engineering firm is designing specifications for those projects so that they can be bid out.
- A contract to complete the zero-depth entry at the pool was awarded. Work should begin soon, as all color decisions and tile selections have been made. This project is expected to be complete in time for the regular summer pool season.

15) *Miscellaneous Items*

None presented.

16) *Summary of Required Action*

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes	Catherine Marsten
2.	Execute approved resolutions	David Weiss
3.	Execute appointment letters	David Weiss
4.	Process appointment to IDA	Catherine Marsten
5.	Process Employee of the Quarter award	Catherine Marsten
6.	Process bills & claims and finance items	Brenda Bennett

- | | |
|--|----------------------------|
| 7. Process application for easement donation | Lorien Lemmon |
| 8. Process Hazard Mitigation Plan and forward revisions to NSVRC | Chris Boies/Wayne Whetsell |
| 9. Send legislative priorities to candidates | Catherine Marsten |

17) Board Member Committee Status Reports

Supervisor Matthew Bass

Board of Septic and Well Appeals

- Nothing to report.

Library Advisory Council

- Submitted a request to the Joint Building Committee to relocate a bench to the exterior of the BCCGC building.

Litter Committee

- Picking suitable locations to install signs and will need to make applications to VDOT.
- Looking for volunteers to help with litter pickup on October 21.

Josephine School Community Museum Board

- Nothing to report.

Legislative Updates

- VACO is working on their legislative priorities as well.

Northwestern Regional Adult Drug Treatment Court Advisory Committee

- Meets next week.

Northwestern Regional Juvenile Detention Center Commission

- Has not met recently.

Sheriff's Office

- Recently re-accredited.

Town of Berryville

- Holding a public hearing October 24 on D.R. Horton's rezoning proposal for the Friant property.

Parks and Recreation Advisory Board

- Excited for the zero-depth pool entry project.

Supervisor Bev McKay

Town of Boyce

- Nothing to report.

Northern Shenandoah Valley Regional Commission

- Meets October 19.

Regional Airport Authority

- Nothing to report.

Conservation Easement Authority

- Nothing to report.

Sanitary Authority

- The sewer plant is very sensitive to temperature changes and the weather has caused some high phosphorus levels recently.

Berryville-Clarke County Joint Building Committee

- The library has a bronzed statue bench that was donated to them in 2008. The bench is currently in children's section and the library has requested to place it outside the building. The building committee agreed to bring the request to the Board and the Town Council.

Vice Chair Catlett

- Observed that many visitors come to the building for the library and that seeing the statute bench outside reinforces the library's presence.

Supervisor Bass

- Agreed, adding that the request is consistent with the other Handley Regional Library locations as they all have similar statue benches.

Supervisor Lawrence

- Suggested installing in in a gravel area close to the building.

Chairman Weiss

- Shared that this request has been in the pipeline for many years. According to meeting minutes from various groups from 2008-2012, the statue bench was originally intended to be placed outside the building. The library is part of the existing building, not an outside agency that is asking to put up a memorial or statue.

By consensus, the Board agreed to allow the library to place the statue bench outside the Joint Government Center at a location to be determined by the Joint Building Committee, pending agreement by the Berryville Town Council.

Vice Chair Terri Catlett

Career and Technical Education

- Will meet next month.

Historic Preservation Commission

- Held a public hearing for a Certificate of Appropriateness, which was declined. The applicant may appeal the decision within thirty days.

Clarke County Humane Foundation

- Discussing the high number of animals at the shelter and the challenges that presents.

Village of Millwood

- Ongoing discussions about speed tables.
- Planning Commission
 - Condolences to the family of longtime Planning Commissioner Charlie Kackley, who recently passed away.
- Community Policy & Management Team
 - New CSA Coordinator was hired.
 - Preparing for audit.

Supervisor Doug Lawrence

- Berryville-Clarke County Joint Committee on Economic Development & Tourism
 - Meets October 27.
- Board of Social Services
 - Page County director held a great workshop on compassion fatigue.
 - Annual report to come in next Board packet.
- School Board
 - Good newspaper coverage recently.
- Regional Jail Authority
 - Next meeting is in November.
 - Jail seems very well run and is almost fully staffed.

Chairman David Weiss

- Fire/EMS Commission
 - Reports on calls and response time show steady improvement.
 - The FRAG is working well but there are concerns that it is not a public body and that could create transparency concerns in the future.
 - Will meet again in December and make an official recommendation.
- Industrial Development Authority
 - Meets October 26.

18) *Closed Session pursuant to §2.2-3711(A)(7)*

At 2:54 pm, Supervisor Bass moved to enter closed session pursuant to §2.2-3711-(A)(3) for briefings by staff pertaining to probable litigation, where such briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. The motion carried by the following vote:

Matthew E. Bass - Aye
 Terri T. Catlett - Aye
 Doug M. Lawrence - Aye
 Beverly B. McKay - Aye
 David S. Weiss - Aye

At 3:16 pm, with the members of the Board of Supervisors being assembled within the designated meeting place with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Bass moved to reconvene in open session. The motion carried as follows:

Matthew E. Bass - Aye
 Terri T. Catlett - Aye
 Doug M. Lawrence - Aye
 Beverly B. McKay - Aye
 David S. Weiss - Aye

Supervisor Bass further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia, that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Matthew E. Bass - Aye
 Terri T. Catlett - Aye
 Doug M. Lawrence - Aye
 Beverly B. McKay - Aye
 David S. Weiss - Aye

No action was taken following the Closed Session.

At 3:17 pm, Chairman Weiss recessed the meeting.

At 6:32 pm, Chairman Weiss reconvened the meeting.

19) *Citizen’s Comment Period*

Mary Carol Ivie of Dorsey Street in Berryville

I am not against farmers making a living on agriculturally zoned land, used for agriculture. I am against random development and urban sprawl. I oppose the solar farm and established event and wedding venues on agriculturally zoned land.

My family moved to the planned community of Dale City, Prince William County, in 1973. The Rural Crescent was established in 1974 along the western border to preserve the rural part of the county and restrict the urban sprawl. The eastern part of the county, Woodbridge, Manassas, and Dumfries was designated for residence and commercial growth. The Rural Crescent restricted water and sewer. Rural Residential zoning allowed one house to five acres, later changed to ten acres, and agriculture, the dairy farms and the horse farms. It was to stay green and keep that portion of Prince William green.

Slowly, the county chipped away at the Rural Crescent. When Disney announced they were coming, zoning allowances were made to permit water and sewer and build homes in the Gainesville/Haymarket area. This was done secretly by the Board of Supervisors under the guise of bringing revenue into the county. Then came the need for a grocery store (driving 20 minutes to the closest chain grocery store was unthinkable) and next Target and Walmart. New schools and roads were needed to accommodate the urban sprawl. All in the former Rural Crescent.

Today, the Rural Crescent is almost gone. Data centers are threatening the remaining northwestern section. Threatening the Manassas Battlefield and the surviving horse farms. People are asking how could this happen?

We moved to Berryville, Clarke County, to get away from the madness in our once rural home in western Prince William. I am seeing the same thing happen here in our new home in Clarke. Protect the green areas. Don't let Clarke County become like Prince William.

Clyde Crosswell of Crums Church Road in Berryville

I have a couple of questions that might help the information that we gain about the broadband implementation. I wonder how many people have, thus far, signed up in the county. What are the potential numbers of individual sites or hookups? How many are we looking at for homes or businesses or individual hookups? What is the criteria where we will begin hookups instead of just building the infrastructure? What can we as citizens do to assist the planning and decision-making for expediting and easing the process of implementation along the way?

20) *All Points Broadband Update*

Jimmy Carr, Chief Executive Officer of All Points Broadband, presented the following:

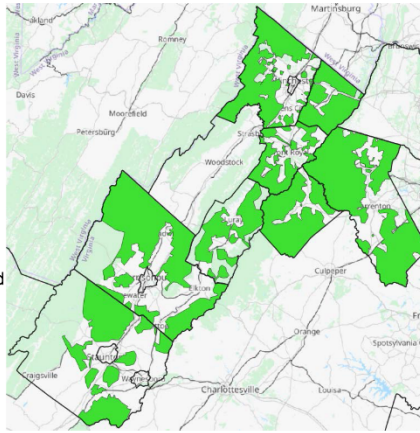


October 17, 2023

- Clarke County is part of the largest broadband deployment project in the history of the Commonwealth of Virginia, as part of an eight county regional project.
- The cost to the county is fixed so the county's contribution to the project will not increase but the cost to All Points Broadband (APB) is likely to increase.
- "Unserved locations" were identified according to the definition of "unserved" was when the grant was applied for.

VATI Project Overview

- ~\$300M project
- VATI grant awarded 7/2022, starting 36-month project timeline for substantial completion
- ~3,100 miles distribution fiber and middle mile infrastructure
- Making FTTH broadband available to 41,690 unserved locations
- In partnership with Dominion, Rappahannock Electric Cooperative, Shenandoah Valley Electric Cooperative

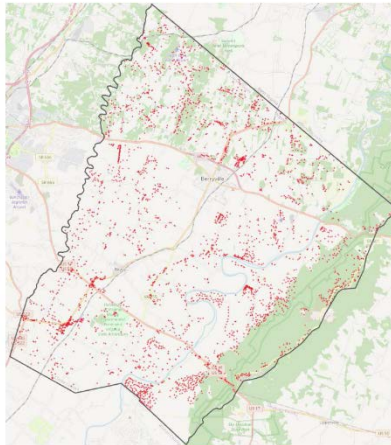


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Clarke Overview

- Partners:
 - Clarke County
 - NSVRC
 - All Points Broadband
 - Dominion Energy
 - Rappahannock Electric Cooperative
 - Shenandoah Valley Electric Cooperative
- ~270 miles of fiber infrastructure
- Connecting 3,278 currently unserved locations



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- The Northern Shenandoah Valley Regional Commission (NSVRC) serves as fiscal agent for the project. They handle reporting and compliance, check APB work and reimbursement requests, and manage the grant on behalf of the eight participating counties.
- “Unserved locations” were not served with wired broadband capable of delivering 25 megabits per second (Mbps) down and 3Mbps up at the time the grant was submitted.

Supervisor Lawrence

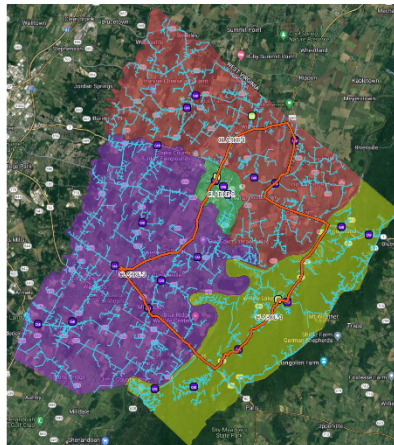
- Asked if locations that are already served would be able to hookup if the lines being installed if they so choose.
 - Mr. Carr answered that, until the grant is closed out, APB is only able to build to eligible locations that were included in the grant application. When the grant obligations are satisfied, APB could then use private capital to expand the network or offer service to other locations.

Project Status

- Key dependencies for last-mile deployment:
 - 1) Middle mile capacity in place
 - 2) Utility Make Ready
 - 3) Significant queue of constructable miles
- OSP materials deliveries on schedule and inventory levels consistent with plan
 - Reminder: APB does not seek reimbursement or report progress when materials are purchased, only when specific contract milestones achieved
- Project-wide low-level design and utility pole fielding underway in advance of attachment requests for tens of thousands of poles and make-ready construction for tens of thousands of poles

Countywide Network Layout

- 4 Fiber Service Areas designated based on location density, geography, and network redundancy
- 25 active and passive cabinets
- Redundant countywide fiber ring (orange)
- Field validation complete and QA/QC underway
- 1st VATI contract milestone to be achieved on schedule in Q4 2023

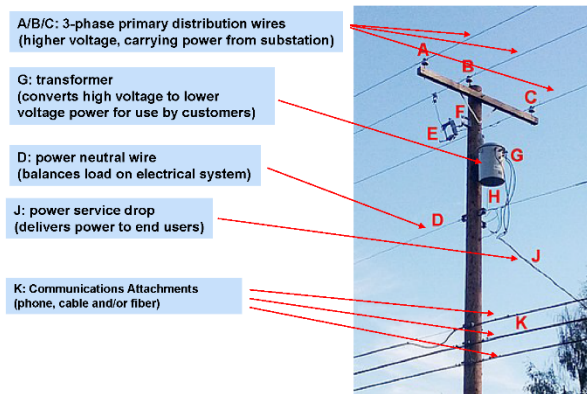


NSVRC Initiative Timeline

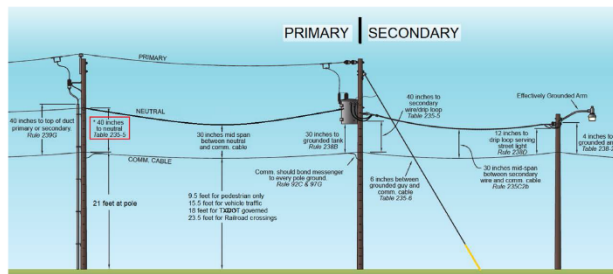
- Q3 2022: Low-level design underway
- Q1/Q2 2023: Make ready fielding, engineering and construction commence
- Q4 2023: APB/NSVRC and county partners collaborate to finalize newly eligible locations to add to project
 - Changes in eligibility and base mapping will create opportunity to extend fiber to additional locations
- Q2 2024: Last-mile fiber construction commences
 - Augusta County initial focus of construction activity
- Q1 2025: Projected commencement of Clarke County fiber construction
 - Primary schedule determinant is pole make ready cadence
- Q2 2025: Projected commencement of installations in completed FSAs in Clarke County
- Q3 2025: Substantial completion of last-mile network

- At the time of the grant application (end of 2021), the definition of broadband was 25Mbps down/3Mbps up. That definition has changed to 100Mbps down/20Mbps up. This means there are more locations in the county that will be eligible for state and federal broadband money.
- APB will continue to work with the county to seek additional state or federal money and will not ask the county for any additional funds.
- About 90 days after last-mile fiber construction starts in Clarke, APB expects to start “lighting” customers within the service area.

What is on a Typical Pole?



Why is Make Ready Required?



- The National Electric Safety Code (NESC) establishes certain minimum clearances that must be maintained between various components of the electric grid, telecommunications infrastructure, and the ground
- Some utilities condition access to their poles on compliance with requirements in addition to the NESC, such as the requirement to conduct Pole Loading Analysis (PLA) when certain conditions are present (span length, angle change, etc.)

What Does Make Ready Mean?

- Make ready is the process of preparing utility poles to accommodate new communications attachments
- Make ready generally consists of increasing clearances between lines and/or the ground through one or more of the following:
 - 1) relocating communications lines
 - 2) relocating electric equipment
 - 3) adding additional "mid-span" poles
 - 4) replacing existing poles with taller poles
- The first step in the make ready process is pole "fielding", during which data about current conditions is collected in the field to inform subsequent engineering and analysis



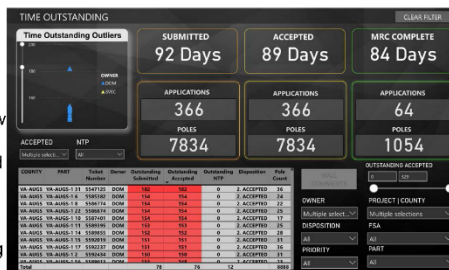
Make Ready Process Overview (oversimplified)

- FCC has established 165-day timeline for "large jobs"
- REC and SVEC have committed to achieving ~1,250 poles/month of NTPs (system-wide)
- APB, REC & SVEC are employing new methods and procedures to meet the shared challenge

Stage	Responsible Party	Activity	FCC Timeline for "Large Jobs"	
Fielding	APB (including contractors)	Field survey each pole along route to document existing conditions	60 days	
Make Ready Engineering (MRE)	APB (including contractors)	Vendor and APB review fielding results, confirm poles for attachment; prepare/submitt application to pole owner		
Pole Owner's Evaluation	Pole owner (frequently outsourced)	Review pole attachment applications. Identify make ready scope of work for electric, existing anchors, and APB. Prepare and submit for electric MRC		
Electric Make Ready Construction (MRC)	Pole owner (frequently outsourced)	Pole owner performs make ready construction/ pole replacement for its owned assets at which point an "NTP" is issued		105 days
Communications Make Ready Construction (MRC)	3rd party standards (frequently outsourced)	3rd party standards evaluate their attachments per approved applications. Can be performed by APB through "one touch make ready" (OTMR) process with customer approved vendor		30 days
Pole Attachment	APB (outsourced to contractors)	APB releases installation contractor to hang fiber		

Pole Attachment Status

- To date, APB has completed fielding on 15,364 poles
- 7,834 poles are currently pending pole owner review
- 1,054 poles have received Notice to Proceed (NTP)
- Oldest pending ticket 182 days old, average pending ticket 89 days old
- APB and utility partners ramping make ready cadence to ~4,500 poles/month



• The volume of make-ready work underway in Virginia (and nationally) is unprecedented

Remaining Eligible Locations Outside the FY22 VATI Project

- The FY22 VATI grant is set for the specific locations included in the polygons included with the application that were not successfully challenged – FY22 VATI grant funding cannot be used for locations outside the approved project
- Because of changes in eligibility criteria and shift to new federal mapping, there are additional locations outside the project area eligible for additional state and/or federal broadband funding in the future
- APB, NSVRC and County staff are actively working to identify specific solutions for newly eligible locations:
 1. APB direct investment
 2. FY24 BEAD program (no County match)
 3. Referral to other programs / providers
- How can Clarke help?
 - Send resident inquiries to APBfiber.com
 - Continue sharing data regarding other unserved areas/locations
 - Assume that most recent FCC data is more helpful but not 100% accurate

- Once APB reaches certain milestones, they can start using their own money to build to locations that were not identified in the grant.
- If newly eligible locations are identified, APB will apply for additional state or federal money and permission to expand the project area to serve those locations, without asking the county for additional financial contribution.

Customer Preregistration: APBfiber.com

We are on our way:
 Service is planned for the address but not yet available. The resident should register the location and APB will notify them ~90 days ahead of serviceability

Preregister:
 Remember to enter contact information and click "Go To Survey"
 • No obligation
 • Opt-out anytime
 • Receive email notices

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October Mailer To All Project Locations

**CLARKE COUNTY HAS PARTNERED WITH
ALL POINTS BROADBAND TO BRING YOU FIBER BROADBAND**

COMING SOON: BLAZING-FAST FIBER IS HEADED TO YOUR HOME
 You don't have to live with slow internet! Clarke County and All Points Broadband are working to bring fast, reliable fiber broadband internet to you.

Good news: Your location is included in the project!
 Pre-register today at APBFiber.com to stay up to date on the project and be notified as soon as fiber is available for purchase.

WHAT IS HAPPENING NOW?

<p>Make Ready Utility Poles are being made ready for All Points Broadband fiber.</p>	<p>Construction Construction crews will build the fiber network once the poles are ready.</p>	<p>Installation All Points Broadband will contact pre-registered locations 90 days before service is available.</p>
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Supervisor Bass

- Inquired about hosting a distribution cabinet on private property.
 - o Jimmy Carr responded that engineers will identify potential locations and a site acquisition team will contact property owners to negotiate specific terms if the property owners are interested. The process is privately negotiated and wholly voluntary.

Chairman Weiss

- Thanked Mr. Carr for the update, adding that APB has a daunting timeline for such a large project.

21) *Public Hearing: REC/Virginia Port Authority Conditional Rezoning (PH2023-11: CZ23-01)*

Brandon Stidham, Director of Planning, presented the following:

CZ-23-01, Rappahannock Electric Cooperative (applicant)/Virginia Port Authority (owner)

- Re-zone 65 acres from Agricultural-Open Space-Conservation (AOC) to Highway Commercial (CH) and Historic Access Corridor Overlay District (HAC) subject to conditions proffered by the applicant.
- Located on south side of Lord Fairfax Highway (US 340) between intersections of Featherbed Road (Rt. 644) and Highland Corners Road (Rt. 669).
- Double Tollgate Plan Area – Sub-Area B
- Tax Map #27-A-10C
- White Post Election District (McKay)





Proposed Use

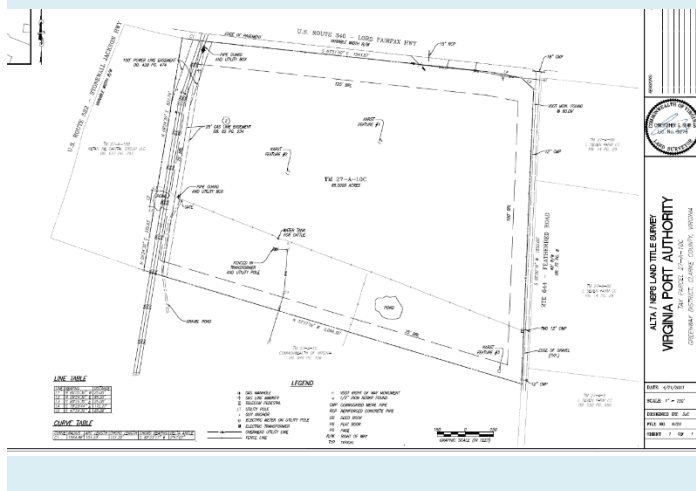
- **“Public utility facility” – a new regional office for REC to include:**
 - Offices
 - Auditorium (for REC training and briefing purposes)
 - Storage yard
 - Fuel tanks and fueling stations for REC vehicles
 - Maintenance shop with wash bay for REC vehicles
 - Indoor storage for vehicles and mobile substations
 - Communications tower of approximately 60 feet in height
- **Approximately 41 acres to be developed – remainder would be left vacant except for cattle grazing**
- **Rezoning to CH District is necessary to allow the proposed use**
- **Rezoning to HAC Overlay District is recommended by the Double Tollgate Area Plan “to ensure high-quality, compatible architectural design for structures at the County’s southeastern gateway”**

Conditional Zoning Generally

- Rezoning “subject to certain conditions proffered by the zoning applicant for the protection of the community that are not generally applicable to land similarly zoned.”
- Va. Code limitations on proffers include:
 - Rezoning must give rise for the need for the conditions.
 - Conditions shall have a reasonable relation to the rezoning.
 - Limits on payment for or construction of off-site improvements.
 - Cannot have a proffer that is not related to the physical development or physical operation of the property.
 - Shall conform to the Comprehensive Plan.
- Locality cannot deny a conditional zoning application on grounds that the applicant did not proffer something that was requested by the locality.

Conditional Zoning Generally

- Proffers must be provided in writing prior to advertised public hearing and in accordance with Zoning Ordinance deadlines.
- Site development plan is not required.
- A survey plat showing the area to be rezoned is required.
- Applicant has provided a “concept development plan (CDP)” that is proffered to govern the overall development of the property.



Key Issues

- **Property access:**
 - Transportation improvements – turn lanes and partial paving of Featherbed Road
 - Citizen concerns regarding the partial paving of Featherbed Road
- **Provision of wastewater pump station site per Frederick Water report**
- **Proffered conditions are provided by applicant to address these issues and mitigate other impacts of the proposed development**







VDOT Comments

- **VDOT comments (8/30/2023):**
 - No overall objections to the applicant's proposed entrances and improvements
 - Continue to recommend upgrades to Featherbed Road as proffered by the applicant
 - Recommend proffering the U.S. 340 right turn lane onto Featherbed Road – this is currently proffered by the applicant subject to warrant analysis to be conducted at site development plan review
 - All transportation improvements should be constructed prior to issuance of an occupancy permit for the facility – the applicant has proffered to do this
- **Traffic impact analysis (TIA) is required by Zoning Ordinance but not by VDOT requirements**
 - VDOT staff stated that they do not believe a TIA would identify any other required improvements
 - Recommends applicant instead conduct turn lane warrant analyses to determine need for turn lanes and tapers at intersections and access points – this will be done for the two improvements noted in the proffers

VDOT Comments (cont.)

- **VDOT comments (10/17/2023):**
 - Staff asked whether VDOT would require the entrance to be located on Featherbed Road if the applicant was only proposing one entrance
 - VDOT staff – “strongly suggest the entrance be on Featherbed Road to help preserve safety and capacity on US 340”
 - If a future signal or median is needed on US 340, applicant's US 340 entrance may have to be converted to a right in/right out only entrance
 - Featherbed Road entrance “would both reduce the number of vehicle conflict points and be further away from the US 340/522 signal”
 - VDOT will allow the US 340 entrance “if this is what the Clarke BOS desires”

Proffers 1.1 – 1.3, Development and Use of Property

- Applicant has proffered that the only allowable use will be a “public utility facility” – a new regional office for REC
- “Agriculture” is a permitted use in the CH District – cattle grazing can continue until property is developed, may continue on undeveloped area after development at REC’s discretion
- No other uses would be allowed unless the applicant applies for a proffer amendment

Proffers 2.1 – 2.2, Building and Site Design

- Development to be in “substantial conformance” with the Concept Development Plan (CDP) – material alterations at site development plan review would require proffer amendment, minor modifications are allowed
- Oil/water separators to be installed and/or collection/containment facilities to be provided in maintenance and wash areas and will be cleaned at least annually

Proffers 3.1 – 3.5, Transportation

- Property access limited to one entrance on US 340 and two entrances on Featherbed Rd as generally shown on CDP – actual locations to be determined at site development plan review
- US 340 entrance improvements to be constructed prior to issuance of occupancy permit:
 - Eastbound 200’ right turn lane with 200’ taper
 - Westbound 100’ left turn lane with 200’ taper
- US 340/Featherbed Road intersection improvements to be constructed prior to issuance of occupancy permit:
 - Eastbound 200’ right turn lane with 200’ taper, if warranted at the time of site development plan review
 - Westbound 100’ left turn lane with 200’ taper

Proffers 3.1 – 3.5, Transportation

- Featherbed Road improvements to be constructed prior to issuance of occupancy permit :
 - Improve 150’ of existing pavement and add 115’ of new pavement to point just beyond full property entrance, 24’ pavement width with 3’ shoulders
 - Southbound 100’ right turn lane with 100’ taper, if warranted at the time of site development plan review
- Provision of 30’ wide interparcel access easement to Tax Map #27-A-10 in a location that is mutually agreeable to both property owners.

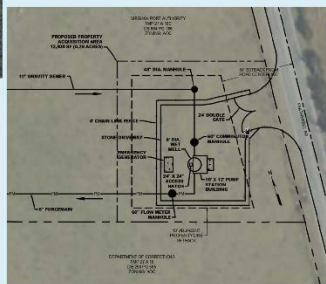
Proffers 4.1-4.3, Water and Sewer

- Connection to future service provided by Frederick County via Frederick Water
- Applicant shall not be responsible for any delays to implementing service
- Applicant to design and construct at their expense all onsite and offsite improvements necessary to provide the service for the demand generated by their development
- Possibility of using well and onsite sewage disposal system on a temporary basis if water and sewer is not available at time of development – shall connect to water and sewer when it is available within 1,000 feet of property line

Proffers 4.1-4.3, Water and Sewer (cont.)

- Wastewater pump station site
 - If or when requested by Frederick County Sanitation Authority, prior to or as a condition of site plan approval, applicant shall cooperate in good faith with the Authority to identify a mutually acceptable location for a wastewater pump station site.
 - If such a location is identified, the applicant shall dedicate the land for the site and associated easements at no cost to the Authority.
 - Construction of the pump station improvements shall not require a proffer amendment.

Wastewater Pump Station Lot and Easement



Proffer 5.1, Miscellaneous

- Security plan to be provided to Clarke County Fire, EMS, and Emergency Management Department and Sheriff’s Office if facility is developed as a secured campus
- Plan to include information regarding site access

Review Factors

- **Conditional zoning regulations require evaluation of applications against 10 review factors set forth in Zoning Ordinance Section 6.3.3(D)**
- **These 10 factors can be used along with any other factors deemed applicable to determine action on a conditional zoning application.**

Review Factors

- **Consistency with the Clarke County Comprehensive Plan and any applicable implementing component plans (Double Tollgate Area Plan).**
 - **Property is located in Sub-Area B of the Double Tollgate Plan Area**
 - **Sub-Area B allows for CH District zoning if development is served by public water and public sewer**
 - **Facility generally would not be expected to cause significant degradation of natural resources (karst, erosion and sediment, and stormwater management plan reviews); proffer to provide collection/separation facilities for waste fluids**
 - **Transportation improvements are proffered to address impacts to the public road network**
 - **The proposed use as proffered is generally in accord with the Comprehensive Plan and Double Tollgate Area Plan**

Review Factors (cont.)

- **Impacts on the County's short-term and long-term fiscal resources (e.g., education, water, sewage, fire, police, rescue, solid waste disposal or other services) and compatibility with the County's capital improvement goals and objectives**
 - **Facility will have minimal impact on County resources and is expected to provide significant tax revenues**
- **Potential impacts that would reduce the conservation value of adjacent or nearby agricultural or forestal land or would impede the operations of an active agricultural or forestal operation**
 - **Facility will not impact adjacent agricultural land**
 - **Cattle grazing will be permitted to continue**

Review Factors (cont.)

- **Compliance with Virginia Department of Transportation (VDOT) regulations and recommendations of VDOT deemed necessary for safe and efficient movement of traffic**
 - **VDOT has no outstanding concerns with the applicant's proposed entrances and improvements**
- **No destruction of or encroachment upon historic or archeological sites, particularly properties under historic easement**
 - **Applicant's cultural resources desktop review found no adverse impacts to historic or archaeological sites – County's architectural historian concurs**

Review Factors (cont.)

- Will not cause an undue adverse impact on the following important resources located on the subject property or surrounding properties:
 - Surface or groundwater resources
 - Natural areas (e.g., unique geological features, rare plant habitats, or wildlife nesting areas)
 - Areas designated for conservation, recreation, or natural preservation
 - No impacts to environmental resources are noted at this time – final determination would be made in conjunction with site development plan review

Review Factors (cont.)

- Will not cause undue noise, light or glare, dust, odor, fumes, or vibration.
 - Facility is not expected to generate excessive noise, odor, fumes, or vibration that would impact nearby properties
- Availability of sufficient water for foreseeable needs.
- No unreasonable depletion of or other undue adverse effect on the water source(s) serving existing development(s) in adjacent areas.
 - Sufficient capacity will exist to serve the facility with public water
 - If temporary well is needed, applicant will use water stored in above ground tanks for washing vehicles and equipment
- Effective screening and buffering is provided, or the proposed development will be situated away from adjacent properties, in a manner to avoid causing detrimental visual impacts.
 - Applicant indicates that they will fully comply with the County's landscaping design standards

Citizen Comments

- Two nearby residents expressed concerns with the partial paving of Featherbed Road at the 9/1 Commission public hearing
 - Concerned that improving the Featherbed Road entrance and extending the pavement would encourage more drivers to use the road
 - Questioned the need for a second property entrance given the limited number of regular employees in the office building
 - Noted there are other design options to separate passenger vehicle from truck traffic

Planning Commission Recommendation

- Duly advertised public hearing was held on July 7
- Continued public hearing was held on September 1
- Commission voted unanimously to recommend approval of the conditional zoning request subject to the applicant's proffered conditions (dated August 31, 2023)

Staff Recommendation

- Staff has no outstanding concerns with the application.
- Recommend approval subject to the applicant's proffered conditions dated October 4, 2023.

Supervisor Bass

- Opined that the proffer related to water and sewer delays is ambiguous.
 - Brandon Stidham clarified that the applicant is proffering that they will not be responsible for causing any delays to implementing service.

Mr. John Foote, attorney for the applicant, presented the following:

- Planning Director Brandon Stidham has been a joy to work with.
- Conditional zoning is relatively new to this Board and is a hugely useful tool for the administration of land use because it allows tailoring.
- Proffers would become a part of the zoning of the property, and therefore become enforceable just like the zoning ordinance.
- The applicant worked with staff, VDOT, and Frederick Water to develop this set of proffers to mitigate potential concerns.
- Regarding Featherbed Lane: the prior proposal would have required an extension of pavement that citizens shared concerns about.
- The applicant has no intention of doing anything to disturb the long-term considerations of those who use Featherbed Lane and therefore eliminated 567 feet of pavement from the proposal, after extensive discussions with staff, citizens, and VDOT.
- The office building is not a customer service building, though there will be a kiosk available for customers to pay their bill.
- Two separate entrances are required: one for the office area and one for the lay-down yard area, which is only for use by the applicant.
- Improvements will make it possible for traffic to keep moving safely in both areas.

- The project will increase the assessed value of the real estate and the county will receive tax revenue.
- The project is expected to end up on public water and sewer service provided by Frederick Water.

Supervisor Bass

- Asked if there would be any additional signage on Featherbed Lane.
 - o Mr. Foote advised that the applicant is prepared to install a sign saying “End of Pavement” and can discuss additional signage with VDOT.

Chairman Weiss opened the public hearing at 8:04 pm.

Clay Brumback of White Post

No other residents could be here tonight, so I’m representing them as well. We don’t have any problem with REC having this facility and what that means. It is a good thing and a whole lot better than the state owning it.

In general, we are taking 65 acres of farmland and turning it into Highway Commercial. I know it is on the plan for Double Tollgate. But, I would like to stop it there at Featherbed. Our issue is really not with paving Featherbed, it is just that it’s going to be a really big change for this area. All the extra turning lanes and all that frames it for future stuff down the line and that’s where everybody’s concerned.

It would be great, when this project does happen, if maybe something could be brainstormed to use the entrance off of 522 through the VDOT area. It’s a dual lane, it may be the safest, and it may be the cheapest route. It’s just something to consider. As that end of the county is faced with a lot of pressure, with Lake Frederick, Stephens City, and Frederick County all around, I don’t want our county to forget about our boundaries either. We need to stick to the plan for the Double Tollgate area and stop it right there. That’s the only concern. We certainly appreciate backing off of the paving and the signage offers. But, we just want to make the Board aware that it is a big change down there and we don’t want to lose little chunks of our county at a time as we get closer and closer.

Chairman Weiss closed the public hearing at 8:07 pm.

Supervisor Lawrence

- Asked if a traffic impact analysis would be done.
 - o Brandon Stidham advised that VDOT recommends performing a turn lane warrant analysis instead.

Vice Chair Catlett

- Agreed that it is a big change and added that this is as good of a change as the county can influence.

Chairman Weiss

- Offered compliments on the teamwork and efforts of all involved. The Board does not take this lightly and it is a big action for Clarke. The Double Tollgate plan was developed intentionally and with established boundaries that this Board has no intention of changing. The Board feels it has systematically created the right atmosphere and appropriate legal boundaries for this change, which is a keystone for economic development in that area.

Supervisor McKay moved to approve conditional zoning application CZ23-01 (Rappahannock Electric Cooperative/Virginia Port Authority) to re-zone the property identified as Tax Map #27-A-10C from Agricultural-Open Space-Conservation (AOC) to Highway Commercial (CH) and Highway Access Corridor Overlay District (HAC) subject to the applicant’s proffered conditions dated October 4, 2023. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

22) Public Hearing: Campground Regulations Text Amendment (PH2023-12: TA23-01)

Brandon Stidham, Director of Planning, presented the following:

TA-23-01, Campground Regulations

- Proposed text amendment to add a new temporary use, "camping," to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete the current uses "campground" and "summer camp" from Section 5.2D (Recreation/Education/Assembly Uses).
- **Purpose:**
 - Prohibit new permanent campgrounds including those operated as a business, as a non-profit, or as a summer camp.
 - Establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping.
 - Prohibit temporary or permanent onsite connections for recreation vehicles.

Proposed Text Amendment

- "Camping" would be re-defined as a temporary activity listed as a new temporary use in Section 5.4.
- Current zoning uses "campground" and "summer camp" would be removed from the Zoning Ordinance.
- Development of new permanent campgrounds both as businesses and as year-round facilities for groups and organizations would be prohibited.
- Any existing campgrounds and summer camps previously approved by the County would become non-conforming and would have limited capability to expand.

Proposed Text Amendment (cont.)

- The new temporary use, "camping," would limit all camping activities to:
 - A total of 30 days in any 60-day period
 - A maximum of 14 consecutive days
- Allows 180 days of camping in a calendar year and establishes a reasonable limit on the duration of a continuous camping activity.
- Applies to all camping activities being conducted on a lot of record (e.g., time limit would apply to three separate groups camping separately on a lot as a whole, not separate time limits for each group).
- Property owners can have friends and family camp including groups (e.g., church groups, scouts); new regulations would prevent group camping activities from becoming permanent.
- Would help to better distinguish between a legitimate camping activity and persons residing on a lot in a camping structure or RV.

Proposed Text Amendment (cont.)

- New regulations to emphasize temporary nature of camping:
 - Limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent residential use.
 - Use of cabins or residential structures for a fee would be regulated as a short-term residential rental.
 - Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.
 - Does not apply to generators, propane tanks, satellite dishes, and other portable utilities brought to a site on board an RV.

Proposed Text Amendment (cont.)

- Camping activities cannot be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.
- Temporary campground approval from the Virginia Department of Health (VDH) shall be obtained if required and maintained in good standing.

Proposed Text Amendment (cont.)

- **Long-term lease of a lot (e.g., “river lot camping”):**
 - Must have a written agreement between the property owner and each lessee for a minimum term of 30 days.
 - Limited to two campsites per lot of record.
 - “Campsite” – Area designated in a lease for camping by a specified lessee.
 - Each campsite is limited to no more than one RV including travel trailers, fifth-wheel campers, motor homes, pickup campers, and similar vehicles.
 - Time limitations apply – one lessee with a 4-month lease could:
 - Camp for consecutive three-day weekends throughout the lease period
 - Camp for 14 days in a row and still have 16 camping days to use over the remaining 46 days in the 60-day period
 - Use the campsite during the day without staying overnight without having the day count towards the total number of camping days used
 - Two lessees camping at separate times would count against the total time limitation for the lot of record

Proposed Text Amendment (cont.)

- **Temporary event camping in conjunction with a special event permit or agritourism activity zoning permit:**
 - Requires a zoning permit unless approved in conjunction with an agritourism activity zoning permit
 - Temporary campground approval from VDH is required and must be maintained in good standing throughout the event.
 - Duration is limited to the duration of the event.
 - Camping plan is required with the zoning permit application including:
 - Areas reserved for campsites
 - All facilities required by VDH temporary campground permit
 - Any other pertinent information required by the zoning administrator

Citizen Comments

- **Planning Commission held public hearing on June 2**
- **Speaker Lowell Smith – text amendment should take into account the possible future need for camping facilities along the Appalachian Trail (AT)**
- **Proposed that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:**
 - Adjacent to AT corridor land owned by the National Park Service
 - Are owned or operated by an IRS-qualified charitable organization with the principle mission being the maintenance and protection of the AT
 - Organization must have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Citizen Comments (cont.)

- Commission deferred discussion of the text amendment to the July 5 Work Session and continued the public hearing to the September 1 Business Meeting
- Commission requested no changes to the text amendment following discussion on July 5

Planning Commission Recommendation

- Continued public hearing was held on September 1
- Commission voted unanimously to recommend adoption of the proposed text amendment

Staff Recommendation

- Staff has no outstanding concerns with the adoption of this text amendment.

Supervisor Bass

- Asked, and Brandon Stidham affirmed, if Watermelon Park would be grandfathered as an existing business.

Chairman Weiss opened the public hearing at 8:23pm.

Diane Harrison of Berryville

This is very complicated. Too complicated, actually. How is enforcement of it going to happen? Eliminating campgrounds from our potential economic development or tourism at this point is crazy, to be honest. If you want a campground, we can put in requirements so you don't have big RVs going down roads. You can look at the state and the national parks regulations for theirs and adopt those into the county. I camp, I do mostly state and national parks. We have some creative capabilities for some of our properties that are just getting auctioned off over the last few months. We could have a camp, we could have ag-camps, where people actually want to come and be participating in those types of things. We have to be creative in what we're doing and this shuts it down. So, I ask that this not happen.

Amy Keeler of Frederick County

We have an adjoining property owner who is a Clarke County resident and who is currently operating a hipcamp business. Our property lines are now being impacted. According to what we've been told he is only allowed two campsites but right now he is operating six campsites. Five are in use pretty regularly. The reason we are

here tonight is that we are experiencing a lot of adverse impacts because of this hipcamp operation. We have had one of the camper’s dogs come across the creek and try to bite, which we have on video. If this amendment were to pass, our adjacent property owner would not be able to expand his operation and would not be legally allowed to operate five campsites, as he is doing. He would be limited to just two.

John Levi of Berryville

I have a question on the prohibition for utility hookups. I understand why you would want that. If existing lot owners that have one or two campsites have electrical power already there, are they going to be forced to pull it out or just secure it so it’s not usable by campers?

- o Brandon Stidham clarified that installing utility hookups would not be permitted.

Supervisor Bass

- Opined that it feels counter-intuitive for county with the Shenandoah River and Appalachian Trail running through it to restrict camping and suggested the matter warrants further discussion.

Vice Chair Catlett

- Shared, and Supervisor McKay agreed, that the county needs to find a balance because it is important to minimize the impacts to neighbors.

Supervisor Lawrence

- Asked if someone could establish a campground through a special use permit process.
 - o Mr. Stidham advised that the proposed text amendment would eliminate that option.

Chairman Weiss closed the public hearing at 8:39 pm.

Supervisor Bass moved to defer action on the proposed text amendment to the December 19 regular meeting and to discuss the matter at the November 6 work session. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

23) *Adjournment*

Chairman Weiss adjourned the meeting at 8:41 pm.

24) *Next Regular Meeting Date*

The next regular meeting of the Board of Supervisors will be held on Tuesday, November 21, 2023, at 1:00 pm in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: October 17, 2023

David S. Weiss, Chairman

Chris Boies, County Administrator

Recorded and Transcribed by Catherine D. Marsten



Board of Supervisors Legislative Luncheon Summary
The Barns of Rose Hill
95 Chalmers Court, Berryville, Virginia 22611

November 9, 2023, 11:00 AM

Board Members Present: David S. Weiss, Terri T. Catlett, Matthew E. Bass,
Beverly B. McKay

Board Members Absent: Doug M. Lawrence

State Representatives Present: Senator-Elect Timmy French, Delegate-
Elect Delores Oates

Other Elected Officials Present: Donna Peake – Commissioner of the
Revenue, Anne Williams – Commonwealth’s Attorney, Carol Coffelt –
Boyce Town Councilor, William Steinmetz – Berryville Town Councilor,
Emily Windle – Winchester City Councilor

County Staff Present: Chris Boies – County Administrator, Catherine
Marsten, Cathy Kuehner – Public Information Officer, Wayne Whetsell
– Chief of Fire, EMS, & Emergency Management

Press Present: Mickey Powell, Winchester Star

At 11:10 am, Chairman Weiss opened the meeting by welcoming Senator-Elect
Timmy French and Delegate-Elect Delores Oates to Clarke County and offering
congratulations to all the elected officials for their successful campaigns.

Chairman Weiss presented the following 2024 Legislative Priorities and Positions
for Clarke County. The legislators asked questions, gave feedback, and discussed
the various issues. Staff and local officials provided context and background
information as needed.

Top Priorities for 2024

Issue: Local Land Use Control

Introduction: Local citizens through their local elected governing body should retain the right to control how their communities grow and develop over time. We strongly oppose any legislation eroding this authority.

Nutrient Credit Trading Program: According to DEQ, 1,082 acres in Clarke County have been converted to generate nonpoint source nutrient credits. This represents the second highest acreage converted of Virginia’s ninety-five counties despite Clarke County being 89th out of 95 counties in land area. Entire farms in Clarke County have been converted to trees in order for development to occur in northern Virginia. The impact to prime agricultural land has been real. We request that local governing body approval be required before new nutrient banks are allowed to be created in our locality.

Solar: Goals created by the Commonwealth are placing a lot of pressure on farmland to be converted to solar. Clarke County has allowed a solar installation in the county and our zoning ordinance provides direction on where these facilities may be located. We request the continued authority to locally control zoning for solar so we can prevent important farmland from being consumed. We encourage urban and suburban solar siting alternatives to prevent rural areas from bearing the burden of solar development.

Fill Dirt: We support legislation that allows the County to regulate the dumping of fill dirt, especially dirt hauled from other localities, through local zoning and erosion and sediment control ordinances. We have had properties in Clarke County receive tremendous amounts of dirt from construction sites in adjoining jurisdictions and have received numerous citizen complaints about the truck traffic and erosion and sediment control issues. Statewide exemptions for agricultural fill operations prevent localities from ensuring neighboring lands are not adversely affected by these dumping operations.

Issue: Mental Health

Introduction: People who have mental health issues are not always able to receive the help they need. The system is broken and major state-level reforms are needed.

Hospital Beds: The demand for State adult and juvenile mental hospital beds exceeds supply. More capacity needs to be created and initiatives like the crisis stabilization center at Winchester Medical Center and converting the CITAC Center through Northwestern Community Services Board into a 24-hour center need to be fully funded.

Student Mental Health: We support increased budget allocations to address student mental health issues in our local school system.

Alternative Transportation Plan: Law enforcement has no problem transporting clients to a receiving facility but waiting with a client for up to 72 hours or more in the Emergency Room while they wait on placement is not sustainable.

Issue: Funding

Introduction: The State should fulfill its financial obligations instead of pushing these costs onto localities. We oppose unfunded mandates and the shifting of fiscal responsibility from the state to localities.

State Funding for Schools: We urge the General Assembly to address funding issues outlined in the recently released JLARC study on the K-12 funding formula. We support eliminating the cap on support positions, revising how salary and other cost assumptions are calculated, adjusting SOQ funding, and revising staffing ratios. We support a review and rewrite of the local composite index formula. We support using the land-use assessment value rather than full market value in the composite index. We also support eliminating the income factor given that local governments cannot tax personal income. There is a flaw in the formula when a small rural county like Clarke has a higher composite index (.5728) than one of the richest counties in the country, Loudoun County (.5450).

Employee Compensation: We urge the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions. In addition, if the state provides pay increases for local, state-supported positions, the state should fully fund these increases. We request significant support for teacher pay increases to help retain and attract teachers.

Regional Jails: We appreciate movement in a positive direction on the funding of state prisoners housed in our regional jail. We request funding be based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

Other Issues of Importance**Issue: Education**

Teacher licensing requirements should be made more flexible to enhance the availability of qualified teachers to address the growing teacher shortage. We also support legislation which increases penalties for fake school threats and legislation supporting school anti-hazing efforts.

Issue: Public Notice/Public Meeting Requirements

Support legislation which allows localities to use their websites and social media accounts, instead of print media, to post legally required advertising for public hearing notices, procurement solicitations, and similar items requiring advertisement in a local newspaper. We also seek legislation which makes it clear governing body members can, for informational purposes, attend meetings held on public business matters without public meeting notices so long as the governing body members aren't actively participating in the meeting.

Issue: Renewable Energy Commitments

We feel the General Assembly should closely study, and slowly implement, major commitments related to renewable energy. The Virginia Clean Economy Act and legislation requiring Virginia to follow emissions limits set by California will have unintended consequences which have not been fully understood.

**Issue: Route VA 7
Pedestrian Bridge**

The number of people attempting to cross VA 7 on foot at the top of the mountain, near the Clarke County and Loudoun County boundary, continues to increase. This location is very dangerous for pedestrians to cross because of the topography, along with the speed and volume of vehicular traffic. We request state and federal funding sources to construct the proposed elevated pedestrian crossing. We also request state funding to perform studies outlined in our updated Transportation Plan which address the Route 601/Route 7 intersection as well as other critical transportation infrastructure in the County.

**Issue: Availability /
Quantity and Quality
of Water Resources**

Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth’s goals with regard to water quality and quantity.

**Issue: Land
Conservation**

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

At 12:45 pm, Chairman Weiss ended the meeting by thanking the legislators for their efforts and willingness to serve as representatives.

ATTEST: November 9, 2023

David S. Weiss, Chairman

Chris Boies, County Administrator

Transcribed by Catherine D. Marsten

Clarke County Board of Supervisors

Consent Agenda:

- Application for Easement Donation – Joe & Tamara Myer
- Abstract of Votes November 2023

MEMORANDUM

TO: Board of Supervisors, Chris Boies
FROM: Conservation Easement Authority Alison Teetor
DATE: November 7, 2023
SUBJECT: Request for final approval for easement donation – Joe and Tamara Myer

Joe and Tamara Myer have applied to the easement authority for approval of an easement donation. The property is located at 1689 Brigg Road and is identified by Tax Map# 23-A-55. It consists of 40.2 acres with 2 existing houses that were built prior to 1980, including the main house which is a contributing structure in the Greenway Rural Historic District. The applicant proposes to retire 2 of the 3 remaining DURs.

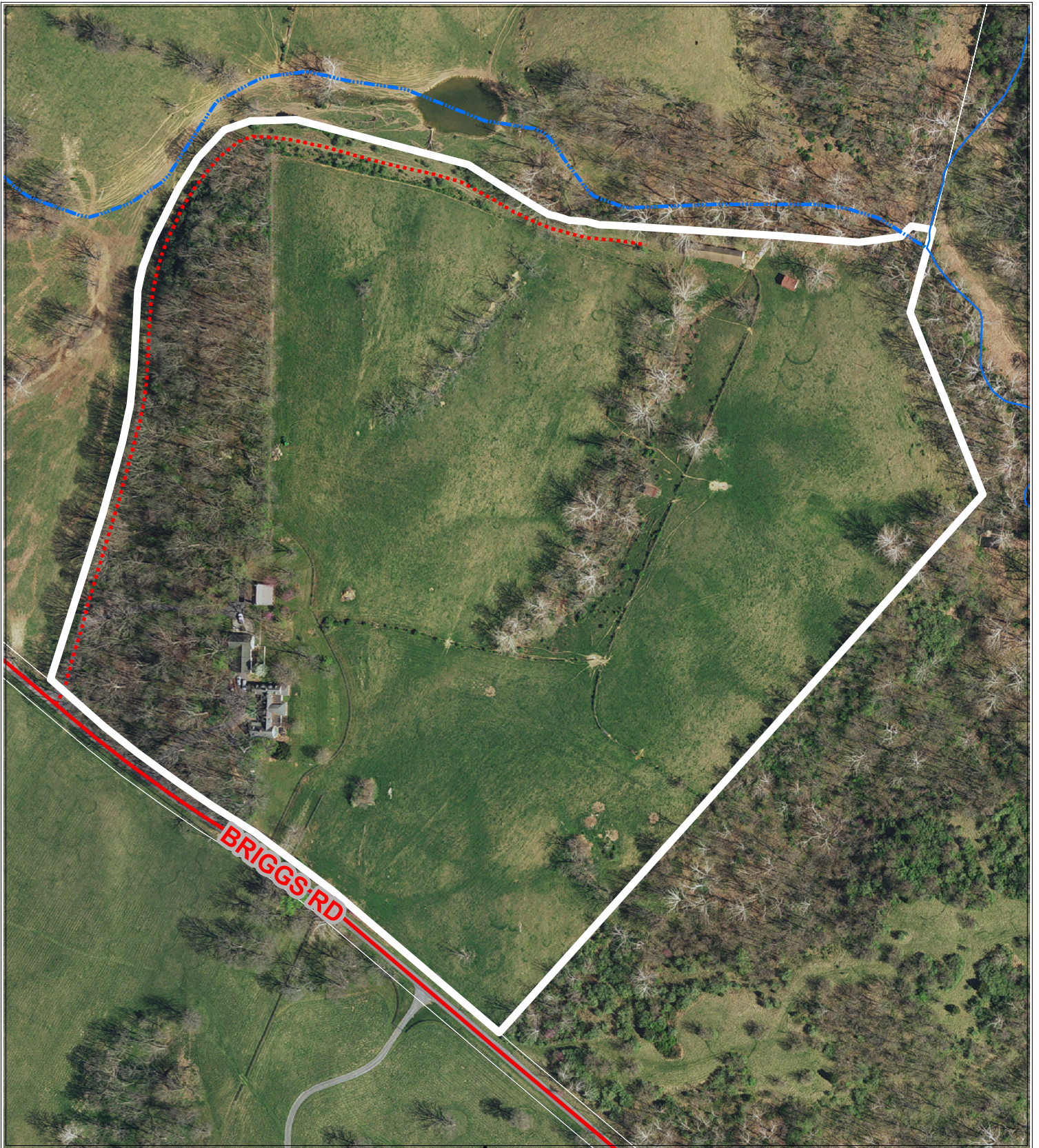
The parcel is zoned AOC and is currently in use value taxation, therefore in accord with the Commissioner of Revenue's requirements, then a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The property meets all 4 of the criteria. The property resource score is 78.8, the applicant is retiring 2 DURs, it is adjacent to 2 existing easements and it is just over 40 acres. Points were given for retiring 2 DURs, being within the Greenway Rural Historic District, being adjacent to 2 existing easements, containing a small stretch of Lewis Run and about 1 acre of steep slopes. Site visits occurred on September 19th and September 27th. The easement authority gave final approval and recommended approval to the Board of Supervisors October 13, 2023.

Recommendation

Give final approval to the easement donation for Joe and Tamara Myer, Tax Map# 23-A-55 and authorize the Chair to sign all necessary documents.



Joseph & Tamara Myer
 Tax Map# 23-A-55
 40.21 acres, 2 exemptions, 3 DURs








Date: 11/7/2023
 Clarke County GIS

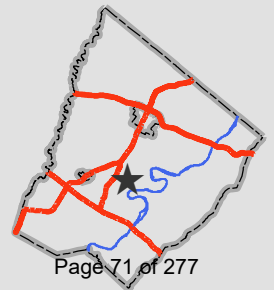


200 100 0 200 Feet

November 7, 2023, Clarke County Board of Supervisors Regular Meeting Packet



-  Myer Property Boundary
-  Parcel Boundary
-  Private Road
-  Public Road
-  <all other values>
-  Intermittent Stream
-  Perennial Stream



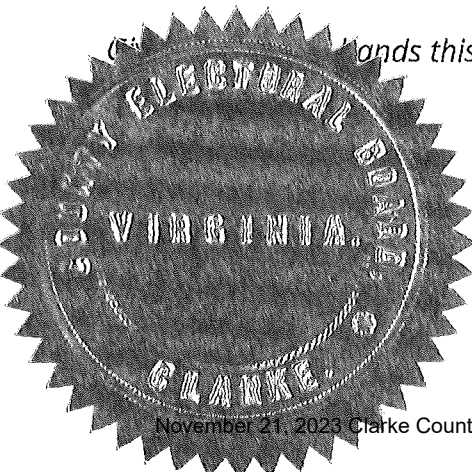
ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member, Senate of Virginia (1st District)

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Timmy F. French - Republican	2700
Emily G. Scott - Democratic	2286
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	677
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, Senate of Virginia (1st District).



Witnessed this 13 day of November, 2023

Carol Westervelt, Chairman

REN, Vice Chairman

KayMarino Briggs, Secretary

KayMarino Briggs, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member, House of Delegates (31st District)

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Delores R. Oates - Republican	3176
Steven E. Foreman - Democratic	2315
Grace E. Morrison - Independent	168
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	19
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, House of Delegates (31st District).



Electoral Board hands this 13 day of November, 2023

Carol Hesterwelt, Chairman
RC Stahl, Vice Chairman
Kay Mason Briggge, Secretary
Kay Mason Briggge, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Clerk of Court (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
April F. Wilkerson	5031
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	26
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Clerk of Court (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Clerk of Court (Clarke County).

April F. Wilkerson

Gives hands this 13 day of NOVEMBER, 2023

Carol Hesterwell, Chairman

RC [Signature], Vice Chairman

Kay Marenno Bugge, Secretary

Kay Marenno Bugge, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Commonwealth's Attorney (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Anne M. Williams	4945
Total Write-In votes [from Write-Ins Certifications]	43
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Commonwealth's Attorney (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Commonwealth's Attorney (Clarke County).

Anne M. Williams



hands this 13 day of November, 2023

Cassol Steyerwalt, Chairman

RC Ash, Vice Chairman

Key Marano Bugge, Secretary

Key Marano Bugge, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Sheriff (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Travis M. Sumption	4980
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	61
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Sheriff (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Sheriff (Clarke County).

Travis M. Sumption



hands this 13 day of November, 2023

Carol Westerman, Chairman

RC Howell, Vice Chairman

Kay Marcus Buggie, Secretary

Kay Marcus Buggie, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Commissioner of Revenue (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Donna Mathews Peake	4993
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	22
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Commissioner of Revenue (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Commissioner of Revenue (Clarke County).

Donna Mathews Peake



ends this 13 day of NOVEMBER, 2023

Carol Stetson, Chairman

Richard, Vice Chairman

Kay Marano Briggie, Secretary

Kay Marano Briggie, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

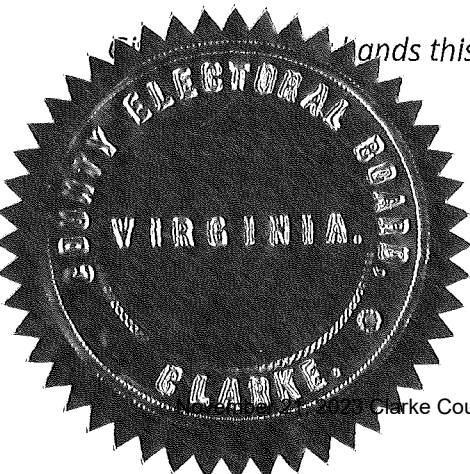
Treasurer (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Sharon E. Keeler	4876
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	46
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Treasurer (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Treasurer (Clarke County).

Sharon E. Keeler



Witnesses hands this 13 day of November, 2023

Carol Kesterwell, Chairman
RCM, Vice Chairman
Kay Marano Briggs, Secretary
Kay Marano Briggs, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (Berryville District)

District: BERRYVILLE DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Matthew E. "Matt" Bass	868
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	16
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (Berryville District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (Berryville District).

Matthew E. "Matt" Bass

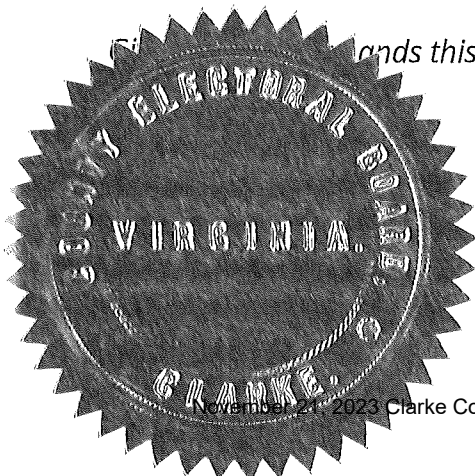
and this 13 day of November, 2023

Carol Westervelt, Chairman

Robert Smith, Vice Chairman

Kay Mariano Buzze, Secretary

Kay Mariano Buzze, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (Buckmarsh District)

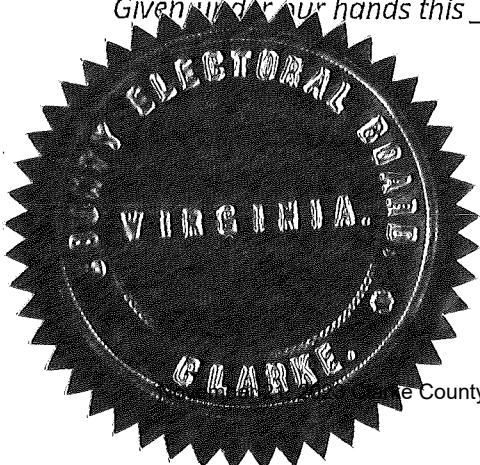
District: BUCKMARSH DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
David S. Weiss	894
Total Write-In votes [from Write-Ins Certifications]	38
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (Buckmarsh District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (Buckmarsh District).

David S. Weiss

Given under our hands this 13 day of November, 2023



Carol McJannet, Chairman
RCM, Vice Chairman
Kay Marano Brigg, Secretary
Kay Marano Brigg, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

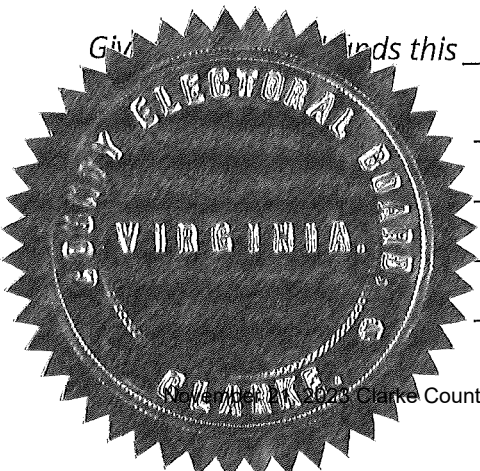
Member Board of Supervisors (Millwood District)

District: MILLWOOD DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Terri Trimble Catlett	1071
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	32
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (Millwood District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (Millwood District).

Terri Trimble Catlett



Gives and this 13 day of November, 2023

Carol Westermuelh, Chairman

RE Arnold, Vice Chairman

Kay Marans Briggz, Secretary

Kay Marans Briggz, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (Russell District)

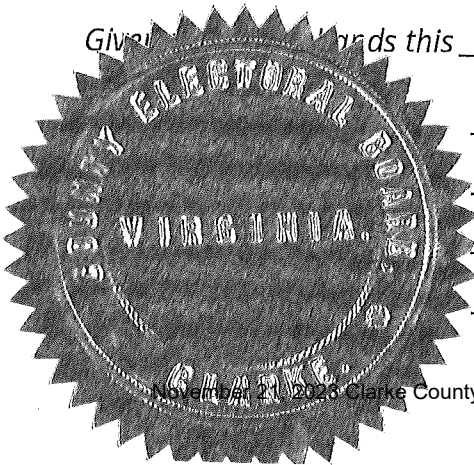
District: RUSSELL DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Douglas Moore Lawrence	1051
Total Write-In votes [from Write-Ins Certifications]	20
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (Russell District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (Russell District).

Douglas Moore Lawrence

GIVEN AND SIGNED this 13 day of November, 2023



Carol Westerman, Chairman

RC Johnson, Vice Chairman

Kay Mason Biggs, Secretary

Kay Mason Biggs, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (White Post District)

District: WHITE POST DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Bev B. McKay, Jr.	881
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] ** Please submit a Write-Ins Certification **	30
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (White Post District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (White Post District).

Bev B. McKay, Jr.



Witnesses this 13 day of November, 2023

Carol Westerman, Chairman
R. A. [Signature], Vice Chairman
Kay Marcus Briggs, Secretary
Kay Marcus Briggs, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (Berryville District)

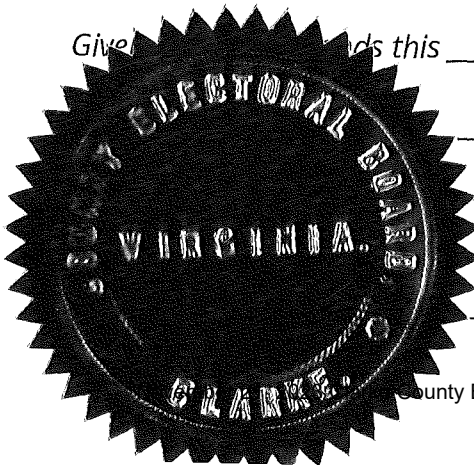
District: BERRYVILLE DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Katherine F. Kerr-Hobert	831
Total Write-In votes [from Write-Ins Certifications]	40
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (Berryville District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (Berryville District).

Katherine F. Kerr-Hobert

Gives this 13 day of November, 2023



Carol Westermell, Chairman

RC Atkinson, Vice Chairman

Roy Mariano Brigg, Secretary

Roy Mariano Brigg, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (Buckmarsh District)

District: BUCKMARSH DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Monica H. Singh-Smith	649
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	307
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (Buckmarsh District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (Buckmarsh District).

Monica H. Singh-Smith

Given and binds this 13 day of November, 2023



Carol Kesterwell, Chairman
RCHoborn, Vice Chairman
Koy Mauro Bingsa, Secretary
Koy Mauro Bingsa, Acting Secretary



★ VIRGINIA ★
DEPARTMENT of ELECTIONS

WRITE-INS CERTIFICATION
VA. CODE § 24.2-675

Complete this form **ONLY** if (i) the total number of write-ins is **10%** or more of the total number of votes cast for the office (for a cross-jurisdictional office, the total number across all jurisdictions), **OR** (ii) a write-in candidate was elected to the office.

Clarke County <small>Locality</small>	11/07/2023 <small>Election Date (MM/DD/YY)</small>	General Special Primary <small>Circle Election Type(s)</small>
Member School Board <small>Office</small>	Buckmarsh <small>District (if applicable)</small>	Page 1 of 2

WRITE-INS – SUMMARY

	Total Votes Received (In Figures)
1. Invalid Write-Ins	11 <small>Enter Total Invalid</small>
2. Valid Write-Ins	296 <small>Enter Total Valid</small>
3. Total Write-Ins	307 <small>Add Lines 1 and 2</small>

["Total Write-Ins" must match the "Total Write-In Votes" line on the Abstract for this office.]

VALID WRITE-INS – DETAIL

List valid write-ins in alphabetical order below and on continuation pages, as needed. All valid write-ins when added together must equal total entered on line 2 above.

	Total Valid Votes Received (In Figures)
Bell, Michael	1
McCool, Diane	1
Lane-Smithwick, Michelle	294

We, the undersigned Electoral Board members, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on 11 / 07 / 2023, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

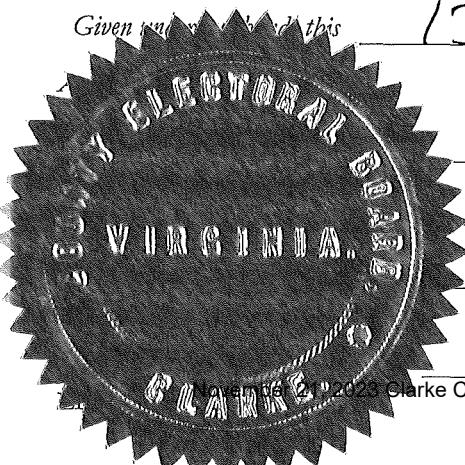
Given and subscribed this 13 day of NOVEMBER, 2023.

Carol Oesterwelt _____, Chairman

RCA _____, Vice Chairman

Kay Marano Buggie _____, Secretary

Kay Marano Buggie _____, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (Millwood District)

District: MILLWOOD DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Michael P. Wilson	1009
Total Write-In votes [from Write-Ins Certifications]	38
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (Millwood District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (Millwood District).

Michael P. Wilson

Given and signed this 13 day of November, 2023



Carol Steveswell, Chairman
R. Ash, Vice Chairman
Kay Manno Buggie, Secretary
Kay Manno Buggie, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (Russell District)

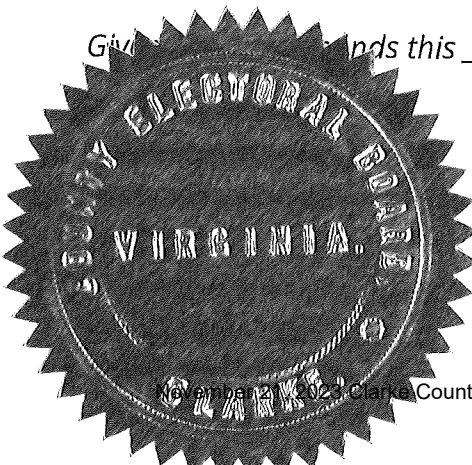
District: RUSSELL DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Casey D. Kennedy	992
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	23
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (Russell District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (Russell District).

Casey D. Kennedy

Gives and this 13 day of November, 2023



Carol Hesterwell, Chairman

RC Johnson, Vice Chairman

Roy Marcus Briggs, Secretary

Roy Marcus Briggs, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (White Post District)

District: WHITE POST DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Clay T. Brumback	885
Total Write-In votes [from Write-Ins Certifications]	17
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (White Post District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (White Post District).

Clay T. Brumback

Witnesses this 13 day of November, 2023

Carol Westervelt, Chairman

RCN, Vice Chairman

Kay Marano Briggs, Secretary

Kay Marano Briggs, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Soil and Water Conservation Director Lord Fairfax District (Clarke County)

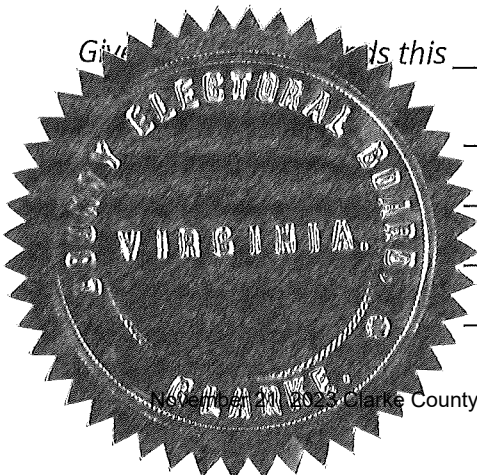
District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Justin Mackay-Smith	2474
Randy M. Buckley	2596
Karen R. Andersen	2003
Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	55
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	6

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Soil and Water Conservation Director Lord Fairfax District (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Soil and Water Conservation Director Lord Fairfax District (Clarke County).

1. Justin Mackay-Smith

2. Randy M. Buckley



GIVEN AND FORWARDED this 13 day of November, 2023

Carol Westwell, Chairman

RC A. Lane, Vice Chairman

Kay Marano Briggie, Secretary

Kay Marano Briggie, Acting Secretary

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Mayor (Town of Boyce)

District: BOYCE

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Zachary B. Hudson	178
Total Write-In votes [from Write-Ins Certifications]	10
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Mayor (Town of Boyce) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Mayor (Town of Boyce).

Zachary B. Hudson

Given this 13 day of November, 2023

Carol Westermelt, Chairman

RCM, Vice Chairman

Kay Marco Briggs, Secretary

Kay Marco Briggs, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Town Council (Berryville Ward 1)

District: BERRYVILLE WARD 1

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Willy M. Steinmetz	302
Total Write-In votes [from Write-Ins Certifications]	7
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
** Please submit a Write-Ins Certification **	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Town Council (Berryville Ward 1) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Town Council (Berryville Ward 1).

Willy M. Steinmetz

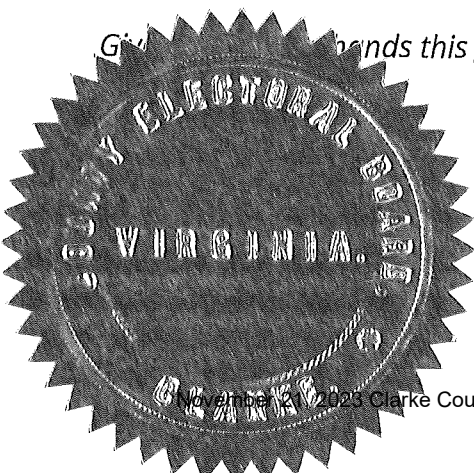
Given and binds this 13 day of November, 2023

Carol Skeswell, Chairman

Richard, Vice Chairman

Kay Marco Briggs, Secretary

Kay Marco Briggs, Acting Secretary



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Town Council (Town of Boyce)

District: BOYCE

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Floyd O. Hudson	181
Total Valid Write-In votes for Berkeley H. Reynolds [from Write-Ins Certifications]	14
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] ** Please submit a Write-Ins Certification **	11
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Town Council (Town of Boyce) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Town Council (Town of Boyce).

1. Floyd O. Hudson

2. Berkeley H. Reynolds



Gives this 13 day of November, 2023

Carol Chesler, Chairman

REAR, Vice Chairman

Key Marano Briggie, Secretary

Key Marano Briggie, Acting Secretary



★ VIRGINIA ★
DEPARTMENT of ELECTIONS

WRITE-INS CERTIFICATION
VA. CODE § 24.2-675

Complete this form **ONLY** if (i) the total number of write-ins is **10%** or more of the total number of votes cast for the office (for a cross-jurisdictional office, the total number across all jurisdictions), **OR** (ii) a write-in candidate was elected to the office.

Clarke County <small>Locality</small>	11/07/2023 <small>Election Date (MM/DD/YY)</small>	General Special Primary <small>Circle Election Type(s)</small>
Member Town Council <small>Office</small>	Town of Boyce <small>District (if applicable)</small>	Page 1 of 2

WRITE-INS – SUMMARY

	Total Votes Received (In Figures)
1. Invalid Write-Ins	3
	Enter Total Invalid
2. Valid Write-Ins	22
	Enter Total Valid
3. Total Write-Ins	25
["Total Write-Ins" must match the "Total Write-In Votes" line on the Abstract for this office.]	Add Lines 1 and 2

VALID WRITE-INS – DETAIL

List **valid** write-ins in alphabetical order below and on continuation pages, as needed. All **valid** write-ins when added together must equal total entered on line 2 above.

	Total Valid Votes Received (In Figures)
Balon, Tammy	1
Davidson, Danny	2
Hott, Bonita	1

Continued on pages 2 through _____

We, the undersigned Electoral Board members, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on 11 / 07 / 2023, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under my hand and the seal of this Board this 13 day of NOVEMBER, 2023.

A copy of this certification shall be filed with the Clerk of the Circuit Court of the County of Clarke, Virginia.

}
}
}
}

Carol Westerman _____, Chairman
Kay Marano Bugge _____, Vice Chairman
RC [Signature] _____, Secretary
Kay Marano Bugge _____, Acting Secretary



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

WRITE-INS CERTIFICATION
CONTINUATION
VA. CODE § 24.2-675

Clarke County

Locality

11/7/2023

Election Date (MM/DD/YY)

General Special Primary

Circle Election Type(s)

Member Town Council

Office

Town of Boyce

District (if applicable)

Page 2 of 2

VALID WRITE-INS – DETAIL (continued)

Continue to list valid write-ins in alphabetical order below and on additional continuation pages, as needed. All valid write-ins when added together must equal total entered on line 2 of page 1.

**Total Valid Votes
Received
(In Figures)**

Hott, Steve

2

Hough, David

1

McKay, Melissa

1

Reynolds, Berkeley

14

Clarke County Board of Supervisors

Consideration of 2024-2029 Capital Improvements Plan



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

www.clarkecounty.gov

TO: Planning Commissioners

FROM: Brandon Stidham, Planning Director

RE: Draft Capital Improvement Plan for Clarke County (2024-2029)

DATE: October 26, 2023

Enclosed you will find a draft Capital Improvement Plan (CIP) for Clarke County (2024-2029) provided by County Administration for your review and formal recommendation to the Board of Supervisors.

As noted previously, the Code of Virginia designates the Planning Commission as the entity that is responsible for preparing the County’s annual CIP. Your role in this process is to evaluate the list of proposed projects for the following:

- Conformance with the 2022 Clarke County Comprehensive Plan and any applicable implementing component plans.
- Whether the project descriptions include a justification or need for the project.
- Whether the project maximizes public convenience and accessibility.
- Whether the project avoids extension of public infrastructure outside of designated growth areas which could cause new development pressures (where applicable).

The Commission’s role does not include evaluating the cost, phasing, or sources of funding for the projects.

Planning Department Staff has evaluated each of the proposed CIP projects and offers the following recommendations for the Commission’s consideration:

Broadband (1 project)

Grant Contribution for Virginia Telecommunication Initiative (VATI) (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	See comments

Planning Staff Comments

Staff has no concerns with the proposed project as it is fully supported by Objective 13, Policy #1 in the 2022 Comprehensive Plan to facilitate the successful completion of this project. While fiber-optic broadband internet may be considered “public infrastructure,” it should be noted that

Policy #8 in Objective 1 (Agriculture) specifically excludes “telecommunication and high-speed internet facilities” from “public utilities and other growth inducing public facilities” that should not be extended into agricultural areas and conservation easement lands.

Double Tollgate Sewer (2 projects)

Project 1 -- Construction of the Double Tollgate Pump Station and Force Main (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Project 2 – Clarke Portion of Crooked Run Force Main (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Planning Staff Comments

These two projects conform to the 2022 Double Tollgate Area Plan’s Guidance. Goal 1 of the Area Plan specifically states that the Plan Area should be served with public water and public sewer to aid in the development of regionally-serving commercial and State government uses. Objective 1 Strategy A states that the County should continue working with Frederick County to extend public water and public sewer to the Plan Area. Staff has no concerns with this project.

Fire & Rescue (4 projects)

Project 1 – Radio System Upgrade – Repeaters (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Radio Replacement (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Cardiac Monitors (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Apparatus Replacement (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All four projects involve scheduled maintenance, replacement, and improvements to existing equipment. All five projects are also directly consistent with Objective 11 (Capital Improvement Planning and Fiscal Responsibility), Policy #7:

Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.

Health and Human Services (1 project)

Project 1 – New Building and/or Space (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Planning Staff Comments

Staff has no concerns with the proposed project. The current project description does not propose a specific location for the new building but does indicate that it would be located in an area that is currently served by public water and public sewer. This would be consistent with Objective 11, Policy #3 which prohibits extension of capital improvements into areas not designated for growth. Areas currently served by public water and public sewer would also most likely be within a designated growth areas. The ideal location would be in the Town of Berryville where state and local government offices are centralized.

Judicial (2 projects)

Project 1 – Courthouse Green Design (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Reconfigure Circuit Court Courtroom (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with these proposed projects. Both projects involve maintenance and improvements to the existing Court House and grounds.

Parks & Recreation (4 projects)

Project 1 – Parking for VFW Shelter and Baseball (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Pool House Renovations (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Soccer Shelter/Restrooms (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Recreation Center Addition (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to an existing facility (Chet Hobert Park) and are generally consistent with the Park’s Master Plan.

Sanitary Authority -- CCSA (6 projects)

Project 1 – Building, Roof, and Ventilation Repairs (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Wastewater Treatment Plant (WWTP) 10-Year Recoating of Tanks (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Virginia Avenue Lift Station Upgrade (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Roseville Lift Station Renovation (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 5 – Replace Millwood Grinder Pump Stations (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 6 – Replace WWTP PLC Controls (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing CCSA facilities and infrastructure.

School System (13 projects)

Project 1 – School Bus Replacement (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Boyce Elementary -- Roof Replacement (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Cooley Upper Campus Secure Vestibule (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Cooley Lower Roof Top Units (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 5 – Cooley Upper Roof Replacement (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 6 – Cooley Upper Roof Top Units (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 7 – Cooley Lower Replace Exterior Doors and Doorjamb (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 8 – High School HVAC Building Automation (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 9 – Cooley Lower HVAC Building Automation (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 10 – Cooley Lower Roof Replacement (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 11 – Boyce Replace Gym HVAC (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 12 – Central Office Replace Roof Top Units (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 13 – Softball/Baseball Field Lights (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing schools and scheduled replacement of existing vehicle inventory.

Sheriff's Office (5 projects)

Project 1 – Replacement Vehicles (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Replacement Radios (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Upgrade of In-Car Video and Body Worn Camera Systems (2024-2025)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Emergency Communications Center Recorder Equipment (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 5 – Emergency Communications Center Phone System Replacement/Upgrade (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing infrastructure and scheduled replacement of vehicles and equipment. All five projects are also directly consistent with Objective 11 (Capital Improvement Planning and Fiscal Responsibility), Policy #7:

Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.

Transportation (1 project)

Project 1 – Pedestrian Bridge over Route 7 (2025-2026)	
Conforms to Comprehensive Plan?	NO
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

This project is not currently consistent with the Comprehensive Plan or the Transportation Plan. The project’s concept is potentially consistent with Comprehensive Plan Objective 12 (Transportation), Policy #3:

Maintain the existing primary road system at its present level and upgrade it only for safety purposes or planned traffic increases to the extent funds are provided by the Virginia Department of Transportation.

The VDOT study that was completed in the spring and presented to the Board of Supervisors in June provided the following data and information needed to ensure Comprehensive Plan and Transportation Plan conformance:

- Develop a planning-level cost estimate for the project’s design, right of way acquisition, and construction and identify funding sources for the project. This will help to determine the project’s anticipated time to complete and whether the project would need to be phased for CIP purposes.
- Provide data to support level of service and safety degradation including a justification of how this project would maintain or improve level of service and safety.

Additionally, the Planning Commission is currently working to update the 2015 Transportation Plan and tentatively has included this project in the list of un-prioritized projects. If the revised Transportation Plan is adopted with this project included, it would be consistent with the Comprehensive Plan. Staff recommends continuing to maintain this project on a list to be evaluated in future CIP reviews.

If you have any questions about this review or the Commission’s role, please do not hesitate to contact me.

Clarke County Capital Improvement Plan 2024-2029

<i>Projects by Department</i>		<i>2024-25</i>	<i>2025-26</i>	<i>2026-27</i>	<i>2027-28</i>	<i>2028-29</i>
<u>Department</u>		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Broadband	Grant Contribution for VATI	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -
Double Tollgate Sewer	Construction of DT pump station and F/M	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	Clarke portion of Crooked Run Force Main	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	Total	\$ 5,000,000	\$ 2,000,000	\$ -	\$ -	\$ -
Fire & Rescue	Radio System Updgrade-Repeaters	\$ 105,000	\$ -	\$ -	\$ -	\$ -
	Radio Replacement	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -
	Cardiac Monitors	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total	\$ 505,000	\$ 400,000	\$ 50,000	\$ 50,000	\$ 50,000
Health/Human Services	New Building and/or Space	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
	Total	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
Judicial	Courthouse Green Design	TBD	\$ -	\$ -	\$ -	\$ -
	Reconfigure Circuit Court Courtroom	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Parks & Recreation	Parking for VFW Shelter/Baseball	\$ 125,000	\$ -	\$ -	\$ -	\$ -
	Pool House Renovations	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Shelter/restrooms for soccer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	Recreation Center Addition	\$ -	\$ -	\$ 650,000	\$ -	\$ -
	Total	\$ 175,000	\$ 100,000	\$ 650,000	\$ -	\$ -
Sanitary Authority	Building , Roof, and Ventilation Repairs	\$ 445,000	\$ -	\$ -	\$ -	\$ -
	WWTP 10-year Recoating of Tanks	\$ 225,000	\$ -	\$ -	\$ -	\$ -
	VA Ave Lift Station Upgrade	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Roseville Lift Station Renovation	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Replace Millwood grinder pump stations	\$ -	\$ -	\$ 120,000	\$ -	\$ -
	Replace WWTP PLC Controls	\$ -	\$ -	\$ -	\$ 175,000	\$ -
	Total	\$ 670,000	\$ 120,000	\$ 120,000	\$ 175,000	\$ -
School System	School Bus Replacement	\$ 119,000	\$ 125,000	\$ 130,000	\$ 136,000	\$ -
	Boyce Roof Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Cooley Upper Secure Vestibule	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Cooley Lower Roof Top Units	\$ -	\$ 125,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Replacement	\$ -	\$ 300,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Top Units	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Cooley Lower Replace Ext. Doors/Jamb	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	High School Building Automation	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Cooley Lower Building Automation	\$ -	\$ -	\$ 200,000	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ -	\$ 300,000	\$ -
	Boyce Replace Gym HVAC	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	Central Office Replace Roof Top Unit	\$ -	\$ -	\$ -	\$ -	\$ 60,000
	Softball/Baseball Field Lights	\$ -	\$ -	\$ -	\$ -	\$ 600,000
	Total	\$ 469,000	\$ 1,050,000	\$ 730,000	\$ 536,000	\$ 660,000
Sheriff	Replacement Vehicles	\$ 177,000	\$ 179,000	\$ 182,000	\$ 185,000	\$ 188,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Upgrade in-car video/body camera system	\$ 270,000	\$ -	\$ -	\$ -	\$ -
	ECC Recorder Equipment	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	ECC Phone System Replacement/Upgrade	\$ -	\$ -	\$ 150,000	\$ -	\$ -
	Total	\$ 497,000	\$ 279,000	\$ 382,000	\$ 235,000	\$ 238,000
Transportation	Pedestrian Bridge Route 7 App Trail	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
	Total	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
	Total	\$ 8,696,000	\$ 10,699,000	\$ 1,932,000	\$ 996,000	\$ 948,000

Capital Improvement Plan

Clarke County

2024-2029

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of the local Capital Improvement Plan (CIP) to the Planning Commission. The CIP is a five year plan that projects capital expenditures for the County. The County has defined capital expenditures for this plan to include expenditures of \$50,000 and up. The Board of Supervisors ultimately approves the CIP. The CIP is intended to assist the Board of Supervisors in preparation of the County budget; Year 1 items will automatically flow into the upcoming budget year's requests.

In addition to determining priorities for capital expenditures, the County must also ensure that projects contained within the CIP conform to the County's Comprehensive Plan. Specifically, the projects are reviewed with considerations regarding health, safety, the general welfare of the public, and the policies of the Comprehensive Plan.

The inclusion of projects to the CIP is in no way an indication that Clarke County will be undertaking these projects. The CIP is strictly advisory, it is a planning document and does not obligate the expenditure of any future funds. In fact, a number of included projects will not likely be funded unless significant outside funding sources are obtained (like grants or private donations). In many cases, including these projects in the CIP helps the County's chances of receiving certain grants or outside funding sources.

The CIP includes both a spreadsheet of future projects broken down by year with estimated costs and a written narrative describing each project.

2024-2029 Capital Improvement Plan

Project Descriptions

Broadband

Project 1: Grant Contribution for VATI

Description: Clarke County has been awarded a state grant under the Virginia Telecommunications Initiative for a regional project submitted by the Northern Shenandoah Valley Regional Commission. This multiyear project will provide universal broadband to unserved areas of the County. The County's total contribution is \$5.4 million with \$2,160,000 being paid in 2022-23, \$2,160,000 being paid in 2023-24, and \$1,080,000 being paid in 2024-25 per an agreement approved between the Board of Supervisors and the regional commission. These payments are made to the regional commission who will pay the vendor, All Points, using these funds and those received from the Commonwealth.

Capital Cost: \$1,080,000

Justification: The lack of broadband infrastructure in Clarke County is the most common complaint received from our citizens. This project will provide universal coverage to the County. The County's contribution is being paid from federal American Rescue Plan Act funds received and operating carryforward provided by the Clarke County Public Schools.

Years Requested: 2024-25

Double Tollgate Sewer

Project 1: Construction of the Double Tollgate Pump Station and Force Main

Description: This project includes the construction of the Double Tollgate Pump Station which will be located near Featherbed Lane, south of Route 340. The pump station will transfer wastewater from properties in Clarke County at the Double Tollgate intersection to the Parkins Mill Wastewater Treatment Plant in Frederick County. The force main leaving the Double Tollgate Pump Station will run west and connect with the force main being constructed by Frederick Water somewhere on the west side of Route 522, south of Dinosaur Land. This project would be built in conjunction with the larger project being managed by Frederick Water.

Capital Cost: \$3,500,000 over two years

Justification: Frederick Water's construction of a force main to transfer sewer from the Crooked Run Wastewater Treatment Plant at Lake Frederick provides Clarke County an opportunity to have sewer service available at Double Tollgate. This is one of the few areas identified for commercial development in the County Comprehensive Plan.

Years Requested: 2024-25, 2025-26 (project is expected to go for bid in early 2024 and be completed by the end of calendar year 2025).

Project 2: Clarke Portion of Crooked Run Force Main

Description: This project is the Clarke County proportionate cost for the force main Frederick Water is building to transfer wastewater from the Crooked Run Wastewater Treatment Plant to the Parkins Mill Wastewater Treatment Plant. Clarke County is buying 150,000 gpd of capacity in this force main from the point where our force main connects near Dinosaur Land to the Parkins Mill plant. This project will go to bid in early 2024 which will help us confirm the construction costs.

Capital Cost: \$3,500,000 over two years

Justification: Being able to participate in this project and pay a proportionate amount is much cheaper than having to build a smaller force main line by ourselves to the Parkins Mill plant. This is critical infrastructure needed for commercial development at the Double Tollgate intersection.

Years Requested: 2024-25, 2025-26 (project is expected to go for bid in early 2024 and be completed by the end of calendar year 2025).

Fire & Rescue

Project 1: Radio System Upgrade-Repeaters

Description: This project involves installing repeater equipment in fire/rescue vehicles. The plan is to test these repeaters in various vehicles in 2023-24, and if significant improvements are realized, additional fire and rescue vehicles would be equipped with repeaters.

Capital Cost: \$105,000

Justification: It is critical that fire and rescue personnel have radio communications when on scene, especially when in an IDLH (Immediately Dangerous to Life or Health) environment.

Year Requested: 2024-25

Project 2: Radio Replacement

Description: This project would replace the aging radios currently used by fire and rescue personnel. We were unsuccessful in obtaining a grant for radios this past year and will spread the costs over two years.

Capital Cost: \$300,000 for two years

Justification: The radios currently in use are over 15 years old and have been discontinued by Motorola. Repair and replacement of these radios has become increasingly difficult and very costly. Radio functionality issues have been increasing over the years. New radios/headsets will improve radio functionality, improve compliance with safety hearing standards, increase interoperability with regional partners, and reduce repair costs.

Year Requested: 2024-25 and 2025-26

Project 3: Cardiac Monitors

Description: These devices are a critical component of care for volunteer and career EMT's and are used in every day responses. The devices can perform functions as simple as reading blood pressure

to as complex functions such as defibrillation. There are currently seven of these devices in the System and this project would replace three devices.

Capital Cost: \$50,000 for two years

Justification: The industry standard for these units is typically between 10-15 years and some of our units are approaching this age. The manufacturer may also choose to suspend support on these older units at any time (they do provide sufficient notice). We are applying for a Rescue Squad Assistance Fund (RSAF) grant for this equipment but if unsuccessful would need County funds for this replacement project. The RSAF is typically a 50/50 split for the County and an 80/20 split if the fire company applies.

Year Requested: 2024-25 and 2025-26

Project 4: Apparatus Replacement

Description: This is a placeholder to create a fund to assist the fire companies in replacing aging apparatus. A system will need to be developed by the companies and county to assess needs, develop funding formulas, and to forecast the timing of major purchases.

Capital Cost: \$50,000 annually

Justification: It is prudent to plan ahead for major apparatus replacement.

Year Requested: Each Year

Health & Human Services

Project 1: New Building and/or Space

Description: This new building would house the Department of Social Services, Health Department, and potentially Northwestern Community Services. We have funds in the current capital budget to perform a more detailed space study and preliminary architectural design to assist with cost estimating. This building would be located in an area currently served by public water and sewer.

Capital Cost: \$1,750,000

Justification: The Department of Social Services is currently located in a former restaurant building and has configuration challenges. There are also limitations to the current Health Department office space. Northwestern Community Services currently uses a small building located next to the School Board office. There are benefits to having the services provided by each entity located close to one another. The County owns the Social Services Department so if that building was sold, the proceeds could be used to help recoup the costs of the new building and the county has started setting aside money in the designated fund balance for this project.

Year Requested: 2025-26

Judicial

Project 1: Courthouse Green Design

Description: This project could involve the next stage of design for the courthouse green. The BOS accepted a master plan level concept plan for the courthouse green which includes improvements to the landscaping, sidewalks, site grading, and a space for an additional feature. A possible next phase would be more detailed drawings of the proposed improvements.

Capital Cost: \$ TBD by BOS

Justification: The Clarke County Courthouse Green Master Plan identified a number of deficiencies in the grounds surrounding the two courthouses and Sheriff's office. Further, the Board has accepted the recommendations of the Monument Committee who recommended a second feature be added on the courthouse green.

Year Requested: 2024-25

Project 2: Reconfigure Circuit Court Courtroom

Description: This project would reconfigure the layout of the existing Circuit Court Courtroom and address ADA issues. The jury sitting area would be squared up with the room and made level for ADA compliance. We are currently working with an architect on a preliminary design. The project would include new furnishings such as new juror chairs in the courtroom and juror room, new juror room table, AV equipment with speakers, a possible white noise machine, lighting, and other improvements.

Capital Cost: \$300,000

Justification: The existing Circuit Court Courtroom layout creates challenges for court proceedings. There are ADA issues because of the sunken floor in the middle of the courtroom. In addition, the current space places jurors very close to the audience with some jurors actually having their back to the audience.

Year Requested: 2024-25

Parks & Recreation

Project 1: Parking for VFW Shelter and Baseball

Description: Extend current parking lot at the VFW shelter to provide more parking for the shelter and for the tee ball field. This project replaces the previous project of adding a new baseball field as Little League and the Parks & Recreation Advisory Board felt this was more of a priority.

Capital Cost: \$125,000

Justification: At certain times, parking demand in the park exceeds the number of available spaces. Park patrons are parking in the grass or along roads which is creating safety issues.

Year Requested: 2024-25

Project 2: Pool House Renovations

Description: This project would renovate the existing pool house at Chet Hobert Park. This would include upgrading the fixtures, a new roof, and painting the exterior and interior.

Capital Cost: \$50,000

Justification: The existing pool house is showing its age. We receive complaints about the condition of the restrooms and the exterior is showing wear.

Year Requested: 2024-25

Project 3: Soccer Shelter/Restrooms

Description: The Soccer League has requested a shelter and restrooms near the soccer fields. This project would include the extension of water and sewer to this area of the park or could possibly involve the installation of a drainfield and the use of the existing agricultural well.

Capital Cost: \$100,000

Justification: The soccer fields are heavily used but there is not currently infrastructure on that side of the park to accommodate players, coaches, and parents who participate in soccer events. We will explore grant opportunities and possible matching contributions from the Soccer League for this project.

Year Requested: 2025-26

Project 4: Recreation Center Addition

Description: Add new 40 x 30 multi-purpose room to the back of recreation center and convert the current multi-purpose room to a weight room. The current weight room then would become a small meeting room.

Capital Cost: \$650,000

Justification: The current exercise room is extremely small and can accommodate a limited number of people at a time. We would like to expand that into the current multi-purpose room and add a larger multi-purpose room that could accommodate more people for bigger rentals and classes. Our current room can only accommodate 75. We would also make the current weight room into a small meeting room that could be used for programs for individuals or small groups as well as a meeting room that could be rented to accommodate smaller groups.

Year Requested: 2026-27

Sanitary Authority

Project 1: Building, Roof, and Ventilation Repairs

Description: This work involves building, roof, and ventilation repairs over the old portion of the wastewater treatment plant in Boyce.

Capital Cost: \$445,000

Justification: This work has been recommended by consultants for safety and upkeep reasons.

Year Requested: 2024-25

Project 2: WWTP 10-year Recoating of Tanks

Description: This project involves recoating tanks at the Boyce wastewater treatment plant.

Capital Cost: \$225,000

Justification: This is regular maintenance of these tanks to extend the effective life expectancy of these assets. Recoating of these tanks protects the tanks from wear and tear over time.

Year Requested: 2024-25

Project 3: Virginia Avenue Lift Station Upgrade

Description: The Virginia Avenue lift station is planned to be upgraded with new controls, piping, and valves.

Capital Cost: \$60,000

Justification: Consultants have recommended reviewing this station for capacity as well as replacing the pumps.

Year Requested: 2025-26

Project 4: Roseville Lift Station Renovation

Description: This project involves renovating the existing Roseville lift station to provide new controls, piping, and valves.

Capital Cost: \$60,000

Justification: This is regular maintenance of this lift station as recommended by our consultants.

Year Requested: 2025-26

Project 5: Replace Millwood Grinder Pump Stations

Description: This project would replace the grinder pump stations currently in use for the sewer line in Millwood.

Capital Cost: \$120,000

Justification: This follows a replacement schedule as recommended by our consultants.

Year Requested: 2026-27

Project 6: Replace Wastewater Treatment Plant PLC Controls

Description: The PLC controls at the wastewater treatment plan in Boyce would be replaced.

Capital Cost: \$175,000

Justification: This follows a replacement schedule as recommended by our consultants.

Year Requested: 2027-28

School System

Project 1: School Bus Replacement

Description: The schools have a schedule to replace one school bus each year.

Capital Cost: \$119,000 with an inflationary increase each year

Justification: The school bus replacement schedule has been developed to replace older, high mileage buses.

Year Requested: Each year

Project 2: Boyce Roof Replacement

Description: The existing (shingle) roof at Boyce Elementary would be replaced.

Capital Cost: \$300,000

Justification: The existing roof is beyond the warranty period and shingles have become brittle indicating the need for replacement.

Year Requested: 2024-25

Project 3: Cooley Upper Campus Secure Vestibule

Description: The Cooley Upper Campus needs a secure vestibule for safety and security.

Capital Cost: \$50,000

Justification: The current entrance to Cooley Upper Campus does not have a secure vestibule and the safety team strongly recommends it. All other schools have a secure point of entry.

Year Requested: 2024-25

Project 4: Cooley Lower Roof Top Units

Description: The HVAC unit over the Boy's Locker Room would be replaced.

Capital Cost: \$125,000

Justification: The current units require significant maintenance. The equipment is old and not easily repaired.

Year Requested: 2025-26

Project 5: Cooley Upper Roof Replacement

Description: This project involves the replacement of roof at Cooley Upper.

Capital Cost: \$300,000

Justification: It's anticipated that enrollment increases will require additional grade levels to be added to CUC. By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building. When replacing the roof, the RTU's need to be replaced simultaneously.

Year Requested: 2025-26

Project 6: Cooley Upper Roof Top Units

Description: This project involves the replacement of the 3 large RTU's in the Kitchen/Cafeteria and 20 RTU's for classrooms.

Capital Cost: \$500,000

Justification: One large RTU has failed and 3 classroom RTUs have been replaced. Remaining RTU's need to be replaced.

Year Requested: 2025-26

Project 7: Cooley Lower Replace Exterior Doors and Doorjamb

Description: Replace all exterior doors and doorjamb at Cooley Lower.

Capital Cost: \$100,000

Justification: The current frames and doors are original to the building and are beginning to rust and not function properly. Replacement would increase the level of building security.

Year Requested: 2026-27

Project 8: High School HVAC Building Automation

Description: The building automation system which control the heating and cooling in the building would be upgraded.

Capital Cost: \$300,000

Justification: The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer. Recommend bundling with Cooley Lower BAS.

Year Requested: 2026-27

Project 9: Cooley Lower HVAC Building Automation

Description: The building automation system which controls the heating and cooling in the building would be upgraded.

Capital Cost: \$200,000

Justification: The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer. Recommend bundling with High School BAS.

Year Requested: 2026-27

Project 10: Cooley Lower Roof Replacement

Description: This project involves the replacement of the roof at Cooley Lower.

Capital Cost: \$300,000

Justification: By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

Year Requested: 2027-28

Project 11: Boyce Replace Gym HVAC

Description: The HVAC units over the gym at Boyce Elementary would be replaced.

Capital Cost: \$100,000

Justification: The current units require significant maintenance. The equipment is old and not easily repaired.

Year Requested: 2027-28

Project 12: Central Office Replace Roof Top Units

Description: This project involves the replacement of the RTU in the main conference room.

Capital Cost: \$60,000

Justification: This unit is original to the space and will need to be replaced.

Year Requested: 2028-29

Project 13: Softball/Baseball Field Lights

Description: Install lights at the CCHS Softball and Baseball fields.

Capital Cost: \$600,000

Justification: The CCHS fields are the only fields in our district without lights. A community group has expressed interest in fundraising to support this project and has collected a turnkey estimate of \$596,000 and a materials-only estimate of \$353,000.

Year Requested: 2028-29

Sheriff's Office

Project 1: Replacement Vehicles

Description: This is a standard rotation schedule of three new police cruisers each year.

Capital Cost: \$177,000 with an inflationary increase each year

Justification: This replacement schedule ensures older cruisers are retired when mileage and vehicle maintenance thresholds are reached.

Year Requested: Each year

Project 2: Replacement Radios

Description: This project would over time replace the 2007 radios currently in use by Sheriff's Deputies. The plan is to replace these units only as they discontinue working.

Capital Cost: \$50,000 each year

Justification: The existing radios are no longer being serviced by the manufacturer and performance issues of this critical equipment continue to become more prevalent.

Year Requested: Each year

Project 3: Upgrade of in-car video and body worn camera systems

Description: Purchase a new in-car camera and body worn camera system

Capital Costs: \$270,000

Justification: The current provider of camera systems are not meeting the needs of the Sheriff's Office. With limits in storage capability, Deputies are frequently investigating incidents, and their equipment stops working due to the storage being full. Also, the service provided has become worse. There are no local shops that can work on our equipment. We have to un-install equipment and mail it back to the company in Kansas. While this takes place, our Deputy is without recording capability. The public expects Law Enforcement to record their interaction with the public. The vendor we have chosen has a shop located in Winchester. The vendor also has a program where the costs can be spread out over 5 years.

Year Requested: 2024-25

Project 4: Emergency Communications Center Recorder Equipment

Description: This equipment records all 911 calls, administrative lines, and radio traffic.

Capital Cost: \$50,000

Justification: The projected cost in 2025-26 is based on a normal replacement schedule. This equipment will not be replaced if it is still functioning properly and can be serviced.

Year Requested: 2025-26

Project 5: Emergency Communications Center Phone System Replacement/Upgrade

Description: This project is the switchover from copper lines in the emergency communications (911) center to IP based NextGen 911.

Capital Cost: \$150,000

Justification: This is a Commonwealth initiative and will be covered by state funds (Commonwealth of Virginia 911 Wireless Fees). The first phase was completed this past year and the second phase in 2026-27 is based on the expected normal phone replacement schedule. This phase will not occur if the equipment is still current and functioning properly.

Year Requested: 2026-27

Transportation

Project 1: Pedestrian Bridge Over Route 7

Description: This project would involve the construction of a pedestrian bridge over Route 7 at the top of the mountain near the Loudoun County boundary.

Capital Cost: \$5 million

Justification: Pedestrian traffic crossing Route 7 at the top of the mountain continues to increase. This has created a serious safety issue as vehicles traveling in both directions are moving at a high rate of speed and the topography and curves limit visibility. This project would require state and federal funds to construct. The County has participated with other partners in a study this year to examine the feasibility of this improvement.

Year Requested: 2025-26



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 6, 2023, 9:30 am

<i>Item</i>	<i>Description</i>
A.	Expiration of Term for Appointments Expiring through January 2024
	2023-11-06 Summary: Following review, the Personnel Committee recommends the following:
	<ul style="list-style-type: none">– Appoint Ryan Reed to fill the unexpired term of Scott Kreider on the Planning Commission, a term that will expire April 30, 2024.– Appoint Ted Guarrielo to replace George Cabell Williams on the Industrial Development Authority for a four year term that will expire October 30, 2027.– Appoint Marcy Cantatore to fill the unexpired term of Ben Cochran on the Industrial Development Authority, a term that will expire October 30, 2025.

Appointments by Expiration Through January 2024

Appt Date Exp Date Orig Appt Date:

August 2021

Fire & EMS Commission 1 Yr

Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021	12/17/2019
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

July 2023

Planning Commission 4 Yr

Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	7/28/2023	3/15/2011
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

August 2023

Fire & EMS Commission 4 Yr

Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023	10/15/2019
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

1 Yr

Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023	8/17/2021
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Fire & EMS Commission			1 Yr		
Armcast, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023	8/17/2021

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

October 2023

Fire & EMS Commission			4 Yr		
Harrison	Diane	Citizen-at-large	8/17/2021	10/12/2023	6/20/2017

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Industrial Development Authority of the Clarke County, Virginia

Williams	George Cab	Millwood District	10/18/2022	10/30/2023	10/18/2022
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.

December 2023

Board of Social Services			4 Yr		
Legard	Margaret	Berryville District	1/1/2019	12/31/2023	12/17/2019

Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023	12/17/2019
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Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Community Policy and Management Team			3 Yr		
Bates	Chris	Parent Representative	9/19/2023	12/31/2023	9/19/2023

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Economic Development Advisory Committee			4 Yr		
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023	8/19/2003

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

Fire & EMS Commission					
Roper	Anthony	Sheriff	1/1/2020	12/31/2023	8/19/2014

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Historic Preservation Commission					
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023	12/13/2021

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Northwestern Community Services Board			3 Yr		
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023	9/21/2021

2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]

Northwestern Regional Jail Authority			1 Yr		
Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023	12/17/2019

3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Northwestern Regional Jail Authority			4 Yr		
Roper	Anthony	Sheriff	1/1/2020	12/31/2023	1/1/2004
3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates					

Parks & Recreation Advisory Board

Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023	
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Elliston	Tom	Russell District	10/18/2022	12/31/2023	10/18/2022
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Merriman	Susan	White Post District	8/17/2021	12/31/2023	8/17/2021
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023	2/21/2012
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Reynolds	Berkeley	Appointed by Town of Boyce	8/15/2023	12/31/2023	8/15/2023
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Shenandoah Valley Chief Local Elected Officials Consortium

Seal	Cathy	Alternate	2/18/2020	12/31/2023	2/18/2020
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The voting members of the consortium shall be the chief local elected official of each jurisdiction that is a party to the agreement or that official's duly appointed designee. The Chair of the SVWIB, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium. The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction

January 2024

Board of Septic & Well Appeals

Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024	1/10/2014
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

1 yr

Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024	1/3/2018
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024	11/22/2022
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Brown	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Board of Septic & Well Appeals</i>				
Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023

Monday, October 30, 2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	3/21/2023	2/15/2024
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024
Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024

Board of Social Services

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/18/2023	12/31/2023
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	6/21/2022	7/15/2026

Board of Supervisors

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District	1/1/2020	12/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

Board of Supervisors Finance Committee

Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

Board of Supervisors Personnel Committee

Catlett	Terri T.	BOS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

Board of Zoning Appeals

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	1/17/2023	2/15/2028
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024
Staelin	John	Millwood District	12/5/2022	2/15/2025

Monday, October 30, 2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	5/17/2022	6/30/2024
Houck	William	Citizen Representative	5/17/2022	6/30/2024
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	6/30/2024
Lawrence	Doug	Russell District	1/17/2023	12/31/2023
McKay	Beverly B.	White Post District	1/17/2023	12/31/2023
<i>Building and Grounds</i>				
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Alternate	1/18/2022	12/31/2022
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	11/17/2020	6/30/2024
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	7/19/2022	2/15/2024
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
Meredith	Mary	Staff Representative	1/2/2018	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Bates	Chris	Parent Representative	9/19/2023	12/31/2023
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023

Monday, October 30, 2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
<i>Constitutional Officer</i>				
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Brown	Michelle	Director of Economic Development	7/10/2023	
Dodson	Reid	Russell District	11/23/2021	12/31/2025
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
<i>Fire & EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	
Harrison	Diane	Citizen-at-large	8/17/2021	10/12/2023
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/17/2023	12/31/2023
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025

Monday, October 30, 2023

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Historic Preservation Commission</i>				
Al-Khalili	Adeela	Buckmarsh District	6/1/2022	5/31/2026
Arnett	Betsy	White Post District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Millwood District	10/17/2023	10/30/2027
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	10/18/2022	10/30/2026
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
Williams	George Cabell,	Millwood District	10/18/2022	10/30/2023
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Catlett	Rick	School Superintendent	7/1/2023	
Keeler	Sharon	Treasurer	3/12/2005	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Josephine School Community Museum Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
<i>Legislative Liaison and High Growth Coalition</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023

Library Advisory Council

Monday, October 30, 2023

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			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Buckmarsh District	3/15/2022	4/15/2026
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025

Litter Committee

Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024
Keim	John	Russell District	9/21/2021	9/30/2024
Lemmon	Lorien	Staff Representative	7/1/2023	
Maddox	Kristina	Staff Representative	7/1/2023	
Martin	Mary	White Post District	9/21/2021	9/30/2024
McMullen	Christina	Buckmarsh District	8/15/2023	9/30/2024

Lord Fairfax Emergency Medical Services Council

Conrad	Bryan H.	Volunteer Representative; White Post District	3/21/2023	3/15/2024
Trent	Carolyn	Medical Professional	3/21/2023	3/15/2024

Lord Fairfax Soil & Water Conservation District

Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023

Northern Shenandoah Valley Regional Commission

Bass	Matthew	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025

Northwest Regional Adult Drug Treatment Court Advisory Committee

Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023
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Northwestern Community Services Board

Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Jail Authority</i>				
Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023
Lawrence	Doug	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks & Recreation Advisory Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Elliston	Tom	Russell District	10/18/2022	12/31/2023
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023
Reynolds	Berkeley	Appointed by Town of Boyce	8/15/2023	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026
<i>Planning Commission</i>				
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	7/28/2023
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Lee	Francis	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Staelin	John	Millwood District	7/3/2022	4/30/2025

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Regional Airport Authority</i>				
Boies	Chris	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				
Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Towns and Villages: Berryville</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023



Board of Supervisors Work Session Items
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 6, 2023, 10:00 AM, Meeting Room AB

Board Members Present: David S. Weiss, Matthew E. Bass, Terri T. Catlett,
Beverly B. McKay, Doug M. Lawrence

Board Members Absent: None

Officer / Staff Present: Chris Boies, Catherine Marsten, Cathy Kuehner, Brandon
Stidham

Others Present: None

Press Present: Mickey Powell, The Winchester Star

2023-11-06 Summary: At 10:02 am, Chairman Weiss called the meeting to order.

- A. Budget Priorities: The Board reviewed budget priorities from last year and decided that the two most important priorities are employee recruitment/retention and equalizing the real estate tax rate after the reassessment is completed.
- B. Capital Improvements Plan: Staff went through the entire Capital Improvements Plan included in the packet. There was discussion about removing the pedestrian bridge because the Transportation Plan of the Comprehensive Plan has not yet been adopted and there was also discussion about moving the project out one more year. By consensus, the Board agreed to forward the Plan for consideration at the regular meeting in November.
- C. Campground Regulations Text Amendment (PH2023-12: TA23-01): The Board continued discussion from the October 17 regular meeting on the proposed text amendment. Some members of the Board felt there were no viable places for commercial campgrounds in the county, while others advocated to keep commercial campgrounds in the ordinance as a special use permit, possibly with additional regulations and criteria. After a lengthy discussion, it was decided that each Board member would reach out to their respective Planning Commissioners about this topic. By consensus, the Board decided to continue discussion of the text amendment at the December work session. The Board requested that staff provide examples of related ordinances from other localities.

At 11:27 am, Chairman Weiss adjourned the meeting.

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: FY 25 Budget Priorities

Date: October 31, 2023

The November 6th work session agenda includes a discussion item on the Board's FY 25 budget priorities. Staff is looking for general direction as we begin the FY 25 budget process. The budget calendar adopted by the Board notes department heads can meet with the Finance Director and County Administrator during December for input before budgets are due in January. Having some general direction from the Board helps guide these conversations. Last year, the Board prioritized a tax cut, employee compensation, and broadband as significant priorities.

Clarke County Board of Supervisors



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County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Capital Improvements Plan

Date: October 31, 2023

The attached Capital Improvements Plan (CIP) is a compilation of requests submitted by various county departments, the school system, and the sanitary authority. The CIP is a planning document that allows the County to forecast future capital needs. There is no obligation for the Board to fund any of the projects in the plan and we will pursue grant funding for some of the items listed. We define capital projects as those estimated to cost \$50k or more.

The Code of Virginia calls for the Planning Commission to develop and recommend the CIP to the Board. The Planning Commission will review the CIP at their October 31st work session meeting and will possibly take action at their November 3rd business meeting. If the Planning Commission makes a recommendation at the November 3rd meeting, the Board could act on the plan at their November 21st meeting. The CIP is being placed on the Board's November 6th work session agenda to allow for a thorough review of the requests before the Board is asked to act on the CIP.

Clarke County Capital Improvement Plan 2024-2029

<i>Projects by Department</i>		<i>2024-25</i>	<i>2025-26</i>	<i>2026-27</i>	<i>2027-28</i>	<i>2028-29</i>
<u>Department</u>		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Broadband	Grant Contribution for VATI	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -
Double Tollgate Sewer	Construction of DT pump station and F/M	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	Clarke portion of Crooked Run Force Main	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	Total	\$ 5,000,000	\$ 2,000,000	\$ -	\$ -	\$ -
Fire & Rescue	Radio System Updgrade-Repeaters	\$ 105,000	\$ -	\$ -	\$ -	\$ -
	Radio Replacement	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -
	Cardiac Monitors	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total	\$ 505,000	\$ 400,000	\$ 50,000	\$ 50,000	\$ 50,000
Health/Human Services	New Building and/or Space	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
	Total	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
Judicial	Courthouse Green Design	TBD	\$ -	\$ -	\$ -	\$ -
	Reconfigure Circuit Court Courtroom	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Parks & Recreation	Parking for VFW Shelter/Baseball	\$ 125,000	\$ -	\$ -	\$ -	\$ -
	Pool House Renovations	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Shelter/restrooms for soccer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	Recreation Center Addition	\$ -	\$ -	\$ 650,000	\$ -	\$ -
	Total	\$ 175,000	\$ 100,000	\$ 650,000	\$ -	\$ -
Sanitary Authority	Building , Roof, and Ventilation Repairs	\$ 445,000	\$ -	\$ -	\$ -	\$ -
	WWTP 10-year Recoating of Tanks	\$ 225,000	\$ -	\$ -	\$ -	\$ -
	VA Ave Lift Station Upgrade	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Roseville Lift Station Renovation	\$ -	\$ 60,000	\$ -	\$ -	\$ -
	Replace Millwood grinder pump stations	\$ -	\$ -	\$ 120,000	\$ -	\$ -
	Replace WWTP PLC Controls	\$ -	\$ -	\$ -	\$ 175,000	\$ -
	Total	\$ 670,000	\$ 120,000	\$ 120,000	\$ 175,000	\$ -
School System	School Bus Replacement	\$ 119,000	\$ 125,000	\$ 130,000	\$ 136,000	\$ -
	Boyce Roof Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Cooley Upper Secure Vestibule	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Cooley Lower Roof Top Units	\$ -	\$ 125,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Replacement	\$ -	\$ 300,000	\$ -	\$ -	\$ -
	Cooley Upper Roof Top Units	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Cooley Lower Replace Ext. Doors/Jamb	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	High School Building Automation	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Cooley Lower Building Automation	\$ -	\$ -	\$ 200,000	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ -	\$ 300,000	\$ -
	Boyce Replace Gym HVAC	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	Central Office Replace Roof Top Unit	\$ -	\$ -	\$ -	\$ -	\$ 60,000
	Softball/Baseball Field Lights	\$ -	\$ -	\$ -	\$ -	\$ 600,000
	Total	\$ 469,000	\$ 1,050,000	\$ 730,000	\$ 536,000	\$ 660,000
Sheriff	Replacement Vehicles	\$ 177,000	\$ 179,000	\$ 182,000	\$ 185,000	\$ 188,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Upgrade in-car video/body camera system	\$ 270,000	\$ -	\$ -	\$ -	\$ -
	ECC Recorder Equipment	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	ECC Phone System Replacement/Upgrade	\$ -	\$ -	\$ 150,000	\$ -	\$ -
	Total	\$ 497,000	\$ 279,000	\$ 382,000	\$ 235,000	\$ 238,000
Transportation	Pedestrian Bridge Route 7 App Trail	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
	Total	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
	Total	\$ 8,696,000	\$ 10,699,000	\$ 1,932,000	\$ 996,000	\$ 948,000



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

www.clarkecounty.gov

TO: Board of Supervisors

FROM: Brandon Stidham, Planning Director

RE: TA-23-01, Campground Regulations

DATE: October 27, 2023

The following documents are provided to assist with the Board's deliberation of the campground regulations text amendment:

- **Excerpts from Planning Commission minutes.** This document contains excerpts from the minutes of the ten meetings at which the Planning Commission (5 meetings) and their Policy & Transportation Committee (5 meetings) discussed the text amendment. This should provide a good overview of the policy issues that commissioners deliberated in developing the text amendment.
- **July 5 Commission staff report and supporting documents.** As you may recall, the Commission deferred action on the text amendment at their June public hearing in order to consider comments from speaker Lowell Smith regarding allowances for commercial campgrounds along the Appalachian Trail (AT). The enclosed staff report was drafted to assist the Commission in discussing this issue at their July 5 work session. Also enclosed are two maps depicting property ownership along the AT (Federal, State, private) and a copy of Mr. Smith's comments.

A copy of last month's staff report is also attached for your reference. If you have any questions in advance of the work session, please do not hesitate to contact me.

EXCERPTS FROM MINUTES OF PLANNING COMMISSION DISCUSSIONS
TA-23-01, CAMPGROUND REGULATIONS

October 26, 2022 Policy & Transportation Committee meeting

Mr. Stidham reviewed the Staff memo for this policy discussion to evaluate the current campground regulations and determine whether they need to be updated.

Commissioner Kreider noted that the current regulations do not address sanitary facilities for campgrounds. Mr. Stidham agreed and noted that the Virginia Department of Health (VDH) requires permits for temporary and permanent campgrounds that regulate bathroom facilities and drinking water. He added that VDH staff recently informed him that any event held at the fairgrounds that has three or more campsites will require a temporary campground permit. Commissioner Glover asked if there are zoning regulations that dictate when portable toilets need to be removed from a property. Mr. Stidham replied that those regulations are included in the Zoning Ordinance requirements for development along the river.

Mr. Stidham reviewed the list of policy questions in the Staff memo beginning with what the scope of camping should be. Commissioner Glover stated that the seasonal rental of lots along the river has been taking place for many years. He said he does not see this practice conforming to the current regulations and also does not think that the lot owners would comply with any regulations we develop. Mr. Stidham asked Commissioner Glover if he knew of any river lots with more than two campsites or that appear to have more than two campers at a time. Commissioners Glover and Kreider replied yes and Commissioner Dunning said it is his understanding that people do what they want to do with their river lots. Commissioner Glover said that owners of lots with significant frontage will often delineate separate lots for rental either with ropes or markers. He gave one example of a lot owner with 40 delineated lots that are rented throughout the year and there will usually be more than two campers or tents at any given time there. Mr. Stidham asked if the delineated lots are on a single lot of record or multiple lots. Commissioner Glover replied that it is all on one lot of record.

Commissioner Dunning asked if the focus of the camping issues is only on properties along the river or whether there are camping problems elsewhere in the county. Mr. Stidham said that there are no specific examples that come to mind but he gave the example of a property owner hosting frequent private camping parties in which 12-15 RVs come to the property each weekend. He said if this occurs on a private road and neighbors complained, technically this volume of camping would constitute a campground.

Mr. Stidham stated that a policy decision to make is whether we want to regulate private camping activities or whether we want to treat them as private parties/activities and not regulate them at all. He reiterated that the current regulations leave it open to interpretation as to whether private camping of three or more campsites constitutes a campground, adding that the previous example of 12-15 RVs at a private weekend camping event would be considered a campground. Commissioner Dunning noted that this example would likely be a problem but we should not create regulations if this type of activity is not currently taking place in the county. Commissioner Kreider agreed unless money was exchanging hands for the camping activity.

Commissioner Glover said that the renting of river lots would fall into this category and Commissioner Dunning agreed that this activity should be regulated. Mr. Stidham noted that a good thing about the current regulations is that we do not need to prove that money is exchanging hands in order for the activity to be considered a campground, adding that this is often difficult to prove. He noted that it would be very difficult to prove that the river lots are being leased unless a tenant provided the evidence.

Mr. Stidham moved on to the next policy question about what constitutes a campsite. Commissioner Dunning asked if there is a minimum lot size for a campsite and Mr. Stidham replied that the definition only refers to a delineated area. Mr. Stidham added that any complaints that we receive about camping activities would likely be based on the volume of people camping and not necessarily on a delineated area. He added that we may not need to regulate based on the number of campsites, although that would be more relevant if we expanded the use regulations for commercial campgrounds.

Commissioner Glover suggested focusing on what the overall goal of the regulations should be for the county. He said that he did not know about the volume of zoning complaints for camping on river lots but that residents know to call the police if noise from the camping activities becomes excessive. He noted that his biggest concerns along the river are portable toilets being carried away in floods and unauthorized disturbance of the river banks. He added that the actual camping activities are not a problem. Mr. Stidham said that this is an important point because all of Commissioner Glover's concerns are currently regulated by other parts of the Zoning Ordinance. He added that river camping is not seen as a problem because it is part of the character of the river, and Commissioner Kreider added that river camping has been going on for a long time. Mr. Stidham said that these camping activities would likely be a problem everywhere else in the county, in particular if conducted on vacant lots served by private roads.

Mr. Stidham asked the members if they wanted to continue not regulating private camping as a use. Commissioner Dunning said if you have a delineated area on your property for regular camping, you can almost assume that it is being used as for-profit camping. Commissioner Kreider said that there are clearly delineated camping lots along River Road. Mr. Stidham asked if someone came in today to rent out 40 lots along the river for camping, would we want to regulate that activity. Commissioner Kreider said that should be treated as a commercial campground and the other Committee members agreed. Commissioner Dunning suggested creating regulations based on the number of delineated camping areas on a lot. Mr. Stidham asked the members what they thought about allowing a maximum of two delineated areas for camping per lot of record. Commissioner Dunning replied that he thought this was fair. Commissioner Kreider suggested using a per acre basis for the regulations. Commissioner Glover suggested using a per night metric. Mr. Stidham replied that when considering new regulations you also have to consider their enforceability and it would be very difficult for Planning Staff to prove how many nights a camping activity took place. Commissioner Dunning said that this is especially true on weekends. Mr. Stidham noted that the property owner with 40 lots is probably in violation of the current regulations. He asked Commissioner Glover if there are a significant number of lots along the river that are taped off or otherwise delineated and Commissioner Glover replied yes.

Mr. Stidham asked the members if it would be possible to approve a new commercial campground in a compatible location anywhere in the county, or is commercial campgrounds a use that we should consider prohibiting. Commissioner Dunning asked if it would be fair to require someone to go through the application process while all the illegal camping activities are still occurring. Mr. Stidham clarified that this would be for an actual commercial campground with delineated lots and amenities operated as a full-time business. Commissioner Glover said that the impacts of a full-time business would be greater than the current weekend operations. Commissioner Kreider asked who would complain if the use were removed. Mr. Stidham replied that none of the existing campgrounds should complain. He added that this is similar to the commercial kennel use that was removed from the Zoning Ordinance several years ago as it was determined that the use was no longer compatible in any location in the county. He noted that if you cannot constrain a use to a compatible level with any use regulations, then it might be better to remove the use. Commissioner Glover said a big concern with commercial campgrounds is onsite sewage disposal and this becomes an issue when the business is being run full-time. Mr. Stidham said that you can come up with several reasons why a commercial campground could not be approved along the river but said it becomes more difficult if, for example, a KOA Campground was proposed to be located in the AOC District away from the river. Commissioner Glover said that onsite sewage disposal remains an issue. Mr. Stidham suggested the members contemplate whether a campground application in which onsite sewage disposal and all other technical requirements could be worked out would be compatible in any county location.

Commissioners pondered whether there is an interest in developing new commercial campgrounds and Mr. Stidham noted that two campgrounds were recently considered in Loudoun along Blue Ridge Mountain Road. Commissioner Dunning asked where people are currently camping in that area. Commissioner Glover noted Bear's Den lodge and various cabins and shelters along the Appalachian Trail. Mr. Stidham said there may be interest in high end camping or "glamping" and Commissioner Dunning noted that this could draw interest from people wanting to host weddings and events. Commissioner Kreider said we should consider prohibiting commercial campgrounds like we did with commercial kennels. He added that these uses have numerous impacts on surrounding properties including noise and light. Mr. Stidham said that if we want to continue allowing commercial campgrounds, we would need to develop a more robust set of use regulations than what we currently have. Members briefly discussed Watermelon Park's recent focus on RV camping and exclusion of tent camping. Mr. Stidham replied that this could be a sign that there is a demand for RV camping. Commissioner Kreider noted that there has not been serious interest in some time for a new campground. Commissioner Dunning asked what would happen to the existing campgrounds if the use was prohibited. Mr. Stidham replied that they would become nonconforming uses.

Mr. Stidham said that if you prohibit commercial camping, the next level is the leased lot camping. He added that we could create a new set of regulations for this form of camping. Commissioner Dunning asked for confirmation that there is currently no minimum lot size requirement for leased lot camping and Mr. Stidham replied that this is correct. Mr. Stidham added that most of the lots being leased along the river are very small, ½ acre to one acre. Commissioner Dunning noted that this is similar to the issues we discussed with the short-term residential rental regulations. Mr. Stidham said that you could create a limit on the number of

RVs and tents on a leased lot. Commissioner Dunning replied that this would be difficult to enforce and potentially ignored by lot owners. Mr. Stidham said that this metric could be the easiest to prove – if you had a limit of 5 RVs/tents per lot, the complainant would only need to provide a photo of more than 5 RVs/tents to prove a violation. Commissioner Dunning suggested limiting to one RV per lot. Mr. Stidham asked members if we want to regulate leasing and Commissioner Glover noted that it is not being regulated now. Mr. Stidham said that you could stick with the three or more campsites rule and apply it to leased lot camping. Commissioner Glover suggested requiring three delineated campsites to be adjacent to one another for enforcement purposes in particular on lots with a large amount of river frontage. Mr. Stidham added that a property owner could get around the requirement by stating that the camping areas will not be delineated on the lot. Commissioner Dunning said that it would be harder to manage multiple leased lots if they are not delineated. Commissioner Glover also noted that lot lease fees are typically minimal, around a couple hundred dollars per season.

Mr. Stidham suggested creating special camping regulations for lots with river frontage to allow camping without limitation so long as no improvements are made to the lot. Members liked this idea. Mr. Stidham added that “unauthorized” improvements would be allowed so if someone wanted to install a boat ramp, they would have to follow the Zoning Ordinance requirements to construct it. Commissioner Dunning asked about whether we can prohibit tree cutting as lot owners often cut down the trees for firewood. Mr. Stidham noted that the area along the river is a buffer area. Commissioner Glover said he is mostly concerned with the trash that is left behind by campers.

Mr. Stidham noted that we currently do not allow permanent structures such as cabins to be used in a campground. He added that use of dwellings would potentially fall under the short-term residential rental regulations as opposed to the campground regulations. He also noted that yurts can be constructed as tents or as dwellings if they meet building code requirements.

Mr. Stidham asked what the members want to do with private camping. Commissioner Kreider said that it should only be regulated if the camping is being advertised to the public and members agreed.

Regarding temporary event camping, Mr. Stidham suggested that we require a zoning permit and proof that the applicant has obtained a temporary campground permit from VDH. Going back to river camping, Commissioner Dunning asked if any of the roads along the river are scenic byways and whether we could regulate camping using this distinction. Mr. Stidham said that the county has numerous designated scenic byways and any rules created would have to be applied on all properties fronting a scenic byway. He also noted that enforcement would continue to be an issue. Commissioner Kreider asked who enforces the scenic byway requirements. Mr. Stidham replied that it is largely an honorary designation by the state but that we use the designation in some of our zoning regulations. Commissioner Dunning asked if there are required buffers at the existing campgrounds. Mr. Stidham replied no because they were constructed well before our current buffering requirements.

Mr. Stidham asked if the members thought we needed additional regulations for event camping. Commissioner Kreider asked whether you would want to allow 300 people to camp on a 20 acre

lot that is hosting an event. Mr. Stidham noted that the new Special Events ordinance increased the minimum lot sizes for events with the largest events requiring at least a 50 acre lot. Commissioner Glover asked about any recent concerns with event camping and Mr. Stidham replied that it has not been a problem in the past. He noted that the recent application to move the Watermelon Park bluegrass festival to a new location on Tilthammer Mill Road caused the Special Events ordinance to be scrutinized in general including camping. He also noted that all the aspects of event camping should be covered by the VDH temporary campground permit. He added that other types of event camping include overnight camping by vendors at agritourism activity events and by participants at horse shows. Commissioner Dunning said that he thinks horse show camping is becoming less popular.

To summarize the discussion, Mr. Stidham said that he will create a draft text amendment that would prohibit commercial campgrounds, create new rules for leased lot camping starting with a two campsite limitation, no regulations for private camping, and require a zoning permit and proof of VDH temporary campground permit issuance for event camping. Members agreed with this approach. Commissioner Glover asked whether the process is for the committee to agree on text amendment language at the next meeting, then forwarding that language to the full Commission for review and public hearing, and finally to the Board of Supervisors for adoption. Mr. Stidham replied yes.

January 6, 2023 Policy & Transportation Committee meeting

Mr. Stidham reviewed the Staff memo outlining the initial draft text amendment for campground regulations. He noted that Staff developed the text amendment using guidance provided by the members at the October 26 meeting.

Mr. Stidham stated that the proposed text amendment would prohibit commercial campgrounds and any legally approved campgrounds in the County would become nonconforming. Chair Ohrstrom asked if this means they could continue to function and Mr. Stidham replied yes but with limited ability to expand. Chair Ohrstrom asked if a change of ownership of a nonconforming campground would trigger anything. Mr. Stidham replied no and noted that the nonconforming status would be lost if the campground use were to be discontinued for two or more years.

Mr. Stidham outlined two new policy questions regarding how the members wanted to regulate public/non-profit campgrounds and summer camps. Commissioner Glover noted that the Northern Virginia Lions Youth Camp is a summer camp that is also rented out to church groups, scouts, and other groups throughout the year. He also noted that they operate a waterworks there and Mr. Stidham added that they have a waterworks permit from the Virginia Department of Health (VDH).

Mr. Stidham asked for the members' thoughts on the draft text amendment and the two new policy questions. Chair Ohrstrom asked if the Lions Youth Camp is the only summer camp in the county and Mr. Stidham replied yes. Mr. Stidham added that if Staff was asked to make a zoning determination on the use of the Lions Youth Camp and they are operating year round, they could be considered a commercial campground and not a summer camp. Commissioner

Dunning asked if a day camp would be considered a campground. Mr. Stidham replied that he is not certain whether it would fall under summer camp or be a use that is not listed in the ordinance. He also said it could be considered a recreational park if there is no overnight camping. He added that there is a connotation that a campground has overnight stays. Commissioner Dunning noted that all of the issues associated with a campground can occur in a 10-hour period with a children's day camp. Chair Ohrstrom said there are some residents that hold day camps on their property for a fee such as art camps and in some cases the county provides transportation for kids to attend the camps. He added that it is more of a daytime educational activity than a camping activity. Mr. Stidham said you can have a property owner that allows scouts to spend a weekend camping on their land which would fall more under a public/non-profit campground. Commissioner Glover noted that the Boy Scouts have gotten stricter with camping requirements including running water and toilet facilities.

Mr. Stidham suggested revisiting the question from the previous meeting regarding prohibiting commercial campgrounds. He asked the members if they still felt as though commercial campgrounds will have compatibility issues regardless of where they are located in the county. All members replied yes. Mr. Stidham then noted that public/non-profit campgrounds would have the same impacts as commercial campgrounds but the camping activity is usually for a good cause. Chair Ohrstrom and Commissioner Dunning asked if there is a time or usage limit for public/non-profit campgrounds. Mr. Stidham replied that if the members wanted to allow this type of campground, they could create use regulations for it. Commissioner Dunning replied that he did not think that would be a good look to allow public/non-profit campgrounds and prohibit commercial campgrounds. Chair Ohrstrom asked how they differ from summer camps. Mr. Stidham replied that you might be able to treat public/non-profit campgrounds like leased lot camping in which you do not allow amenities to be constructed. He added that he did not think that the leased lot camping regulations would fit with a large non-profit camping activity such as a church or scout camp. Commissioner Kreider noted that most scout camping takes place at established campgrounds. Mr. Stidham said that if you allow this activity, you will likely need more stringent use regulations than what is proposed for leased lot camping to address impacts on surrounding properties. Chair Ohrstrom agreed and said he did not know whether they should be totally prohibited.

Mr. Stidham said that the benefit to removing the use from the ordinance is that it saves potential applicants time and money if they are going to face heavy opposition from neighbors in nearly all cases. Commissioner Kreider said that if you get rid of private campgrounds, are you also prohibiting someone from allowing their friends to stay in a camper on their property or limiting the activity to weekends only. Mr. Stidham replied that there will be a fine line between someone allowing an outside group such as a scout troop to camp on their property on a weekend versus someone allowing 50-100 scouts to camp on their property multiple times a year. Chair Ohrstrom said that this would have a big effect and you might want to cap the number of people allowed to camp. Commissioner Glover said private camping is similar to current river lot camping, adding that leased lot camping does not say that it is not open to the public and maybe should say "for the property owner and guests." He said technically all of the river lot lessees are guests of the property owner.

Mr. Stidham reviewed the draft definition of “public, for-profit, or non-profit campground” starting at the bottom of page 10 of 13. He noted the Fraternal Order of Police property off Wright’s Mill Road as an example of a recreational property owned by a non-profit entity which may have had member camping in the past. He said that under the draft definition, this type of activity would be prohibited. Commissioner Glover said that there is a hunt club near his home that might be another example. Mr. Stidham said that if the camping is operated by a non-profit or similar organization, it would not be allowed under the draft definition. He added that if a property owner allowed scouts to camp on their property regardless of size or frequency, it could be considered private camping as the scouts would be their guests and the property owner is not a non-profit entity. Chair Ohrstrom agreed but said that if the activity takes place 52 weekends out of the year with 50 kids, then that would be pretty substantial. Mr. Stidham noted that there is a fine line between that type of camping and someone that has friends over as guests to camp at the same frequency and numbers. Mr. Camp said that you could specify in the definition that the camping has to be accessory to the primary use of the property such as a single-family dwelling. Mr. Stidham replied it would be subjective to determine when such camping activity becomes more intensive than the primary use and that an impacted neighbor may have a stricter viewpoint than staff. He added that he did not think we should regulate private camping because we do not regulate private parties.

Mr. Stidham asked the members what they wanted to do with this topic and noted that they can definitely take more time with it. Chair Ohrstrom said that he does not know what the right answer is. Commissioner Dunning said he does not think private camping is not an issue right now. Mr. Camp said that he receives a frequent complaint about private camping on a river lot where parties are taking place, adding that loud parties at night often trigger complaints. Commissioner Kreider said that this is more of a noise complaint and law enforcement issue than a camping issue. Commissioner Glover said that this happens with some river lots, adding that tenants who generate too many complaints do not get their leases renewed the next year. Mr. Stidham said that noise is the number one issue followed by traffic. He noted that there have been complaints about RV traffic on Chilly Hollow Road since Watermelon Park Campground eliminated tent camping in favor of RV camping.

Chair Ohrstrom said that it sounds like members support the current draft ordinance but still need to decide what to do with church camps. Mr. Stidham noted that they need to decide what to do with summer camps. Chair Ohrstrom asked if they are the same thing and Mr. Stidham replied that a summer camp is a separate delineated use in the ordinance. Commissioner Glover said that summer camps can be changed to reference the proposed campground amendments. He added that there are existing summer camps that have numerous impacts but that our regulations should mitigate most of them if a new summer camp were developed here. Mr. Stidham noted that the current summer camp use allows camping in buildings such as cabins and that the proposed text amendment only allows camping in tents and RVs. He added that cabin camping would fall under the short-term residential rental regulations. Commissioner Kreider said that he did not have a problem with the proposed text amendment language.

Mr. Stidham asked the members if they wanted to incorporate the new proposed language that would prohibit public and non-profit campgrounds in addition to commercial campgrounds. Chair Ohrstrom said he is still confused as to the difference between a public/non-profit

campground and a summer camp. He also asked if summer camps would be prohibited if they prohibited public/non-profit campgrounds. Mr. Stidham replied no because summer camps are a separately delineated use but that language can be added to clarify that a prohibition on public/non-profit campground does not extend to summer camps. He asked members if there is a consensus to keep summer camps as an allowable use. Chair Ohrstrom asked if they have historically been a problem. Mr. Stidham said that there is only one in the county and it has not been a problem. Chair Ohrstrom noted the Fraternal Order of Police example and Mr. Stidham noted that this would not be a summer camp as summer camps are only for children. Chair Ohrstrom asked if we would be prohibiting camps like the Fraternal Order of Police and Mr. Stidham replied yes.

Mr. Stidham suggested drafting up some information to discuss at the next meeting in order to help members work through this issue. He added that he can develop a chart similar to the one developed for work on the short-term residential rental issue and members agreed that this would be helpful.

January 31, 2023 Policy & Transportation Committee meeting

Regarding the summer camp use, Commissioner Glover asked whether the limitation on when during the year a summer camp may operate is a State requirement. Mr. Stidham replied yes and that it comes from the State's definition of summer camp. Mr. Camp added that the early approvals for the Northern Virginia Lions Youth Camp note that they operate primarily between Memorial Day and Labor Day as their peak season but do operate year-round. Chair Ohrstrom asked about the 12 persons under the age of 18 limit for a summer camp and asked what the use would be if there were 11 or fewer persons. Mr. Stidham replied that it would not be considered a summer camp. Commissioner Glover asked whether this also comes from the State's definition. Mr. Stidham replied yes and noted that in the past, the county has used definitions from State sources such as this example. Commissioner Glover asked about all of the listed purposes for a summer camp and Mr. Stidham said that the definition is attempting to describe most types of youth summer camps that can be operated. Commissioner Glover asked if we can change the definition and Mr. Stidham replied yes. Regarding the Lions Youth Camp, Mr. Stidham noted that this facility has been in operation since the 1950s and is most likely nonconforming. He also noted that it appears staff's interpretation over the years is that the entire property is considered to be nonconforming for the youth camp and that they can add buildings at will. Commissioner Malone asked if they are required to get a permit and Mr. Stidham replied that they have to get zoning permits for each new building.

Mr. Stidham asked Committee members how they want to address the issue of summer camps as it related to the campground regulations issue. He also noted that no one has proposed a new summer camp in many years and if the use were removed from the Zoning Ordinance, the Lions Youth Camp would remain nonconforming. Commissioner Glover asked about the Fraternal Order of Police facility discussed at the last meeting and whether this is an overnight camp. Mr. Stidham replied that this facility is used for recreation and he is not aware of it ever being used as a campground or a summer camp. He also noted that classes advertised for children during the summer as "art camps" or similar day events are not considered to be summer camps because there are no overnight stays. Commissioner Malone asked for confirmation that in order for a

facility to be a summer camp, it must have overnight stays. Mr. Stidham replied yes and that it must be for 12 or more youths. Commissioner Malone asked what a day camp would be. Mr. Stidham replied that it would likely be a recreational facility or community services facility which requires a special use permit. He also said that the use may also fit under the home occupation regulations depending on the scope. Mr. Camp asked what an adult day camp would be and Mr. Stidham said it would probably be the same thing.

Commissioner Glover asked if staff is looking for direction on whether to leave the summer camp use in the ordinance or to take it out, and Mr. Stidham replied yes. Chair Ohrstrom said if the use is taken out, then a local church would not be allowed to host a youth camp. Mr. Stidham said that it depends on what they are doing and he suggested putting a pin in the discussion of this topic and moving on to public/non-profit campgrounds where church camps are addressed. Chair Ohrstrom said he has more of a problem with campgrounds operated as a business and would have less concern with a church camp as some people find these activities quite valuable. Mr. Stidham said that he has some experience with church camps and noted one type in which the church owns the land and hosts overnight camping a few times per year for their membership as a low-impact activity. He described a second type in which one church owns land containing a summer camp facility and allows other churches to use it throughout the year.

Chair Ohrstrom asked what campgrounds for over 12 people do for bathrooms. Mr. Stidham replied that the Virginia Department of Health would regulate bathroom facilities depending upon whether the facility is a temporary or permanent campground under their regulations.

Mr. Camp asked if a church camp would be considered a private campground under the current text amendment draft. Mr. Stidham said that a private campground is for the use of the property owner and their friends and family. He added that they are not held out as the permanent location for an organization's camping activities. He noted that there may be an issue in which a property owner frequently allows outside groups such as scouts to camp on their property but does not identify the property as that organization's campground. Mr. Camp asked how we would treat the organization's collection of fees to cover the cost of the camping event being hosted on private property. He added that he did not think that money exchanging hands would be the best metric to use. Mr. Stidham said that a private camping event in which people are bringing food or supplies or contributing money to buy food/supplies for the camping group would not be considered a commercial campground. He added that someone holding out their property as a place that you can camp for a fee would be a commercial campground.

Mr. Stidham reviewed the public/non-profit campground issue outlined in the staff memo. Chair Ohrstrom stated that a key point for the Committee to resolve is whether they want to allow public/non-profit camping on a temporary and limited basis, which he thinks that the Committee wants to do. Commissioner Glover agreed but noted that we should define what permanent camping is. Mr. Stidham noted new recommended text amendment language to prohibit non-profit camping offered in excess of 14 days in any 60-day period which is VDH's threshold for requiring a permanent campground permit versus a temporary campground permit. He added that under this language, non-profit camping up to 14 days in a 60-day period would be considered private camping. Chair Ohrstrom asked for confirmation that we would be

prohibiting permanent camping and Mr. Stidham replied yes. Commissioner Glover said that this appears to be conflicting with river lot camping. Mr. Camp suggested that a camping activity could be moved between two lots to avoid exceeding 14 days in a 60-day period. Commissioner Glover added that river camping typically does not occur for more than four days in a row but is often frequent enough to exceed 14 days in a 60-day period. Regarding Mr. Camp's comment, Mr. Stidham said that a "campground" would be defined as a lot or lots under common ownership, so a camping activity moving between two lots under common ownership would be treated as one campground.

Chair Ohrstrom said that he could support the 14 days in a 60-day period metric but added that the issue is still very confusing. Commissioner Glover asked about the differences between VDH's temporary and permanent campground requirements. Mr. Stidham said that the temporary campground permit is really designed to address special event camping. Commissioner Glover said that in his experience with camping, 14 days is not unusual but he has not heard of camping 14 days in a 60-day period. Mr. Stidham said long-term camping becomes a problem when people are staying in one campsite for so long that they might be living there. He added that this problem can be compounded when permanent improvements are constructed around the camper such as decks or porches.

Mr. Stidham reviewed the spreadsheet at the end of the meeting packet to better depict the current and proposed regulations. He said it sounds like the Committee is in favor of eliminating the summer camp use and folding the public/non-profit campground use into the prohibition of commercial campgrounds with the added language to allow camping up to 14 days in a 60-day period. He asked the Committee if they were comfortable with treating cabin camping as a short-term residential rental and members said yes. Chair Ohrstrom added that if these changes are adopted, they can always be revisited if a future applicant proposes something that was not contemplated and makes sense. He also asked if it is illegal to build cabins on your property. Mr. Stidham replied that it depends on how the cabins would be used, noting that cabins for overnight stays would be regulated as dwellings and require use of a dwelling unit right or minor dwelling approval. He added that you can build multiple accessory buildings on your property but they cannot be used as residences or for overnight stays unless permitted as a dwelling.

Mr. Stidham said that he will provide an updated text amendment draft and chart for the next meeting and will contact members later regarding the meeting date.

February 15, 2023 Policy & Transportation Committee meeting

Mr. Stidham stated that he spoke with Commissioner Kreider before the meeting and he said that he has no concerns with the proposed text amendment. Mr. Stidham also said that he understands that some members may have concerns and recommended that they start the meeting with questions.

Chair Ohrstrom suggested discussing the proposed limitation of 14 days in a 60-day period for a public/non-profit campground to be treated as a private campground. He said that this may be too restrictive for uses like church camps and suggested 30 days in a 60-day period with a one week break in between each camping activity. He added that this would allow for two camping

activities during the summer. Mr. Stidham offered a scenario of a non-profit campground that operates during the summer and can be for as many as 300 campers. Chair Ohrstrom said that we do not want that and added that 300 campers would be a huge impact. He added that he had in mind a small camping activity such as 15 kids camping for 10 days at a time. Mr. Stidham noted that the 14 days in a 60-day period limitation prevents someone from establishing a permanent campground facility but does not prevent a property owner from allowing his church group or scout troop to camp on their land. Chair Ohrstrom asked if it would be different if the church was the property owner. Mr. Stidham replied that a church could do it but would have to operate it as a private campground and could not hold it out as the church's permanent campground. Chair Ohrstrom asked if camping would still be limited to 14 days in a 60-day period and Mr. Stidham replied yes. Mr. Stidham added that the property owner would also have to have an approved Virginia Department of Health (VDH) temporary campground permit if required. Commissioner Dunning asked who would check on this permitting and Mr. Stidham replied that VDH probably operates on a complaint basis like the Planning Department.

Chair Ohrstrom asked if all zoning violations are investigated on a complaint basis. Mr. Stidham replied yes except for violations that may result in imminent harm to public safety or property, or if another agency is initiating the enforcement action. He added that the leased lot campground use will likely be difficult to police. Chair Ohrstrom asked for confirmation that we reduced the number of RVs allowed. Mr. Stidham replied that we are proposing to go from 3 campsites to a maximum of 2 RVs on a lot.

Chair Ohrstrom says he is OK with the text amendment but said that he found the chart provided by Staff to be confusing. He also said that the inclusion of "commercial campground" in the text amendment is confusing because we are proposing to prohibit them. Mr. Stidham said that we are trying to define the different forms of camping for the purpose of stating which forms are allowed and which forms are prohibited. He added that he could incorporate the prohibition on commercial campgrounds into the definition. He also said that he could add a second sentence to the definition which says, "Commercial campgrounds are a prohibited use." Committee members said they prefer the latter approach.

Regarding leased lot campgrounds, Commissioner Glover asked how "lot" is defined and Mr. Stidham replied that it means a lot of record. Mr. Stidham added that any time you see the word "lot" in the Zoning Ordinance, it refers to a lot of record. Commissioner Dunning asked if it can be any size and Mr. Stidham replied yes. Commissioner Dunning then asked if it means a taxable lot and Mr. Stidham replied yes. Commissioner Glover asked if "lot" could be defined better in the text amendment because there can be a number of "river lots" in a "lot," and Commissioner Malone agreed. Mr. Stidham said that we do not use or define the term "river lot." Commissioner Dunning noted that this is the problem because people are accustomed to the term "river lot." He gave the example of someone referencing their river lot which can be one of many located within a single lot of record. Commissioner Glover noted that you can also have a specified lessee that rents more than one river lot. Mr. Stidham suggested addressing the difference between a river lot and a lot of record in outreach materials rather than in the text amendment. Commissioner Glover said that he thinks river lot needs to be defined in the leased lot campground description. He also said that the river lots likely will not comply with these

regulations. Mr. Stidham added that we probably would not receive many complaints about them unless the activities got out of control.

Mr. Stidham asked the members if they thought the concept of leased lot campgrounds is too complicated. He added that it is an attempt to allow the river lot practice to continue without prohibiting it along with commercial campgrounds. He noted that if a complaint is filed that a property owner is operating a commercial campground, they can resolve the complaint by producing evidence of long-term leases. Chair Ohrstrom asked if they can also use this to address more than two RVs on the lot and Mr. Stidham replied yes. Commissioner Glover said that he thinks the leased lot campground definition in the text amendment is OK but added that the language is not intuitive. Mr. Stidham said that they have more flexibility to explain the regulations in the outreach materials. Commissioner Dunning asked if we could use different terminology like “property lot” to better explain the river lot practice. Mr. Stidham asked what issue are we specifically trying to clean up and Commissioner Dunning replied just the common use of the word “lot.” Chair Ohrstrom said we are dealing with the cultural experience in Clarke County of people referring to a “lot” in this context as a small “river lot” within a lot of record. Mr. Stidham said what he is trying to avoid is introducing local slang into the Zoning Ordinance. He added that Staff has a lot more flexibility with the language in the guidance manual and brochures that can be created to explain the regulations.

Mr. Stidham asked the Committee if they are comfortable with the concept of leased lot campgrounds. Commissioner Glover said that he is comfortable with it but would like for it to better reflect what currently happens in reality. Mr. Stidham said that while the practice predominantly occurs along the river, it could also occur in other areas away from the river. Commissioner Dunning asked if there is a maximum time limit for leased lot camping and could someone have a lease for five years on a river lot. Mr. Stidham replied yes. Commissioner Dunning asked if this is something we should allow as it can cause problems if the property is sold or if new neighbors move in. Mr. Stidham replied that if someone wants to give away camping rights for five years, they are not operating a commercial campground. Commissioner Dunning asked if we can place a cap on the maximum amount of time a lessee can camp on a leased lot campground. Mr. Stidham noted that the 14 day in a 60-day period camping limitation referenced in the public/non-profit campground language is not referenced in the leased lot campground language. He added that someone leasing a river lot for the summer could easily exceed this time duration. He asked whether the definition of “campground” should include a maximum time limit for camping activities. Commissioner Glover noted that it is customary for river lot leases to be renewed on an annual basis. Commissioner Dunning said that we should have some limit on the maximum time that camping activities can take place. Mr. Stidham noted that one safeguard in leased lot camping is that the activity must be “primitive camping” and site improvements are limited. Chair Ohrstrom asked if water and sewer hookups are allowed and Mr. Stidham replied no. Chair Ohrstrom added that this means that RVs will have to leave the site to re-fill with water and to dump their septic tanks. Mr. Stidham noted that the regulations would prevent someone from building porches or decking around an RV and allowing it to remain on the property as a permanent structure. Mr. Stidham then briefly explained how Staff investigates complaints of people living in RVs. Commissioner Dunning commented that a person can live for a long time in an RV depending on how it is equipped.

Mr. Stidham said that if the 14 day in a 60-day period limitation were applied to leased lot campgrounds, he would also interpret this to apply to how long an RV can remain on the property. Chair Ohrstrom said that camping activities on leased lot campgrounds can take place all summer, and Mr. Stidham noted that applying the aforementioned time limitation would potentially interfere with how river lots are being used. Mr. Stidham also noted that limiting camping activities to primitive camping reduces the likelihood of someone living in an RV. Commissioner Glover asked how primitive camping is defined and Mr. Stidham explained how the proposed text amendment language would be applied. He also stated that Staff has a good process in place to address complaints of people living in RVs. Commissioner Dunning asked what would happen to the lessees if a leased lot campground owner sells the property, and Mr. Stidham replied that it depends on the wording of the lease. Mr. Stidham also referenced current zoning regulations that allow for temporary use of an RV for residential purposes if you are constructing a new home on the lot or your existing home has been destroyed.

Commissioner Glover said that he has reservations about the word “primitive” because it can be open to interpretation. He noted that camping in an RV without hookups would be considered primitive in the text amendment but he grew up with the understanding that primitive camping is tent camping. Mr. Stidham noted that a lessee would not be allowed to connect an RV to a private well and onsite sewage disposal system in a leased lot campground situation because only primitive camping is allowed. Commissioner Dunning said this is a good idea and should help to ensure that RVs remain mobile and leave the property.

Chair Ohrstrom asked whether these proposed regulations will change current camping activities along the river, and he also asked whether people are actually renting out multiple river lots. Commissioner Glover replied yes and said that he has observed RVs coming in and staying for a long time, perhaps the entire summer. He added that on the weekends, some river lots can fill up with multiple RVs and noted one lot that contains 30 river lots. He said this does not comply with current rules and would not be in compliance with the proposed text amendment, but he also noted that there are not many problems occurring right now including septic issues. Mr. Stidham said that they typically will not receive a complaint if the property owner runs a clean operation. He also stated that the metric of three or more campsites requiring a special use permit was created with river lot camping in mind as two campsites should be plenty for a single river lot. He said that today, any river lot camping activity with three or more campsites would have to get a special use permit. He added that the only thing we would be changing with the text amendment is prohibiting commercial campgrounds. Chair Ohrstrom asked if they can get a special use permit to have more than two campsites. Mr. Stidham replied yes under current rules but they would lose that option if the text amendment is adopted. Chair Ohrstrom said this could be a big impact and Mr. Stidham replied only if we were to receive a complaint.

Mr. Stidham asked the members about the proposed public/non-profit campground regulations and the concept of allowing property owners to host groups for camping on a short term basis. He added that we do not want to prohibit commercial campgrounds and allow public/non-profit campgrounds to operate which may have similar impacts. Commissioner Glover said that the proposed private/non-profit campground regulations would prohibit camping similar to the Lions Club from operating. Mr. Stidham replied that the elimination of the “summer camp” use would accomplish that. Commissioner Dunning asked how easy it would be to be considered a “similar

organization” to a non-profit organization. Mr. Stidham replied that this would apply to not-for-profit organizations and unincorporated clubs. Chair Ohrstrom asked if this would put the Lions Club camp out of business and Mr. Stidham replied no because they would be considered nonconforming.

Regarding 14 days in a 60-day period, Commissioner Dunning asked if there could be multiple 60-day periods that occur in sequence. Mr. Stidham and Chair Ohrstrom replied yes. Mr. Stidham added that the egregious violations would be the ones that would generate complaints. Chair Ohrstrom asked about the use of yurts in campgrounds. Mr. Stidham replied that a yurt can be used for camping so long as it is not constructed as a single-family dwelling per the Building Code. He noted that single-family dwellings and accessory dwellings cannot be used for camping – they would be regulated as a short-term residential rental. Chair Ohrstrom asked if this would apply to “glamping” and Mr. Stidham replied yes. He noted that renting out high-end RVs would be prohibited as a commercial campground but renting out cabins or yurts could be approved as a short-term residential rental.

Commissioner Glover said that he wants to make sure that any changes that are adopted can be understood by the public. Mr. Stidham suggested eliminating the chart which is confusing and instead he will write up a draft of how the regulations would be explained in the guidance manual. He then asked the members if they were ready to make a motion to forward the draft text amendment to the full Commission but they indicated that they wanted to see the guidance manual draft first. He said he would provide this at the next committee meeting. Commissioner Dunning added that it is important to explain what is “grandfathered” so that people will understand that existing facilities were built under previous rules.

March 22, 2023 Policy & Transportation Committee meeting

Mr. Stidham reviewed the Staff memo describing the revised and simplified camping text amendment.

Regarding river lot camping, Chair Ohrstrom asked Commissioner Glover if the proposed text amendment would be an overreach on our part and would change how river lot camping has traditionally operated. Commissioner Glover replied not really. Commissioner Glover asked whether a 90-day period should be used instead of a 60-day period to cover an entire summer seasons, and also what defines a 60-day period. Chair Ohrstrom said that he does not want to write regulations that would interrupt a significant source of income for people who have been doing this for a number of years. Commissioner Glover said they will get the same amount because the lots are rented out for the year. Chair Ohrstrom said that Mr. Stidham said there has always been a time limit on campgrounds and he was not aware of this. Commissioner Glover said we are trying to create rules to keep camping from getting out of hand. He also said that 30 days in a 60 day period is fine but would prefer 90 days to cover the summer season. Mr. Stidham said that he could have used the Virginia Department of Health’s (VDH) threshold for a temporary campground permit, which is 15 days in a 60 days period and 3 campsites, but thought it would be too restrictive. He added that VDH may interpret some river lot camping situations as requiring a permanent campground permit and that the draft regulations should make it clear that there should be no new permanent campgrounds established. He also said that these

timeframes will prevent people from having their campers on the lot all summer long whether they are there or not, and from building permanent improvements such as decks and porches around the campers. Commissioner Glover said that there will still be some people camping past the time limits and the new rules will help address complaints about obnoxious situations. He added that the problem of constructing improvements is another issue of concern. Mr. Stidham noted that property owners could be allowed to construct ramps or docks if they follow the rules but would not be allowed to build decks around their RVs or a lean-to in the flood plain. Commissioner Kreider said that most people use river lots on the weekends and may stay for a full week, and he knew a few people that would stay all summer.

Commissioner Glover asked again about whether the camping duration should be a 90-day interval instead of 60 days. Mr. Stidham explained that if a complaint is received pertaining to camping duration, Staff would need evidence from the complainant on the days that camping took place and would also ask to see the terms of the camping lease. He added that this ordinance could be used by property owners to prove that the camping activity conforms to the rules. Mr. Camp noted that if a violation is found, the property owner would be issued a 30-day notice to come into compliance which could theoretically allow camping to continue for an additional 30 days. Commissioner Glover said that he thinks the rule may be perceived as too restrictive because it is based on 60 days rather than 90 days that would cover the summer season. Mr. Stidham replied that camping would still be allowed 15 days per month but if you want to provide more flexibility, you would change the number of days per month instead of the period in which the time is measured. He added that the 60-day limit is not a per calendar year metric, it is the interval of time used for measurement in any 60 day period. Commissioner Glover said that he thought it was a 60 days in a calendar year based on the way it is written. Mr. Stidham said we are not attempting to limit the total number of camping days in a year, we are limiting the number of camping days within a 60-day time period. Commissioner Glover said the wording should be “60-day consecutive period.” Mr. Stidham suggested adding language to the Guidance Manual chapter to clarify that the rules would ultimately allow camping up to 180 days in a calendar year. He added that he thinks the ordinance language is clear and Commissioner Glover said he respectfully disagreed. Commissioner Kreider noted that at first reading he thought the language meant 60 days in a calendar year. Mr. Stidham suggested changing the wording in use regulation 1 to read “any 60-day period” rather than “a 60-day period.” Commissioner Glover said that would resolve the issue.

Mr. Stidham explained the changes to address public/non-profit camping, noting how large events where fees are likely to be charged would be prohibited but not small groups invited by the property owner free of charge. Chair Ohrstrom said that he agrees with the changes and noted that we will probably need to test the new rules over time and can make future changes if they do not work.

Mr. Stidham explained the new rules that would prohibit RVs from using onsite utilities. Mr. Camp noted that this could be a problem where river lot owners have already installed electrical hookups for this purpose. Mr. Stidham asked if there are any setups like that along the river. Commissioner Glover replied that he did not know of any on the east side of the river.

Regarding temporary event camping, Chair Ohrstrom asked Mr. Camp if he would require an emergency egress plan to be included in the camping plan for a temporary event. Mr. Camp replied that he would if he thought it was an issue, particularly if the event was being held in the floodplain. He added that this would make sense to do on a larger event. Mr. Stidham added that emergency egress would be vetted in the event permit process – either for agritourism activity events or special events.

Mr. Camp noted that in use regulation 5 it does not specifically state that short-term lease of a lot for camping is prohibited and that it may be a good idea to include this. Mr. Stidham said that he could add language to the end of subsection A to say short-term lease of less than 30 days is prohibited. He also noted that the definition of “camping” specifically prohibits camping for a fee unless the provisions of use regulation 5 are met.

Mr. Stidham said that it occurred to him that camping regulations may be more appropriately located in Section 5.4, Temporary Uses in order to emphasize that camping is not a permanent use of land. Members said they thought this would be a good idea.

April 4, 2023 Planning Commission Work Session

Mr. Stidham reviewed the staff report for this proposed text amendment, noting that the Commission last fall identified a need to evaluate the campground regulations and later assigned this work to the Policy & Transportation Committee.

Regarding a private camping situation in which the property owner allows a group to camp on their property, Commissioner Staelin asked if the property owner is required to be present on the property during the camping activity. Mr. Stidham replied that such a requirement was not included in the draft text amendment. He added that group camping would be limited by the duration requirements and by the prohibition on the construction of permanent amenities.

Commissioner Glover entered the meeting at 3:26PM.

Chair Ohrstrom asked whether Virginia Department of Health (VDH) temporary campground permits are required for leased lot camping. Mr. Stidham replied that VDH staff said that there are some camping activities along the river that have three or more campsites and should have temporary campground permits. He added that VDH staff primarily issues permits for camping at temporary events such as camping at the Ruritan Fairground events and multi-day music festivals such as Pasture Palooza.

Regarding leased lot camping, Commissioner Staelin said that he thinks there would be more complaints about camping activities during the day instead of the evening. He asked if lessees can use a lot for daytime activities only and not count against the limit of camping days, then how would Staff handle enforcement of the camping limitation rules. Mr. Stidham replied that Staff primarily receives complaints about noise at night and complaints about illegal river accesses being constructed. He said that daytime use of a leased lot for recreational purposes does not fall under the camping regulations but if they have tents and RVs set up on the lot, overnight camping is likely taking place.

Mr. Stidham concluded his presentation by stating that this item is not on the agenda to schedule public hearing this month. He said since this is a complex issue, commissioners should take the month to study the text amendment and generate questions for discussion in May. Chair Ohrstrom said that he attended the committee meetings on this text amendment and agreed that it is a very complicated issue. Mr. Camp said that Staff initially tried to define all of the different potential types of campgrounds but it was too confusing, and Chair Ohrstrom added that this is the third iteration of the text amendment.

Vice-Chair Buckley asked whether members of the public attended the committee meetings. Mr. Stidham replied that the applicants with the pending campground special use permit application attended the first meeting. He added that they did not speak during the meeting but did talk with some committee members afterwards. Vice-Chair Buckley asked if they provided any feedback on the text amendment. Mr. Stidham said no and added that they filed their application so they would fall under the current rules.

Chair Ohrstrom asked for other thoughts and comments on the draft. Commissioner Kreider said that the draft is close to where we want it to be. Commissioner Catlett said that tents and RVs are mentioned in some places but not others. Mr. Stidham said that use regulation 2 lists the types of structures and vehicles that can be used for camping. He also said that he could add this to the definition of camping but he did not think that it would condense the use regulations. Mr. Camp noted that this might be redundant.

Chair Ohrstrom asked if the text amendment would prevent property owners from allowing guests to plug their RVs into house utilities. Vice-Chair Buckley said that theoretically it would stop them. Chair Ohrstrom asked if this is something we want get involved with regulating. Vice-Chair Buckley replied that this gives the regulations teeth when you have someone that has been staying in a parked RV for six months. Chair Ohrstrom noted that we developed these regulations with the intent of prohibiting new commercial campgrounds. Mr. Stidham added that VDH regulations would prevent RVs from being temporarily connected to a dwelling's septic system cleanout and building code requirements would likely prohibit connecting an RV to a dwelling's electric system with an extension cord. Commissioner Lee asked if this would be enforced on a complaint basis and Mr. Stidham replied yes. Vice-Chair Buckley said in practice there would likely not be complaints for an RV parked at a dwelling for a week but there would be complaints if it was there for three months. Mr. Camp also noted that zoning violations require a 30 day notice to property owners either to cure the violation or to file an appeal. Mr. Stidham said that currently these situations require a three-pronged enforcement approach with involvement by VDH and Building Department staff. Under the proposed regulations, Planning Department staff would be able to initiate an enforcement action without relying on participation by the other departments.

Mr. Stidham asked the Commission if anyone has concerns with prohibiting new commercial campgrounds and no commissioners had concerns. Chair Ohrstrom asked if Mountain Lake Campground would be affected by the new regulations. Mr. Stidham said that if they are still operating and maintain a business license in good standing, they would likely be considered nonconforming. Chair Ohrstrom asked if any of the existing campgrounds would be impacted

by the text amendment. Mr. Stidham said that there would be limitations on expansion per the rules for nonconforming uses.

Commissioner Lee asked about outdoor camping at Bear's Den. Mr. Stidham said he thought that this is Federal property. Commissioner Glover asked about the property where the hostel is located and Mr. Stidham replied that he was not sure about the ownership. Commissioner Staelin said that if you wanted to create an exemption for camping in this area in addition to Federal properties, you could also include Appalachian Trail properties. Mr. Stidham said that for non-Federal properties, it would almost be considered private camping because the property owners are not collecting a fee. Commissioner Staelin said he is not sure that this is the case. Mr. Camp noted that there are websites similar to AirBNB such as Hipcamp that allow people to pay a fee to camp on properties. Mr. Stidham said that there are only two listings on the Hipcamp site and one is the applicant for the campground special use permit.

Commissioner Glover noted that river lot camping peaked during the pandemic as evidenced by increased parking along roads, and he added that this has gone down quite a bit recently. Mr. Stidham reiterated that most of the complaints are noise related or complaints about illegal river accesses.

Mr. Stidham said he will add this as a continued discussion item for the May Work Session with the goal of scheduling public hearing at the Business Meeting.

May 2, 2023 Planning Commission Work Session

Mr. Stidham said the Commission tasked him to look into whether this amendment would adversely affect camping takes place along the Appalachian Trail (AT) particularly the Bears Den campground. He said he found that the property is not owned by the federal or state government and, therefore, would not be exempt from zoning regulations. He added that it is owned by the Appalachian Trail Commission and that the hostel was approved in 1984 by special use permit. Mr. Stidham continued that the campground has five campsites and that they do charge a fee for overnight camping in which the entire site can be rented for a group. He said the campground does not have county approval from what he can tell unless they can find an old approval that is not in our records. He continued that if the rules were to change to prohibit commercial camgrounds, they will be operating as a prohibited use as they charge an overnight camping fee and that they would not be grandfathered or non-conforming as they have not obtained any sort of county approval under the current regulations.

Mr. Stidham said that under the current rules that are in effect, Bears Den campground would be out of compliance as they have five campsites and that anything with more than two needs to have a special use permit. He said that the worst case scenario is that they come forward before the rules change and apply for a campground special use permit under the current rules.

Mr. Stidham said there are two shelters that are along the AT that are on federal property which would be exempt. He noted Staff is not recommending making any sort of allowances or changes at this time to the text amendment.

Commissioner Glover asked about the Lions Club to which Mr. Stidham replied that they have had a number of zoning approvals over the years and that they operate more as a campground than they do a summer camp since they operate year-round.

Mr. Stidham said he has it on the upcoming agenda to set public hearing, however, he would only recommend doing so if the Commission is comfortable and has no further questions as there is no pressing need.

Commissioner Glover asked how much it would cost to apply for the special use permit. Mr. Stidham replied the special use permit fee is \$825 but that they would also need to do a site plan in which there is an additional fee.

Commissioner Catlett asked what someone should do if they have concerns about a resident setting up a campsite. She asked how does one find out the proper approval process to pitch a tent, RV, or even a yurt. Mr. Stidham responded that a case would need to be built with sufficient evidence and that assistance from the original complainant may be needed. He said one would come forward and complete a complaint form to start and that Mr. Camp would send a letter to the property owner addressing the potential violation. Commissioner Catlett then asked if it is still a violation even if the tent or structure was vacant for several weeks. Mr. Stidham said that Mr. Camp would contact the property owner to make them aware of the violation and then we continue to monitor the situation. He said the situation that will get the most traction is one where someone is living in a camper.

There were no further questions from the Commission.

June 2, 2023 Planning Commission Business Meeting – PUBLIC HEARING

Mr. Stidham reviewed the Staff Report for this proposed campground regulations text amendment. He said the proposed text amendment is to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 and to delete the current uses of campground and summer camp from Section 5.2D. He continued that the purpose of the amendment is to prohibit new permanent campgrounds to establish new regulations for the duration of camping activities, the long-term lease of lot camping, and temporary event camping. He said it would include those operating as a business, a non-profit, or as a summer camp and that it would also prohibit temporary and permanent on-site connections for recreation visits.

With no questions or comments from the Commission, Vice-Chair Buckley read the public hearing rules and opened the public hearing at 9:12AM.

Lowell Smith (2548 Crums Church Rd) suggested that the proposed amendment changes consider the Appalachian National Scenic Trail as it is an important resource for the county and noted that it is owned and operated by the National Park Service as a National Park. He added that the trail is not only a path in which one walks, it also surrounds individual property owners ranging from 100 feet to 1,000 feet on each side of the trail. He added that the Appalachian Trail (AT) management is a complex situation in that the trail located on the county side is entirely on National Park Service lands and involves one shelter for camping purposes on Federal land. He

said the most important thing to keep in mind is that it is the management system is a public private partnership between the park service, the state organizations, local government, and nonprofit organizations that are all key in the maintenance and protection of the trail's long-term life. He continued that the AT is special in that it is eligible to be listed on the National Register of Historic Places and also as a national landmark.

Commissioner Lee said he understood that the AT wants to have additional camping available and noted that the county would have no control over the camping regulations as it is on federal land. Mr. Stidham confirmed this point and that the county has no control over Federal or State owned land. He added that federal land allows dispersed camping in which hikers are able to camp wherever they like as long as they are doing so on Federal land. Commissioner Lee then asked if adjacent properties to the AT corridor and not owned by the National Park Service come under the county's purview of the camping regulations. Mr. Stidham replied said that during the review process, they did look at the trail corridor to see if there could be a reasonable distance from the centerline of the trail which encompassed several private properties. He continued that any sort of distance created to form a corridor to potentially allow camping is going to be arbitrary as there is no metric to establish it. He said this was brought up mainly due to Bears Den Campground which was beyond 500 feet from the trail. Commissioner Lee asked if there was any situation where the landowner would have to give permission to allow camping on their property. Mr. Stidham replied private property owners could allow hikers to camp on their property as long as they did not charge a fee, however, they would be required to adhere to the duration timeframe and would be considered private camping as long as the property owner is not charging a camping fee. Mr. Stidham confirmed that the regulations would affect any minor properties on the trail not owned by federal or state agencies.

With no further questions from the Commission, Mr. Stidham said Staff's recommendation is to make a motion to recommend approval to the Board of Supervisors for adoption if there are no outstanding concerns. He continued that the Commission could also take additional time for review by deferring discussion to July and continuing the public hearing to September. Commissioner Lee commented his preference is to further review and defer.

Vice-Chair Buckley asked if there were additional comments from the public. With none, Vice-Chair Buckley closed the public hearing.

The Commission voted 8-0-3 to defer the **TA-23-01, Campground Regulations** discussion to July and continue the public hearing to the September Business Meeting.

July 5, 2023 Planning Commission Work Session

Mr. Stidham reviewed the Staff Report for the campgrounds text amendment and noted the Commission deferred the amendment at the last meeting due to a public speaker's concerns.

Chair Ohrstrom commented that it would be nice to have access to the campgrounds should an emergency occur. Mr. Stidham said there would be access but not a commercial entrance.

Commissioner Lee said he feels comfortable with the text amendment and current regulations as presented after seeing the amount of available land. He said he does not believe a separate exclusion is needed at this time but perhaps as future discussion. He commented that he wished to see topography on the map to better understand camping possibilities.

Commissioner Catlett said she agrees with Commissioner Lee's comments but that she prefers to wait to make a change. Chair Ohrstrom agreed and thanked Mr. Smith for his insight and bringing the information forward to the Commission but that the present language of the text amendment as it stands will suffice.

September 1, 2023 Planning Commission Business Meeting – CONTINUED PUBLIC HEARING

Mr. Stidham reviewed the Staff Report for the proposed text amendment. There were no questions or comments from the Commission.

Chair Ohrstrom opened and closed the public hearing as there were no public speakers for comment.

Chair Ohrstrom thanked Mr. Lowell Smith for his comments.

Commissioner Lee commented that he requested a deferral on this text amendment so he could do his own research on the matter and noted he is an ongoing member of the Appalachian Trail Conservancy for 25 years. He said he reviewed the topography for this section of the trail and said it is called the roller coaster because it is difficult for anyone to hike. He said there are camping opportunities within the boundaries of the Appalachian Trail (AT) and that he does not feel it is necessary to have additional camping besides what is currently offered.

The Commission unanimously voted to recommend adoption of **TA-23-01, Campground Regulations** as presented by Staff.

ZONING ORDINANCE TEXT AMENDMENT (TA-23-01)

Campground Regulations

July 5, 2023 Planning Commission Work Session

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete the current uses “campground” and “summer camp” from Section 5.2D (Recreation/Education/Assembly Uses). The purpose is to prohibit new permanent campgrounds including those operated as a business or as summer camps, and to establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping. The regulations would also prohibit temporary or permanent onsite connections for recreation vehicles.

Requested Action:

Discuss the issue raised by last month’s public hearing speaker and provide direction to Staff.

Update:

The Planning Commission held a public hearing on this proposed text amendment at the June 2, 2023 Business Meeting. In response to speaker Lowell Smith’s comments, the Commission voted to defer discussion of the text amendment to the Commission’s July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. The public hearing was continued to a later meeting in the event that the Commission decides to make changes to the text amendment requiring changes to the public hearing notice.

In his public hearing comments and written handout provided to the Commission, Mr. Smith said that the proposed text amendment should take into account the possible future need for public camping facilities along the Appalachian Trail (AT). He proposes that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:

- Such lot must be adjacent to the AT corridor land owned by the National Park Service and be owned by, or if under lease be operated by, an entity/entities that are IRS-qualified charitable 501(C)(3) organizations (possibly in conservation easement)
- The principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail
- The entity/entities have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Mr. Smith notes that while dispersed camping is allowed on Federal lands, increased usage of the AT and impacts to it in the future could result in prohibition of dispersed camping. Currently,

the only other camping facilities for hikers are a trail shelter on National Park Service property and the Bears Den Trail Center facility which includes the lodge and its existing primitive campground containing two campsites.

A copy of Mr. Smith's written comments is enclosed for your reference.

Staff Analysis:

The issue of allowing public camping along the AT was previously discussed during the development of this text amendment. It was noted that in addition to dispersed camping allowed on National Park Service lands, camping and campgrounds in any form would be permitted on any Federal and State-owned lands as they are exempt from local zoning regulation. This theoretically provides substantial land area in which camping may occur without being subject to the County's campground regulations. Staff has included a map from the County's GIS depicting all lots that directly border the AT and whether they are in Federal, State, or private ownership. The vast majority of lands adjoining the AT corridor are in Federal or State ownership. Area totals for these lots are as follows:

- Federal – 2375.36 acres
- State – 1798.86 acres
- Private – 3730.16 acres

The primary goal of the text amendment is to prohibit the development of new permanent campgrounds in the County regardless of how the campgrounds are operated. It is a policy decision for the Commission to create separate rules for new permanent campgrounds along the AT. Staff cautioned previously against creating exemptions in ordinance language for specific groups or organizations as a use should be evaluated based on its scope and potential impacts and not necessarily on the entity that would operate the use. Mr. Smith proposes a permanent campground exemption for certain qualified charitable organizations with the principle mission of maintaining and protecting the AT. This describes the Potomac Appalachian Trail Club which currently operates the Bears Den Trail Center but it is unclear whether it describes any other organizations in the County.

Additionally, Mr. Smith states that his proposal is intended to plan for the future need for camping alternatives along the AT. Since there is currently not a documented need for new camping and there is significant land area where camping can take place outside of the County's zoning regulations, Staff recommends evaluating a text amendment in the future if such a need for camping arises. Any future need for camping would likely be accompanied by a specific proposal for a camping facility that could be used to define the scope of a potential text amendment. Given that no such facility is currently proposed, creating an exemption for AT camping would be speculative.

Should the Commission want to consider allowing AT camping as described, Staff recommends considering the following additional measures to limit its scope:

- Limit to primitive camping with simple shelters and privy facilities, similar to current shelters along the AT.

- Allow access only via the AT corridor with no vehicle parking or access from public roads – this would help limit use of the campgrounds by AT hikers as opposed to outside individuals or groups.
- Require all campground facilities to be located within a limited distance from the AT.

In the event that the text amendment is modified, Staff notes that the public hearing notice will likely need to be amended and re-advertised for the September 1 Business Meeting. Staff recommends providing clear direction on any potential text amendment so that we may develop a draft for your review at the July 7 Business Meeting.

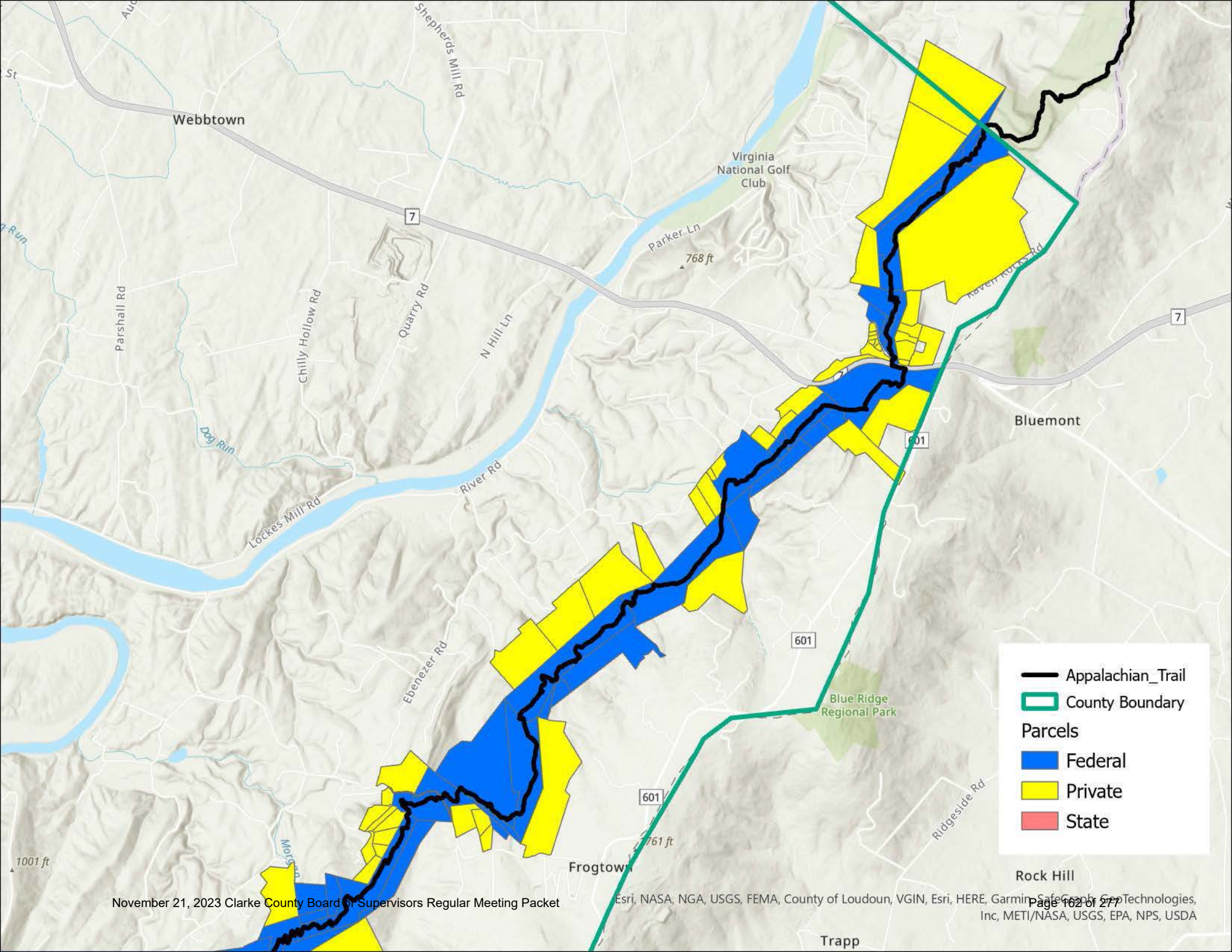
The current proposed text amendment, unchanged from the June 2 Business Meeting, is included at the end of this report for your reference.

Staff Recommendation:

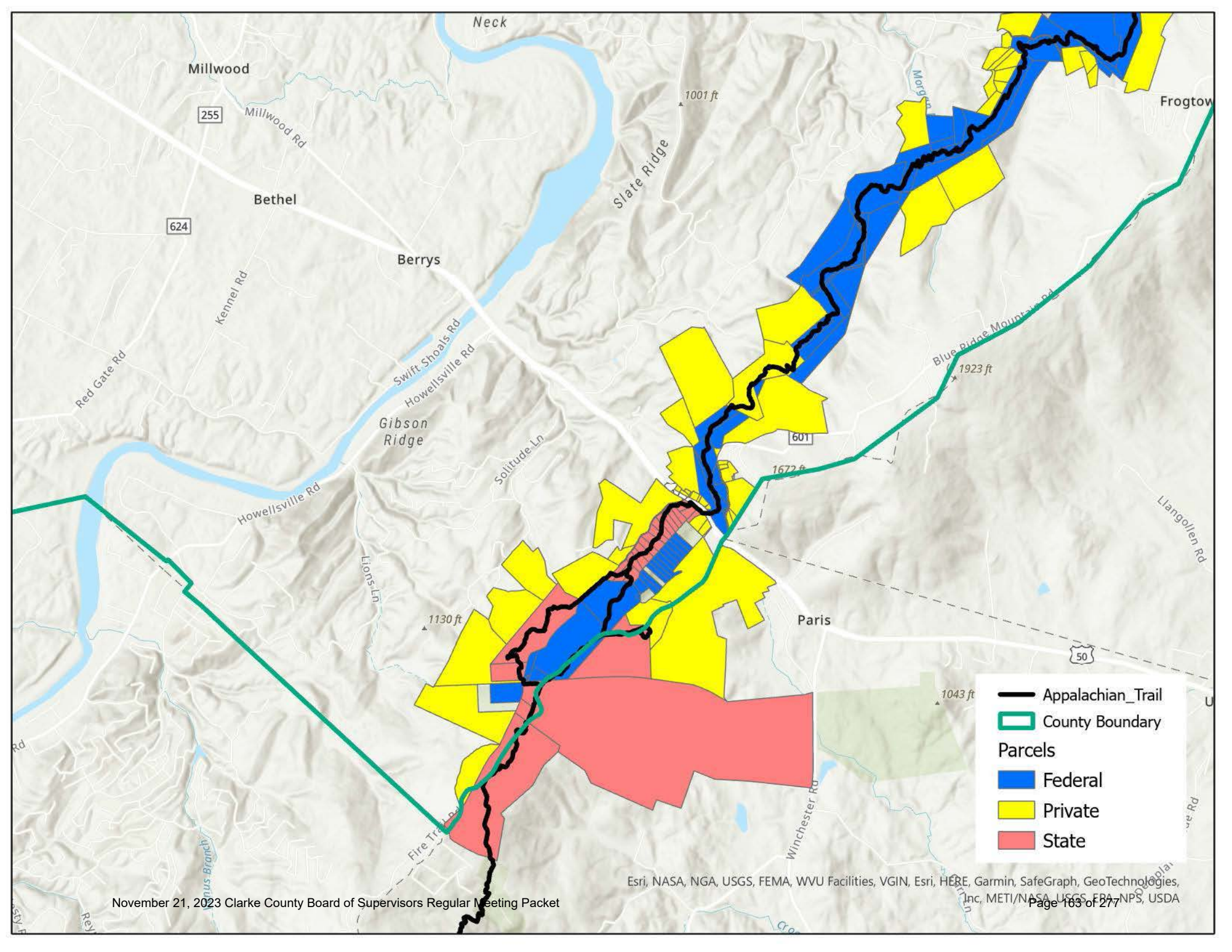
Staff recommends that the Planning Commission provide direction on whether to amend the proposed text amendment. Staff has no outstanding concerns with the adoption of this text amendment in its current form.

History:

- | | |
|------------------------|--|
| March 22, 2022. | Policy & Transportation Committee voted 4-0-1 (Dunning absent) to forward the proposed text amendment to the full Commission for consideration. |
| April 4, 2023. | Placed on the Commission’s Work Session agenda for initial discussion. |
| May 2, 2023. | Placed on the Commission’s Work Session agenda for continued discussion. |
| May 5, 2023. | Commission voted 10-0-1 (Lee absent) to initiate consideration of the text amendment and to schedule public hearing for the June 2, 2023 Business Meeting |
| June 2, 2023. | Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to defer discussion of the text amendment to the Commission’s July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. |
| July 5, 2023. | Placed on the Commission’s Work Session agenda for continued discussion. |



— Appalachian_Trail
 — County Boundary
Parcels
 ■ Federal
 ■ Private
 ■ State



- Appalachian_Trail
- County Boundary
- Parcels**
- Federal
- Private
- State

PROPOSAL:
CAMPGROUND AMENDMENT TO ZONING ORDINANCE
SHOULD TAKE INTO ACCOUNT THE SPECIAL NEEDS OF THE
APPALACHIAN NATIONAL SCENIC TRAIL

I. Appalachian National Scenic Trail (AT) uniqueness

1. The AT was first envisioned more than a hundred years ago as a string of communities stretching along the crest of the Appalachian mountains established for the purpose of fostering rural based economies and providing places of rejuvenation for harassed city folk, and such communities were proposed to be connected by a continuous foot path
2. The AT was planned and built by volunteer activists over the following 15 year period, and has been continuously improved, rerouted as necessary, and maintained since then
3. It was the first National Scenic Trail included within the National Trails System Act of 1968
4. The AT is recognized in the Clarke County Comprehensive Plan as a valuable resource, with the implication that our Zoning Ordinance should give special consideration to its protection

II. AT management structure

1. AT in Clarke County (CC) is situated on land owned by the National Park Service (NPS)
2. NPS owns parcels of land bordering the AT, creating a corridor through which the AT passes
3. Management and maintenance of AT in CC is coordinated through a complex public/private partnership involving the NPS, Appalachian Trail Conservancy (ATC), Potomac Appalachian Trail Club (PATC), and the County; this is the "Cooperative Management System" (CMS)
4. The CMS recognizes the need to blend national goals with the local situation, along with coordinating the volunteer resources that are required to maintain and protect the AT
5. AT infrastructure support facilities in CC are located on both Federal and private land (e.g., the Bears Den Trail Center is on land owned by the ATC and managed under lease to the PATC)

III. The AT is special with special needs

1. The AT serves multiple functions as a popular venue for day hikers; a challenging, nearly 2200 mile long, foot path for "through hikers"; a wildlife migration corridor; a unique ribbon of nearly undeveloped open space along the Appalachian chain of mountains; a local magnet that provides personal peace and relaxation, etc.
2. Through hikers require a place to camp at night
3. Necessary attributes for campground infrastructure include: suitable terrain, availability of shelter sites, potable water supply, food preparation and storage facilities, and toilet facilities
4. This camping need can be met by staying at an AT shelter on corridor land, tent camping near a shelter or a more remote spot on corridor land, or at a private facility nearby the AT

5. Currently in CC this need is supplied by a trail shelter on NPS corridor land and by the Bears Den Trail Center facility operated by the PATC which provides the option of either staying in the BD lodge or in the BD campground

IV. Planning for the future

1. Public use by hikers of the AT, including an increasing diversity of socioeconomic and ethnic backgrounds, has increased rapidly over the past decade, and continues to do so today; and there is no feasible way in CC to limit this increasing demand for hiking activity
2. Such increasing use creates challenges for the CMS partners to manage the consequent human impacts to the trail corridor and to the surrounding natural environmental features
3. Increased human use of the AT can result in increased public support to protect this valuable resource from proposed incompatible land uses nearby, while at the same time potentially degrading its condition as a naturally functioning ecological system
4. Difficult decisions are sometimes required regarding the merit of dispersing camping activities versus concentrating these in centrally managed locations
- 5. In the event that a future need emerges to expand AT related camping facilities to protect the AT and corridor lands from ecological damage, provision should be made now in CC's zoning ordinance to allow for this eventuality**
- 6. The draft ZO under consideration today would foreclose on this option, thereby potentially putting at greater risk the ecological integrity of the AT corridor at some time in the future**

V. Recommendation

- 1. It is recommended that the draft Camping ZO amendment under consideration today be modified so as to allow new camping facilities on certain parcels that conform to the following specific requirements:**
 - a. such parcel (under a conservation easement?) must be adjacent to the AT corridor land owned by the NPS, and be owned by, and if under lease operated by, an entity/entities that are IRS-qualified charitable 501 (c) (3) organization(s); AND**
 - b. the principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail; AND**
 - c. the entity/entities have an established record of serving the public interest in providing access to and maintenance of the Appalachian National Scenic Trail, including its campground operations**
 - d. the Commission should consider whether this should be a use by right or by SUP**
2. Accepting this recommendation for modifying the draft ZO amendment under consideration today would allow for the management flexibility of the AT that is required to maintain its ecological integrity as future demands for its use and a changing climate will challenge our ability to retain the natural condition of this valued resource

ZONING ORDINANCE TEXT AMENDMENT (TA-23-01)

Campground Regulations

October 17, 2023 Board of Supervisors Meeting – PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete “campground” and “summer camp” from Section 5.2D (Recreation/Education/Assembly Uses). The purpose is to prohibit new permanent campgrounds including those operated as a business or as summer camps, and to establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping.

Requested Action:

Conduct advertised Public Hearing and take action on the proposed text amendment.

Summary:

The proposed text amendment would re-define camping as a temporary activity and would prohibit the development of new permanent campgrounds both as businesses and as year-round facilities for groups and organizations. This would be accomplished by removing the current zoning uses “campground” and “summer camp” from the Zoning Ordinance. The new temporary use, “camping,” would limit all camping activities to a total of 30 days in any 60-day period and a maximum of 14 consecutive days. This time limitation would allow 180 days of camping in a calendar year and establish a reasonable limit on the duration of a continuous camping activity.

In addition to these changes, new regulations would be included to allow property owners to lease their lots on a long-term basis (minimum 30-day written lease) to tenants specifically for camping. These rules are proposed to recognize the long-standing practice of seasonal “river lot” rentals along the river and to ensure that these locations are not operated as commercial campgrounds. Lots leased for camping would also be limited to two campsites per lot of record including a maximum of one recreational vehicle per campsite.

Other rules proposed include a prohibition on temporary or permanent onsite connections for recreational vehicles to utilities, no advertising of properties as being open to the public for camping, and a zoning permit review process for camping in conjunction with a temporary public event.

The text amendment was developed by the Commission’s Policy & Transportation Committee over a series of five meetings with Planning Staff.

Background:

Camping comes in several different forms. The bullets below describe how each form is currently regulated in the Zoning Ordinance.

- **Campgrounds in general.** The Zoning Ordinance identifies a “campground” as a camping activity involving three or more campsites for periods of overnight or longer regardless of whether compensation is offered, required, or accepted. Campgrounds are a special use in the AOC and FOC Districts and require approval of a special use permit and site development plan. Since camping activities can be considered campgrounds regardless of whether money is exchanging hands, all overnight camping activities with three or more campsites are considered to be campgrounds.
- **Commercial campgrounds.** A campground operated as a business, such as Watermelon Park, requires approval of a special use permit and site development plan so long as at least three campsites are offered for use. By definition, a commercial campground which only offers two campsites for rental would not require zoning approval. Use regulations are also silent regarding what types of accessory uses can be included in a commercial campground such as clubhouses, swimming pools, and camp stores.
- **Summer camps.** A summer camp is an establishment that provides entertainment, education, recreation, religious instruction or activities, physical education, or health in addition to overnight camping for twelve or more persons under the age of 18 who are not related to the property owner. In other words, a summer camp is a youth camp which can be operated as a business or non-profit. A summer camp is allowed with approval of a special use permit and site development plan in the AOC and FOC Districts as they can have similar impacts and intensity to commercial campgrounds. In addition to allowing camping in tents, campers, and RVs, accommodations may also be provided in buildings. Summer camps may only operate from the Saturday immediately preceding Memorial Day through Labor Day, and the minimum lot size is 3 acres.
- **Leased lots for camping.** A property owner may lease the right to camp on a lot of record without zoning approval so long as the camping activity is limited to two campsites at a time. If three or more campsites are offered, it would be considered a campground and require approval of a special use permit and site development plan. A property owner can also lease the right to camp on a lot of record to multiple tenants without zoning approval so long as no more than two campsites are operated at a time.
- **Private camping.** A property owner is permitted to camp on their property without zoning approval and is not limited as to the number of campsites they may have for the property owner’s use. The definition of “campground” specifically excludes camping by a property owner on their land but does not extend this exclusion to the property owner’s guests. While Staff has not applied the campground regulations to private camping in the past, the regulations can be interpreted to require a special use permit and site development plan if the property owner has three or more campsites on their lot that are used by guests, family members, or other individuals who are not owners of the lot.

- **Temporary event camping.** Staff has not historically applied the campground regulations to overnight camping in conjunction with public or private events although some events can have three or more campsites established. Some past special events approved under County Code Chapter 57, such as multi-day music festivals, have included overnight camping for patrons and/or vendors who will be in attendance for the duration of the event. Chapter 57 does not include specific regulations for overnight camping and was recently amended to state that camping activities are regulated by the Zoning Ordinance. Other types of temporary events such as horse shows can have overnight camping for participants and have not been interpreted by Staff to constitute a “campground” for zoning purposes.

History

Current terms and definitions for “campground” and “summer camp” were established in 1997. Prior to this date, the Zoning Ordinance contained uses for “campground,” “day camp,” and “board camp.” The 1997 text amendment consolidated “day camp” and “board camp” into the current “summer camp” use. Definitions were created for “campground” and the related terms “camping unit” and “campsite” using similar definitions taken from the Code of Virginia with modifications. No recent changes have been made to these terms and definitions.

Current Zoning Ordinance use and use regulations

The “campground” use is defined as follows:

Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.

The use regulations contain definitions for “camping unit” and “campsite”:

- “Camping unit” -- *a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel.*
- “Campsite” -- *any delineated area within a campground used or intended for occupation by the camping unit.*

These definitions appear to have been adapted from the Virginia Department of Health’s (VDH) campground regulations. They are similar to but not precisely the same as the current wording of the VDH definitions.

One additional use regulation limits the duration of camping at a campground to a maximum of 15 days in any 30-day period. Campgrounds are allowed with special use permit and site development plan approvals.

Policy questions discussed by the Committee

In developing this text amendment, the Planning Commission's Policy & Transportation Committee deliberated the following policy questions pertaining to the current campground and summer camp regulations:

- **What is the scope of “camping?”** Per the definition, a campground includes any camping activity with three or more campsites regardless of whether a fee is being charged or if there is a lease arrangement. This includes commercial campgrounds (such as Watermelon Park) and lots leased for camping and containing three or more campsites. The definition is less clear when it comes to private camping, noting that a campground does not include “property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.” While this language is cumbersome, it does appear clear that a property owner can camp on their own property without being considered a campground. It is open to interpretation as to whether this extends to camping by the property owner’s friends and family.
- **What is a “campsite?”** The definition of “campsite” references a “delineated area” within a campground for a “camping unit” (tent, RV, etc.). This definition most likely contemplates lots within a commercial campground used as campsites by individual patrons. It is less clear when applied to private camping in which an entire property or portion of a property is used for camping but without delineated lots. If a property owner leases a river lot to a single tenant who has 5 tents and/or RVs situated around a single campfire, it is open to interpretation as to whether this constitutes one campsite or five campsites.
- **What structures, vehicles, and equipment can be used for camping?** Campgrounds are only permitted to allow tents, RVs, and similar recreational equipment for overnight camping. Permanent structures like cabins are not allowed although the overnight rental of a conforming single-family dwelling, tenant house, or minor dwelling could be considered a short-term residential rental use. Yurts are also open to interpretation as some can be constructed to meet building code requirements for use as a dwelling.
- **Are commercial campgrounds a compatible special use in the AOC and FOC Districts or should this particular use be prohibited or limited in scope?** Commercial campgrounds can be impactful on surrounding properties both in their development and ongoing operations. Since campground sites are often chosen for the pristine surrounding environment or access to unique natural areas or features, commercial campgrounds could be located in remote and undeveloped areas with access via secondary roads where significant vehicular traffic (including large RVs) is currently not occurring. Given that only one special use permit application has been filed in recent memory for a new commercial campground, it may be prudent to evaluate whether a compatible commercial

campground could be developed in the AOC or FOC Districts today and whether the use should be limited in scope with new regulations or prohibited entirely.

- **If commercial campgrounds are a compatible use, what accessory uses should be allowed?** Use regulations are silent regarding amenities that may be developed at a campground such as swimming pools, clubhouses, bath houses, stages, dump stations, pedestals for utility hookups, and camp stores.
- **Should private camping be regulated as a campground use, as a different use subject to different regulations, or not regulated at all?** Private camping with three or more campsites meets the definition of a campground requiring a special use permit and site development plan because the regulations do not factor in whether money is exchanging hands for the camping activity. On the one hand, this requirement helps with enforcement as Staff does not have to determine that the camping activity is commercial in nature which can be difficult to prove at times. On the other hand, enforcing the requirements against private camping activities may be viewed as infringing on private property rights and akin to applying zoning regulations for public assembly activities against private parties and events.
- **How should temporary camping in conjunction with events be regulated?** As noted above, overnight camping by participants, vendors, and organizers has been allowed in conjunction with temporary events. In some cases such as multi-day music festivals, overnight camping is encouraged for the safety of the patrons to avoid having them leave the event site at late hours. Temporary event camping can consist of numerous campsites constituting a “campground” by definition, however it is clear that the zoning regulations did not contemplate this form of camping. It should be noted that the Virginia Department of Health has a permitting process for “temporary camping” that most commonly applies to temporary events. It should also be noted that draft revisions to County Code Chapter 57 (Special Events) would currently direct regulation of event camping to the Zoning Ordinance.

Proposed Text Amendment:

The Committee and Staff developed this text amendment based on four policy positions:

- Campgrounds operated as a business, permanent campgrounds for non-profit or similar organizations, and summer camps should be eliminated as a permissible use. Due to their size and potential adverse impacts on surrounding properties, members agreed that the uses should be eliminated because it is unlikely that there are any compatible locations in the county for new campgrounds and summer camps to be developed.
- The long standing practice of “river lot” camping should be preserved but regulations should be established to ensure that intensity and potential impacts to surrounding properties are minimized.

- Camping on private property in the AOC and FOC Districts by the property owner and/or their invited guests should not be specifically regulated.
- Camping is a temporary and periodic recreational activity and regulations should be developed to emphasize that it is not a permanent use.

The most significant proposed change is the deletion of two permanent camping uses from Section 5.2D (Recreation/Education/Assembly Uses) – “campground” and “summer camp” – and the creation of the new temporary use “camping” in Section 5.4 (Temporary Uses). The new “camping” use would be defined as follows:

A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.

This change would prohibit any new campgrounds operated as a business except for the long-term lease of a campsite on a lot of record (described later in this report). New summer camps would also be prohibited. Any existing commercial campgrounds or summer camps that were previously approved by the county would be allowed to continue as nonconforming uses (e.g., Watermelon Park Campground, Northern Virginia Lions Youth Camp). The regulation would also prohibit camping for a fee as an accessory activity to a business such as offering camping in conjunction with a short-term residential rental or at a farm winery, farm brewery, or farm distillery (e.g., Harvest Hosts).

To emphasize the temporary and periodic nature of camping, use regulation 1 would establish the following time limits on all forms of camping:

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***

These time limits would allow property owners and/or their invited guests to camp for a generous 180 days in a calendar year and a maximum of 14 days in a row. The proposed time limits would also help distinguish between a legitimate camping activity and individuals residing on a property in a recreational vehicle, tent, or other camping structure. The time limits would also enable property owners to allow invited groups (e.g., church congregations, scouts) to camp on their property without enabling the property to be established as the permanent location for an organization’s camping activities. The use regulation calculates the duration of all camping activities conducted on a lot of record regardless of whether camping is taking place simultaneously on the lot in separate locations.

Use regulation 2 emphasizes that camping activities are not allowed to have site improvements that would make a location more of a permanent campground:

- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent***

residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.

Camping would be allowed only in recreational vehicles (e.g., motor homes, travel trailers, fifth wheels, truck campers) or in temporary structures including tents and yurts that can be easily removed from the property. Proposed “camping” in a legally permitted dwelling (single-family dwelling, tenant house, or minor dwelling) for compensation would be treated as a short-term residential rental.

This use regulation also prohibits the use of temporary or permanent onsite connections to utilities on a subject property for recreational vehicles in conjunction with a camping activity. This would include water, sewer, propane, and electrical hookups and would also include any connection to satellite dishes, cable television, or internet located on the property. The use regulation would not apply to the use of water, sewer, propane, electrical, satellite, or internet located on board or brought to the campsite with the recreational vehicle.

Use regulation 3 would prohibit properties from being advertised as open to the public or the permanent campground for a non-profit or similar organization:

- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***

This use regulation is added to deter the establishment of permanent campground facilities and mitigate potential violations of the time limitation requirements. Evidence of such publication either through advertisements or permanent signage would be a clear violation of this proposed use regulation.

Use regulation 4 requires camping operators to comply with the Virginia Department of Health’s (VDH) temporary campground permit process and to maintain their approval in good standing throughout the duration of the camping activity:

- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***

VDH requires temporary campground permits for camping activities containing three or more campsites and a time limitation of 14 days in a 60-day period. Camping which exceeds this time frame would require a VDH permanent campground permit to be obtained, however it is unlikely that camping permitted by this text amendment would require such a permit. Temporary campground permits would most commonly be issued for camping in conjunction with temporary events such as those held at the Ruritan Fairgrounds or approved by special event permit. VDH staff indicated that some private camping events not associated with a temporary event could require a temporary campground permit depending on their size, scale, and duration.

Use regulation 5 establishes regulations for the long-term lease of a lot or portion of a lot for camping activities, more commonly referred to in the county as “river lot” camping but applicable on any AOC or FOC zoned lot:

5. ***The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***
 - A. ***The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.***
 - B. ***No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.***

As previously noted, the Committee wanted to allow the practice of “river lot” camping to continue subject to reasonable regulations to limit their scale and impacts. In order to differentiate the leasing of a lot or portion of a lot for camping from a commercial campground, the leasing arrangement must be for a minimum of 30 days and documented in a written lease. Any leasing situation for less than 30 days or without a written agreement in place would be considered a prohibited commercial campground.

The use regulation also limits leased lot camping to a maximum of two “campsites” per lot of record defined as “an area designated in a lease for camping by the specified lessee.” Each campsite would be allowed to have a maximum of one recreational vehicle so no more than two such vehicles could be located on the lot of record at one time.

The long-term leasing of a lot for camping traditionally is seasonal in nature as leases are issued for the warm months (May to September). The time limitation on camping would apply to long-term leasing as well but would not unreasonably impede a lessee’s ability to maximize camping during the season. Under the limitation of 30 days in any 60-day period with maximum of 14 consecutive camping days, a lessee with a 4 month lease could:

- Camp for consecutive three-day weekends throughout the lease period.
- Camp for 14 days in a row and still have 16 camping days available for use over the remaining 46 days in the 60-day period.
- Use the campsite during the day for recreational purposes without staying overnight without having the day count towards the total number of camping days used.

Use regulation 6 deals specifically with camping at temporary events:

6. ***Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per***

County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:

- A. Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.*
- B. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.*
- C. Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.*
- D. A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.*

This is the only form of camping that would require approval of a zoning permit or zoning approval through other process (e.g., agritourism activity zoning permit). The zoning administrator would be the approval authority and applicants would be required to submit a camping plan that shows where the campsites would be located and any other pertinent information required by the zoning administrator. The zoning permit review would be coordinated with VDH's temporary campground process – VDH approval would be a prerequisite to approval of the zoning permit and the applicant would be required to show all facilities required by VDH on the camping plan.

Public Comments:

The Planning Commission held a public hearing on this proposed text amendment at the June 2, 2023 Business Meeting. In his public hearing comments and written handout provided to the Commission, Lowell Smith said that the proposed text amendment should take into account the possible future need for public camping facilities along the Appalachian Trail (AT). He proposed that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:

- Such lot must be adjacent to the AT corridor land owned by the National Park Service and be owned by, or if under lease be operated by, an entity/entities that are IRS-qualified charitable 501(C)(3) organizations (possibly in conservation easement)
- The principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail
- The entity/entities have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Mr. Smith noted that while dispersed camping is allowed on Federal lands, increased usage of the AT and impacts to it in the future could result in prohibition of dispersed camping. Currently, the only other camping facilities for hikers are a trail shelter on National Park Service property and the Bears Den Trail Center facility which includes the lodge and its existing primitive campground containing two campsites.

In response to Mr. Smith's comments, the Commission voted to defer discussion of the text amendment to the Commission's July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. The public hearing was continued to a later meeting in the event that the Commission decided to make changes to the text amendment requiring changes to the public hearing notice. The Commission discussed Mr. Smith's concerns at the July 5 Work Session but chose to make no changes to the proposed text amendment.

Planning Commission Recommendation:

Following a duly advertised public hearing on June 2, 2023 and a continued public hearing on September 1, 2023, the Commission voted unanimously to recommend adoption of the proposed text amendment.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of this text amendment.

History:

- | | |
|------------------------|--|
| March 22, 2023. | Policy & Transportation Committee voted 4-0-1 (Dunning absent) to forward the proposed text amendment to the full Commission for consideration. |
| April 4, 2023. | Placed on the Commission's Work Session agenda for initial discussion. |
| May 2, 2023. | Placed on the Commission's Work Session agenda for continued discussion. |
| May 5, 2023. | Placed on the Commission's Business Meeting agenda to consider scheduling public hearing. |
| June 2, 2023. | Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to defer consideration to the July 5, 2023 Work Session and to continue the public hearing to the September 1, 2023 Business Meeting. |
| July 5, 2023. | Commission discussion of citizen concerns with the proposed text amendment. |

- September 1, 2023. Commission voted unanimously to recommend adoption of the proposed text amendment.
- September 19, 2023. Board of Supervisors voted unanimously to schedule public hearing for the October 17, 2023 meeting.
- October 17, 2023. Placed on the Board of Supervisors Meeting agenda and advertised for public hearing.

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

<i>CAMPING</i>	
Permitted Use	<i>AOC, FOC, ITL (fairgrounds only)</i>
Accessory Use	<i>None</i>
Special Use	<i>None</i>

Definition:

A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.

Use Regulations:

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***
- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.***
- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***
- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***
- 5. The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***

- A. *The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.*
 - B. *No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.*
6. *Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:*
- A. *Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.*
 - B. *A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.*
 - C. *Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.*
 - D. *A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.*

Required Review Processes:

A Zoning Permit per Section 6.2.1 is required for camping in conjunction with a temporary event as described above.

CAMPGROUND	
Permitted Use	None
Accessory Use	None
Special Use	AOC, FOC

Definition:

~~Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by~~

covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.

Use Regulations:

1. ~~Additional terms.~~ For the purposes of this section, the term “camping unit” shall mean a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel. The term “campsite” shall mean any delineated area within a campground used or intended for occupation by the camping unit.
2. ~~Duration of accommodations.~~ A campground shall be for the temporary accommodation of a camping unit for not more than 15 days in any 30-day period.

Required Review Processes:

1. Special Use Permit Review is required per [Section 6.3.1](#).
2. Site Development Plan Review is required per [Section 6.2.2](#).

SUMMER CAMP	
Permitted Use	None
Accessory Use	None
Special Use	AOC, FOC

Definition:

Any building, tent, or, vehicle, or group of buildings, tents or vehicles, if operated as one place or establishment, or any other place or establishment, public or private, together with the land and waters adjacent thereto, which is operated or used in the Commonwealth from the Saturday immediately preceding Memorial Day through Labor Day for the entertainment, education, recreation, religion instruction or activities, physical education, or health of persons under eighteen years of age who are not related to the operator of such place or establishment by blood or marriage within the third degree of consanguinity or affinity, if twelve or more such person at any one time are accommodated, gratuitously or for compensation, overnight and during any portion of more than two consecutive days.

Use Regulations:

1. The minimum lot size for a summer camp is three acres.
2. Applicants for such uses shall demonstrate that all applicable regulations of the Department of Health and Commonwealth of Virginia (specifically including [Title 35.1, Code of Virginia](#)), have been met.

Required Review Processes:

1. ~~Special Use Permit Review is required per Section 6.3.1.~~
2. ~~Site Development Plan Review is required per Section 6.2.2.~~



Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 6, 2023, Immediately following work session

Item	Description
A.	<p><u>FY24 Supplemental Appropriation Request for Additional Position in Treasurer's Office:</u> (see attached memo) As of December 1, 2023, the State Compensation Board is funding an additional position for a Deputy I in the Treasurer's Office. The Treasurer is requesting funding for this position. The attached memo outlines the estimated expenses, the corresponding FY24 State revenue from the Compensation Board, and the local funds needed.</p> <p>2023-11-06 Summary: Following review, the Finance Committee recommends:</p> <p>"Be it resolved that the FY24 Treasurer's Office operating fund budgeted expenditure and appropriation be increased \$52,545, revenue budget and appropriation be increased \$14,711, and fund balance designation for Government Savings be decreased in the amount of \$37,834, all for the purpose of providing an additional staff position and recognizing additional revenue of \$14,711 from the State Compensation Board."</p>
B.	<p><u>FY24 1st Quarter Expenditure Review:</u> (see attached expenditure report)</p> <p>2023-11-06 Summary: The Finance Committee reviewed the expenditure report, no action was taken.</p>
C.	<p><u>FY24 1st Quarter Revenue Review:</u> (see attached revenue report)</p> <p>2023-11-06 Summary: The Finance Committee reviewed the revenue report, no action was taken.</p>
D.	<p><u>FY24 Fund Balance Designations:</u> (see attached document) This fund balance document shows an estimated FY23 ending fund balance. The final ending FY23 fund balance amount will be obtained during the FY23 audit and provided during the Finance Committee meeting.</p> <p>2023-11-06 Summary: Following review, the Finance Committee recommends approving the fund balance designations as shown in the attached document.</p>
E.	<p><u>FY24 Appropriation of Remaining ARPA Funds:</u> The remaining amount of ARPA funds is \$98,584.16. The Finance Committee discussed using these remaining funds for FY24 Capital Projects expenses.</p> <p>2023-11-06 Summary: Following review, the Finance Committee recommends,</p> <p>"Be it resolved that FY24 Government Capital Projects fund budgeted expenditure and appropriation be increased \$98,584.16, and that deferred revenue in the same</p>

Item

Description

amount be recognized, all for the purpose of completing various small capital projects.”

F. Bills and Claims: (see attached) The Finance Committee should consider approval.

2023-11-06 Summary: Following review, the Finance Committee recommends approval of the October 2023 Invoice History Report.

G. Standing Reports:

- Year to Date Budget Report
- Reconciliation of Appropriations
- Capital Projects Report

2023-11-06 Summary: Review only, no action taken.



OFFICE OF
TREASURER OF CLARKE COUNTY
P.O. BOX 537
BERRYVILLE, VIRGINIA 22611

Sharon E. Keeler
Treasurer

(540) 955-5160
Fax (540) 955-5179

To: Board of Supervisors

From: Sharon Keeler, Treasurer

The Compensation Board has approved funding for another Deputy I position in the Treasurer's office. I am asking the Board of Supervisors to provide additional local funds for this position. I estimate the salary for this position to be maximum of \$35,000.00. Based on this estimate, the additional funds needed would be as follows:

Estimated cost of Treasurer's Office deputy I
position FY24

	Rates	Annual Employer Costs
Salary	\$35,000	35,000
FICA	0.0765	2,678
VRS	0.1151	4,029
*Health Ins	846.14	10,154
VRS Life	0.0134	469
Disability	0.00528	185
Workers Comp	0.0900	<u>32</u>
Total Estimated Salary and Benefits		52,545

* Health Insurance estimate above is for employee only plan. The annual cost could be as high as \$21,950 if a different plan is chosen.



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Sharon E. Keeler
Treasurer

(540) 955-5160
Fax (540) 955-5179

**Annual State Compensation Board
reimbursement**

Estimated salary and benefits cost from above	52,545
Less Comp Board Reimbursement	<u>(14,711)</u>
Additional Local Funds needed based on above estimate	37,834

Clarke County
1st Qtr FY 24 Expense Report
September 30, 2023

Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
11010-Board of Supervisors				
Salaries	13,800.00	3,450.00	10,350.00	25%
Benefits	21,263.95	5,270.03	15,993.92	25%
Purchased Services	7,100.00	75.00	7,025.00	1%
Other Expenses	16,435.00	9,150.39	7,284.61	56%
Materials & Supplies	800.00	0.00	800.00	0%
11010-Board of Supervisors Total	59,398.95	17,945.42	41,453.53	30%
12110-County Administrator				
Salaries	317,726.56	74,851.49	242,875.07	24%
Benefits	79,463.75	19,843.27	59,620.48	25%
Purchased Services	11,700.00	427.08	11,272.92	4%
Other Expenses	8,100.00	1,162.99	6,937.01	14%
Materials & Supplies	6,200.00	1,201.72	4,998.28	19%
12110-County Administrator Total	423,190.31	97,486.55	325,703.76	23%
12120-Public Information Serv				
Salaries	47,694.00	11,923.56	35,770.44	25%
Benefits	19,687.52	5,067.06	14,620.46	26%
Purchased Services	6,000.00	7,577.90	-1,577.90	126%
Other Expenses	800.00	0.00	800.00	0%
Materials & Supplies	500.00	0.00	500.00	0%
12120-Public Information Serv Total	74,681.52	24,568.52	50,113.00	33%
12210-Legal Services				
Purchased Services	35,000.00	2,150.00	32,850.00	6%
12210-Legal Services Total	35,000.00	2,150.00	32,850.00	6%
12310-Commissioner of Revenue				
Salaries	215,520.00	54,469.14	161,050.86	25%
Benefits	74,575.27	18,868.81	55,706.46	25%
Purchased Services	2,500.00	297.54	2,202.46	12%
Internal Services	5,000.00	3,190.00	1,810.00	64%
Other Expenses	5,300.00	1,534.29	3,765.71	29%
Materials & Supplies	1,400.00	225.00	1,175.00	16%
12310-Commissioner of Revenue Total	304,295.27	78,584.78	225,710.49	26%
12410-Treasurer				
Salaries	231,550.00	57,887.19	173,662.81	25%
Benefits	102,964.59	25,186.75	77,777.84	24%
Purchased Services	55,400.00	13,837.55	41,562.45	25%
Other Expenses	33,300.00	1,669.54	31,630.46	5%
Materials & Supplies	15,000.00	2,007.74	12,992.26	13%
12410-Treasurer Total	438,214.59	100,588.77	337,625.82	23%
12510-Data Processing/IT				
Salaries	187,264.00	46,816.11	140,447.89	25%
Benefits	59,112.23	14,878.88	44,233.35	25%
Purchased Services	5,500.00	650.00	4,850.00	12%
Other Expenses	54,760.00	12,194.54	42,565.46	22%
Materials & Supplies	129,154.79	51,670.63	77,484.16	40%
12510-Data Processing/IT Total	435,791.02	126,210.16	309,580.86	29%

Clarke County
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September 30, 2023

Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
13100-Electoral Board and Officials				
Salaries	7,232.00	0.00	7,232.00	0%
Benefits	556.82	4.75	552.07	1%
Purchased Services	62,215.00	10,103.77	52,111.23	16%
Other Expenses	10,450.00	550.72	9,899.28	5%
Materials & Supplies	4,000.00	64.26	3,935.74	2%
13100-Electoral Board and Officials Total	84,453.82	10,723.50	73,730.32	13%
13200-Registrar				
Salaries	141,074.00	34,066.70	107,007.30	24%
Benefits	50,732.37	11,805.71	38,926.66	23%
Purchased Services	4,180.00	64.00	4,116.00	2%
Other Expenses	5,724.00	1,498.40	4,225.60	26%
Materials & Supplies	1,210.00	230.79	979.21	19%
13200-Registrar Total	202,920.37	47,665.60	155,254.77	23%
21100-Circuit Court				
Other Expenses	7,270.00	300.00	6,970.00	4%
Materials & Supplies	0.00	318.40	-318.40	100%
Payment to Joint Operations	12,000.00	7,410.12	4,589.88	62%
21100-Circuit Court Total	19,270.00	8,028.52	11,241.48	42%
21200-General District Court				
Purchased Services	3,970.00	214.16	3,755.84	5%
Other Expenses	3,450.00	597.49	2,852.51	17%
Materials & Supplies	700.00	80.69	619.31	12%
21200-General District Court Total	8,120.00	892.34	7,227.66	11%
21510-Blue Ridge Legal Services				
Other Expenses	1,500.00	1,500.00	0.00	100%
21510-Blue Ridge Legal Services Total	1,500.00	1,500.00	0.00	100%
21600-Juvenile & Domestic Relations				
Purchased Services	3,700.00	287.19	3,412.81	8%
Other Expenses	1,950.00	324.69	1,625.31	17%
Materials & Supplies	750.00	0.00	750.00	0%
21600-Juvenile & Domestic Relations Total	6,400.00	611.88	5,788.12	10%
21700-Clerk of the Circuit Court				
Salaries	209,768.00	52,441.98	157,326.02	25%
Benefits	43,585.68	10,997.90	32,587.78	25%
Purchased Services	33,935.00	2,814.64	31,120.36	8%
Other Expenses	7,195.00	2,251.85	4,943.15	31%
Materials & Supplies	6,500.00	2,010.39	4,489.61	31%
21700-Clerk of the Circuit Court Total	300,983.68	70,516.76	230,466.92	23%
21910-Victim and Witness Assistance				
Salaries	65,923.00	17,017.83	48,905.17	26%
Benefits	11,652.24	3,002.54	8,649.70	26%
Purchased Services	150.00	0.00	150.00	0%
Other Expenses	3,000.00	742.38	2,257.62	25%
Materials & Supplies	1,000.00	0.00	1,000.00	0%
21910-Victim and Witness Assistance Total	81,725.24	20,762.75	60,962.49	25%

Clarke County
1st Qtr FY 24 Expense Report
September 30, 2023

Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
21940-Regional Court Services				
Other Expenses	8,000.00	8,000.00	0.00	100%
21940-Regional Court Services Total	8,000.00	8,000.00	0.00	100%
22100-Commonwealth's Attorney				
Salaries	371,323.61	93,302.25	278,021.36	25%
Benefits	109,089.49	27,954.06	81,135.43	26%
Purchased Services	850.00	503.10	346.90	59%
Other Expenses	16,000.00	4,356.73	11,643.27	27%
Materials & Supplies	6,400.00	1,095.73	5,304.27	17%
22100-Commonwealth's Attorney Total	503,663.10	127,211.87	376,451.23	25%
31200-Sheriff - Total				
Salaries	1,961,709.00	489,615.64	1,472,093.36	25%
Benefits	775,046.68	239,790.29	535,256.39	31%
Purchased Services	245,434.00	75,472.14	169,961.86	31%
Other Expenses	206,418.00	64,690.53	141,727.47	31%
Materials & Supplies	203,150.00	65,569.59	137,580.41	32%
31200-Sheriff - Total Total	3,391,757.68	935,138.19	2,456,619.49	28%
31210-Criminal Justice Training Ctr				
Other Expenses	21,723.00	21,723.00	0.00	100%
31210-Criminal Justice Training Ctr Total	21,723.00	21,723.00	0.00	100%
31220-Drug Task Force				
Other Expenses	13,400.00	0.00	13,400.00	0%
31220-Drug Task Force Total	13,400.00	0.00	13,400.00	0%
32200-Volunteer Fire Companies				
Benefits	32,000.00	22,225.00	9,775.00	69%
Other Expenses	149,500.00	38,717.40	110,782.60	26%
Materials & Supplies	500.00	0.00	500.00	0%
32200-Volunteer Fire Companies Total	182,000.00	60,942.40	121,057.60	33%
32201-Blue Ridge Volunteer Fire Co				
Benefits	1,776.50	1,711.90	64.60	96%
Other Expenses	98,000.00	22,500.00	75,500.00	23%
32201-Blue Ridge Volunteer Fire Co Total	99,776.50	24,211.90	75,564.60	24%
32202-Boyce Volunteer Fire Co				
Benefits	3,344.00	3,222.40	121.60	96%
Other Expenses	115,000.00	22,500.00	92,500.00	20%
32202-Boyce Volunteer Fire Co Total	118,344.00	25,722.40	92,621.60	22%
32203-Enders Volunteer Fire Co				
Benefits	5,434.00	5,236.40	197.60	96%
Other Expenses	170,000.00	22,500.00	147,500.00	13%
32203-Enders Volunteer Fire Co Total	175,434.00	27,736.40	147,697.60	16%
32310-Fire and Rescue Services				
Salaries	1,285,000.00	346,335.43	938,664.57	27%
Benefits	539,650.54	168,743.58	370,906.96	31%
Purchased Services	109,000.00	9,569.44	99,430.56	9%
Other Expenses	18,250.00	8,182.86	10,067.14	45%
Materials & Supplies	173,751.00	51,994.43	121,756.57	30%

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Function / Object Code Category	Revised Budget YTD	Expended Available Budget	% Used	
32310-Fire and Rescue Services Total	2,125,651.54	584,825.74	1,540,825.80	28%
32320-Lord Fairfax Emergency Medical				
Other Expenses	6,904.00	6,904.00	0.00	100%
32320-Lord Fairfax Emergency Medical Total	6,904.00	6,904.00	0.00	100%
32400-Forestry Services				
Other Expenses	2,874.00	2,874.00	0.00	100%
32400-Forestry Services Total	2,874.00	2,874.00	0.00	100%
33210-Regional Jail				
Payment to Joint Operations	541,010.00	251,519.00	289,491.00	46%
33210-Regional Jail Total	541,010.00	251,519.00	289,491.00	46%
33220-Juvenile Detention Center				
Purchased Services	13,146.00	0.00	13,146.00	0%
33220-Juvenile Detention Center Total	13,146.00	0.00	13,146.00	0%
33300-Probation Office				
Other Expenses	100.00	12.00	88.00	12%
Materials & Supplies	300.00	0.00	300.00	0%
33300-Probation Office Total	400.00	12.00	388.00	3%
34100-Building Inspections				
Salaries	182,544.00	44,535.78	138,008.22	24%
Benefits	76,749.45	20,517.62	56,231.83	27%
Purchased Services	1,100.00	262.50	837.50	24%
Other Expenses	4,150.00	783.45	3,366.55	19%
Materials & Supplies	9,500.00	1,260.45	8,239.55	13%
34100-Building Inspections Total	274,043.45	67,359.80	206,683.65	25%
35100-Animal Shelter				
Salaries	99,600.00	26,708.37	72,891.63	27%
Benefits	39,859.69	16,301.91	23,557.78	41%
Purchased Services	18,350.00	5,248.79	13,101.21	29%
Other Expenses	1,000.00	264.75	735.25	26%
Materials & Supplies	14,667.86	2,012.52	12,655.34	14%
35100-Animal Shelter Total	173,477.55	50,536.34	122,941.21	29%
35300-Med Examiner & Indigent Burial				
Purchased Services	200.00	0.00	200.00	0%
35300-Med Examiner & Indigent Burial Total	200.00	0.00	200.00	0%
42400-Refuse Disposal				
Purchased Services	194,400.00	26,861.86	167,538.14	14%
42400-Refuse Disposal Total	194,400.00	26,861.86	167,538.14	14%
42410-Solid Waste Convenience				
Salaries	29,912.00	4,846.04	25,065.96	16%
Benefits	2,769.38	805.62	1,963.76	29%
Purchased Services	62,265.00	14,063.71	48,201.29	23%
Other Expenses	2,750.00	199.01	2,550.99	7%
Materials & Supplies	750.00	0.00	750.00	0%
42410-Solid Waste Convenience Total	98,446.38	19,914.38	78,532.00	20%
42600-Litter Control				
Purchased Services	8,000.00	112.98	7,887.02	1%

Clarke County
1st Qtr FY 24 Expense Report
September 30, 2023

Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
42600-Litter Control Total	8,000.00	112.98	7,887.02	1%
42700-Sanitation				
Purchased Services	37,000.00	5,329.62	31,670.38	14%
Other Expenses	207,000.00	0.00	207,000.00	0%
42700-Sanitation Total	244,000.00	5,329.62	238,670.38	2%
43200-General Property Maintenance - All Accounts				
Salaries	238,230.22	60,552.53	177,677.69	25%
Benefits	95,590.48	23,707.46	71,883.02	25%
Purchased Services	202,400.00	52,678.10	149,721.90	26%
Other Expenses	277,255.00	90,395.07	186,859.93	33%
Materials & Supplies	86,608.98	15,405.82	71,203.16	18%
43200-General Property Maintenance - All Account	900,084.68	242,738.98	657,345.70	27%
51100-Local Health Department				
Other Expenses	225,000.00	56,250.00	168,750.00	25%
51100-Local Health Department Total	225,000.00	56,250.00	168,750.00	25%
51200-Our Health				
Other Expenses	6,500.00	6,500.00	0.00	100%
51200-Our Health Total	6,500.00	6,500.00	0.00	100%
52400-N Shen Valley Subst Abuse Coal				
Other Expenses	15,000.00	3,750.00	11,250.00	25%
52400-N Shen Valley Subst Abuse Coal Total	15,000.00	3,750.00	11,250.00	25%
52500-Northwestern Community Svcs				
Other Expenses	111,284.00	27,821.00	83,463.00	25%
52500-Northwestern Community Svcs Total	111,284.00	27,821.00	83,463.00	25%
52800-Concern Hotline				
Other Expenses	1,500.00	1,500.00	0.00	100%
52800-Concern Hotline Total	1,500.00	1,500.00	0.00	100%
52900-NW Works				
Other Expenses	5,000.00	5,000.00	0.00	100%
52900-NW Works Total	5,000.00	5,000.00	0.00	100%
53230-Shenandoah Area Agency on Aging				
Other Expenses	42,000.00	10,500.00	31,500.00	25%
53230-Shenandoah Area Agency on Aging Total	42,000.00	10,500.00	31,500.00	25%
53240-VA Regional Transp Assn				
Other Expenses	24,960.00	6,240.00	18,720.00	25%
53240-VA Regional Transp Assn Total	24,960.00	6,240.00	18,720.00	25%
53250-FISH of Clarke County				
Other Expenses	2,000.00	2,000.00	0.00	100%
53250-FISH of Clarke County Total	2,000.00	2,000.00	0.00	100%
53600-Access Independence				
Other Expenses	2,000.00	2,000.00	0.00	100%
53600-Access Independence Total	2,000.00	2,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr)				
Other Expenses	6,000.00	6,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr) Total	6,000.00	6,000.00	0.00	100%
53710-Tax Relief for the Elderly				

Clarke County
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Function / Object Code Category	Revised Budget YTD	Expended Available Budget	% Used
Other Expenses	215,000.00	0.00	215,000.00 0%
53710-Tax Relief for the Elde Total	215,000.00	0.00	215,000.00 0%
69100-Laurel Ridge Community College			
Other Expenses	16,921.00	4,230.25	12,690.75 25%
69100-Laurel Ridge Community College Total	16,921.00	4,230.25	12,690.75 25%
71100-Parks Administration			
Salaries	359,866.00	93,429.41	266,436.59 26%
Benefits	135,540.91	37,451.32	98,089.59 28%
Purchased Services	16,394.00	1,862.84	14,531.16 11%
Other Expenses	9,815.89	2,287.28	7,528.61 23%
Materials & Supplies	7,518.48	1,346.29	6,172.19 18%
Capital Outlay	0.00	969.01	-969.01 100%
71100-Parks Administration Total	529,135.28	137,346.15	391,789.13 26%
71310-Recreation Center			
Salaries	128,014.00	24,339.61	103,674.39 19%
Benefits	30,012.70	8,168.92	21,843.78 27%
Purchased Services	1,000.00	0.00	1,000.00 0%
Other Expenses	1,500.00	90.00	1,410.00 6%
Materials & Supplies	11,595.00	1,618.44	9,976.56 14%
Capital Outlay	0.00	5,996.05	-5,996.05 100%
71310-Recreation Center Total	172,121.70	40,213.02	131,908.68 23%
71320-Swimming Pool			
Salaries	73,985.00	58,990.36	14,994.64 80%
Benefits	6,820.80	5,681.41	1,139.39 83%
Purchased Services	1,500.00	0.00	1,500.00 0%
Other Expenses	5,075.00	2,274.50	2,800.50 45%
Materials & Supplies	15,020.00	2,065.07	12,954.93 14%
71320-Swimming Pool Total	102,400.80	69,011.34	33,389.46 67%
71350-Parks Programs			
Salaries	226,283.00	55,498.91	170,784.09 25%
Benefits	38,981.03	12,128.15	26,852.88 31%
Purchased Services	57,000.00	8,050.54	48,949.46 14%
Other Expenses	53,791.00	2,013.54	51,777.46 4%
Materials & Supplies	22,471.00	2,630.28	19,840.72 12%
71350-Parks Programs Total	398,526.03	80,321.42	318,204.61 20%
71360-Concession Stand			
Salaries	6,324.00	5,101.77	1,222.23 81%
Benefits	484.00	390.31	93.69 81%
Materials & Supplies	16,050.00	5,220.64	10,829.36 33%
71360-Concession Stand Total	22,858.00	10,712.72	12,145.28 47%
72240-Barns of Rose Hill			
Other Expenses	14,000.00	14,000.00	0.00 100%
72240-Barns of Rose Hill Total	14,000.00	14,000.00	0.00 100%
72700-VA Commission for the Arts			
Other Expenses	9,000.00	9,000.00	0.00 100%
72700-VA Commission for the Arts Total	9,000.00	9,000.00	0.00 100%

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Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
73200-Handley Regional Library				
Other Expenses	325,989.00	81,497.25	244,491.75	25%
73200-Handley Regional Library Total	325,989.00	81,497.25	244,491.75	25%
81110-Planning Administration				
Salaries	364,157.00	90,862.89	273,294.11	25%
Benefits	114,678.69	32,140.89	82,537.80	28%
Purchased Services	47,000.00	2,756.25	44,243.75	6%
Other Expenses	5,450.00	1,138.31	4,311.69	21%
Materials & Supplies	2,500.00	392.44	2,107.56	16%
81110-Planning Administration Total	533,785.69	127,290.78	406,494.91	24%
81120-Planning Commission				
Salaries	500.00	0.00	500.00	0%
Benefits	45.66	6.79	38.87	15%
Purchased Services	12,000.00	1,500.00	10,500.00	13%
Other Expenses	1,850.00	11.70	1,838.30	1%
81120-Planning Commission Total	14,395.66	1,518.49	12,877.17	11%
81130-Berryville Dev Authority				
Salaries	0.00	25.00	-25.00	100%
Benefits	0.00	1.91	-1.91	100%
Purchased Services	900.00	50.00	850.00	6%
81130-Berryville Dev Authority Total	900.00	76.91	823.09	9%
81140-Regional Airport Authority				
Other Expenses	5,000.00	5,000.00	0.00	100%
81140-Regional Airport Authority Total	5,000.00	5,000.00	0.00	100%
81310-Help With Housing				
Other Expenses	10,000.00	10,000.00	0.00	100%
81310-Help With Housing Total	10,000.00	10,000.00	0.00	100%
81400-Board of Zoning Appeals				
Salaries	250.00	0.00	250.00	0%
Benefits	19.00	0.00	19.00	0%
Purchased Services	3,200.00	546.25	2,653.75	17%
Other Expenses	50.00	0.00	50.00	0%
81400-Board of Zoning Appeals Total	3,519.00	546.25	2,972.75	16%
81510-Office of Economic Development				
Salaries	74,190.00	16,544.19	57,645.81	22%
Benefits	29,034.02	6,512.29	22,521.73	22%
Purchased Services	57,000.00	640.00	56,360.00	1%
Other Expenses	15,887.00	1,929.17	13,957.83	12%
Materials & Supplies	1,000.00	94.68	905.32	9%
81510-Office of Economic Development Total	177,111.02	25,720.33	151,390.69	15%
81530-Small Business Dev Center				
Other Expenses	2,000.00	2,000.00	0.00	100%
81530-Small Business Dev Center Total	2,000.00	2,000.00	0.00	100%
81540-Blandy Experimental Farm				
Other Expenses	3,500.00	3,500.00	0.00	100%
81540-Blandy Experimental Farm Total	3,500.00	3,500.00	0.00	100%

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Function / Object Code Category	Revised Budget YTD	Expended	Available Budget	% Used
81550-Berryville Main Street				
Other Expenses	3,500.00	3,500.00	0.00	100%
81550-Berryville Main Street Total	3,500.00	3,500.00	0.00	100%
81800-Historic Preservation Comm				
Salaries	0.00	425.00	-425.00	100%
Benefits	0.00	32.52	-32.52	100%
Purchased Services	10,800.00	1,609.26	9,190.74	15%
Other Expenses	100.00	0.00	100.00	0%
Materials & Supplies	250.00	0.00	250.00	0%
81800-Historic Preservation Comm Total	11,150.00	2,066.78	9,083.22	19%
81910-Northern Shen Valley Reg Comm				
Other Expenses	11,866.59	18,301.00	-6,434.41	154%
81910-Northern Shen Valley Reg Comm Total	11,866.59	18,301.00	-6,434.41	154%
82210-Water Quality Management				
Purchased Services	30,760.00	0.00	30,760.00	0%
82210-Water Quality Management Total	30,760.00	0.00	30,760.00	0%
82220-Friends of the Shenandoah				
Other Expenses	10,000.00	10,000.00	0.00	100%
82220-Friends of the Shenandoah Total	10,000.00	10,000.00	0.00	100%
82230-Board of Septic Appeals				
Salaries	200.00	0.00	200.00	0%
Benefits	21.90	0.00	21.90	0%
Purchased Services	1,250.00	0.00	1,250.00	0%
Other Expenses	100.00	0.00	100.00	0%
82230-Board of Septic Appeals Total	1,571.90	0.00	1,571.90	0%
82400-LF Soil & Water Cons Dist				
Other Expenses	9,500.00	9,500.00	0.00	100%
82400-LF Soil & Water Cons Dist Total	9,500.00	9,500.00	0.00	100%
82600-Bio-solids Application				
Salaries	1,000.00	0.00	1,000.00	0%
Benefits	91.33	13.59	77.74	15%
82600-Bio-solids Application Total	1,091.33	13.59	1,077.74	1%
83100-Cooperative Extension Program				
Purchased Services	59,568.59	301.51	59,267.08	1%
Other Expenses	850.00	35.91	814.09	4%
Materials & Supplies	1,500.00	0.00	1,500.00	0%
83100-Cooperative Extension Program Total	61,918.59	337.42	61,581.17	1%
83400-4-H Center				
Other Expenses	2,000.00	2,000.00	0.00	100%
83400-4-H Center Total	2,000.00	2,000.00	0.00	100%
91600-Contingency Reserves				
Salaries	19,638.00	0.00	19,638.00	0%
Purchased Services	15,000.00	0.00	15,000.00	0%
Capital Outlay	20,000.00	0.00	20,000.00	0%
91600-Contingency Reserves Total	54,638.00	0.00	54,638.00	0%
92500-Rev Refunds Ins Claim Reimb				

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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Other Expenses	0.00	6,444.88	-6,444.88	100%
92500-Rev Refunds - Ins Claim Reimb Total	0.00	6,444.88	-6,444.88	100%
92600-Rev Refunds - Ambulance				
Other Expenses	0.00	300.00	-300.00	100%
92600-Rev Refunds - Ambulance Total	0.00	300.00	-300.00	100%
Grand Total	14,768,084.24	3,899,919.99	10,868,164.25	26%

Clarke County
General Fund Revenue- Fund 100
Q1 FY 23 and FY 24

	Q1 FY 2023	Q1 FY 2024		YOY Change	Q1 FY 2024
	Actuals	Revised Budget	Actuals		Variance to Budget
Local Revenue					
Real Property Tax**	93,101.33	15,299,725.00	80,206.80	(12,894.53)	(15,219,518.20)
Proceeds from Delinq Land Sale	-	-	42,131.60	42,131.60	42,131.60
Public Svc Corp Real Prop Tax	-	475,000.00	-	-	(475,000.00)
Personal Property Tax**	173,243.80	7,582,242.14	79,179.63	(94,064.17)	(7,503,062.51)
Mobile Home Tax - Curr & Delin	30.50	800.00	15.60	(14.90)	(784.40)
Mach & Tools Tax	5.63	195,000.00	-	(5.63)	(195,000.00)
Penalties - All Property Taxes**	21,928.74	200,000.00	14,515.08	(7,413.66)	(185,484.92)
Interest - All Property Taxes	72,164.23	135,000.00	38,995.71	(33,168.52)	(96,004.29)
Admin Costs Delinq Taxes	3,286.65	21,000.00	2,474.58	(812.07)	(18,525.42)
Local Sales & Use Tax**	120,990.66	1,650,000.00	127,093.06	6,102.40	(1,522,906.94)
Cons Utility Tax - Elect & Gas*	56,579.20	335,000.00	56,258.84	(320.36)	(278,741.16)
Consumption Tax*	5,779.40	35,000.00	5,619.63	(159.77)	(29,380.37)
Business License Tax	1,050.00	23,000.00	860.00	(190.00)	(22,140.00)
Motor Vehicle Licenses	14,378.29	355,000.00	5,525.53	(8,852.76)	(349,474.47)
Recordation Tax*	44,207.00	276,000.00	39,312.80	(4,894.20)	(236,687.20)
Tax on Wills	3,419.30	7,200.00	1,425.62	(1,993.68)	(5,774.38)
Transient Occupancy Tax**	7,241.11	128,000.00	5,681.90	(1,559.21)	(122,318.10)
Cigarette Tax	65,550.00	410,400.00	74,100.00	8,550.00	(336,300.00)
Meals Tax*	34,318.76	391,406.00	72,338.79	38,020.03	(319,067.21)
Other Permits, Fees & Licenses	-	475.00	-	-	(475.00)
Interest on Bank Deposits	37,697.87	125,000.00	61,791.76	24,093.89	(63,208.24)
Rental of General Property	17,844.70	43,930.00	14,317.69	(3,527.01)	(29,612.31)
Payments in Lieu of Taxes	-	45,787.00	-	-	(45,787.00)
Rebates & Refunds - Other Veh	1,496.38	6,800.00	4,870.00	3,373.62	(1,930.00)
Misc Rev - General Fund	176.81	12,000.00	1,576.02	1,399.21	(10,423.98)
Gifts & Donations - General Fd	348.00	1,000.00	740.00	392.00	(260.00)
Sale of Other Equip General Fd	71.56	-	1,630.00	1,558.44	1,630.00
Other Miscellaneous Revenue	-	2,820.00	-	-	(2,820.00)
Court Appointed Attorney	-	200.00	-	-	(200.00)
DMV Stop Fees	2,425.00	10,000.00	2,025.00	(400.00)	(7,975.00)
Credit Card Fees	4,783.99	30,000.00	5,873.75	1,089.76	(24,126.25)
Transfer Fees	149.40	590.00	108.90	(40.50)	(481.10)
DNA Fees - Blood Test	57.00	200.00	100.50	43.50	(99.50)
Jail Processing Fee	264.75	850.00	212.01	(52.74)	(637.99)
Local Interest from Fines	566.09	1,500.00	343.25	(222.84)	(1,156.75)
Commonwealth's Attorney Fees	261.50	800.00	257.92	(3.58)	(542.08)
Weapons Permits	1,729.00	5,000.00	1,748.00	19.00	(3,252.00)
Court Fines & Forfeitures*	28,305.56	200,000.00	26,784.12	(1,521.44)	(173,215.88)
Parking Fines	870.00	3,000.00	690.00	(180.00)	(2,310.00)
Courthouse Maintenance Fees*	9,747.55	60,000.00	9,896.96	149.41	(50,103.04)
E-Tickets fee*	1,722.50	11,000.00	1,611.44	(111.06)	(9,388.56)
Sheriff's Fees	642.42	800.00	832.13	189.71	32.13
Central Alarm - Beryville	-	5,000.00	-	-	(5,000.00)
Wireless E-911	4,862.27	53,000.00	4,898.09	35.82	(48,101.91)
Ambulance and Rescue Services**	63,264.61	490,000.00	42,148.10	(21,116.51)	(447,851.90)
Building Permits	62,189.02	225,000.00	34,265.53	(27,923.49)	(190,734.47)
Animal Licenses	95.00	4,100.00	180.00	85.00	(3,920.00)
Animal Shelter Fees	2,922.00	9,500.00	2,775.00	(147.00)	(6,725.00)
Dangerous Dog Registration	-	85.00	-	-	(85.00)
Humane Foundation Contribution	-	25,000.00	-	-	(25,000.00)
Recycling Rebate	26,580.00	27,027.00	23,574.00	(3,006.00)	(3,453.00)

Clarke County
General Fund Revenue- Fund 100
Q1 FY 23 and FY 24

	Q1 FY 2023	Q1 FY 2024		YOY Change	Q1 FY 2024
	Actuals	Revised Budget	Actuals		Variance to Budget
Recreation Center Fees	14,618.25	60,000.00	19,534.00	4,915.75	(40,466.00)
Swimming Pool Fees	27,589.05	72,500.00	35,706.80	8,117.75	(36,793.20)
Parks Programs Fees	76,753.91	255,000.00	68,767.73	(7,986.18)	(186,232.27)
Concession Stand Revenues	11,349.30	15,000.00	11,812.06	462.76	(3,187.94)
Land Use Application Penalty	-	6,100.00	-	-	(6,100.00)
Land Use Application Fees	-	450.00	-	-	(450.00)
Zoning & Subdiv Permits & Fees	45,987.50	96,000.00	33,800.00	(12,187.50)	(62,200.00)
Sign Permits & Inspection Fees	-	300.00	-	-	(300.00)
New Dwelling Address Fee	390.00	3,900.00	650.00	260.00	(3,250.00)
Mapping Fees	-	6.00	-	-	(6.00)
Pass Through Engineer's Fee	15,000.00	10,000.00	4,200.00	(10,800.00)	(5,800.00)
Biosolid Application Fees	-	500.00	-	-	(500.00)
Econ Dev Misc Revenue	-	19,500.00	-	-	(19,500.00)
OAA MultiState Opioid Sttlemn	5,341.86	-	-	(5,341.86)	-
Local Total	1,183,377.45	29,459,493.14	1,063,455.93	(119,921.52)	(28,396,037.21)
State Revenue					
Motor Vehicle Carriers' Tax	410.40	22,000.00	18.24	(392.16)	(21,981.76)
Tax on Deeds	23,086.40	100,000.00	19,386.41	(3,699.99)	(80,613.59)
Personal Property Tax Reimburs	508,378.37	2,483,842.00	508,378.37	-	(1,975,463.63)
Auto Rental Tax	17.23	200.00	333.64	316.41	133.64
Communication Sales & Use Tax	25,579.77	272,479.00	21,863.98	(3,715.79)	(250,615.02)
Vol Fire 4 for Life Grant	-	19,000.00	-	-	(19,000.00)
Commissioner of Revenue Comp B	17,950.21	121,301.00	19,878.51	1,928.30	(101,422.49)
Treasurer - Comp Bd	20,276.55	143,431.00	23,670.19	3,393.64	(119,760.81)
Electoral Board	-	20,675.00	-	-	(20,675.00)
Registrar/Electoral Boards	-	63,414.00	-	-	(63,414.00)
Clerk of the Circuit Ct Comp B	27,927.29	209,854.00	34,747.96	6,820.67	(175,106.04)
Commonwealth's Attorney CompBd	34,349.14	234,976.00	19,369.33	(14,979.81)	(215,606.67)
Sheriff Comp Bd	125,252.42	962,174.00	159,379.12	34,126.70	(802,794.88)
Fire Programs Funds	-	38,000.00	-	-	(38,000.00)
Spay & Neuter Fund Dist	-	200.00	-	-	(200.00)
Litter Control	-	8,000.00	-	-	(8,000.00)
VA Commission for the Arts	-	4,500.00	4,500.00	4,500.00	-
ICAC Task Force Grant	-	5,000.00	-	-	(5,000.00)
Opioid Sttlmnt Janssen/Distrib	-	5,342.00	5,341.92	5,341.92	(0.08)
State Total	783,227.78	4,714,388.00	816,867.67	33,639.89	(3,897,520.33)
Federal Revenue					
Payments in Lieu of Taxes	-	7,417.00	-	-	(7,417.00)
SCAAP	-	1,689.00	978.12	978.12	(710.88)
V-Stop Federal Revenue	7,034.92	28,053.00	7,014.69	(20.23)	(21,038.31)
Victim Witness Rev	17,338.90	67,138.00	17,017.83	(321.07)	(50,120.17)
SAFER Grant Revenue	34,303.50	-	-	(34,303.50)	-
EMS LEMPG Grant Rev	-	7,500.00	7,499.80	7,499.80	(0.20)
ARP CRF (LATCF)	-	4,500.00	54,500.00	54,500.00	50,000.00
Federal Total	58,677.32	116,297.00	87,010.44	28,333.12	(29,286.56)
Transfer Total					
Cancelled Checks/NSF Fees	200.00	250.00	60.00	(140.00)	(190.00)
Insurance Recovery Gen Fd	-	-	10,517.18	10,517.18	10,517.18
CITAC Reimbursement	-	5,000.00	-	-	(5,000.00)
Transfer Total	200.00	5,250.00	10,577.18	10,377.18	5,327.18
Grand Total	2,025,482.55	34,295,428.14	1,977,911.22	(47,571.33)	(32,317,516.92)

11.06.23

Title: General Fund Balance FY23

Source: Clarke County Joint Administrative Services

	Fiscal Year End 2022	6/30/2023	Notes
	Prior Year Designations	Fund Balance	
	17,745,176	19,018,415	not final audited fund balance - subject to minor adjustments
<u>Designations</u>			
Liquidity Designation@ 12% of FY 23 Budgeted Operating Revenue	(3,926,740.68)	(4,114,911.36)	
Stabilization Designation @ 5% of FY 23 Budgeted Operating Revenue	(981,685.17)	(1,714,546.40)	
Continuing Local GF Appropriations for Capital Projects	(794,925.00)	(1,375,076.00)	
Conservation Easements from Government Savings	(150,000)	(150,000)	Per fiscal policy
School Operating Savings	-	(97,957)	FY23 School Operating CF to FY24 Capital Pjts
Childrens Services Act Shortfall	(500,000)	(500,000)	
Parks Master Plan	(230,000)	(330,000)	
Fire & Rescue	(400,000)	(300,000)	
Government Savings (GenGov, JAS, DSS)	(500,000)	(330,000)	
Data and Communications Technology	(972,000)	(250,000)	
Leave Liability	(350,000)	(350,000)	
Community Facilities	(1,598,000)	(3,500,000)	
Economic Development	(150,000)	(150,000)	
Jack Enders Blvd Project	(280,000)	-	Not needed in FY24
County Courthouse Green Project	(100,000)	(200,000)	
Human Services space	(1,500,000)	(1,650,000)	DSS, NWCS, VDH
School Construction	(100,000)	(100,000)	
USGS Svcs	(50,000)	(50,000)	
Self Funded Health Insurance Account	(1,000,000)	(200,000)	
Broadband (All Points Broadband/VATI)	(2,700,000)	(1,080,000)	
Berryville Clarke County Joint Government Center-Reserved Fund Balance	(117,119)	(127,205)	Calculated reserve per USDA loan terms
Berryville Clarke County Joint Government Center-Unreserved Fund Balance	(150,000)	(50,000)	
Avenity Tax Software	(259,000)	-	Not needed in FY24
Government Capital Projects	(350,000)	(2,298,275)	Bdgt deficit-capital pjts paid from fund bal
FY22 Original Budget Surplus (Deficit)	3,634	-	
TOTAL Designations	(17,155,836)	(18,917,971)	
Undesignated	589,340	100,444	

Clarke County
FY 24 Invoice History Report
September 30, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Aemmer, Julie	District C Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/24/2023	500.00
Aemmer, Julie Total				500.00
Ahold Financial Serv	Programs Mat & Sup	supplies	10/17/2023	39.19
Ahold Financial Serv Total				39.19
Allen, Sherri	J&D Court Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/25/2023	2,500.00
Allen, Sherri Total				2,500.00
Amazon Acct	EMS Mat & Sup	12 pack reversed American flag patch gold/Post-it jackets	10/8/2023	19.54
	EMS Mat & Sup	jackets	9/25/2023	952.93
	EMS Mat & Sup	jackets	9/29/2023	619.96
	EMS Mat & Sup	jackets	9/24/2023	839.94
	FIRE/EMS Uniforms	12 pack reversed American flag patch gold/Post-it	10/8/2023	67.00
	FIRE/EMS Uniforms	Custom Name Patch 2 Pieces,Personalized Military T	9/21/2023	268.26
	Programs Mat & Sup	Halloween Tennis event Supplies	9/28/2023	148.62
	Rec Center Mat & Sup	nerf darts	10/3/2023	76.17
	Sheriff SOS Mat & Sup	Office Supplies	10/4/2023	81.88
	Sheriff SOS Mat & Sup	Office Supplies	9/15/2023	61.86
	Sheriff SOS Mat & Sup	Accreditation Supplies	10/9/2023	178.77
	JAS Inventory -Mtls & Supplies	ACDelco 100-Count AAA Batteries	9/10/2023	47.60
	JAS Inventory -Mtls & Supplies	ACDelco 100-Count AAA Batteries	9/17/2023	48.60
	100 N Church Maint Mat & Sup	RV Generator Power Adapter-30Amp Male 4 Prong	10/1/2023	33.28
Amazon Acct Total				3,444.41
American Solutions f	Treasurer Mat & Sup	2024 Dog Tags	10/17/2023	775.25
American Solutions f Total				775.25
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	10/1/2023	2,737.58
American Tower Total				2,737.58
Andre Chappelle	Programs Refunds	refund	10/10/2023	45.00
Andre Chappelle Total				45.00
Andrea Brown	Programs Refunds	refund	10/11/2023	20.00
Andrea Brown Total				20.00
Andrew Higgs	Programs Refunds	refund	10/20/2023	70.00
Andrew Higgs Total				70.00
April Wilkerson	Clk of CC Pur Svcs	reimbursement for typewriter (6) repairs	10/23/2023	1,935.00
April Wilkerson Total				1,935.00
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	47.96
	IT Telephone	Data Package-Cellular-Government	10/4/2023	36.37
	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	44.19
	Sheriff Leases & Rentals	Monthly FEMA Fiber Connection	9/1/2023	2,075.50
	Sheriff Leases & Rentals	Monthly FEMA Fiber Connection	10/1/2023	6,472.87
	Sheriff Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	1,511.04
	Sheriff Telephone	Data Package-Cellular-Government	10/4/2023	690.88
	County Adm Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	46.71
	Registrar Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	46.71
	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	83.34
	EMS Telephone	Data Package-Cellular-Government	10/4/2023	618.15
	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	244.77
	AnimalShltr Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	Programs Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	83.34
	Plan Adm Telephone	Data Package-Cellular-Government	10/4/2023	72.72
	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	VictimWit Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	41.67
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	10/18/2023	858.09
At&t Total				13,057.65
Avenity	Avenity-TaxSoftwareReplacement	conversion services - Aug/Sept 23	10/11/2023	7,275.00
Avenity Total				7,275.00
Axon Enterprise Inc	Sheriff PSU Mat & Sup	Batteries for Tasers	10/15/2023	261.60
Axon Enterprise Inc Total				261.60
Bank of America	JAS Inventory -Mtls & Supplies	Central Store-VA State Flags	9/30/2023	(12.79)
	JAS Finance Mat & Sup	Replacement Arms for Chair	9/30/2023	47.39
	VictimWit Travel	Hotel-Conference-Henderson	9/30/2023	276.46
Bank of America Total				311.06
Barenklau, Mark	EMS Travel	Fire-EMS class reimbursement Oct 2023	10/30/2023	32.51
Barenklau, Mark Total				32.51
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Maint Machine Rental	10/15/2023	11.00
	Maintenanc Water & Sewer	rm Berkeley Maint Water bottles	10/9/2023	32.04
	Parks Adm Leases & Rentals	cooler rental	10/12/2023	10.00
	Sheriff COS Mat & Sup	Water Cooler Rental	10/15/2023	9.00
	Sheriff SOS Mat & Sup	Water Cooler Rental	10/15/2023	9.00
	Sheriff SOS Mat & Sup	Water Cooler	10/15/2023	9.00
	County Adm Pur Svcs	cdm-BCCGC water cooler rental	10/15/2023	22.00
Berkeley Club Bevera Total				102.04
Berryville Farm	Bryvle Bus JackEnders-Pur Svcs	Straw	10/6/2023	17.98
	Bryvle Bus JackEnders-Pur Svcs	Straw	10/11/2023	17.98
Berryville Farm Total				35.96
Berryville True Valu	AlRec Maint Mat & Sup	rm BH Rec Center galv cable for gym	10/10/2023	63.59

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berryville True Valu	AlRec Maint Mat & Sup	rm BH Rec 13 & 14 Watt Bulbs	10/11/2023	51.98
	AlRec Maint Mat & Sup	rm BH Rec Center mnt tape	10/12/2023	11.99
	ChurchSt Maint Mat & Sup	rm BH 102 N. busing plugs trap adapter	10/12/2023	30.04
	ChurchSt Maint Mat & Sup	rm BH 102 N. Church , bulbs and extenders	10/18/2023	26.98
	Maintenanc Mat & Sup	rm BH Maint Bungee cord	9/27/2023	9.58
	Maintenanc Mat & Sup	rm BH Maint general fastners, bit sets	9/27/2023	25.58
	Maintenanc Mat & Sup	rm BH Maint gloves	10/2/2023	20.97
	Maintenanc Mat & Sup	rm BH Maint scr ext set	10/3/2023	19.99
	Maintenanc Mat & Sup	rm BH Maint key ring	10/6/2023	5.99
	Maintenanc Mat & Sup	rm BH Main Drain hose nipples nuts washers	10/13/2023	5.67
	Maintenanc Mat & Sup	rm BH Maint Hex Screw	10/20/2023	11.99
	Programs Mat & Sup	supplies	10/17/2023	69.05
	AlOff Maint Mat & Sup	rm BH Park grn/brn tarp	10/16/2023	20.99
Berryville True Valu Total				374.39
BKT Uniforms	Sheriff Uniform Sworn Staff	Unfiorms - White	10/13/2023	260.00
	Sheriff Uniform Sworn Staff	Patches	10/20/2023	806.00
BKT Uniforms Total				1,066.00
Blauch Brother Inc	Circuit Court Chiller Replace	Chiller: Clarke County Circuit	10/16/2023	73,257.35
Blauch Brother Inc Total				73,257.35
Blue Ridge Volunteer	Blue Ridge Vol Fire Co Contrib		10/2/2023	22,500.00
	Blue Ridge Vol FireFee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	5,333.44
Blue Ridge Volunteer Total				27,833.44
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr		10/2/2023	22,500.00
	Boyce Vol Fire Co Fee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	5,375.11
Boyce Volunteer Fire Total				27,875.11
Browning Equipment I	Maintenanc Mat & Sup	rm Browning Maint Radiator Kubota	8/28/2023	644.18
	Maintenanc Mat & Sup	rm Browning Equip Maint 20.00 short in payment	9/26/2023	20.00
Browning Equipment I Total				664.18
Broy & Son Pump	Bryvle Bus JackEnders-Pur Svcs	Clean out drainage ditches- Jack Enders	10/5/2023	480.00
Broy & Son Pump Total				480.00
Buckley, Randy	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Buckley, Randy Total				100.00
Cassandra Marroquin	Programs Refunds	refund	9/28/2023	54.00
Cassandra Marroquin Total				54.00
Charles T. Warren, J	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
Charles T. Warren, J Total				50.00
City of Winchester	Juv Det Ctr Intergov Svc Agree	cdm-JDC operations Q1 FY24	10/10/2023	3,174.00
City of Winchester Total				3,174.00
Clarke County Health	Programs Pur Svcs	tb test	9/12/2023	17.21
Clarke County Health Total				17.21
Clarke County Humane	General Overpayment Account	Donation - Lavonne Beach	10/17/2023	50.00
Clarke County Humane Total				50.00
Clarke County Sherif	Sheriff Postal Svcs	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	137.43
	Sheriff PSU Mat & Sup	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	12.37
	Sheriff SOS Mat & Sup	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	87.82
	Sheriff Travel - Sworn Staff	Sheriff's Office 1st Quarter Petty Cash Request	9/29/2023	20.87
Clarke County Sherif Total				258.49
Combs Wastewater Man	AlBase Maint Pur Svcs	rm Combs Baseball & Soccer Porta Potties	9/28/2023	75.00
	AlSoc Maint Pur Svcs	rm Combs Baseball & Soccer Porta Potties	9/28/2023	225.00
Combs Wastewater Man Total				300.00
Commercial Press	Bldg Insp Mat & Sup	Permit Cards & Inspection Stickers	9/29/2023	581.40
	Econ Dev Mat & Sup	IF - Name Badge for Michelle	7/28/2023	20.10
	Electoral Printing & Binding	Election Envelopes	9/19/2023	771.51
Commercial Press Total				1,373.01
Copeland, David	Programs Pur Svcs	Foil Classes	10/2/2023	1,100.00
Copeland, David Total				1,100.00
County of Frederick	RefuseDisp Intergov Svc Agree	County residence refuse Sept 2023	10/4/2023	1,091.04
	RefuseDisp Intergov Svc Agree	New Citizens Center Refuse Sept 2023	10/4/2023	1,108.36
	RefuseDisp Intergov Svc Agree	VDOT Clarke Refuse Sept 2023	10/4/2023	2,566.41
	RefuseDisp Intergov Svc Agree	Refuse/container fee Sep 2023	10/20/2023	9,635.19
County of Frederick Total				14,401.00
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	RSTV-4599/21-A-25/Pyletown Rd/22050003MORAH	7/14/2023	275.00
	Plan Adm Pass Thru Eng Fees	RSTV-2546/16-A-9/Castleman Rd/22050003MORAG	7/14/2023	275.00
CTL Engineering Inc Total				550.00
Culley, Toni	J&D Court Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/25/2023	500.00
Culley, Toni Total				500.00
DDL Business Sys	JAS IT Maint Contracts	Copier Maint. SN 9490-JAS	10/25/2023	80.50
	Maintenanc Maint Contracts	Copier Maint. SN 1891-Maintena	10/25/2023	18.69
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	9/25/2023	32.17
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	10/25/2023	32.17
DDL Business Sys Total				163.53
Dear, Karl	Sheriff Travel - Sworn Staff	Taser Inst Recert for Reserve Deputy Dear	10/6/2023	137.86
Dear, Karl Total				137.86
DMV	Treasurer DMV Stop	September 2023 DMV Stops	9/30/2023	625.00

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DMV Total				625.00
Doing Better Busines	Parks Adm Leases & Rentals	Copier Maint: SN: 0724-CCPRD	9/27/2023	222.87
	Parks Adm Maint Contracts	Copier Maint: SN:0015-Child Ca	10/10/2023	37.50
	Sheriff Maint Contracts	Copier Maint. SN: 1910-Sheriff	10/14/2023	375.19
	Bldg Insp Maint Contracts	Copier Maint. SN: 0098-Buildin	10/3/2023	272.14
Doing Better Busines Total				907.70
Dunning, Buster	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Dunning, Buster Total				100.00
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro software lease Oct 2023	10/1/2023	327.15
eCore Software Inc Total				327.15
Election Systems	Electoral Pur Svcs	11072023 Layout	10/3/2023	482.50
	Electoral Pur Svcs	11072023 Programming	10/3/2023	2,199.75
	Electoral Pur Svcs	11072023 Language Setup	10/3/2023	1,591.00
Election Systems Total				4,273.25
Elite Power	AIRec Maint Contracts	rm Elite Power Minor Maint on Generator	9/28/2023	219.00
	100 N Church Maint Contracts	rm Elite Power 100 N. Minor maint. on generator	9/28/2023	219.00
Elite Power Total				438.00
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program	10/4/2023	688.31
	EMS Mat & Sup	Fire-EMS supply program	9/26/2023	490.98
	EMS Mat & Sup	Fire-EMS supply program	10/11/2023	124.08
Emergency Medical Total				1,303.37
EMS/MC	EMS Pur Svcs	Fire-EMS billing invoice Sept 2023	9/30/2023	277.21
EMS/MC Total				277.21
Fire Protection	AIRec Maint Mat & Sup	rm Fire Protection Rec Fire Extinguisher Senior C	10/18/2023	250.00
Fire Protection Total				250.00
Frederick Water	Double Tollgate Pur Svcs	Double Tollgate FY24	9/21/2023	70,682.80
	Double Tollgate Pur Svcs	Double Tollgate services for 9/01-9/30	10/17/2023	89,956.13
Frederick Water Total				160,638.93
Frederick-Winchester	Sanitation Intergov Svc Agreem	Sept 2023 Service charge / Inv 3570	9/30/2023	2,664.81
Frederick-Winchester Total				2,664.81
Galls/Best Uniforms	Sheriff DCJS SUPPLS Equip Grt	Bullet Proof Vests	10/19/2023	18,999.05
Galls/Best Uniforms Total				18,999.05
Glass Doctor	129Rams Maint Pur Svcs	rm Glass Doctor 129 Ramsburg Glass Replacement	10/12/2023	368.87
Glass Doctor Total				368.87
Glover, Robert P.	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Glover, Robert P. Total				100.00
GO Car Wash	Sheriff Pur Svcs	Monthly Car Washes	9/30/2023	160.00
GO Car Wash Total				160.00
Grainger Inc	AI Soc Maint Mat & Sup	rm Grainger Soccer Cable ties	9/21/2023	295.51
	AI Soc Maint Mat & Sup	rm Grainger Soccer Spray Tips	9/29/2023	88.36
Grainger Inc Total				383.87
Handley Regional	Handley Regional Library Contr		10/2/2023	81,497.25
Handley Regional Total				81,497.25
Heather Burns	Programs Refunds	refund	10/16/2023	92.00
Heather Burns Total				92.00
Herbert, Hernandez	Sheriff Travel - Sworn Staff	Reid Technique Class - Hernandez Per Diem	10/19/2023	196.00
Herbert, Hernandez Total				196.00
Hillis-Carnes Engine	Plan Adm Engineer & Architect	RSTV-450 621 Kimble Road FOWLER	9/30/2023	275.00
	Plan Adm Engineer & Architect	RSTV-6833 Howellsville Rd THOMAS	9/30/2023	275.00
	Plan Adm Engineer & Architect	RSTV-928 Wind Spring MARKEE	9/30/2023	275.00
Hillis-Carnes Engine Total				825.00
Home Paramount Pest	100 N Church Maint Pur Svcs	rm Home Paramount 100 N. Bee Treatment	9/21/2023	400.00
	524West Maint Pur Svcs	rm Home Paramount 524 Westwood Rd Bee Treatment	9/21/2023	800.00
Home Paramount Pest Total				1,200.00
Hunt, Pearce W	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Hunt, Pearce W Total				100.00
Hurt&Proffitt	Plan Adm Pass Thru Eng Fees	Beckett ESC Review	9/19/2023	2,000.00
Hurt&Proffitt Total				2,000.00
Intab	Electoral Mat & Sup	I Voted Stickers	9/27/2023	86.43
Intab Total				86.43
Jennifer B. Dunn	Circuit C Jury Comm	Jury Commissioner Fee	10/27/2023	100.00
Jennifer B. Dunn Total				100.00
Jennifer Welliver	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
Jennifer Welliver Total				50.00
John H Enders Fire	Enders Volunteer Fire Co Contr		10/2/2023	22,500.00
	Enders Vol Fire Co Fee for Svc	Fire-EMS volunteer mileage reimbursement FY24 Q1	10/13/2023	45,165.27
John H Enders Fire Total				67,665.27
Johnston, Jane	Programs Pur Svcs	Senior Fitness Classes	10/15/2023	123.20
Johnston, Jane Total				123.20
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint Shop conv oil 10w30	9/27/2023	5.31
	Maintenanc Mat & Sup	rm BAP Maint funnels	10/3/2023	9.58
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1802	9/1/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2102	10/5/2023	57.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1602	9/28/2023	92.00

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Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2103	9/1/2023	304.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair 1302	9/1/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1404	10/5/2023	317.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1902	10/20/2023	379.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1401	10/26/2023	77.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1802	9/1/2023	169.40
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2102	10/5/2023	240.77
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1602	9/28/2023	152.80
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2103	9/1/2023	621.42
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair 1302	9/1/2023	104.63
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1404	10/5/2023	410.61
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1902	10/20/2023	609.55
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1401	10/26/2023	250.63
	AlSoc Maint Mat & Sup	rm BAP Soccer UPS fees to ship dirt for testing	10/5/2023	13.16
	Juniper Enterprises Total			
Kalbian, Maral	HstPrvCom Pur Svcs	HPC Services for September 2023	10/2/2023	980.00
Kalbian, Maral Total				980.00
Karen Hagaman	Rec Center Refunds	refund	10/10/2023	90.00
Karen Hagaman Total				90.00
Kiefer Aquatics	Pool Capital Outlay Adds	Swim Team Lap Lanes	8/31/2023	2,939.70
Kiefer Aquatics Total				2,939.70
LaserTag2You	Programs Pur Svcs	Laser Tag Parties	10/15/2023	475.00
LaserTag2You Total				475.00
Laurel Ridge CC	Laurel Ridge Comm College Cont		10/2/2023	4,230.25
Laurel Ridge CC Total				4,230.25
Lee, Frank	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Lee, Frank Total				100.00
Lemmon, Lorien	Plan Adm Local Mileage	Roundtrip to VA Water Monitoring Conference	9/28/2023	167.68
Lemmon, Lorien Total				167.68
LexisNexis	Clk of CC Mat & Sup	VA Law of Evidence & Criminal Jury Instructions	9/25/2023	1,146.77
	Sheriff Pur Svcs	Monthly Services Acct 1661267	9/30/2023	104.00
	Sheriff Pur Svcs	Monthly Services Account 6714513	9/30/2023	200.00
LexisNexis Total				1,450.77
Logan Systems Inc	Clk of CC Microfilming	Indexing & indexing paper for September 2023	10/15/2023	602.51
Logan Systems Inc Total				602.51
Lord Fairfax EMS Inc	EMS Pur Svcs	Fire-EMS CPR renewal Wilson	10/6/2023	6.00
	EMS Pur Svcs	Fire-EMS CPR class cards	10/10/2023	32.00
Lord Fairfax EMS Inc Total				38.00
Lord Fairfax Health	Local Health Dept Contribution		10/2/2023	56,250.00
Lord Fairfax Health Total				56,250.00
Lowes	Rec Center Mat & Sup	flowers	10/3/2023	89.14
Lowes Total				89.14
Malloy	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/3/2023	660.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/3/2023	1,135.70
Malloy Total				1,795.70
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23	10/6/2023	50.00
Malone, Gwendolyn Total				50.00
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	119.08
	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	89.58
	County Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	119.45
	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	80.16
	EMS Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	1,256.55
	EMS Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	1,493.23
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	452.11
	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	364.72
	Sheriff Vehicle Fuel	Fuel for 9/16 - 9/30/2023	10/2/2023	3,353.05
	Sheriff Vehicle Fuel	Fuel for 10/1 - 10/15/2023	10/17/2023	2,955.91
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	64.63
	AnimalShltr Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	58.01
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-2023	10/2/2023	15.39
	Parks Adm Vehicle Fuel	rm Mansfield Oil Fuel 10-1 to 10-15-2023	10/17/2023	27.92
Mansfield Oil Co Total				10,449.79
Mark A. Kedzierski	Circuit C Jury Comm	Jury Commissioner Fee	10/27/2023	100.00
Mark A. Kedzierski Total				100.00
Mary Finley	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
Mary Finley Total				50.00
Mary Rutherford	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
Mary Rutherford Total				50.00
Maryland Fire Equipm	FIRE/EMS Uniforms	Fire-EMS uniforms	9/29/2023	41.25
Maryland Fire Equipm Total				41.25
McCormick Paint Work	AlSoc Maint Mat & Sup	rm McCormick Paint Soccer Athletic Paint	10/9/2023	1,656.00
McCormick Paint Work Total				1,656.00
McDonald, Jerry C	Sheriff Travel - Sworn Staff	VSA Conference	9/25/2023	427.92
McDonald, Jerry C Total				427.92

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Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	9/28/2023	25.00
Meyercord Revenue Total				25.00
Miller, Sue	Programs Pur Svcs	Chair Yoga Classes	10/15/2023	209.30
Miller, Sue Total				209.30
Molthen, Reilly	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023	262.91
Molthen, Reilly Total				262.91
Motorola Solutions	Vehicle Repeaters CO Replaceme	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES AND SUP	10/11/2023	14,669.48
Motorola Solutions Total				14,669.48
MWI Animal Health	AnimalShltr Mat & Sup	cdm-wormer, PPE, cleaner	10/15/2023	383.02
	AnimalShltr Mat & Sup	cdm-meds & post-sx litter	10/16/2023	91.14
	AnimalShltr Mat & Sup	cdm-meds, PPE, syringes	10/23/2023	110.27
	AnimalShltr Mat & Sup	cdm-iso gowns	10/23/2023	25.92
MWI Animal Health Total				610.35
Nicholson, Lora	Sheriff Uniform Sworn Staff	Patches Sown on Uniform	10/17/2023	40.00
Nicholson, Lora Total				40.00
Northwest Virginia R	Drug Task Force Entity Gift	Quarterly Billing	10/4/2023	3,829.72
Northwest Virginia R Total				3,829.72
Northwestern Communi	NW Community Svc Entity Gift		10/2/2023	27,821.00
Northwestern Communi Total				27,821.00
Norvac Lock Tech	Maintenanc Mat & Sup	rm Norvac Maint keys cut for custodian	10/23/2023	73.49
Norvac Lock Tech Total				73.49
NSVSAC	N Shen Vally Sub Abuse Coal Co		10/2/2023	3,750.00
NSVSAC Total				3,750.00
Office Depot	JAS Inventory -Mtls & Supplies	Central Store Supplies	10/9/2023	80.22
	JAS Inventory -Mtls & Supplies	Central Store Order	9/13/2023	116.42
Office Depot Total				196.64
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Ohrstrom, George II Total				100.00
Peake, Donna	Com of Rev Travel	hotel stay for conference	9/27/2023	511.47
Peake, Donna Total				511.47
Pitney Bowes	Clk of CC Postal Svcs	60-Month Lease of New Mailing	10/7/2023	179.82
Pitney Bowes Total				179.82
Printelect	Electoral Mat & Sup	DS200 Paper rolls-thermal	10/17/2023	122.56
Printelect Total				122.56
Purchase Power	Bldg Insp Postal Svcs	Postage through Sept 27, 2023	10/3/2023	48.60
	Com of Rev Postal Svcs	Postage through Sept 27, 2023	10/3/2023	45.18
	Dev Rights Postal Svcs	Postage through Sept 27, 2023	10/3/2023	41.49
	EMS Postal Services	Postage through Sept 27, 2023	10/3/2023	3.48
	Plan Adm Postal Svcs	Postage through Sept 27, 2023	10/3/2023	52.25
	Treasurer Postal Svcs	Postage through Sept 27, 2023	10/3/2023	824.61
	BoS Postal Services	Postage through Sept 27, 2023	10/3/2023	8.82
	County Adm Postal Svcs	Postage through Sept 27, 2023	10/3/2023	5.22
	Electoral Postal Svcs	Postage through Sept 27, 2023	10/3/2023	215.46
	Registrar Postal Svcs	Postage through Sept 27, 2023	10/3/2023	393.24
Purchase Power Total				1,638.35
Radford, Melanie	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023	475.31
Radford, Melanie Total				475.31
Radial Tire	Sheriff VRP Mat & Sup	Tires	10/21/2023	588.16
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - Tires	9/28/2023	130.54
Radial Tire Total				718.70
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	965.01
	129Rams Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	234.53
	225Rams Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	768.28
	309WMain Maint Electrical Svcs	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	74.79
	311EMain Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	592.44
	524West Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	244.51
	AlBase Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	55.97
	AlOff Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	447.74
	AlPool Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	418.76
	AlRec Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	1,640.36
	AlSoc Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	36.43
	ChurchSt Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	1,822.66
	JGC Maintenanc Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	4,033.74
	Maintenanc Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	2,399.66
	SWC Electrical Services	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	80.82
	100 N Church Maint Electric	rm REC County Electric 9-1 to 10-1-2023	10/5/2023	871.71
	100 N Church Maint Pur Svcs	rm REC 100 N. Generator transfer switch	9/22/2023	1,350.00
Rappahannock Electri Total				16,037.41
Rebecca Wilson	Programs Refunds	refund	10/6/2023	15.00
Rebecca Wilson Total				15.00
Republic Services	JGC Maint Contracts	Waste Services-Gov't Dumpsters	9/30/2023	76.39
	LitterCtrl Pur Svcs	Waste Services-Gov't Dumpsters	9/30/2023	37.66
	Maintenanc Maint Contracts	Waste Services-Gov't Dumpsters	9/30/2023	1,133.32
	SWC Pur Svcs	Waste Services-Convenience Cen	9/30/2023	4,593.82

Clarke County
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Republic Services Total				5,841.19
Rexel	104Church Maint Mat & Sup	rm Rexel 104 N.Church Elevator Lamps	9/29/2023	69.51
Rexel Total				69.51
Ricoh Usa	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	9/1/2023	32.66
	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	10/1/2023	32.66
	Sheriff Maint Contracts	Copier Maint. SN: 8373-Sheriff	10/20/2023	482.72
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	10/1/2023	16.75
	District C Maint Contracts	Copier Maint. SN 4206-General	10/23/2023	146.01
	IT Maint Contracts	Copier Maint: SN: 8932	9/1/2023	325.00
	IT Maint Contracts	Copier Maint: SN: 8932	10/1/2023	325.00
Ricoh Usa Total				1,360.80
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling Fees	9/30/2023	176.89
Ridgerunner Containe Total				176.89
Robert Rotruck	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
Robert Rotruck Total				50.00
Roberts Oxygen Comp	Parks Adm Leases & Rentals	oxygen renewal	10/16/2023	121.00
Roberts Oxygen Comp Total				121.00
Ronnie L. King	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Ronnie L. King Total				100.00
Roper, Tony	Sheriff PSU Mat & Sup	Range Supplies	10/23/2023	34.71
Roper, Tony Total				34.71
Rose, Janine	Sheriff Travel - Sworn Staff	VALEAC Conference	10/6/2023	517.34
Rose, Janine Total				517.34
S&S Worldwide	Programs Mat & Sup	supplies	10/3/2023	27.69
S&S Worldwide Total				27.69
Sands Anderson PC	Proceeds from Delinq Land Sale	Attorney Fees - 14B-A-15	10/10/2023	118.98
Sands Anderson PC Total				118.98
Schenck Foods Compan	Programs Mat & Sup	afterschool food	10/3/2023	256.85
Schenck Foods Compan Total				256.85
Secure Shred	Sheriff Pur Svcs	Monthly Shred Services	10/1/2023	50.00
Secure Shred Total				50.00
Seniors First	Seniors First EntityGift		10/2/2023	10,500.00
Seniors First Total				10,500.00
Shannon-Baum Signs I	Maintenanc Mat & Sup	rm Shannon-Baum Maint anchor post, street sign	10/9/2023	359.00
	Maintenanc Mat & Sup	rm Shannon-Baum Maint signs	10/13/2023	130.00
Shannon-Baum Signs I Total				489.00
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	2,227.55
	IT Telecomm Online Tech	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	986.78
	Maintenanc Telephone	Government Shentel Dark Fiber 10/1-10/31	10/2/2023	122.25
Shentel Total				3,336.58
Signet Screen Printi	Programs Printing & Binding	banner	10/3/2023	70.00
	Programs Clothing	afterschool shirts	10/4/2023	290.29
Signet Screen Printi Total				360.29
Southern Refrigerati	AIRec Maint Mat & Sup	rm Southern Rec Center motor & compactor	10/9/2023	178.92
Southern Refrigerati Total				178.92
SRFAX	IT Tech SW/OL	Online Fax service 10/06/23 - 11/05/23	10/6/2023	71.05
SRFAX Total				71.05
Staelin, John	Plan Com Board Member Fees	Attd @ 2023 PC Meetings 10/3/23 & 10/6/23	10/6/2023	100.00
Staelin, John Total				100.00
Staples Technology S	JAS Inventory -Mtls & Supplies	Central Store Supplies	9/18/2023	55.07
	JAS Inventory -Mtls & Supplies	Central Store Items	9/27/2023	204.76
	JAS Inventory -Mtls & Supplies	Central Store Items	8/29/2023	307.14
Staples Technology S Total				566.97
Stericycle	Treasurer Pur Svcs	Shred Services - Treas Office	9/25/2023	28.54
Stericycle Total				28.54
Stotlemyer, Andrew	Sheriff Pur Svcs	Car Wash - Complete Interior and Exterior	10/23/2023	100.00
Stotlemyer, Andrew Total				100.00
Supply Room, The	District C Mat & Sup	Bic Pen, Velocity, BP, RT. MED. BE	10/5/2023	47.00
Supply Room, The Total				47.00
Swank Motion Picture	Programs Pur Svcs	Movie nights-FY24	10/2/2023	435.00
Swank Motion Picture Total				435.00
Synacor	IT Tech SW/OL	email software support, annual	10/17/2023	2,110.50
Synacor Total				2,110.50
TeamCraft Roofing	AIRec Maint Pur Svcs	rm Teamcraft Rec Center Roof repairs	9/30/2023	339.16
TeamCraft Roofing Total				339.16
Thomson Reuters	Comm Atty Dues & Memb	October 2023	10/1/2023	81.00
Thomson Reuters Total				81.00
Tidal Wave Athletics	Programs Pur Svcs	Gymnastics and Cheerleading ca	10/2/2023	720.00
Tidal Wave Athletics Total				720.00
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	9/25/2023	58.14
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	9/25/2023	37.20
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W.Main St	9/25/2023	47.72
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main St	9/25/2023	53.14
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311E. Main St	9/25/2023	53.14

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Town of Berryville	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	9/25/2023	28.40
	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park House	9/25/2023	292.93
	AIPool Maint Water & Sewer	rm TOB Water and Sewer Pool	9/25/2023	917.00
	AIRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	9/25/2023	139.13
	Court Fines & Forfeitures	Court Fines - September 2023	10/1/2023	65.00
	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	9/25/2023	112.75
	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	9/25/2023	67.07
	Pyts to Town of Berryville	Local Sales Tax August 2023 (Recv'd Oct 2023)	10/27/2023	30,933.15
	100 N Church Maint Wtr & Sewr	rm TOB Water and Sewer 100 N. Church	9/25/2023	281.92
	Town of Berryville Total			
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax August 2023 (Recv'd Oct 2023)	10/27/2023	5,214.24
Town of Boyce Total				5,214.24
Truist Bank	BoS Travel	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	315.51
	County Adm Miscellaneous Expen	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	171.23
	County Adm Travel	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	35.00
	Econ Dev Pur Svcs	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	547.23
	EMS Mat & Sup	Fire-EMS credit card statement 10/9/23	10/9/2023	115.28
	EMS Postal Services	Fire-EMS credit card statement 10/9/23	10/9/2023	10.25
	EMS Travel	Fire-EMS credit card statement 10/9/23	10/9/2023	1,009.77
	FIRE Personal Protection Equip	Fire-EMS credit card statement 10/9/23	10/9/2023	192.50
	FIRE/EMS Uniforms	Fire-EMS credit card statement 10/9/23	10/9/2023	961.98
	IT Tech SW/OL	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	1,384.68
	Maintenanc Mat & Sup	rm Truist Maint Credit Card 9-11 to 10-05-23	10/9/2023	441.91
	Programs Pur Svcs	background checks	9/14/2023	20.46
	Sheriff Mat & Sup	Monthly Statement	10/9/2023	151.95
	Sheriff PSU Mat & Sup	Monthly Statement	10/9/2023	485.83
	Sheriff Pur Svcs	Monthly Statement	10/9/2023	1,323.24
	Sheriff SOS Mat & Sup	Monthly Statement	10/9/2023	937.43
	Sheriff Travel - Sworn Staff	Monthly Statement	10/9/2023	704.12
	Sheriff Travel - Sworn Staff	Forensic Science Recert	10/9/2023	551.85
	Sheriff Travel - Sworn Staff	VSA Conf Hotel	10/9/2023	2,225.44
	Sheriff Uniform Sworn Staff	Monthly Statement	10/9/2023	236.33
	EMS Mat'l's and Supplies-Train	Fire-EMS credit card statement 10/9/23	10/9/2023	298.04
	Electoral Postal Svcs	USPS - Stamps	9/18/2023	330.00
	County Adm Pur Svcs	cdm-credit card BoS, CoAdmin, Econ, IT	10/10/2023	354.15
	Plan Adm Mat & Sup	September 2023 Otter	10/9/2023	16.99
	Recruitment/Retention-Tuition	Fire-EMS credit card statement 10/9/23	10/9/2023	120.00
	Sheriff Generators	rm Truist Maint Credit Card 9-11 to 10-05-23	10/9/2023	1,199.99
Truist Bank Total				14,141.16
Tyler Business Forms	JAS IT Mat & Sup	Check Stock items ABGRC 2 boxes	10/12/2023	426.24
Tyler Business Forms Total				426.24
US Postmaster	Comm Atty Postal Svcs	Please send check to Amy	10/3/2023	680.00
US Postmaster Total				680.00
US Uniform & Supply	Sheriff Uniform Sworn Staff	Shirts	9/23/2023	81.45
US Uniform & Supply Total				81.45
UVA	Treasurer Dues & Memb	Treasurer Re-Certification - S Keeler	10/2/2023	125.00
UVA Total				125.00
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice Sept 2023	10/2/2023	2,656.71
Valley Health Total				2,656.71
VCFS AUTO LEASING CO	Personal Property Tax Current		10/16/2023	268.18
VCFS AUTO LEASING CO Total				268.18
Verizon	Clk of CC Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	86.66
	District C Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	58.89
	IT Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	363.51
	J&D Court Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	58.03
	Maintenanc Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.31
	Sheriff Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	263.30
	County Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	12.00
	Com of Rev Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	8.00
	Treasurer Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Comm Atty Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	16.00
	EMS Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.88
	Probation Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	46.31
	Parks Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	70.31
	Plan Adm Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	12.00
	JAS Finance Telephone	phone bill - 3 accounts 9/26-10/25	9/25/2023	124.62
	Verizon Total			
Veterinary Community	AnimalShltr Pur Svcs	cdm-Aug fe/k9 vaccines	9/12/2023	807.00
	AnimalShltr Pur Svcs	cdm-Sept k9/fe vaccines	10/2/2023	1,001.00
Veterinary Community Total				1,808.00
Virginia Employment	NonDepart Unemployment	Unemployment Qtr 3 Calendar 2023	10/1/2023	130.22

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE	
			DATE	AMOUNT
Virginia Employment Total				130.22
Virginia Regional Tr	Virginia Regional Transit Cont		10/2/2023	6,240.00
Virginia Regional Tr Total				6,240.00
VITA	Clk of CC Telephone	September phone bill 2023	10/3/2023	0.48
	District C Telephone	September phone bill 2023	10/3/2023	110.02
	IT Telephone	September phone bill 2023	10/3/2023	139.30
	J&D Court Telephone	September phone bill 2023	10/3/2023	0.12
	Maintenanc Telephone	September phone bill 2023	10/3/2023	64.47
	Sheriff Telephone	September phone bill 2023	10/3/2023	2,948.06
	Parks Adm Telephone	September phone bill 2023	10/3/2023	0.06
VITA Total				3,262.51
Wage Works	Flex Bens Pur Svcs	Admin fee Oct 2023	10/25/2023	475.25
Wage Works Total				475.25
Walmart	Programs Mat & Sup	supplies	10/10/2023	15.88
	Rec Center Mat & Sup	supplies	10/10/2023	111.45
	Rec Center Merch for Resale	supplies	10/10/2023	76.08
	Parks Adm Mat & Sup	supplies	10/10/2023	20.52
Walmart Total				223.93
Washington Gas	104Church Maint Heating	104 N Church 9/16-10/12	10/20/2023	385.31
	JGC Maintenanc Heating	101 Chalmers Ct 9/16-10/12	10/16/2023	735.39
	Maintenanc Heating	101 Chalmers Ct 9/16-10/12	10/16/2023	437.48
	100 N Church Maint Heating	100 N Church 9/16-10/12	10/16/2023	23.60
Washington Gas Total				1,581.78
Whetsell, Wayne	EMS Travel	Fire-EMS travel reimbursement Oct 2023	10/30/2023	206.50
Whetsell, Wayne Total				206.50
Wiles, Elizabeth	District C Pur Svcs	Court Clerks Supplemental Pay 2023-24	10/24/2023	2,500.00
Wiles, Elizabeth Total				2,500.00
William Spalding, Jr	Circuit C Juror Pay	October 2023 Grand Jury Member	10/24/2023	50.00
William Spalding, Jr Total				50.00
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	2023 CCEA BBQ Invite	9/22/2023	816.23
	Cnsrv Esmt Donation Pur Svcs	Summer 2023 Newsletter	9/22/2023	1,166.15
Winchester Printers Total				1,982.38
Winchester Star	BoS Advertising	cdm-Sept PH ads	9/30/2023	803.40
	Plan Com Advertising	PC PH on 10/06 Ad Ran 9/22/23	10/4/2023	239.63
	Plan Com Advertising	PC PH on 10/06 Ad Ran 9/29/23	10/4/2023	239.63
	Electoral Advertising	Paid Ad for June 2023 Primary/did not rec inv	5/26/2023	192.00
Winchester Star Total				1,474.66
Grand Total				795,926.95

Clarke County
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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800.00	4,600.00	9,200.00	33%
11010	2100	BoS FICA	948.00	280.23	667.77	30%
11010	2300	BoS Health Ins	20,307.19	6,735.20	13,571.99	33%
11010	2700	BoS Worker's Comp	8.76	8.47	0.29	97%
11010	3000	BoS Pur Svcs	1,500.00	75.00	1,425.00	5%
11010	3600	BoS Advertising	5,600.00	803.40	4,796.60	14%
11010	5210	BoS Postal Services	500.00	11.97	488.03	2%
11010	5230	BoS Telephone	35.00	0.00	35.00	0%
11010	5300	BoS Insurance	4,200.00	3,969.00	231.00	95%
11010	5500	BoS Travel	4,000.00	1,364.38	2,635.62	34%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	207.37	1,992.63	9%
11010	5810	BoS Dues & Memb	5,500.00	3,922.00	1,578.00	71%
11010	6000	BoS Mat & Sup	800.00	0.00	800.00	0%
11010-Board of Supervisors Total			59,398.95	21,977.02	37,421.93	37%
12110-County Administrator						
12110	1100	County Adm Salaries	275,542.56	90,157.72	185,384.84	33%
12110	1300	County Adm Part Time Salaries	42,184.00	9,375.34	32,808.66	22%
12110	2100	County Adm FICA	23,664.75	7,642.02	16,022.73	32%
12110	2210	County Adm VRS 1&2	19,446.00	6,482.12	12,963.88	33%
12110	2220	County Adm VRS Hybrid	11,685.00	3,895.00	7,790.00	33%
12110	2300	County Adm Health Ins	20,307.37	6,769.12	13,538.25	33%
12110	2400	County Adm Life Ins	3,625.00	1,208.08	2,416.92	33%
12110	2510	County Adm Dis Ins Hybrid	536.00	178.68	357.32	33%
12110	2700	County Adm Workers Comp	199.63	196.59	3.04	98%
12110	3000	County Adm Pur Svcs	6,000.00	803.23	5,196.77	13%
12110	3320	County Adm Maint Contracts	5,000.00	0.00	5,000.00	0%
12110	3500	County Adm Printing & Binding	200.00	0.00	200.00	0%
12110	3600	County Adm Advertising	500.00	0.00	500.00	0%
12110	5210	County Adm Postal Svcs	1,000.00	8.13	991.87	1%
12110	5230	County Adm Telephone	800.00	234.63	565.37	29%
12110	5500	County Adm Travel	2,500.00	350.51	2,149.49	14%
12110	5800	County Adm Miscellaneous Expen	2,000.00	489.88	1,510.12	24%
12110	5810	County Adm Dues & Memb	1,800.00	350.00	1,450.00	19%
12110	6000	County Adm Mat & Sup	4,000.00	766.30	3,233.70	19%
12110	6008	County Adm Vehicle Fuel	2,200.00	635.03	1,564.97	29%
12110-County Administrator Total			423,190.31	129,542.38	293,647.93	31%
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	47,694.00	15,898.08	31,795.92	33%
12120	2100	Inform FICA	3,649.00	1,205.57	2,443.43	33%
12120	2220	Inform VRS Hybrid	5,490.00	1,829.92	3,660.08	33%
12120	2300	Inform Health Ins	9,627.81	3,384.56	6,243.25	35%
12120	2400	Inform Life Ins	639.00	213.04	425.96	33%
12120	2510	Inform Dis Ins Hybrid	252.00	83.96	168.04	33%
12120	2700	Inform Workers Comp	29.71	29.27	0.44	99%
12120	3000	Inform Pur Svcs	6,000.00	7,577.90	(1,577.90)	126%
12120	5210	Inform Postal Svcs	100.00	0.00	100.00	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	5230	Inform Telephone	200.00	0.00	200.00	0%
12120	5500	Inform Travel	500.00	0.00	500.00	0%
12120	6000	Inform Mat & Sup	500.00	0.00	500.00	0%
12120-Public Information Serv Total			74,681.52	30,222.30	44,459.22	40%
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000.00	2,150.00	32,850.00	6%
12210-Legal Services Total			35,000.00	2,150.00	32,850.00	6%
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	188,370.00	62,790.08	125,579.92	33%
12310	1300	Com of Rev Part Time Salaries	27,150.00	9,129.24	18,020.76	34%
12310	2100	Com of Rev FICA	15,064.00	5,069.92	9,994.08	34%
12310	2210	Com of Rev VRS 1&2	21,682.00	7,227.12	14,454.88	33%
12310	2300	Com of Rev Health Ins	35,169.82	11,788.08	23,381.74	34%
12310	2400	Com of Rev Life Ins	2,524.00	841.36	1,682.64	33%
12310	2700	Com of Rev Workers Comp	135.45	133.43	2.02	99%
12310	3000	Com of Rev Pur Svcs	1,800.00	252.54	1,547.46	14%
12310	3320	Com of Rev Maint Contracts	300.00	45.00	255.00	15%
12310	3500	Com of Rev Printing & Binding	300.00	0.00	300.00	0%
12310	3600	Com of Rev Advertising	100.00	0.00	100.00	0%
12310	4100	Com of Rev Data Processing	5,000.00	3,190.00	1,810.00	64%
12310	5210	Com of Rev Postal Svcs	2,000.00	769.00	1,231.00	38%
12310	5230	Com of Rev Telephone	200.00	32.00	168.00	16%
12310	5500	Com of Rev Travel	2,000.00	511.47	1,488.53	26%
12310	5510	Com of Rev Local Mileage	300.00	0.00	300.00	0%
12310	5810	Com of Rev Dues & Memb	800.00	275.00	525.00	34%
12310	6000	Com of Rev Mat & Sup	1,200.00	225.00	975.00	19%
12310	6035	Com of Rev Noncap Ofc Equip	200.00	0.00	200.00	0%
12310-Commissioner of Revenue Total			304,295.27	102,279.24	202,016.03	34%
12410-Treasurer						
12410	1100	Treasurer Salaries	231,550.00	74,262.77	157,287.23	32%
12410	2100	Treasurer FICA	16,646.00	5,594.35	11,051.65	34%
12410	2210	Treasurer VRS 1&2	11,165.00	3,721.76	7,443.24	33%
12410	2220	Treasurer VRS Hybrid	15,485.00	5,162.04	10,322.96	33%
12410	2300	Treasurer Health Ins	55,711.34	15,286.70	40,424.64	27%
12410	2400	Treasurer Life Ins	3,103.00	1,034.28	2,068.72	33%
12410	2510	Treasurer Dis Ins Hybrid	710.00	236.80	473.20	33%
12410	2700	Treasurer Workers Comp	144.25	142.10	2.15	99%
12410	2800	Treasurer Leave Pay	0.00	2,454.63	(2,454.63)	100%
12410	3000	Treasurer Pur Svcs	1,500.00	208.96	1,291.04	14%
12410	3180	Treasurer Credit Card Fees	30,000.00	5,128.18	24,871.82	17%
12410	3190	Treasurer DMV Stop	10,000.00	2,375.00	7,625.00	24%
12410	3320	Treasurer Maint Contracts	5,400.00	2,665.82	2,734.18	49%
12410	3500	Treasurer Printing & Binding	8,000.00	4,138.13	3,861.87	52%
12410	3600	Treasurer Advertising	500.00	0.00	500.00	0%
12410	5210	Treasurer Postal Svcs	29,000.00	1,336.58	27,663.42	5%
12410	5230	Treasurer Telephone	300.00	16.00	284.00	5%
12410	5500	Treasurer Travel	3,000.00	608.02	2,391.98	20%

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12410	5510	Treasurer Local Mileage	400.00	137.55	262.45	34%
12410	5810	Treasurer Dues & Memb	600.00	525.00	75.00	88%
12410	6000	Treasurer Mat & Sup	15,000.00	2,782.99	12,217.01	19%
12410-Treasurer Total			438,214.59	127,817.66	310,396.93	29%
12510-Data Processing/IT						
12510	1100	IT Salaries	187,264.00	62,421.48	124,842.52	33%
12510	2100	IT FICA	14,218.00	4,758.87	9,459.13	33%
12510	2210	IT VRS 1&2	12,652.00	4,217.44	8,434.56	33%
12510	2220	IT VRS Hybrid	8,902.00	2,967.28	5,934.72	33%
12510	2300	IT Health Ins	20,306.57	6,769.12	13,537.45	33%
12510	2400	IT Life Ins	2,509.00	836.44	1,672.56	33%
12510	2510	IT Dis Ins Hybrid	408.00	136.12	271.88	33%
12510	2700	IT Workers Comp	116.66	114.92	1.74	99%
12510	3320	IT Maint Contracts	5,500.00	1,300.00	4,200.00	24%
12510	5210	IT Postal Svcs	100.00	0.00	100.00	0%
12510	5230	IT Telephone	8,000.00	2,218.15	5,781.85	28%
12510	5240	IT Telecomm Online Tech	20,000.00	4,867.66	15,132.34	24%
12510	5400	IT Leases & Rentals	25,560.00	8,910.20	16,649.80	35%
12510	5500	IT Travel	1,000.00	0.00	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	0.00	100.00	0%
12510	6000	IT Mat & Sup	2,000.00	0.00	2,000.00	0%
12510	6008	IT Vehicle Fuel	100.00	49.44	50.56	49%
12510	6040	IT Tech SW/OL	82,054.79	45,497.17	36,557.62	55%
12510	6050	IT Noncap Technology Hardware	45,000.00	9,690.25	35,309.75	22%
12510-Data Processing/IT Total			435,791.02	154,754.54	281,036.48	36%
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,232.00	640.32	6,591.68	9%
13100	2100	Electoral FICA	552.00	48.98	503.02	9%
13100	2700	Electoral Workers Comp	4.82	4.75	0.07	99%
13100	3000	Electoral Pur Svcs	9,165.00	4,273.25	4,891.75	47%
13100	3160	Electoral Board Member Fees	34,650.00	0.00	34,650.00	0%
13100	3320	Electoral Maint Contracts	9,000.00	5,835.50	3,164.50	65%
13100	3500	Electoral Printing & Binding	8,800.00	4,268.27	4,531.73	49%
13100	3600	Electoral Advertising	600.00	192.00	408.00	32%
13100	5210	Electoral Postal Svcs	4,100.00	784.83	3,315.17	19%
13100	5400	Electoral Leases & Rentals	3,150.00	0.00	3,150.00	0%
13100	5500	Electoral Travel	1,500.00	0.00	1,500.00	0%
13100	5510	Electoral Local Mileage	1,500.00	111.35	1,388.65	7%
13100	5810	Electoral Dues & Memb	200.00	200.00	0.00	100%
13100	6000	Electoral Mat & Sup	2,600.00	273.25	2,326.75	11%
13100	6035	Electoral Noncap Office Equip	1,400.00	0.00	1,400.00	0%
13100-Electoral Board and Officials Total			84,453.82	16,632.50	67,821.32	20%
13200-Registrar						
13200	1100	Registrar Salaries	130,218.00	42,272.72	87,945.28	32%
13200	1300	Registrar Part Time Salaries	10,856.00	3,181.38	7,674.62	29%
13200	2100	Registrar FICA	12,286.00	3,454.27	8,831.73	28%
13200	2210	Registrar VRS 1&2	16,329.00	4,865.56	11,463.44	30%

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13200	2300	Registrar Health Ins	20,153.38	6,769.12	13,384.26	34%
13200	2400	Registrar Life Ins	1,897.00	566.44	1,330.56	30%
13200	2700	Registrar Workers Comp	66.99	65.99	1.00	99%
13200	3000	Registrar Pur Svcs	1,540.00	64.00	1,476.00	4%
13200	3320	Registrar Maint Contracts	2,640.00	0.00	2,640.00	0%
13200	5210	Registrar Postal Svcs	2,024.00	517.68	1,506.32	26%
13200	5230	Registrar Telephone	1,100.00	202.63	897.37	18%
13200	5500	Registrar Travel	1,600.00	965.68	634.32	60%
13200	5510	Registrar Local Mileage	700.00	256.36	443.64	37%
13200	5810	Registrar Dues & Memb	300.00	0.00	300.00	0%
13200	6000	Registrar Mat & Sup	1,210.00	279.24	930.76	23%
13200-Registrar Total			202,920.37	63,461.07	139,459.30	31%
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,000.00	600.00	6,400.00	9%
21100	5842	Circuit C Jury Comm	270.00	200.00	70.00	74%
21100	6000	Circuit C Mat & Sup	0.00	0.00	0.00	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	7,410.12	4,589.88	62%
21100-Circuit Court Total			19,270.00	8,210.12	11,059.88	43%
21200-General District Court						
21200	3000	District C Pur Svcs	3,000.00	3,000.00	0.00	100%
21200	3150	District C Legal Svcs	270.00	0.00	270.00	0%
21200	3320	District C Maint Contracts	700.00	360.17	339.83	51%
21200	5210	District C Postal Svcs	900.00	145.29	754.71	16%
21200	5230	District C Telephone	2,000.00	571.11	1,428.89	29%
21200	5500	District C Travel	500.00	0.00	500.00	0%
21200	5810	District C Dues & Memb	50.00	50.00	0.00	100%
21200	6000	District C Mat & Sup	700.00	127.69	572.31	18%
21200-General District Court Total			8,120.00	4,254.26	3,865.74	52%
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	0.00	100%
21510-Blue Ridge Legal Services Total			1,500.00	1,500.00	0.00	100%
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000.00	3,000.00	0.00	100%
21600	3320	J&D Court Maint Contracts	700.00	287.19	412.81	41%
21600	5210	J&D Court Postal Svcs	700.00	102.99	597.01	15%
21600	5230	J&D Court Telephone	700.00	229.85	470.15	33%
21600	5500	J&D Court Travel	500.00	0.00	500.00	0%
21600	5810	J&D Court Dues & Memb	50.00	50.00	0.00	100%
21600	6000	J&D Court Mat & Sup	750.00	0.00	750.00	0%
21600-Juvenile & Domestic Relations Total			6,400.00	3,670.03	2,729.97	57%
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	209,768.00	69,922.64	139,845.36	33%
21700	2100	Clk of CC FICA	16,047.00	5,356.36	10,690.64	33%
21700	2210	Clk of CC VRS 1&2	14,285.00	4,761.72	9,523.28	33%
21700	2220	Clk of CC VRS Hybrid	9,860.00	3,286.44	6,573.56	33%
21700	2400	Clk of CC Life Ins	2,811.00	936.96	1,874.04	33%
21700	2510	Clk of CC Dis Ins Hybrid	452.00	150.76	301.24	33%

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21700	2700	Clk of CC Workers Comp	130.68	128.73	1.95	99%
21700	3000	Clk of CC Pur Svcs	4,435.00	1,935.00	2,500.00	44%
21700	3320	Clk of CC Maint Contracts	24,435.00	1,810.85	22,624.15	7%
21700	3510	Clk of CC Microfilming	7,000.00	1,638.47	5,361.53	23%
21700	5210	Clk of CC Postal Svcs	5,800.00	1,800.46	3,999.54	31%
21700	5230	Clk of CC Telephone	1,025.00	348.35	676.65	34%
21700	5810	Clk of CC Dues & Memb	370.00	370.00	0.00	100%
21700	6000	Clk of CC Mat & Sup	4,565.00	3,475.56	1,089.44	76%
21700-Clerk of the Circuit Court Total			300,983.68	95,922.30	205,061.38	32%
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	51,108.00	17,202.68	33,905.32	34%
21910	1300	VictimWit Part Time Sal	14,815.00	5,404.10	9,410.90	36%
21910	2100	VictimWit FICA	5,043.00	1,732.50	3,310.50	34%
21910	2210	VictimWit VRS 1&2	5,883.00	1,980.04	3,902.96	34%
21910	2400	VictimWit Life Ins	685.00	230.52	454.48	34%
21910	2700	VictimWit Workers Comp	41.24	40.45	0.79	98%
21910	3000	VictimWit Pur Svcs	150.00	0.00	150.00	0%
21910	5210	VictimWit Postal Svcs	500.00	0.00	500.00	0%
21910	5230	VictimWit Telephone	500.00	166.51	333.49	33%
21910	5500	VictimWit Travel	1,500.00	894.00	606.00	60%
21910	5810	VictimWit Dues & Memb	500.00	0.00	500.00	0%
21910	6000	VictimWit Mat & Sup	1,000.00	0.00	1,000.00	0%
21910-Victim and Witness Assistance Total			81,725.24	27,650.80	54,074.44	34%
21940-Regional Court Services						
21940	5600	Regional Crt Svc Entity Gift	8,000.00	8,000.00	0.00	100%
21940-Regional Court Services Total			8,000.00	8,000.00	0.00	100%
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	328,524.61	109,558.80	218,965.81	33%
22100	1100	Comm Atty VSTOP Salaries	8,724.00	2,690.88	6,033.12	31%
22100	1300	Comm Atty Part Time Salaries	15,564.00	5,983.08	9,580.92	38%
22100	1300	Comm Atty VSTOP PT Salaries	18,511.00	6,170.24	12,340.76	33%
22100	2100	Comm Atty FICA	26,727.50	8,894.38	17,833.12	33%
22100	2100	Comm Atty VSTOP FICA	668.00	307.43	360.57	46%
22100	2210	Comm Atty VRS 1&2	15,927.00	2,231.22	13,695.78	14%
22100	2210	Comm Atty VSTOP VRS 1&2	1,004.00	284.34	719.66	28%
22100	2220	Comm Atty VRS Hybrid	21,885.60	10,404.32	11,481.28	48%
22100	2300	Comm Atty Health Ins	37,121.51	12,948.72	24,172.79	35%
22100	2400	Comm Atty Life Ins	4,402.41	1,471.02	2,931.39	33%
22100	2400	Comm Atty VSTOP Life Ins	117.00	33.10	83.90	28%
22100	2510	Comm Atty Dis Ins Hybrid	1,003.65	477.32	526.33	48%
22100	2700	Comm Atty Workers Comp	227.38	159.99	67.39	70%
22100	2700	Comm Atty VSTOP Workers Comp	5.44	5.17	0.27	95%
22100	3000	Comm Atty Pur Svcs	100.00	0.00	100.00	0%
22100	3320	Comm Atty Maint Contracts	750.00	503.10	246.90	67%
22100	5210	Comm Atty Postal Svcs	1,500.00	680.00	820.00	45%
22100	5230	Comm Atty Telephone	2,500.00	397.05	2,102.95	16%
22100	5500	Comm Atty Travel	7,000.00	2,243.02	4,756.98	32%

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22100	5549	Comm Atty Witness Travel Expen	1,500.00	0.00	1,500.00	0%
22100	5810	Comm Atty Dues & Memb	3,500.00	1,897.00	1,603.00	54%
22100	6000	Comm Atty Mat & Sup	3,500.00	1,377.63	2,122.37	39%
22100	6035	Comm Atty Noncap Office Equip	400.00	0.00	400.00	0%
22100	6040	Technology SW/OL Content	2,500.00	0.00	2,500.00	0%
22100-Commonwealth's Attorney Total			503,663.10	168,717.81	334,945.29	33%
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	1,879,349.00	593,809.73	1,285,539.27	32%
31200	1200	Sheriff Overtime	33,500.00	45,077.49	(11,577.49)	135%
31200	1200	CITAC Overtime	5,000.00	0.00	5,000.00	0%
31200	1200	OCDETF Sheriff Overtime	0.00	708.50	(708.50)	100%
31200	1300	Sheriff Part Time Salaries	43,860.00	15,051.94	28,808.06	34%
31200	1660	Sheriff Emp Bonuses	27,500.00	22,000.00	5,500.00	80%
31200	2100	Sheriff FICA	149,015.00	51,957.52	97,057.48	35%
31200	2100	OCDETF Sheriff FICA	0.00	52.79	(52.79)	100%
31200	2210	Sheriff VRS 1&2	169,223.00	55,619.55	113,603.45	33%
31200	2220	Sheriff VRS Hybrid	43,588.00	12,851.51	30,736.49	29%
31200	2300	Sheriff Health Ins	266,100.53	87,593.87	178,506.66	33%
31200	2300	OCDETF Sheriff Hth Ins	0.00	95.85	(95.85)	100%
31200	2400	Sheriff Life Ins	24,776.00	7,971.29	16,804.71	32%
31200	2510	Sheriff Dis Ins Hybrid	2,000.00	589.54	1,410.46	29%
31200	2700	Sheriff Workers Comp	39,492.13	38,843.53	648.60	98%
31200	2800	Sheriff Leave Pay	0.00	4,541.08	(4,541.08)	100%
31200	2810	Sheriff Holiday Pay	59,715.00	17,871.17	41,843.83	30%
31200	2860	Sheriff LODA	21,137.02	20,981.73	155.29	99%
31200	3000	Sheriff Pur Svcs	40,000.00	8,747.21	31,252.79	22%
31200	3320	Sheriff Maint Contracts	202,284.00	66,511.40	135,772.60	33%
31200	3320	Sheriff E-Ticket Maint Svc	0.00	4,950.00	(4,950.00)	100%
31200	3350	Sheriff Insured Repair Svcs	2,100.00	0.00	2,100.00	0%
31200	3500	Sheriff Printing & Binding	1,050.00	0.00	1,050.00	0%
31200	5210	Sheriff Postal Svcs	2,320.00	512.40	1,807.60	22%
31200	5230	Sheriff Telephone	97,198.00	23,103.03	74,094.97	24%
31200	5300	Sheriff Insurance	12,000.00	10,258.56	1,741.44	85%
31200	5400	Sheriff Leases & Rentals	17,850.00	29,876.20	(12,026.20)	167%
31200	5500	Sheriff Travel	70,800.00	0.00	70,800.00	0%
31200	5500	Sheriff Travel - Sworn Staff	0.00	17,620.70	(17,620.70)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	0.00	1,000.00	0%
31200	5810	Sheriff Dues & Memb	5,250.00	2,275.98	2,974.02	43%
31200	6000	Sheriff Mat & Sup	63,500.00	422.25	63,077.75	1%
31200	6000	Sheriff COS Mat & Sup	0.00	1,159.61	(1,159.61)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	17,717.17	7,282.83	71%
31200	6000	Sheriff PSU Mat & Sup	0.00	1,786.40	(1,786.40)	100%
31200	6000	Sheriff SOS Mat & Sup	0.00	2,244.73	(2,244.73)	100%
31200	6000	Sheriff VRP Mat & Sup	0.00	11,864.42	(11,864.42)	100%
31200	6000	ICAC Mat & Sup	5,000.00	0.00	5,000.00	0%
31200	6008	Sheriff Vehicle Fuel	66,000.00	23,594.59	42,405.41	36%
31200	6011	Sheriff Clothing	15,650.00	0.00	15,650.00	0%

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31200	6011	Sheriff Uniform Sworn Staff	0.00	3,002.47	(3,002.47)	100%
31200	6015	Sheriff Ammunition	28,000.00	17,675.69	10,324.31	63%
31200-Sheriff - Total Total			3,419,257.68	1,218,939.90	2,200,317.78	36%
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	21,723.00	21,723.00	0.00	100%
31210-Criminal Justice Training Ctr Total			21,723.00	21,723.00	0.00	100%
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400.00	3,829.72	9,570.28	29%
31220-Drug Task Force Total			13,400.00	3,829.72	9,570.28	29%
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	10,323.00	677.00	94%
32200	2700	Vol Fire Worker's Comp	21,000.00	11,902.00	9,098.00	57%
32200	5300	Vol Fire Co Insurance	57,000.00	693.00	56,307.00	1%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	0.00	25,000.00	0%
32200	5696	Recruitment/Retention-Tuition	10,500.00	189.39	10,310.61	2%
32200	5697	Vol Fire 4 for Life Grant	19,000.00	0.00	19,000.00	0%
32200	5698	Vol Fire Fire Programs	38,000.00	37,955.01	44.99	100%
32200	6000	Vol Fire Mat'l Suppls	500.00	0.00	500.00	0%
32200-Volunteer Fire Companies Total			182,000.00	61,062.40	120,937.60	34%
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	1,776.50	1,711.90	64.60	96%
32201	5510	Blue Ridge Vol Fire Fee for Svc	8,000.00	5,333.44	2,666.56	67%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000.00	45,000.00	45,000.00	50%
32201-Blue Ridge Volunteer Fire Co Total			99,776.50	52,045.34	47,731.16	52%
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	3,344.00	3,222.40	121.60	96%
32202	5510	Boyce Vol Fire Co Fee for Svc	25,000.00	5,375.11	19,624.89	22%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	45,000.00	45,000.00	50%
32202-Boyce Volunteer Fire Co Total			118,344.00	53,597.51	64,746.49	45%
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	5,434.00	5,236.40	197.60	96%
32203	5510	Enders Vol Fire Co Fee for Svc	80,000.00	45,165.27	34,834.73	56%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	45,000.00	45,000.00	50%
32203-Enders Volunteer Fire Co Total			175,434.00	95,401.67	80,032.33	54%
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	1,085,000.00	370,356.12	714,643.88	34%
32310	1100	SAFER Grant Salaries	0.00	0.00	0.00	100%
32310	1200	EMS Overtime	100,000.00	69,000.72	30,999.28	69%
32310	1300	EMS Part Time Salaries	100,000.00	24,360.16	75,639.84	24%
32310	2100	EMS FICA	95,954.50	34,484.92	61,469.58	36%
32310	2100	SAFER Grant FICA	0.00	0.00	0.00	100%
32310	2210	EMS VRS 1&2	118,463.00	40,698.74	77,764.26	34%
32310	2210	SAFER Grant VRS 1&2	0.00	0.00	0.00	100%
32310	2220	EMS VRS Hybrid	6,422.00	2,140.80	4,281.20	33%
32310	2300	EMS Health Ins	214,203.53	64,809.45	149,394.08	30%
32310	2300	SAFER Grant Health Ins	0.00	0.00	0.00	100%
32310	2400	EMS Life Ins	14,538.00	4,987.45	9,550.55	34%

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32310	2400	SAFER Grant Group Life Ins	0.00	0.00	0.00	100%
32310	2510	EMS Dis Ins Hybrid	295.00	98.20	196.80	33%
32310	2700	EMS Workers Comp	33,816.44	30,299.19	3,517.25	90%
32310	2800	EMS Annual Leave Payouts	0.00	2,773.44	(2,773.44)	100%
32310	2810	EMS Holiday Pay	40,000.00	10,599.16	29,400.84	26%
32310	2860	EMS LODA	15,958.07	17,668.48	(1,710.41)	111%
32310	3000	EMS Pur Svcs	94,000.00	7,394.65	86,605.35	8%
32310	3000	EMS Pur Svcs-Employee Training	15,000.00	2,490.00	12,510.00	17%
32310	5210	EMS Postal Services	200.00	68.18	131.82	34%
32310	5230	EMS Telephone	1,550.00	1,114.67	435.33	72%
32310	5230	EMS LEMPG Grant-Telephone	0.00	2,770.03	(2,770.03)	100%
32310	5500	EMS Travel	12,000.00	7,453.83	4,546.17	62%
32310	5800	EMS Miscellaneous	4,500.00	300.00	4,200.00	7%
32310	6000	EMS Mat & Sup	40,000.00	17,012.38	22,987.62	43%
32310	6000	EMS Mat'l's and Supplies-Train	1,000.00	298.04	701.96	30%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	14,455.90	(6,955.90)	193%
32310	6008	EMS Vehicle Fuel	35,000.00	9,986.27	25,013.73	29%
32310	6011	FIRE/EMS Uniforms	28,000.00	5,419.67	22,580.33	19%
32310	6011	FIRE Personal Protection Equip	34,751.00	1,622.76	33,128.24	5%
32310	6011	Fire/EMS Ballistic PPE-ARPCF	4,500.00	4,500.00	0.00	100%
32310	6040	EMS Tech SW/OL	23,000.00	10,129.10	12,870.90	44%
32310-Fire and Rescue Services Total			2,125,651.54	757,292.31	1,368,359.23	36%
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904.00	6,904.00	0.00	100%
32320-Lord Fairfax Emergency Medical Total			6,904.00	6,904.00	0.00	100%
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,874.00	0.00	100%
32400-Forestry Services Total			2,874.00	2,874.00	0.00	100%
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	541,010.00	251,519.00	289,491.00	46%
33210-Regional Jail Total			541,010.00	251,519.00	289,491.00	46%
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	13,146.00	3,174.00	9,972.00	24%
33220-Juvenile Detention Center Total			13,146.00	3,174.00	9,972.00	24%
33300-Probation Office						
33300	5230	Probation Telephone	100.00	16.00	84.00	16%
33300	6000	Probation Mat & Sup	300.00	0.00	300.00	0%
33300-Probation Office Total			400.00	16.00	384.00	4%
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	160,154.00	53,384.76	106,769.24	33%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	4,497.21	17,892.79	20%
34100	2100	Bldg Insp FICA	13,296.00	4,185.63	9,110.37	31%
34100	2210	Bldg Insp VRS 1&2	9,051.00	3,017.04	6,033.96	33%
34100	2220	Bldg Insp VRS Hybrid	9,383.00	3,127.52	6,255.48	33%
34100	2300	Bldg Insp Health Ins	40,227.21	13,382.04	26,845.17	33%
34100	2400	Bldg Insp Life Ins	2,147.00	715.36	1,431.64	33%
34100	2510	Bldg Insp Dis Ins Hybrid	430.00	143.44	286.56	33%

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34100	2700	Bldg Insp Workers Comp	2,215.24	2,003.34	211.90	90%
34100	3000	Bldg Insp Pur Svcs	600.00	0.00	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	534.64	(34.64)	107%
34100	5210	Bldg Insp Postal Svcs	150.00	74.31	75.69	50%
34100	5230	Bldg Insp Telephone	2,500.00	1,010.51	1,489.49	40%
34100	5500	Bldg Insp Travel	500.00	0.00	500.00	0%
34100	5810	Bldg Insp Dues & Memb	1,000.00	0.00	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	6,500.00	1,226.62	5,273.38	19%
34100	6008	Bldg Insp Vehicle Fuel	3,000.00	864.69	2,135.31	29%
34100-Building Inspections Total			274,043.45	88,167.11	185,876.34	32%
35100-Animal Control						
35100	1100	AnimalShltr Salaries	85,600.00	30,634.93	54,965.07	36%
35100	1300	AnimalShltr Part Time Salaries	14,000.00	4,471.44	9,528.56	32%
35100	2100	AnimalShltr FICA	7,386.00	3,217.21	4,168.79	44%
35100	2220	AnimalShltr VRS Hybrid	9,853.00	3,558.14	6,294.86	36%
35100	2300	AnimalShltr Health Ins	20,205.01	5,863.62	14,341.39	29%
35100	2400	AnimalShltr Life Ins	1,147.00	414.24	732.76	36%
35100	2510	AnimalShltr Dis Ins Hybrid	451.00	163.22	287.78	36%
35100	2700	AnimalShltr Workers Comp	817.68	742.19	75.49	91%
35100	2800	AnimalShltr Leave Pay	0.00	8,377.06	(8,377.06)	100%
35100	3000	AnimalShltr Pur Svcs	18,000.00	7,040.92	10,959.08	39%
35100	3320	AnimalShltr Maint Svc Contracts	150.00	32.62	117.38	22%
35100	3500	AnimalShltr Printing & Binding	200.00	0.00	200.00	0%
35100	5230	AnimalShltr Telephone	500.00	351.73	148.27	70%
35100	5400	Anml Shelter Leases and Rental	0.00	1.00	(1.00)	100%
35100	5500	AnimalShltr Travel	400.00	0.00	400.00	0%
35100	5510	AnimalShltr Local Mileage	100.00	0.00	100.00	0%
35100	6000	AnimalShltr Mat & Sup	12,667.86	2,452.64	10,215.22	19%
35100	6008	AnimalShltr Vehicle Fuel	1,500.00	292.87	1,207.13	20%
35100	6011	AnimalShltr Clothing	500.00	0.00	500.00	0%
35100-Animal Control Total			173,477.55	67,613.83	105,863.72	39%
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200.00	0.00	200.00	0%
35300-Med Examiner & Indigent Burial Total			200.00	0.00	200.00	0%
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	194,400.00	41,262.86	153,137.14	21%
42400-Refuse Disposal Total			194,400.00	41,262.86	153,137.14	21%
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912.00	6,418.94	23,493.06	21%
42410	2100	SWC FICA	2,288.00	491.04	1,796.96	21%
42410	2700	Worker's Compensation	481.38	434.91	46.47	90%
42410	3000	SWC Pur Svcs	62,265.00	14,240.60	48,024.40	23%
42410	5110	SWC Electrical Services	2,000.00	279.83	1,720.17	14%
42410	5230	SWC Telephone	750.00	0.00	750.00	0%
42410	6000	SWC Mat & Sup	750.00	0.00	750.00	0%
42410-Solid Waste Convenience Total			98,446.38	21,865.32	76,581.06	22%
42600-Litter Control						

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42600	3000	LitterCtrl Pur Svcs	8,000.00	112.98	7,887.02	1%
42600-Litter Control Total			8,000.00	112.98	7,887.02	1%
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	7,994.43	29,005.57	22%
42700	5600	Sanitation Entity Gift	207,000.00	0.00	207,000.00	0%
42700-Sanitation Total			244,000.00	7,994.43	236,005.57	3%
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	189,976.00	58,898.40	131,077.60	31%
43200	1100	CustdlSrvcs Sal	2,909.02	1,638.00	1,271.02	56%
43200	1100	JGC CustdlSrvcs Sal	10,846.93	5,708.24	5,138.69	53%
43200	1100	100NChurch CustdlSrvcs Sal	6,474.96	3,050.44	3,424.52	47%
43200	1100	102Church CustdlSrvcs Sal	12,950.00	6,100.92	6,849.08	47%
43200	1100	104Church CustdlSrvcs Sal	6,474.96	3,050.44	3,424.52	47%
43200	1100	524WMain CustdlSrvcs Sal	1,363.15	642.20	720.95	47%
43200	1100	311EMain CustdlSrvcs Sal	5,767.19	2,309.45	3,457.74	40%
43200	1100	129 Rams CustSvcs Sal-Regular	1,468.01	691.60	776.41	47%
43200	2100	Maintenanc FICA	13,837.00	4,293.05	9,543.95	31%
43200	2100	CustdlSrvcs FICA	209.80	119.76	90.04	57%
43200	2100	JGC CustdlSrvcs FICA	779.09	410.85	368.24	53%
43200	2100	100NChurch CustdlSrvcs FICA	455.09	214.40	240.69	47%
43200	2100	102Church CustdlSrvcs FICA	910.18	428.80	481.38	47%
43200	2100	104Church CustdlSrvcs FICA	455.09	214.40	240.69	47%
43200	2100	524WMain CustdlSrvcs FICA	95.86	45.16	50.70	47%
43200	2100	311EMain CustdlSrvcs FICA	414.25	165.88	248.37	40%
43200	2100	129 Rams CustSvcs FICA	100.19	47.20	52.99	47%
43200	2210	Maintenanc VRS 1&2	12,641.00	4,076.08	8,564.92	32%
43200	2220	Maintenanc VRS Hybrid	9,226.00	2,703.10	6,522.90	29%
43200	2220	CustdlSrvcs VRS Hybrid	118.10	66.52	51.58	56%
43200	2220	JGC CustdlSrvcs VRS Hybrid	440.40	228.04	212.36	52%
43200	2220	100NChurchCustdlSrvcs VRSHybri	262.95	123.88	139.07	47%
43200	2220	102Church CustdlSrvcs VRS Hyb	525.65	247.64	278.01	47%
43200	2220	104Church CustdlSrvcs VRSHybri	262.95	123.88	139.07	47%
43200	2220	524WMain CustdlSrvcs VRSHybri	55.36	26.08	29.28	47%
43200	2220	311EMain CustdlSrvcs VRS Hybr	234.17	93.76	140.41	40%
43200	2220	129 Rams CustSvcs VRS Hybrid	59.60	28.08	31.52	47%
43200	2300	Maintenanc Health Ins	27,384.57	7,613.75	19,770.82	28%
43200	2300	CustdlSrvcs HlthIns	469.27	264.24	205.03	56%
43200	2300	JGC CustdlSrvcs HlthIns	2,964.21	1,521.64	1,442.57	51%
43200	2300	100NChurch CustdlSrvcs HlthIns	1,480.15	697.32	782.83	47%
43200	2300	102Church CustdlSrvcs HlthIns	2,960.31	1,394.64	1,565.67	47%
43200	2300	104Church CustdlSrvcs HlthIns	1,480.15	697.32	782.83	47%
43200	2300	524WMain CustdlSrvcs HlthIns	311.60	146.80	164.80	47%
43200	2300	311EMain CustdlSrvcs HlthIns	1,576.10	631.13	944.97	40%
43200	2300	129 Rams CustSvcs Health Ins	923.43	435.04	488.39	47%
43200	2400	Maintenanc Life Ins	2,547.00	789.20	1,757.80	31%
43200	2400	CustdlSrvcs GrpLifeIns	38.97	21.96	17.01	56%
43200	2400	JGC CustdlSrvcs GrpLifeIns	145.36	77.45	67.91	53%

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43200	2400	100NChurch CustdlSrvc GrpLife	86.77	40.88	45.89	47%
43200	2400	102Church CustdlSrvc GrpLife	173.55	81.76	91.79	47%
43200	2400	104Church CustdlSrvc GrpLife	86.77	40.88	45.89	47%
43200	2400	524WMain CustdlSrvc GrpLife	18.25	8.60	9.65	47%
43200	2400	311EMain CustdlSrvc GrpLife	77.26	30.94	46.32	40%
43200	2400	129 Rams CustSves Grp Life Ins	19.70	9.28	10.42	47%
43200	2510	Maintenanc Dis Ins Hybrid	423.00	123.99	299.01	29%
43200	2510	CustdlSrvc DisInsHybrid	15.37	8.64	6.73	56%
43200	2510	JGC CustdlSrvc DisInsHybrid	57.23	30.14	27.09	53%
43200	2510	100NChurchCustdlSrvc DisInsHy	34.22	16.12	18.10	47%
43200	2510	102Church CustdlSrvc DisInsHy	68.26	32.16	36.10	47%
43200	2510	104Church CustdlSrvc DisInsHy	34.22	16.12	18.10	47%
43200	2510	524WMain CustdlSrvc DisInsHy	7.22	3.40	3.82	47%
43200	2510	311EMain CustdlSrvc DisInsHy	30.48	12.20	18.28	40%
43200	2510	129 Rams CustSvc Dis Ins Hyb	7.73	3.64	4.09	47%
43200	2700	Maintenanc Workers Comp	1,895.11	1,660.10	235.01	88%
43200	2700	CustdlSrvc WrksComp	462.56	65.12	397.44	14%
43200	2700	JGC CustdlSrvc WrksComp	2,751.10	230.31	2,520.79	8%
43200	2700	100NChurch CustdlSrvc WrksCmp	1,029.73	121.28	908.45	12%
43200	2700	102Church CustdlSrvc WrksComp	2,059.21	242.53	1,816.68	12%
43200	2700	104Church CustdlSrvc WrksCmp	1,029.56	121.26	908.30	12%
43200	2700	524WMain CustdlSrvc WrksCmp	216.76	25.53	191.23	12%
43200	2700	311EMain CustdlSrvc WrksComp	917.06	86.41	830.65	9%
43200	2700	129 Rams CustSves WC	233.40	27.49	205.91	12%
43200	2750	CustdlSrvc RHCC	29.63	16.72	12.91	56%
43200	2750	JGC CustdlSrvc RHCC	110.63	58.21	52.42	53%
43200	2750	100NChurch CustdlSrvc RHCC	66.06	31.12	34.94	47%
43200	2750	102Church CustdlSrvc RHCC	132.03	62.20	69.83	47%
43200	2750	104Church CustdlSrvc RHCC	66.06	31.12	34.94	47%
43200	2750	524WMain CustdlSrvc RHCC	13.92	6.56	7.36	47%
43200	2750	311EMain CustdlSrvc RHCC	58.84	23.55	35.29	40%
43200	2750	129 Rams CustSves RHCC	14.94	7.04	7.90	47%
43200	3000	Maintenanc Pur Svcs	37,000.00	0.00	37,000.00	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000.00	2,500.23	13,499.77	16%
43200	3000	100 N Church Maint Pur Svcs	10,000.00	1,750.00	8,250.00	18%
43200	3000	ChurchSt Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	104Church Maint Pur Svcs	12,000.00	371.00	11,629.00	3%
43200	3000	225Rams Maint Pur Svcs	10,000.00	0.00	10,000.00	0%
43200	3000	524West Maint Pur Svcs	1,000.00	800.00	200.00	80%
43200	3000	AIRec Maint Pur Svcs	8,000.00	998.36	7,001.64	12%
43200	3000	AIOff Maint Pur Svcs	15,000.00	450.00	14,550.00	3%
43200	3000	AIPool Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	AIBase Maint Pur Svcs	750.00	75.00	675.00	10%
43200	3000	AI Soc Maint Pur Svcs	1,000.00	225.00	775.00	23%
43200	3000	106Church Maint Pur Svcs	1,000.00	0.00	1,000.00	0%
43200	3000	36EMain Maint Pur Svcs	500.00	500.00	0.00	100%
43200	3000	311EMain Maint Pur Svcs	3,500.00	0.00	3,500.00	0%

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43200	3000	309WMain Maint Pur Svcs	2,000.00	0.00	2,000.00	0%
43200	3000	129Rams Maint Pur Svcs	2,000.00	368.87	1,631.13	18%
43200	3320	Maintenanc Maint Contracts	41,000.00	18,858.40	22,141.60	46%
43200	3320	JGC Maint Contracts	5,500.00	4,271.99	1,228.01	78%
43200	3320	100 N Church Maint Contracts	6,000.00	5,315.33	684.67	89%
43200	3320	ChurchSt Maint Contracts	3,800.00	3,327.31	472.69	88%
43200	3320	104Church Maint Contracts	4,000.00	3,725.24	274.76	93%
43200	3320	225Rams Maint Contracts	3,500.00	2,982.24	517.76	85%
43200	3320	524West Maint Contracts	700.00	291.40	408.60	42%
43200	3320	AlRec Maint Contracts	3,500.00	2,470.03	1,029.97	71%
43200	3320	106Church Maint Contracts	500.00	405.30	94.70	81%
43200	3320	36EMain Maint Contracts	500.00	616.04	(116.04)	123%
43200	3320	311EMain Maint Contracts	4,500.00	3,603.84	896.16	80%
43200	3320	309WMain Maint Serv Contracts	750.00	8.50	741.50	1%
43200	3320	129Rams Maint Contracts	800.00	557.80	242.20	70%
43200	3320	AlOff Maint Contracts	400.00	0.00	400.00	0%
43200	3320	AlPool Maint Contracts	0.00	47.19	(47.19)	100%
43200	3320	32EMain Maint Contracts	0.00	85.75	(85.75)	100%
43200	3340	Maintenanc Custodial Contracts	0.00	0.00	0.00	100%
43200	3340	JGC Maintenanc Custodial Contr	0.00	0.00	0.00	100%
43200	3340	311EMain Maint Cus Contracts	0.00	0.00	0.00	100%
43200	3600	Maintenanc Advertising	1,200.00	0.00	1,200.00	0%
43200	5110	JGC Maintenanc Electric	46,000.00	11,840.63	34,159.37	26%
43200	5110	100 N Church Maint Electric	12,000.00	3,597.10	8,402.90	30%
43200	5110	ChurchSt Maint Electric	25,000.00	6,130.83	18,869.17	25%
43200	5110	104Church Maint Electric	11,000.00	3,360.49	7,639.51	31%
43200	5110	225Rams Maint Electric	7,500.00	2,840.21	4,659.79	38%
43200	5110	524West Maint Electric	2,000.00	925.89	1,074.11	46%
43200	5110	AlRec Maint Electric	25,000.00	6,944.67	18,055.33	28%
43200	5110	AlOff Maint Electric	5,500.00	1,643.31	3,856.69	30%
43200	5110	AlPool Maint Electric	9,000.00	4,574.63	4,425.37	51%
43200	5110	AlBase Maint Electric	700.00	107.51	592.49	15%
43200	5110	AlSoc Maint Electric	600.00	109.29	490.71	18%
43200	5110	311EMain Maint Electric	9,000.00	2,109.35	6,890.65	23%
43200	5110	309WMain Maint Electrical Svcs	1,500.00	306.19	1,193.81	20%
43200	5110	129Rams Maint Electric	3,000.00	773.19	2,226.81	26%
43200	5120	JGC Maintenanc Heating	7,000.00	2,728.49	4,271.51	39%
43200	5120	100 N Church Maint Heating	1,800.00	94.54	1,705.46	5%
43200	5120	104Church Maint Heating	4,000.00	1,368.63	2,631.37	34%
43200	5120	225Rams Maint Heating	7,000.00	0.00	7,000.00	0%
43200	5120	524West Maint Heating	2,000.00	0.00	2,000.00	0%
43200	5120	AlRec Maint Heating	6,500.00	0.00	6,500.00	0%
43200	5120	309WMain Maint Heating	2,500.00	0.00	2,500.00	0%
43200	5120	129Rams Maint Heating	4,000.00	0.00	4,000.00	0%
43200	5130	Maintenanc Water & Sewer	500.00	116.43	383.57	23%
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	437.27	1,062.73	29%
43200	5130	100 N Church Maint Wtr & Sewr	5,000.00	1,023.70	3,976.30	20%

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43200	5130	104Church Maint Water & Sewer	1,000.00	199.84	800.16	20%
43200	5130	225Rams Maint Water & Sewer	300.00	0.00	300.00	0%
43200	5130	AIRec Maint Water & Sewer	2,000.00	417.39	1,582.61	21%
43200	5130	AIOff Maint Water & Sewer	5,000.00	902.91	4,097.09	18%
43200	5130	AIPool Maint Water & Sewer	15,000.00	6,816.28	8,183.72	45%
43200	5130	311EMain Maint Water & Sewer	1,200.00	318.84	881.16	27%
43200	5130	309WMain Maint Water & Sewer	1,200.00	143.16	1,056.84	12%
43200	5130	129Rams Maint Water & Sewer	600.00	79.23	520.77	13%
43200	5230	Maintenanc Telephone	2,000.00	361.81	1,638.19	18%
43200	5300	Maintenanc Insurance	47,605.00	45,600.68	2,004.32	96%
43200	5400	Maintenanc Leases & Rentals	1,000.00	0.00	1,000.00	0%
43200	5500	Maintenanc Travel	750.00	28.82	721.18	4%
43200	6000	Maintenanc Mat & Sup	35,000.00	11,556.05	23,443.95	33%
43200	6000	JGC Maintenance Mat & Sup	3,500.00	79.90	3,420.10	2%
43200	6000	100 N Church Maint Mat & Sup	1,500.00	111.23	1,388.77	7%
43200	6000	ChurchSt Maint Mat & Sup	1,500.00	87.78	1,412.22	6%
43200	6000	104Church Maint Mat & Sup	1,200.00	69.51	1,130.49	6%
43200	6000	225Rams Maint Mat & Sup	1,200.00	31.63	1,168.37	3%
43200	6000	524West Maint Mat & Sup	1,000.00	20.99	979.01	2%
43200	6000	AIRec Maint Mat & Sup	2,000.00	579.45	1,420.55	29%
43200	6000	AIOff Maint Mat & Sup	6,000.00	107.99	5,892.01	2%
43200	6000	AIPool Maint Mat & Sup	5,000.00	101.08	4,898.92	2%
43200	6000	AIBase Maint Mat & Sup	4,000.00	552.93	3,447.07	14%
43200	6000	AI Soc Maint Mat & Sup	8,500.00	4,193.21	4,306.79	49%
43200	6000	106Church Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	Kohn Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	32EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	311EMain Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	309WMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	129Rams Maint Mat & Sup	600.00	0.00	600.00	0%
43200	6000	CustdlSrvc Materials&Supplies	3,608.98	425.06	3,183.92	12%
43200	6008	Maintenanc Vehicle Fuel	8,000.00	2,838.92	5,161.08	35%
43200-General Property Maintenance - All Accounts Total			900,084.68	294,573.90	605,510.78	33%
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	225,000.00	112,500.00	112,500.00	50%
51100-Local Health Department Total			225,000.00	112,500.00	112,500.00	50%
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	0.00	100%
51200-Our Health Total			6,500.00	6,500.00	0.00	100%
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	7,500.00	7,500.00	50%
52400-N Shen Valley Subst Abuse Coal Total			15,000.00	7,500.00	7,500.00	50%
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	111,284.00	55,642.00	55,642.00	50%
52500-Northwestern Community Svcs Total			111,284.00	55,642.00	55,642.00	50%
52800-Concern Hotline						

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52800	5600	Concern Hotline Entity Gift	1,500.00	1,500.00	0.00	100%
52800-Concern Hotline Total			1,500.00	1,500.00	0.00	100%
52900-NW Works						
52900	5600	NW Works Entity Gift	5,000.00	5,000.00	0.00	100%
52900-NW Works Total			5,000.00	5,000.00	0.00	100%
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000.00	21,000.00	21,000.00	50%
53230-Shenandoah Area Agency on Aging Total			42,000.00	21,000.00	21,000.00	50%
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960.00	12,480.00	12,480.00	50%
53240-VA Regional Transp Assn Total			24,960.00	12,480.00	12,480.00	50%
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000.00	2,000.00	0.00	100%
53250-FISH of Clarke County Total			2,000.00	2,000.00	0.00	100%
53600-Access Independence						
53600	5600	Access Independence Contr	2,000.00	2,000.00	0.00	100%
53600-Access Independence Total			2,000.00	2,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,000.00	6,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr) Total			6,000.00	6,000.00	0.00	100%
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000.00	0.00	215,000.00	0%
53710-Tax Relief for the Elde Total			215,000.00	0.00	215,000.00	0%
69100-Lord Fairfax Community College						
69100	5600	Laurel Ridge Comm College Cont	16,921.00	8,460.50	8,460.50	50%
69100-Lord Fairfax Community College Total			16,921.00	8,460.50	8,460.50	50%
71100-Parks Administration						
71100	1100	Parks Adm Salaries	333,830.00	111,276.36	222,553.64	33%
71100	1300	Parks Adm Part Time Salaries	26,036.00	13,073.02	12,962.98	50%
71100	2100	Parks Adm FICA	27,740.00	8,752.92	18,987.08	32%
71100	2210	Parks Adm VRS 1&2	38,424.00	12,807.88	25,616.12	33%
71100	2220	Parks Adm VRS Hybrid	0.00	0.00	0.00	100%
71100	2300	Parks Adm Health Ins	58,745.10	19,582.16	39,162.94	33%
71100	2400	Parks Adm Life Ins	4,474.00	1,491.08	2,982.92	33%
71100	2510	Parks Adm Dis Ins Hybrid	0.00	0.00	0.00	100%
71100	2700	Parks Adm Workers Comp	6,157.81	5,463.02	694.79	89%
71100	3000	Parks Adm Pur Svcs	570.00	0.00	570.00	0%
71100	3180	Parks Adm Credit Card Fees	12,999.00	1,680.34	11,318.66	13%
71100	3320	Parks Adm Maint Contracts	930.00	150.00	780.00	16%
71100	3500	Parks Adm Printing & Binding	395.00	70.00	325.00	18%
71100	3600	Parks Adm Advertising	1,500.00	0.00	1,500.00	0%
71100	5210	Parks Adm Postal Svcs	1,322.45	0.00	1,322.45	0%
71100	5230	Parks Adm Telephone	1,000.00	281.29	718.71	28%
71100	5400	Parks Adm Leases & Rentals	3,204.44	1,052.48	2,151.96	33%
71100	5500	Parks Adm Travel	2,190.00	52.75	2,137.25	2%
71100	5810	Parks Adm Dues & Memb	2,099.00	1,325.00	774.00	63%
71100	6000	Parks Adm Mat & Sup	5,218.48	1,251.05	3,967.43	24%

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71100	6008	Parks Adm Vehicle Fuel	1,000.00	159.07	840.93	16%
71100	6011	Parks Adm Clothing	1,300.00	0.00	1,300.00	0%
71100	8200	Parks Adm Capital Outlay Adds	3,908.71	969.01	2,939.70	25%
71100-Parks Administration Total			533,043.99	179,437.43	353,606.56	34%
71310-Recreation Center						
71310	1100	Rec Center Salaries	63,270.00	21,090.08	42,179.92	33%
71310	1300	Rec Center Part Time Salaries	64,744.00	13,113.58	51,630.42	20%
71310	2100	Rec Center FICA	9,739.00	2,596.85	7,142.15	27%
71310	2210	Rec Center VRS 1&2	7,282.00	2,427.48	4,854.52	33%
71310	2300	Rec Center Health Ins	10,153.76	3,384.56	6,769.20	33%
71310	2400	Rec Center Life Ins	848.00	282.60	565.40	33%
71310	2700	Rec Center Workers Comp	1,989.94	1,750.74	239.20	88%
71310	3600	Rec Center Advertising	1,000.00	0.00	1,000.00	0%
71310	5830	Rec Center Refunds	1,500.00	180.00	1,320.00	12%
71310	6000	Rec Center Mat & Sup	7,595.00	1,716.05	5,878.95	23%
71310	6012	Rec Center Merch for Resale	4,000.00	321.03	3,678.97	8%
71310	8200	Rec Center Capital Outlay Adds	0.00	5,996.05	(5,996.05)	100%
71310-Recreation Center Total			172,121.70	52,859.02	119,262.68	31%
71320-Swimming Pool						
71320	1200	Pool Overtime	0.00	137.44	(137.44)	100%
71320	1300	Pool Part Time Salaries	73,985.00	58,852.92	15,132.08	80%
71320	2100	Pool FICA	5,660.00	4,508.29	1,151.71	80%
71320	2300	Pool Health Ins	0.00	161.29	(161.29)	100%
71320	2700	Pool Workers Comp	1,160.80	1,011.83	148.97	87%
71320	3000	Pool Pur Svcs	1,500.00	0.00	1,500.00	0%
71320	5500	Pool Travel	275.00	0.00	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	1,365.00	435.00	76%
71320	5830	Pool Refunds	3,000.00	909.50	2,090.50	30%
71320	6000	Pool Mat & Sup	2,595.00	609.14	1,985.86	23%
71320	6011	Pool Clothing	1,745.00	0.00	1,745.00	0%
71320	6012	Pool Merch for Resale	680.00	0.00	680.00	0%
71320	6026	Pool Chemicals	10,000.00	1,455.93	8,544.07	15%
71320	8200	Pool Capital Outlay Adds	0.00	2,939.70	(2,939.70)	100%
71320-Swimming Pool Total			102,400.80	71,951.04	30,449.76	70%
71350-Parks Programs						
71350	1100	Programs Salaries	90,624.00	30,138.36	60,485.64	33%
71350	1300	Programs Part Time Salaries	135,659.00	36,880.27	98,778.73	27%
71350	2100	Programs FICA	14,725.00	5,036.58	9,688.42	34%
71350	2210	Programs VRS 1&2	10,407.00	3,468.92	6,938.08	33%
71350	2300	Programs Health Ins	9,626.84	3,211.07	6,415.77	33%
71350	2400	Programs Life Ins	1,212.00	403.84	808.16	33%
71350	2700	Programs Workers Comp	3,010.19	2,636.88	373.31	88%
71350	3000	Programs Pur Svcs	50,000.00	10,051.70	39,948.30	20%
71350	3500	Programs Printing & Binding	5,000.00	1,169.01	3,830.99	23%
71350	3600	Programs Advertising	2,000.00	0.00	2,000.00	0%
71350	5210	Programs Postal Svcs	100.00	0.00	100.00	0%
71350	5230	Programs Telephone	0.00	210.88	(210.88)	100%

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71350	5400	Programs Leases & Rentals	315.00	0.00	315.00	0%
71350	5560	Programs Group Trip	42,176.00	1,265.00	40,911.00	3%
71350	5810	Programs Dues & Memb	200.00	0.00	200.00	0%
71350	5830	Programs Refunds	11,000.00	917.00	10,083.00	8%
71350	6000	Programs Mat & Sup	15,000.00	3,164.18	11,835.82	21%
71350	6011	Programs Clothing	1,650.00	290.29	1,359.71	18%
71350	6012	Programs Merch for Resale	5,821.00	23.38	5,797.62	0%
71350-Parks Programs Total			398,526.03	98,867.36	299,658.67	25%
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	6,324.00	5,101.77	1,222.23	81%
71360	2100	Concession FICA	484.00	390.31	93.69	81%
71360	6000	Concession Mat & Sup	250.00	88.02	161.98	35%
71360	6012	Concession Merch for Resale	15,800.00	5,132.62	10,667.38	32%
71360-Concession Stand Total			22,858.00	10,712.72	12,145.28	47%
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	14,000.00	14,000.00	0.00	100%
72240-Barns of Rose Hill Total			14,000.00	14,000.00	0.00	100%
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	0.00	100%
72700-VA Commission for the Arts Total			9,000.00	9,000.00	0.00	100%
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	325,989.00	162,994.50	162,994.50	50%
73200-Handley Regional Library Total			325,989.00	162,994.50	162,994.50	50%
81110-Planning Administration						
81110	1100	Plan Adm Salaries	328,157.00	108,263.66	219,893.34	33%
81110	1300	Plan Adm Part Time Salaries	36,000.00	12,390.60	23,609.40	34%
81110	2100	Plan Adm FICA	26,720.00	8,780.02	17,939.98	33%
81110	2210	Plan Adm VRS 1&2	23,868.00	7,955.92	15,912.08	33%
81110	2220	Plan Adm VRS Hybrid	13,904.00	4,505.23	9,398.77	32%
81110	2300	Plan Adm Health Ins	40,351.10	14,181.44	26,169.66	35%
81110	2400	Plan Adm Life Ins	4,397.00	1,450.69	2,946.31	33%
81110	2510	Plan Adm Dis Ins Hybrid	638.00	206.67	431.33	32%
81110	2700	Plan Adm Workers Comp	4,800.59	4,336.41	464.18	90%
81110	3000	Plan Adm Pur Svcs	15,000.00	1,656.25	13,343.75	11%
81110	3140	Plan Adm Engineer & Architect	20,000.00	825.00	19,175.00	4%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000.00	3,650.00	6,350.00	37%
81110	3500	Plan Adm Printing & Binding	2,000.00	0.00	2,000.00	0%
81110	5210	Plan Adm Postal Svcs	1,200.00	175.40	1,024.60	15%
81110	5230	Plan Adm Telephone	400.00	253.39	146.61	63%
81110	5500	Plan Adm Travel	2,700.00	367.83	2,332.17	14%
81110	5510	Plan Adm Local Mileage	1,000.00	167.68	832.32	17%
81110	5810	Plan Adm Dues & Memb	150.00	478.66	(328.66)	319%
81110	6000	Plan Adm Mat & Sup	2,500.00	409.43	2,090.57	16%
81110-Planning Administration Total			533,785.69	170,054.28	363,731.41	32%
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500.00	0.00	500.00	0%
81120	2100	Plan Com FICA	38.00	0.00	38.00	0%

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81120	2700	Plan Com Workers Comp	7.66	6.79	0.87	89%
81120	3160	Plan Com Board Member Fees	8,000.00	2,350.00	5,650.00	29%
81120	3600	Plan Com Advertising	4,000.00	479.26	3,520.74	12%
81120	5210	Plan Com Postal Svcs	100.00	11.70	88.30	12%
81120	5500	Plan Com Travel	1,750.00	0.00	1,750.00	0%
81120-Planning Commission Total			14,395.66	2,847.75	11,547.91	20%
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0.00	25.00	(25.00)	100%
81130	2100	BryDevAuth FICA	0.00	1.91	(1.91)	100%
81130	3160	BryDevAuth Board Member Fees	900.00	50.00	850.00	6%
81130-Berryville Dev Authority Total			900.00	76.91	823.09	9%
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	0.00	100%
81140-Regional Airport Authority Total			5,000.00	5,000.00	0.00	100%
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000.00	10,000.00	0.00	100%
81310-Help With Housing Total			10,000.00	10,000.00	0.00	100%
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250.00	0.00	250.00	0%
81400	2100	BrdZonApp FICA	19.00	0.00	19.00	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	546.25	1,453.75	27%
81400	3160	BrdZonApp Board Member Fees	500.00	0.00	500.00	0%
81400	3600	BrdZonApp Advertising	700.00	0.00	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	0.00	50.00	0%
81400-Board of Zoning Appeals Total			3,519.00	546.25	2,972.75	16%
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	74,190.00	22,585.86	51,604.14	30%
81510	2100	Econ Dev FICA	6,445.00	1,691.08	4,753.92	26%
81510	2220	Econ Dev VRS Hybrid	9,696.00	2,086.20	7,609.80	22%
81510	2300	Econ Dev Health Ins	10,052.00	3,350.64	6,701.36	33%
81510	2400	Econ Dev Life Ins	1,129.00	242.88	886.12	22%
81510	2510	Econ Dev Dis Ins Hybrid	445.00	95.70	349.30	22%
81510	2700	Econ Dev Workers Comp	1,267.02	1,144.71	122.31	90%
81510	3000	Econ Dev Pur Svcs	45,000.00	1,187.23	43,812.77	3%
81510	3320	Econ Dev Maint Svc Contracts	2,000.00	0.00	2,000.00	0%
81510	3500	Econ Dev Printing & Binding	6,000.00	0.00	6,000.00	0%
81510	3600	Econ Dev Advertising	4,000.00	0.00	4,000.00	0%
81510	5210	Econ Dev Postal Svcs	100.00	24.10	75.90	24%
81510	5230	Econ Dev Telephone	550.00	166.50	383.50	30%
81510	5500	Econ Dev Travel	500.00	726.24	(226.24)	145%
81510	5510	Econ Dev Local Mileage	310.00	0.00	310.00	0%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	0.00	500.00	0%
81510	5810	Econ Dev Dues & Memb	13,927.00	1,054.00	12,873.00	8%
81510	6000	Econ Dev Mat & Sup	1,000.00	120.88	879.12	12%
81510-Office of Economic Development Total			177,111.02	34,476.02	142,635.00	19%
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	0.00	100%

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81530-Small Business Dev Center Total			2,000.00	2,000.00	0.00	100%
81540	5600	Blandy Exp Farm Contrib	3,500.00	3,500.00	0.00	100%
81540-Blandy Experimental Farm Total			3,500.00	3,500.00	0.00	100%
81550	5600	B'ville Main St Contribution	3,500.00	3,500.00	0.00	100%
81550-Berryville Main Street Total			3,500.00	3,500.00	0.00	100%
81800	1300	HstPrvCom Part Time Salaries	0.00	550.00	(550.00)	100%
81800	2100	HstPrvCom FICA	0.00	42.08	(42.08)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	1,960.00	7,540.00	21%
81800	3160	HstPrvCom Board Member Fees	1,000.00	150.00	850.00	15%
81800	3600	HstPrvCom Advertising	300.00	479.26	(179.26)	160%
81800	5210	HstPrvCom Postal Svcs	50.00	0.00	50.00	0%
81800	5500	HstPrvCom Travel	50.00	0.00	50.00	0%
81800	6000	HstPrvCom Mat & Sup	250.00	0.00	250.00	0%
81800-Historic Preservation Comm Total			11,150.00	3,181.34	7,968.66	29%
81910	5600	NSVRC EntityGift	11,866.59	18,301.00	(6,434.41)	154%
81910-Northern Shen Valley Reg Comm Total			11,866.59	18,301.00	(6,434.41)	154%
82210	3000	Water Qual Pur Svcs	30,760.00	0.00	30,760.00	0%
82210-Water Quality Management Total			30,760.00	0.00	30,760.00	0%
82220	5600	Friends of Shenandoah Contr	10,000.00	10,000.00	0.00	100%
82220-Friends of the Shenandoah Total			10,000.00	10,000.00	0.00	100%
82230	1300	BrdSepApp Part Time Salaries	200.00	0.00	200.00	0%
82230	2100	BrdSepApp FICA	15.00	0.00	15.00	0%
82230	2700	BrdSepApp Workers Comp	6.90	0.00	6.90	0%
82230	3000	BrdSepApp Pur Svcs	500.00	0.00	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	0.00	250.00	0%
82230	3600	BrdSepApp Advertising	500.00	0.00	500.00	0%
82230	5210	BrdSepApp Postal Svcs	100.00	0.00	100.00	0%
82230-Board of Septic Appeals Total			1,571.90	0.00	1,571.90	0%
82400	5600	Lord Fairfax S&W Contr	9,500.00	9,500.00	0.00	100%
82400-LF Soil & Water Cons Dist Total			9,500.00	9,500.00	0.00	100%
82600	1300	Biosolids Part Time Salaries	1,000.00	0.00	1,000.00	0%
82600	2100	Biosolids FICA	76.00	0.00	76.00	0%
82600	2700	Biosolids Workers Comp	15.33	13.59	1.74	89%
82600-Bio-solids Application Total			1,091.33	13.59	1,077.74	1%
83100	3320	Coop Ext Maint Contracts	800.00	301.51	498.49	38%
83100	3841	Coop Ext VPI Agent	58,768.59	0.00	58,768.59	0%
83100	5210	Coop Ext Postal Svcs	500.00	35.91	464.09	7%

**Clarke County
FY 24 YTD Budget Report
October 31, 2023**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
83100	5230	Coop Ext Telephone	200.00	0.00	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	0.00	150.00	0%
83100	6000	Coop Ext Mat & Sup	1,500.00	0.00	1,500.00	0%
83100-Cooperative Extension Program Total			61,918.59	337.42	61,581.17	1%
83400-4-H Center						
83400	5600	4-H Center EntityGift	2,000.00	2,000.00	0.00	100%
83400-4-H Center Total			2,000.00	2,000.00	0.00	100%
91600-Contingency Reserves						
91600	1000	Reserve Personnel	19,638.00	0.00	19,638.00	0%
91600	3140	Reserve Engineer & Architect	5,000.00	0.00	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	0.00	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	0.00	20,000.00	0%
91600-Contingency Reserves Total			54,638.00	0.00	54,638.00	0%
92500-Rev Refunds - Ins Claim Reimb						
92500	5830	Rev Rf Insurance Claim Reimb	0.00	6,444.88	(6,444.88)	100%
92500-Rev Refunds - Ins Claim Reimb Total			0.00	6,444.88	(6,444.88)	100%
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0.00	300.00	(300.00)	100%
92600-Rev Refunds - Ambulance Total			0.00	300.00	(300.00)	100%
Grand Total			14,799,492.95	5,139,215.32	9,660,277.63	35%

Reconciliation of Appropriations

Year Ending June 30, 2024

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund
04/18/23 Appropriations Resolution: Total	54,257,910	14,737,603	2,013,734	410,764	27,585,063	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
<i>Adjustments:</i>														
5/16/2023 Double Tollgate Pump Station Design Work							441,105							
8/15/2023 Barns of Rose Hill endowment fund match		5,000												
9/19/2023 Fire & Rescue PPE - ballistic vests		4,500												
9/19/2023 Fire & Rescue PPE - turnout gear		20,751												
10/17/2023 FY23 School Capital Carryforward								1,077,519						
10/17/2023 FY23 School Operating Carryforward								97,957						
10/17/2023 FY23 Government Capital Carryforward							1,155,765							
10/17/2023 Sheriff's Ofc PSAP Retention Grant		27,500												
10/17/2023 FY24 Parks Admin-park bench & swim team lap lanes		3,909												
10/17/2023 FY24 Capital Projects-Zero Depth Entry Pool							58,806							
11/21/2023 <i>FY24 New Deputy 1 Position-Treasurer's Office</i>		<i>52,545</i>												
11/21/2023 <i>FY24 Capital Projects - Remaining ARPA funds</i>							<i>98,584.16</i>							
Revised Appropriation	57,301,851	14,851,808	2,013,734	410,764	27,585,063	1,565,391	5,375,578	1,954,732	251,700	2,289,543	903,538	90,000	10,000	0
Change to Appropriation	3,043,941	114,205	0	0	0	0	1,754,260	1,175,476	0	0	0	0	0	0
Original Revenue Estimate	43,139,472	3,619,165	2,013,734	410,764	27,585,063	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
<i>Adjustments:</i>														
9/19/2023 Fire & Rescue PPE - ballistic vests		4,500												
10/17/2023 FY23 School Capital Carryforward								815,064						
10/17/2023 FY23 Government Capital Carryforward							141,708							
10/17/2023 Sheriff's Ofc PSAP Retention Grant		27,500												
10/17/2023 FY24 Parks Admin-park bench & swim team lap lanes		3,909												
10/17/2023 FY24 Capital Projects-Zero Depth Entry Pool							58,806							
11/21/2023 <i>FY24 New Deputy 1 Position-Treasurer's Office</i>		<i>14,711</i>												
11/21/2023 <i>FY24 Capital Projects - Remaining ARPA funds</i>							<i>98,584.16</i>							
Revised Revenue Estimate	44,304,254	3,669,785	2,013,734	410,764	27,585,063	1,565,391	3,920,416	1,594,320	251,700	2,289,543	903,538	90,000	10,000	0
Change to Revenue Estimate	1,164,782	50,620	0	0	0	0	299,098	815,064	0	0	0	0	0	0
Original Local Tax Funding	11,118,438	11,118,438	0	0	0	0	0	0	0	0	0	0	0	0
Revised Local Tax Funding	12,997,597	11,182,023	0	0	0	0	1,455,162	360,412	0	0	0	0	0	0
Change to Local Tax Funding	1,879,159	63,585	0	0	0	0	1,455,162	360,412	0	0	0	0	0	0

Italics = Proposed actions

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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301 General Govt Capital Proj Fund

000 Non-Categorical

94110 HVAC System Replacement	0	216,258	216,258	104,037.35	38,548.20	73,672.45	65.9%
94120 Roofing	0	8,000	8,000	.00	8,465.00	-465.00	105.8%
94130 Painting and Flooring	0	12,683	12,683	.00	.00	12,683.00	.0%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94141 Courthouse Green Project	0	22,529	22,529	1,786.25	8,721.22	12,021.53	46.6%
94182 Circuit Courthouse Renovation	0	15,000	15,000	1,038.59	.00	13,961.41	6.9%
94310 Sheriff's Equipment	211,250	15,605	226,855	47,052.75	11,192.29	168,609.96	25.7%
94326 Fire/EMS Vehicle	50,000	0	50,000	50,000.00	.00	.00	100.0%
94327 Fire/EMS Pers Protective Equi	300,000	0	300,000	.00	.00	300,000.00	.0%
94331 Sheriff's Vehicles	228,750	23,689	252,439	130,958.32	77,850.50	43,630.18	82.7%
94410 Health & Human Svcs Space	0	15,000	15,000	.00	.00	15,000.00	.0%
94501 Berryville Business Park	0	23,243	23,243	515.96	8,500.00	14,227.04	38.8%
94505 Double TollGate	0	441,105	441,105	160,638.93	.00	280,466.07	36.4%
94601 Technology Improvements	0	1,118	1,118	.00	.00	1,118.00	.0%
94603 Mobile Radio System	445,000	-344,844	100,156	5,780.00	38,672.00	55,704.00	44.4%
94604 911 Phone System	0	14,947	14,947	7,473.69	.00	7,473.31	50.0%
94610 Mobile Radios EMS	0	453,383	453,383	24,937.60	317,096.38	111,349.02	75.4%
94611 Avenity-Tax Software	0	244,600	244,600	12,750.13	206,849.87	25,000.00	89.8%
94702 Swimming Pool	200,000	86,951	286,951	.00	271,040.00	15,910.96	94.5%
94703 Park Repairs	0	66,850	66,850	.00	.00	66,850.00	.0%
94707 Recreation Center Addition	0	0	0	.00	8,400.00	-8,400.00	100.0%
94802 Reassessment	0	304,027	304,027	.00	303,140.00	887.00	99.7%
94803 Tourism Signs	0	28,197	28,197	.00	.00	28,197.00	.0%
TOTAL Non-Categorical	1,435,000	1,655,677	3,090,677	546,969.57	1,298,475.46	1,245,231.93	59.7%

483 Library of VA Deed Book Restor

94804 DeedBookRestoration	26,318	0	26,318	.00	.00	26,318.00	.0%
TOTAL Library of VA Deed Book Restor	26,318	0	26,318	.00	.00	26,318.00	.0%

501 ARPA Money

94606 Broadband	2,160,000	0	2,160,000	540,000.00	.00	1,620,000.00	25.0%
TOTAL ARPA Money	2,160,000	0	2,160,000	540,000.00	.00	1,620,000.00	25.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL General Govt Capital Proj Fund	3,621,318	1,655,677	5,276,995	1,086,969.57	1,298,475.46	2,891,549.93	45.2%	
GRAND TOTAL	3,621,318	1,655,677	5,276,995	1,086,969.57	1,298,475.46	2,891,549.93	45.2%	

** END OF REPORT - Generated by Brenda Bennett **

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Clarke County Board of Supervisors

Summary of Required Action

Clarke County Board of Supervisors

Board Member Committee Status Reports

Matthew E. Bass

- Board of Septic & Well Appeals
- Library Advisory Council
- Litter Committee
- Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison and High Growth Coalition
- Northwestern Regional Adult Drug Treatment Court Advisory Committee
- Northwestern Regional Juvenile Detention Center Commission
- Parks & Recreation Advisory Board
- Towns and Villages: Berryville

Terri T. Catlett

- Career and Technical Education Advisory Committee
- Community Policy and Management Team
- Historic Preservation Commission
- Humane Foundation
- Planning Commission
- Strategic Planning Committee
- Towns and Villages: Millwood
- Towns and Villages: Pine Grove

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services
- Broadband Implementation Committee
- Clarke County School Board
- Northwestern Regional Jail Authority

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Broadband Implementation Committee
- Building and Grounds
- Clarke County Sanitary Authority
- Conservation Easement Authority
- Economic Development Advisory Committee
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Emergency Services
- Fire & EMS Commission
- Industrial Development Authority
- Joint Administrative Services Board
- Towns and Villages: Pine Grove

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Department of Social Services
 - FY22 Annual Report
- VATI
 - October Project Report
 - October Financial Report
- Building Department
 - October Single Family Dwellings Report
 - October Inspections Report
 - October Project Applications Report
- Commissioner of the Revenue
 - October Deed Transfers Report
- Fire & EMS
 - September Billing Report
- Virginia Regional Transit
 - September Clarke County Demand Response Metrics

FY22 CLARKE COUNTY SOCIAL SERVICES

ANNUAL REPORT



Growing Our
Community Through
the Human Services
Connection



CCDSS ANNUAL REPORT FOR FY22



CLARKE COUNTY SOCIAL SERVICE'S MISSION:

***“TO BE THE SOCIAL AND HUMAN SERVICES SUPPORT, CONNECTION,
COMMUNITY PARTNER, AND EMPLOYER OF CHOICE FOR CLARKE
COUNTY.”***



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Energy Assistance Programs (LIHEAP)	9

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SUPPLEMENTAL NUTRITIONAL ASSISTANCE PROGRAM-SNAP

The overall goal of SNAP is to alleviate hunger and malnutrition by increasing resources for the purchase of food for a nutritious diet. SNAP supplements the food budget of low-income households. Eligibility for SNAP is based on income and household size.

The SNAP Program is 100% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
APPLICATIONS	585	237	298
RECIPIENT COUNT	687	782	876
SNAP DOLLARS SPENT	\$747,898.	\$1,260,093	\$1,784,954.



MEDICAL ASSISTANCE SERVICES-MEDICAID

The Medical Assistance (MA) Program was established under the Title XIX of the Federal Social Security Act to enable states to provide medical and health-related services for certain individuals and families with low incomes. The Medicaid, FAMIS, and Medicaid Expansion programs are financed with state and federal funds. Virginia Department of Social Services (VDSS) works in partnership with the Department of Medical Assistance Services (DMAS), the state agency responsible for the general administration of the Medicaid program in Virginia. Determination of eligibility for Medicaid and related social services is the responsibility of the local department of social services. Medicaid is 48% State Funded and 52% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
APPLICATIONS	585	482	416
RECIPIENT COUNT	1,880	2,038	2293
MC DOLLARS SPENT	\$14,942,466.	\$17,668,279.	\$19,037,407.



TEMPORARY ASSISTANCE FOR NEEDY FAMILIES-TANF

The purpose of TANF is to provide temporary cash assistance and employment related services to enable families with children to become self-supporting. TANF is 62% State Funded and 38% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
APPLICATIONS	59	28	50
RECIPIENT COUNT	37	32	49
TANF DOLLARS SPENT	\$25,529.	\$32,175.	\$50,283.



VIRGINIA INITIATIVE FOR EDUCATION AND WORK-VIEW

Virginia Initiative for Education and Work (VIEW) program is a program of employment, education, and training opportunities to assist individuals in attaining the goal of self-sufficiency. The VIEW program promotes economic independence through participation in employment-related activities, education, and training, and needed support services.

The VIEW Program is 15% Locally Funded, 73%State Funded and 12% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
INDIVIDUALS REFERRED	0	4	13
TOTAL ENROLLED	2	1	5
VIEW DOLLARS SPENT	\$6,432.	\$6,654.	\$4,448.



CHILD CARE SUBSIDY

The purpose of the Child Care and Development Fund is to increase the availability, affordability, and quality of childcare services. Child Care Program also has implemented a quality rating system for childcare providers and programs, provides education to parents about high quality childcare, and provides a professional development system for the childcare workforce.

The Child Care Subsidy Program is 25% State Funded and 75% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
APPLICATIONS	16	30	16
RECIPIENT COUNT	25	24	20
CHILDCARE DOLLARS SPENT	\$93,811.	\$74,275.	\$130,869.



ENERGY ASSISTANCE PROGRAMS-EAP

COOLING, HEATING, AND CRISIS ASSISTANCE

The Energy Assistance Program (EAP) consists of three components: Fuel Assistance, Crisis Assistance and Cooling Assistance. The EAP assists low-income households in meeting their immediate home energy needs. To be eligible, households must have a heating or cooling expense and their gross monthly income may not exceed 130 percent of the federal poverty level.

Energy Assistance Programs are 48% State Funded and 52% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
EA APPLICATIONS	85	77	122
EA DOLLARS SPENT	\$39,469.	\$41,855.	\$560,028.



ADULT SERVICES-APS & AS

ADULT PROTECTIVE SERVICES, ADULT SERVICES, & GUARDIANSHIP SERVICES

Adult Services (AS) allows the adult individuals to remain in the least restrictive setting and function as independently as possible by establishing and/or strengthening appropriate family and social support systems or by supporting the adult in self-determination. AS supports impaired adults aged 18 or older, and their families when appropriate. AS may include the provision of case management, home-based care, transportation, adult day services, nutrition services, placement services, and other activities to aid the adult.

Adult Protective Services (APS) investigates reports of abuse, neglect and exploitation of adults aged 60 and over and incapacitated adults over 18 years of age and provides services when person is found to be in need of protective services. The goal of APS is to protect a vulnerable adult's life, health, and property without a loss of liberty. Adult Service Programs are 20% locally funded and 80% Federally Funded.

FISCAL YEAR	FY20	FY21	FY22
APS REPORTS	120	68	148
ONGOING AS CASES	70	59	39
GUARDIANSHIP CASES	32	36	28
AUXILLARY GRANTS	3	2	1
AUXILLARY GRANT DOLLARS EXPENDED	\$11,795.	\$12,700.	\$7,150.
COMPANION CARE DOLLARS EXPENDED	\$39,469.	\$41,855.	\$20,905.



CHILDREN'S SERVICES ACT-CSA

The Children's Services Act (CSA) is a law enacted in 1993 that establishes a single state pool of funds to support services for eligible youth and their families. The purpose of CSA is to provide high quality, child-centered, family-focused, cost-effective, community-based services to at-risk youth and their families. State funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth.

Pooled funds are supported 47.97% locally and 52.03% State.

FISCAL YEAR	FY20	FY21	FY22
CHILDREN SERVED	16	7	15
CSA DOLLARS SPENT	\$217,316.	\$105,332.	\$266,301.



ADOPTION SERVICES

The primary purpose of adoption is to help children, whose parents are incapable of assuming or continuing parental responsibilities, to legally become part of a permanent family. Permanency is both a value and a goal of best practice to ensure that no child grows to adulthood without a lifelong connection to a caring adult.

Adoption Assistance is funded by 57% State funds and 43% Federal funds.

FISCAL YEAR	FY20	FY21	FY22
ADOPTIONS COMPLETED	1	0	0
CHILDREN RECEIVING ADOPTION ASSISTANCE	7	6	6
ADOPTION DOLLARS SPENT	\$36,784.	\$70,432.	\$211,556.



FOSTER CARE

The foster care program provides services to children and families when circumstances require the child to be removed from their home. Foster care provides a safe and stable environment for children and older youth until the issues that made placement outside the home necessary are resolved. When a child cannot return home, another permanent home is found for the child through adoption or legal custody by a relative.

FISCAL YEAR	FY20	FY21	FY22
CHILDREN in FOSTER CARE	3	4	6



CHILD PROTECTIVE SERVICES-CPS

“Child protective services” (CPS) means the identification, receipt and immediate response to complaints and reports of alleged child abuse or neglect for children under 18 years of age. CPS also includes the assessment, and arranging for and providing necessary protective and rehabilitative services for a child and family when the child has been found to have been abused or neglected or is at risk of being abused or neglected.

FISCAL YEAR	FY20	FY21	FY22
CPS REPORTS	67	107	156
INVESTIGATIONS	18	11	20
FAMILY ASSESSMENTS	20	30	33
FOUNDED INVESTIGATIONS	4	8	13



IN-HOME & PREVENTION SERVICES

Prevention services are an integral part of the continuum of all child welfare services. They include, but are not limited to, providing information and services intended to accomplish the following goals:

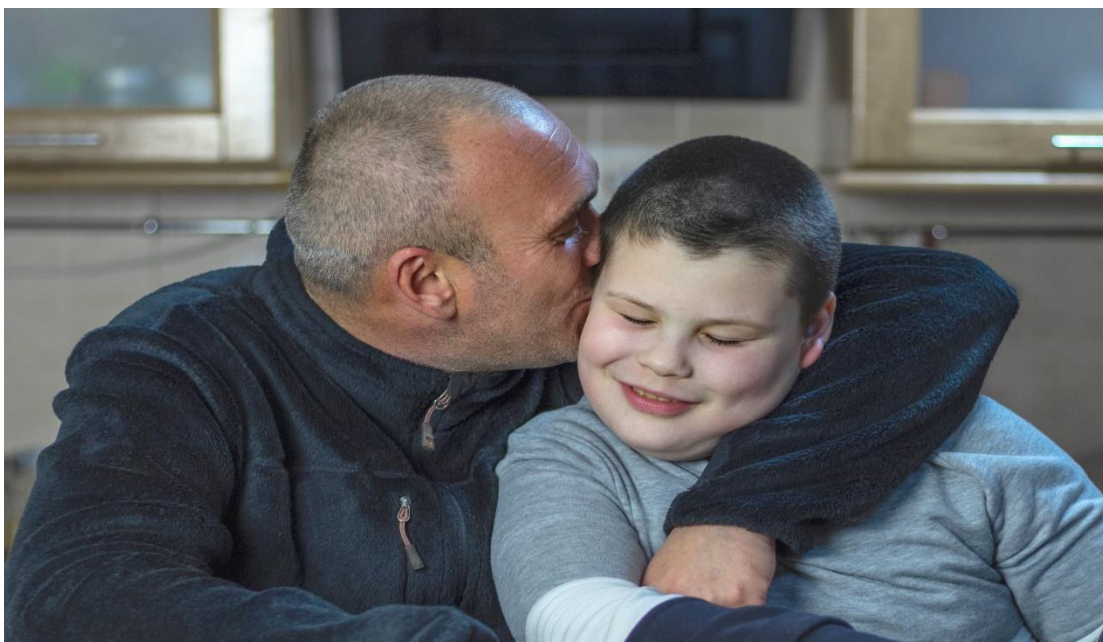
- * Strengthen families
- * Promote child safety, well-being, and permanency
- * Minimize harm to children

In-home services target resources and services that prevent entry into foster care and allow children to safely remain in their homes or with relatives/kin caregivers. In home services work requires a focus on family engagement, identifying individualized needs, creating, and monitoring service plans and progress with families, while continually assessing safety, risk, and protective capacities.

Prevention services are funded through Promoting Safe and Stables Families funding (PSSF).

PSSF funding is 84.5% State and 15.5% Local Funds.

FISCAL YEAR	FY20	FY21	FY22
PREVENTION	2	2	5
IN-HOME SERVICES	0	5	4
PSSF FUNDING DOLLARS	\$2,024.	\$14,870.	\$14,413.



CLARKE, FREDERICK, WINCHESTER (CFW) FOSTER PARENT CONSORTIUM



Foster Families of CFW, an interagency foster care training and recruitment program, came into existence in 1996. It provides a collaborative effort between Clarke County, Frederick County, and the City of Winchester to serve the needs of children and families in our community.

CFW provides a consistent support and competency-based training to all resource foster families. Foster parents are a critical resource for the local department of social services.

Every year each locality participates in equal funding this critical consortium to recruit, train, support, and maintain a local foster parent roster to keep our children in their local communities and lessen the trauma of foster care. In FY22, CFW provided support to 38 approved foster families, and followed up with over 79 community inquires regarding foster parenting, adoption, and how to support the local child welfare system.

CFW funding is a combination of local funds and State foster parent training grants.

If you are interested in becoming an approved foster parent, please contact the CFW program at:



540-665-5688

www.cwffostercare.com

Broadband Monthly Report

* Indicates a required field.

Date due: 10/16/23

Organization: Northern Shenandoah Valley Regional Commission

Project: NSVRC 2022 Accelerated Fiber Deployment Initiative

Expenditure

Each expenditure field (i.e. Grant, Local/Private/Commonwealth Connect Fund Match) is required. Input 0 if funds from an expenditure category have not yet been spent or if no funds will be spent as the category does not apply to the project.

1) Expenditures to Date (Grant Funding)*	\$	176,500.00
2) Expenditures to Date (Local Match)*	\$	-
3) Expenditures to Date (Private Match) *	\$	-
4) Expenditures to Date (Commonwealth Connect Fund Match)*	N/A	
Total Project Expenditures	\$	176,500.00

Performance

- 1) # of Currently Serviceable Passings*
- 2) # of Current Subscribers*
- 3) # of Linear Feet of Fiber/Coax Completed*
- 4) Milestones Achieved this Month
- 5) Milestones Overdue (Scheduled but Missed - Provide Explanation)
- 6) Milestones Scheduled per Milestone Timeline or Rescheduled (Overdue/Missed) for Next 30 Days
- 7) Contract Extension Needed*
- 8) Contract Extension Date (If Applicable)

1) # of Currently Serviceable Passings*	0
2) # of Current Subscribers*	0
3) # of Linear Feet of Fiber/Coax Completed*	-
4) Milestones Achieved this Month	No Milestones expected to be achieved this month.
5) Milestones Overdue (Scheduled but Missed - Provide Explanation)	No Milestones overdue this month.
6) Milestones Scheduled per Milestone Timeline or Rescheduled (Overdue/Missed) for Next 30 Days	No Milestones rescheduled for this month.
7) Contract Extension Needed*	No
8) Contract Extension Date (If Applicable)	
9) Comments / Questions / Concerns	Low Level Design is underway. Materials procurement is underway. APB has collected field data on approximately 16,000 poles, submitted just over 8,900 pole attachment requests. While more than 1,000 Notice to Proceeds (NTPs) have been received, APB needs significantly more NTPs to reach a large queue of constructable fiber miles. APB is redesigning a portion of the planned middle mile which was originally designed to rely on REC as the middle mile provider. Due to cost increases, APB will not be able to rely as heavily on REC's middle mile as originally planned.. Preliminary Design Ride Out (PDRO) has been completed in all project counties. APB is increasing the frequency of county and commission updates.

Project Activity Progress Report

Indicate the status of each project activity listed below by selecting an option from the corresponding dropdown menu. Some activities do not apply to all project types (e.g. Aerial Construction, Tower Foundation, etc.) If the activity is not applicable, select the "N/A (Wireless/Wireline Project)" option from the dropdown menu.

1) VATI Project Type* Wireline

Planning Phase

2) Field Design and Engineering* In Progress
 3) Field Walkout* In Progress
 4) Permit Applications* In Progress

Execution Phase

5) Make Ready* In Progress
 6) Aerial Construction* Pending Approval
 7) Underground/Buried Construction* Pending Approval
 8) Fiber Splicing* Not Started
 9) Cabinet/Enclosure Installation* Not Started
 10) Tower Foundation* N/A
 11) Tower Erection* N/A
 12) Telecom Equipment Installation on Towers* N/A
 13) On-Site Electronics Installation* Not Started
 14) Cabinet In-Service* Not Started
 15) Tower In-Service* N/A

Monitoring and Controlling Phase

16) Quality Assurance Checks* In Progress
 17) Quality Control Verification* In Progress
 18) Service Available at All Locations* No

Clarke County Profile-October, 2023 Finance Report

Amount Pledged \$ 5,400,000.00

PAYMENT SCHEDULE										
Installments	1	2	3	4	5	6	7	8	9	TOTAL
Quarter Due Date	10/1/2022	1/1/2023	4/1/2023	7/1/2023	10/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	
Percent of Total	20%	10%	10%	10%	10%	10%	10%	10%	10%	100%
	\$ 1,080,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 5,400,000

PAYMENT HISTORY		
Installment 1 Up Front Funds-20%	Date Invoiced	9/1/2022
	Amount	\$ 1,080,000
	Date Deposited	9/20/2022
	Amount Paid	\$ 1,080,000
	Check #	ACH
Installment 2-10%	Date Invoiced	12/1/2022
	Amount	\$ 540,000
	Date Deposited	12/12/2022
	Amount Paid	\$ 540,000.00
	Check #	ACH
Installment 3-10%	Date Invoiced	3/1/2023
	Amount	\$ 540,000.00
	Date Deposited	3/3/2023
	Amount Paid	\$ 540,000
	Check #	ACH
Installment 4-10%	Date Invoiced	6/5/2023
	Amount	\$ 540,000
	Date Deposited	6/30/2023
	Amount Paid	\$ 540,000
	Check #	ACH
Installment 5-10%	Date Invoiced	9/8/2023
	Amount	\$ 540,000
	Date Deposited	9/20/2023
	Amount Paid	\$ 540,000
	Check #	ACH

ACCOUNT BALANCE					
Date	Begin Balance	Deposits	Withdrawals	Interest Earned	End Balance
6/30/2023	\$ 2,160,000	\$ 540,000	\$ -	\$ 6,346.55	\$ 2,706,346.55
7/30/2023	\$ 2,706,346.55	\$ -	\$ -	\$ 11,078.97	\$ 2,717,425.52
8/31/2023	\$ 2,717,425.52	\$ -	\$ -	\$ 11,124.32	\$ 2,728,549.84
9/30/2023	\$ 2,728,549.84	\$ 540,000	\$ -	\$ 11,598.76	\$ 3,280,148.60
10/31/2023	\$ 3,280,148.60	\$ -	\$ -	\$ 13,433.51	\$ 3,293,582.11



Last statement: September 30, 2023
 This statement: October 31, 2023
 Total days in statement period: 31

Page 1 of 1
 0086995525
 (0)

Direct inquiries to:
 800 327 9862

NORTHERN SHENANDOAH VALLEY REGIONAL
 VATI-CLARKE CO.
 400 KENDRICK LN SUITE E
 FRONT ROYAL VA 22630-2910

United Bank
 500 Virginia St East PO Box 393
 Charleston WV 25322-0393

Super Money Market Account

Account number	0086995525	Beginning balance	\$3,280,148.60
Low balance	\$3,280,148.60	Total additions	13,433.51
Average balance	\$3,280,148.60	Total subtractions	0.00
Avg collected balance	\$3,280,148	Ending balance	\$3,293,582.11
Interest paid year to date	\$53,582.11		

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-31	Interest Credit	13,433.51

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
09-30	3,280,148.60	10-31	3,293,582.11		

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with United Bank

Building Department - Clarke County
New Single Family Dwellings 2023

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL
January	1	1	0	2	0	0	4
February	1	2	0	0	1	0	4
March	1	1	1	0	0	0	3
April	0	0	0	0	1	0	1
May	0	5	0	0	0	1	6
June	0	0	0	1	0	1	2
July	0	0	0	1	0	0	1
August	0	0	1	0	0	2	3
September	0	0	0	0	1	1	2
October	0	0	0	0	0	1	1
November							0
December							0
TOTAL	3	9	0	4	3	6	27

COMMENTS

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Fire Off Mechanical	10/04/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	33809	A
Fire Off Mechanical	10/04/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	33808	A
Fire Off Mechanical	10/04/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	33807	A
Slab Garage/Carport	10/04/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	33795	A
Water Line Ditch	10/04/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	33883	A
Final Closing Plumbi	10/04/23	DS	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33781	A
Final Closing Buildi	10/04/23	DS	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33778	A
Final Closing Electr	10/04/23	DS	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33779	A
Footings	10/04/23	DS	P	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	33813	A
Slab	10/04/23	DS	P	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	33794	A
Fire off Mechanical	10/05/23	DS	F	NRSF	BVL		348 TYSON DR	D R HORTON INC	33812	A
Footings	10/05/23	DS	P	Solar	BYC	GNWY	62 ROCKY BANK LN	MEANS IHRIE POU CARR &	33720	A
Trench	10/05/23	DS	P	Solar	BYC	GNWY	62 ROCKY BANK LN	MEANS IHRIE POU CARR &	33721	A
Fire Off Mechanical	10/05/23	DS	F	NRSF	BVL		365 TYSON DR	D R HORTON INC	33810	A
Fire Off Mechanical	10/05/23	DS	F	NRSF	BVL		361 TYSON DR	D R HORTON INC	33811	A
Final Closing Plumbi	10/05/23	DS	P	PlumPer-R	BVL	LNGM	75 LEWIS WILLIAMS LN	CASPER JONATHAN LEONARD	33816	A
Final Closing Gas	10/05/23	DS	P	Gas Per-R	BVL	LNGM	75 LEWIS WILLIAMS LN	CASPER JONATHAN LEONARD	33815	A
Final Closing Mechan	10/05/23	DS	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33780	A
Water Line	10/06/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	33881	A
Gas Line	10/06/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	33884	A
Gas Line Pressure Te	10/06/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	33885	A
Final Closing Buildi	10/06/23	DS	P	Tents Lrg	WHPT	GNWY	44 LONG BRANCH LN	LONG BRANCH HISTORIC HO	32187	A
Fire Off Mechanical	10/06/23	DS	P	Gas Per-R	BYC	BYC	313 HOPKINS DR	SOKA EUNICE	33870	A
Final Closing Gas	10/06/23	DS	P	Gas Per-R	BYC	BYC	313 HOPKINS DR	SOKA EUNICE	33871	A
Steel/Rebar Pool	10/06/23	DS	P	SPIG	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	33746	A
Bonding Pool	10/06/23	DS	P	SPIG	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	33767	A
Fire Off Mechanical	10/10/23	DS	P	NRSF	BVL		348 TYSON DR	D R HORTON INC	33893	A
Fire Off Mechanical	10/10/23	DS	P	NRSF	BVL		365 TYSON DR	D R HORTON INC	33894	A
Fire Off Mechanical	10/10/23	DS	P	NRSF	BVL		361 TYSON DR	D R HORTON INC	33895	A
Insulation	10/10/23	DS	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE JOHN M	33882	A
Framing	10/10/23	DS	P	Rmdl Res	BLMT	BLTN	1136 EBENEZER RD	NORTH OLIVER & ELIZABET	33835	A
Electrical Rough In	10/10/23	DS	P	Rmdl Res	BLMT	BLTN	1136 EBENEZER RD	NORTH OLIVER & ELIZABET	33836	A
Mechanical Rough In	10/10/23	DS	P	Rmdl Res	BLMT	BLTN	1136 EBENEZER RD	NORTH OLIVER & ELIZABET	33837	A
Gas Line	10/10/23	DS	P	Gas Per-R	BYC	CHPL	835 SUNNY CANYON LN	BROWN ANDREW KEONE & ZO	33768	A
Gas Line Pressure Te	10/10/23	DS	P	Gas Per-R	BYC	CHPL	835 SUNNY CANYON LN	BROWN ANDREW KEONE & ZO	33769	A
Final Closing Electr	10/11/23	DS	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	33886	A
Final Closing Plumbi	10/11/23	DS	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	33887	A
Final Closing Buildi	10/11/23	DS	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	33888	A
Final Closing Buildi	10/11/23	DS	P	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	33925	A
Insulation	10/11/23	DS	F	Rmdl Res	BVL	BVL	21 WEST FAIRFAX ST	FRANZEN MELISSA ELAINE	33912	A
Framing	10/11/23	DS	PRT	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	33917	A
Plumbing Groundworks	10/11/23	DS	P	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	33918	A
PreDemolition Inspec	10/11/23	DS	P	Demolition	BVL	BLTN	637 OAKLAND LN	ANDERSON CHASE ALLEN	33908	A
Plumbing Groundworks	10/12/23	DS	P	NRSF	BVL		256 QUEENSHIP LN	WALLACE BENJAMIN BRUCE	33921	A
Framing	10/12/23	DS	F	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	33930	A
Final Closing Buildi	10/12/23	DS	F	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	33931	A
Framing	10/12/23	DS	P	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	33955	A
Final Closing Buildi	10/13/23	DS	P	Tents Lrg	WHPT	GNWY	44 LONG BRANCH LN	LONG BRANCH HISTORIC HO	32188	A
Framing	10/13/23	DS	F	Deck/Porch	BVL	BVL	241 TYSON DR	BOWEN DAVID & LORALEE	33933	A
Final Closing Buildi	10/13/23	DS	F	Deck/Porch	BVL	BVL	241 TYSON DR	BOWEN DAVID & LORALEE	32451	A
Insulation	10/13/23	DS	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE JOHN M	33946	A
Final Closing Buildi	10/13/23	DS	P	Garage	BVL	BVL	766 MCGUIRE CIR	WALTER TRAVIS J & LINDS	33935	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Tank	10/13/23	DS	P	Gas Per-R	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	34020	A
Final Closing Buildi	10/13/23	DS	P	Tents Lrg	BVL	LNGM	890 WEST MAIN ST	RURITAN CLUB OF CLARKE	33976	A
Insulation	10/16/23	DS	P	Rmdl Res	BVL	BVL	21 WEST FAIRFAX ST	FRANZEN MELISSA ELAINE	34050	A
Insulation	10/16/23	DS	P	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	33945	A
Mate Line Modular	10/16/23	DS	P	NRSF	BVL		211 QUEENSHIP LN	WALLACE ROBERT & LAUREN	34045	A
Footings	10/16/23	DS	PRT	Deck/Porch	BVL	LNGM	2459 ALLEN RD	SMITH GARY & ROXANA	33977	A
Slab Porch/Deck	10/18/23	DS	P	NRSF	BVL	LNGM	764 STRINGTOWN RD	MCCLINTIC JACKLYN ARDIN	34021	A
Ditch Electric	10/18/23	DS	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	34053	A
Final Closing Mechan	10/18/23	DS	NE	MechPer-R	BVL	BVL	406 WALNUT ST	BASS MATTHEW E & KELBI	34033	A
Gas Line	10/18/23	DS	P	Gas Per-R	BVL	LNGM	1551 OLD CHARLES TOWN RD	NORMAN DEB B	33966	A
Gas Line Pressure Te	10/18/23	DS	P	Gas Per-R	BVL	LNGM	1551 OLD CHARLES TOWN RD	NORMAN DEB B	33967	A
Gas Tank	10/18/23	DS	P	Gas Per-R	BVL	LNGM	1551 OLD CHARLES TOWN RD	NORMAN DEB B	34099	A
Gas Line	10/19/23	DS	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	34080	A
Gas Line Pressure Te	10/19/23	DS	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	34081	A
Final Closing Electr	10/19/23	DS	F	Garage	BYC	CHPL	4001 CALMES NECK LN	ZDUOBA EDMUND V & ZITA	33972	A
Insulation	10/19/23	DS	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	34075	A
Footings	10/19/23	DS	P	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	33083	A
Final Closing Buildi	10/19/23	DS	P	Solar			9 WILSON DR	REBITZ CURTIS AKWASI	34039	A
Final Closing Electr	10/19/23	DS	P	Solar			9 WILSON DR	REBITZ CURTIS AKWASI	34040	A
Framing	10/19/23	DS	F	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	34051	A
Final Closing Buildi	10/19/23	DS	F	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	34052	A
Electrical Rough In	10/19/23	DS	P	ELEC RES	BVL	LNGM	1318 CRUMS CHURCH RD	SMIGOCKI DAVID P & DEBO	34079	A
Electric Service	10/19/23	DS	P	ELEC RES	BVL	LNGM	453 SOUTH BUCKMARSH ST	PARKER ANN TRUSTEE	34094	A
Final Closing Electr	10/20/23	DS	P	Solar	BVL	BLTN	72 CLARKE LN	ROSE TEDMAX S & JANINE	34013	A
Final Closing Buildi	10/20/23	DS	P	Tents Lrg	WHPT	GNWY	44 LONG BRANCH LN	LONG BRANCH HISTORIC HO	32189	A
Gas Line	10/20/23	DS	P	Gas Per-R	BVL	BVL	421 FREMONT CT	DE LIMA-CAMPOS MOLLY M	34022	A
Gas Line Pressure Te	10/20/23	DS	P	Gas Per-R	BVL	BVL	421 FREMONT CT	DE LIMA-CAMPOS MOLLY M	34023	A
Final Closing Gas	10/20/23	DS	P	Gas Per-R	BVL	BVL	421 FREMONT CT	DE LIMA-CAMPOS MOLLY M	34024	A
Final Closing Buildi	10/20/23	DS	F	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	34059	A
Fire Off Mechanical	10/20/23	DS	F	Gas Per-R	BVL	LNGM	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D &	34034	A
Final Closing Gas	10/20/23	DS	F	Gas Per-R	BVL	LNGM	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D &	34035	A
Final Closing Mechan	10/20/23	DS	F	MechPer-R	BVL	LNGM	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D &	34036	A
Electric Service	10/23/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	34129	A
Framing	10/23/23	DS	P	Deck/Porch	BVL	LNGM	2459 ALLEN RD	SMITH GARY & ROXANA	34131	A
Shower Pan	10/23/23	DS	P	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	34184	A
Framing	10/23/23	DS	P	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	34097	A
Electrical Rough In	10/23/23	DS	P	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	34095	A
Plumbing Rough In	10/23/23	DS	F	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	34096	A
Final Closing Electr	10/23/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	34100	A
Final Closing Plumbi	10/23/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	34101	A
Final Closing Mechan	10/23/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	34102	A
Final Closing Gas	10/23/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	34103	A
Final Closing Buildi	10/23/23	DS	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	34104	A
Footings	10/23/23	DS	P	Rmdl Res	BVL	BVL	5 ROCKCROFT DR	KOYSH SCOTT D & AMY OWE	34128	A
Water Line Ditch	10/24/23	DS	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	34148	A
Final Closing Gas	10/24/23	DS	P	Gas Per-R	BVL	BVL	424 FREMONT CT	FARMER LANDON & REBECCA	34130	A
Fire Off Mechanical	10/24/23	DS	P	Gas Per-R	BVL	BVL	424 FREMONT CT	FARMER LANDON & REBECCA	33712	A
Final Closing Electr	10/24/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	34105	A
Final Closing Plumbi	10/24/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	34106	A
Final Closing Mechan	10/24/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	34107	A
Final Closing Gas	10/24/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	34108	A
Final Closing Buildi	10/24/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	34109	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	10/25/23	DS	P	NRSF	BVL		365 TYSON DR	D R HORTON INC	34110	A
Final Closing Plumbi	10/25/23	DS	P	NRSF	BVL		365 TYSON DR	D R HORTON INC	34111	A
Final Closing Mechan	10/25/23	DS	P	NRSF	BVL		365 TYSON DR	D R HORTON INC	34112	A
Final Closing Gas	10/25/23	DS	P	NRSF	BVL		365 TYSON DR	D R HORTON INC	34113	A
Final Closing Buildi	10/25/23	DS	F	NRSF	BVL		365 TYSON DR	D R HORTON INC	34115	A
Framing	10/25/23	DS	F	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	34191	A
Final Closing Buildi	10/25/23	DS	F	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	34192	A
Final Closing Buildi	10/25/23	DS	P	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	34193	A
Plumbing Rough In	10/25/23	DS	P	Rmdl Res	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	34205	A
Insulation	10/26/23	DS	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE JOHN M	34201	A
Final Closing Mechan	10/26/23	DS	P	MechPer-R	BVL	BVL	406 WALNUT ST	BASS MATTHEW E & KELBI	34195	A
Final Closing Electr	10/26/23	DS	P	Garage	WHPT	GNWY	104 VISTA LN	SMITH LESLIE CHRISTOPHE	34181	A
Final Closing Plumbi	10/26/23	DS	P	Garage	WHPT	GNWY	104 VISTA LN	SMITH LESLIE CHRISTOPHE	34153	A
Final Closing Buildi	10/26/23	DS	P	Garage	WHPT	GNWY	104 VISTA LN	SMITH LESLIE CHRISTOPHE	34152	A
Final Closing Electr	10/26/23	DS	P	NRSF	BVL		313 TYSON DR	D R HORTON INC	34176	A
Final Closing Plumbi	10/26/23	DS	P	NRSF	BVL		313 TYSON DR	D R HORTON INC	34177	A
Final Closing Mechan	10/26/23	DS	P	NRSF	BVL		313 TYSON DR	D R HORTON INC	34178	A
Final Closing Gas	10/26/23	DS	P	NRSF	BVL		313 TYSON DR	D R HORTON INC	34179	A
Final Closing Buildi	10/26/23	DS	P	NRSF	BVL		313 TYSON DR	D R HORTON INC	34175	A
Footings	10/26/23	DS	P	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	34224	A
Final Closing Gas	10/26/23	DS	F	Gas Per-R	WHPT	GNWY	104 GREENFIELDS LN	MCLEAN WILLIAM P III	33909	A
Fire Off Mechanical	10/26/23	DS	F	Gas Per-R	WHPT	GNWY	104 GREENFIELDS LN	MCLEAN WILLIAM P III	33649	A
Final Closing Mechan	10/26/23	DS	F	MechPer-R	WHPT	GNWY	104 GREENFIELDS LN	MCLEAN WILLIAM P III	33910	A
Final Closing Electr	10/26/23	DS	P	Solar	BVL		417 JONES CT	FIGERT RICHARD J & SYDN	33755	A
Final Closing Buildi	10/26/23	DS	P	Solar	BVL		417 JONES CT	FIGERT RICHARD J & SYDN	33756	A
Waterproofing/Pargin	10/26/23	DS	P	Rmdl Res	BVL	BLTN	1426 SPRINGSBURY RD	STONER MAX E & ALICE C	34155	A
Final Closing Buildi	10/26/23	DS	P	Rmdl Res	BVL	BLTN	1426 SPRINGSBURY RD	STONER MAX E & ALICE C	34156	A
Final Closing Electr	10/30/23	DS	F	Rmdl Res	BYC	CHPL	405 MILL LN	HEIDELBERGER TODD W & D	34209	A
Final Closing Plumbi	10/30/23	DS	P	Rmdl Res	BYC	CHPL	405 MILL LN	HEIDELBERGER TODD W & D	34208	A
Final Closing Buildi	10/30/23	DS	F	Rmdl Res	BYC	CHPL	405 MILL LN	HEIDELBERGER TODD W & D	34210	A
Final Closing Buildi	10/30/23	DS	P	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	34226	A
Framing	10/30/23	DS	P	Deck/Porch	BVL	BVL	401 DELANY CT	O'TOOLE BEVERLY	34227	A
Final Closing Electr	10/30/23	DS	P	Solar	BVL		60 WILSON DR	PAQUETTE LAUREN MARIE	33349	A
Final Closing Buildi	10/30/23	DS	P	Solar	BVL		60 WILSON DR	PAQUETTE LAUREN MARIE	33350	A
Final Closing Buildi	10/30/23	DS	P	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	34241	A
Framing Porch/Deck	10/30/23	DS	P	Deck/Porch	BYC	BYC	332 BELINDA CT	MERCER MICHAEL DWAYNE &	34273	A
DrainTile	10/30/23	DS	P	Accessory	WHPT	GNWY	3285 BORDENS SPRING RD	MOORE MICHELE M	34244	A
Slab	10/30/23	DS	P	Accessory	WHPT	GNWY	3285 BORDENS SPRING RD	MOORE MICHELE M	34243	A
Sewer Line	10/30/23	DS	P	Accessory	WHPT	GNWY	3285 BORDENS SPRING RD	MOORE MICHELE M	34228	A
Footings	10/31/23	DS	P	Accessory	WHPT	GNWY	3285 BORDENS SPRING RD	MOORE MICHELE M	34269	A
Electric Service	10/31/23	DS	P	ELEC RES	CLK	GNWY	608 EDGEWOOD LN	BUCKLEY M S & SON INC	34247	A
Fire Off Mechanical	10/31/23	DS	P	Gas Per-R	BVL	BVL	408 CUSTER CT	JONES RONALD L & WANDA	34025	A
Final Closing Gas	10/31/23	DS	P	Gas Per-R	BVL	BVL	408 CUSTER CT	JONES RONALD L & WANDA	34267	A
Framing	10/31/23	DS	P	Rmdl Res	BVL	CHPL	5609 SENSENY RD	GARVER JEROME H III & L	34234	A

INSPECTOR TOTALS: 148 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Final Closing Buildi	10/02/23	JR	P	Garage	BLMT	CHPL	3811 EBENEZER RD	DOUBLE WOOD FARM LLC	33703	A
Final Closing Electr	10/02/23	JR	P	Garage	BLMT	CHPL	3811 EBENEZER RD	DOUBLE WOOD FARM LLC	33699	A
Final Closing Plumbi	10/02/23	JR	P	Garage	BLMT	CHPL	3811 EBENEZER RD	DOUBLE WOOD FARM LLC	33700	A
Final Closing Mechan	10/02/23	JR	P	Garage	BLMT	CHPL	3811 EBENEZER RD	DOUBLE WOOD FARM LLC	33701	A
Final Closing Gas	10/02/23	JR	P	Garage	BLMT	CHPL	3811 EBENEZER RD	DOUBLE WOOD FARM LLC	33702	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	10/02/23	JR	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	33799	A
Final Closing Buildi	10/02/23	JR	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	33800	A
Gas Line Pressure Te	10/02/23	JR	P	NRSF	WHPT		70 CARTERS LINE RD	GRIFFIN CHRISTOPHER	33802	A
Gas Line	10/02/23	JR	P	NRSF	WHPT		70 CARTERS LINE RD	GRIFFIN CHRISTOPHER	33801	A
Footings Porch/Deck	10/02/23	JR	P	NRSF	WHPT		70 CARTERS LINE RD	GRIFFIN CHRISTOPHER	33877	A
Final Closing Buildi	10/02/23	JR	PWC	Tents Lrg	BVL	BLTN	5273 HARRY BYRD HWY	SHENK PHILLIP S ET AL	33745	A
Footings	10/02/23	JR	P	Deck/Porch	BVL	BVL	106 DORSEY ST	LAWSON HAROLD D & TERRY	33793	A
Final Closing Buildi	10/03/23	JR	P	NRSF	BVL		93 DOLEMAN LN	WARFIELD HOMES INC	33698	A
Final Closing Electr	10/03/23	JR	P	NRSF	BVL		93 DOLEMAN LN	WARFIELD HOMES INC	33694	A
Final Closing Plumbi	10/03/23	JR	P	NRSF	BVL		93 DOLEMAN LN	WARFIELD HOMES INC	33695	A
Final Closing Mechan	10/03/23	JR	P	NRSF	BVL		93 DOLEMAN LN	WARFIELD HOMES INC	33696	A
Final Closing Buildi	10/03/23	JR	P	NRSF	PRS		20872 BLUE RIDGE MTN RD	ATWATER JOHN	33726	A
Fire Off Mechanical	10/03/23	JR	P	Gas Per-R	BVL	LNGM	75 LEWIS WILLIAMS LN	CASPER JONATHAN LEONARD	33773	A
Final Closing Gas	10/03/23	JR	P	Gas Per-R	BVL	LNGM	75 LEWIS WILLIAMS LN	CASPER JONATHAN LEONARD	33777	A
Final Closing Mechan	10/03/23	JR	P	NRSF	BVL		341 TYSON DR	D R HORTON INC	33438	A
Final Closing Gas	10/03/23	JR	P	NRSF	BVL		341 TYSON DR	D R HORTON INC	33439	A
Final Closing Buildi	10/03/23	JR	P	NRSF	BVL		341 TYSON DR	D R HORTON INC	33440	A
Final Closing Electr	10/03/23	JR	P	NRSF	BVL		341 TYSON DR	D R HORTON INC	33436	A
Final Closing Plumbi	10/03/23	JR	P	NRSF	BVL		341 TYSON DR	D R HORTON INC	33437	A
Final Closing Gas	10/04/23	JR	P	Gas Per-R	BYC	GNWY	400 LAKEVILLE FARM LN	DSF-V LLC	33771	A
Fire Off Mechanical	10/04/23	JR	P	Gas Per-R	BYC	GNWY	400 LAKEVILLE FARM LN	DSF-V LLC	33770	A
Mechanical Rough In	10/04/23	JR	P	MechPer-R	BYC	GNWY	400 LAKEVILLE FARM LN	DSF-V LLC	33772	A
Framing	10/04/23	JR	P	Deck/Porch	BLMT	BLTN	19315 BLUE RIDGE MTN RD	JOHNSTON RONALD	33817	A
Electric Service	10/04/23	JR	P	ELEC RES	BVL	BLTN	385 SPRING HOUSE LN	IGNACIO JOSELITO SANCHE	33648	A
Gas Line	10/04/23	JR	P	Gas Per-R	BVL	BLTN	385 SPRING HOUSE LN	IGNACIO JOSELITO SANCHE	33760	A
Gas Line Pressure Te	10/04/23	JR	P	Gas Per-R	BVL	BLTN	385 SPRING HOUSE LN	IGNACIO JOSELITO SANCHE	33761	A
Electric Service	10/04/23	JR	P	Accessory	BLMT	BLTN	189 EVERGREEN LN	SEYMOUR BRYANT	33814	A
Insulation	10/04/23	JR	P	Rmdl Res	BYC	GNWY	11872 LORD FAIRFAX HWY	MYER JOHN T & TINA J B	33863	A
Final Closing Electr	10/05/23	JR	P	NRSF	PRS		20872 BLUE RIDGE MTN RD	ATWATER JOHN	33723	A
Final Closing Plumbi	10/05/23	JR	PWC	NRSF	PRS		20872 BLUE RIDGE MTN RD	ATWATER JOHN	33724	A
Final Closing Electr	10/06/23	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34146	A
Final Closing Plumbi	10/06/23	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34147	A
Final Closing Gas	10/06/23	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34149	A
Final Closing Mechan	10/06/23	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34150	A
Final Closing Buildi	10/06/23	JR	F	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34145	A
Final Closing Plumbi	10/06/23	JR	P	Rmdl Res	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	33741	A
Final Closing Gas	10/06/23	JR	P	Rmdl Res	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	33743	A
Final Closing Buildi	10/06/23	JR	P	Rmdl Res	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	33744	A
Final Closing Electr	10/06/23	JR	P	Rmdl Res	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	33740	A
Mechanical Rough In	10/06/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34076	A
Plumbing Rough In	10/06/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34078	A
Framing	10/06/23	JR	F	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34151	A
Mechanical Rough In	10/06/23	JR	F	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	33879	A
Plumbing Rough In	10/06/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	33880	A
Final Closing Electr	10/06/23	JR	P	ELEC RES	BVL	BLTN	385 SPRING HOUSE LN	IGNACIO JOSELITO SANCHE	33864	A
Mechanical Rough In	10/10/23	JR	F	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	33876	A
Electrical Rough In	10/10/23	JR	P	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	33873	A
Framing	10/10/23	JR	P	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	33872	A
Plumbing Rough In	10/10/23	JR	P	NRSF	BVL	LNGM			33868	A
Framing	10/10/23	JR	P	NRSF	BVL	LNGM			33869	A
Electrical Rough In	10/10/23	JR	P	NRSF	BVL	LNGM			33866	A
Mechanical Rough In	10/10/23	JR	P	NRSF	BVL	LNGM			33867	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electric Service	10/10/23	JR	P	ELEC RES	BVL	BVL	209 PAGE ST	NIGHTINGALE INC TR	33491	A
Electric Service	10/11/23	JR	F	ELEC RES	BYC	BYC	2 OLD CHAPEL AVE	WHITE REBECCA A & JOHN	33916	A
Insulation	10/12/23	JR	P	NRSF	BVL	LNGM			33932	A
Electric Service	10/12/23	JR	P	ELEC RES	BVL	BVL	219 PAGE ST	NIGHTINGALE INC TR	33495	A
Mechanical Rough In	10/13/23	JR	P	Rmdl Res	BVL	BVL	504 SOUTH CHURCH ST	GABLE BRADLEY J & MELIN	33878	A
Electric Service	10/13/23	JR	P	ELEC RES	BVL	BLTN	151 CONCERT LN	GOLDEN OAK LLC	33929	A
Mechanical Rough In	10/16/23	JR	F	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34046	A
Plumbing Rough In	10/16/23	JR	F	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34048	A
Framing	10/16/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	33924	A
Plumbing Rough In	10/16/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	33922	A
Electrical Rough In	10/16/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	33923	A
Final Closing Electr	10/16/23	JR	P	Elec Per-C	BYC	CHPL	381 ISLAND FARM LN	TRS BURWELL VAN LENNEP	34049	A
Mechanical Rough In	10/17/23	JR	P	Rmdl Res	WHPT	GNWY	374 DEARMONT HALL LN	AMOS BILLI JO	34056	A
Sewer Line	10/17/23	JR	P	Rmdl Res	WHPT	GNWY	374 DEARMONT HALL LN	AMOS BILLI JO	34055	A
Electrical Rough In	10/17/23	JR	P	Com Access	BYC	GNWY	1516 LIONS LN	NORTHERN VA LIONS YOUTH	34037	A
Framing	10/17/23	JR	P	Com Access	BYC	GNWY	1516 LIONS LN	NORTHERN VA LIONS YOUTH	34141	A
Footings	10/17/23	JR	P	Deck/Porch	BVL	LNGM	2459 ALLEN RD	SMITH GARY & ROXANA	34058	A
Final Closing Electr	10/17/23	JR	F	ELEC RES	BYC	GNWY	12446 LORD FAIRFAX HWY	JIJON BASILIO & ESPERAN	34054	A
Framing	10/17/23	JR	P	Garage	BYC	CHPL	4001 CALMES NECK LN	ZDUOBA EDMUND V & ZITA	34142	A
Final Closing Electr	10/18/23	JR	P	Solar	BVL	CHPL	5849 SENSENY RD	DAVIS WILMER R & DONNA	33936	A
Final Closing Buildi	10/18/23	JR	P	Solar	BVL	CHPL	5849 SENSENY RD	DAVIS WILMER R & DONNA	33937	A
Framing	10/18/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34047	A
Electrical Rough In	10/18/23	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	33981	A
Plumbing Rough In	10/18/23	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	33982	A
Mechanical Rough In	10/18/23	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	33983	A
Final Closing Buildi	10/19/23	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	34057	A
Electrical Rough In	10/19/23	JR	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	33948	A
Plumbing Rough In	10/19/23	JR	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	33949	A
Framing	10/19/23	JR	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	33947	A
Electrical Rough In	10/19/23	JR	P	Rmdl Res	WHPT	GNWY	374 DEARMONT HALL LN	AMOS BILLI JO	34085	A
Electric Service	10/19/23	JR	P	ELEC RES	BYC	BYC	2 OLD CHAPEL AVE	WHITE REBECCA A & JOHN	34140	A
Plumbing Rough In	10/20/23	JR	PWC	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	33875	A
Final Closing Plumbi	10/20/23	JR	PWC	PlumPer-R	BVL	BVL	115 RICE ST	DREW ANGELA RENEE	34074	A
Electrical Rough In	10/23/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34077	A
Ditch Electric	10/24/23	JR	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	34154	A
Electric Service	10/24/23	JR	P	ELEC RES	BVL	LNGM	845 WADESVILLE RD	BARTLETT JESSE SAWYER A	34144	A
Electric Service	10/24/23	JR	P	ELEC RES	BVL	BVL	13 OSBORNE ST	TOWN OF BERRYVILLE	34216	A
Final Closing Buildi	10/25/23	JR	P	SPIG	CLK	BLTN	230 AUBURN RD	CATHERINE HOTT	34159	A
Final Closing Electr	10/25/23	JR	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	34196	A
Final Closing Plumbi	10/25/23	JR	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	34197	A
Final Closing Mechan	10/25/23	JR	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	34198	A
Bonding Pool	10/25/23	JR	P	Accessory	BYC	CHPL	335 MOUNT AIRY FARM LN	OVERCASH BRIDGET G	34186	A
Gas Tank	10/25/23	JR	P	Gas Per-R	BLMT		1543 EBENEZER RD	MITTELSTADT NICHOLAS J	34164	A
Insulation	10/25/23	JR	F	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	34187	A
Framing	10/26/23	JR	P	Rmdl Res	BVL	BLTN	848 BOOM RD	STEVEN L GRAHAM	34183	A
Electrical Rough In	10/26/23	JR	P	Rmdl Res	BVL	BLTN	848 BOOM RD	STEVEN L GRAHAM	34182	A
Insulation	10/26/23	JR	P	Add Res	BVL	LNGM	255 KIMBLE RD	MURPHY MICHAEL	34200	A
Final Closing Electr	10/26/23	JR	P	Solar	BVL	BLTN	848 BOOM RD	GRAHAM STEVEN & JUSTIN	33332	A
Final Closing Buildi	10/26/23	JR	P	Solar	BVL	BLTN	848 BOOM RD	GRAHAM STEVEN & JUSTIN	33333	A
Footings	10/26/23	JR	P	Sign Prmt	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	33522	A
Final Closing Buildi	10/26/23	JR	P	Sign Prmt	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	34180	A
Final Closing Electr	10/26/23	JR	P	ELEC RES	BYC	GNWY	12446 LORD FAIRFAX HWY	JIJON BASILIO & ESPERAN	34163	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Line Pressure Te	10/27/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	34261	A
Gas Rough In	10/27/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	34218	A
Gas Line	10/27/23	JR	P	Rmdl Res	BVL	BLTN	2934 WICKLIFFE RD	TILFORD WALTER & STACEY	34262	A
Electric Service	10/27/23	JR	F	ELEC RES	BVL	CHPL	2163 LOCKES MILL RD	DZVONIK JULIE ANNE	34174	A
Insulation	10/27/23	JR	P	Rmdl Res	BVL	BLTN	9 GORDONS RIDGE LN	HASS TARA MOONEY & PATR	34258	A
Electrical Rough In	10/27/23	JR	P	Rmdl Res	BVL	BLTN	9 GORDONS RIDGE LN	HASS TARA MOONEY & PATR	34259	A
Plumbing Rough In	10/27/23	JR	P	Rmdl Res	BVL	BLTN	9 GORDONS RIDGE LN	HASS TARA MOONEY & PATR	34260	A
Framing	10/27/23	JR	P	Rmdl Res	BVL	BLTN	9 GORDONS RIDGE LN	HASS TARA MOONEY & PATR	17674	A
Final Closing Electr	10/27/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	34171	A
Final Closing Mechan	10/27/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	34173	A
Final Closing Buildi	10/27/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	34170	A
Final Closing Plumbi	10/27/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	34172	A
Insulation	10/27/23	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	34229	A
Footings	10/30/23	JR	P	Deck/Porch	BVL	BVL	217 WEST MAIN ST	101 N CHURCH LLC	34301	A
Final Closing Buildi	10/30/23	JR	PWC	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	34199	A
Final Closing Buildi	10/31/23	JR	P	Plum.Per-C	BVL	BVL	12 CATTLEMANS LN	RIESGRAF DONALD R	33718	A
Final Closing Buildi	10/31/23	JR	P	NRSF	BVL	BVL	365 TYSON DR	D R HORTON INC	34371	A

INSPECTOR TOTALS:	126	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:	274	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:	274	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	2	Douglas Shaffer	148	FAIL	40
Ditch Electric	2	Jamie Royston	126	NO ENTRY	1
DrainTile	1			PARTIAL	2
Electric Service	13			PASS	226
Electrical Rough In	13			PASS WITH CONDITIONS	5
Final Closing Building	43				
Final Closing Electric	28				
Final Closing Gas	17				
Final Closing Mechanical	15				
Final Closing Plumbing	18				
Fire Off Mechanical or Gas	16				
Footings	11				
Footings Porch/Deck	1				
Framing	22				
Framing Porch/Deck	1				
Gas Line	8				
Gas Line Pressure Test	8				
Gas Rough In	1				
Gas Tank	3				
Insulation	13				
Mate Line Modular	1				
Mechanical Rough In	10				
Plumbing Groundworks	2				
Plumbing Rough In	11				
PreDemolition Inspection	1				
Sewer Line	2				
Shower Pan	1				
Slab	2				
Slab Garage/Carport	1				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Trench	1				
Water Line	1				
Water Line Ditch	2				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 274

INSPECTION REPORT

ALL

INSPECTIONS PERFORMED: 10/01/23 to 10/31/23

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	2	Douglas Shaffer	148	FAIL	40
Ditch Electric	2	Jamie Royston	126	NO ENTRY	1
DrainTile	1			PARTIAL	2
Electric Service	13			PASS	226
Electrical Rough In	13			PASS WITH CONDITIONS	5
Final Closing Building	43				
Final Closing Electric	28				
Final Closing Gas	17				
Final Closing Mechanical	15				
Final Closing Plumbing	18				
Fire Off Mechanical or Gas	16				
Footings	11				
Footings Porch/Deck	1				
Framing	22				
Framing Porch/Deck	1				
Gas Line	8				
Gas Line Pressure Test	8				
Gas Rough In	1				
Gas Tank	3				
Insulation	13				
Mate Line Modular	1				
Mechanical Rough In	10				
Plumbing Groundworks	2				
Plumbing Rough In	11				
PreDemolition Inspection	1				
Sewer Line	2				
Shower Pan	1				
Slab	2				
Slab Garage/Carport	1				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Trench	1				
Water Line	1				
Water Line Ditch	2				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 274

** END OF REPORT - Generated by Annabella Vega **

Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Project Fees
Commercial Accessory	230578	854.35
Commercial Electric Permit	230603	86.70
Commercial Plumbing Permit	230590	76.50
	230608	76.50
Demolition of Building	230557	51.00
	230601	51.00
Minor Land Disturbance	230554	50.00
Residential Accessory	230541	456.57
	230572	514.38
	230613	240.80
Residential Addition	230592	1883.34
	230611	1164.11
Residential Deck/Porch no Roof	230550	51.00
	230551	51.00
	230553	201.00
	230612	51.00
Residential Electric Permit	230559	45.90
	230567	56.10
	230585	
	230594	45.90
	230595	45.90
	230596	91.80
	230599	45.90
	230605	66.30
	230606	71.40
	230609	45.90
	230610	81.60
Residential Gas Permit	230543	40.80
	230546	40.80
	230561	40.80
	230563	51.00
	230580	40.80
Residential Mechanical Permit	230547	40.80

Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Project Fees	
Residential Plumbing Permit	230544	40.80	
	230545	40.80	
	230562	40.80	
	230579	40.80	
	230604	40.80	
	230607	51.00	
	Residential Remodel	230549	198.90
230552		811.41	
230558		488.88	
230575		102.00	
230586		700.08	
230588		270.30	
230589		280.50	
230591		302.78	
230598		850.13	
230600		102.00	
230614		234.60	
Solar Array System		230548	168.30
		230569	168.30
	230571	168.30	
	230573	168.30	
	230587	168.30	
Total		12149.03	

Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Accessory	230578	0 CATTLEMANS LN	BEACH CARPENTER PROPERTIES LLC	\$172,800	\$854.35	ISSUED W/O CONDITIONS
Commercial Electric Permit	230603	1400 PARKER LN	SHENANDOAH RETREAT LAND CORP	\$0	\$86.70	ISSUED W/O CONDITIONS
Commercial Plumbing Permit	230590	1 E MAIN ST	ONE EAST MAIN LLC	\$0	\$76.50	ISSUED W/O CONDITIONS
	230608	11 S CHURCH ST	O'WUYI BABS	\$0	\$76.50	ISSUED W/O CONDITIONS
Demolition of Building	230557	637 OAKLAND LN	ANDERSON CHASE ALLEN	\$0	\$51.00	ISSUED W/O CONDITIONS
	230601	12 RICE ST	JOHNSON NORMAN G III	\$0	\$51.00	ISSUED W/O CONDITIONS
Minor Land Disturbance	230554	713 TRIPLE J RD	HASH RANDALL S & MOLLY A	\$0	\$50.00	ISSUED W/O CONDITIONS
Residential Accessory	230541	335 MOUNT AIRY FARM LN	OVERCASH BRIDGET G	\$10,560	\$456.57	ISSUED W/O CONDITIONS
	230572	565 KIMBLE RD	THOMAS MICHAEL R II	\$57,600	\$514.38	ISSUED W/O CONDITIONS
	230613	329 LLEWELLYN LN	BOOS JOSEPH FREDERICK & NANCYLEE	\$0	\$240.80	ISSUED W/O CONDITIONS
Residential Addition	230592	2934 WICKLIFFE RD	TILFORD WALTER & STACEY RENEE	\$247,830	\$1,883.34	ISSUED W/O CONDITIONS
	230611	13 W SHARON DR	VAN VALEN MICHAEL A	\$168,478	\$1,164.11	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	230550	604 WEEKS CT	REAMS MATTHEW ROBERT	\$0	\$51.00	ISSUED W/O CONDITIONS
	230551	337 TYSON DR	WEIGEL RODGER AARON III & MARI ELIZA	\$0	\$51.00	ISSUED W/O CONDITIONS
	230553	326 WHITE POST RD	THOMPSON W R III	\$0	\$201.00	ISSUED W/O CONDITIONS
	230612	217 W MAIN ST	101 N CHURCH LLC	\$0	\$51.00	ISSUED W/O CONDITIONS

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Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	230559	2 OLD CHAPEL AVE	WHITE REBECCA A & JOHN C	\$0	\$45.90	ISSUED W/O CONDITIONS
	230567	512 REDBUD LN	MITCHELL DENNIS R & JAN G	\$0	\$56.10	ISSUED W/O CONDITIONS
	230585	159 HICKORY LN	MOCK ROGER LEE & LINDA L	\$0		ISSUED W/O CONDITIONS
	230594	2163 LOCKES MILL RD	DZVONIK JULIE ANNE	\$0	\$45.90	ISSUED W/O CONDITIONS
	230595	6 E MAIN ST	HUDSON FLOYD	\$0	\$45.90	ISSUED W/O CONDITIONS
	230596	351 WINDWOOD LN	MCINTOSH MICHAEL LEWIS & STEVI NIC	\$0	\$91.80	ISSUED W/O CONDITIONS
	230599	178 BEECHWOOD LN	JOHNSON THEODORE R	\$0	\$45.90	ISSUED W/O CONDITIONS
	230605	2416 OLD CHARLES TOWN RD	SMALLWOOD KATHERINE A	\$0	\$66.30	ISSUED W/O CONDITIONS
	230606	125 BETHEL LN	LEWIS JOHN P & MARJORIE S TRUSTS	\$0	\$71.40	ISSUED W/O CONDITIONS
	230609	3157 LOCKES MILL RD	MILLER JOHN U III	\$0	\$45.90	ISSUED W/O CONDITIONS
230610	620 SUNNY CANYON LN	OHRSTROM GEORGE L II	\$0	\$81.60	ISSUED W/O CONDITIONS	
Residential Gas Permit	230543	17677 RAVEN ROCKS RD	THOMAS RICHIE T & ELIZABETH H	\$0	\$40.80	ISSUED W/O CONDITIONS
	230546	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D & CASSANDRA	\$0	\$40.80	ISSUED W/O CONDITIONS
	230561	223 BRADFORD DR	LAMALFA CHARLES D & BONNIE	\$0	\$40.80	ISSUED W/O CONDITIONS
	230563	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	230580	408 CUSTER CT	JONES RONALD L & WANDA L	\$0	\$40.80	ISSUED W/O CONDITIONS

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Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Mechanical Permit	230547	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D & CASSANDRA	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Plumbing Permit	230544	17677 RAVEN ROCKS RD	THOMAS RICHIE T & ELIZABETH H	\$0	\$40.80	ISSUED W/O CONDITIONS
	230545	309 TAYLOR ST	WOLFE WILLIAM C & BARBARA A	\$0	\$40.80	ISSUED W/O CONDITIONS
	230562	223 BRADFORD DR	LAMALFA CHARLES D & BONNIE	\$0	\$40.80	ISSUED W/O CONDITIONS
	230579	115 RICE ST	DREW ANGELA RENEE	\$0	\$40.80	ISSUED W/O CONDITIONS
	230604	205 WALNUT ST	CHRESOHOS AGLAIA	\$0	\$40.80	ISSUED W/O CONDITIONS
	230607	125 BETHEL LN	LEWIS JOHN P & MARJORIE S TRUSTS	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Remodel	230549	412 HANCOCK CT	HERRING JONATHAN E & PAMELA J	\$0	\$198.90	ISSUED W/O CONDITIONS
	230552	439 WARFIELD LN	BREWER WALLACE E JR	\$129,000	\$811.41	ISSUED W/O CONDITIONS
	230558	70 COLONIAL LN	SOPER JOHN	\$52,044	\$488.88	ISSUED W/O CONDITIONS
	230575	80 ROCKY BANK LN	WILLIAMS DEBORA W	\$0	\$102.00	ISSUED W/O CONDITIONS
	230586	308 EARLY DR	ROBERT A LARSON TRUST	\$120,300	\$700.08	ISSUED W/O CONDITIONS
	230588	1305 CRUMS CHURCH RD	BEITZEL DAWN M	\$0	\$270.30	ISSUED W/O CONDITIONS
	230589	1327 CRUMS CHURCH RD	BEITZEL DAWN M	\$0	\$280.50	ISSUED W/O CONDITIONS
	230591	0 LIME MARL LN	WHITTLESEY BRENT	\$57,075	\$302.78	ISSUED W/O CONDITIONS
230598	621 KIMBLE RD	FFC PROPERTIES	\$132,750	\$850.13	ISSUED W/O CONDITIONS	

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Project Application Report - Building Dept

For Period: 10/1/2023 to 10/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Remodel	230600	5609 SENSENY RD	GARVER JEROME H III & LISA R	\$0	\$102.00	ISSUED W/O CONDITIONS
	230614	416 HEMLOCK LN	ROMEDY KATHERINE	\$30,000	\$234.60	ISSUED W/O CONDITIONS
Solar Array System	230548	390 RUSSELL RD	STEINER PATRICK A & BELINDA	\$0	\$168.30	ISSUED W/O CONDITIONS
	230569	50 WILSON DR	LAUER JILLIAN & BASANES JAYSON TIRONA	\$0	\$168.30	ISSUED W/O CONDITIONS
	230571	8239 LORD FAIRFAX HWY	PORTILLO CARLSO & LEYVA LUZ	\$0	\$168.30	ISSUED W/O CONDITIONS
	230573	401 NORRIS ST	GAVER DAVID LEE	\$0	\$168.30	ISSUED W/O CONDITIONS
	230587	2548 CRUMS CHURCH RD	SMITH LOWEL F & ELYSE A TRUSTEES	\$0	\$168.30	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/02/23 8487 (2)	231289	MACKALL, SUZANNE LORE RECORDED TIME: 09:10 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 2	N MCLEAN, WILLIAM PETERSON; III 104 GREENFIELDS LANE WHITE POST, VA. 22663 PAGE: 983 MAP: 2881	N 965,150.00	DBS	100% 625,900 w/impv
10/02/23 5336 (5)	231292	ALKIRE, CHANTEL EILEEN UDO RECORDED TIME: 10:52 DESCRIPTION 1: 30.701 ACRES DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 3	N SMERDON, BECKY 3443 RIVER ROAD BLUEMONT, VA. 20135 PAGE: 1 MAP: 2433	N 800,000.00	DBS	100% 598,400 w/impv
10/02/23 9567 (1)	231294	D.R. HORTON RECORDED TIME: 10:54 DESCRIPTION 1: HERMITAGE LOT 224 DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 2	N GERSTENBERG, TROY EDWARD 357 TYSON DRIVE BERRYVILLE, VA. 22611 PAGE: 20 MAP: 14A8-5-224	N 699,990.00	DBS	100% NEW CONDT. 85K VAC
10/02/23	231297	LIGGETT, CHRISTOPHER RECORDED TIME: 11:53 DESCRIPTION 1: BK 656 PG PG 689 DATE OF DEED : 09/21/23 BOOK: 715 NUMBER PAGES : 4	N LIGGETT, WILLIAM T N/A N/A, XX. 00000 0000 PAGE: 42 MAP: 25 A3	.00	DODS	100%
10/02/23	231298	LIGGETT, WILLIAM T RECORDED TIME: 11:54 DESCRIPTION 1: BK 716 PG 42 DATE OF DEED : 09/21/23 BOOK: 715 NUMBER PAGES : 4	N GIORDANO, GEORGANNE DERICK N/A N/A, XX. 00000 0000 PAGE: 46 MAP: 25 A 3	.00	DBS	100%
10/02/23	230000083	COLEMAN, ALIDA CARMEN RECORDED TIME: 12:26 DESCRIPTION 1: DATE OF DEED : 10/02/23 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00	REA	00%
10/02/23 7316 (2)	231305	MYERS, DARA JANE RECORDED TIME: 15:01 DESCRIPTION 1: 2 ACRES CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 2	N CABIN PROPERTIES INC 16 NORTH CHURCH STREET BERRYVILLE, VA. 22611 PAGE: 56 MAP: 40-A-10	N 80,000.00	DBS	100% 25K 80K VAC
10/03/23 6106 (2)	231307	GRINNA, LYNN SHARON RECORDED TIME: 13:21 DESCRIPTION 1: GREENWAY DATE OF DEED : 10/02/23 BOOK: 716 NUMBER PAGES : 3	N SMITH, PAUL S 78 BURCH LN BOYCE, VA. 22620 PAGE: 60 MAP: 30 1 21	N 725,000.00	DBS	100% 259,700 499,900

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/05/23	231313	DOMINION ENERGY VIRGINIA RECORDED TIME: 09:15 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 5	N SPURLOCK FAMILY LLC N/A N/A, XX. 00000 0000 PAGE: 98 MAP:	N .00	DE	100%
10/05/23	231314	SPURLOCK FAMILY LLC RECORDED TIME: 09:16 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 4	N VIRGINIA ELECTRIC AND POWER C N N/A N/A, XX. 00000 0000 PAGE: 103 MAP:	N .00	DE	100%
10/05/23	231315	SNOW, SARAH RECORDED TIME: 10:28 DESCRIPTION 1: GREENWAY BK 133 PG 184 DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N SNOW, SARAH JMP 712 ROUND HILL RD WINCHESTER, VA. 22602 PAGE: 107 MAP: 36 A 5A	N .00	DBS	100%
10/06/23	231320	RAGLAND, WARREN G RECORDED TIME: 12:01 DESCRIPTION 1: BK 476 PG 864 DATE OF DEED : 09/05/23 BOOK: 716 NUMBER PAGES : 10	N CITIBANK N/A N/A, XX. 00000 0000 PAGE: 128 MAP: 14B A 8A	N 200,000.00	DBS	100%
10/06/23	231321	D.R. HORTON RECORDED TIME: 12:42 DESCRIPTION 1: HERMITAGE LOT 225 DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	N DRISCOLL, JOHN EDMUND 353 TYSON DRIVE BERRYVILLE, VA. 22611 PAGE: 138 MAP: 14A85225	N 674,560.00	DBS	100%
10/06/23	231324	KIBLER, EVA ODESSA RECORDED TIME: 15:45 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 10/06/23 BOOK: 716 NUMBER PAGES : 2	N SARATOGA HOLDINGS LLC N/A N/A, XX. 00000 0000 PAGE: 160 MAP: 21A1 A 70	N .00	DBS	100%
10/10/23	231326	BEAN PROPERTIES RECORDED TIME: 09:00 DESCRIPTION 1: LOT 9 BATTLETOWN SUBDIVISION DATE OF DEED : 10/05/23 BOOK: 716 NUMBER PAGES : 2	N HART, JULIE M 333 JONATHAN RD LINDEN, VA. 22642 PAGE: 164 MAP: 14A214 C 9	N 230,000.00	DBS	100%
10/10/23	231327	DR HORTON RECORDED TIME: 10:59 DESCRIPTION 1: LOT 228 HERMITAGE PHASE V DATE OF DEED : 10/06/23 BOOK: 716 NUMBER PAGES : 2	N HONDEL, EDWARD 341 TYSON DR BERRYVILLE, VA. 22611 PAGE: 166 MAP: 14A8 5 228	N 703,690.00	DBS	100%

9200 (2)

F/Pos. 167,300

9568 (1)

85K
New Const

11661

104,900

9571 (1)

85K
New Const

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/10/23	230000084	KREIDER, SCOTT RICHARD RECORDED TIME: 12:26 DESCRIPTION 1: DATE OF DEED : 10/10/23 BOOK: NUMBER PAGES : 0	N/A N/A	.00	REA	00%
10/12/23	231342	ELSEA, PAUL M RECORDED TIME: 10:35 DESCRIPTION 1: GREENWAY DATE OF DEED : 10/03/23 BOOK: 716 NUMBER PAGES : 3	N ELSEA, PAUL M N/A N/A, XX. 00000 0000	.00	DODS	100%
10/12/23	231343	ELSEA, PAUL M RECORDED TIME: 10:36 DESCRIPTION 1: BK 677 PG 207 DATE OF DEED : 10/03/23 BOOK: 716 NUMBER PAGES : 3	N ELSEA, PAUL M N/A N/A, XX. 00000 0000	.00	DODS	100%
10/12/23	231344	HOLDCRAFT, KENNETH ROBERT RECORDED TIME: 12:50 DESCRIPTION 1: BATTLEFIELD ESTATES LOT 120 DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	N HOLDCRAFT, KENNETH ROBERT 416 DELANEY COURT BERRYVILLE, VA. 22611	.00	DG	100%
10/12/23	231346	ROGERS, BRADLEY J RECORDED TIME: 12:52 DESCRIPTION 1: HERMITAGE LOT 149 DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 4	N FOWLDS, ERIC 108 ISAAC COURT BERRYVILLE, VA. 22611	N 660,000.00	DBS	100%
8629						530,900
10/12/23	231348	DENNIS, GEORGE L RECORDED TIME: 15:01 DESCRIPTION 1: TRACT 5 PROVIDENCE CHAPEL FARM DATE OF DEED : 09/28/23 BOOK: 716 NUMBER PAGES : 4	N GEORGE & NANCY DENNIS FAMILY T N/A N/A, XX. 00000 0000	.00	DIT	100%
10/13/23	231349	GRIBBLE, MARK K RECORDED TIME: 10:34 DESCRIPTION 1: BATTLETOWN LOT 2A DATE OF DEED : 10/10/23 BOOK: 716 NUMBER PAGES : 3	N GRIBBLE, MARK K N/A N/A, XX. 00000 0000	.00	DG	100%
10/13/23	231350	GRIBBLE, MARK K RECORDED TIME: 10:35 DESCRIPTION 1: BATTLETOWN LOT 2A DATE OF DEED : 10/10/23 BOOK: 716 NUMBER PAGES : 4	N GRIBBLE, MARK K N/A N/A, XX. 00000 0000	.00	DG	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/13/23	231352	LEPAGE, STEPHEN CHARLES RECORDED TIME: 12:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N NOVAC, SARAH CASALE 212 RITTER PLACE BERRYVILLE, VA. 22611 PAGE: 293 MAP: 14A2 17 E 31	N 268,000.00	DBS	100% 116,400
10/13/23	231353	MOCK, LINDA LUCILLE RECORDED TIME: 12:20 DESCRIPTION 1: LOT 8A JOYCE LONGERBEAM SUBDIVISON DATE OF DEED : 10/11/23 BOOK: 716 NUMBER PAGES : 2	N GOOD, ROBERT JAMES 159 HICKORY LN BLUEMONT, VA. 20135 PAGE: 296 MAP: 25A 1 8	N 395,000.00	DBS	100% 224,500
10/16/23	231363	NERD FARMS LLC RECORDED TIME: 14:08 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 4	N ELLIS, ALISA P.O. BOX 741 BERRYVILLE, VA. 22611 PAGE: 327 MAP: 8A56C	N 275,000.00	DBS	100% 24,500 VOF
10/18/23	231370	COFFELT, EDGAR L; III RECORDED TIME: 16:00 DESCRIPTION 1: BK 290 PG 48 DATE OF DEED : 10/17/23 BOOK: 379 NUMBER PAGES : 2	N COFFELT, EDGAR L N/A N/A, XX. 00000 0000 PAGE: 384 MAP: 21A1 A 49	.00	DG	100%
10/23/23	231378	ENDERS, ANN RECORDED TIME: 12:16 DESCRIPTION 1: CHAPEL DATE OF DEED : 10/10/23 BOOK: 716 NUMBER PAGES : 4	N BUTLE, MARK 168 ANNFIELD RD BERRYVILLE, VA. 22611 PAGE: 432 MAP: 22A 2 3	N 450,000.00	DBS	100% 347,900 Family Sale
10/23/23	231381	LANDIS, BARBARA E RECORDED TIME: 13:38 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	N SMITH, COLIN 212 JACKSON DRIVE BERRYVILLE, VA. 22611 PAGE: 438 MAP: 14A7723A	N 510,000.00	DBS	100% 358,900
10/23/23	231383	BROY, WARREN RECORDED TIME: 14:30 DESCRIPTION 1: 4 PARCELS DATE OF DEED : 10/17/23 BOOK: 716 NUMBER PAGES : 5	N BROY FAMILY TRUST N/A N/A, XX. 00000 0000 PAGE: 455 MAP: 14A1 12 26	.00	DG	100%
10/24/23	231384	GELTINGER, WALTER RECORDED TIME: 10:53 DESCRIPTION 1: BK 234 PG 645 DATE OF DEED : 10/21/23 BOOK: 716 NUMBER PAGES : 3	N GELTINGER, JOHN WALTER N/A N/A, XX. 00000 0000 PAGE: 460 MAP: 25 2 1	.00	DG	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/24/23	231385	GELTINGER, WALTER RECORDED TIME: 10:54 DESCRIPTION 1: BK 522 PG 525 DATE OF DEED : 10/21/23 BOOK: 716 NUMBER PAGES : 3	N GELTINGER, MICHAEL EDWARD N/A N/A, XX. 00000 0000 PAGE: 463 MAP: 25 2 2	N .00	DG	100%
10/24/23	231387	WHYTE, SEAN D RECORDED TIME: 12:59 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N WHYTE, SEAN D 436 TIMBER LANE BLUEMONT, VA. 20135 PAGE: 473 MAP: 17A1265	N .00	DG	100%
10/24/23	231388	ZELMAN, DANA RECORDED TIME: 14:14 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 10/23/23 BOOK: 716 NUMBER PAGES : 4	N WARDERE, HAMZA 3180 HARRY BYRD HWY BERRYVILLE, VA. 22611 PAGE: 476 MAP: 16 A 41	N 1,567,600.00 1,233,466	DBS	100% 1,567,600 w/impv
10/25/23	231395	HLYWIAK, SVEN M RECORDED TIME: 10:05 DESCRIPTION 1: 10.3999 ACRES CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N HLYWIAK, SVEN M 309 PYLETOWN RD BOYCE, VA. 22620 PAGE: 510 MAP: 21A27	N .00	DG	100%
10/25/23	231396	INGRAHAM, JAMES W RECORDED TIME: 10:06 DESCRIPTION 1: 2.138 ACRES LOT 37 CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N INGRAHAM, JAMES WILLIAM 7711 TOMLINSON AVE CABIN JOHN, MD. 20818 PAGE: 513 MAP: 40A137	N .00	DG	100%
10/26/23	231399	UNGER, VIRGINIA D RECORDED TIME: 10:31 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00000 0000 PAGE: 62 MAP: 3A11	N .00	OPM	100%
10/26/23	231400	UNGER, KENNETH R; JR RECORDED TIME: 10:32 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	N UNGER, KENNETH R; III 136 SHADY CREEK ROAD CLEAR BROOK, VA. 22624 PAGE: 553 MAP: 3A11	N .00	DG	100%
10/26/23	231401	WHITACRE, HAROLD RICHARD; JR RECORDED TIME: 10:41 DESCRIPTION 1: LOT 13 ROCK HALL; SUBDIVISION DATE OF DEED : 10/23/23 BOOK: 716 NUMBER PAGES : 2	N HRW SR PROPERTIES N/A N/A, XX. 00000 0000 PAGE: 555 MAP: 6A 1 13	N .00	DG	100%

2580 (5)

1,233,466
1,567,600
w/impv

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/26/23	231407	SOECHTIG, STEVEN A	N CHANG, RICHARD 36107 LEGEND DRIVE ROUND HILL, VA. 20141	N 115,000.00	DBS	100%
7349 (2)		RECORDED TIME: 16:03 DESCRIPTION 1: 1.575 ACRES DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	PAGE: 588 MAP: 40A123			85,200
10/27/23	23000088	KLINE, TRACEY LEE	N/A N/A	.00	REA	00%
		RECORDED TIME: 09:38 DESCRIPTION 1: DATE OF DEED : 10/27/23 BOOK: 111 NUMBER PAGES : 0	PAGE: 213 MAP:			
10/27/23	231410	RAMOS, MARLENE M	N BROOKE, MICHELLE 505 PAGE ST BERRYVILLE, VA. 22611	N 605,000.00	DBS	100%
8776 (1)		RECORDED TIME: 11:24 DESCRIPTION 1: LOT 47 SEC 2 APPLE GLEN DATE OF DEED : 10/25/23 BOOK: 716 NUMBER PAGES : 2	PAGE: 598 MAP: 14A2 13 47			463,300
10/27/23	231413	TINSMAN, TIMOTHY A	N SKILES, OWEN DREW 9 LINCOLN AVE BERRYVILLE, VA. 22611	N 326,000.00	DBS	100%
2008 (1)		RECORDED TIME: 15:06 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 2	PAGE: 623 MAP: 14A41A			185,100
10/30/23	231416	DEFRANGE, JOSEPH LOUIS	N DEFRANGE, JOSEPH L N/A N/A, XX. 00000 0000	.00	DBS	100%
		RECORDED TIME: 11:39 DESCRIPTION 1: BK 654 PG 616 DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	PAGE: 647 MAP: 21A3 1 29			
10/30/23	231419	THE TULEYRIES	N THE TULEYRIES N/A N/A, XX. 00000 0000	.00	OPM	100%
		RECORDED TIME: 12:25 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	PAGE: 63 MAP: 29A35			
10/30/23	231420	THE TULEYRIES LAND HOLDINGS LL	N 136 TULEYRIES LANE LLC 424 EAST CALL STREET TALLAHASSEE, FL. 32301	N 4,100,000.00	DBS	100%
5945 (1)		RECORDED TIME: 12:26 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 4	PAGE: 652 MAP: 29A35			2,881,200
10/30/23	231421	WESTFIELD FARM	N WESTFIELD FARM N/A N/A, XX. 00000 0000	.00	OPM	100%
		RECORDED TIME: 12:30 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	PAGE: 64 MAP: 28A25			

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/30/23	231422	WELCH FAMILY LIMITED PARTNERSH	N WESTFIELD FARM LLC 424 EAST CALL STREET TALLAHASSEE, FL. 32301	N 6,000,000.00	DBS	100%
		RECORDED TIME: 12:32				
		DESCRIPTION 1: GREENWAY DISTRICT				
		DATE OF DEED : 00/00/00	BOOK: 716	PAGE: 656	MAP: 28A25	
		NUMBER PAGES : 3				
10/30/23	231423	BALAS, AMANDA R	N BALAS, AMANDA RUTH 216 HERMITAGE BLVD BERRYVILLE, VA. 22611	.00	DG	100%
		RECORDED TIME: 14:18				
		DESCRIPTION 1: HERMITAGE LOT 116				
		DATE OF DEED : 00/00/00	BOOK: 716	PAGE: 659	MAP: 14A83116	
		NUMBER PAGES : 4				
10/31/23	231426	BROMLEY, ANNE D	N WBD LAND GROUP LLC 704 ROCKLAND DRIVE WINCHESTER, VA. 22601	N 300,000.00	DBS	100%
		RECORDED TIME: 09:02				
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 12				
		DATE OF DEED : 10/30/23	BOOK: 716	PAGE: 682	MAP: 20-A-39	
		NUMBER PAGES : 2				
10/31/23	231428	D.R. HORTON	N BENGE, CHRISTOPHER DANIEL 344 TYSON DRIVE BERRYVILLE, VA. 22611	N 649,990.00	DBS	100%
		RECORDED TIME: 13:23				
		DESCRIPTION 1: HERMITAGE PHASE V LOT 241				
		DATE OF DEED : 00/00/00	BOOK: 716	PAGE: 691	MAP: 14A85241	
		NUMBER PAGES : 2				
10/31/23	231430	D.R. HORTON	N WINDISH, LANCE SCOTT 336 TYSON DRIVE BERRYVILLE, VA. 22611	N 589,990.00	DBS	100%
		RECORDED TIME: 13:25				
		DESCRIPTION 1: HERMITAGE LOT 239 PHASE V				
		DATE OF DEED : 00/00/00	BOOK: 716	PAGE: 712	MAP: 14A85239	
		NUMBER PAGES : 2				

5750
7448

28-A 25 = 1,458,200
29A 35B = 527,000

4541

Family Sale
490,000

9584

85K
New Const

9582

85K
New Const

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
			***** DEEDS TRANSFER UPON DEATH *****			
10/02/23	231296	MOBERG, KELLY A RECORDED TIME: 11:48 DESCRIPTION 1: BK 611 PG 153 DATE OF DEED : 09/29/23 BOOK: 715 NUMBER PAGES : 3	N PEPIN, ROBERT W 2283 SWIMLEY RD BERRYVILLE, VA. 22611 PAGE: 39 MAP: 03 A 4A	N .00	DTD	100%
10/06/23	231323	FRITZ, DANIEL LEE RECORDED TIME: 14:42 DESCRIPTION 1: BK 47 PG 127 DATE OF DEED : 10/05/23 BOOK: 716 NUMBER PAGES : 3	N THE RAMBO TRUST N/A N/A, XX. 00000 0000 PAGE: 157 MAP: 32A 1 17	N .00	DTD	100%
10/17/23	231368	GADGET MARKETING RECORDED TIME: 15:37 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 716 NUMBER PAGES : 3	N KITNER, JENNIFER ANN 1981 BISHOP MEADE RD BOYCE, VA. 22620 PAGE: 376 MAP: 22A 111A	N .00	DTD	100%
10/19/23	231371	JAMES, MICHAEL J RECORDED TIME: 10:13 DESCRIPTION 1: BK 395 PG 766 DATE OF DEED : 10/13/23 BOOK: 716 NUMBER PAGES : 4	N JAMES, MICHAEL M 4105 EBENEZER RD BLUEMONT, VA. 20135 PAGE: 386 MAP: 25 1 1	N .00	DTD	100%
10/26/23	231402	STIMMEL, JAMES A; JR RECORDED TIME: 10:42 DESCRIPTION 1: 138.84 ACRES DATE OF DEED : 10/23/23 BOOK: 716 NUMBER PAGES : 3	N STIMMEL, CAROLYN W N/A N/A, XX. 00000 0000 PAGE: 557 MAP: 2 A 3	N .00	DTD	100%
10/27/23	231412	LYNCH, CAROLYN RECORDED TIME: 14:33 DESCRIPTION 1: GREENWAY DATE OF DEED : 10/27/23 BOOK: 716 NUMBER PAGES : 4	N LYNCH, MATTHEW A N/A N/A, XX. 00000 0000 PAGE: 619 MAP: 30 A 18C	N .00	DTD	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
***** COUNTY DEEDS OF CORRECTION *****						
10/20/23	231376	GILLESPIE, CHARLES R; JR	N GILLESPIE, MARILYN F N/A N/A, XX. 00000 0000	N	.00	COR 100%
		RECORDED TIME: 15:09				
		DESCRIPTION 1: BK 315 PG 23				
		DATE OF DEED : 00/00/00	BOOK: 716	PAGE: 425	MAP: 24 1 8	
		NUMBER PAGES : 3				

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 59
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 0

**Clarke County Fire-Rescue
FY 23-24 Closing Balance Summary**

Description	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD Totals
Billable Calls							
Enders (Co 1)	79	82	84				245
Boyce (Co 4)	22	14	16				52
Blue Ridge (Co 8)	16	3	7				26
Total # of Billable Calls	117	99	107				323
ALS Trips Billed	64	60	69				193
BLS Trips Billed	50	38	35				123
TNT Trips Billed	3	1	3				7
Total	117	99	107				323
Net Mileage Reimbursement							
Enders (Co 1)	\$18,623.39	\$14,249.32	\$12,292.56				\$45,165.27
Boyce (Co 4)	\$1,456.74	\$2,794.76	\$1,123.61				\$5,375.11
Blue Ridge (Co 8)	\$2,695.82	\$2,165.37	\$472.25				\$5,333.44
Total	\$22,775.95	\$19,209.45	\$13,888.42				\$55,873.82
Calls Dispatched							
Co 1 Career	62	86	83				231
Co 1 Volunteer	2	2	3				7
Co 1 Split	59	40	42				141
Co 4 Career	15	17	9				41
Co 4 Volunteer	6	2	11				19
Co 4 Split	25	14	13				52
Co 8 Career	14	5	3				22
Co 8 Volunteer	3	1	5				9
Co 8 Split	8	4	7				19
Unknown	19	20	16				55
Total # of Calls Dispatched	213	191	192				596
Patient Payments	\$8,353.06	\$5,856.14	\$2,870.95				\$17,080.15
TNT Payments	\$300.00	\$200.00	\$150.00				\$650.00
Total Payments	\$73,196.48	\$60,057.21	\$43,239.03				\$176,492.72

Clarke County Demand Response Metrics

Month	Service Days	Service Hours	Passengers	Miles Traveled
Jan-23	21	84	182	1218
Feb-23	20	80	154	1014
Mar-23	23	92	205	1426
Apr-23	20	80	161	1455
May-23	22	88	165	1196
Jun-23	22	88	197	1666
Jul-23	20	80	163	1361
Aug-23	23	92	158	1455
Sep-23	20	80	161	1,345
Oct-23				
Nov-23				
Dec-23				