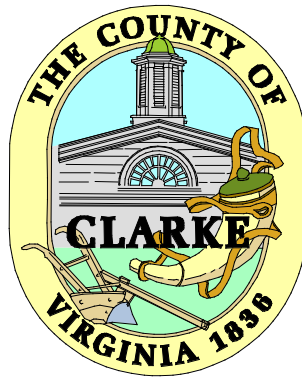


Clarke County Board of Supervisors



Regular Meeting Packet September 19, 2023



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	September 19, 2023	Page
Afternoon Session 1:00 PM		
1.	Call To Order	4
2.	Adoption Of Agenda	5
3.	Citizen's Comment Period	6
4.	VDOT Update	7
5.	Commissioner of the Revenue & Reassessment Update	8
6.	Approval of BoS Minutes:	9
	– August 15, 2023 Regular Meeting	10
7.	Resolution to Request a Declaration of Drought Disaster (2023-19R)	33
8.	Set Public Hearing: Conditional Rezoning REC/Virginia Port Authority (PH2023-11: CZ23-01)	38
9.	Set Public Hearing: Text Amendment Campground Regulations (PH2023-12: TA23-01)	62
10.	Personnel Committee Items from September 11, 2023:	130
	A. Expiration of Term for appointments expiring through November 2023. Action: Information only.	131
11.	Finance Committee Items from September 11, 2023:	141
	A. FY24 Supplemental Appropriation Request for Ballistic Vests Action: The Finance Committee recommends, "Be it resolved that FY24 budgeted Fire & Rescue Personal Protection Equipment expenditure and appropriation be increased \$4,500 and that deferred revenue from ARPA LATCF be budgeted and appropriated in the same amount, all for the purpose of providing ballistic vests to Fire & Rescue personnel."	...
	B. FY24 Supplemental Appropriation Request for Fire & Rescue Turnout Gear Action: The Finance Committee recommends, "Be it resolved that FY24 budgeted Fire & Rescue Personal Protection Equipment expenditure appropriation be increased \$20,751 and that fund balance designation for Fire & Rescue be decreased in the same amount, all for the purpose of providing turnout gear to new recruits."	...
	C. FY23 Supplemental Appropriation Request for Clarke County School Division Action: The Finance Committee recommends, "Be it resolved that FY23 School Operating budgeted expenditure and appropriation be increased \$99,876, and that additional revenue be budgeted and appropriated in the same amount, for the purpose of receiving the additional state revenue and covering remaining FY23 expenses."	...
	D. Department of Planning Fee Schedule Change Action: The Finance Committee recommends increasing the fees as presented.	143
	E. Bills and Claims Action: The Finance Committee recommends approval of the August 2023 Invoice History Report.	144
	F. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	153



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	September 19, 2023	Page
12.	Joint Administrative Services Board Update	174
13.	Government Projects Update	175
14.	Miscellaneous Items	176
15.	Summary Of Required Action	177
16.	Board Member Committee Status Reports	178
17.	Closed Session pursuant to §2.2-3711(A)(3) to discuss the acquisition of real property for a public purpose.	179
Evening Session 6:30 PM		
18.	Citizen's Comment Period	180
19.	Public Hearing: Farm Winery, Farm Brewery, and Farm Distillery Regulations (PH203-09: TA23-03)	181
20.	Public Hearing: Maximum Lot Size Exception Regulations (PH2023-08: TA23-02)	210
21.	Public Hearing: Amendments to Clarke County Code Chapter 17 – Fire, EMS, & Emergency Management (PH2023-10: CC2023-02)	221
22.	Adjournment	237
Reports in Packet:		238
–	VATI Project	239
–	Building Department	242
–	Commissioner of the Revenue	258
–	Fire & EMS	266

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen's Comment Period

Clarke County Board of Supervisors

VDOT Update

Clarke County Board of Supervisors

Commissioner of the Revenue & Reassessment Update

Clarke County Board of Supervisors

Approval of Minutes

- August 15, 2023 Regular Meeting

3) *Citizen's Comment Period*

No persons appeared to address the Board.

4) *VDOT Update*

Residency Administrator Ed Carter provided the following update for the month of August:

Maintenance Matters:

- Completed first round of primary mowing and began secondary mowing.
- Installed new pipe on Feltner Road and performed pipe cleaning on various other routes.
- Plan to install new pipe on Raven Rocks Road.
- Conducted tree trimming on Briggs Road and Ellerslie Road. Planned to continue on various other routes but delayed two weeks by the contractor.
- Cleaned up storm debris and repaired potholes.
- Will begin patching operations on Routes 608 and 601.

Board Matters:

- Beginning slope cleanup and reduction on Route 7 just east of Route 612 to improve sight distance.
- Continuing shoulder widening and rumble strips on Route 7 as part of safety initiatives.
- Completed classification counts on Route 672 (Swimley Road) in Clarke County at the following locations:
 - 0.39 mile west of Route 761 intersection (east of WV Route 13)
 - 0.70 mile east of Route 661 intersection (west of WV Route 13)
- Vehicle classes 5 through 7 are single unit trucks such as dump trucks or box-type trucks and account for 8% of the total traffic. Vehicle classes 8 through 13 are typically tractor-trailers of various axle arrangements and account for 0.8%. The current high traffic count on that road is 940, with about 75 single-unit trucks and 7.5 tractor-trailers per day.
- Upgrading signage for the Appalachian Trail crossing on Route 50, as current signage is not adequate to warn motorists about pedestrians crossing there.
- Had a very productive meeting with the citizens of Millwood, who brought some suggestions that VDOT may be able to accommodate. VDOT will have more definitive information later.

- Attended traffic control meeting in West Virginia with Sheriff and VSP for the slide repair on Route 340 at Harpers Ferry. The current detour plan adds 22 miles of distance by using Route 671 to Route 9 back to Route 340, and the same in reverse.
- At that meeting, it was suggested to route all trucks down 340 to Route 7, which would add upwards of 40 miles. VDOT needs to review traffic data and volumes before approving or commenting on the detour plans, but this data has not been provided yet. Both VDOT Traffic Engineers and the Sheriff's Office have expressed that they would like to be part of that conversation before decisions are finalized.

Chairman Weiss

- Asked how much pushback VDOT can give on the issue.
 - Ed Carter answered that it depends on the vehicle counts and what they actually propose; there will likely need to be some maintenance or traffic adjustments.

Supervisor McKay entered the meeting at 1:10 pm.

Chairman Weiss

- Inquired if VDOT has done traffic counts on Route 612 yet.
 - Ed Carter responded that they have not, and the modified RCUT alternative is currently on hold.
- Further inquired, regarding the Route 7 & 612 intersection, if there is a required diameter for the grass islands in front of the telephone poles. Shrinking those islands would allow more space for a turn lane.
 - Ed Carter replied that, if they were built today, the poles would need to be a certain distance off the through lanes for safety concerns.

Vice Chair Catlett

- Questioned hypothetically, how big a roundabout would be if one were to be put in Boyce.
 - Ed Carter answered it would be at least the same as the one by the high school, but a roundabout at that location would take up too much private property and would not be feasible.
- Further requested an explanation on how the placement of rumble strips on Route 7 is determined and if there is a way to have rumble strips and accommodate bicycles.
 - Ed Carter advised that Route 7 is not a place to ride a bicycle. There are four lanes of traffic and the speed limit is 55 mph but people travel at 70 mph. It is important to keep motorists on that road and that is the designed purpose of the rumble strips.

Supervisor Bass entered the meeting at 1:17 pm.

Supervisor Lawrence

- Commented that, if there is not another car involved to cause an accident, it is assumed that the cause is driver inattention and rumble strips help with that. There have been a number of complaints about the noise of rumble strips on Route 7; in some places the cost may outweigh the benefits.

5) *Drought Monitoring Update*

Alison Teetor presented the following:

- The Clarke County website has been updated to make it easier for residents to access drought and environmental resource information.
- Drought is a period of abnormally low rainfall and shortage of water. It occurs naturally and cannot be planned, but it is possible to plan how to respond to it.
- The Department of Environmental Quality (DEQ) has a drought task force that meets periodically to analyze and report on drought conditions in the Commonwealth.
- DEQ also produces drought indicator maps that are linked on the county website. Drought indicators are precipitation, groundwater levels, stream flow, and reservoir levels. While county has no reservoirs itself, there are several in the Shenandoah Valley.
- Code of Clarke County Chapter 180 – Water & Wastewater references the regional drought plan, which was developed by the NSVRC in 2011. The plan’s primary goals are to promote local cooperation with a coordinated drought response and provide public education. This plan outlines drought indicators, drought stages, and drought response.
- The three drought stages are watch, warning, and emergency. Each locality has their own local triggers for water levels. The lower the water level, the more severe the emergency.
- In a drought emergency, the state would take over with a mandatory response.
- Currently, the county is in a drought watch. Groundwater levels are at the emergency level. Stream flow levels are at the warning level, and precipitation levels are normal. 80 to 90% of stream flow in the county is from groundwater.
- Most of the county uses private wells, so those individuals need to make their own decisions on water use.

- A real time monitoring network was developed in 2002 and is linked on the county website. The USGS map shows detailed information on all of the monitoring locations in the region.
- There are five monitoring sites in the county: Blandy, Chet Hobert Park, and Rockwood Ridge are wells, while Dry Marsh and Spout Run are streams. The monitoring sites represent the three different geologic areas of the county.
- Currently, the Chet Hobert Park well is the lowest it has been in 20 years. The park well is the best representative of the Longmarsh district, which is the driest area of the county due to the predominant karst topography.
- The Rockwood Ridge well is up on the mountain and it is currently at a normal level, though it is falling. This well recharged after some recent heavy rainfall.
- Hydrographs of the Dry Marsh and Spout Run stream monitoring sites show data from the past four years and indicate that levels are very low right now.
- Hopefully, the levels will come up with some snowfall during the recharge period (November to March), but it is a good idea to be aware and watch water usage at this time.

Vice Chair Catlett

- Observed that it is important to advocate for the county, because conditions vary so much across the state. Levels are low in the county but seem to be higher in the rest of the state.

Chairman Weiss

- Offered the Boards thanks for the information and presentation.

6) *Approval of Minutes*

Vice Chair Catlett moved to approve the minutes of the July 18, 2023 Regular Meeting as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Consent Agenda

Supervisor Bass moved to adopt the Consent Agenda as presented. The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

– Resolution of Recognition & Appreciation for Deputy Gary Lichliter (2023-17R)



Clarke County Board of Supervisors

Berryville Voting District Matthew E. Bass (540) 955-5175	Millwood Voting District Terri T. Catlett – Vice Chair (540) 837-2328	Russell Voting District Doug Lawrence (540) 955-2144
Buckmarsh Voting District David S. Weiss – Chair (540) 955-2151	White Post Voting District Bev B. McKay (540) 837-1331	County Administrator Chris Boies (540) 955-5175

Resolution of Recognition and Appreciation for Deputy Gary Lichliter 2023-17R

WHEREAS Gary Lichliter began his career with the Sheriff’s Office as a Jailer in July of 1976 and was promoted to Chief Jailer in July 1977; and

WHEREAS he was sworn in as a Deputy Sheriff on January 1, 1980 and served in the Patrol Division until January 2004, when he became School Resource Officer for Clarke County High School; and

WHEREAS in January 2019 Deputy Lichliter retired briefly, but returned in March 2019 and continued serving as School Resource Officer at Clarke County High School; and

WHEREAS during his fifteen-year tenure as School Resource Officer, Deputy Lichliter was responsible for implementing several important programs, including the Virginia Rules Presentations and ALICE Active Threat Training; and

WHEREAS he was a fixture at all school events held outside regular hours, including prom, theater productions, musical performances, and sporting activities; and

WHEREAS Deputy Lichliter retired in June 2023 following an esteemed forty-seven year career with the Clarke County Sheriff’s Office.

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that Deputy Gary Lichliter be recognized and congratulated for his service and dedication to the Sheriff’s Office, the schools, and all citizens of Clarke County.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors assembled on the 15th day of August, 2023.

ATTEST 2023-17R

David S. Weiss, Chair

– Resolution Accepting Road Dedication on Virginia Route No. 653 (2023-18R)



Clarke County Board of Supervisors

Berryville Voting District Matthew E. Bass (540) 955-5175	Millwood Voting District Terri T. Catlett – Vice Chair (540) 837-2328	Russell Voting District Doug Lawrence (540) 955-2144
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**Resolution Accepting Road Dedication on Virginia Route No. 653
(Kimble Road)
2023-18R**

WHEREAS Michael R. Thomas II is the owner of a certain lot or parcel of land located on the west side of Virginia Route No. 653 (Kimble Road) in Longmarsh Magisterial District, Clarke County, Virginia, containing 1.0801 acres according to unrecorded plat of boundary survey thereof prepared by W. Stuart Dunn, Land Surveyor, dated October 31, 2022, having acquired title thereto by Deed from Michael R. Thomas II, divorced and not remarried and Emmilyn F. Thomas, divorced and not remarried, dated June 10, 2015 and recorded in Deed Book 590 at Page 371 in the Office of the Clerk of the Circuit Court of Clarke County, Virginia (Clarke County Tax Map #7-A-79); and

WHEREAS in connection with contemplated future improvements to Virginia Route No. 653, the Owner wishes to dedicate a portion of his above-described land to the County to accommodate such improvements, and the County has agreed to accept such dedication; and

NOW, THEREFORE, BE IT RESOLVED the Clarke County Board of Supervisors accepts the dedication for future improvements to Virginia Route No. 653 (Kimble Road), including such road widening and the installation of such drainage facilities as may hereafter be deemed necessary or expedient by the Virginia Department of Transportation, such portion containing 0.0936 acre as shown on the plat of dedication thereof prepared by W. Stuart Dunn, Land Surveyor, dated May 23, 2023 (revised June 19, 2023; revised June 28, 2023), which plat is attached hereto and incorporated herein by this reference..

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors assembled on the 15th day of August, 2023.

ATTEST 2023-18R

David S. Weiss, Chair

8) Courthouse Green Master Plan

County Administrator Chris Boies presented the following:

- The final version of the Courthouse Green Master Plan includes very few changes from the version considered in June.
- Staff is currently working with the vendor to identify the scope and cost of continuing design work. Approval and appropriation of funds for that portion will come before the Board later. The Board will discuss carryforward funds in November.
- Staff is also planning meetings with various donors, which should happen in the next month or so.
- A master plan is a very broad, high-level document. Schematic design would be the next step and then construction documents, which would then be bid out.

Supervisor McKay

- Asked when the costs to fix the drainage problems will be known.
 - Chris Boies answered that staff and maintenance have met on-site to evaluate and are working on it.

Supervisor Lawrence

- Requested a map of the underground utilities, pipes, etc.
 - Chris Boies advised that the consultants will require a topographical survey of the property with utility markings for the next phase. Staff has requested pricing for that work from a local surveyor.
- Further opined that the Board should determine what they want for the second monument, as that could affect the rest of the design and is important for starting fundraising efforts.

Chairman Weiss

- Clarified that, as it is being considered today, the Courthouse Green Master Plan includes the following basic points: fixing drainage and walkway issues, removing the copper beech tree, keeping the current monument, and installing a second monument. Specific design elements and details will be considered at the next decision point, after a topographical survey is completed. No design decisions are final until the construction documents go out to bid, so changes can still be made throughout the process.
 - Chris Boies affirmed and cautioned that changes cost more later in the process, as redesign work will be extra.

Vice Chair Catlett

- Summarized that the plan built on the work of the monument committee and identified the priorities and issues from the rest of the community. The

consultants helped the Board look at the existing space, identify things to fix and change, and create space for a second feature. The master plan accomplishes all of this.

Supervisor Bass

- Questioned if the second monument could impact or require changes to the master plan.

Chairman Weiss

- Stated that the Board needs help to determine how the second monument should be designed and decided upon. The consultants (RHI) have indicated that they have done that work for other communities, so staff has requested pricing information for that help.
- Further clarified that the Board will not be designing the second monument or feature, but will set parameters on the monument’s size and scope and incorporation with the rest of the space. These parameters will be provided for the prospective artists and designers to follow so that the submitted designs have the best chance of fitting into the overall plan.

Vice Chair Catlett moved to accept the Courthouse Green Master Plan as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

9) *Board of Supervisors Personnel Committee Items from August 7, 2023*

A. Expiration of Term for Appointments Expiring through October 2023

2023-08-07 Summary: Following review, the Personnel Committee recommends the following:

- Appoint Berkeley Reynolds to fill the unexpired term of Stephen Bacci, representing the Town of Boyce on the Parks & Recreation Advisory Board, a term that will expire on December 31, 2023.
- Appoint Christina McMullen to fill the unexpired term of Meg Roque on the Litter Committee, a term that will expire on September 30, 2024.

2023-08-15 Action: Chris Boies reviewed the above summary.

Supervisor McKay moved to accept the Personnel Committee recommendations as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

10) *Board of Supervisors Work Session Items from August 7, 2023*

Board of Supervisors Work Session Items
 Berryville/Clarke County Government Center, 2nd Floor
 101 Chalmers Court, Berryville, Virginia 22611
 August 7, 2023, 10:00 am, Meeting Room AB

Board Members Present: David S. Weiss, Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence

Board Members Participating Remotely via Telephone: Beverly B. McKay

Board Members Absent: None

Officer / Staff Present: Chris Boies, Catherine Marsten, Wayne Whetsell, Travis Sumption, Pam Hess, Lorien Lemmon, Cathy Kuehner, Stephanie Gray

Others Present: Jay Arnold

Press Present: Mickey Powell, the Winchester Star

2023-08-07 Summary: At 10:01 am, Chairman Weiss called the meeting to order.

- A. Discuss September Work Session: The Board discussed scheduling and, by consensus, decided to cancel the work session originally scheduled for September 11, 2023.
- B. Discuss Legislative Luncheon: The Board heard a recap of the 2022 Legislative Luncheon. Following discussion, the Board instructed staff to make arrangements to hold a similar legislative luncheon in November.
- C. Discuss Opioid Abatement Funds: The Board heard an update on expected opioid settlement funds and suggested ideas to be explored by a stakeholder group, which could present finalized ideas to the Board in the fall.

D. Fire & Rescue Update: The Board heard the following presentation from Wayne Whetsell, Director of Fire, EMS, & Emergency Management.



**Clarke County Department of Fire-EMS
August 2023**

Message

This update gives an overview of accomplishments, staffing, response times, total incidents, incident command system (ICS), and emergency management. Clarke County Department of Fire-EMS is supported regularly by our mutual aid partners.

Mutual Aid Partners

- Fauquier County Fire-EMS
- Frederick County Fire-EMS
- Jefferson County, WV Emergency Services
- Loudoun County Fire-EMS
- Mount Weather Fire-EMS
- Warren County Fire-EMS

Some Accomplishments

- Created Exposure Control Plan
- Updated and BOS adopted Emergency Operations Plan (EOP)
- Developed and adopted a driver/operator training program for Enders ladder truck
- Updated/Created and adopted 20 Standard Operating Guidelines
- Operational Improvements – Career & Volunteer
- Pre-Plans & Streets created and/or updated
- Training
 - Joint live fire training w/ career staff, volunteers from Enders & Blue Ridge, as well as mutual aid partners from Mt. Weather
 - Large rural water supply drill w/ all three volunteer companies, career staff, and mutual aid partners from Mt. Weather

Some Accomplishments (cont.)

- DOT physicals – Amherst Family
- FIT testing conducted utilizing City of Winchester's fit testing machine
 - Career and Volunteer
- Fire & Rescue Advisory Group (FRAG) – First meeting in September 2022
 - Successful since its creation
- Establishment of Retention & Recruitment Committee
 - Career, Volunteers, and Mt. Weather
- Establishment of Training Committee
 - Career, Volunteers, and Mt. Weather
- Continue working with the volunteers to improve service delivery

EMS Response Matrix (Cont.)

Incident Type	Transport Unit	Staffed ALS	Engine Co.
ALS-2			
Burns - 10's body surface	1	1	1
Carbon Monoxide Inhalation	1	1	1
Electrocution	1	1	1
Craniac/Possession	1	1	1
Trauma to Injury/Equipment	1	1	1
ALS-3			
Cardiac Arrest	2	1	1
Drowning	2	1	1
Stabbing/Gun Shot Wound	2	1	1

Total Incidents

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>Jan-June 2023</u>
Enders-Fire	479	546	527	231
Enders-EMS	1578	1819	1840	926
Boyce-Fire	230	254	262	118
Boyce-EMS	500	572	592	263
Blue Ridge-Fire	141	166	133	91
Blue Ridge-EMS	340	362	397	181
	<u>Calls in Enders 1st Due</u>			
Enders	705	919	1006	505
Boyce	32	44	52	23
Blue Ridge	6	14	25	16

Incident Command System (ICS) Basics

An "incident" is a natural or human-caused occurrence that requires a response to protect life, environment, and property. An incident may start small but quickly escalate in scope, complexity, and severity.

What is ICS?

- Standardized, on-scene, all-hazards incident management system (IMS)
- "Ready-made" organizational structure that agencies and people involved in managing an incident know to use.
- Model or basic template that is used to manage an incident. ICS organizational structure saves time and reduces confusion.

Advantages of using ICS

- Scalable; can be adjusted according to the needs of the incident
- Proven to be an effective management tool in all kinds of disasters
- Adaptable – from wildfires to terrorism

Common Terminology

- Common language to prevent confusion
- Position/Titles: Logistics Chief, PIO, Command Staff, General Staff
- IAP – Incident Action Plan
- Demob – Demobilization
- SITREP – Situation Report

12

ICS – Basics (Cont.)

Incident Commander – Chief or Designated Officer In-Charge of an Incident

Command Staff –

- Safety Officer
- PIO
- Liaison Officer

General Staff –

- Operations Section Chief
- Planning Section Chief
- Logistics Section Chief
- Finance/Administration Chief

ICS – Basics (Cont.)

IAP – Every incident must have an Incident Action Plan

- Incident Objectives
- Communication strategies
- Activities to be completed
- Operational Period (12 to 24-hrs.)

Establishment and Transfer of Command

- Agency with primary jurisdictional authority establishes command

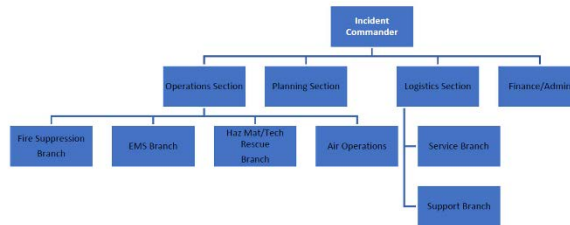
Chain of Command

- Clear, orderly line of authority within the ranks of the incident management system

Managable Span of Control

- Important to effective and efficient incident management
- Supervisors effectively manage, supervise, and control their crews and to communicate with and manage all resources under the supervision
- Three to Seven subordinates or teams

ICS – ORG Chart



PRI WATER SEC WATER FDC	RIT-1	SIDE-C BASEMENT	NAME FLOORS	LINE-1 LINE-2 LINE-3	SEARCH PRI SEC	LADDERS A B C D	VENT	GAS ELECTRIC	SALVAGE
NORTHERN VIRGINIA FIRE RESCUE — INCIDENT COMMAND BOARD									
1st Alarm	2nd Alarm	3rd Alarm	4th Alarm	5th Alarm	6th Alarm	7th Alarm	8th Alarm	9th Alarm	10th Alarm
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

RIT Group Supervisor <i>Fire and Rescue Department of Northern Virginia</i>		Alt Manager	RIT Channel	Command Channel	Operations Channel																																																							
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Incident Commander</p> <p>RIT Group Supervisor</p> <p>Alt Manager</p> </div> <div style="width: 50%;"> <table border="1"> <thead> <tr> <th>TASK/OBJECTIVE</th> <th>UNITS ASSIGNED</th> </tr> </thead> <tbody> <tr> <td> Locate: <ul style="list-style-type: none"> Search Identify total number of missing or trapped </td> <td rowspan="3" style="text-align: center; vertical-align: middle;"> <div style="border: 1px solid black; padding: 5px; width: 40px; height: 40px; margin: 0 auto;"> <div style="display: flex; justify-content: space-around; align-items: center;"> C C </div> <div style="display: flex; justify-content: space-around; align-items: center;"> B C </div> <div style="display: flex; justify-content: space-around; align-items: center;"> A D </div> <div style="display: flex; justify-content: space-around; align-items: center;"> A </div> </div> </td> </tr> <tr> <td> Supply/Alt: <ul style="list-style-type: none"> Extend Air Supply Continuous Air Supply </td> </tr> <tr> <td> Extricate: <ul style="list-style-type: none"> Extrication Group Supervisor Tool Staging </td> </tr> <tr> <td> Support Operations: <ul style="list-style-type: none"> Ventilation/ Lighting Relief Crews/Air re-supply for operating crews Reliefs </td> </tr> <tr> <td> Patient Removal: <ul style="list-style-type: none"> Patient Packaging Patient removal </td> </tr> <tr> <td> Medical Treatment: <ul style="list-style-type: none"> Treatment/Transport </td> </tr> <tr> <td> Accountability: <ul style="list-style-type: none"> Maintain Accountability </td> </tr> <tr> <td> Safety: <ul style="list-style-type: none"> Supervise Control </td> </tr> </tbody> </table> </div> </div>						TASK/OBJECTIVE	UNITS ASSIGNED	Locate: <ul style="list-style-type: none"> Search Identify total number of missing or trapped 	<div style="border: 1px solid black; padding: 5px; width: 40px; height: 40px; margin: 0 auto;"> <div style="display: flex; justify-content: space-around; align-items: center;"> C C </div> <div style="display: flex; justify-content: space-around; align-items: center;"> B C </div> <div style="display: flex; justify-content: space-around; align-items: center;"> A D </div> <div style="display: flex; justify-content: space-around; align-items: center;"> A </div> </div>	Supply/Alt: <ul style="list-style-type: none"> Extend Air Supply Continuous Air Supply 	Extricate: <ul style="list-style-type: none"> Extrication Group Supervisor Tool Staging 	Support Operations: <ul style="list-style-type: none"> Ventilation/ Lighting Relief Crews/Air re-supply for operating crews Reliefs 	Patient Removal: <ul style="list-style-type: none"> Patient Packaging Patient removal 	Medical Treatment: <ul style="list-style-type: none"> Treatment/Transport 	Accountability: <ul style="list-style-type: none"> Maintain Accountability 	Safety: <ul style="list-style-type: none"> Supervise Control 																																												
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Emergency Management

- The processes involved with preparing, preventing, mitigating, responding, and recovering from natural and human-caused disasters.
- Creates the framework to assist the communities in reducing the vulnerability to hazards and help cope with natural and human-caused disasters.
- Emergency Support Functions (ESF) – Aligned categories of resources that provide strategic objectives in the overall operation of an event.
Examples: ESF-6 – Mass Care, Housing, Human Services
ESF-7 – Search & Rescue
- Work closely with Virginia Department of Emergency Management (VDEM) – EOP, Resources, Expertise, Training
- Clarke County Director of Emergency Management – Chris Boies
- Clarke County Emergency Management Coordinator – Wayne Whetsell

Emergency Operations Plan (EOP)

- On-going plan maintained by the County for responding to a wide variety of potential hazards
- Reviewed/Setup Emergency Operations Center (EOC) and addressing needs.
- Emergency Management Performance Grant (EMPG) – Utilizing the grant to purchase the needed equipment for the EOC
- Reviewed and Revised every four years
- Adopted by the Board of Supervisors – May 16, 2023
- Tabletop Exercise – Fall of 2023 (Tentatively October)
- Thank You for the help and support of the EOP!!

Staff also updated the Board on the following:

- The status of the Fire & Rescue Advisory Group, which has been meeting monthly to create Standard Operating Guidelines and working to identify and improve issues within the system as a whole.
- The status of the Fire & EMS Commission, which recommends meeting again in October and December.
- Changing the title of “Director” to “Chief”. The County Attorney’s opinion is that the title should be changed in the county code in order to be in conformity with the Code of Virginia.

Other changes to the Code of Clarke Chapter 17, Fire EMS & Emergency Management, made necessary by the Emergency Operations Plan the Board adopted in May.

Following discussion and review, the Board, by consensus, agreed to consider setting a public hearing on possible changes to the county code at the August 15 regular meeting.

2023-08-15 Action: Chris Boies reviewed the above summary:

- Chairman Weiss cannot attend the September 11 Work Session and there is nothing currently on that agenda.

By consensus, the Board canceled the Work Session originally scheduled for September 11, 2023.

Chris Boies continued:

- The Board’s chosen venue for the Legislative Luncheon (the Barns of Rose Hill) has availability on November 8, 9, 14, & 21.
- Election Day is November 7, and two Board members will be attending VACO’s Annual Conference on November 14. November 21 is a Board of Supervisors regular meeting.

By consensus, the Board decided to host a legislative luncheon at the Barns of Rose Hill on November 21, 2023 at 10:30 am.

By consensus, the Board decided to change the time of the November 21, 2023 Regular Meeting to 1:30 pm.

Chris Boies continued:

- An opioid abatement funds workgroup is being organized and should meet in mid to late September.
- There are several amendments proposed for the Code of Clarke County, Chapter 17 – Fire, EMS & Emergency Management:
 - o Title of “Director” changed to “Chief” throughout.
 - o Adds language that specifically states that the Chief has no jurisdiction over the internal affairs of the volunteer companies.
 - o Adds language to clarify that, when the Chief is on a scene, he or she has the authorities granted by the Code of Virginia, per the recommendation of County Attorney Robert Mitchell.
 - o Designates the County Administrator as the Director of Emergency Management and the Chief as the Coordinator of Emergency Management, to be consistent with the Emergency Operations Plan that the Board adopted in May 2023.

Vice Chair Catlett moved to set a public hearing on various amendments to the Code of Clarke County, Chapter 17 – Fire, EMS & Emergency Management for September 19, 2023 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

11) Board of Supervisors Finance Committee Items from August 7, 2023

- A. FY24 Barns of Rose Hill Supplemental Appropriation Request: The Finance Committee received a request to contribute \$5,000 to the Barns of Rose Hill endowment fund as a matching grant for the Eugene B. Casey Foundation.

2023-08-07 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY24 Barns of Rose Hill budgeted expenditure and appropriation be increased \$5,000 and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Rose Hill Endowment Fund, to be matched by the Eugene B. Casey Foundation”.

2023-08-15 Action: Brenda Bennett reviewed the above summary.

- This item was requested during the FY24 budget process but was set aside and not included as a part of the budget.
- The Board has approved this contribution for the last several years and the foundation matches the contribution dollar-for-dollar.
- Supervisor Bass will abstain from voting to avoid a conflict of interest.

Supervisor McKay moved, be it resolved, that FY24 Barns of Rose Hill budgeted expenditure and appropriation be increased \$5,000 and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Rose Hill Endowment Fund, to be matched by the Eugene B. Casey Foundation. The motion carried by the following vote:

Matthew E. Bass	-	Abstain
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- B. Discussion regarding the return of FY23 carryforward from the Health Department

2023-08-07 Summary: Following review, the Finance Committee took no action.

2023-08-15 Action: Chris Boies reviewed the above summary:

- Historically, the Board has returned any carryforward in the Health Department budget to them.

- Staff has arranged for the Health Department to give the county \$25,000 of that carryforward, which will be brought to the Board as a request to set up a capital fund for the new Health & Human Services building.
- These funds would be available to use for preliminary costs for that project, such as surveying and legal fees.

Vice Chair Catlett

- Inquired why there is such carryforward.
 - Chris Boies explained that the Health Department has had several vacant positions within their local office, but are now fully staffed for the first time in several years.

C. ARPA Local Assistance and Tribal Consistency Funds Update

2023-08-07 Summary: Following review, the Finance Committee took no action.

2023-08-15 Action: Chris Boies reviewed the above summary:

- The county received \$100,000 because there are federal lands within the county, \$50,000 was received in FY23 and another \$50,000 will come in FY24.
- Staff will expense out the FY23 funding and the FY24 funding is designated for the new pumper at Enders.
- This will allow staff to close out the reporting requirements for those funds.

D. Follow-up on Conservation Easement Authority Funding

2023-08-07 Summary: Following review, the Finance Committee took no action.

2023-08-15 Action: Brenda Bennett reviewed the above summary:

- There are three revenue sources for the Conservation Easement Authority. The CEA accepts an average of \$39,000 in donations annually, which are used to fund daily operations.
- The second revenue source is the state, which provides stewardship funds. These funds go into a specific sub-account and uses for those funds are restricted to monitoring and stewardship of easement properties.

- The third revenue source is from the county’s rollback taxes, per the county’s fiscal policy. These funds are typically used to cover legal expenses not related to a specific property purchase.
- Finally, again per the county’s fiscal policy, the Board designates the first \$150,000 of fund balance to purchase additional properties for conservation easement.

Supervisor Lawrence

- Asked if the \$150,000 rolls over each year.
 - o Brenda Bennett answered no, it stays as fund balance. It is a designation, not a budget, so the CEA cannot spend it without requesting an appropriation from the Board.

Chairman Weiss

- Advised that these funding methods were established when the CEA was created, in order to use savings and other sources to fund conservation easement rather than using direct taxpayer funds.

E. Bills and Claims

2023-08-07 Summary: Following review, the Finance Committee recommends approving the July 2023 Invoice History report.

2023-08-15 Action: Brenda Bennett reviewed the above summary.

Vice Chair Catlett moved to approve the July 2023 Invoice History Report as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

F. Standing Reports

- a. Year to Date Budget Report
- b. Reconciliation of Appropriations
- c. Capital Projects Report

2023-08-15 Action: Information Only.

12) Joint Administrative Services Board Update

Brenda Bennett advised the following:

- The Joint Administrative Services Board has not met, but hopes to meet this month.
- A new employee, Mr. Ben Williams, has joined JAS staff as a part-time HR Benefits Coordinator.

13) Government Projects Update

Chris Boies provided the following update:

- The contract with Wampler-Eanes for property assessments has been finalized, after the Board approved moving forward with this in June. Mr. Wampler and Commissioner of the Revenue, Donna Peake, will address the Board in September to officially kick off the reassessment process.
- About 90% of the Jack Enders Blvd project has been completed. It looks like the town is going to accept the paving work and the underground storm water repairs. Staff will meet with VDOT on Thursday to look at the open drainage ditches, which is the last item that needs approval. Joey Braithwaite and Mike Legge deserve a lot of credit for pushing this project closer to the finish line.
- The application deadline for the Citizen’s Academy is today. This year’s group will have about 15 participants, which is a good size.
- Legislative priorities are on the agenda for discussion at the October work session. FY25 budget goals and the Capital Improvements Plan are on the November work session agenda.
- There is an unusually high number of cats and dogs currently at the animal shelter. Thanks to Vice Chair Catlett for volunteering recently at the shelter and thanks to Indea Ford and Catherine Marsten in the Administration office for also helping to cover shifts at the animal shelter.
- Congratulations to Cathy Kuehner for getting the e-newsletter up and running; she is already getting a good response to this new means of communication.
- Finally, recognition is deserved for all of the board members and county staff who are volunteering this week at the county fair, as there are number of folks helping in the evenings and over the weekend.

14) Miscellaneous Items

None presented.

15) *Summary of Required Action*

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Request specific information on bicycle lanes and rumble strip specifications from VDOT	Chris Boies
2.	Process approved minutes	Catherine Marsten
3.	Execute approved resolutions	David Weiss
4.	Process approved resolutions	Catherine Marsten
5.	Execute appointment letters	David Weiss
6.	Process appointments	Catherine Marsten
7.	Post Courthouse Green Master Plan on website	Cathy Kuehner
8.	Get pricing from RHI for next phases of courthouse green	Chris Boies
9.	Organize Legislative Luncheon and invite candidates	Chris Boies
10.	Process bills & claims and finance items	Brenda Bennett
11.	Advertise public hearing on changes to Code Chapter 17.	Catherine Marsten

16) *Board Member Committee Status Reports*

Supervisor Matthew Bass

Board of Septic and Well Appeals

- Has not met.

Library Advisory Council

- Canceled due to weather and canceled again due to the fair week.

Litter Committee

- Contest artwork turned into magnets and signage, will identify places in county to install them.

Josephine School Community Museum Board

- Nothing to report.

Legislative Updates

- Some discussion on budget amendments, but no special session has been scheduled.

Northwestern Regional Adult Drug Treatment Court Advisory Committee

- Nothing to report.

Northwestern Regional Juvenile Detention Center Commission

- Nothing to report.

Sheriff's Office

- Nothing to report.

Town of Berryville

- Does not meet in August.

Parks and Recreation Advisory Board

- Policy and Honorees Committees formed and are meeting this month.

Supervisor Bev McKay

Berryville-Clarke County Joint Building Committee

- Has not met.

Town of Boyce

- Absent from last meeting.

Northern Shenandoah Valley Regional Commission

- Likely to miss the upcoming meeting.

Regional Airport Authority

- Nothing to report.

Conservation Easement Authority

- Nothing to report.

Sanitary Authority

- Biggest water leak ever discovered under the Anglican Church in White Post.
- Researching cost of antennas to do drive-by meter readings.

Vice Chair Terri Catlett

Career and Technical Education

- Has not met, but will soon because school is starting.

Historic Preservation Commission

- Has not met.

Clarke County Humane Foundation

- Discussing shelter needs.

Village of Millwood

- Making specific requests from VDOT regarding village traffic.

Planning Commission

- Does not meet in August.

Community Policy and Management Team

- Looking for a parent representative.

Supervisor Doug Lawrence

Berryville-Clarke County Joint Committee on Economic Development & Tourism

- Met the new ED&T director and discussed current goals/priorities.

Board of Social Services

- Working through a personnel issue with help of County Administrator.
- Broadband Implementation Committee
- Has not met, still anticipating project completion July 2025.
- School Board
- Did not attend last meeting.
- Regional Jail Authority
- Has not met.

Chairman David Weiss

Fire/EMS Commission

- Updated provided earlier in meeting.

Industrial Development Authority

- Heard a presentation from Laurel Ridge Small Business Development Center, which provides free services to a large number of businesses in the county.

Berryville Area Development Authority

- Will be reviewing and updating the Berryville Area Plan, project should start in October.
- Likely to re-do some sub-areas and discuss DURs.

17) *Adjournment*

Chairman Weiss adjourned the meeting at 2:31 pm.

18) *Next Regular Meeting Date*

The next regular meeting of the Board of Supervisors will be held on Tuesday, September 19, 2023, at 1:00 pm in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: August 15, 2023

David S. Weiss, Chairman

Chris Boies, County Administrator

Recorded and Transcribed by Catherine D. Marsten

Board of Supervisors Meeting Minutes – August 15, 2023 – Regular Meeting

Resolution to Request a Declaration of a Drought Disaster (2023-19R)

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Disaster Relief Resolution

Date: September 12, 2023

Virginia Cooperative Extension damage assessment teams are estimating the lack of rainfall this year has/will cause significant crop yield losses. The attached resolution would formally request a declaration that all of Clarke County be considered an agriculture disaster area. This designation could open the door to state and federal disaster relief and assistance.

The office of the Virginia Secretary of Agriculture requests that Board of Supervisors' adopted relief resolutions be sent to the Executive Director of the Farm Service Agency (FSA) for the Commonwealth of Virginia. This could open the possibility of emergency loans through the U.S. Department of Agriculture and/or access to funds under the FSA disaster assistance program. Another possible route would be a Presidential major disaster declaration, which would need to be requested by the Governor, and would allow assistance to farmers through programs at the Federal Emergency Management Agency. While the County has little control in how the state and federal governments respond, a local resolution is a key first step in the process. Information about the FSA emergency disaster designation is attached.

If the Board adopts the resolution, it will immediately be sent by County staff to Dr. Ronald Howell Jr., the Executive Director of the Farm Service Agency for the Commonwealth of Virginia.

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County Administrator
Chris Boies
(540) 955-5175

Resolution to Request a Declaration of Drought Disaster 2023-19R

WHEREAS rainfall during the spring and summer growing season has been extremely low across most of Clarke County; and

WHEREAS the Virginia Cooperative Extension, along with their damage assessment teams and partner USDA agencies including the Farm Service Agency, is working to complete a damage assessment for Clarke County; and

WHEREAS the damage assessment estimates show that this lack of rainfall has caused yield losses of 45% for hay, 30% for corn, 25% for soybean, and 35% loss of pasture grazing days; and yield losses will continue to escalate unless there is significant rainfall soon; and

WHEREAS the combined effect of hay yield loss and pasture grazing day loss is resulting in a severe shortage of hay in the area and yield losses will continue to escalate unless there is significant rainfall soon; and

WHEREAS US Geological Survey Groundwater data shows groundwater levels are at extremely low levels and there are reports of some wells under performing in the area; and

WHEREAS it is incumbent upon the Clarke County Board of Supervisors to act responsibly in an effort to help protect vital public interests, including the viability of the County's agricultural economy and the farmers who constitute the core of that economy.

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that the County Administrator is directed to make a formal request of the Governor of Virginia that Clarke County be declared an agriculture disaster area and that any and all appropriate State and Federal disaster relief and assistance be made available to the farmers in Clarke County.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 19th day of September, 2023.

ATTEST 2023-19R

David S. Weiss, Chair



DISASTER ASSISTANCE

Emergency Disaster Designation and Declaration Process

Overview

Agriculture-related disasters and disaster designations are quite common. Many counties in the United States have been designated as disaster areas in the past several years, even in years of record crop production.

The Secretary of Agriculture is authorized to designate counties as disaster areas to make emergency (EM) loans available to producers suffering losses in those counties and in counties that are contiguous to a designated county. In addition to EM loan eligibility, other emergency assistance programs, such as Farm Service Agency (FSA) disaster assistance programs, have historically used disaster designations as an eligibility trigger.

Types of Disaster Designations

FSA administers four types of disaster designations:

- U.S. Department of Agriculture (USDA) Secretarial disaster designation;
- Presidential major disaster and Presidential emergency declaration;
- FSA Administrator's Physical Loss Notification (APLN); and
- Quarantine designation by the Secretary under the Plant Protection Act or animal quarantine laws.

USDA Secretarial disaster designations must be requested of the Secretary of Agriculture by a governor or the governor's authorized representative, by an Indian Tribal Council leader or by an FSA State Executive Director (SED). The Secretarial disaster designation is the most widely used. There is an expedited process for drought. The general process and the expedited process are described in further detail under "Secretarial Disaster Designation Process."

Presidential major disaster declarations, which must be requested of the President by a governor, are administered through the Federal Emergency Management Agency (FEMA). A Presidential major disaster declaration can be made within days or hours of the initial request. FEMA immediately notifies FSA of the primary counties named in a Presidential declaration.

An FSA APLN is for physical losses only, such as a building destroyed by a tornado. Livestock-related losses are considered physical losses. An APLN is requested of FSA's Administrator by an FSA SED. A quarantine designation is requested of the Secretary of Agriculture by an FSA SED. A quarantine designation authorizes EM loans for production and physical losses resulting from quarantine.



What Does a Disaster Designation Specify?

A disaster designation specifies:

- The disaster that resulted in the designation;
- The incident period (dates) of that disaster; and
- The specific counties included in the designation.

Secretarial Disaster Designation Process

USDA's Secretarial disaster declaration process is streamlined to reduce paperwork and documentation requirements at the local FSA level, making the process more efficient and timely for agricultural producers. The process includes Fast Track Secretarial disaster designations for severe drought, which provide for a nearly automatic designation when, during the growing season, any portion of a county meets the D2 (Severe Drought) drought intensity value for eight consecutive weeks or a higher drought intensity value for any length of time as reported in the U.S. Drought Monitor (<http://droughtmonitor.unl.edu>).

For all other natural disaster occurrences, including drought conditions that do not trigger a Fast Track designation, the county must have a 30 percent production loss of at least one crop or a determination must be made by surveying producers that other lending institutions will not be able to provide emergency financing. The process for those Secretarial disaster designations is described below.

Process

STEP 1

The governor, Indian Tribal Council leader or FSA SED makes a request in writing to the Secretary of Agriculture within three months of the ending date of the disaster.

STEP 2

FSA county offices assemble required agricultural loss information for the Loss Assessment Report.

STEP 3

The County Emergency Board reviews the Loss Assessment Report to determine if a 30 percent production loss of at least one crop occurred, and makes a recommendation to approve, defer or reject the request.

STEP 4

The State Emergency Board reviews the request and the County Emergency Board's recommendation. The State Emergency Board's recommendation is submitted to FSA's national headquarters.

STEP 5

FSA national headquarters reviews the loss information on the Loss Assessment Report, determines eligibility and prepares a package, including the letter of approval or disapproval, to be signed by the Secretary.

Eligible Natural Disasters

Eligible natural disasters are disasters in which damaging weather conditions or other adverse natural occurrence phenomena have substantially affected farmers causing severe production losses. Eligible natural disaster conditions include, but are not limited to, drought, flooding, excessive rain and humidity, severe storms, lightning, hail, mudslides and landslides, snow, ice, blizzards, frost, freeze, below-normal temperatures, wind, tornadoes, hurricanes, typhoons, tropical storms, fire, excessive heat, volcanoes, pests and disease.



FSA Programs Initiated by Designations and/or Declarations

All types of designation or declaration (Secretarial disaster designations, Presidential disaster declarations, APLNs and quarantine designations) immediately trigger the availability of low-interest FSA EM loans to eligible producers in all primary and contiguous counties. More information about EM loans is available at www.fsa.usda.gov/programs-and-services/farm-loan-programs/emergency-farm-loans/index.

FSA borrowers located in designated disaster areas or contiguous counties, who are unable to make their scheduled payments on any debt, may be authorized to have certain set asides. Under Section 331A of the Consolidated Farm and Rural Development Act, FSA is authorized to consider setting aside certain payments owed by FSA borrowers to allow the operation to continue.

Various other programs may reference designations or declarations as is determined appropriate in program development.

Regulation Governing Disaster Designation Process

The regulation governing disaster designations is at 7 CFR Part 759.

For More Information

This fact sheet is for informational purposes only; other restrictions may apply. For more information about FSA disaster programs, visit <http://disaster.fsa.usda.gov> or contact your local FSA office. To find your local FSA office, visit <http://offices.usda.gov>.

Clarke County Board of Supervisors

Set Public Hearing: REC/Virginia Port Authority (PH2023-11: CZ23-01)

CONDITIONAL ZONING (CZ-23-01)

Rappahannock Electric Cooperative (applicant)/Virginia Port Authority (owner)

September 19, 2023 Board of Supervisors Meeting – SET PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed conditional zoning application. It may be useful to members of the general public interested in this proposed amendment.

Case Summary

Applicant(s):

Rappahannock Electric Cooperative (applicant)/Virginia Port Authority (owner)

Location:

- Tax Map #27-A-10C (no street address currently assigned)
- South side of Lord Fairfax Highway (U.S. 340) between the intersections of Featherbed Road (Rt. 644) and Highland Corners Road (Rt. 669)
- White Post Election District (Buckley, Dunning – Planning Commission; McKay – Board of Supervisors)

Lot Size/Area to be Rezoned:

65 acres

Current Zoning:

Agricultural-Open Space-Conservation (AOC)

Proposed Zoning:

Highway Commercial (CH) and Highway Access Corridor Overlay District (HAC) subject to proffered conditions

Planning Area:

Sub-Area B, State Property Designated for Economic Development (2022 Double Tollgate Area Plan)

Purpose of Request:

To develop a new regional office as a public utility facility per Zoning Ordinance Section 5.2E (Public and Miscellaneous Uses).

Requested Action:

Recommend scheduling public hearing for the October 17, 2023 meeting.

Summary of Request:

Rappahannock Electric Cooperative (REC) proposes to develop a new regional office on approximately 41 acres of the 65 acre subject property. The regional office would consist of a customer service office; auditorium for training and briefing purposes; storage/laydown yard; fueling station, maintenance shop, and wash bay exclusively for REC vehicles; indoor vehicle storage and storage of mobile substations; and a 60-foot communications tower.

The applicant has requested a rezoning from Agricultural-Open Space-Conservation (AOC) to Highway Commercial (CH) and Highway Access Corridor Overlay District (HAC) subject to voluntarily proffered conditions. The proposed use would be classified as a “public utility facility” which is a by-right use in the CH District and requires approval of a site development plan. A certificate of appropriateness is also required in conjunction with the site development plan to verify compliance of building designs with HAC District design standards. The applicant intends to submit a site development plan in the future if the conditional zoning request is approved. A concept development plan (CDP) has been provided by the applicant to govern the future development of the property and conditions have been proffered to address development aspects and potential impacts.



Aerial photo of the subject property

Conditional Zoning Generally:

Conditional zoning is a tool authorized per Code of Virginia §15.2-2296 that allows a locality to re-zone a property from one zoning district to another “subject to certain conditions proffered by the zoning applicant for the protection of the community that are not generally applicable to land similarly zoned.” Unlike special use permits, a locality cannot impose conditions on a rezoning approval to mitigate impacts. Instead, such conditions must be voluntarily provided, or “proffered,” by the rezoning applicant. Code of Virginia §15.2-2298 sets forth the limitations on what can be proffered by an applicant and accepted by the locality. Relevant provisions are summarized below:

- The rezoning itself must give rise for the need for the conditions.
- The conditions shall have a reasonable relation to the rezoning.
- The conditions shall not include a cash contribution to the locality unless the locality is authorized to accept cash proffers per §15.2-2298. Clarke County qualifies to accept cash proffers by meeting the threshold of at least 5% population growth from the 2010 to 2020 census.
- The conditions shall not include mandatory dedication of real or personal property for open space, parks, schools, fire departments or other public facilities not otherwise provided for in §15.2-2241 (“Mandatory provisions of a subdivision ordinance”).
- The conditions shall not include a requirement that the applicant create a property owners' association which includes an express further condition that members of a property owners' association pay an assessment for the maintenance of public facilities owned in fee by a public entity, including open space, parks, schools, fire departments and other public facilities not otherwise provided for in §15.2-2241; however, such facilities shall not include sidewalks, special street signs or markers, or special street lighting in public rights-of-way not maintained by the Department of Transportation.
- The conditions shall not include payment for or construction of off-site improvements except those provided for in §15.2-2241.
- No condition shall be proffered that is not related to the physical development or physical operation of the property.
- All such conditions shall be in conformity with the Comprehensive Plan.

The voluntary nature of proffers means that a locality cannot deny a conditional zoning application on the grounds that the applicant did not proffer something that was requested by the locality. Instead, review of a conditional zoning application must be based on the potential impacts that would be generated by the proposed development and the degree to which the applicant has chosen to address these impacts. Proffers are required to be submitted in writing prior to an advertised public hearing and in accordance with Zoning Ordinance submission deadlines. Any material change to the proffers requires a new public hearing. Upon approval of

a conditional zoning request, the accepted proffers become part of the zoning regulations of the subject property and run with the land.

Section 6.3.4 of the Zoning Ordinance lists the procedures and requirements for conditional zoning applications. Per 6.3.4B-3a, a site development plan is not required to be submitted with a conditional zoning application however a survey plat of the lot and the area to be rezoned is required to be submitted. Proffered conditions also must be provided by the applicant and are typically offered to define the scope and intensity of the proposed development project in addition to mitigating potential adverse impacts.

For this application, the applicant has provided a concept development plan (CDP) that is proffered to govern the overall development of the subject property. In the event that this conditional zoning request is approved, the applicant would be required to obtain site development plan approval from the Planning Commission prior to commencing work on the project. A certificate of appropriateness demonstrating compliance with the design standards of the Highway Access Corridor Overlay District will also be required and reviewed by the Commission concurrently with the site development plan.

If the site development plan differs materially from the CDP or if there are deviations from the adopted proffered conditions, the applicant would be required to amend the CDP and/or proffers through the proffer amendment process. This process would follow the same steps as the conditional zoning process including Commission review and public hearing followed by Board of Supervisors review, public hearing, and formal action.

Proposed Use:

The applicant has provided a narrative statement that explains the proposed use of the subject property as a new regional office for Rappahannock Electric Cooperative (REC). The proposed use would be classified as a “public utility facility” which is defined in Zoning Ordinance Section 5.2B as follows:

Public facilities and structures for exclusively public purposes that are owned, operated, or managed by any department or branch of the federal government; Commonwealth of Virginia; Clarke County or Town of Berryville governments; the Clarke County Sanitary Authority; or any licensed public utility. This use includes facilities for provision of water or sanitary sewer services, citizen convenience centers for solid waste and/or recyclable material collection, and public utility substations. This use does not include solar power plants.

In addition to serving as a regional office for the utility, the facility would also include the following uses as described in the applicant’s Proffer 1.1:

- An auditorium for REC’s internal use only such as training and meetings
- A storage/laydown yard for line crews consisting of approximately 5 acres of graveled space
- Fuel storage tanks
- Fueling stations for REC vehicles only
- A maintenance shop with a wash bay for REC vehicles only

- Indoor storage for vehicles and mobile substations
- A communications tower of approximately 60 feet in height to be used for REC communications only
- Electric vehicle charging stations for employee use only
- Emergency generators

The applicant states that the facility would occupy approximately 41 acres with no plans to develop the remaining 24 acres and no other uses to be developed or permitted. The applicant’s Proffer 1.3 would allow the property to be used for cattle grazing until the facility is developed and then continuing on the undeveloped property area at REC’s discretion. It is anticipated that the facility will be needed in a five to seven year timeframe when the current regional office in Warren County will need to be replaced. The new facility is expected to employ approximately 75 workers including onsite office personnel and field crew members.

The applicant states that “office-type” functions will be designed with adequate separation from the “shop functions” related to equipment maintenance and field work. The storage yard would be used to store large equipment such as wire reels and poles that cannot be readily stored indoors. Fuel storage and dispensing facilities and the wash bay would be for REC use only. The proposed 60-foot communications tower would be a monopole design using microwave-based technology to communicate with other REC sites. Based on this usage, a tower for this purpose would be considered part of the public utility facility and not a separate wireless communication facility (WCF).

Proffered Conditions:

The applicant’s current proffered conditions (dated August 31, 2023) are listed below in italics. A full copy of the proffer statement is attached for your reference. The concept development plan (CDP) referenced in the proffers is noted in the statement as the plan prepared by MCA Architecture entitled “Concept Site Development Plan” dated June 20, 2023 and revised August 15, 2023. If the CDP is modified and updated during this process, the CDP date referenced in the proffer statement will also need to be updated to reflect the most current plan document.

Proffered Conditions (dated August 31, 2023)

Preliminary Matters:

Pursuant to § 6.3.4 of the Clarke County Zoning Ordinance, the undersigned hereby voluntarily proffers that the development and use of the Property shall be in strict accordance with the conditions set forth in this submission, except as otherwise provided in § 6.3.4(C)(3)(b) of the Zoning Ordinance, or unless an amendment thereto is approved by the Board of Supervisors, pursuant to § 6.3.5 of the Zoning Ordinance. In the event this rezoning is granted as applied for, then these Proffers shall supersede and replace in their entirety all other Proffers made prior hereto with respect to the Property. In the event this rezoning is not granted as applied for by the Applicant, then these Proffers shall be deemed withdrawn and shall be null and void.

The headings of the Proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the Proffers. The term “Applicant” shall include all future owners and successors in interest

of the Property. These Proffers shall apply to the entirety of the Property and the development referenced in these Proffers is the “Project.”

For purposes of this Proffer Statement, the “Concept Development Plan” shall be that plan, consisting of one (1) sheet, prepared by MCA Architecture entitled, “Concept Site Development Plan” (“CDP”) dated June 20, 2023, revised August 15, 2023. A site development plan and certificate of appropriateness shall be required prior to development of the Property.

1. DEVELOPMENT AND USE OF THE PROPERTY

1.1. The Property shall be developed only as a regional office for the Applicant, as a “public utility facility” use per Zoning Ordinance § 5.2E containing the following uses in the general locations depicted on the CDP, and no other uses allowable in the CH District except as provided in Proffer 1.3 below :

1.1.1. Offices

1.1.2. Auditorium to be used for internal purposes only, (such as employee training and meetings), and not for public assembly

1.1.3. Storage yard for line crews consisting of graveled storage on approximately 5 acres

1.1.4. Fuel tanks

1.1.5. Fuel stations for REC vehicles only

1.1.6. Maintenance shop with wash bay for REC vehicles only

1.1.7. Vehicle storage indoor including mobile substations

1.1.8. Private communications tower of approximately 60 feet in height above finished grade, to be used for REC communication purposes only

1.1.9. Employee electric vehicle charging stations

1.1.10. Emergency generator(s).

1.2. The entire 65 acres of the Property shall be subject to these Proffers and no use may be made thereof that is inconsistent herewith, unless these proffers are hereafter modified pursuant to Zoning Ordinance § 6.3.5.

1.3. Prior to the development of the Property as a Public Utility Facility, cattle grazing, which is permitted by-right pursuant to § 5.2.A. of the Zoning Ordinance, may continue as an “Agriculture” use in the CH district. After development of the Property, that portion of the property that remains undeveloped may continue to be used for cattle grazing to the extent authorized by REC.

2. BUILDING AND SITE DESIGN

2.1. Development of the property shall be in substantial conformance with the CDP. In the event the Applicant identifies a location for a pump station described in Proffer 4.3 below, and/or is required to provide updated wetlands, karst, or stormwater management studies, and those studies require modifications to the development area that is shown on the CDP, the Applicant shall be permitted to make such changes as do not materially

alter the CDP, and as may be necessary, subject to approval from the Planning Director, during final site development plan review. Such changes or modifications that the Planning Director deems materially alter the CDP shall require a proffer condition amendment pursuant to Zoning Ordinance § 6.3.5.

- 2.2. *The Applicant shall install oil/water separators and/or provide collection/containment facilities in the vehicle maintenance areas and vehicle wash areas. Any oil/water separators shall be cleaned at least annually.*

3. TRANSPORTATION

- 3.1. *Site Access Generally. Subject to County and Virginia Department of Transportation (VDOT) approval, access to the Property shall be limited to one access point on Lord Fairfax Highway (US 340), and two access points on Featherbed Road (Route 644) as generally shown on the CDP. The ultimate location of each access point shall be determined at final site development plan.*
- 3.2. *Access to the Site from US 340. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, in order to facilitate access to the site directly from US 340, the Applicant shall provide an eastbound two-hundred-foot (200') right turn lane with a two-hundred-foot (200') taper, as generally shown on the CDP. In addition, the Applicant shall provide a westbound one-hundred-foot (100') left turn lane with a two-hundred-foot (200') taper as generally shown on the CDP. The ultimate design, lane striping, and location of the turn lanes shall be determined at final site development plan.*
- 3.3. *Access to Route 644 from US 340. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, to facilitate access from US 340 to Route 644, the Applicant shall provide a westbound one-hundred-foot (100') left turn lane with a two-hundred-foot (200') taper on US 340 as generally shown on the CDP. In addition, if warranted at the time of site development plan review, the Applicant shall provide an eastbound two-hundred-foot (200') right turn lane with a two-hundred-foot (200') taper as generally shown on the CDP. The ultimate design, lane striping, and location of the turn lanes shall be determined at final site development plan.*
- 3.4. *Featherbed Road. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, to facilitate access into the Property, the Applicant shall, if warranted at the time of site development plan review, provide a southbound one-hundred foot (100') right turn bay with a one-hundred foot (100') taper on Featherbed Road as generally shown on the CDP. In addition, on Featherbed Road, the Applicant shall improve, as needed, approximately one hundred and fifty feet (150') of existing pavement, and install approximately one hundred fifteen feet (115') of new pavement as generally shown on the CDP. The improved Featherbed Road section shall be approximately twenty-four feet (24') wide with three foot (3') shoulders. The southernmost access on Featherbed Road shall be for emergency ingress and egress only, and shall be gated.*

3.5. *Interparcel Access.* If the Property is not developed as a secured campus, the Applicant shall provide a thirty-foot (30') wide interparcel access easement to that Parcel bearing Tax Map Number 27-A-10, in a location that is mutually agreeable to both property owners. Said interparcel access shall be developed by others.

4. WATER AND SEWER

4.1. *Public Water and Sewer.* The Property shall be served with public water and public sewer (the "Public Utilities"), except as described in Proffer 4.2, and the Applicant shall take no action to delay implementation of public water and public sewer to the Property. The Applicant shall design and construct at its expense all on-site and off-site improvements necessary to provide such service for the demand generated by development on the Property (the "Utility Extensions") in accordance with applicable laws, ordinances, and regulations, and the terms of the Agreement.

4.2. *Private Water and Sewer.* In the event public water and public sewer is not available for the Utility Extensions prior to the first site development plan submission, the Applicant shall, subject to County approval, include, as part of the first site development plan, an alternative design which provides temporary connections to a private well(s) or onsite sewage disposal system(s) that will serve the Property until public water and public sewer are available. Once the Public Utilities are available within one thousand feet (1000') of the Property line, the Applicant shall submit a revised site development plan, and install the Utility Extensions.

4.3. *Coordination with Frederick County Sanitation Authority (the "Authority").* If requested by the Authority as a condition of the Applicant's first site plan approval, the Applicant shall cooperate in good faith with the Authority to identify a mutually acceptable location on the Property for the Double Tollgate wastewater pump station and associated easement(s), (collectively the "Pump Station Improvements"). In the event a mutually acceptable location for the Pump Station Improvements, is identified, the Applicant shall dedicate, at no cost to the Authority, the land for the pump station, and the associated easement(s). Construction of the Pump Station Improvements shall not require a proffer condition amendment pursuant to Zoning Ordinance § 6.3.5.

5. MISCELLANEOUS

5.1 *Security Plan.* In the event the Public Utility Facility is a secured campus, the Applicant shall provide a security plan to Clarke County Fire, EMS & Emergency Management, and the Clarke County Sheriff's Office. This security plan shall provide information regarding site access, and shall be provided as a condition of site development plan approval.

Concept Development Plan:

As noted above, the applicant has provided a concept development plan ("CDP") in lieu of a site development plan. Elements such as building locations, property entrances, public road improvements, vehicle movement and parking areas, and landscaping are proffered to be

developed in accordance with the CDP. The current version of the CDP is dated as revised on August 15, 2023.

The CDP shows general landscaping to be provided along the entire perimeter of the area to be developed with the exception of an area along the north side of the office parking lot. Internal landscaping around the office building is also shown. In the event that this conditional zoning request is approved, the applicant will be required to submit a landscaping plan in conjunction with the site development plan that fully conforms to the landscaping design standards set forth in Zoning Ordinance Section 7.2.4.

The CDP currently shows two property entrances – one on U.S. 340 and one on Featherbed Road (Rt. 644). The U.S. 340 entrance is proposed to be located at the intersection with Double Tollgate Road and would be used primarily to access the storage yard and maintenance areas. The Featherbed Road entrance would be located approximately 250 feet south of the intersection with U.S. 340 and would be used for office building traffic. The applicant has noted that separating the office building’s passenger vehicle traffic from the storage/maintenance yard’s truck traffic is important to ensure safety. An additional entrance on Featherbed Road is also proposed for emergency access only and would be gated to limit usage.

The CDP also depicts the following road improvements that are described in Proffers 3.2 – 3.4:

Main entrance on U.S. 340 (see Proffer 3.2)

- Eastbound 200’ right turn lane with 200’ taper and 660’ transition
- Westbound 100’ left turn lane with 200’ taper

Intersection of U.S. 340 and Featherbed Road (see Proffer 3.3)

- Eastbound 200’ right turn lane with 200’ taper to be provided only if warranted
- Westbound 100’ left turn lane with 200’ taper

Featherbed Road (see Proffer 3.4)

- Improve 150’ of existing pavement and add 115’ of new pavement to point just beyond second full entrance, 24’ pavement width and 3’ shoulders
- Southbound 100’ right turn lane with 100’ taper at second full entrance to be provided only if warranted
- Second emergency ingress/egress only entrance to be gated to control access

Two improvements above are shown to be provided “only if warranted.” This means that, in conjunction with the site development plan process, the applicant will conduct a turn lane warrant analysis for VDOT review. This analysis will determine whether traffic patterns at the time of the analysis show that the turn lane improvement is necessary. All improvements are proffered to be constructed prior to issuance of an occupancy permit for the facility.

While not shown on the CDP, Proffer 3.5 states that interparcel access will be provided to Tax Map #27-A-10, the CH-zoned lot that adjoins the subject property to the west and is located at the corner of U.S. 340 and U.S. 522. This access would allow for traffic between the two lots to share each other's internal road network. The proffer also states that this access will only be provided if the facility is not developed as a "secured campus." The location of the access would be determined at the site development plan stage and in cooperation with the owner of the adjacent lot.

If the conditional zoning application is approved, the applicant's site development plan would have to conform substantially to the CDP and proffered conditions. Any material changes to the site layout would require the applicant to apply to amend the proffered conditions to reconcile the CDP and proffers with the final site development plan. It should be noted that the applicant at this stage has not requested review of a stormwater management plan by the Virginia Department of Environmental Quality (DEQ) and would not do so until the site development plan review process. An area for a potential retention pond is included on the CDP. If DEQ review of the stormwater management plan requires a retention pond or other control measures resulting in a significant deviation from the CDP, a proffer amendment would be required prior to approval of the site development plan.

Building Design Concept Sheets:

The applicant has provided several "building design concept sheets" in the submission materials as an example of one possible design for the proposed facility. A certificate of appropriateness must be obtained from the Planning Commission in conjunction with the site development plan review process which finds that the proposed facility design conforms to the Historic Access Corridor Overlay District (HAC) design standards in Zoning Ordinance Section 7.6.2. The County's architectural historian, Maral Kalbian, has provided preliminary comments on the building design concept sheets (see Agency Comments section below).

Water and Sewer:

The proposed facility is intended to be served with public water and public sewer provided by Frederick County via its water and sewer authority, Frederick Water. Such utility service is planned to be provided to Clarke County in accordance with the 2022 agreement between the counties to extend water and sewer service to the Double Tollgate Plan Area including the subject property.

Proffer #4.1 states that the applicant "shall design and construct at its expense all on-site and off-site improvements necessary to provide such service for the demand generated by development on the Property (the "Utility Extensions")." The proffer also states that the applicant "shall take no action to delay implementation of public water and public sewer to the Property."

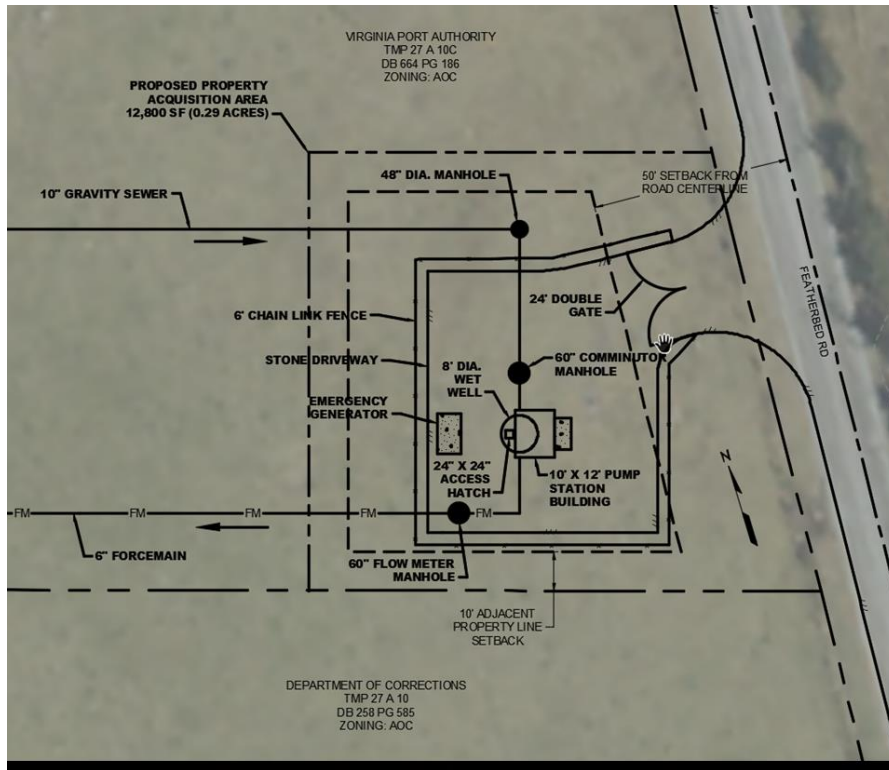
Proffer #4.2 addresses the scenario of public water and public sewer service not being available to the property when the applicant is ready to construct the facility. This proffer allows the facility to be served on a temporary basis with a private well and/or onsite sewage disposal system. Once public water and/or public sewer is available within 1,000 feet of the subject property, the applicant shall submit a revised site development plan application to connect to the service(s). Staff had recommended the applicant to prohibit vehicle and equipment washing if

the property is served by a private well in order to avoid groundwater depletion. The applicant responded that vehicle and equipment washing is essential to regular maintenance and, as an alternative, have added two above-ground water storage tanks to be used for this function. Staff has also advised that building code requirements may necessitate construction of a larger water storage tank for fire suppression purposes, and that the applicant should consider including a larger above-ground tank on the CDP. The applicant has not chosen to include a larger water storage tank on the CDP at this time. In the event that one is needed and inclusion would constitute a material alteration of the CDP, the applicant would have to go through the proffer amendment process to gain approval of the larger tank.

On June 23, County Staff was notified by Frederick Water of the need for a wastewater pump station site that will be needed for the future public sewer system. Frederick Water staff provided a “Basis of Design Report” which identified a preferred site for the wastewater pump station in the southeastern corner of the applicant’s property. This pump station would be connected to the future system by a force main that would run along the southern property line. The preliminary design would be located in a secure compound of approximately 0.29 acres and would include a 10’ X 12’ pump station building and emergency generator.



**Subject property with pump station site and preliminary force main alignment
(Basis of Design Report, 6/22/2023)**



Preliminary pump station layout (Basis of Design Report, 6/22/2023)

In discussing the matter with the applicant, they indicated that they could not confirm whether they could accommodate Frederick Water’s specific proposed location but would be willing to work with them to identify a mutually acceptable location. Proffer 4.3 states that the applicant will “cooperate in good faith with [Frederick County Sanitation Authority] to identify a mutually acceptable location on the property for the Double Tollgate wastewater pump station and associated easements.” If a site is agreed upon, the applicant proffers to dedicate land for the pump station and associated easements at no cost. Proffer 4.3 concludes by stating that construction of the pump station shall not require a proffer amendment.

Evaluation of Conditional Zoning Review Factors:

Conditional zoning applications are evaluated against the list of review factors for rezoning applications (found in Section 6.3.3D-2) in addition to any other factors deemed applicable. Each review factor is listed below with a summary of the applicant’s responses from their narrative statement (in italics) and Staff’s analysis.

- a. *Consistency with the [Clarke County Comprehensive Plan](#) and any applicable implementing component plans.*

Summary of applicant’s response

Comprehensive Plan Objective 9 (Designated Growth Areas for Development), Policy 7.
Ensure that land-use decisions do not allow urban and suburban forms of development to occur in designated growth areas unless public facilities and services commensurate with such development either are available or are programmed with a plan for cost recovery. Cost

recovery includes but is not limited to direct contribution by the development community or increased tax revenue generated by the new development.

The applicant states that the subject property is proposed to be served by public water and public sewer provided by Frederick Water in accordance with its agreement with Clarke County.

Staff Analysis – Staff notes that the property is located in the Double Tollgate Plan Area and concurs that it is planned to be served with public water and public sewer from Frederick County in the near future. Cost recovery methods are being evaluated by Clarke and Frederick Counties at this stage in the project.

Comprehensive Plan Objective 9, Policy 8. *Encourage the use of best management practices as outlined in the Chesapeake Bay Regulations and as determined by federal TMDL program to improve water quality and minimize runoff impacts that could be caused by development of the Berryville Annexation Area and at primary highway intersections.*

The applicant states that they will obtain all required permits for erosion and sediment controls, will construct required stormwater management facilities, and will implement required best management practices.

Staff Analysis – Staff concurs with the applicant’s response and notes that erosion control and stormwater management reviews will occur in conjunction with the site development plan review process if this rezoning request is ultimately approved. The Virginia Department of Environmental Quality (DEQ) will be responsible for reviewing the stormwater management plan and ensuring that required best management practices are implemented.

Comprehensive Plan Objective 10 (Economic Development), Policy 6 (excerpt cited by applicant). *Promote economic development in the County’s unincorporated and rural areas that is highly compatible with the County’s land use philosophy and character. Focus on types of businesses that will not produce impacts which may result in significant degradation of natural resources, that will not require or increase demand for public infrastructure improvements or expansion, and that will not adversely impact existing nearby land uses or the conservation value of protected lands.*

The applicant states that the proposed public utility facility will bring additional tax revenue by increasing the land value and paying full taxes, adding that the property is not currently taxable under State ownership. They also note that REC will be closer to the distribution grid in the County to address power outages and add that they are “dedicated to providing safe, reliable, and affordable electric service and has proved to be a good neighbor wherever it has built.”

Staff Analysis – The “public utility facility” use is allowed by-right in the Highway Commercial (CH) District subject to compliance with administrative requirements. The specific type of use, professional office with storage and maintenance yard and buildings for equipment and vehicles, generally would not be expected to cause significant degradation of natural resources. The property is located in karst terrain and evaluation of the project’s karst, erosion and sediment control, and stormwater management plans during the site development plan review phase would

verify that sufficient measures are in place to address runoff impacts to ground and surface water resources. Additionally, the applicant has included Proffer 2.2 to provide collection/separation facilities to mitigate infiltration of oils, fuels, and chemicals from maintenance and wash areas. The proposed fueling station will have above-ground fuel tanks that will be constructed per State and County regulations.

Comprehensive Plan Objective 10, Policy 9. *Ensure that new commercial development occurs according to the following provisions:*

- a. *Does not degrade the level of service of the existing transportation network to unacceptable levels for safety, congestion, and functionality.*
- b. *Ensures that access to and impacts on the transportation network are safe and do not impede traffic flow for emergency vehicles.*
- c. *Meets all applicable zoning and building code regulations and all standards for water, sewage disposal, and waste disposal needs.*

The applicant states that they will coordinate with and provide transportation improvements pursuant to VDOT and County review, and that they will comply with all zoning, building code, and standards for water service and sewage disposal.

Staff Analysis – As noted above, the applicant has included proffers to provide turn lane, paving, and other improvements at their proposed U.S. 340 and Featherbed Road entrances and at the intersection of U.S. 340 and Featherbed Road. These improvements have been reviewed by the Virginia Department of Transportation (VDOT) and the applicant has addressed VDOT staff’s concerns through the most recent changes to the CDP and proffered conditions. Staff has no additional concerns with the applicant’s proposed entrance plan and proffered improvements.

Comprehensive Plan Objective 10, Policy 10. *Evaluation of rezoning, conditional zoning, and special use permit applications for adaptive reuse projects and projects to redevelop existing agricultural, commercial, and light industrial uses shall include the following elements in addition to the criteria set forth in Policy #9 above for new development projects:*

- a. *Whether the project is in general accord with the Comprehensive Plan.*
- b. *Whether there is consistency with prior land use decisions involving similar cases.*
- c. *Whether the resultant structures, parking, lighting, landscaping, stormwater management, onsite well and septic systems, property ingress/egress, and other site elements would be in full compliance with County land use ordinances and State regulations.*
- d. *Whether the project mitigates an existing public safety concern.*
- e. *Whether the project mitigates any new impact to the existing character of the area including but not limited to noise, odor, intensity, or aesthetics.*
- f. *In the case of a conditional zoning application, whether the applicant’s proffer package addresses all existing and potential site impacts to surrounding properties.*

The applicant states that the application conforms to the Comprehensive Plan and the project’s economic benefits will advance the County’s goals and development intentions for the property.

They add that appropriate mitigation measures are provided in the form of landscaping, buffering, transportation improvements, and utility connectivity. They also state that they will refine design elements in conjunction with submission of a certificate of appropriateness application in conjunction with the site development plan review.

Staff Analysis – Conformance with the “checklist” items in Policy 10 is noted below:

- Full compliance with most technical requirements in item c would be determined at the site development plan stage however Staff has not identified any major impediments that the applicant may have in complying with these requirements.
- There are no existing public safety concerns being addressed by this project, however having the County’s primary electric service provider located in Double Tollgate theoretically would allow for better response times to power outages.
- This project is not anticipated to generate excessive noise or odor that would impact surrounding properties. The applicant intends to construct a visually appealing office complex that would comply with the Historic Access Corridor Overlay District design requirements and will provide screening in the form of a compliant landscaping plan for the maintenance and storage areas and the complex generally.
- The applicant’s current proffered conditions appear to address all existing and potential site impacts to surrounding properties.

Double Tollgate Area Plan

The applicant states that their project complies with the Area Plan’s guidance that rezoning of the property to the CH District is acceptable if served by public water and public sewer. They reiterate that they have provided a CDP and Building Design Concept Sheets that describe the site layout, stormwater management, landscaping, screening, and architectural design of the proposed buildings. They also state that they have provided road improvements subject to VDOT approval.

Staff Analysis -- As previously noted, the subject property is designated as Sub-Area B in the 2022 Double Tollgate Area Plan as “State Property Designated for Economic Development.” Sub-Area B provides the following guidance for evaluating development applications:

- *In order for commercial development to occur in Sub-Area B, this area must be designated for public water and public sewer service. Until such time as public water and public sewer is made available, Sub-Area B should be limited to the uses that are allowed in the AOC District.*

The subject property has been designated for public water and public sewer service in the County’s agreement with Frederick County. At their June 20, 2023 meeting, the Board of Supervisors adopted an amendment to County Code Chapter 180 to establish the Double Tollgate Exclusive Service Area which includes the subject property within this new sewer service area.

The applicant has included proffer language to address the possibility of a private well and/or onsite sewage disposal system in the event that public water and public sewer is not available at

the time that the facility is constructed. The proffer states that such usage would only be temporary and that the facility will be required to connect to public water and sewer when it is available within 1000 feet of the property line. This is a reasonable approach given that the water and sewer project remains in the early planning stages.

- *A rezoning of land in Sub-Area B to Highway Commercial (CH) is generally acceptable provided that public water and public sewer is available and contingent upon a proposed development plan containing the following elements:*
 - *Site layout, landscaping and screening, and the architectural design of structures shall be of a high quality by virtue of location at the County's southwestern gateway.*
 - *Road improvements shall be provided that prevent degradation of the safety, capacity, and functionality of the existing road network that could be caused by the development's proposed traffic generation.*
 - *Interparcel access shall be provided to adjacent Plan Area properties in order to limit new highway access points.*
 - *Use of best management practices for stormwater management to protect ground and surface water quality.*

The applicant's CDP and proffered conditions ensure full compliance with the County's zoning requirements including site development, landscaping, design, and stormwater management requirements. The applicant has proffered to provide a 30-foot interparcel access easement to the adjacent Sub-Area A property to the west.

- *Any rezoning of land in Sub-Area B to Highway Commercial (CH) shall also include the Highway Access Corridor (HAC) Overlay District in order to ensure high-quality, compatible architectural design for structures at the County's southwestern gateway.*

The applicant also requests rezoning to the HAC District.

Objective 2, Strategy B of the Area Plan provides applicable guidance pertaining to the project's transportation impacts:

Work to ensure that transportation impacts of new development projects are sufficiently mitigated by the developers of those projects.

As discussed earlier in this report and later under Agency Comments, the applicant has proffered several improvements that appear to sufficiently mitigate any potential impacts to the public road network.

- b. Will not have an undue adverse impact on the short-term and long-term fiscal resources of the County for education, water, sewage, fire, police, rescue, solid waste disposal or other services, and will be compatible with the capital improvement goals and objectives of the Comprehensive Plan, to the end that growth of the community will be consonant with the efficient and economic use of public funds.***

The applicant reiterates that the land value will increase, they will pay real estate and other taxes, and resources will be accessible to the County to address power outages. They close by stating that the facility requires very little in County services and will provide a net positive impact.

Staff Analysis – Staff concurs with the applicant’s comments on this review factor.

- c. *Will not cause an undue adverse impact that would reduce the conservation value of adjacent or nearby agricultural or forestal land or would impede the operations of an active agricultural or forestal operation.*

The applicant states that there will be no impact to the adjacent agricultural land.

Staff Analysis – Staff concurs with the applicant’s comment. Also noteworthy is the applicant’s provision of new Proffer 1.3 which intends to facilitate allowing cattle grazing to continue on the property prior to development and potentially on the undeveloped portion of the property after the facility is constructed. Cattle grazing has been conducted for many years on the subject property and adjacent State-owned properties that were part of the former Camp 7 correctional facility.

- d. *Compliance with Virginia Department of Transportation (VDOT) regulations and recommendations of VDOT deemed necessary for safe and efficient movement of traffic.*

The applicant states that transportation improvements will be provided subject to VDOT and County approval and applicable review processes.

Staff Analysis – Staff has no remaining concerns with the applicant’s proposed transportation improvements.

- e. *No destruction of or encroachment upon historic or archeological sites, particularly properties under historic easement.*

The applicant states that there will be no impact on historic resources as noted in their consultant’s cultural resources desktop review.

Staff Analysis – Staff concurs with the applicant’s comments and the absence of historical resources on the property and adjacent properties was confirmed by County architectural historian Maral Kalbian in her May 15, 2023 comment letter. Full compliance with the HAC Overlay District design requirements would be determined at the site development plan review phase through certificate of appropriateness review.

- f. *Will not cause an undue adverse impact on the following important resources located on the subject property or surrounding properties:*
- *Surface or groundwater resources including but not limited to mitigation of pollution of such resources.*

- *Natural areas such as unique geological features, rare plant habitats, or wildlife nesting areas.*
- *Areas designated for conservation, recreation, or natural preservation including but not limited to properties under permanent conservation easement, State-designated scenic byways, scenic rivers, Blandy Experimental Farm, and the Appalachian National Scenic Trail corridor.*

The applicant states that there will be no impact on environmental resources however final review of environmental elements will be conducted with final site plan review.

Staff Analysis – Staff concurs with the applicant’s comments.

g. Will not cause undue noise, light or glare, dust, odor, fumes, or vibration.

The applicant states that the facility will not generate undue noise, light/glare, dust, odor, fumes, or vibrations.

Staff Analysis – Staff generally concurs with the applicant’s comments and notes that all outdoor lighting will be required to comply with the County’s outdoor lighting requirements which ensures dark sky compliance. There could be dust impacts generated by REC vehicles should the applicant decline to pave the portion of Featherbed Road that they would be using per VDOT’s recommendations.

h. Availability of sufficient water for foreseeable needs.

i. No unreasonable depletion of or other undue adverse effect on the water source(s) serving existing development(s) in adjacent areas.

The applicant states that the property will be served by public water and will have sufficient capacity to serve the facility.

Staff Analysis – Staff generally concurs with the applicant’s comments. In the event that a private well is needed on a temporary basis, the scope of development will be limited based on the availability of groundwater to serve the property. The applicant has added two water storage tanks to the CDP to mitigate potential impact on groundwater from vehicle and equipment washing.

j. Effective screening and buffering is provided, or the proposed development will be situated away from adjacent properties, in a manner to avoid causing detrimental visual impacts.

The applicant states that the CDP depicts significant setbacks from adjacent property lines and rights-of-way, and also provides landscaped buffers and vegetated screening to reduce visual impacts.

Staff Analysis – Staff notes that the applicant intends to provide a landscaping plan that will provide effective screening from adjacent properties and will also be visually appealing. Landscaping depicted on the revised CDP is for demonstrative purposes.

Agency Comments:

The following comments were provided by review agencies:

Virginia Department of Transportation (VDOT)

On August 30, Bobby Boyce (Virginia Department of Transportation) provided the following comments on the applicant's most recent revisions:

We have not yet received the Traffic Impact Analysis (TIA) that was scoped with the County and developer on April 25, 2023, so we have no comments on the capacity of any adjacent offsite intersections. The utility office alone will likely not trigger any offsite mitigations. We do not have any overall objections to the rezoning, however we offer the following comments:

1. *Route 340 is a "Minor Arterial Highway" which is subject to access management regulations. VDOT supports the second entrance on Featherbed Road to help separate the office traffic from trucks and to consolidate turning movements at an existing intersection. If the entrances were reduced to just one access point, we would prefer the access be on the lower-volume road (Featherbed). The only reason being is to limit the number of conflict points on the higher speed and volume road which is Route 340. That said, we have no objections to the applicants proposed layout.*
2. *Since Featherbed Road it is a one lane gravel roadway and is not designed for the proposed traffic. We recommend that it be upgraded to accommodate the proposed traffic volume increase. This should include adequate turning radii (50') at the Route 340 intersection and paving of two lanes (24') back to the first entrance.*
3. *We recommend that a right turn lane also be proffered on Route 340 for Featherbed Road. This will help to maintain safety by providing a deceleration lane for existing and proposed traffic turning onto Featherbed Road.*
4. *The transportation proffers should include a trigger for construction of all road improvements prior to the request for building occupancy.*

Mr. Boyce notes that the applicant has not provided a traffic impact analysis (TIA) that was scoped with the County and applicant on April 25. Zoning Ordinance Section 7.2.2 requires a TIA to be submitted in conjunction with a site development plan when the development will generate in excess of 1000 vehicles per day – a more stringent threshold than VDOT's requirements. The proposed development is expected to generate 1026 trips per day which is just over the minimum threshold per Section 7.2.2.

Staff originally recommended that the applicant provide a TIA in conjunction with the rezoning application so that VDOT could better determine the transportation impacts and necessary improvements. Per discussion with Mr. Boyce on June 28, he indicated that VDOT did not think

a TIA would identify any needed improvements and would be an unnecessary expenditure for the applicant. Instead, he said the applicant's resources would be better spent on conducting turn lane warrant analyses to verify the need for turn lanes and tapers at the different impacted intersections and access points. These turn lane analyses would be conducted at the time of site development plan review to verify the needed improvements.

The applicant is proffering to construct all turn lane improvements, regardless of warrants, except for the following two improvements which will be determined through warrant analysis at site development plan review:

- U.S. 340/Featherbed Road intersection, eastbound 200' right turn lane with 200'
- Featherbed Road full property entrance, southbound 100' right turn lane with 100' taper

VDOT staff commented that they have no objections to the applicant's proposed entrances and improvements. The applicant has included new language to construct all proffered improvements prior to issuance of an occupancy permit for the facility, as recommended by VDOT.

Virginia Department of Health (VDH)

Carter Neiswander stated that the applicant will need to hire a private onsite soil evaluator to design a suitable sewage disposal system for the proposed use if public sewer is not used.

Architectural Historian

Maral Kalbian provided review comments in a May 15 letter which include the following:

Introduction:

I have reviewed the application you provided regarding the proposed rezoning of this parcel from Agricultural-Open Space Conservation (AOC) to Highway Commercial (CH) and Highway Access Corridor Overlay District (HAC). My comments relate to the impact of the proposed project on the historic resources and designations. They also address whether the schematic building designs appear to meet the standards set forth in the Clarke County Zoning Ordinance 7.6.2 for the HAC Overlay District.

The 65-acre parcel, which does not contain any historic structures, lies within the potential White Post Detention Center Historic District (DHR #021-5042), which was determined eligible for listing in the Virginia Landmarks Register and the National Register of Historic Places in 2020 for its significance as an "example of the transition from mobile prison road crew work camps to self-contained, permanent facilities" that occurred in the 1950s and 1960s. Historic maps dating back to the 19th century suggest that this area has been used for farming: the 1966 Topo map shows the western portion supported orchards.

The property is directly adjacent to the boundary of the Greenway Rural Historic District (National Register District), which is why this area is within the Historic Access Corridor Overlay District (HAC).

Observations and Recommendations:

My professional observations and recommendations, since the property is within a potential National Register Historic District and within the HAC district, are as follows:

- 1. The Phase I desktop cultural survey conducted by Terracon in April 2023 appears to be accurate and reflects that there are no historic resources on the property and that past archeological fieldwork conducted on adjacent properties did not yield any significant sites.*
- 2. A skirmish at Double Toll Gate occurred on August 11, 1864, between confederate troops under the command of Gen. John D. Imboden and Union cavalry. This action is memorialized in a granite monument erected in 1914 located on the south side of US Route 340 just west of this parcel. The marker is identified in Terracon's report as "Double Tollgate Stone Monument #021-5035" but no mention is made of whether this might result in potential archaeological impacts to the site. This should be further investigated and assurances made that the marker will not be damaged during the project.*
- 3. Because the property is within the proposed White Post Detention Center Historic District, perhaps proffers should be considered that would reflect further research and documentation of this important and interesting chapter in the Commonwealth's history of incarceration.*
- 4. The proposed Building Design Concept Sheets for the "Blue Ridge Regional Office" show a large multi-hipped-roofed, U-shaped, brick veneered building with multiple types and sizes of windows, deeply overhanging eaves, and horizontal banding on the walls. The first image provided has the caveat that even though the image has a drive-through, the one to be built here will not. No scale or dimensions of this building and the other service buildings are provided. What is the need for it to be U-shaped? More information needs to be provided.*
- 5. The office building should not copy a design that was developed for another place, but rather be one that is designed for this particular site, which is rural in nature. The areas to its south and east are open farmland. Since a building of this design and scale introduces both a new building type and non-traditional building forms to the HAC, it is imperative that it conforms to the rural landscape.*
- 6. More consideration should be given to siting the building back farther from US Route 340, thereby mitigating its potential visual impact.*

County Department of Fire, EMS, and Emergency Management

Wayne Whetsell provided the following comments:

- 1. I see it will have Frederick water and sewer. Will there be hydrants on the property or leading into the compound?*
- 2. Will the fleet fuel storage have some sort of fire suppression?*

Public Comments:

Two people spoke at the Planning Commission’s July 7 public hearing:

- George Archibald spoke in support of the request.
- Henry Schmick expressed concerns with the potential industrial appearance of the facility and the possibility of chemicals leaking in the proposed storage yard. He also indicated that he would prefer a solar facility on the property with a cattle grazing component.

Three people spoke at the Commission’s continued public hearing on September 1:

- Clay Brumback said that he is not opposed to the proposed facility but has concerns with the paving improvements on Featherbed Road. He said that if we are deciding whether to rezone AOC land to Highway Commercial, we need to take a hard look at potential future impacts of that decision. He added that he and several of the residents would like to see no improvements on Featherbed Road for a second property entrance and that there are examples of entrances in Frederick County that accommodate both passenger vehicle and truck traffic. He said that any improvements to Featherbed Road would encourage more people to use the road.
- Ty Lawson said that he is fine with the proposed use but that he and his neighbors have a problem with the second entrance onto Featherbed Road. He said that per his conversations with VDOT staff, they are not requiring the applicant to construct a second entrance. He noted that VDOT has commented that no traffic impact analysis has been provided by the applicant and added that the office building will only have 8 employees. He said that there will not be a lot of traffic generated by the office building and questioned why there is a need for the second entrance and the associated improvements to Featherbed Road. He said that he will support his neighbors in opposing the second entrance because it is not needed.
- Henry Schmick reiterated his comments from the July 7 hearing. He said that the storage yard should be covered to protect the equipment from the elements. He also stated the importance of solar power generation and noted how agrivoltaics could be used to allow agriculture to be conducted with solar panels. He said that the applicant should consider this for the undeveloped portion of the property.

Planning Commission Recommendation:

Following a duly advertised public hearing on July 7, 2023 and a continued public hearing on September 1, 2023, the Commission voted unanimously to recommend approval of the conditional zoning request subject to the applicant’s proffered conditions dated August 31, 2023.

Staff Recommendation:

Staff recommends that the Board schedule public hearing for the October 17, 2023 meeting.

History:

- May 5, 2023.** Complete conditional zoning application filed with the Department of Planning.
- June 2, 2023.** Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to schedule public hearing for the July 7 Business Meeting.
- July 7, 2023.** Commission voted 7-0-4 (Dunning, Glover, Hunt, Staelin absent) to defer action and continue the public hearing to the September 1, 2023 Business Meeting.
- September 1, 2023.** Commission voted unanimously to recommend approval of the conditional zoning request subject to the applicant's proffered conditions dated August 31, 2023.
- September 19, 2023.** Placed on the Board of Supervisors meeting agenda to schedule public hearing.

**RAPPAHANNOCK ELECTRIC COOPERATIVE
BLUE RIDGE REGIONAL OFFICE
NARRATIVE STATEMENT**

May 4, 2023

BACKGROUND

The Virginia Port Authority (the “Authority”) is pleased to authorize the Rappahannock Electric Cooperative, a Virginia nonstock corporation, (“REC”) to apply for a conditional rezoning for REC’s proposed development of a new regional office located on land owned presently owned by the Authority at Clarke County Parcel 27A-10C, near the intersection of Lord Fairfax and Stonewall Jackson Highways in the White Post Magisterial District of Clarke County (the “Property”).

REC is a member-owned utility that distributes electric service to nearly 170,000 connections in portions of 22 Virginia counties: Albemarle, Caroline, Clarke, Culpeper, Essex, Fauquier, Frederick, Goochland, Greene, Hanover, King and Queen, King William, Louisa, Madison, Orange, Page, Rappahannock, Rockingham, Shenandoah, Spotsylvania, Stafford, and Warren. It is one of the state’s largest distribution electric cooperatives.

At present its regional office and field crews serving the Clarke area is located in Warren County, but will need replacement within five to seven years. Because REC must plan ahead for significant capital expenditures, it has determined that the Property is exceptionally well suited for the proposed facility, and the Authority is presently a willing seller. REC has concluded that it should proceed to seek the land entitlements that will permit it to move to this site when the time is ripe, and when it can then move forward with the submission of a site plan, and the issuance of the necessary associated permits.

PROJECT PROPOSAL

The land is currently zoned AOC (Agricultural/Open Space/Conservation) and is adjacent to land in the Historic Access Corridor Overlay District. REC has been determined by the Zoning Administrator to be a Public Utility Facility (“PUF”), and this is an application to rezone the entire 65 acres that REC is acquiring to the CH, Highway Commercial District and HAC, Historic Access Corridor Overlay District, subject to a conditional zoning Proffer Statement. Although the entire site will be so zoned, the area proposed to be developed consists of approximately 41 acres as is depicted on the Concept Development Plan submitted with this Application. REC has no plans to use the remaining land, and should that change in the future it will have to return to the Board of Supervisors for amendment of the Proffers submitted in this case, should this application be approved.

REC’s proposed uses on the property include the following:

- a. Its regional offices;
- b. An auditorium for training and briefing purposes;

- c. A storage/laydown yard for line crews consisting of approximately 5 acres of graveled space;
- d. Fuel storage tanks;
- e. Fueling stations for REC vehicles;
- f. A maintenance shop with a wash bay;
- g. Indoor vehicle storage, including for mobile substations; and
- h. A communications tower of approximately 60 feet in height.

REC proposes to construct its main office building and auditorium consistently with the Site Development Plan Design Standards and Development Regulations set out in Article 1, Section 7 of the Clarke Zoning Ordinance, the “Concept Site Plan,” the Building Design Concept Sheets provided by the Applicant, and to create a landscaped buffer around the developed site to ameliorate any effect that the structures may have on surrounding properties. It will work with the Zoning Administrator and the Director of Planning on the design of other structures on the site that are not typically built to the same design standards as the office itself, to accommodate the intent of those Design Guidelines. It anticipates building all of the proposed structures at the same time.

REC will employ approximately **75** people at the site, including on-site office personnel as well as field crew members. All of the enumerated uses identified above will be located on the Property, and laid out in a manner that provides adequate separation between the office-type functions of the business and the shop functions related to the equipment maintenance and field work. As shown below, the storage yard will be used to store wire reels, poles, and other inventory that is not capable of being readily stored indoors.



The fuel storage and dispensing facilities, and the wash bay area, are solely for REC vehicles, and will be constructed in a similar fashion as that shown in the Building Design Concept Sheets provided with this application, and shown below.



Fleet Fuel Area with AboveGround Storage Tank
(Typical)

Each REC location has a communications tower (monopole) using microwave-based technology so that they may remain in contact with other REC sites. At approximately sixty feet (60'), this tower would be 30 feet shorter than the existing tower near Berryville, see photo below.



Monopole Cell Tower
(Typical)

REZONING REVIEW FACTORS

1. Consistency with Clarke County Comprehensive Plan

For reasons stated below, the proposed conditional rezoning is consistent with the Clarke County Comprehensive Plan

The Property is located in a Designated Growth Areas for Development. As such, key objectives and policies include: Objective 9, Policies 5, 6, 7 & 8 and Objective 10, Policies 6, 9 and 10.

Objective 9, Policies 5 and 6 regarding the Double Tollgate Area Plan. Please see narrative below.

Objective 9, Policy 7:

Ensure that land-use decisions do not allow urban and suburban forms of development to occur in designated growth areas unless public facilities and services commensurate with such development either are available or are programmed with a plan for cost recovery. Cost recovery includes but is not limited to direct contribution by the development community or increased tax revenue generated by the new development.

The Property is proposed to be served by public sewer and water provided by Frederick Water under the Agreement that it and Clarke County entered in 2022.

Objective 9, Policy 8

Encourage the use of best management practices as outlined in the Chesapeake Bay Regulations and as determined by federal TMDL program to improve water quality and minimize runoff impacts that could be caused by development of the Berryville Annexation Area and at primary highway intersections.

The Applicant will obtain all required permits for erosion and sediment controls during construction and will construct required stormwater management facilities and implement required best management practices.

Objective 10, Policy 6 (excerpt)

Promote economic development in the County's unincorporated and rural areas that is highly compatible with the County's land use philosophy and character. Focus on types of businesses that will not produce impacts which may result in significant degradation of natural resources, that will not require or increase demand for public infrastructure improvements or expansion, and that will not adversely impact existing nearby land uses or the conservation value of protected lands.

Location of the facility in Clarke County will bring additional revenue to the County by increasing the value of the land on which it will construct its facilities, and because it will be a fully tax paying citizen. It receives no tax benefits or incentives from the Commonwealth, or the County. In the event of power outages that may occur, it will be ever closer to the

power distribution grid in the County. It is dedicated to providing safe, reliable, and affordable electric service and has proved to be a good neighbor wherever it has built. It provides an absolutely critical service to the thousands of people who benefit from its labors.

Objective 10, Policy 9

Ensure that new commercial development occurs according to the following provisions:

- a. Does not degrade the level of service of the existing transportation network to unacceptable levels for safety, congestion, and functionality.*
- b. Ensures that access to and impacts on the transportation network are safe and do not impede traffic flow for emergency vehicles.*
- c. Meets all applicable zoning and building code regulations and all standards for water, sewage disposal, and waste disposal needs.*

The Applicant will coordinate with and provide transportation improvements pursuant to, VDOT and County review and approval. In addition, the Applicant will meet all applicable zoning, building code, and standards for water service and sewage disposal.

Objective 10, Policy 10

Evaluation of rezoning, conditional zoning, and special use permit applications for adaptive reuse projects and projects to redevelop existing agricultural, commercial, and light industrial uses shall include the following elements in addition to the criteria set forth in Policy #9 above for new development projects:

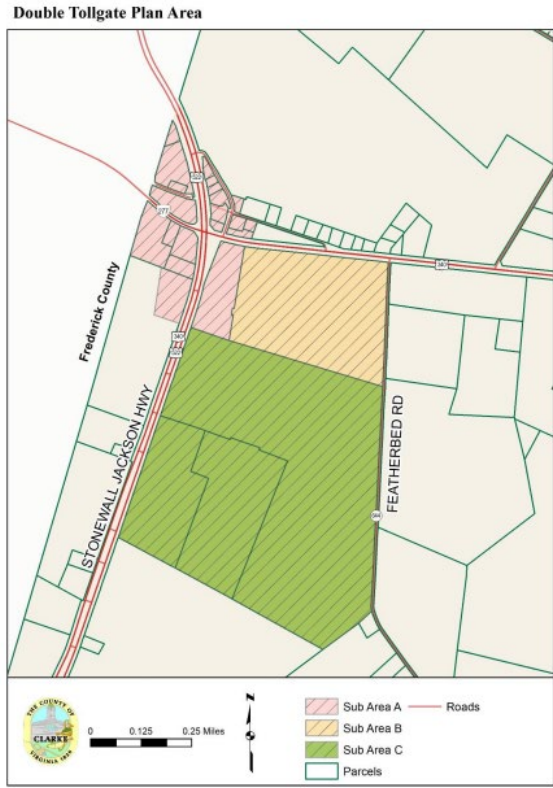
- a. Whether the project is in general accord with the Comprehensive Plan.*
- b. Whether there is consistency with prior land use decisions involving similar cases.*
- c. Whether the resultant structures, parking, lighting, landscaping, stormwater management, onsite well and septic systems, property ingress/egress, and other site elements would be in full compliance with County land use ordinances and State regulations. 2022 Clarke County Comprehensive Plan II-19*
- d. Whether the project mitigates an existing public safety concern.*
- e. Whether the project mitigates any new impact to the existing character of the area including but not limited to noise, odor, intensity, or aesthetics.*
- f. In the case of a conditional zoning application, whether the applicant's proffer package addresses all existing and potential site impacts to surrounding properties.*

The application is in conformance with the Comprehensive Plan, and the economic benefits provided as a result of the proposed use will advance the County's goals and development intentions for the subject property. As proffered, the Applicant is providing appropriate mitigation measures by way of landscaping, buffering, transportation improvements and utility connectivity. Architecture and building concepts have been provided, and the Applicant will refine design elements with the submission of an application for Certificate of Appropriateness that will be subject to review by the Historic Preservation Commission.

Double Tollgate Area Plan

The Property is located in the Sub-Area B of the Double Tollgate Area Plan (the DTAP). As noted in the DTAP, Sub-Area B, State Property Designated for Economic Development.

Sub-Area B consists of one 65-acre lot. This property is currently owned by the Virginia Port Authority and was transferred to the Authority by the General Assembly in 2019 with the directive to work with Clarke County “to promote the use of the land for economic development purposes.” This property is located on the south side of U.S. 340 immediately east of Sub-Area A and extends to Featherbed Road (Rt. 644). It is currently zoned Agricultural-Open Space Conservation (AOC). Policies are included to recommend parameters by which a rezoning for compatible commercial development projects could be achieved. (See map below)



The DTAP states that rezoning to the CH district is acceptable if served by public water and sewer. As noted above, public sewer and water is anticipated to be provided by Frederick Water under the Agreement with Clarke County. Therefore, the proposed CH zoning is compatible with the DTAP.

With this application, the Applicant is providing a Concept Site Plan (i.e., a “proposed development plan,” and Building Design Concept Sheets that provide additional details regarding site layout, stormwater management, landscaping screening and architectural design of the proposed buildings. Road improvements are provided subject to VDOT approval, and in accordance with the demand generated by the proposed use.

2. Fiscal impact on County Resources

As noted above, the location of the facility in Clarke County will bring additional revenue to the County by increasing the value of the land on which it will construct its facilities, and

because it will pay real estate and other taxes, without corresponding tax benefits to itself. Its resources will be accessible to the County in the case of outages. It requires very little in County services and will provide a net positive economic impact.

3. Impact on Agricultural or Forestal Land

There will be no impact to the adjacent agricultural land.

4. Compliance with VDOT regulations

Transportation improvements will be provided subject to VDOT and County approval. Final design and scope of the improvements will be determined through the review process of this application, and with the processing of a final site plan.

5. Impact on Historic Resources

There will be no impact on historic resources. As noted in the Cultural Resources Desktop review, prepared by Terracon, dated April 25, 2023, and provided with this application, “a review of historic period maps and aerial photography suggests little past historic period activity on the property.”

6. Impact on Environmental Resources

The proposed use will have no impact on environmental resources.

- a. Topography. Topography of the Property is characterized by gentle slopes. Elevations range from a high of approximately 677 feet above mean sea level down to approximately 634 feet above mean sea level.
- b. Soils. The site potentially contains five soil mapping units: Carbo-Opequon-Rock outcrop complex, 3 to 8 percent slopes; Carbo=Opequon outcrop complex, 8 to 15 percent slopes; Nicholson-Duffield silt loams, 3 to 8 percent slopes; Oaklet-Carbo complex, rocky, 3 to 8 percent slopes; and Pagebrook silty clay loam, 0 to 7 percent slopes.
- c. Wetlands and Waters. The project does not contain any jurisdictional wetlands or waters. One man-made, livestock watering pond is present on site, and should be considered non-jurisdictional. Two additional low-lying areas are identified and determined to be the result of prolonged livestock use that has created shallow depressions in the landscape. None of the features on site are expected to require additional permitting.

Final review and assessment of environmental elements will be conducted in conjunction with final site plan review.

7. Operational impact (noise, light or glare, dust, odor, fumes or vibration)

Operations of the proposed PUF will not generate undue noise, light/glare, dust, odor, fumes or vibrations.

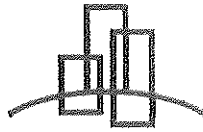
8. Impact on Water Sources

As noted above, the Property is anticipated to be served by public water and will have sufficient capacity to serve the PUF.

9. Screening and Buffers

As shown on the Concept Site Plan, the Applicant is proposing significant setbacks from adjacent property lines and rights-of way. In addition, landscaped buffers and vegetated screening is identified around the various features of the PUF in order to limit visual impact from roadways and neighboring parcels.

P1302668.DOCX



WALSH COLUCCI
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June 12, 2023

Via Overnight Delivery

To the Members of the Clarke County Planning Commission
c/o Brandon Stidham, Planning Director
101 Chalmer Court Suite B
Berryville, Virginia 22611

Re: Taxation of Certain of the Property of Rappahannock Electric Cooperative

Dear Mr. Chairman and Commissioners:

At our initial meeting with the Commission, Mr. Staelin asked how the personal property of the REC was taxed, and we promised to provide further information on the point.

On or before April 15th of each year, electric suppliers – including Rappahannock Electric Cooperative – report to the State Corporation Commission all real and tangible personal property that it possessed as of January 1 preceding.¹ The SCC, in cooperation with the Virginia Department of Taxation and the locality, is charged with the duty of assessing the property that has been identified, in accordance with the formula set out in state law.² The Commission provides that report and assessment to each county, city, town, and magisterial district where that property is located. The locality reviews the assessments provided to determine whether they are accurate and may notify the Commission of any errors. There is a mechanism for a locality to pay for an analysis “when there is reason to doubt the correctness of the assessed length of any line.”³ The locality then applies its real estate tax rate to all of that property, whether real or personal, as it otherwise would to any taxpayer.⁴

¹ Va. Code Ann. § 58.1-2600 (definition of “Commission”), § 58.1-2604.

² Va. Code Ann. § 58.1-2604.

³ Va. Code Ann. § 58.1-2602. We don’t know what this means, either.

⁴ Va. Code Ann. § 58.1-2606.

ATTORNEYS AT LAW

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That said, autos and trucks are assessed with other property, but taxed at the same rate that the locality taxes any vehicle subject to its local personal property tax rate.⁵

We trust this is of value.

Very truly yours,

WALSH, COLUCCI,
LUBELEY & WALSH, P.C.

John H. Foote

John H. Foote

JHF/jf

cc: Josh Johnson, REC
Marian Harders
Matthew Roberts, Esq.

⁵ Id.

PROPOSED PROFFER STATEMENT

BLUE RIDGE REGIONAL OFFICE

65 ACRES

Rezoning: CZ-23-01

Record Owner: Virginia Port Authority

Applicant: Rappahannock Electric Cooperative, a Virginia Nonstock Corporation (“REC”)

Property: Parcel 27A-10C comprising approximately 65 acres as shown on the Concept Development Plan (hereinafter the “Property”)

Zoning: AOC to CH, Highway Commercial District, and HAC, Historic Access Corridor Overlay District

Project Name: Blue Ridge Regional Office for a Public Utility Facility

Original Proffer N/A

Date: August 31, 2023

Preliminary Matters:

Pursuant to § 6.3.4 of the Clarke County Zoning Ordinance, the undersigned hereby voluntarily proffers that the development and use of the Property shall be in strict accordance with the conditions set forth in this submission, except as otherwise provided in § 6.3.4(C)(3)(b) of the Zoning Ordinance, or unless an amendment thereto is approved by the Board of Supervisors, pursuant to § 6.3.5 of the Zoning Ordinance. In the event this rezoning is granted as applied for, then these Proffers shall supersede and replace in their entirety all other Proffers made prior hereto with respect to the Property. In the event this rezoning is not granted as applied for by the Applicant, then these Proffers shall be deemed withdrawn and shall be null and void.

PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

The headings of the Proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the Proffers. The term "Applicant" shall include all future owners and successors in interest of the Property. These Proffers shall apply to the entirety of the Property and the development referenced in these Proffers is the "Project."

For purposes of this Proffer Statement, the "Concept Development Plan" shall be that plan, consisting of one (1) sheet, prepared by MCA Architecture entitled, "Concept Site Development Plan" ("CDP") dated June 20, 2023, revised August 15, 2023. A site development plan and certificate of appropriateness shall be required prior to development of the Property.

1. DEVELOPMENT AND USE OF THE PROPERTY

1.1. The Property shall be developed only as a regional office for the Applicant, as a "public utility facility" use per Zoning Ordinance § 5.2E containing the following uses in the general locations depicted on the CDP, and no other uses allowable in the CH District except as provided in Proffer 1.3 below :

- 1.1.1. Offices
- 1.1.2. Auditorium to be used for internal purposes only, (such as employee training and meetings), and not for public assembly
- 1.1.3. Storage yard for line crews consisting of graveled storage on approximately 5 acres
- 1.1.4. Fuel tanks
- 1.1.5. Fuel stations for REC vehicles only
- 1.1.6. Maintenance shop with wash bay for REC vehicles only
- 1.1.7. Vehicle storage indoor including mobile substations
- 1.1.8. Private communications tower of approximately 60 feet in height above finished grade, to be used for REC communication purposes only
- 1.1.9. Employee electric vehicle charging stations
- 1.1.10. Emergency generator(s).

1.2. The entire 65 acres of the Property shall be subject to these Proffers and no use may be made thereof that is inconsistent herewith, unless these proffers are hereafter modified pursuant to Zoning Ordinance § 6.3.5.

PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

1.3. Prior to the development of the Property as a Public Utility Facility, cattle grazing, which is permitted by-right pursuant to § 5.2.A. of the Zoning Ordinance, may continue as an “Agriculture” use in the CH district. After development of the Property, that portion of the property that remains undeveloped may continue to be used for cattle grazing to the extent authorized by REC.

2. BUILDING AND SITE DESIGN

2.1. Development of the property shall be in substantial conformance with the CDP. In the event the Applicant identifies a location for a pump station described in Proffer 4.3 below, and/or is required to provide updated wetlands, karst, or stormwater management studies, and those studies require modifications to the development area that is shown on the CDP, the Applicant shall be permitted to make such changes as do not materially alter the CDP, and as may be necessary, subject to approval from the Planning Director, during final site development plan review. Such changes or modifications that the Planning Director deems materially alter the CDP shall require a proffer condition amendment pursuant to Zoning Ordinance § 6.3.5.

2.2. The Applicant shall install oil/water separators and/or provide collection/containment facilities in the vehicle maintenance areas and vehicle wash areas. Any oil/water separators shall be cleaned at least annually.

3. TRANSPORTATION

3.1. Site Access Generally. Subject to County and Virginia Department of Transportation (VDOT) approval, access to the Property shall be limited to one access point on Lord Fairfax Highway (US 340), and two access points on Featherbed Road (Route 644) as generally shown on the CDP. The ultimate location of each access point shall be determined at final site development plan.

3.2. Access to the Site from US 340. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, in order to facilitate access to the site directly from US 340, the Applicant shall provide an eastbound two-hundred-foot (200') right turn lane with a two-hundred-foot (200') taper, as generally shown on the CDP. In addition, the Applicant shall provide a westbound one-hundred-foot (100') left turn lane with a two-hundred-foot (200') taper as generally shown on the CDP. The ultimate design, lane striping, and location of the turn lanes shall be determined at final site development plan.

PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

3.3. Access to Route 644 from US 340. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, to facilitate access from US 340 to Route 644, the Applicant shall provide a westbound one-hundred-foot (100') left turn lane with a two-hundred-foot (200') taper on US 340 as generally shown on the CDP. In addition, if warranted at the time of site development plan review, the Applicant shall provide an eastbound two-hundred-foot (200') right turn lane with a two-hundred-foot (200') taper as generally shown on the CDP. The ultimate design, lane striping, and location of the turn lanes shall be determined at final site development plan.

3.4. Featherbed Road. Prior to issuance of an occupancy permit, and subject to County and VDOT approval, to facilitate access into the Property, the Applicant shall, if warranted at the time of site development plan review, provide a southbound one-hundred foot (100') right turn bay with a one-hundred foot (100') taper on Featherbed Road as generally shown on the CDP. In addition, on Featherbed Road, the Applicant shall improve, as needed, approximately one hundred and fifty feet (150') of existing pavement, and install approximately one hundred fifteen feet (115') of new pavement as generally shown on the CDP. The improved Featherbed Road section shall be approximately twenty-four feet (24') wide with three foot (3') shoulders. The southernmost access on Featherbed Road shall be for emergency ingress and egress only, and shall be gated.

3.5. Interparcel Access. If the Property is not developed as a secured campus, the Applicant shall provide a thirty-foot (30') wide interparcel access easement to that Parcel bearing Tax Map Number 27-A-10, in a location that is mutually agreeable to both property owners. Said interparcel access shall be developed by others.

4. WATER AND SEWER

4.1. Public Water and Sewer. The Property shall be served with public water and public sewer (the "Public Utilities"), except as described in Proffer 4.2, and the Applicant shall take no action to delay implementation of public water and public sewer to the Property. The Applicant shall design and construct at its expense all on-site and off-site improvements necessary to provide such service for the demand generated by development on the Property (the "Utility Extensions") in accordance with applicable laws, ordinances, and regulations, and the terms of the Agreement.

PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

4.2. Private Water and Sewer. In the event public water and public sewer is not available for the Utility Extensions prior to the first site development plan submission, the Applicant shall, subject to County approval, include, as part of the first site development plan, an alternative design which provides temporary connections to a private well(s) or onsite sewage disposal system(s) that will serve the Property until public water and public sewer are available. Once the Public Utilities are available within one thousand feet (1000') of the Property line, the Applicant shall submit a revised site development plan, and install the Utility Extensions.

4.3. Coordination with Frederick County Sanitation Authority (the "Authority"). If requested by the Authority as a condition of the Applicant's first site plan approval, the Applicant shall cooperate in good faith with the Authority to identify a mutually acceptable location on the Property for the Double Tollgate wastewater pump station and associated easement(s), (collectively the "Pump Station Improvements"). In the event a mutually acceptable location for the Pump Station Improvements, is identified, the Applicant shall dedicate, at no cost to the Authority, the land for the pump station, and the associated easement(s). Construction of the Pump Station Improvements shall not require a proffer condition amendment pursuant to Zoning Ordinance § 6.3.5.

5. MISCELLANEOUS

5.1 Security Plan. In the event the Public Utility Facility is a secured campus, the Applicant shall provide a security plan to Clarke County Fire, EMS & Emergency Management, and the Clarke County Sheriff's Office. This security plan shall provide information regarding site access, and shall be provided as a condition of site development plan approval.

[Signatures on following pages]

PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

SIGNATURE PAGES

OWNER:

Virginia Port Authority

By: SMCJ
Name: Sarah J. McCoy
Title: General Counsel

State of Virginia

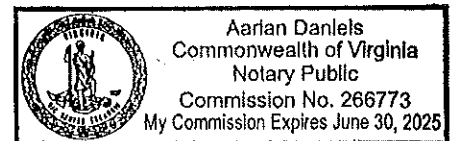
County of Norfolk :

Subscribed and sworn to before me this 21st day of August, 2023,
in my County and State aforesaid, by the aforementioned principal.

Aarian Daniels
NOTARY PUBLIC

My Commission Expires: June 30, 2025

My Notary Registration Number: 266773



PROFFER STATEMENT
RAPPAHANNOCK ELECTRIC COOPERATIVE
+/- 65 Acres

APPLICANT:

Rappahannock Electric Cooperative, a Virginia nonstock corporation

By: Lawrence G. Andrews

Name: Lawrence G. Andrews

Its: Chief Administrative + Finance Officer

State of Virginia

County of Spotsylvania:

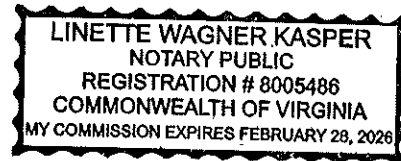
Subscribed and sworn to before me this 31 day of August, 2023,
in my County and State aforesaid, by the aforementioned principal.

Linette Wagner Kasper

NOTARY PUBLIC

My Commission Expires: February 28, 2026

My Notary Registration Number: 8005486



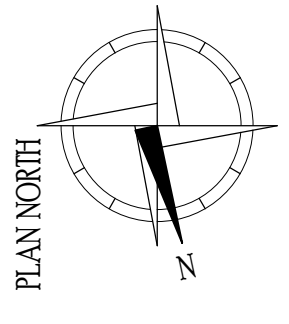
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No.	DESCRIPTION	DATE
A	FOR REVIEW	8 FEB 23
B	FOR REVIEW	13 JUL 23
C	FOR REVIEW	30 JUL 23
D	REVISED	19 AUG 23

PROJECT No: 23511.0
 DRAWN BY: CAH
 CHECKED BY: GC
 SCALE: 1" = 100'-0"

CONCEPT SITE PLAN

AS-102



- GENERAL NOTES:**
- LANDSCAPING SHOWN ON THE COP IS CONCEPTUAL. FINAL LANDSCAPING WILL BE DETERMINED AT SITE DEVELOPMENT PLAN STAGE IN ACCORDANCE WITH REQUIREMENTS IN SECTION 7.2.4 OF THE ZONING ORDINANCE.
 - IF REQUIRED, THE LOCATION OF THE "POTENTIAL WATER TANKS" WILL BE DETERMINED AT FINAL SITE PLAN.

Blue Ridge Regional Office
Building Design Concept Sheets
May 4, 2023



**Blue Ridge Regional Office will
not include a drive through**



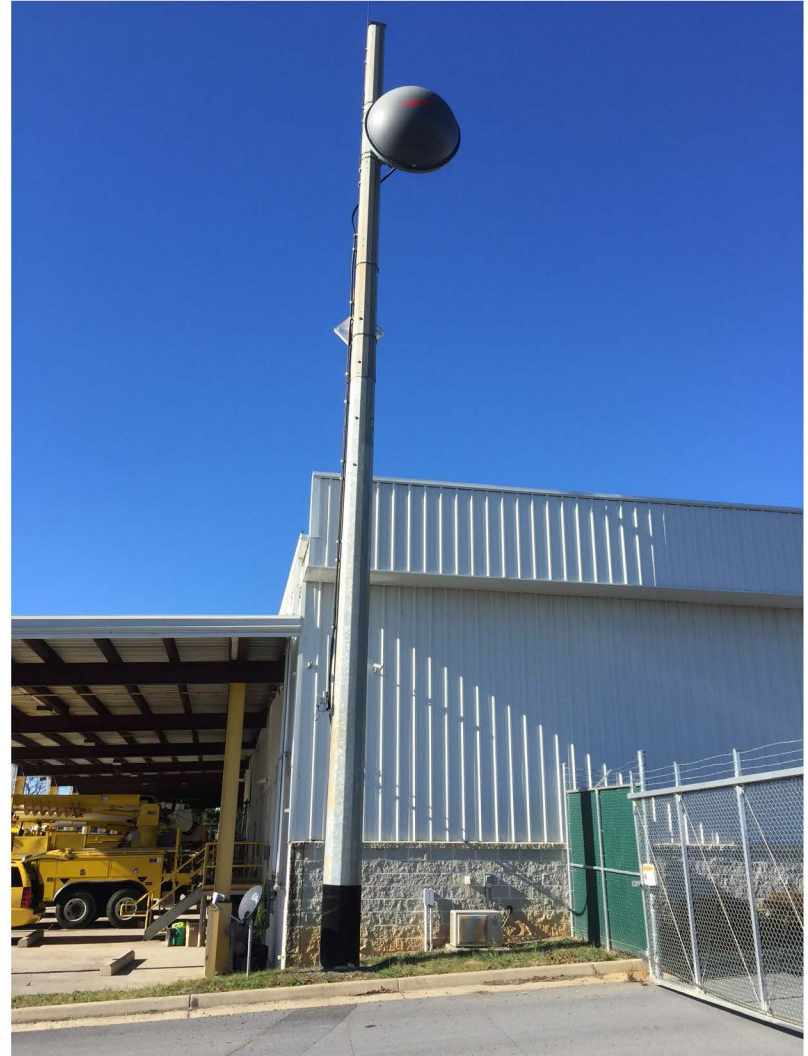






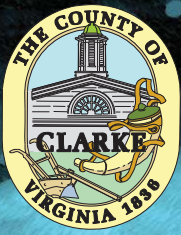


Fleet Fuel Area with Above-Ground Storage Tank
(Typical)



Monopole Cell Tower
(Typical)





LAND DEVELOPMENT APPLICATION

General Information

Date: April 19, 2023	Tax Map #: 27-A-10C
Zoning District: AOC to CH & HAC	Lot Size: +/- 65 Acres
Site Address:	
Property Owner's Name: Virginia Port Authority	
Property Owner's Mailing Address: 601 World Trade Center, Norfolk, VA 23501	
Applicant's Name: Rappahannock Electric Cooperative <i>(if different than owner)</i>	
Applicant's Mailing Address: P.O. Box 7388, Fredericksburg, VA 22404 <i>(if different than owner)</i>	
Phone:	Email:

Application Type

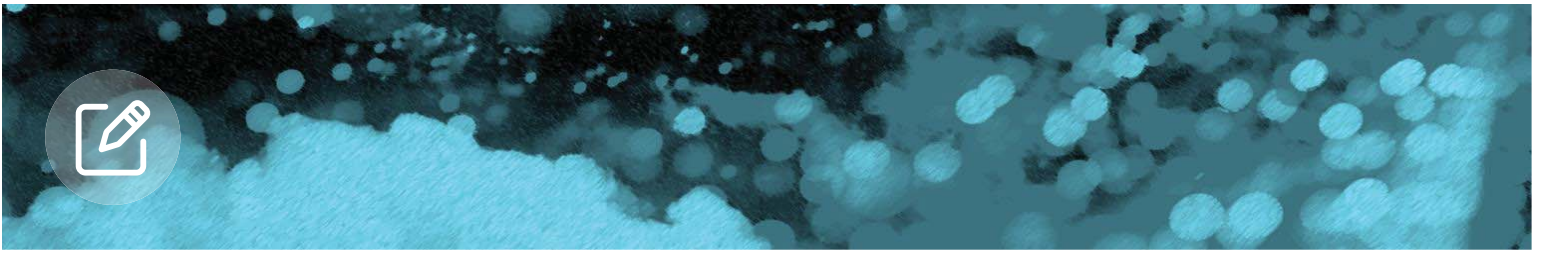
Site Plan	<input type="radio"/>	Major Subdivision	<input type="radio"/>
Administrative Site Plan	<input type="radio"/>	Minor Subdivision	<input type="radio"/>
Rezoning	<input type="radio"/>	Boundary Line Adjustment	<input type="radio"/>
Special Use Permit	<input type="radio"/>	Lot Consolidation / Merger	<input type="radio"/>
Karst Plan	<input type="radio"/>	Administrative Subdivision (>100 acre parcels)	<input type="radio"/>
Zoning Ordinance Text Amendment	<input type="radio"/>		
Other:	<input checked="" type="radio"/>	Conditional Zoning pursuant to Section 6.3.4	

Application Details

Name of Project or Subdivision: Blue Ridge Regional Office

Existing Use(s): Pasture/Undeveloped AOC Zoned Land

Proposed Use(s): See application Narrative Statement



Additional Details

Description of the proposed development or subdivision:

See submission Narrative Statement.

Number of Existing Lots: 1

Number of Proposed Lots (proposed and residual): 1

Are you requesting any exemptions, such to the maximum average lot size?

If yes, describe the justification for such request.

No exemptions requested.

Check all that apply:

Conservation Easement	<input type="radio"/>	Floodplain	<input type="radio"/>
Historic Overlay District	<input type="radio"/>	Public Water	<input type="radio"/>
Historic Accessory Corridor	<input type="radio"/>	Public Sewer	<input type="radio"/>
Spring Conservation Overlay District	<input type="radio"/>	Karst Soils	<input type="radio"/>

(SEE ATTACHED LETTER FROM VA PORT AUTHORITY)

Lawrence G. Andrews

Digitally signed by Lawrence G. Andrews
Date: 2023.04.21 15:40:02 -04'00'

April 21, 2023

Signature of Property Owner

Lawrence G. Andrews
Chief Administrative & Finance Officer

Date

Office Use Only

ACTION TAKEN: _____

FEE: _____

COMMENTS: _____

Zoning Administrator

Date

GIS Acct #

Filing Fee Worksheet

Conditional Zoning, Blue Ridge Regional Office

Base Fee for Conditional Rezoning	\$ 4,000.00
Plus Per Acre fee of \$100.00/acre	\$ 6,500.00
TOTAL FEE	\$10,500.00



VIRGINIA PORT AUTHORITY
600 World Trade Center, Norfolk, VA 23510
(757)683-8000

May 1, 2023

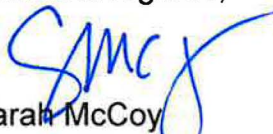
Mr. Brandon Stidham
Clarke County Planning Director
101 Chalmers Court, Suite B
Berryville, VA 22611

Re: Consent to File Conditional Zoning Application
Tax Map 27-A-10C (the "**Property**")

Dear Mr. Stidham,

On behalf of Virginia Port Authority ("**VPA**"), owner of Tax Map 27-A-10C on the Tax Maps of Clarke County, this letter is provided to confirm VPA's consent for Rappahannock Electric Cooperative ("**REC**") to apply for and process a Clarke County Conditional Rezoning Application seeking a rezoning to the CH, Highway Commercial District, to allow a Public Use Facility (the "**REZ**") on said Property, and to apply for and process such other permits and approvals as may be required for the processing of the REZ. We further acknowledge and consent to REC's representation by the firm of Walsh, Colucci, Lubeley & Walsh, PC in connection with this Application.

With kind regards,


Sarah McCoy
General Counsel

April 20th, 2023

Mr. Brandon Stidham
Clarke County Planning Director
101 Chalmers Court, Suite B
Berryville, VA 22611

Re: Authorization for Legal Representation for Conditional Zoning Application
Tax Map 27-A-10C (the "**Property**")

Mr. Stidham,

On behalf of Rappahannock Electric Cooperative ("**REC**"), the applicant for a Conditional Rezoning application filed on Tax Map 27-A-10C on the Tax Maps of Clarke County, this letter is provided to inform you that Mr. John Foote, and the firm of Walsh, Colucci, Lubeley & Walsh, PC, have been retained as REC's legal counsel, and are authorized to represent REC in processing a Clarke County Conditional Rezoning Application requesting to rezone the Property from AOC, Agricultural/Open Space/Conservation District to the CH, Highway Commercial District.

With kind regards,



Lawrence G. Andrews
Chief Administrative & Finance Officer

Date: May 15, 2023

To: Brandon Stidham, Director of Planning

From: Maral S. Kalbian; Clarke County Consulting Architectural Historian

Re: CZ-23-01 Rappahannock Electric Cooperative Rezoning Application
Tax Map #27-A-10C

Introduction:

I have reviewed the application you provided regarding the proposed rezoning of this parcel from Agricultural-Open Space Conservation (AOC) to Highway Commercial (CH) and Highway Access Corridor Overlay District (HAC). My comments relate to the impact of the proposed project on the historic resources and designations. They also address whether the schematic building designs appear to meet the standards set forth in the Clarke County Zoning Ordinance 7.6.2 for the HAC Overlay District.

The 65-acre parcel, which does not contain any historic structures, lies within the potential White Post Detention Center Historic District (DHR #021-5042), which was determined eligible for listing in the Virginia Landmarks Register and the National Register of Historic Places in 2020 for its significance as an “example of the transition from mobile prison road crew work camps to self-contained, permanent facilities” that occurred in the 1950s and 1960s. Historic maps dating back to the 19th century suggest that this area has been used for farming: the 1966 Topo map shows the western portion supported orchards.

The property is directly adjacent to the boundary of the Greenway Rural Historic District (National Register District), which is why this area is within the Historic Access Corridor Overlay District (HAC).

Observations and Recommendations:

My professional observations and recommendations, since the property is within a potential National Register Historic District and within the HAC district, are as follows:

1. The Phase I desktop cultural survey conducted by Terracon in April 2023 appears to be accurate and reflects that there are no historic resources on the property and that past archeological fieldwork conducted on adjacent properties did not yield any significant sites.
2. A skirmish at Double Toll Gate occurred on August 11, 1864, between confederate troops under the command of Gen. John D. Imboden and Union cavalry. This action is memorialized in a granite monument erected in 1914 located on the south side of US Route 340 just west of this parcel. The marker is identified in Terracon’s report as

“Double Tollgate Stone Monument #021-5035” but no mention is made of whether this might result in potential archaeological impacts to the site. This should be further investigated and assurances made that the marker will not be damaged during the project.

3. Because the property is within the proposed White Post Detention Center Historic District, perhaps proffers should be considered that would reflect further research and documentation of this important and interesting chapter in the Commonwealth’s history of incarceration.
4. The proposed Building Design Concept Sheets for the “Blue Ridge Regional Office” show a large multi-hipped-roofed, U-shaped, brick veneered building with multiple types and sizes of windows, deeply overhanging eaves, and horizontal banding on the walls. The first image provided has the caveat that even though the image has a drive-through, the one to be built here will not. No scale or dimensions of this building and the other service buildings are provided. What is the need for it to be U-shaped? More information needs to be provided.
5. The office building should not copy a design that was developed for another place, but rather be one that is designed for this particular site, which is rural in nature. The areas to its south and east are open farmland. Since a building of this design and scale introduces both a new building type and non-traditional building forms to the HAC, it is imperative that it conforms to the rural landscape.
6. More consideration should be given to siting the building back farther from US Route 340, thereby mitigating its potential visual impact.

Please feel free to contact me if you have any questions.

Sincerely,



Maral S. Kalbian
Architectural Historian



2401 Brentwood Rd. Ste. 107
 Raleigh, North Carolina 27604
 P [919] 873 2211
 F [919] 873 9555
terracon.com

April 25, 2023

PARIC
 77 Westport Plaza, Suite 250
 St. Louis, MO 63146

Attn: Triffin Zecy, Senior Preconstruction Manager
 P: (314) 280-3059
 E: tnzecy@paric.com

RE: Cultural Resources Desktop Review
 REC Blue Ridge
 White Post, Clarke County, Virginia
 Terracon Project No. 70237220

Dear Ms. Zecy:

Terracon Consultants, Inc. (Terracon) has conducted a desktop cultural resources records review for the approximately 65-acre property located on Routes 340 and 552 in Clarke County, Virginia (**Figure 1**).

Architectural Resources

Research conducted using the Virginia Department of Historic Resources (VDHR) Virginia Cultural Resource Information System (V-CRIS) GIS service database on April 18, 2023, revealed that 26 previously recorded architectural resources are located within one-half mile of the project area (**Table 1**). Eleven of these are associated with the White Post Detention Center Historic District, discussed below.

Table 1: Architectural Resources within One-Half Mile of the Project Area

DHR ID	Resource	Address	NRHP Evaluation
021-0673	c.1820 house	15799 Lord Fairfax Hwy.	Potentially Eligible
021-0679	c.1880 house	15992 Lord Fairfax Hwy.	Potentially Eligible
021-0680	c.1890 house	150 Double Tollgate Rd	Unassessed
021-0681	c.1910 Service Station	50 Highland Corners Rd	Unassessed
021-0682	Greenway Southern Baptist Church (c.1880)	275 Double Tollgate Rd	Unassessed
021-0683	c.1880 house	Off Of Route 340/Rt. 552	Unassessed
021-0684	The Highlands (c.1820)	Route 340/522	Unassessed
021-0707	Dinosaurland (c.1960)	Route 340/522	Unassessed
021-0963	Greenway Historic District	John Mosby Hwy.	NRHP & VLR Listed
021-5031	c.1960 house	16060 Lord Fairfax Hwy.	Unassessed

Explore with us



DHR ID	Resource	Address	NRHP Evaluation
021-5032	c.1947 house	16190 Lord Fairfax Hwy.	Unassessed
021-5033	c.1947 house	32 Double Tollgate Rd	Unassessed
021-5034	Electrical Substation (c.1965)	Double Tollgate Rd	Unassessed
021-5035	Double Tollgate Stone Monument	US 340	Unassessed
021-5042	White Post Detention Center Historic District	Ray of Hope Lane	Eligible
021-5043	Guard's Quarters/Building #2 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5044	Building #5 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5045	Southeast Tower/Building #46 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5046	Building #47 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5047	Building #48 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5048	Building #45 (c.1995)	Ray of Hope Lane	Not Eligible*
021-5049	Administration Building #49 (c.1995)	Ray of Hope Lane	Not Eligible*
021-5050	Shakedown Building #55 (c.1995)	Ray of Hope Lane	Not Eligible*
021-5051	Kennel Building #43 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5052	Garage Building #10 (c.1958)	Ray of Hope Lane	Not Eligible*
021-5053	Superintendent's House/Building #9 (c.1958)	Ray of Hope Lane	Not Eligible*

**Located within the White Post Detention Center Historic District. Considered a Contributing Resource though not individually eligible for the NRHP.*

The entire project area is located within the White Post Detention Center Historic District (DHR ID 021-5042). A 2020 evaluation determined that this district is considered by DHR to be eligible for the National Register of Historic Places (NRHP) under Criterion A for its significance during the 1950s and 1960s as an example of the transition from mobile prison road crew work camps to self-contained, permanent facilities¹.

The Greenway Rural Historic District borders the project area to the east. This approximately 19,100-acre portion of southwestern Clarke County is noted for its "remarkably unaltered and picturesque rural land" and is considered one of the best-preserved rural landscapes in the Shenandoah Valley.

Other nearby structures include dwellings, a gas station, church, monument, and tourist attraction. The attached V-CRIS figure (**Figure 2**) shows the resources surrounding the current project area.

¹ Sadler, Donald, Sandra DeChard, and Brynn Stewart. *Archaeological and Architectural Survey of the White Post Detention Center, Clarke County, Virginia*. Ms. on file at Virginia Department of Historic Resources (2020).

Archaeological Resources

From December 2019 to April 2020, Stantec conducted an archaeological survey of approximately 158 acres located immediately south of the current project area². One archaeological site (Site 44CK0175) was recorded approximately 150 feet south of the current project area. This site represents a twentieth century trash dump and was recommended not eligible for the NRHP.

Archaeological Site 44CK0162 is located approximately 115 feet west of the project area. This twentieth century farmstead includes a limestone silo foundation, collapsed outbuilding, and foundation remnants. The site was recorded in 2016; however, no subsurface testing was conducted. The site is considered unevaluated for its NRHP eligibility.

Site 44CK178 was recorded approximately 1,300 feet east of the current project area in 2020. This site consists of a brick chimney, poured concrete foundation, and building rubble from a former domestic structure. The site is considered unevaluated for its NRHP eligibility.

Other nearby archaeological surveys include a 1990 survey for the proposed widening and realignment of an approximately seven-mile portion of Route 522, west of the project area³. In 2015, Terracon conducted a reconnaissance-level archaeological survey for the proposed 235-acre Clarke County Solar project⁴. No archaeological sites were recorded in proximity to the current project area as a result of these investigations.

Map Research

In addition to the V-CRIS research, Terracon undertook a review of recent and historical aerial photography and maps for the project study area to look for historic period structures or other obvious signs of past human activity.

A review of the 1894 and 1932 *Winchester, VA-WV* 1:125,000 topographic quadrangles, 1938 *Winchester, VA-WV* 1:48,000 topographic quadrangle, 1942 *Winchester, VA-WV* 1:62,500 topographic quadrangle, and 1966 *Stephens City, VA* 1:24,000 topographic quadrangle showed no structures or roads on the property at those times (**Figures 3–7**). Aerial imagery from 1958 and 1964 showed no structures. The area appeared to be open farmland or pasture.

In summary, a review of historic period maps and aerial photography suggests little past historic period activity on the property. In the event that federal permitting or funding is required, DHR will be consulted to determine if any cultural resource (archaeological or architectural)

² Sadler et. al 2020

³ Cromwell, Ted T., Heather Mackey, David Miller, and James Cromwell. *A Phase I Cultural Survey of the Proposed Widening and Realignment of a 7.03 Mile Section of Route 522 in Frederick and Clarke Counties, Virginia*. Ms. on file at Virginia Department of Historic Resources (1990).

⁴ Green, Bill and Nancy McReynolds. *Cultural Resource Reconnaissance Survey, Clarke County Solar Project LLC, Clarke County, Virginia*. Ms. on file at Virginia Department of Historic Resources (2015).

Cultural Resources Desktop Review

REC Blue Ridge | Clarke County, Virginia
April 2023 | Terracon Project No. 70237220



investigations would be required under Section 106 of the *National Historic Preservation Act* (NHPA 1966, as amended).

No fieldwork was conducted as part of this cultural resources records review. Terracon's services were performed in a manner consistent with generally accepted practices of the profession undertaken in similar studies in the same geographic area during the same period. Terracon makes no warranties, expressed or implied, regarding its services, findings, conclusions or recommendations. Please note that Terracon does not warrant the work of regulatory agencies or other third parties supplying information.

We appreciate the opportunity to assist you with this project. If you have any questions or comments regarding this memo, please feel free to contact me at terri.russ@terracon.com or (919) 805-4211.

Sincerely,
Terracon Consultants, Inc.

A handwritten signature in black ink that reads 'Terri Russ'.

Terri Russ, RPA
Department Manager–Cultural Resources
Environmental Planning Services

A handwritten signature in black ink that reads 'Robert T. Turnbull'.

Robert Turnbull
Department Manager–Natural Resources
Environmental Planning Services



Figure 1: Project Study Area

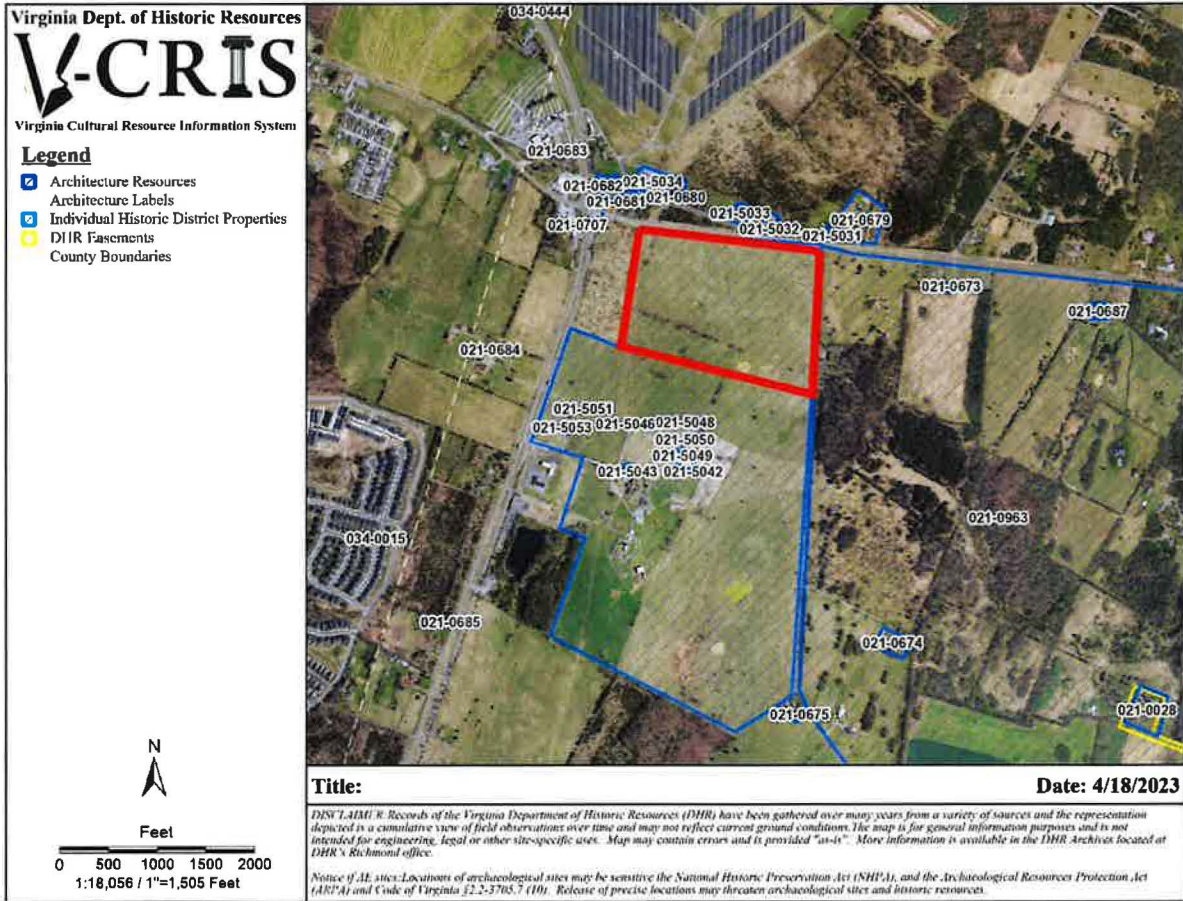


Figure 2: V-CRIS Map Showing Project Study Area and Adjacent Historical Architecture Resources

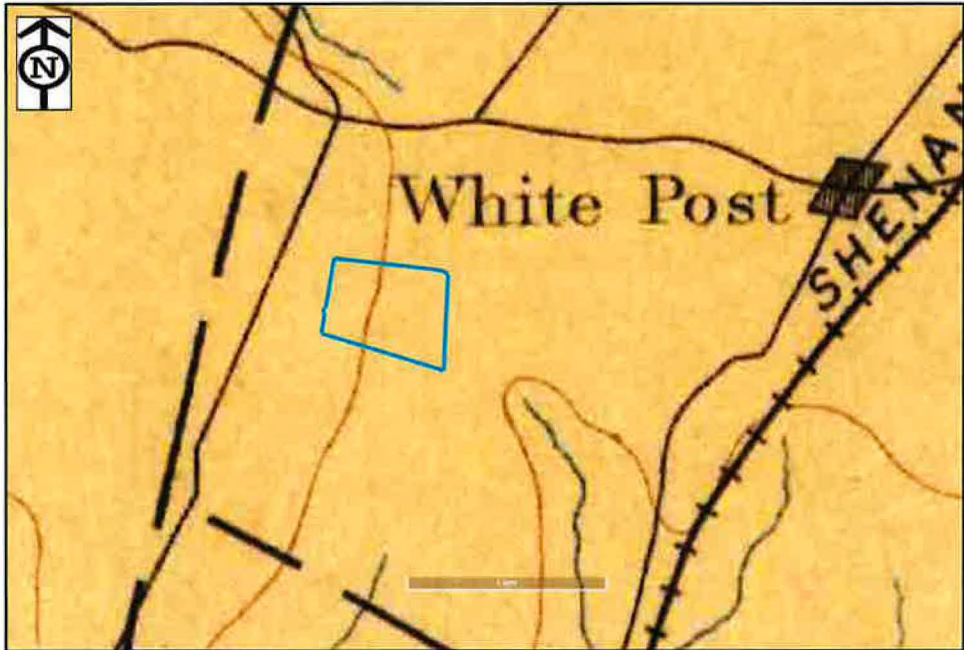


Figure 3: 1894 Winchester, VA-WV 1:125,000 topographic quadrangle

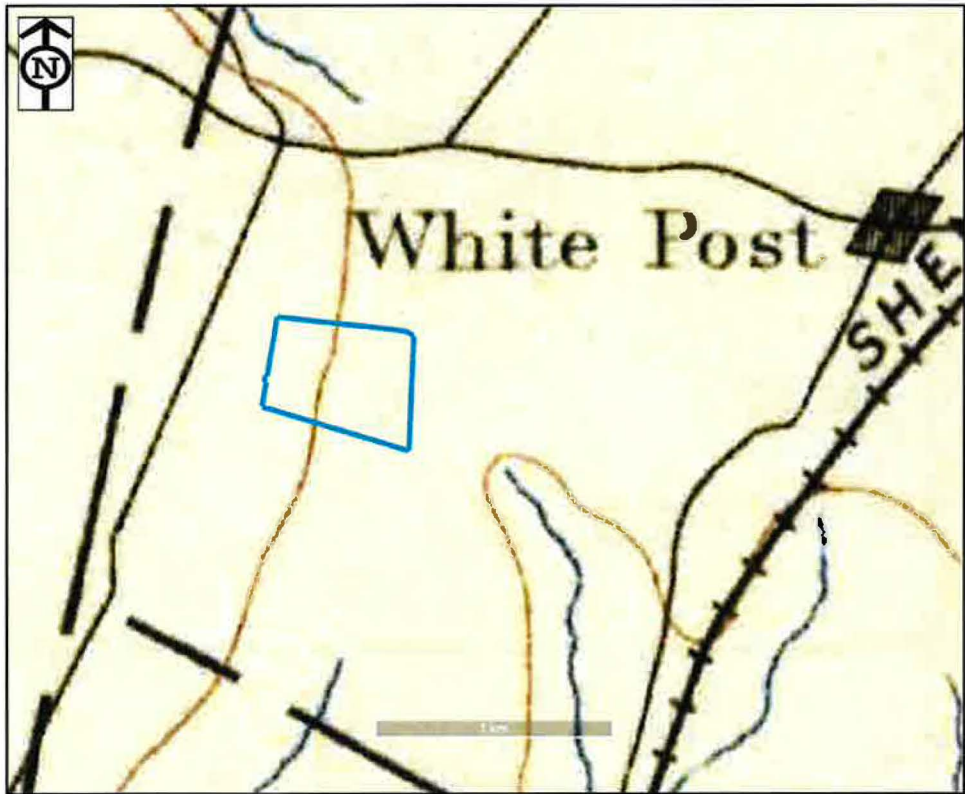


Figure 4: 1932 Winchester, VA-WV 1:125,000 Topographic Quadrangle

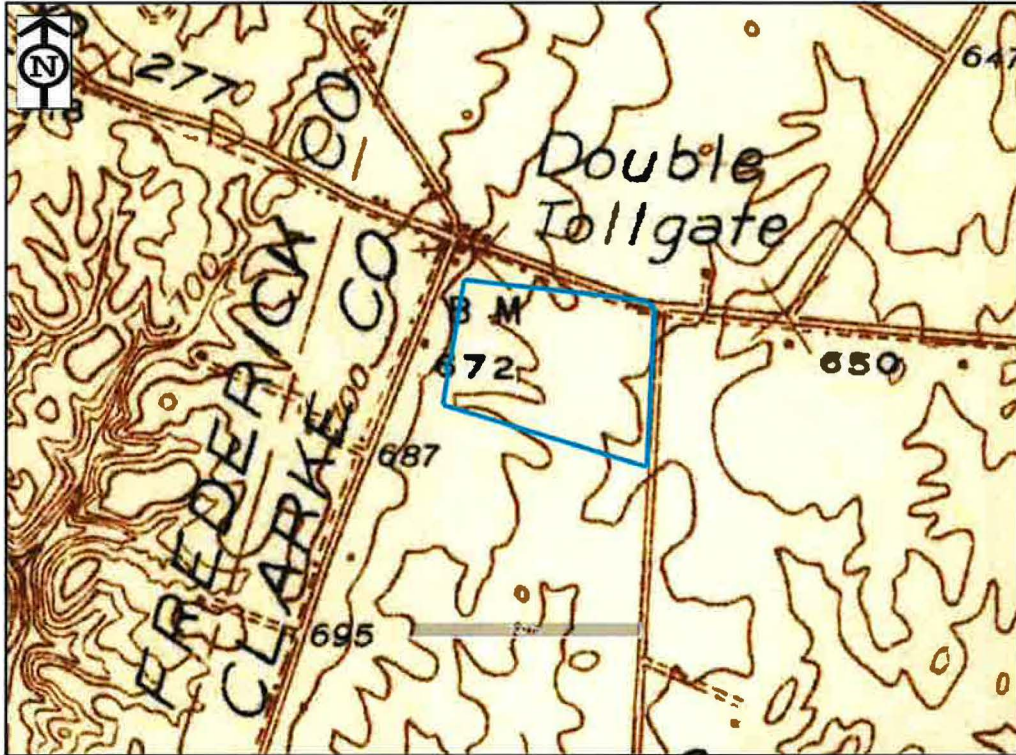


Figure 5: 1938 Winchester, VA-WV 1:48,000 Topographic Quadrangle

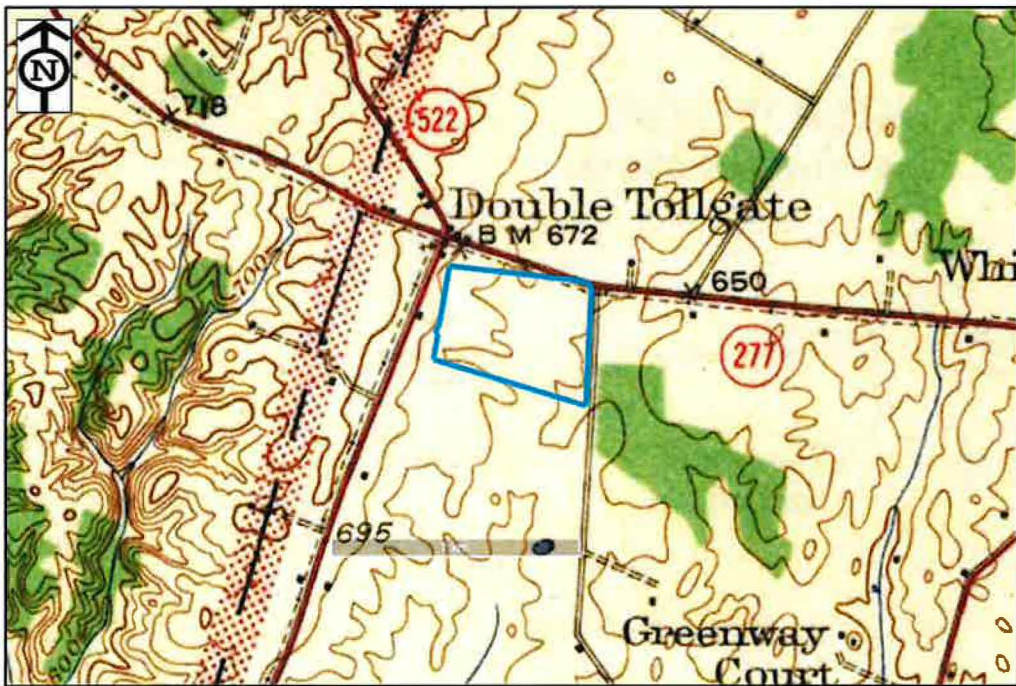


Figure 6: 1942 Winchester, VA-WV 1:62,500 Topographic Quadrangle

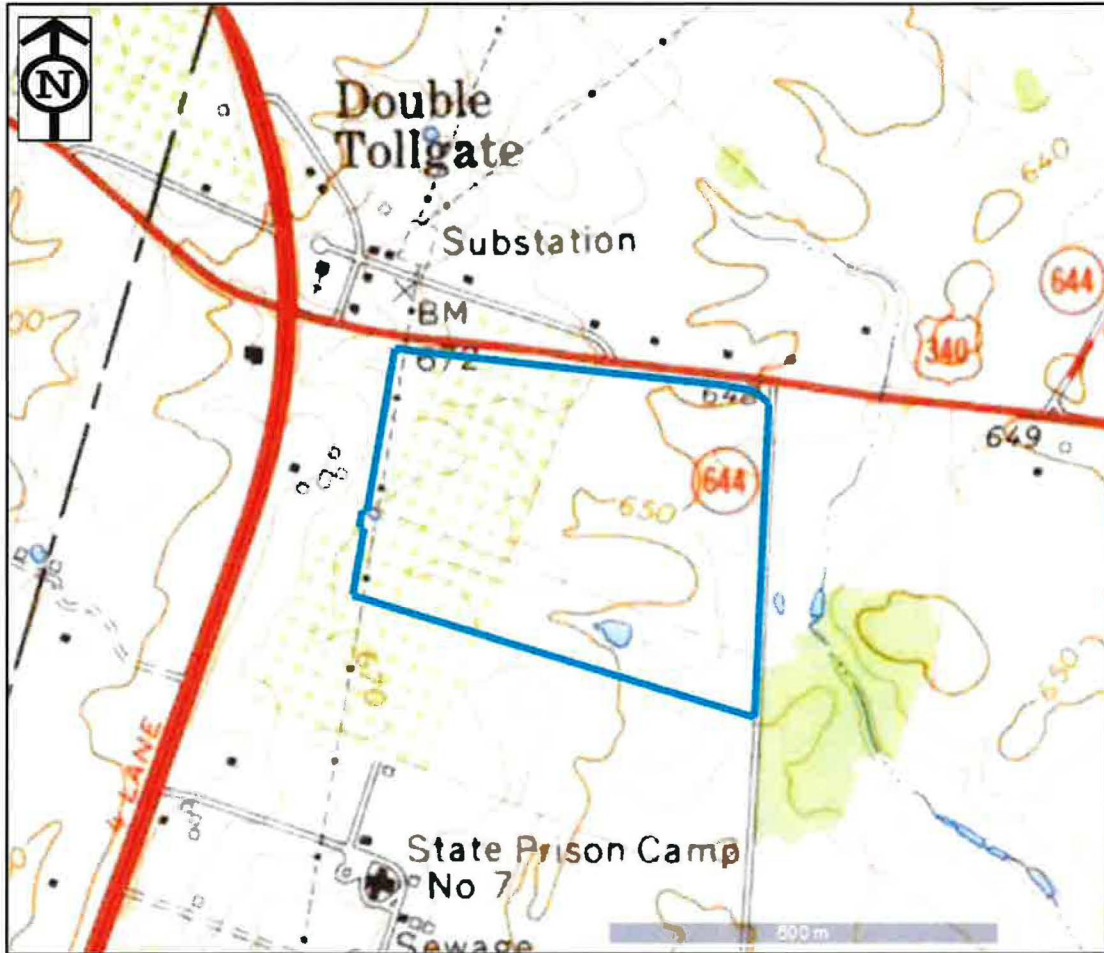


Figure 7: 1966 Stephens City, VA 1:24,000 Topographic Quadrangle

Clarke- Rte340- Rappahannock Electric Corporation- Proposed Regional Office

From : Boyce, Arthur (VDOT) <Bobby.Boyce@VDOT.Virginia.gov> Wed, Aug 30, 2023 04:53 PM
Subject : Clarke- Rte340- Rappahannock Electric Corporation- Proposed Regional Office  2 attachments
To : Brandon Stidham (bstidham@clarkecounty.gov) <bstidham@clarkecounty.gov>
Cc : Funkhouser, Rhonda (VDOT) <Rhonda.Funkhouser@VDOT.Virginia.gov>, Johnson, Joseph (VDOT) <JosephW.Johnson@vdot.virginia.gov>, ksitzman@goroveslade.com, Carter, Edwin (VDOT) <Edwin.Carter@vdot.virginia.gov>, Smith, Matthew, P.E. (VDOT) <Matthew.Smith@vdot.virginia.gov>

Dear Brandon,

We have not yet received the Traffic Impact Analysis (TIA) that was scoped with the County and developer on April 25, 2023, so we have no comments on the capacity of any adjacent offsite intersections. The utility office alone will likely not trigger any offsite mitigations. We do not have any overall objections to the rezoning, however we offer the following comments:

1. Route 340 is a “Minor Arterial Highway” which is subject to access management regulations. VDOT supports the second entrance on Featherbed Road to help separate the office traffic from trucks and to consolidate turning movements at an existing intersection. If the entrances were reduced to just one access point, we would prefer the access be on the lower-volume road (Featherbed). The only reason being is to limit the number of conflict points on the higher speed and volume road which is Route 340. That said, we have no objections to the applicants proposed layout.
2. Since Featherbed Road it is a one lane gravel roadway and is not designed for the proposed traffic. We recommend that it be upgraded to accommodate the proposed traffic volume increase. This should include adequate turning radii (50’) at the Route 340 intersection and paving of two lanes (24’) back to the first entrance.

3. We recommend that a right turn lane also be proffered on Route 340 for Featherbed Road. This will help to maintain safety by providing a deceleration lane for existing and proposed traffic turning onto Featherbed Road.
4. The transportation proffers should include a trigger for construction of all road improvements prior to the request for building occupancy.

If you have any questions, please let me know.

Sincerely,

Bobby Boyce

Land Development Engineer /

Edinburg Residency

Virginia Department of

Transportation

540-534-3211

bobby.boyce@VDOT.Virginia.gov

Clarke- Rte340- Rappahannock Electric Corporation- Proposed Regional Office

From : Boyce, Arthur (VDOT) <Bobby.Boyce@VDOT.Virginia.gov> Mon, Jun 26, 2023 03:22 PM
Subject : Clarke- Rte340- Rappahannock Electric Corporation- Proposed Regional Office 📎 3 attachments
To : Brandon Stidham (bstidham@clarkecounty.gov) <bstidham@clarkecounty.gov>
Cc : Funkhouser, Rhonda (VDOT) <Rhonda.Funkhouser@VDOT.Virginia.gov>, Johnson, Joseph (VDOT) <JosephW.Johnson@vdot.virginia.gov>, ksitzman@groveslade.com

Dear Brandon,

We have not yet received the Traffic Impact Analysis (TIA) that was scoped with the County and developer on April 25, 2023, so we have no comments on the capacity of any adjacent intersections. If any offsite mitigations are warranted they must be proffered during the rezoning process. We have no overall objections with the concept plan but do have concerns with roadway maintenance and safety on the unimproved section of Featherbed Lane. This development could have a negative impact on existing motorist and neighbors on this roadway. We offer the following comments:

1. While we have not evaluated the TIA for this development, we expect minimal offsite impacts with the exception of Route 644 Featherbed Lane. Featherbed Lane is a one lane gravel roadway and is not designed for the proposed traffic. We suggest that it be upgraded by REC from Route 340 to just beyond the last entrance proposed. The upgrades should be adequate to accommodate the proposed traffic volume increase and heavy vehicles. This should include adequate turning radii (50') at the Route 340 intersection, paving of two lanes (24') on Route 644 and right and left turn lanes if warranted. A left turn lane is shown for Featherbed Lane on the sketch labeled "turn lanes" but it is not on the concept site plan (attached). We suggest that these mitigations be proffered for Featherbed Lane.
2. Featherbed Lane should be evaluated for right turn lane warrants and if needed constructed by REC. Existing right turning movements into Featherbed Lane should

be included in the evaluation. A right turn lane into Featherbed Lane should be proffered if turn lane warrants are met.

3. VDOT standard commercial entrances and turn lanes will be required for access per VDOT Land Use Permit requirements. These designs will need to be submitted with the site plan to this office for review and approval and a VDOT Land Use Permit will be required prior to construction.
4. The proposed use utility regional office will only develop about half the of the total acreage being rezoned to highway commercial. Any other use on the remaining property will not be accounted for in the TIA or entrance design. Additional high volume uses on the property may have major impacts to the adjacent roadways and intersections.
5. The proffers should include a trigger for construction of all road improvements prior to building occupancy.

If you have any questions, please let me know.

Sincerely,

Bobby Boyce

Land Development Engineer /

Edinburg Residency

Virginia Department of

Transportation

540-534-3211

bobby.boyce@VDOT.Virginia.gov

THIS IS NOT A CHAPTER 870 STUDY

	<p>PRE-SCOPE OF WORK MEETING FORM</p> <p>Information on the Project Traffic Impact Analysis Base Assumptions</p>
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The applicant is responsible for entering the relevant information and submitting the form to VDOT and the locality no less than three (3) business days prior to the meeting. If a form is not received by this deadline, the scope of work meeting may be postponed.

Contact Information				
Consultant Name:	Kevin Sitzman, Gorove Slade Associates, Inc.			
Tele:	703.787.9595			
E-mail:	ksitzman@goroveslade.com			
Developer/Owner Name:	Lheep Kim			
Tele:	703.328.0788			
E-mail:	LKim@greenwayeng.com			
Project Information				
Project Name:	REC Camp 7	Locality/County:	Clarke County	
Project Location: <small>(Attach regional and site specific location map)</small>	The proposed development site is generally situated south of Lord Fairfax Highway (Route 340), east of Stonewall Jackson Highway (Route 522), and west of Featherbed Road (Route 644) in Clarke County, Virginia.			
Submission Type	Comp Plan <input type="checkbox"/>	REZ/SU <input checked="" type="checkbox"/>	Site Plan <input type="checkbox"/>	Subd Plat <input type="checkbox"/>
Project Description: <small>(Including details on the land use, acreage, phasing, access location, etc. Attach additional sheet if necessary)</small>	<p>The site is situated on one parcel that can be identified on Clarke County Online Mapping System with the following Tax Map ID #: 27 A 10C. The property totals approximately 65 acres and is currently zoned as AOC (Agricultural-Open Space-Conservation).</p> <p>The Applicant is proposing a special use on the site to construct approximately 83,500 square feet of utility use and office space. The development is anticipated to be complete and in operation by 2027.</p> <p>Access to the site will be provided via two proposed full-movement entrances along Lord Fairfax Highway. An emergency entrance (egress only) along Featherbed Road will be provided but no site trips will be assigned to this entrance.</p>			
<div style="border: 1px solid red; padding: 2px; color: red; font-size: small;"> Due to access management concerns, revise to one entrance on Lord Fairfax and one entrance on Featherbed </div>	Residential <input type="checkbox"/>	Commercial <input type="checkbox"/>	Mixed Use <input type="checkbox"/>	Other <input checked="" type="checkbox"/>
Proposed Use(s): <small>(Check all that apply; attach additional pages as necessary)</small>	Residential Use(s) ITE LU Code(s): Number of Units: Commercial Use(s) ITE LU Code(s): Square Ft or Other Variable:		Other Use(s) ITE LU Code(s): 170 Square Ft or Other Variable: 83.5 kSF	
Total Peak Hour Trip Projection:	Less than 100 <input type="checkbox"/>	100 - 499 <input checked="" type="checkbox"/>	500 - 999 <input type="checkbox"/>	1,000 or more <input type="checkbox"/>

Revise variable to 80 employees

It is important for the applicant to provide sufficient information to county and VDOT staff so that questions regarding geographic scope, alternate methodology, or other issues can be answered at the scoping meeting.

Traffic Impact Analysis Assumptions			
Study Period	Existing Year: 2023	Build-out Year: 2027	Design Year: N/A
Study Area Boundaries (Attach map)	North: Lord Fairfax Highway	South: N/A	
	West: Stonewall Jackson Highway	East: Featherbed Road	
External Factors That Could Affect Project (Planned road improvements, other nearby developments)	To be discussed None		
Consistency With Comprehensive Plan (Land use, transportation plan)	Yes		
Available Traffic Data (Historical, forecasts)	2023 New TMCs VDOT Historical AADT Data		
Trip Distribution (Please refer to attached Figure 2 in Supplement.) VDOT and County agree with DOA	Road Name: Stonewall Jackson Highway (to/from the North) – 30%		Road Name: Stonewall Jackson Highway (to/from the South) – 30%
	Road Name: Fairfax Pike (to/from the West) – 30%		Road Name: Lord Fairfax Highway (to/from the East) – 10%
Annual Vehicle Trip Growth Rate: (See Note 4.) VDOT and County agree with growth rate and growth methodology	2.0%/yr. (2023-2027)	Peak Period for Study (check all that apply)	<input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> PM <input type="checkbox"/> SAT
		Peak Hour of the Adj. (to be used in study)	AM: 195 / PM: 180 / Daily: 1,024
Study Intersections and/or Road Segments (Attach additional sheets as necessary) (Please refer to attached Figure 1 in Supplement.)	1.	Stonewall Jackson Highway at Lord Fairfax Highway / Fairfax Pike	7.
	2.	Lord Fairfax Highway at Site Entrance 1	8.
	3.	Lord Fairfax Highway at Site Entrance 2	9.
	4.	Lord Fairfax Highway at Featherbed Road	10.
	5.	Featherbed Road at Site Entrance 2	11.
	6.		12.
Trip Adjustment Factors	Internal allowance Reduction: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Pass-by allowance Reduction: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Software Methodology: <input checked="" type="checkbox"/> Synchro <input type="checkbox"/> HCS (v.2000/+) <input type="checkbox"/> SIDRA <input type="checkbox"/> CORSIM <input type="checkbox"/> Other _____		
Traffic Signal Proposed or Affected	Existing traffic signals that could be affected:		

Revise trips based on variable of 80 employees

It is important for the applicant to provide sufficient information to county and VDOT staff so that questions regarding geographic scope, alternate methodology, or other issues can be answered at the scoping meeting.

(Analysis software to be used, progression speed, cycle length)	1. Stonewall Jackson Highway at Lord Fairfax Highway / Fairfax Pike Analysis Software: Synchro version 11 Results: HCM 6 Methodology (See Note 9.)
Improvement(s) Assumed or to be Considered	To be discussed None
Background Traffic Studies Considered	To be discussed None, Sheetz is not approved yet
Plan Submission	<input type="checkbox"/> Master Development Plan (MDP) <input checked="" type="checkbox"/> Generalized Development Plan (GDP) <input type="checkbox"/> Preliminary/Sketch Plan <input type="checkbox"/> Other Plan type (Final Site, Subd. Plan)
Additional Issues to be Addressed	<input checked="" type="checkbox"/> Queuing analysis <input type="checkbox"/> Actuation/Coordination <input type="checkbox"/> Weaving analysis <input type="checkbox"/> Merge analysis <input type="checkbox"/> Bike/Ped Accommodations <input checked="" type="checkbox"/> Intersection(s) <input type="checkbox"/> TDM Measures <input type="checkbox"/> Other (_____)

It is important for the applicant to provide sufficient information to county and VDOT staff so that questions regarding geographic scope, alternate methodology, or other issues can be answered at the scoping meeting.

NOTES on ASSUMPTIONS:

1. Synchro files/signal timings will be obtained from VDOT.
2. The scenarios to be included in the study are 2023 Existing Conditions, 2027 Future Conditions without Development, and 2027 Future Conditions with Development. The study will analyze AM and PM peak hours for all above scenarios.
3. Existing turning movement counts will be collected and utilized to develop existing conditions.
4. ~~In order to project 2027 future conditions, a regional growth rate of 2.0% per year will be applied to all movements at the study intersections (except driveway movements) for the period between 2023 and 2027.~~ The growth volumes will be balanced along the road network by increasing the maline through movements at subsequent study intersections along the road network where applicable.
5. Existing peak hour factors will be based on the traffic counts and utilized on a by-intersection basis. Peak hours factors by intersection in the range of 0.85 to 1.00 will be used for existing scenario. Peak hour factors of 0.92 will be used for all future scenarios if the existing peak hour factor by intersection is less than 0.92, and for all new intersections.
6. Heavy vehicle percentages (HV%) will be based on existing counts. For any new intersection and at site entrances, the HV% will be based on existing counts and the Site truck trip generation, per movement.
7. ~~For any approach, a level of service (LOS) D or better would be considered as acceptable/desirable for traffic operations.~~ For all approaches, the projected future conditions without development LOS and delay will be maintained in the future with development condition. Will show intersection, approach, and movement LOS.
8. 95th percentile queue lengths will be provided in addition to the capacity analyses. The queue lengths will be determined from *Synchro 11*.
9. HCM 6 methodology will be utilized in the capacity analyses where applicable; HCM 2000 methodology will be utilized if HCM 6 methodology is not applicable.
10. Preliminary access management and turn lanes will be assessed at the proposed site entrances.

Revise language

Remove language

SIGNED: _____ DATE: 04/18/2023
Applicant or Consultant

PRINT NAME: Kevin Sitzman, PE
Applicant or Consultant

Revision to Note 4:
In order to project 2027 future conditions, a regional growth rate will be applied to all movements at Stonewall Jackson Highway at Lord Fairfax Highway / Fairfax Pike for the period between 2023 and 2027.

SIGNED: _____ DATE: _____
VDOT Representative

PRINT NAME: _____
VDOT Representative

SIGNED: _____ DATE: _____
Local Government Representative

PRINT NAME: _____
Local Government Representative

Table 1: Historic Growth (Based on VDOT Traffic Data)

Road Segment:	From:	To:	Published VDOT AADT					Growth Rate			
			2017	2018	2019	2020	2021	2017 - 2021	2018 - 2021	2019 - 2021	2020 - 2021
Fairfax Pike	34-726 Lakeview Circle	BS 522 Front Royal Pike	8,300	8,500	8,500	9,000	9,700	3.97%	4.50%	6.83%	7.78%
Lord Fairfax Highway	US 522 Double Toll Gate	21-658 White Post Rd	8,100	8,300	8,300	7,600	8,000	-0.31%	-1.22%	-1.82%	5.26%
Stonewall Jackson Highway	Warren County Line	US 340; SR 277 Double Toll Gate	18,000	18,000	18,000	4,900	21,000	3.93%	5.27%	8.01%	328.57%
Stonewall Jackson Highway	US 340; SR 277 Double Toll Gate	Frederick County Line	13,000	13,000	13,000	12,000	13,000	0.00%	0.00%	0.00%	8.33%

Note: Highlighted cells shows factored short term traffic count data.



Figure 1: Site Location and Study Intersections



Figure 2: Direction of Approach

Table 2: Trip Generation – Peak Hour of the Adjacent Street (ITE 11th Edition)

Land Use	ITE Code	Size	Weekday						
			AM Peak Hour			PM Peak Hour			Daily Total
			In	Out	Total	In	Out	Total	
Utility	170	83.5 kSF	170	25	195	32	148	180	1,026

Revise variable to 80 employees



Clarke County Board of Supervisors

Set Public Hearing: Campground Regulations (PH2023-12: TA23-01)

ZONING ORDINANCE TEXT AMENDMENT (TA-23-01)

Campground Regulations

September 19, 2023 Board of Supervisors Meeting – SET PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to add a new temporary use, “camping,” to Zoning Ordinance Section 5.4 (Uses, Definitions, and Use Regulations – Temporary Uses) and to delete “campground” and “summer camp” from Section 5.2D (Recreation/Education/Assembly Uses). The purpose is to prohibit new permanent campgrounds including those operated as a business or as summer camps, and to establish new regulations for the duration of camping activities, the long-term lease of a lot for camping, and temporary event camping.

Requested Action:

Schedule public hearing for the Board’s October 17, 2023 meeting.

Summary:

The proposed text amendment would re-define camping as a temporary activity and would prohibit the development of new permanent campgrounds both as businesses and as year-round facilities for groups and organizations. This would be accomplished by removing the current zoning uses “campground” and “summer camp” from the Zoning Ordinance. The new temporary use, “camping,” would limit all camping activities to a total of 30 days in any 60-day period and a maximum of 14 consecutive days. This time limitation would allow 180 days of camping in a calendar year and establish a reasonable limit on the duration of a continuous camping activity.

In addition to these changes, new regulations would be included to allow property owners to lease their lots on a long-term basis (minimum 30-day written lease) to tenants specifically for camping. These rules are proposed to recognize the long-standing practice of seasonal “river lot” rentals along the river and to ensure that these locations are not operated as commercial campgrounds. Lots leased for camping would also be limited to two campsites per lot of record including a maximum of one recreational vehicle per campsite.

Other rules proposed include a prohibition on temporary or permanent onsite connections for recreational vehicles to utilities, no advertising of properties as being open to the public for camping, and a zoning permit review process for camping in conjunction with a temporary public event.

The text amendment was developed by the Commission’s Policy & Transportation Committee over a series of five meetings with Planning Staff.

Background:

Camping comes in several different forms. The bullets below describe how each form is currently regulated in the Zoning Ordinance.

- **Campgrounds in general.** The Zoning Ordinance identifies a “campground” as a camping activity involving three or more campsites for periods of overnight or longer regardless of whether compensation is offered, required, or accepted. Campgrounds are a special use in the AOC and FOC Districts and require approval of a special use permit and site development plan. Since camping activities can be considered campgrounds regardless of whether money is exchanging hands, all overnight camping activities with three or more campsites are considered to be campgrounds.
- **Commercial campgrounds.** A campground operated as a business, such as Watermelon Park, requires approval of a special use permit and site development plan so long as at least three campsites are offered for use. By definition, a commercial campground which only offers two campsites for rental would not require zoning approval. Use regulations are also silent regarding what types of accessory uses can be included in a commercial campground such as clubhouses, swimming pools, and camp stores.
- **Summer camps.** A summer camp is an establishment that provides entertainment, education, recreation, religious instruction or activities, physical education, or health in addition to overnight camping for twelve or more persons under the age of 18 who are not related to the property owner. In other words, a summer camp is a youth camp which can be operated as a business or non-profit. A summer camp is allowed with approval of a special use permit and site development plan in the AOC and FOC Districts as they can have similar impacts and intensity to commercial campgrounds. In addition to allowing camping in tents, campers, and RVs, accommodations may also be provided in buildings. Summer camps may only operate from the Saturday immediately preceding Memorial Day through Labor Day, and the minimum lot size is 3 acres.
- **Leased lots for camping.** A property owner may lease the right to camp on a lot of record without zoning approval so long as the camping activity is limited to two campsites at a time. If three or more campsites are offered, it would be considered a campground and require approval of a special use permit and site development plan. A property owner can also lease the right to camp on a lot of record to multiple tenants without zoning approval so long as no more than two campsites are operated at a time.
- **Private camping.** A property owner is permitted to camp on their property without zoning approval and is not limited as to the number of campsites they may have for the property owner’s use. The definition of “campground” specifically excludes camping by a property owner on their land but does not extend this exclusion to the property owner’s guests. While Staff has not applied the campground regulations to private camping in the past, the regulations can be interpreted to require a special use permit and site development plan if the property owner has three or more campsites on their lot that are used by guests, family members, or other individuals who are not owners of the lot.

- **Temporary event camping.** Staff has not historically applied the campground regulations to overnight camping in conjunction with public or private events although some events can have three or more campsites established. Some past special events approved under County Code Chapter 57, such as multi-day music festivals, have included overnight camping for patrons and/or vendors who will be in attendance for the duration of the event. Chapter 57 does not include specific regulations for overnight camping and was recently amended to state that camping activities are regulated by the Zoning Ordinance. Other types of temporary events such as horse shows can have overnight camping for participants and have not been interpreted by Staff to constitute a “campground” for zoning purposes.

History

Current terms and definitions for “campground” and “summer camp” were established in 1997. Prior to this date, the Zoning Ordinance contained uses for “campground,” “day camp,” and “board camp.” The 1997 text amendment consolidated “day camp” and “board camp” into the current “summer camp” use. Definitions were created for “campground” and the related terms “camping unit” and “campsite” using similar definitions taken from the Code of Virginia with modifications. No recent changes have been made to these terms and definitions.

Current Zoning Ordinance use and use regulations

The “campground” use is defined as follows:

Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.

The use regulations contain definitions for “camping unit” and “campsite”:

- “Camping unit” -- *a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel.*
- “Campsite” -- *any delineated area within a campground used or intended for occupation by the camping unit.*

These definitions appear to have been adapted from the Virginia Department of Health’s (VDH) campground regulations. They are similar to but not precisely the same as the current wording of the VDH definitions.

One additional use regulation limits the duration of camping at a campground to a maximum of 15 days in any 30-day period. Campgrounds are allowed with special use permit and site development plan approvals.

Policy questions discussed by the Committee

In developing this text amendment, the Planning Commission's Policy & Transportation Committee deliberated the following policy questions pertaining to the current campground and summer camp regulations:

- **What is the scope of “camping?”** Per the definition, a campground includes any camping activity with three or more campsites regardless of whether a fee is being charged or if there is a lease arrangement. This includes commercial campgrounds (such as Watermelon Park) and lots leased for camping and containing three or more campsites. The definition is less clear when it comes to private camping, noting that a campground does not include “property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.” While this language is cumbersome, it does appear clear that a property owner can camp on their own property without being considered a campground. It is open to interpretation as to whether this extends to camping by the property owner’s friends and family.
- **What is a “campsite?”** The definition of “campsite” references a “delineated area” within a campground for a “camping unit” (tent, RV, etc.). This definition most likely contemplates lots within a commercial campground used as campsites by individual patrons. It is less clear when applied to private camping in which an entire property or portion of a property is used for camping but without delineated lots. If a property owner leases a river lot to a single tenant who has 5 tents and/or RVs situated around a single campfire, it is open to interpretation as to whether this constitutes one campsite or five campsites.
- **What structures, vehicles, and equipment can be used for camping?** Campgrounds are only permitted to allow tents, RVs, and similar recreational equipment for overnight camping. Permanent structures like cabins are not allowed although the overnight rental of a conforming single-family dwelling, tenant house, or minor dwelling could be considered a short-term residential rental use. Yurts are also open to interpretation as some can be constructed to meet building code requirements for use as a dwelling.
- **Are commercial campgrounds a compatible special use in the AOC and FOC Districts or should this particular use be prohibited or limited in scope?** Commercial campgrounds can be impactful on surrounding properties both in their development and ongoing operations. Since campground sites are often chosen for the pristine surrounding environment or access to unique natural areas or features, commercial campgrounds could be located in remote and undeveloped areas with access via secondary roads where significant vehicular traffic (including large RVs) is currently not occurring. Given that there have been no special use permit applications reviewed in recent memory for new commercial campgrounds, it may be prudent to evaluate whether a compatible

commercial campground could be developed in the AOC or FOC Districts today and whether the use should be limited in scope with new regulations or prohibited entirely.

- **If commercial campgrounds are a compatible use, what accessory uses should be allowed?** Use regulations are silent regarding amenities that may be developed at a campground such as swimming pools, clubhouses, bath houses, stages, dump stations, pedestals for utility hookups, and camp stores.
- **Should private camping be regulated as a campground use, as a different use subject to different regulations, or not regulated at all?** Private camping with three or more campsites meets the definition of a campground requiring a special use permit and site development plan because the regulations do not factor in whether money is exchanging hands for the camping activity. On the one hand, this requirement helps with enforcement as Staff does not have to determine that the camping activity is commercial in nature which can be difficult to prove at times. On the other hand, enforcing the requirements against private camping activities may be viewed as infringing on private property rights and akin to applying zoning regulations for public assembly activities against private parties and events.
- **How should temporary camping in conjunction with events be regulated?** As noted above, overnight camping by participants, vendors, and organizers has been allowed in conjunction with temporary events. In some cases such as multi-day music festivals, overnight camping is encouraged for the safety of the patrons to avoid having them leave the event site at late hours. Temporary event camping can consist of numerous campsites constituting a “campground” by definition, however it is clear that the zoning regulations did not contemplate this form of camping. It should be noted that the Virginia Department of Health has a permitting process for “temporary camping” that most commonly applies to temporary events. It should also be noted that draft revisions to County Code Chapter 57 (Special Events) would currently direct regulation of event camping to the Zoning Ordinance.

Proposed Text Amendment:

The Committee and Staff developed this text amendment based on four policy positions:

- Campgrounds operated as a business, permanent campgrounds for non-profit or similar organizations, and summer camps should be eliminated as a permissible use. Due to their size and potential adverse impacts on surrounding properties, members agreed that the uses should be eliminated because it is unlikely that there are any compatible locations in the county for new campgrounds and summer camps to be developed.
- The long standing practice of “river lot” camping should be preserved but regulations should be established to ensure that intensity and potential impacts to surrounding properties are minimized.

- Camping on private property in the AOC and FOC Districts by the property owner and/or their invited guests should not be specifically regulated.
- Camping is a temporary and periodic recreational activity and regulations should be developed to emphasize that it is not a permanent use.

The most significant proposed change is the deletion of two permanent camping uses from Section 5.2D (Recreation/Education/Assembly Uses) – “campground” and “summer camp” – and the creation of the new temporary use “camping” in Section 5.4 (Temporary Uses). The new “camping” use would be defined as follows:

A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.

This change would prohibit any new campgrounds operated as a business except for the long-term lease of a campsite on a lot of record (described later in this report). New summer camps would also be prohibited. Any existing commercial campgrounds or summer camps that were previously approved by the county would be allowed to continue as nonconforming uses (e.g., Watermelon Park Campground, Northern Virginia Lions Youth Camp). The regulation would also prohibit camping for a fee as an accessory activity to a business such as offering camping in conjunction with a short-term residential rental or at a farm winery, farm brewery, or farm distillery (e.g., Harvest Hosts).

To emphasize the temporary and periodic nature of camping, use regulation 1 would establish the following time limits on all forms of camping:

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***

These time limits would allow property owners and/or their invited guests to camp for a generous 180 days in a calendar year and a maximum of 14 days in a row. The proposed time limits would also help distinguish between a legitimate camping activity and individuals residing on a property in a recreational vehicle, tent, or other camping structure. The time limits would also enable property owners to allow invited groups (e.g., church congregations, scouts) to camp on their property without enabling the property to be established as the permanent location for an organization’s camping activities. The use regulation calculates the duration of all camping activities conducted on a lot of record regardless of whether camping is taking place simultaneously on the lot in separate locations.

Use regulation 2 emphasizes that camping activities are not allowed to have site improvements that would make a location more of a permanent campground:

- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent***

residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.

Camping would be allowed only in recreational vehicles (e.g., motor homes, travel trailers, fifth wheels, truck campers) or in temporary structures including tents and yurts that can be easily removed from the property. Proposed “camping” in a legally permitted dwelling (single-family dwelling, tenant house, or minor dwelling) for compensation would be treated as a short-term residential rental.

This use regulation also prohibits the use of temporary or permanent onsite connections to utilities on a subject property for recreational vehicles in conjunction with a camping activity. This would include water, sewer, propane, and electrical hookups and would also include any connection to satellite dishes, cable television, or internet located on the property. The use regulation would not apply to the use of water, sewer, propane, electrical, satellite, or internet located on board or brought to the campsite with the recreational vehicle.

Use regulation 3 would prohibit properties from being advertised as open to the public or the permanent campground for a non-profit or similar organization:

- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***

This use regulation is added to deter the establishment of permanent campground facilities and mitigate potential violations of the time limitation requirements. Evidence of such publication either through advertisements or permanent signage would be a clear violation of this proposed use regulation.

Use regulation 4 requires camping operators to comply with the Virginia Department of Health’s (VDH) temporary campground permit process and to maintain their approval in good standing throughout the duration of the camping activity:

- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***

VDH requires temporary campground permits for camping activities containing three or more campsites and a time limitation of 14 days in a 60-day period. Camping which exceeds this time frame would require a VDH permanent campground permit to be obtained, however it is unlikely that camping permitted by this text amendment would require such a permit. Temporary campground permits would most commonly be issued for camping in conjunction with temporary events such as those held at the Ruritan Fairgrounds or approved by special event permit. VDH staff indicated that some private camping events not associated with a temporary event could require a temporary campground permit depending on their size, scale, and duration.

Use regulation 5 establishes regulations for the long-term lease of a lot or portion of a lot for camping activities, more commonly referred to in the county as “river lot” camping but applicable on any AOC or FOC zoned lot:

5. ***The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***
 - A. ***The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.***
 - B. ***No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.***

As previously noted, the Committee wanted to allow the practice of “river lot” camping to continue subject to reasonable regulations to limit their scale and impacts. In order to differentiate the leasing of a lot or portion of a lot for camping from a commercial campground, the leasing arrangement must be for a minimum of 30 days and documented in a written lease. Any leasing situation for less than 30 days or without a written agreement in place would be considered a prohibited commercial campground.

The use regulation also limits leased lot camping to a maximum of two “campsites” per lot of record defined as “an area designated in a lease for camping by the specified lessee.” Each campsite would be allowed to have a maximum of one recreational vehicle so no more than two such vehicles could be located on the lot of record at one time.

The long-term leasing of a lot for camping traditionally is seasonal in nature as leases are issued for the warm months (May to September). The time limitation on camping would apply to long-term leasing as well but would not unreasonably impede a lessee’s ability to maximize camping during the season. Under the limitation of 30 days in any 60-day period with maximum of 14 consecutive camping days, a lessee with a 4 month lease could:

- Camp for consecutive three-day weekends throughout the lease period.
- Camp for 14 days in a row and still have 16 camping days available for use over the remaining 46 days in the 60-day period.
- Use the campsite during the day for recreational purposes without staying overnight without having the day count towards the total number of camping days used.

Use regulation 6 deals specifically with camping at temporary events:

6. ***Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per***

County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:

- A. Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.*
- B. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.*
- C. Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.*
- D. A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.*

This is the only form of camping that would require approval of a zoning permit or zoning approval through other process (e.g., agritourism activity zoning permit). The zoning administrator would be the approval authority and applicants would be required to submit a camping plan that shows where the campsites would be located and any other pertinent information required by the zoning administrator. The zoning permit review would be coordinated with VDH's temporary campground process – VDH approval would be a prerequisite to approval of the zoning permit and the applicant would be required to show all facilities required by VDH on the camping plan.

Public Comments:

The Planning Commission held a public hearing on this proposed text amendment at the June 2, 2023 Business Meeting. In his public hearing comments and written handout provided to the Commission, Lowell Smith said that the proposed text amendment should take into account the possible future need for public camping facilities along the Appalachian Trail (AT). He proposed that new camping facilities be allowed, either by-right or by special use permit, on lots that meet the following requirements:

- Such lot must be adjacent to the AT corridor land owned by the National Park Service and be owned by, or if under lease be operated by, an entity/entities that are IRS-qualified charitable 501(C)(3) organizations (possibly in conservation easement)
- The principle mission of such entity/entities shall be the maintenance and protection of the Appalachian National Scenic Trail
- The entity/entities have an established record of serving the public interest in providing access to and maintenance of the AT including its campground operations

Mr. Smith noted that while dispersed camping is allowed on Federal lands, increased usage of the AT and impacts to it in the future could result in prohibition of dispersed camping. Currently, the only other camping facilities for hikers are a trail shelter on National Park Service property and the Bears Den Trail Center facility which includes the lodge and its existing primitive campground containing two campsites.

In response to Mr. Smith’s comments, the Commission voted to defer discussion of the text amendment to the Commission’s July 5 Work Session and to continue the public hearing to the September 1 Business Meeting. The public hearing was continued to a later meeting in the event that the Commission decided to make changes to the text amendment requiring changes to the public hearing notice. The Commission discussed Mr. Smith’s concerns at the July 5 Work Session but chose to make no changes to the proposed text amendment.

Planning Commission Recommendation:

Following a duly advertised public hearing on June 2, 2023 and a continued public hearing on September 1, 2023, the Commission voted unanimously to recommend adoption of the proposed text amendment.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of this text amendment and recommends the Board schedule public hearing for the October 17, 2023 meeting.

History:

- | | |
|------------------------|--|
| March 22, 2023. | Policy & Transportation Committee voted 4-0-1 (Dunning absent) to forward the proposed text amendment to the full Commission for consideration. |
| April 4, 2023. | Placed on the Commission’s Work Session agenda for initial discussion. |
| May 2, 2023. | Placed on the Commission’s Work Session agenda for continued discussion. |
| May 5, 2023. | Placed on the Commission’s Business Meeting agenda to consider scheduling public hearing. |
| June 2, 2023. | Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to defer consideration to the July 5, 2023 Work Session and to continue the public hearing to the September 1, 2023 Business Meeting. |
| July 5, 2023. | Commission discussion of citizen concerns with the proposed text amendment. |

September 1, 2023. Commission voted unanimously to recommend adoption of the proposed text amendment.

September 19, 2023. Placed on the Board of Supervisors Meeting agenda to schedule public hearing.

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

<i>CAMPING</i>	
Permitted Use	<i>AOC, FOC, ITL (fairgrounds only)</i>
Accessory Use	<i>None</i>
Special Use	<i>None</i>

Definition:

A recreational activity conducted on a lot of record involving overnight accommodations on a temporary or periodic basis. Camping operated as a business or in exchange for a fee or other compensation, except as described in use regulation 5 below, is prohibited.

Use Regulations:

- 1. The duration of all camping activities conducted on a lot of record shall not exceed a total of 30 days in any 60-day period and shall not be conducted for more than 14 consecutive days.***
- 2. Camping shall be limited to recreational vehicles and temporary structures such as tents or yurts or similar forms of temporary shelter not permitted for permanent residential use. Temporary or permanent onsite connections for recreational vehicles to water, sewage disposal, electric power, or other utilities are prohibited.***
- 3. No camping activity shall be publicized as being open to the public or as being the permanent campground for a non-profit or similar organization.***
- 4. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the camping activity.***
- 5. The long-term lease of a lot by the property owner to a lessee and their guests for a charge is permissible subject to the following requirements:***
 - A. The minimum duration of a long-term lease shall be 30 days and shall be evidenced by a written agreement between the property owner and each lessee.***

B. No more than two campsites shall be allowed per lot of record and each campsite shall be limited to no more than one recreational vehicle including but not limited to travel trailers, fifth-wheel campers, motor homes, and pickup campers. A campsite is an area designated in a lease for camping by the specified lessee.

6. Camping may be permitted in conjunction with a temporary event held in accordance with an approved agritourism activity zoning permit, a special event permit issued per County Code Chapter 57, an ancillary activity to a temporary event held at a fairgrounds, or as specifically approved by other zoning action. Such camping shall be subject to the following requirements:

A. Temporary event camping shall require approval of a zoning permit unless approved in conjunction with an agritourism activity zoning permit.

B. A temporary campground approval from the Virginia Department of Health shall be obtained, if required, and maintained in good standing throughout the duration of the event.

C. Camping activities shall be limited to the duration of the temporary event or as set forth in the approved agritourism activity zoning permit or special event permit.

D. A camping plan shall be provided with the zoning permit application which delineates the area reserved for campsites, all facilities required in conjunction with the VDH temporary campground permit, and any other pertinent information required by the zoning administrator.

Required Review Processes:

A Zoning Permit per Section 6.2.1 is required for camping in conjunction with a temporary event as described above.

CAMPGROUND	
Permitted Use	None
Accessory Use	None
Special Use	AOC, FOC

Definition:

Any area, place, or lot, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously, or by rental fee, lease, or conditional sale, or by covenants, restrictions, and easements, including any travel trailer camp, recreation camp, family campground, camping resort, or camping community. "Campground" does not mean a summer camp, migrant labor camp, or park for mobile homes as defined in Code of Virginia, or a

construction camp, storage area for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions, and conditions from providing his sanitary facilities within his property lines.

Use Regulations:

1. ~~Additional terms.~~ For the purposes of this section, the term “camping unit” shall mean a tent, tent trailer, travel trailer, camping trailer, pickup camper, motor home, and any other vehicular type structure for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel. The term “campsite” shall mean any delineated area within a campground used or intended for occupation by the camping unit.
2. ~~Duration of accommodations.~~ A campground shall be for the temporary accommodation of a camping unit for not more than 15 days in any 30-day period.

Required Review Processes:

1. ~~Special Use Permit Review is required per [Section 6.3.1](#).~~
2. ~~Site Development Plan Review is required per [Section 6.2.2](#).~~

SUMMER CAMP	
Permitted Use	None
Accessory Use	None
Special Use	AOC, FOC

Definition:

Any building, tent, or, vehicle, or group of buildings, tents or vehicles, if operated as one place or establishment, or any other place or establishment, public or private, together with the land and waters adjacent thereto, which is operated or used in the Commonwealth from the Saturday immediately preceding Memorial Day through Labor Day for the entertainment, education, recreation, religion instruction or activities, physical education, or health of persons under eighteen years of age who are not related to the operator of such place or establishment by blood or marriage within the third degree of consanguinity or affinity, if twelve or more such person at any one time are accommodated, gratuitously or for compensation, overnight and during any portion of more than two consecutive days.

Use Regulations:

1. ~~The minimum lot size for a summer camp is three acres.~~
2. ~~Applicants for such uses shall demonstrate that all applicable regulations of the Department of Health and Commonwealth of Virginia (specifically including [Title 35.1, Code of Virginia](#)), have been met.~~

Required Review Processes:

1. ~~Special Use Permit Review is required per [Section 6.3.1](#).~~
2. ~~Site Development Plan Review is required per [Section 6.2.2](#).~~



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 11, 2023, 9:30 am

Item

Description

- A. Expiration of Term for Appointments Expiring through November 2023

2023-09-11 Summary: Following review, the Personnel Committee made no recommendations.

Appointments by Expiration Through September 2023

Appt Date Exp Date Orig Appt Date:

August 2021

Fire & EMS Commission	1 Yr				
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021	12/17/2019

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

January 2023

Community Policy and Management Team	3 Yr				
Willis	James	Parent Representative	9/21/2021	1/1/2023	9/21/2021

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

July 2023

Planning Commission	4 Yr				
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	7/28/2023	3/15/2011

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

August 2023

Fire & EMS Commission	1 Yr				
Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023	8/17/2021

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Fire & EMS Commission			1 Yr		
Armcast, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023	8/17/2021

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

			4 Yr		
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023	10/15/2019

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheff; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

October 2023

Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Williams	George Cab	Millwood District	10/18/2022	10/30/2023	10/18/2022

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.

Ferrell	Brian	Millwood District	10/15/2019	10/30/2023	6/21/2016
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Brown	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Board of Septic & Well Appeals</i>				
Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023

Tuesday, August 29, 2023

Page 1 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/17/2023	1/31/2024
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	3/21/2023	2/15/2024
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/17/2023	1/31/2024
Staelin	John	Planning Commission Citizen Alternate	1/17/2023	1/31/2024

Board of Social Services

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/18/2023	12/31/2023
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	6/21/2022	7/15/2026

Board of Supervisors

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District	1/1/2020	12/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

Board of Supervisors Finance Committee

Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

Board of Supervisors Personnel Committee

Catlett	Terri T.	BOS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023

Board of Zoning Appeals

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	1/17/2023	2/15/2028
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024
Staelin	John	Millwood District	12/5/2022	2/15/2025

			<i>Appt Date</i>	<i>Exp Date</i>
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	5/17/2022	6/30/2024
Houck	William	Citizen Representative	5/17/2022	6/30/2024
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	6/30/2024
Lawrence	Doug	Russell District	1/17/2023	12/31/2023
McKay	Beverly B.	White Post District	1/17/2023	12/31/2023
<i>Building and Grounds</i>				
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Weiss	David S.	BoS - Alternate	1/18/2022	12/31/2022
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	11/17/2020	6/30/2024
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	7/19/2022	2/15/2024
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
Meredith	Mary	Staff Representative	1/2/2018	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
Stollings	Jerry	Court Services Unit Supervisor	11/22/2022	12/31/2025
Willis	James	Parent Representative	9/21/2021	1/1/2023
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023

			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
<i>Constitutional Officer</i>				
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Brown	Michelle	Director of Economic Development	7/10/2023	
Dodson	Reid	Russell District	11/23/2021	12/31/2025
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
<i>Fire & EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/20/2022	8/31/2023
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/20/2022	8/31/2023
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	
Harrison	Diane	Citizen-at-large	8/17/2021	8/31/2025
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/17/2023	12/31/2023
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Historic Preservation Commission</i>				
Al-Khalili	Adeela	Buckmarsh District	6/1/2022	5/31/2026
Arnett	Betsy	White Post District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Brown	Michelle	Director of Economic Development	7/10/2023	
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Millwood District	10/15/2019	10/30/2023
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	10/18/2022	10/30/2026
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
Williams	George Cabell,	Millwood District	10/18/2022	10/30/2023
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Catlett	Rick	School Superintendent	7/1/2023	
Keeler	Sharon	Treasurer	3/12/2005	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Josephine School Community Museum Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
<i>Legislative Liaison and High Growth Coalition</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023

Library Advisory Council

Tuesday, August 29, 2023

Page 5 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Buckmarsh District	3/15/2022	4/15/2026
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025

Litter Committee

Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024
Keim	John	Russell District	9/21/2021	9/30/2024
Lemmon	Lorien	Staff Representative	7/1/2023	
Maddox	Kristina	Staff Representative	7/1/2023	
Martin	Mary	White Post District	9/21/2021	9/30/2024
McMullen	Christina	Buckmarsh District	8/15/2023	9/30/2024

Lord Fairfax Emergency Medical Services Council

Conrad	Bryan H.	Volunteer Representative; White Post District	3/21/2023	3/15/2024
Trent	Carolyn	Medical Professional	3/21/2023	3/15/2024

Lord Fairfax Soil & Water Conservation District

Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023

Northern Shenandoah Valley Regional Commission

Bass	Matthew	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/17/2023	12/31/2023
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025

Northwest Regional Adult Drug Treatment Court Advisory Committee

Bass	Matthew	BoS - Appointed Member	1/17/2023	12/31/2023
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Northwestern Community Services Board

Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022

Tuesday, August 29, 2023

Page 6 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Jail Authority</i>				
Boies	Chris	BoS - Appointed Member	11/22/2022	12/31/2023
Lawrence	Doug	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Roper	Anthony	Sheriff	11/22/2022	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks & Recreation Advisory Board</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
Elliston	Tom	Russell District	10/18/2022	12/31/2023
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023
Reynolds	Berkeley	Appointed by Town of Boyce	8/15/2023	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026
<i>Planning Commission</i>				
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ronnie	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Lawrence	Doug	BoS - Alternate	1/17/2023	12/31/2023
Lee	Francis	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Staelin	John	Millwood District	7/3/2022	4/30/2025

			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Regional Airport Authority</i>				
Boies	Chris	BoS - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				
Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/17/2023	12/31/2023
<i>Towns and Villages: Berryville</i>				
Bass	Matthew	BoS - Liaison	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Alternate	1/17/2023	12/31/2023
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison - Alternate	1/17/2023	12/31/2023
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/17/2023	12/31/2023
Weiss	David S.	BoS - Liaison	1/17/2023	12/31/2023
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/17/2023	12/31/2023



Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 11, 2023, Immediately following work session

Item	Description
A.	<p><u>FY24 Supplemental Appropriation Request for Ballistic Vests</u>: Clarke County Fire & Rescue is requesting a supplemental expenditure appropriation in the amount of \$4,500 for the purchase of ballistic vests for Fire & Rescue personnel. This purchase was approved at a previous Finance Committee meeting and it was determined that ARPA LATCF revenue (\$50k) would cover the expenses. Some of the vests were received and paid for in FY23 but the remaining items will be received in FY24. The unused ARPA LATCF revenue from FY23 was deferred to FY24 and will be used to cover the expenses for the remaining vests.</p> <p>2023-09-11 Summary: Following review, the Finance Committee recommends:</p> <p><i>“Be it resolved that FY24 budgeted Fire & Rescue Personal Protection Equipment expenditure and appropriation be increased \$4,500 and that deferred revenue from ARPA LATCF be budgeted and appropriated in the same amount, all for the purpose of providing ballistic vests to Fire & Rescue personnel.”</i></p>
B.	<p><u>FY24 Supplemental Appropriation Request for Fire & Rescue Turnout Gear</u>: Clarke County Fire & Rescue is requesting a supplemental expenditure appropriation in the amount of \$20,751 for the purchase of turnout gear. This expense was previously budgeted in FY23; however, the gear was not received until FY24, making it an FY24 expense. The gear is for new recruits.</p> <p>2023-09-11 Summary: Following review, the Finance Committee recommends:</p> <p><i>“Be it resolved that FY24 budgeted Fire & Rescue Personal Protection Equipment expenditure appropriation be increased \$20,751 and that designation for Fire & Rescue be decreased in the same amount, all for the purpose of providing turnout gear to new recruits.”</i></p>
C.	<p><u>FY23 Supplemental Appropriation Request for Clarke County School Division</u>: The School Division has received \$99,876 of additional FY23 Operating Fund revenue not included in the revised FY23 budget. During the August 2023 School Board meeting, the Board approved a supplemental expenditure and revenue appropriation request for this additional revenue. The supplemental budget and appropriation will allow the School Division to recognize the additional revenue and provide expenditure budget and appropriation for any remaining FY23 expenses as well as possible FY23 audit adjustments.</p> <p>2023-09-11 Summary: Following review, the Finance Committee recommends:</p>

Item

Description

“Be it resolved that FY23 School Operating budgeted expenditure and appropriation be increased \$99,876, and that additional revenue be budgeted and appropriated in the same amount, for the purpose of receiving the additional state revenue and covering remaining FY23 expenses.”

D. Department of Planning Fee Schedule Change: (see attached memo)

2023-09-11 Summary: Following review, the Finance Committee recommends increasing the fees as outlined in the memo.

E. Bills and Claims: (see attached) The Finance Committee should consider approval.

2023-09-11 Summary: Following review, the Finance Committee recommends approval of the August 2023 Invoice History Report.

F. Standing Reports:

- Year to Date Budget Report
- Reconciliation of Appropriations
- Capital Projects Report

2023-09-11 Summary: Review only, no action taken.



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

www.clarkecounty.gov

TO: Board of Supervisors Finance Committee

FROM: Brandon Stidham, Planning Director

RE: Department of Planning fee schedule change – County Engineering Consultant fees

DATE: August 28, 2023

In conjunction with the recent renewal of their professional engineering services contract with the County, Hurt & Proffitt’s labor rates were increased by 8%. This rate increase impacts the Planning Department’s fixed fees for review of site development plans, subdivisions, and erosion and sediment control plans. Approval by the Board will be necessary in order to revise these fees in the Department’s fee schedule.

Below is a table showing the current and proposed fees with the 8% increase:

County Engineering Consultant	
Site Development Plan/Site Development Plan Amendment (First and Second Reviews)	\$1620 \$1500 base fee + \$270 \$250 /acre or fraction of
Major Subdivision (First and Second Reviews)	\$1620 \$1500 base fee + \$270 \$250 /acre or fraction of
Third and Subsequent Reviews of Site Development Plan, Site Development Plan Amendment, or Major Subdivision	\$810 \$750 per review
Erosion & Sediment Control Plan (First and Second Reviews) * Examples of a complex control measure include temporary and permanent sediment basins	\$540 \$500 base fee + \$270 \$250 /acre or fraction of and/or each complex control measure*
Third and Subsequent Reviews of Erosion & Sediment Control Plan	\$540 \$500 per review

Staff is requesting the Finance Committee to recommend the Board adopt these revisions to the Planning Department fee schedule. If you have questions in advance of the meeting, please do not hesitate to contact me.

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Ahold Financial Serv	Programs Mat & Sup	play camp food	8/2/2023	32.68
Ahold Financial Serv Total				32.68
Amazon Acct	AnimalShltr Mat & Sup	Shipping refund PO# 20240167	8/10/2023	(4.31)
	AnimalShltr Mat & Sup	SHIPPING REFUND - PO 20240167	8/11/2023	(2.68)
	Clk of CC Mat & Sup	OFFICE SUPPLIES, GENERAL	8/20/2023	174.04
	Comm Atty Mat & Sup	Ink Cartridges Black / Neon Headphones On-Ear Fe	8/20/2023	193.58
	County Adm Mat & Sup	label maker, stapler	7/26/2023	39.89
	Econ Dev Mat & Sup	label maker, stapler	7/26/2023	18.98
	EMS Mat & Sup	Blood Glucose Test Strips, Bayer Test Strips - 50	7/27/2023	114.60
	EMS Mat & Sup	Sterile Saline for Wound & Irrigation 500ml Bott	6/21/2023	90.12
	EMS Mat & Sup	Sterile Saline for Wound & Irrigation 500ml Bott	6/22/2023	(7.51)
	EMS Mat & Sup	Amazon Basics Clear Thermal Laminating Plastic Pap	7/18/2023	22.55
	EMS Mat & Sup	Fire-EMS supplies	7/17/2023	110.14
	FIRE/EMS Uniforms	Premium Leather Driver Gloves	8/7/2023	84.36
	IT Noncap Technology Hardware	JWMS VOIP GATEWAY	7/10/2023	170.00
	Sheriff Mat & Sup	Supplies for Evidence Room	7/26/2023	496.55
	Sheriff Mat & Sup	New TV for Camera Monitoring	7/27/2023	383.98
	Plan Adm Dues & Memb	VAZO Management Training Books	6/18/2023	53.07
	Parks Adm Mat & Sup	FIRST AID AND SAFETY EQUIPMENT AND SUPPLIES (EXCEP	7/13/2023	234.34
	Plan Adm Mat & Sup	office supplies	6/13/2023	35.32
	LitterCtrl Mat & Sup	DEQ Grant: Litter Comm (trashbags, grabbers, vests	6/22/2023	310.17
Amazon Acct Total				2,517.19
Amber Gillis	Programs Refunds	refund	7/25/2023	7.00
Amber Gillis Total				7.00
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	8/1/2023	2,737.58
American Tower Total				2,737.58
Amherst Family Pract	EMS Pur Svcs	Fire-EMS annual physical-Barenklau	8/10/2023	323.00
	Sheriff Pur Svcs	Physical - Stewart	8/10/2023	90.00
Amherst Family Pract Total				413.00
AppRiver	Sheriff Pur Svcs	Monthly Fee	8/19/2023	35.00
AppRiver Total				35.00
Association of Clerk	District C Dues & Memb	Membership dues FY24 Aemmer & Wiles	8/1/2023	50.00
	J&D Court Dues & Memb	2 memberships - Allen and Culley FY24	7/1/2023	50.00
Association of Clerk Total				100.00
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	47.89
	IT Telephone	Data Package/Cellular-Government	7/4/2023	37.96
	IT Telephone	Date Package/Cellular-Government	8/4/2023	38.91
	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	44.13
	Sheriff Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	1,505.40
	Sheriff Telephone	Data Package/Cellular-Government	6/4/2023	238.44
	Sheriff Telephone	Data Package/Cellular-Government	7/4/2023	759.13
	Sheriff Telephone	Date Package/Cellular-Government	8/4/2023	739.19
	County Adm Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	46.64
	Registrar Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	46.64
	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	83.22
	EMS Telephone	Data Package/Cellular-Government	7/4/2023	113.87
	EMS Telephone	Date Package/Cellular-Government	8/4/2023	116.71
	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	244.58
	AnimalShltr Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	41.61
	Programs Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	41.61
	Plan Adm Telephone	Data Package/Cellular-Government	7/4/2023	75.91
	Plan Adm Telephone	Date Package/Cellular-Government	8/4/2023	77.81
	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	41.61
	VictimWit Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	41.61
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	8/18/2023	586.62
At&t Total				4,969.49
Atlantic Tactical	Sheriff Ammunition	FY24 Yearly Ammo Order	8/7/2023	12,136.00
Atlantic Tactical Total				12,136.00
Avenity	Avenity-TaxSoftwareReplacement	Payment 1 - Implementation	7/27/2023	14,400.00
Avenity Total				14,400.00
Bagspot Pet Waste	Parks Adm Mat & Sup	mutt mitts	8/7/2023	291.68
Bagspot Pet Waste Total				291.68
Bank of America	Comm Atty Travel	VACA Conference-Williams	7/31/2023	415.00
Bank of America Total				415.00
Barenklau, Mark	EMS Travel	Fire-EMS class mileage reimbursement-Barenklau	8/17/2023	83.84
Barenklau, Mark Total				83.84
BARNARD THOMAS RAYMO	Motor Vehicle Licenses		8/3/2023	24.00
	Personal Property Tax Current		8/3/2023	213.56
	Personal Property Tax Delinq		8/3/2023	183.21
BARNARD THOMAS RAYMO Total				420.77
Barns of Rose Hill	BoS Pur Svcs	cdm-venue deposit for legislative luncheon	8/22/2023	75.00
	Barns of Rose Hill Contr	FY24 Barns of Rose Hill Supplemental Appropriation	8/15/2023	5,000.00
Barns of Rose Hill Total				5,075.00
Belson Outdoors	Parks Adm Capital Outlay Adds	Park Benches	8/22/2023	969.01

**Clarke County
FY 24 Invoice History Report
August 31, 2023**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Belson Outdoors Total				969.01
Berkeley Club Bevera	Comm Atty Mat & Sup	July 2023	7/18/2023	37.59
	Comm Atty Mat & Sup	Water Bill August 2023	8/14/2023	37.59
	Maintenanc Water & Sewer	rm Berkeley Maint Cooler Rental August 23	8/15/2023	11.00
	Maintenanc Water & Sewer	rm Berkerley Maint waters	8/14/2023	40.39
	Parks Adm Leases & Rentals	Rental cooler	8/9/2023	10.00
	Sheriff COS Mat & Sup	Monthly Cooler Rental Charge	8/9/2023	9.00
	Sheriff SOS Mat & Sup	Cooler rental	8/14/2023	9.00
	Parks Adm Mat & Sup	water pool	7/19/2023	123.89
	Parks Adm Mat & Sup	QTY 10 5GAL	5/22/2023	90.49
	County Adm Pur Svcs	cdm-BCCJGC water cooler rental	8/14/2023	22.00
Berkeley Club Bevera Total				390.95
Berryville Farm	Maintenanc Mat & Sup	rm BFS Maint brush killer for Industrial Park	8/18/2023	41.68
Berryville Farm Total				41.68
Berryville True Valu	AlRec Maint Mat & Sup	rm BH Rec Center dplx outlets	8/21/2023	22.97
	ChurchSt Maint Mat & Sup	rm BH 102 N. Church GE Bulb	8/4/2023	20.99
	Electoral Mat & Sup	Tape Measure, Cable Ties	8/9/2023	21.98
	Maintenanc Mat & Sup	rm BH Maint 2 cycle oil	8/1/2023	11.95
	Maintenanc Mat & Sup	rm BH Maint Insect Killer Dust	8/15/2023	8.49
	Rec Center Mat & Sup	supplies	8/22/2023	30.97
	Rec Center Mat & Sup	supplies	8/1/2023	18.96
	AOff Maint Mat & Sup	rm BH Park orange tape	8/11/2023	35.90
	AOff Maint Mat & Sup	rm BH Park quick link	8/14/2023	29.90
Berryville True Valu Total				202.11
Beverage, Coy	EMS Travel	Fire-EMS travel reimbursement Beverage Aug 2023	8/28/2023	250.47
Beverage, Coy Total				250.47
Beverly Clark	Rev Rf Ambulance Svcs Refunds	Fire-EMS refund patient overpayment	8/24/2023	300.00
Beverly Clark Total				300.00
Blauch Brother Inc	Circuit Court Chiller Replace	Chiller: Clarke County Circuit	8/16/2023	6,555.00
Blauch Brother Inc Total				6,555.00
BODDICKER AUSTIN CHA	Personal Property Tax Current		8/1/2023	63.80
BODDICKER AUSTIN CHA Total				63.80
Bosserman, Barbara	Registrar Travel	Travel per diem	7/20/2023	48.00
Bosserman, Barbara Total				48.00
Boyce Volunteer Fire	Rev Rf Insurance Claim Reimb	Fire-EMS reimbursement to Boyce-squad truck repair	8/25/2023	6,444.88
Boyce Volunteer Fire Total				6,444.88
Brown & Brown	Vol Fire Co Insurance	Fire-EMS Boyce new brush truck addon-auto policy	8/3/2023	693.00
Brown & Brown Total				693.00
BSN Sports Inc	AlSoc Maint Mat & Sup	rm BSN Soccer 3 Corner flags	8/8/2023	440.00
BSN Sports Inc Total				440.00
Bundie, Kathryn	Programs Mat & Sup	Camp	7/27/2023	16.45
Bundie, Kathryn Total				16.45
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	CEA Services July 2023	8/14/2023	560.00
Cardillo, Robin Couc Total				560.00
Chad T. Morris	Programs Pur Svcs	Purchase services / Archery	5/4/2023	378.00
Chad T. Morris Total				378.00
Clarco Corp	Programs Group Trip	field trip	7/31/2023	340.00
Clarco Corp Total				340.00
Clarke County Health	Programs Pur Svcs	TB Test	7/23/2023	17.21
Clarke County Health Total				17.21
Clarke County Rurita	Cnsrv Esmt Donation Pur Svcs	2023 CC Fair CEA Partial Sponsor (Livestock Sale)	7/26/2023	500.00
Clarke County Rurita Total				500.00
Clean Water Pool	Pool Mat & Sup	supplies	8/3/2023	12.31
Clean Water Pool Total				12.31
Clearbrook Feed & Su	AnimalShltr Mat & Sup	cdm-chicken feed & bedding	8/21/2023	513.55
Clearbrook Feed & Su Total				513.55
Combs Wastewater Man	AOff Maint Pur Svcs	rm Combs Park Porta Potties July 23	7/31/2023	225.00
Combs Wastewater Man Total				225.00
Comcast	IT Telecomm Online Tech	101 Chalmers Internet - 9/01-9/30	8/23/2023	218.91
Comcast Total				218.91
Commercial Press	Bldg Insp Mat & Sup	Business Cards J Royston	4/21/2023	45.95
	Bldg Insp Mat & Sup	Element Pens qty 300	8/18/2023	174.09
	Plan Adm Mat & Sup	Irwin Nameplate, Address Roll Labels	7/21/2023	211.43
	Electoral Printing & Binding	UOCAVA envelopes	8/18/2023	25.50
Commercial Press Total				456.97
Costco	Programs Mat & Sup	after school	8/18/2023	170.88
	Parks Adm Dues & Memb	Costco Membership-00011889356870	8/10/2023	60.00
	JAS Finance Dues & Memb	Costco Membership-00011889356870	8/10/2023	120.00
Costco Total				350.88
County of Frederick	RefuseDisp Intergov Svc Agreem	County residence refuse July 2023	8/2/2023	1,475.54
	RefuseDisp Intergov Svc Agreem	New Citizens Center Refuse July 2023	8/2/2023	1,331.22
	RefuseDisp Intergov Svc Agreem	VDOT Clarke Refuse July 2023	8/2/2023	404.50
	RefuseDisp Intergov Svc Agreem	Refuse/container fee July 2023	8/22/2023	10,593.83
County of Frederick Total				13,805.09

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE	
			DATE	AMOUNT
Coutts, Emma	Cnsrv Esmt Stewardship Pur Svcs	2023 CEA Summer Intern	8/14/2023	1,620.00
	Cnsrv Esmt Stewardship- Mileage	2023 CEA Summer Intern	8/14/2023	444.68
Coutts, Emma Total				2,064.68
CQI Water Treatment	JGC Maint Contracts	Water Treatment Services for F	7/25/2023	152.05
	Maintenanc Maint Contracts	Water Treatment Services for F	7/25/2023	90.45
CQI Water Treatment Total				242.50
Crown Trophy	Pool Mat & Sup	Swim awards	8/11/2023	294.90
Crown Trophy Total				294.90
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	RSTV-5125/23-A-6/2000SpringsRd/22050035MORAF/FAUSE	8/11/2023	275.00
CTL Engineering Inc Total				275.00
Curry, LaJuan	Sheriff Travel - Sworn Staff	Per Diem VA School Safety Conf	8/4/2023	213.00
	Sheriff Travel - Sworn Staff	Per Diem for Crimes Against Children Conference	8/14/2023	379.50
Curry, LaJuan Total				592.50
Curtis, Darrell	Sheriff Travel - Sworn Staff	VA School Safety Conf Per Diem - Curtis	8/7/2023	213.00
	Sheriff Vehicle Fuel	VA School Safety Conf Per Diem - Curtis	8/7/2023	113.00
Curtis, Darrell Total				326.00
DALTON JR NATHAN EAR	Personal Property Tax Current		8/3/2023	1,221.50
DALTON JR NATHAN EAR Total				1,221.50
Daly Computers	IT Noncap Technology Hardware	Lenovo Monitors	8/14/2023	2,120.00
	EMS LEMPG Grant Mat & Sup	COMPUTER ACCESSORIES AND SUPPLIES	8/15/2023	9,420.00
Daly Computers Total				11,540.00
Danu Aquatics Llc	Programs Pur Svcs	Certification	7/30/2023	170.00
Danu Aquatics Llc Total				170.00
DDL Business Sys	J&D Court Maint Contracts	Copier Maint. SN: 2081-J&D Cou	7/21/2023	187.35
	JAS IT Maint Contracts	Copier Maint. SN 9490-JAS	8/25/2023	80.50
	Clk of CC Maint Contracts	Copier Maint SN: 7940-Circuit	8/25/2023	32.17
DDL Business Sys Total				300.02
Diana Riese	FIRE/EMS Uniforms	Fire-EMS uniforms	8/1/2023	620.00
Diana Riese Total				620.00
DMV	Treasurer DMV Stop	DMV Stops - July 2023	7/31/2023	575.00
DMV Total				575.00
Doing Better Busines	JAS IT Maint Contracts	Copier Maint SN0781-Purchasing	7/28/2023	198.16
	Parks Adm Leases & Rentals	Copier Maint: SN: 0724-CCPRD	7/28/2023	222.87
	Parks Adm Maint Contracts	Copier Maint: SN:0015-Child Ca	8/9/2023	37.50
	Sheriff Maint Contracts	Copier Maint. SN: 1910-Sheriff	7/13/2023	334.19
Doing Better Busines Total				792.72
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro monthly software lease Sept 2023	8/2/2023	410.65
	EMS Tech SW/OL	Fire-EMS ePro software for payroll integration	8/18/2023	695.00
eCore Software Inc Total				1,105.65
Election Systems	Electoral Maint Contracts	Service Contract	7/24/2023	5,835.50
Election Systems Total				5,835.50
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program	8/3/2023	190.41
Emergency Medical Total				190.41
EMS/MC	EMS Pur Svcs	Fire-EMS billing invoice July 2023	7/31/2023	1,288.87
EMS/MC Total				1,288.87
ESCOBAR JR JOSE LUIS	Personal Property Tax Current		8/9/2023	45.92
ESCOBAR JR JOSE LUIS Total				45.92
EVERHART BRIAN N	Personal Property Tax Current		8/8/2023	217.60
EVERHART BRIAN N Total				217.60
Fire Protection	225Rams Maint Contracts	rm Fire Protection Co Extinguisher ACO , 524 309 32	7/26/2023	12.75
	524West Maint Contracts	rm Fire Protection Co Extinguisher ACO , 524 309 32	7/26/2023	101.40
	JGC Maint Contracts	rm Fire Protection Extinguisher Insp 100 N. CCCC	7/26/2023	37.30
	Maintenanc Maint Contracts	rm Fire Protection Extinguisher Insp 100 N. CCCC	7/26/2023	22.20
	Maintenanc Maint Contracts	rm Fire Protection Extinguisher 36, Pool Rec, Main	7/26/2023	95.13
	Maintenanc Maint Contracts	rm Fire Protection Co Extinguisher ACO , 524 309 32	7/26/2023	123.50
	SWC Pur Svcs	rm Fire Protection Extinguisher Insp 100 N. CCCC	7/26/2023	4.25
	104Church Maint Contracts	rm Fire Protection Extinguisher Insp 311E. 102,104	7/26/2023	49.36
	ChurchSt Maint Contracts	rm Fire Protection Extinguisher Insp 311E. 102,104	7/26/2023	116.83
	ALRec Maint Contracts	rm Fire Protection Extinguisher 36, Pool Rec, Main	7/26/2023	59.19
	311EMain Maint Contracts	rm Fire Protection Extinguisher Insp 311E. 102,104	7/26/2023	285.13
	129Rams Maint Contracts	rm Fire Protection Extinguisher Insp 311E. 102,104	7/26/2023	197.78
	100 N Church Maint Contracts	rm Fire Protection Extinguisher Insp 100 N. CCCC	7/26/2023	146.25
	106Church Maint Contracts	rm Fire Protection Extinguisher Insp 100 N. CCCC	7/26/2023	4.25
	36EMain Maint Contracts	rm Fire Protection Extinguisher 36, Pool Rec, Main	7/26/2023	150.64
	ALPool Maint Contracts	rm Fire Protection Extinguisher 36, Pool Rec, Main	7/26/2023	47.19
	32EMain Maint Contracts	rm Fire Protection Co Extinguisher ACO , 524 309 32	7/26/2023	85.75
	309WMain Maint Serv Contracts	rm Fire Protection Co Extinguisher ACO , 524 309 32	7/26/2023	8.50
Fire Protection Total				1,547.40
Frederick-Winchester	Sanitation Intergov Svc Agreem	July 2023 Service charge / Inv 3502	7/31/2023	2,664.81
Frederick-Winchester Total				2,664.81
Frisby Professional	Programs Pur Svcs	FASST Sports Performance Camp	6/30/2023	337.50
Frisby Professional Total				337.50
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Badges	8/3/2023	517.76
Galls/Best Uniforms Total				517.76

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Gilmore, Daniel	Programs Pur Svcs	Fitness and CPR Classes	8/1/2023	31.50
Gilmore, Daniel Total				31.50
GO Car Wash	Sheriff Pur Svcs	July Car Washes	7/31/2023	52.00
GO Car Wash Total				52.00
Grainger Inc	ALsoc Maint Mat & Sup	rm Grainger Soccer Spray Tip	8/3/2023	44.18
Grainger Inc Total				44.18
HALL GARY MARTIN	Personal Property Tax Current		8/24/2023	103.58
HALL GARY MARTIN Total				103.58
Hall, Monahan	Legal Svc Pur Svcs	cdm-July legal services	8/2/2023	1,902.50
	Plan Adm Pur Svcs	cdm-July legal services	8/2/2023	412.50
	BrdZonApp Pur Svcs	cdm-July legal services	8/2/2023	247.50
Hall, Monahan Total				2,562.50
HANSBARGER KARA BEIR	Motor Vehicle Licenses		8/7/2023	50.00
	Personal Property Tax Current		8/7/2023	130.49
	Personal Property Tax Delinq		8/7/2023	38.81
HANSBARGER KARA BEIR Total				219.30
Hershey Creamery	Concession Merch for Resale	icecream	7/27/2023	288.72
	Concession Merch for Resale	ice cream	8/9/2023	436.80
Hershey Creamery Total				725.52
Hillis-Carnes Engine	Plan Adm Pass Thru Eng Fees	RSTV-8064/35-A-3A/186SilverRidgeLn/CRAIG	7/31/2023	275.00
Hillis-Carnes Engine Total				275.00
Home Paramount Pest	225Rams Maint Contracts	Pest Control Services-FY24	7/31/2023	190.00
	524West Maint Contracts	Pest Control Services-FY24	7/31/2023	190.00
	JGC Maint Contracts	Pest Control Services-FY24	7/31/2023	137.00
	Maintenanc Maint Contracts	Pest Control Services-FY24	7/31/2023	81.50
	104Church Maint Contracts	Pest Control Services-FY24	7/31/2023	161.50
	ChurchSt Maint Contracts	Pest Control Services-FY24	7/31/2023	161.50
	ALRec Maint Contracts	Pest Control Services-FY24	7/31/2023	190.00
	311EMain Maint Contracts	Pest Control Services-FY24	7/31/2023	237.50
	129Rams Maint Contracts	Pest Control Services-FY24	7/31/2023	95.00
	100 N Church Maint Contracts	Pest Control Services-FY24	7/31/2023	185.25
	106Church Maint Contracts	Pest Control Services-FY24	7/31/2023	142.49
Home Paramount Pest Total				1,771.74
Hunt Brothers Pizza	Concession Merch for Resale	Pizza - pool	8/1/2023	921.02
Hunt Brothers Pizza Total				921.02
Innovative Access Te	ALRec Maint Contracts	rm Innovative Rec Center Temp Alarm Monitoring 9/	8/1/2023	360.00
Innovative Access Te Total				360.00
J.D. Power	Com of Rev Data Processing	NADA Values Online	7/25/2023	3,190.00
J.D. Power Total				3,190.00
Johanna Backover	Pool Refunds	refund	8/21/2023	132.50
Johanna Backover Total				132.50
Johanna Cona	Rec Center Refunds	refund	7/31/2023	90.00
Johanna Cona Total				90.00
Johnson, Kelly Jean	Registrar Travel	2023 VRAV Conference	8/7/2023	70.26
	Registrar Local Mileage	2023 VRAV Conference	8/7/2023	256.36
Johnson, Kelly Jean Total				326.62
Johnston, Jane	Programs Pur Svcs	Senior Fitness Classes	8/15/2023	53.90
Johnston, Jane Total				53.90
JONES CODY DOUGLAS	Motor Vehicle Licenses		8/9/2023	25.00
	Personal Property Tax Delinq		8/9/2023	74.88
JONES CODY DOUGLAS Total				99.88
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint Parks 08 Uplander repairs	7/27/2023	1,800.09
	Maintenanc Mat & Sup	rm BAP Maint washer fluid	7/27/2023	13.28
	Maintenanc Mat & Sup	rm BAP Maint trailer hitch coupler	8/14/2023	35.38
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	7/31/2023	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	8/1/2023	36.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1902	7/31/2023	20.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2001	8/3/2023	79.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1803	8/22/2023	80.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1803	8/3/2023	20.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2002	8/8/2023	37.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1303	8/14/2023	20.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1501	8/22/2023	187.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	7/31/2023	39.27
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	8/1/2023	212.25
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1902	7/31/2023	212.25
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2001	8/3/2023	52.98
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2002	8/8/2023	59.35
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1501	8/22/2023	1,113.70
	Sheriff VRP Mat & Sup	repairs / car# 19-02	7/27/2023	1,502.61
	Sheriff VRP Mat & Sup	repairs / car# 19-02 - credit. Insurance paid BAP	7/27/2023	(1,520.61)
	Sheriff VRP Mat & Sup	Clarke County Sheriff's Office Vehicle Repair	8/21/2023	11.94
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1802	8/28/2023	11.13
Juniper Enterprises Total				4,063.62

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
JUSTICE ARCHIE T	Real Property Tax Current		8/3/2023	531.20
JUSTICE ARCHIE T Total				531.20
Karen Michelsen	Pool Refunds	refund	7/29/2023	200.00
Karen Michelsen Total				200.00
Keeler, Sharon	Treasurer Travel	Reimbursement TAV Class Staunton	8/9/2023	253.02
	Treasurer Local Mileage	Reimbursement TAV Class Staunton	8/9/2023	137.55
Keeler, Sharon Total				390.57
KNS Technologies	Econ Dev Maint Svc Contracts	Website Development (Tourism,	7/3/2023	150.00
KNS Technologies Total				150.00
Kristelle Toone	Pool Refunds	refund	8/21/2023	132.50
Kristelle Toone Total				132.50
Kyleigh Goforth	Pool Refunds	refund	8/21/2023	132.50
Kyleigh Goforth Total				132.50
Language Line Servic	Sheriff Pur Svcs	Interpretation Services	7/31/2023	263.92
Language Line Servic Total				263.92
LEWIS ALEXIS IVY	Personal Property Tax Delinq		8/9/2023	6.60
LEWIS ALEXIS IVY Total				6.60
LexisNexis	Sheriff Pur Svcs	Monthly Service Fee	7/31/2023	104.00
	Sheriff Pur Svcs	Monthly Service	7/31/2023	200.00
LexisNexis Total				304.00
Life Fitness	Rec Center Capital Outlay Adds	Treadmill (roll over from PO20230770)	6/3/2023	5,996.05
Life Fitness Total				5,996.05
Logan Systems Inc	Clk of CC Microfilming	indexing for july 2023	8/15/2023	317.52
Logan Systems Inc Total				317.52
Lowes	Rec Center Mat & Sup	supplies	8/22/2023	229.36
	Parks Adm Mat & Sup	Cooler	7/10/2023	103.55
	Concession Mat & Sup	supplies	8/1/2023	88.02
Lowes Total				420.93
LYNN JOSEPH L	Personal Property Tax Current		8/18/2023	179.56
LYNN JOSEPH L Total				179.56
LYNN JOSEPH LLEWELLY	Personal Property Tax Current		8/18/2023	402.67
LYNN JOSEPH LLEWELLY Total				402.67
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	133.70
	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	146.74
	County Adm Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	126.12
	County Adm Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	41.72
	EMS Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	1,609.31
	EMS Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	1,346.75
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	449.44
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	544.17
	Sheriff Vehicle Fuel	Fuel for 7/16 - 7/31/2023	7/31/2023	3,243.00
	Sheriff Vehicle Fuel	Fuel for 8/1 - 8/15/2023	8/15/2023	3,682.71
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	40.07
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	65.12
	IT Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	49.44
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 7-16 to 7-31-23	7/31/2023	13.88
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 8-1 to 8-15-23	8/15/2023	30.07
Mansfield Oil Co Total				11,522.24
Maryland Fire Equipm	FIRE/EMS Uniforms	Fire-EMS uniform-new hires	8/25/2023	3,050.20
	FIRE/EMS Uniforms	Fire-EMS uniform-new hires	7/31/2023	243.82
Maryland Fire Equipm Total				3,294.02
Maryssa Shettel	Programs Refunds	refund	7/10/2023	60.00
Maryssa Shettel Total				60.00
McCormick Paint Work	AlSoc Maint Mat & Sup	rm McCormick Soccer Paint	8/10/2023	1,656.00
McCormick Paint Work Total				1,656.00
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	7/28/2023	25.00
Meyercord Revenue Total				25.00
Miller, Sue	Programs Pur Svcs	Chair Yoga Classes	8/15/2023	117.60
Miller, Sue Total				117.60
Montgomery, Christel	Programs Pur Svcs	health coach/workshops	8/7/2023	436.77
Montgomery, Christel Total				436.77
Motorola Solutions	Vehicle Repeaters CO Replaceme	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES AND SUP	8/18/2023	392.52
	Vehicle Repeaters CO Replaceme	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES AND SUP	7/28/2023	9,875.60
Motorola Solutions Total				10,268.12
Muller, Inc.	Brylve Bus JackEnders-Pur Svcs	Stormwater Pipeline Repairs (R	6/26/2023	33,569.00
Muller, Inc. Total				33,569.00
MWI Animal Health	AnimalShltr Mat & Sup	cdm-deworming meds	7/26/2023	27.70
	AnimalShltr Mat & Sup	cdm-gloves, iso gowns, cleaning supp	7/26/2023	266.40
	AnimalShltr Mat & Sup	cdm-fe medication	8/2/2023	12.25
MWI Animal Health Total				306.35
Myers & Woods	Pippy Consv Esmnt Purch	Pippy Appraisal (Closed on 06/30/23)	8/2/2023	5,000.00
Myers & Woods Total				5,000.00
Narrow Passage Press	Programs Printing & Binding	Printing of the Guide	8/2/2023	1,099.01
Narrow Passage Press Total				1,099.01

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
National Pools	Pool Chemicals	rm National Pools Pool Controllers	8/4/2023	775.00
National Pools Total				775.00
NOW APPLICATIONS	Clk of CC Mat & Sup	jury printing & postage	8/14/2023	868.20
	Clk of CC Postal Svcs	jury printing & postage	8/14/2023	1,620.64
	Clk of CC Maint Contracts	ezJury yearly subscription 080123-073124	8/1/2023	1,650.00
NOW APPLICATIONS Total				4,138.84
NSVRC	NSVRC EntityGift	IF - SVTP FY2024 Contribution	8/15/2023	5,000.00
NSVRC Total				5,000.00
Office Depot	JAS Inventory -Mtls & Supplies	Central Store Supplies	7/26/2023	102.75
	JAS Inventory -Mtls & Supplies	Central Store Items	7/11/2023	299.21
Office Depot Total				401.96
Ohrstrom, George II	BryDevAuth Board Member Fees	Attd @ 2023 BADA Meetings 8/2	8/7/2023	25.00
Ohrstrom, George II Total				25.00
Pitney Bowes	Treasurer Maint Contracts	Postage Machine-Treasurer FY20	7/25/2023	124.49
	Treasurer Maint Contracts	Postage Machine-Treasurer FY20	7/18/2023	455.43
Pitney Bowes Total				579.92
Police and Sheriffs	EMS Mat & Sup	Fire-EMS ID badges for new hires	7/27/2023	123.26
	Sheriff Uniform Sworn Staff	ID Card - Allen	8/2/2023	17.60
Police and Sheriffs Total				140.86
Purchase Power	Bldg Insp Postal Svcs	Postage thru 07/25/23	8/3/2023	25.71
	Com of Rev Postal Svcs	Postage thru 07/25/23	8/3/2023	142.82
	EMS Postal Services	Postage thru 07/25/23	8/3/2023	9.45
	Plan Adm Postal Svcs	Postage thru 07/25/23	8/3/2023	72.10
	Plan Com Postal Svcs	Postage thru 07/25/23	8/3/2023	11.70
	Treasurer Postal Svcs	Postage thru 07/25/23	8/3/2023	511.97
	Cnsrv Esmt Donation- Postal	Postage thru 07/25/23	8/3/2023	190.47
	BoS Postal Services	Postage thru 07/25/23	8/3/2023	3.15
	County Adm Postal Svcs	Postage thru 07/25/23	8/3/2023	2.91
	Electoral Postal Svcs	Postage thru 07/25/23	8/3/2023	239.37
	Registrar Postal Svcs	Postage thru 07/25/23	8/3/2023	28.44
	JAS Finance Postal Svcs	Postage thru 07/25/23	8/3/2023	69.00
	Coop Ext Postal Svcs	Postage thru 07/25/23	8/3/2023	35.91
Purchase Power Total				1,343.00
Putnam, Patricia	Sheriff COS Mat & Sup	Search Warrant and Seizure IBR 202300701	8/23/2023	65.23
	Sheriff PSU Mat & Sup	Search Warrant and Seizure IBR 202300701	8/23/2023	27.97
Putnam, Patricia Total				93.20
Rachel Cochran	Pool Refunds	refund	7/25/2023	84.00
Rachel Cochran Total				84.00
Radial Tire	Sheriff VRP Mat & Sup	Tires - 1802	8/2/2023	230.49
	Sheriff VRP Mat & Sup	Tires 1803	8/22/2023	444.96
Radial Tire Total				675.45
Ramirez Landscape LI	Maintenanc Maint Contracts	Ramirez County Mowing June 2023	7/20/2023	5,730.00
	Maintenanc Maint Contracts	rm Ramirez County Mowing July 23	8/1/2023	8,360.00
	SWC Pur Svcs	Ramirez County Mowing June 2023	7/20/2023	70.00
	SWC Pur Svcs	rm Ramirez County Mowing July 23	8/1/2023	140.00
Ramirez Landscape LI Total				14,300.00
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	1,240.58
	129Rams Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	262.45
	225Rams Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	1,078.23
	309WMain Maint Electrical Svcs	rm REC County Electric 7-1 to 8-1-23	8/5/2023	119.90
	311EMain Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	788.31
	524West Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	349.76
	AlBase Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	25.77
	AlOff Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	461.51
	AlPool Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	2,170.96
	AlRec Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	3,093.15
	AlSoc Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	36.43
	ChurchSt Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	2,144.60
	JGC Maintenanc Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	3,945.66
	Maintenanc Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	2,347.26
	SWC Electrical Services	rm REC County Electric 7-1 to 8-1-23	8/5/2023	105.24
	100 N Church Maint Electric	rm REC County Electric 7-1 to 8-1-23	8/5/2023	1,398.89
Rappahannock Electri Total				19,568.70
Republic Services	JGC Maint Contracts	Waste Services-Gov't Dumpsters	7/31/2023	94.51
	LitterCtrl Pur Svcs	Waste Services-Gov't Dumpsters	7/31/2023	37.66
	Maintenanc Maint Contracts	Waste Services-Gov't Dumpsters	7/31/2023	1,035.57
	SWC Pur Svcs	Waste Services-Convenience Cen	7/31/2023	4,761.66
Republic Services Total				5,929.40
Rhodeside & Harwell	Courthouse Grn Prj Eng & Arch	Consulting Services for Courth	8/15/2023	1,786.25
Rhodeside & Harwell Total				1,786.25
Ricoh Usa	J&D Court Maint Contracts	Copier Maint. SN 7533-General	8/1/2023	49.92
	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	8/1/2023	148.19
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	8/1/2023	7.87
	District C Maint Contracts	Copier Maint. SN 7533-General	8/1/2023	49.92

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Ricoh Usa	IT Maint Contracts	Copier Maint: SN: 8932	8/1/2023	325.00
Ricoh Usa Total				580.90
Riddleberger Bros	JGC Maintenanc Pur Svcs	rm RBI 101 Chalmers Chiller Not Operating	8/15/2023	2,500.23
	Maintenanc Pur Svcs	rm RBI 101 Chalmers Chiller Not Operating	8/15/2023	1,487.37
Riddleberger Bros Total				3,987.60
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling Fee	7/31/2023	188.98
Ridgerunner Containe Total				188.98
Robinson, Farmer, Co	JAS Finance Finance & Auditing	Audit of School Activity Funds ended June 30, 2023	8/23/2023	5,725.00
Robinson, Farmer, Co Total				5,725.00
Rose, Janine	Sheriff Travel - Sworn Staff	Per Diem/Mileage Gloucester SO Assessment	8/4/2023	318.70
Rose, Janine Total				318.70
Roseville & Plaza Pe	AnimalShltr Pur Svcs	cdm-"Sniper" USDA transport cert	7/31/2023	111.20
Roseville & Plaza Pe Total				111.20
S&S Worldwide	Programs Mat & Sup	supplies	7/21/2023	62.99
S&S Worldwide Total				62.99
Safeware	Fire/EMS Ballistic PPE-ARPCF	Fire-EMS ballistic gear	8/8/2023	4,500.00
Safeware Total				4,500.00
Schenck Foods Compan	Programs Mat & Sup	afterschool	8/18/2023	108.03
	Concession Merch for Resale	food supplies	7/28/2023	294.04
Schenck Foods Compan Total				402.07
SCHWANDT DAVID GENE	Motor Vehicle Licenses		8/22/2023	25.00
	Personal Property Tax Current		8/22/2023	606.97
SCHWANDT DAVID GENE Total				631.97
Secure Shred	Sheriff Pur Svcs	Monthly Shred Service	8/1/2023	50.00
Secure Shred Total				50.00
Shannon-Baum Signs I	Maintenanc Mat & Sup	rm Shannon Baum County Road Signs	8/11/2023	130.00
Shannon-Baum Signs I Total				130.00
Shenandoah Universit	Programs Pur Svcs	speaker	8/8/2023	225.00
Shenandoah Universit Total				225.00
Shenandoah Valley Sw	Pool Dues & Memb	Dues and membership-Summer Swi	8/1/2023	1,365.00
Shenandoah Valley Sw Total				1,365.00
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber	8/1/2023	2,227.55
	IT Telecomm Online Tech	Government Shentel Dark Fiber	8/1/2023	979.95
	Maintenanc Telephone	Government Shentel Dark Fiber	8/1/2023	121.53
Shentel Total				3,329.03
Signet Screen Printi	Registrar Mat & Sup	Staff Shirts	8/4/2023	45.50
Signet Screen Printi Total				45.50
Smart, Kathy	BryDevAuth Board Member Fees	Attd @ 2023 BADA Meetings 8/2	8/7/2023	25.00
Smart, Kathy Total				25.00
Southern Police Eq	Sheriff Vehicle/Equip ARPDCJ	New Firearms and Accesories	7/26/2023	21,600.00
	Sheriff Vehicle/Equip ARPDCJ	New Firearms and Accesories	8/7/2023	5,253.71
Southern Police Eq Total				26,853.71
Southern Software In	Sheriff Maint Contracts	EQUIPMENT MAINTENANCE AND REPA	8/1/2023	3,942.00
Southern Software In Total				3,942.00
SRFAX	IT Tech SW/OL	Online Fax service 8/06/23 - 9/05/23	8/6/2023	132.05
SRFAX Total				132.05
Staples Technology S	JAS Inventory -Mtls & Supplies	Central Store Supplies	7/29/2023	70.64
	JAS Inventory -Mtls & Supplies	Central Store Supplies-Paper	8/7/2023	42.74
	JAS Inventory -Mtls & Supplies	Central Store Supplies-Tissues	8/21/2023	153.57
	JAS Inventory -Mtls & Supplies	Central Store Supplies-Erasers/Paper Clips	8/21/2023	72.91
	JAS Inventory -Mtls & Supplies	Central Store Supplies-Binders	8/15/2023	198.00
	Treasurer Mat & Sup	Toner Cartridge	7/1/2023	244.89
Staples Technology S Total				782.75
Stericycle	Treasurer Pur Svcs	Shred Services - Treas. Office	7/25/2023	27.71
Stericycle Total				27.71
Supply Room, The	District C Mat & Sup	office supplies	7/25/2023	16.29
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/16/2023	55.75
Supply Room, The Total				72.04
Thomson Reuters	Comm Atty Dues & Memb	August 2023	8/10/2023	81.00
Thomson Reuters Total				81.00
Tidal Wave Athletics	Programs Pur Svcs	Gymnastics and Cheerleading ca	8/7/2023	1,200.00
Tidal Wave Athletics Total				1,200.00
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	7/26/2023	58.14
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	7/26/2023	15.62
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	7/26/2023	47.72
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main	7/26/2023	53.14
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main St	7/26/2023	53.14
	AOFF Maint Water & Sewer	rm TOB Water and Sewer Park LL	7/26/2023	28.40
	AOFF Maint Water & Sewer	rm TOB Water and Sewer Park Grounds	7/26/2023	242.03
	APool Maint Water & Sewer	rm TOB Water and Sewer Pool	7/26/2023	2,663.80
	ALRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	7/26/2023	117.55
	Court Fines & Forfeitures	Court Fines - July 2023	7/31/2023	45.00
	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	7/26/2023	144.62
	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	7/26/2023	86.04

Clarke County
FY 24 Invoice History Report
August 31, 2023

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE	
			DATE	AMOUNT
Town of Berryville	Pyts to Town of Berryville 100 N Church Maint Wtr & Sewr	Local Sales Tax June 2023 (Recv'd Aug 2023) rm TOB Water and Sewer 100 N. Church	8/28/2023	29,797.15
			7/26/2023	358.18
Town of Berryville Total				33,710.53
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax June 2023 (Recv'd Aug 2023)	8/28/2023	4,873.78
Town of Boyce Total				4,873.78
Trinity Turf, Inc	AlBase Maint Mat & Sup	rm Trinity Turff BaseBall Marking Lime	8/17/2023	462.00
Trinity Turf, Inc Total				462.00
Truist Bank	Bldg Insp Mat & Sup	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	79.00
	BoS Travel	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	565.51
	County Adm Mat & Sup	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	413.57
	EMS Pur Svcs	Fire-EMS credit card 8/9/23 statement	8/9/2023	122.50
	EMS Travel	Fire-EMS credit card 8/9/23 statement	8/9/2023	426.68
	FIRE Personal Protection Equip	Fire-EMS credit card 8/9/23 statement	8/9/2023	1,430.26
	IT Noncap Technology Hardware	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	969.43
	IT Tech SW/OL	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	309.75
	Plan Adm Postal Svcs	USPS: Beckett Solar and Cert Mail	8/9/2023	51.05
	Programs Pur Svcs	supplies	7/14/2023	10.23
	Sheriff Dues & Memb	Monthly Statement	8/9/2023	0.99
	Sheriff Mat & Sup	Monthly Statement	8/9/2023	208.70
	Sheriff PSU Mat & Sup	Monthly Statement	8/9/2023	331.28
	Sheriff SOS Mat & Sup	Monthly Statement	8/9/2023	585.59
	Sheriff Travel - Sworn Staff	Hotel - Curtis; VA School Safety Conf	8/9/2023	458.80
	Sheriff Travel - Sworn Staff	Hotel - Curry; VA School Safety Conf	8/9/2023	458.80
	Sheriff Uniform Sworn Staff	Monthly Statement	8/9/2023	45.00
	Sheriff VRP Mat & Sup	Monthly Statement	8/9/2023	47.58
	Econ Dev Dues & Memb	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	454.00
	Registrar Travel	Registrar credit card	8/9/2023	432.42
	Pool Mat & Sup	supplies	7/14/2023	72.90
	Plan Adm Mat & Sup	Otter July 2023	8/9/2023	16.99
	BoS Miscellaneous Expenditures	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	50.00
	Econ Dev Postal Svcs	cdm-credit card JulyCoAdmin, Bldg, IT, Econ	8/9/2023	24.10
	Electoral Printing & Binding	Registrar credit card	8/9/2023	25.44
	Plan Adm Travel	Camp to APA Conference (hotel and car rental)	8/9/2023	267.83
	Truist Bank Total			
US Geological Survey	Water Qual Pur Svcs	N Shen Valley Aquifer System 4/1/23-6/30/23	7/24/2023	8,305.00
US Geological Survey Total				8,305.00
US Uniform & Supply	Sheriff Uniform Sworn Staff	Uniforms	7/26/2023	81.45
US Uniform & Supply Total				81.45
UVA	Treasurer Travel	TAV 2023 Fall District Mtg - A Taylor	8/28/2023	80.00
	Treasurer Travel	TAV 2023 Fall District Mtg - S Keeler	8/28/2023	80.00
UVA Total				160.00
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice July 2023	8/1/2023	3,428.54
Valley Health Total				3,428.54
VCE-Clarke County	Programs Pur Svcs Programs Pur Svcs	purchased services/Sewing Camp fun with food	6/16/2023	70.00
			8/10/2023	148.75
VCE-Clarke County Total				218.75
Verizon	Clk of CC Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	86.70
	Clk of CC Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	86.66
	District C Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	58.64
	District C Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	59.60
	IT Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	363.26
	IT Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	363.01
	J&D Court Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	57.78
	J&D Court Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	56.60
	Maintenanc Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	46.35
	Maintenanc Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	46.31
	Sheriff Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	259.63
	Sheriff Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	257.71
	Sheriff Telephone	Verizon Radio Tower	7/31/2023	50.17
	County Adm Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	12.00
	County Adm Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	12.00
	Com of Rev Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	8.00
	Com of Rev Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	8.00
	Treasurer Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	4.00
	Treasurer Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	4.00
	Registrar Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	4.00
	Comm Atty Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	16.00
	Comm Atty Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	16.00
	EMS Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	47.20
	EMS Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	47.03
	Probation Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	4.00
	Probation Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	8.00

**Clarke County
FY 24 Invoice History Report
August 31, 2023**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE	
			DATE	AMOUNT
Verizon	Bldg Insp Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	46.35
	AnimalShltr Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	46.31
	Parks Adm Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	70.35
	Parks Adm Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	70.31
	Plan Adm Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	12.00
	Plan Adm Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	12.00
	JAS Finance Telephone	phone bill - 3 accounts 7/26-8/25	7/25/2023	124.70
	JAS Finance Telephone	phone bill - 3 accounts 8/26-9/25	8/25/2023	124.62
Verizon Total				2,505.29
Veterinary Community	AnimalShltr Pur Svcs	cdm-sedation, vax, abx k9&fe	7/31/2023	744.00
Veterinary Community Total				744.00
VITA	Clk of CC Telephone	July phone bill 2023	7/31/2023	0.51
	District C Telephone	July phone bill 2023	7/31/2023	110.25
	IT Telephone	July phone bill 2023	7/31/2023	139.35
	J&D Court Telephone	July phone bill 2023	7/31/2023	0.12
	Maintenanc Telephone	July phone bill 2023	7/31/2023	64.52
	Sheriff Telephone	July phone bill 2023	7/31/2023	2,949.88
VITA Total				3,264.63
VRPS	Parks Adm Dues & Memb	VRPS renewal	8/2/2023	200.00
VRPS Total				200.00
Wage Works	Flex Bens Pur Svcs	July Monthly Compliance fee	7/25/2023	459.50
	Flex Bens Pur Svcs	August Plan Fees	8/23/2023	464.75
Wage Works Total				924.25
Walmart	Programs Mat & Sup	supplies	8/19/2023	139.87
	Programs Mat & Sup	supples	7/16/2023	130.61
	Rec Center Mat & Sup	supplies	8/19/2023	316.18
	Rec Center Mat & Sup	purchases for FY23	7/19/2023	116.60
	Rec Center Merch for Resale	supples	7/16/2023	132.25
	Rec Center Merch for Resale	purchases for FY23	7/19/2023	78.04
	Parks Adm Mat & Sup	supples	7/16/2023	38.18
	Pool Mat & Sup	supples	7/16/2023	78.66
	Concession Merch for Resale	supplies	8/19/2023	425.03
Programs Merch for Resale	supples	7/16/2023	23.38	
Walmart Total				1,478.80
Washington Gas	104Church Maint Heating	104 N Church 7/15-8/11/23	8/21/2023	576.97
	JGC Maintenanc Heating	101 Chalmers Ct 7/15-8/11	8/21/2023	696.53
	Maintenanc Heating	101 Chalmers Ct 7/15-8/11	8/21/2023	414.37
	100 N Church Maint Heating	100 N Church 7/15-8/11	8/15/2023	40.92
Washington Gas Total				1,728.79
Winchester Equipment	Maintenanc Mat & Sup	rm Winchester Equip Mani Fan belt for tractor	8/21/2023	15.20
Winchester Equipment Total				15.20
Winchester LittleThe	Programs Group Trip	field trip	7/14/2023	280.00
Winchester LittleThe Total				280.00
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	CEA Mailing Labels	7/26/2023	178.98
Winchester Printers Total				178.98
Winchester Star	Plan Com Advertising	PC Public Hearing Notice on 7/7/23	7/31/2023	831.80
	BrdSepApp Advertising	BSA Public Hearing Notice on 7/7/23	7/31/2023	436.60
Winchester Star Total				1,268.40
Grand Total				383,297.30

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800.00	2,300.00	11,500.00	17%
11010	2100	BoS FICA	948.00	140.12	807.88	15%
11010	2300	BoS Health Ins	20,307.19	3,367.60	16,939.59	17%
11010	2700	BoS Worker's Comp	8.76	8.47	0.29	97%
11010	3000	BoS Pur Svcs	1,500.00	75.00	1,425.00	5%
11010	3600	BoS Advertising	5,600.00	0.00	5,600.00	0%
11010	5210	BoS Postal Services	500.00	3.15	496.85	1%
11010	5230	BoS Telephone	35.00	0.00	35.00	0%
11010	5300	BoS Insurance	4,200.00	3,969.00	231.00	95%
11010	5500	BoS Travel	4,000.00	565.51	3,434.49	14%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	50.00	2,150.00	2%
11010	5810	BoS Dues & Memb	5,500.00	3,222.00	2,278.00	59%
11010	6000	BoS Mat & Sup	800.00	0.00	800.00	0%
11010-Board of Supervisors Total			59,398.95	13,700.85	45,698.10	23%
12110-County Administrator						
12110	1100	County Adm Salaries	275,542.56	45,078.86	230,463.70	16%
12110	1300	County Adm Part Time Salaries	42,184.00	4,645.94	37,538.06	11%
12110	2100	County Adm FICA	23,664.75	3,817.80	19,846.95	16%
12110	2210	County Adm VRS 1&2	19,446.00	3,241.06	16,204.94	17%
12110	2220	County Adm VRS Hybrid	11,685.00	1,947.50	9,737.50	17%
12110	2300	County Adm Health Ins	20,307.37	3,384.56	16,922.81	17%
12110	2400	County Adm Life Ins	3,625.00	604.04	3,020.96	17%
12110	2510	County Adm Dis Ins Hybrid	536.00	89.34	446.66	17%
12110	2700	County Adm Workers Comp	199.63	196.59	3.04	98%
12110	3000	County Adm Pur Svcs	6,000.00	96.89	5,903.11	2%
12110	3320	County Adm Maint Contracts	5,000.00	0.00	5,000.00	0%
12110	3500	County Adm Printing & Binding	200.00	0.00	200.00	0%
12110	3600	County Adm Advertising	500.00	0.00	500.00	0%
12110	5210	County Adm Postal Svcs	1,000.00	2.91	997.09	0%
12110	5230	County Adm Telephone	800.00	117.28	682.72	15%
12110	5500	County Adm Travel	2,500.00	0.00	2,500.00	0%
12110	5800	County Adm Miscellaneous Expen	2,000.00	76.49	1,923.51	4%
12110	5810	County Adm Dues & Memb	1,800.00	0.00	1,800.00	0%
12110	6000	County Adm Mat & Sup	4,000.00	726.45	3,273.55	18%
12110	6008	County Adm Vehicle Fuel	2,200.00	254.69	1,945.31	12%
12110-County Administrator Total			423,190.31	64,280.40	358,909.91	15%
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	47,694.00	7,949.04	39,744.96	17%
12120	2100	Inform FICA	3,649.00	602.78	3,046.22	17%
12120	2220	Inform VRS Hybrid	5,490.00	914.96	4,575.04	17%
12120	2300	Inform Health Ins	9,627.81	1,692.28	7,935.53	18%
12120	2400	Inform Life Ins	639.00	106.52	532.48	17%
12120	2510	Inform Dis Ins Hybrid	252.00	41.98	210.02	17%
12120	2700	Inform Workers Comp	29.71	29.27	0.44	99%
12120	3000	Inform Pur Svcs	6,000.00	7,188.00	(1,188.00)	120%
12120	5210	Inform Postal Svcs	100.00	0.00	100.00	0%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	5230	Inform Telephone	200.00	0.00	200.00	0%
12120	5500	Inform Travel	500.00	0.00	500.00	0%
12120	6000	Inform Mat & Sup	500.00	0.00	500.00	0%
12120-Public Information Serv Total			74,681.52	18,524.83	56,156.69	25%
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000.00	1,902.50	33,097.50	5%
12210-Legal Services Total			35,000.00	1,902.50	33,097.50	5%
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	188,370.00	31,395.04	156,974.96	17%
12310	1300	Com of Rev Part Time Salaries	27,150.00	4,949.82	22,200.18	18%
12310	2100	Com of Rev FICA	15,064.00	2,564.44	12,499.56	17%
12310	2210	Com of Rev VRS 1&2	21,682.00	3,613.56	18,068.44	17%
12310	2300	Com of Rev Health Ins	35,169.82	5,894.04	29,275.78	17%
12310	2400	Com of Rev Life Ins	2,524.00	420.68	2,103.32	17%
12310	2700	Com of Rev Workers Comp	135.45	133.43	2.02	99%
12310	3000	Com of Rev Pur Svcs	1,800.00	27.95	1,772.05	2%
12310	3320	Com of Rev Maint Contracts	300.00	0.00	300.00	0%
12310	3500	Com of Rev Printing & Binding	300.00	0.00	300.00	0%
12310	3600	Com of Rev Advertising	100.00	0.00	100.00	0%
12310	4100	Com of Rev Data Processing	5,000.00	3,190.00	1,810.00	64%
12310	5210	Com of Rev Postal Svcs	2,000.00	723.82	1,276.18	36%
12310	5230	Com of Rev Telephone	200.00	16.00	184.00	8%
12310	5500	Com of Rev Travel	2,000.00	0.00	2,000.00	0%
12310	5510	Com of Rev Local Mileage	300.00	0.00	300.00	0%
12310	5810	Com of Rev Dues & Memb	800.00	0.00	800.00	0%
12310	6000	Com of Rev Mat & Sup	1,200.00	225.00	975.00	19%
12310	6035	Com of Rev Noncap Ofc Equip	200.00	0.00	200.00	0%
12310-Commissioner of Revenue Total			304,295.27	53,153.78	251,141.49	17%
12410-Treasurer						
12410	1100	Treasurer Salaries	231,550.00	38,591.46	192,958.54	17%
12410	2100	Treasurer FICA	16,646.00	2,794.88	13,851.12	17%
12410	2210	Treasurer VRS 1&2	11,165.00	1,860.88	9,304.12	17%
12410	2220	Treasurer VRS Hybrid	15,485.00	2,581.02	12,903.98	17%
12410	2300	Treasurer Health Ins	55,711.34	8,824.12	46,887.22	16%
12410	2400	Treasurer Life Ins	3,103.00	517.14	2,585.86	17%
12410	2510	Treasurer Dis Ins Hybrid	710.00	118.40	591.60	17%
12410	2700	Treasurer Workers Comp	144.25	142.10	2.15	99%
12410	3000	Treasurer Pur Svcs	1,500.00	52.71	1,447.29	4%
12410	3180	Treasurer Credit Card Fees	30,000.00	5,128.18	24,871.82	17%
12410	3190	Treasurer DMV Stop	10,000.00	575.00	9,425.00	6%
12410	3320	Treasurer Maint Contracts	5,400.00	579.92	4,820.08	11%
12410	3500	Treasurer Printing & Binding	8,000.00	0.00	8,000.00	0%
12410	3600	Treasurer Advertising	500.00	0.00	500.00	0%
12410	5210	Treasurer Postal Svcs	29,000.00	511.97	28,488.03	2%
12410	5230	Treasurer Telephone	300.00	8.00	292.00	3%
12410	5500	Treasurer Travel	3,000.00	608.02	2,391.98	20%
12410	5510	Treasurer Local Mileage	400.00	137.55	262.45	34%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12410	5810	Treasurer Dues & Memb	600.00	400.00	200.00	67%
12410	6000	Treasurer Mat & Sup	15,000.00	627.64	14,372.36	4%
12410-Treasurer Total			438,214.59	64,058.99	374,155.60	15%
12510-Data Processing/IT						
12510	1100	IT Salaries	187,264.00	31,210.74	156,053.26	17%
12510	2100	IT FICA	14,218.00	2,379.44	11,838.56	17%
12510	2210	IT VRS 1&2	12,652.00	2,108.72	10,543.28	17%
12510	2220	IT VRS Hybrid	8,902.00	1,483.64	7,418.36	17%
12510	2300	IT Health Ins	20,306.57	3,384.56	16,922.01	17%
12510	2400	IT Life Ins	2,509.00	418.22	2,090.78	17%
12510	2510	IT Dis Ins Hybrid	408.00	68.06	339.94	17%
12510	2700	IT Workers Comp	116.66	114.92	1.74	99%
12510	3320	IT Maint Contracts	5,500.00	650.00	4,850.00	12%
12510	5210	IT Postal Svcs	100.00	0.00	100.00	0%
12510	5230	IT Telephone	8,000.00	1,000.31	6,999.69	13%
12510	5240	IT Telecomm Online Tech	20,000.00	2,661.23	17,338.77	13%
12510	5400	IT Leases & Rentals	25,560.00	4,455.10	21,104.90	17%
12510	5500	IT Travel	1,000.00	0.00	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	0.00	100.00	0%
12510	6000	IT Mat & Sup	2,000.00	0.00	2,000.00	0%
12510	6008	IT Vehicle Fuel	100.00	49.44	50.56	49%
12510	6040	IT Tech SW/OL	82,054.79	21,297.85	60,756.94	26%
12510	6050	IT Noncap Technology Hardware	45,000.00	3,909.43	41,090.57	9%
12510-Data Processing/IT Total			435,791.02	75,191.66	360,599.36	17%
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,232.00	0.00	7,232.00	0%
13100	2100	Electoral FICA	552.00	0.00	552.00	0%
13100	2700	Electoral Workers Comp	4.82	4.75	0.07	99%
13100	3000	Electoral Pur Svcs	9,165.00	0.00	9,165.00	0%
13100	3160	Electoral Board Member Fees	34,650.00	0.00	34,650.00	0%
13100	3320	Electoral Maint Contracts	9,000.00	5,835.50	3,164.50	65%
13100	3500	Electoral Printing & Binding	8,800.00	50.94	8,749.06	1%
13100	3600	Electoral Advertising	600.00	0.00	600.00	0%
13100	5210	Electoral Postal Svcs	4,100.00	239.37	3,860.63	6%
13100	5400	Electoral Leases & Rentals	3,150.00	0.00	3,150.00	0%
13100	5500	Electoral Travel	1,500.00	0.00	1,500.00	0%
13100	5510	Electoral Local Mileage	1,500.00	111.35	1,388.65	7%
13100	5810	Electoral Dues & Memb	200.00	0.00	200.00	0%
13100	6000	Electoral Mat & Sup	2,600.00	21.98	2,578.02	1%
13100	6035	Electoral Noncap Office Equip	1,400.00	0.00	1,400.00	0%
13100-Electoral Board and Officials Total			84,453.82	6,263.89	78,189.93	7%
13200-Registrar						
13200	1100	Registrar Salaries	130,218.00	21,136.36	109,081.64	16%
13200	1300	Registrar Part Time Salaries	10,856.00	1,777.00	9,079.00	16%
13200	2100	Registrar FICA	12,286.00	1,741.40	10,544.60	14%
13200	2210	Registrar VRS 1&2	16,329.00	2,432.78	13,896.22	15%
13200	2300	Registrar Health Ins	20,153.38	3,384.56	16,768.82	17%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
13200	2400	Registrar Life Ins	1,897.00	283.22	1,613.78	15%
13200	2700	Registrar Workers Comp	66.99	65.99	1.00	99%
13200	3000	Registrar Pur Svcs	1,540.00	0.00	1,540.00	0%
13200	3320	Registrar Maint Contracts	2,640.00	0.00	2,640.00	0%
13200	5210	Registrar Postal Svcs	2,024.00	124.44	1,899.56	6%
13200	5230	Registrar Telephone	1,100.00	101.28	998.72	9%
13200	5500	Registrar Travel	1,600.00	965.68	634.32	60%
13200	5510	Registrar Local Mileage	700.00	256.36	443.64	37%
13200	5810	Registrar Dues & Memb	300.00	0.00	300.00	0%
13200	6000	Registrar Mat & Sup	1,210.00	87.96	1,122.04	7%
13200-Registrar Total			202,920.37	32,357.03	170,563.34	16%
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,000.00	300.00	6,700.00	4%
21100	5842	Circuit C Jury Comm	270.00	0.00	270.00	0%
21100	6000	Circuit C Mat & Sup	0.00	132.40	(132.40)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	0.00	12,000.00	0%
21100-Circuit Court Total			19,270.00	432.40	18,837.60	2%
21200-General District Court						
21200	3000	District C Pur Svcs	3,000.00	0.00	3,000.00	0%
21200	3150	District C Legal Svcs	270.00	0.00	270.00	0%
21200	3320	District C Maint Contracts	700.00	214.16	485.84	31%
21200	5210	District C Postal Svcs	900.00	0.00	900.00	0%
21200	5230	District C Telephone	2,000.00	228.49	1,771.51	11%
21200	5500	District C Travel	500.00	0.00	500.00	0%
21200	5810	District C Dues & Memb	50.00	50.00	0.00	100%
21200	6000	District C Mat & Sup	700.00	25.69	674.31	4%
21200-General District Court Total			8,120.00	518.34	7,601.66	6%
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	0.00	100%
21510-Blue Ridge Legal Services Total			1,500.00	1,500.00	0.00	100%
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000.00	0.00	3,000.00	0%
21600	3320	J&D Court Maint Contracts	700.00	287.19	412.81	41%
21600	5210	J&D Court Postal Svcs	700.00	0.00	700.00	0%
21600	5230	J&D Court Telephone	700.00	114.50	585.50	16%
21600	5500	J&D Court Travel	500.00	0.00	500.00	0%
21600	5810	J&D Court Dues & Memb	50.00	50.00	0.00	100%
21600	6000	J&D Court Mat & Sup	750.00	0.00	750.00	0%
21600-Juvenile & Domestic Relations Total			6,400.00	451.69	5,948.31	7%
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	209,768.00	34,961.32	174,806.68	17%
21700	2100	Clk of CC FICA	16,047.00	2,678.16	13,368.84	17%
21700	2210	Clk of CC VRS 1&2	14,285.00	2,380.86	11,904.14	17%
21700	2220	Clk of CC VRS Hybrid	9,860.00	1,643.22	8,216.78	17%
21700	2400	Clk of CC Life Ins	2,811.00	468.48	2,342.52	17%
21700	2510	Clk of CC Dis Ins Hybrid	452.00	75.38	376.62	17%
21700	2700	Clk of CC Workers Comp	130.68	128.73	1.95	99%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
21700	3000	Clk of CC Pur Svcs	2,500.00	0.00	2,500.00	0%
21700	3320	Clk of CC Maint Contracts	24,435.00	1,746.51	22,688.49	7%
21700	3510	Clk of CC Microfilming	7,000.00	661.14	6,338.86	9%
21700	5210	Clk of CC Postal Svcs	5,800.00	1,620.64	4,179.36	28%
21700	5230	Clk of CC Telephone	1,025.00	173.87	851.13	17%
21700	5810	Clk of CC Dues & Memb	370.00	370.00	0.00	100%
21700	6000	Clk of CC Mat & Sup	6,500.00	1,809.28	4,690.72	28%
21700-Clerk of the Circuit Court Total			300,983.68	48,717.59	252,266.09	16%
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	51,108.00	8,601.34	42,506.66	17%
21910	1300	VictimWit Part Time Sal	14,815.00	2,509.45	12,305.55	17%
21910	2100	VictimWit FICA	5,043.00	851.51	4,191.49	17%
21910	2210	VictimWit VRS 1&2	5,883.00	990.02	4,892.98	17%
21910	2400	VictimWit Life Ins	685.00	115.26	569.74	17%
21910	2700	VictimWit Workers Comp	41.24	40.45	0.79	98%
21910	3000	VictimWit Pur Svcs	150.00	0.00	150.00	0%
21910	5210	VictimWit Postal Svcs	500.00	0.00	500.00	0%
21910	5230	VictimWit Telephone	500.00	83.23	416.77	17%
21910	5500	VictimWit Travel	1,500.00	132.00	1,368.00	9%
21910	5810	VictimWit Dues & Memb	500.00	0.00	500.00	0%
21910	6000	VictimWit Mat & Sup	1,000.00	0.00	1,000.00	0%
21910-Victim and Witness Assistance Total			81,725.24	13,323.26	68,401.98	16%
21940-Regional Court Services						
21940	5600	Regional Crt Svc Entity Gift	8,000.00	8,000.00	0.00	100%
21940-Regional Court Services Total			8,000.00	8,000.00	0.00	100%
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	328,524.61	54,779.40	273,745.21	17%
22100	1100	Comm Atty VSTOP Salaries	8,724.00	1,345.44	7,378.56	15%
22100	1300	Comm Atty Part Time Salaries	15,564.00	2,991.54	12,572.46	19%
22100	1300	Comm Atty VSTOP PT Salaries	18,511.00	3,085.12	15,425.88	17%
22100	2100	Comm Atty FICA	26,727.50	4,261.74	22,465.76	16%
22100	2100	Comm Atty VSTOP FICA	668.00	339.17	328.83	51%
22100	2210	Comm Atty VRS 1&2	15,927.00	1,102.92	14,824.08	7%
22100	2210	Comm Atty VSTOP VRS 1&2	1,004.00	154.86	849.14	15%
22100	2220	Comm Atty VRS Hybrid	21,885.60	5,202.16	16,683.44	24%
22100	2300	Comm Atty Health Ins	37,121.51	6,474.36	30,647.15	17%
22100	2400	Comm Atty Life Ins	4,402.41	734.04	3,668.37	17%
22100	2400	Comm Atty VSTOP Life Ins	117.00	18.02	98.98	15%
22100	2510	Comm Atty Dis Ins Hybrid	1,003.65	238.66	764.99	24%
22100	2700	Comm Atty Workers Comp	227.38	159.99	67.39	70%
22100	2700	Comm Atty VSTOP Workers Comp	5.44	5.17	0.27	95%
22100	3000	Comm Atty Pur Svcs	100.00	0.00	100.00	0%
22100	3320	Comm Atty Maint Contracts	750.00	234.00	516.00	31%
22100	5210	Comm Atty Postal Svcs	1,500.00	0.00	1,500.00	0%
22100	5230	Comm Atty Telephone	2,500.00	198.49	2,301.51	8%
22100	5500	Comm Atty Travel	7,000.00	415.00	6,585.00	6%
22100	5549	Comm Atty Witness Travel Expen	1,500.00	0.00	1,500.00	0%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
22100	5810	Comm Atty Dues & Memb	3,500.00	1,735.00	1,765.00	50%
22100	6000	Comm Atty Mat & Sup	3,500.00	521.76	2,978.24	15%
22100	6035	Comm Atty Noncap Office Equip	400.00	0.00	400.00	0%
22100	6040	Technology SW/OL Content	2,500.00	0.00	2,500.00	0%
22100-Commonwealth's Attorney Total			503,663.10	83,996.84	419,666.26	17%
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	1,879,349.00	299,988.35	1,579,360.65	16%
31200	1200	Sheriff Overtime	33,500.00	17,317.68	16,182.32	52%
31200	1200	CITAC Overtime	5,000.00	0.00	5,000.00	0%
31200	1300	Sheriff Part Time Salaries	43,860.00	5,398.76	38,461.24	12%
31200	2100	Sheriff FICA	149,015.00	24,810.67	124,204.33	17%
31200	2210	Sheriff VRS 1&2	169,223.00	27,795.64	141,427.36	16%
31200	2220	Sheriff VRS Hybrid	43,588.00	6,983.40	36,604.60	16%
31200	2300	Sheriff Health Ins	266,100.53	46,216.66	219,883.87	17%
31200	2400	Sheriff Life Ins	24,776.00	4,048.92	20,727.08	16%
31200	2510	Sheriff Dis Ins Hybrid	2,000.00	320.36	1,679.64	16%
31200	2700	Sheriff Workers Comp	39,492.13	38,843.53	648.60	98%
31200	2800	Sheriff Leave Pay	0.00	3,846.43	(3,846.43)	100%
31200	2810	Sheriff Holiday Pay	59,715.00	8,567.03	51,147.97	14%
31200	2860	Sheriff LODA	21,137.02	20,981.73	155.29	99%
31200	3000	Sheriff Pur Svcs	40,000.00	1,771.92	38,228.08	4%
31200	3320	Sheriff Maint Contracts	202,284.00	64,994.17	137,289.83	32%
31200	3320	Sheriff E-Ticket Maint Svc	0.00	4,950.00	(4,950.00)	100%
31200	3350	Sheriff Insured Repair Svcs	2,100.00	0.00	2,100.00	0%
31200	3500	Sheriff Printing & Binding	1,050.00	0.00	1,050.00	0%
31200	5210	Sheriff Postal Svcs	2,320.00	300.00	2,020.00	13%
31200	5230	Sheriff Telephone	97,198.00	8,995.43	88,202.57	9%
31200	5300	Sheriff Insurance	12,000.00	10,258.56	1,741.44	85%
31200	5400	Sheriff Leases & Rentals	17,850.00	5,475.16	12,374.84	31%
31200	5500	Sheriff Travel	70,800.00	0.00	70,800.00	0%
31200	5500	Sheriff Travel - Sworn Staff	0.00	9,822.23	(9,822.23)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	0.00	1,000.00	0%
31200	5810	Sheriff Dues & Memb	5,250.00	1,994.99	3,255.01	38%
31200	6000	Sheriff Mat & Sup	63,500.00	298.70	63,201.30	0%
31200	6000	Sheriff COS Mat & Sup	0.00	83.23	(83.23)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	0.00	25,000.00	0%
31200	6000	Sheriff PSU Mat & Sup	0.00	512.26	(512.26)	100%
31200	6000	Sheriff SOS Mat & Sup	0.00	770.53	(770.53)	100%
31200	6000	Sheriff VRP Mat & Sup	0.00	2,999.02	(2,999.02)	100%
31200	6000	ICAC Mat & Sup	5,000.00	0.00	5,000.00	0%
31200	6008	Sheriff Vehicle Fuel	66,000.00	10,216.26	55,783.74	15%
31200	6011	Sheriff Clothing	15,650.00	0.00	15,650.00	0%
31200	6011	Sheriff Uniform Sworn Staff	0.00	1,341.40	(1,341.40)	100%
31200	6015	Sheriff Ammunition	28,000.00	12,136.00	15,864.00	43%
31200-Sheriff - Total Total			3,391,757.68	642,039.02	2,749,718.66	19%
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	21,723.00	21,723.00	0.00	100%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
31210-Criminal Justice Training Ctr Total			21,723.00	21,723.00	0.00	100%
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400.00	0.00	13,400.00	0%
31220-Drug Task Force Total			13,400.00	0.00	13,400.00	0%
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	10,323.00	677.00	94%
32200	2700	Vol Fire Worker's Comp	21,000.00	11,902.00	9,098.00	57%
32200	5300	Vol Fire Co Insurance	57,000.00	693.00	56,307.00	1%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	0.00	25,000.00	0%
32200	5696	Recruitment/Retention-Tuition	10,500.00	0.00	10,500.00	0%
32200	5697	Vol Fire 4 for Life Grant	19,000.00	0.00	19,000.00	0%
32200	5698	Vol Fire Fire Programs	38,000.00	0.00	38,000.00	0%
32200	6000	Vol Fire Mat'l Suppls	500.00	0.00	500.00	0%
32200-Volunteer Fire Companies Total			182,000.00	22,918.00	159,082.00	13%
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	1,776.50	1,711.90	64.60	96%
32201	5510	Blue Ridge Vol Fire Fee for Svc	8,000.00	0.00	8,000.00	0%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000.00	22,500.00	67,500.00	25%
32201-Blue Ridge Volunteer Fire Co Total			99,776.50	24,211.90	75,564.60	24%
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	3,344.00	3,222.40	121.60	96%
32202	5510	Boyce Vol Fire Co Fee for Svc	25,000.00	0.00	25,000.00	0%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	22,500.00	67,500.00	25%
32202-Boyce Volunteer Fire Co Total			118,344.00	25,722.40	92,621.60	22%
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	5,434.00	5,236.40	197.60	96%
32203	5510	Enders Vol Fire Co Fee for Svc	80,000.00	0.00	80,000.00	0%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	22,500.00	67,500.00	25%
32203-Enders Volunteer Fire Co Total			175,434.00	27,736.40	147,697.60	16%
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	982,052.00	186,116.59	795,935.41	19%
32310	1100	SAFER Grant Salaries	102,948.00	0.00	102,948.00	0%
32310	1200	EMS Overtime	100,000.00	30,505.81	69,494.19	31%
32310	1300	EMS Part Time Salaries	100,000.00	14,195.69	85,804.31	14%
32310	2100	EMS FICA	88,306.50	17,055.26	71,251.24	19%
32310	2100	SAFER Grant FICA	7,648.00	0.00	7,648.00	0%
32310	2210	EMS VRS 1&2	106,615.00	20,306.14	86,308.86	19%
32310	2210	SAFER Grant VRS 1&2	11,848.00	0.00	11,848.00	0%
32310	2220	EMS VRS Hybrid	6,422.00	1,070.40	5,351.60	17%
32310	2300	EMS Health Ins	199,987.53	32,764.20	167,223.33	16%
32310	2300	SAFER Grant Health Ins	14,216.00	0.00	14,216.00	0%
32310	2400	EMS Life Ins	13,158.00	2,488.70	10,669.30	19%
32310	2400	SAFER Grant Group Life Ins	1,380.00	0.00	1,380.00	0%
32310	2510	EMS Dis Ins Hybrid	295.00	49.10	245.90	17%
32310	2700	EMS Workers Comp	33,816.44	30,299.19	3,517.25	90%
32310	2810	EMS Holiday Pay	40,000.00	5,285.13	34,714.87	13%
32310	2860	EMS LODA	15,958.07	17,668.48	(1,710.41)	111%

**Clarke County
FY 24 YTD Budget Report
August 31, 2023**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
32310	3000	EMS Pur Svcs	94,000.00	1,734.37	92,265.63	2%
32310	3000	EMS Pur Svcs-Employee Training	15,000.00	0.00	15,000.00	0%
32310	5210	EMS Postal Services	200.00	9.45	190.55	5%
32310	5230	EMS Telephone	1,550.00	210.94	1,339.06	14%
32310	5230	EMS LEMPG Grant-Telephone	0.00	1,062.04	(1,062.04)	100%
32310	5500	EMS Travel	12,000.00	4,398.74	7,601.26	37%
32310	5800	EMS Miscellaneous	4,500.00	300.00	4,200.00	7%
32310	6000	EMS Mat & Sup	40,000.00	6,966.00	33,034.00	17%
32310	6000	EMS Matl's and Supplies-Train	1,000.00	0.00	1,000.00	0%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	9,420.00	(1,920.00)	126%
32310	6008	EMS Vehicle Fuel	35,000.00	4,278.73	30,721.27	12%
32310	6011	FIRE/EMS Uniforms	28,000.00	3,998.38	24,001.62	14%
32310	6011	FIRE Personal Protection Equip	14,000.00	1,430.26	12,569.74	10%
32310	6011	Fire/EMS Ballistic PPE-ARPCF	0.00	4,500.00	(4,500.00)	100%
32310	6040	EMS Tech SW/OL	23,000.00	9,391.30	13,608.70	41%
32310-Fire and Rescue Services Total			2,100,400.54	405,504.90	1,694,895.64	19%
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904.00	6,904.00	0.00	100%
32320-Lord Fairfax Emergency Medical Total			6,904.00	6,904.00	0.00	100%
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,874.00	0.00	100%
32400-Forestry Services Total			2,874.00	2,874.00	0.00	100%
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	541,010.00	125,759.50	415,250.50	23%
33210-Regional Jail Total			541,010.00	125,759.50	415,250.50	23%
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	13,146.00	0.00	13,146.00	0%
33220-Juvenile Detention Center Total			13,146.00	0.00	13,146.00	0%
33300-Probation Office						
33300	5230	Probation Telephone	100.00	8.00	92.00	8%
33300	6000	Probation Mat & Sup	300.00	0.00	300.00	0%
33300-Probation Office Total			400.00	8.00	392.00	2%
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	160,154.00	26,692.38	133,461.62	17%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	4,189.05	18,200.95	19%
34100	2100	Bldg Insp FICA	13,296.00	2,241.25	11,054.75	17%
34100	2210	Bldg Insp VRS 1&2	9,051.00	1,508.52	7,542.48	17%
34100	2220	Bldg Insp VRS Hybrid	9,383.00	1,563.76	7,819.24	17%
34100	2300	Bldg Insp Health Ins	40,227.21	6,691.02	33,536.19	17%
34100	2400	Bldg Insp Life Ins	2,147.00	357.68	1,789.32	17%
34100	2510	Bldg Insp Dis Ins Hybrid	430.00	71.72	358.28	17%
34100	2700	Bldg Insp Workers Comp	2,215.24	2,003.34	211.90	90%
34100	3000	Bldg Insp Pur Svcs	600.00	0.00	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	262.50	237.50	53%
34100	5210	Bldg Insp Postal Svcs	150.00	25.71	124.29	17%
34100	5230	Bldg Insp Telephone	2,500.00	505.16	1,994.84	20%
34100	5500	Bldg Insp Travel	500.00	0.00	500.00	0%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
34100	5810	Bldg Insp Dues & Memb	1,000.00	0.00	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	6,500.00	274.79	6,225.21	4%
34100	6008	Bldg Insp Vehicle Fuel	3,000.00	386.65	2,613.35	13%
34100-Building Inspections Total			274,043.45	46,773.53	227,269.92	17%
35100-Animal Control						
35100	1100	AnimalShltr Salaries	85,600.00	14,873.08	70,726.92	17%
35100	1300	AnimalShltr Part Time Salaries	14,000.00	3,094.44	10,905.56	22%
35100	2100	AnimalShltr FICA	7,386.00	1,502.11	5,883.89	20%
35100	2220	AnimalShltr VRS Hybrid	9,853.00	1,853.50	7,999.50	19%
35100	2300	AnimalShltr Health Ins	20,205.01	1,675.32	18,529.69	8%
35100	2400	AnimalShltr Life Ins	1,147.00	215.78	931.22	19%
35100	2510	AnimalShltr Dis Ins Hybrid	451.00	85.02	365.98	19%
35100	2700	AnimalShltr Workers Comp	817.68	742.19	75.49	91%
35100	2800	AnimalShltr Leave Pay	0.00	2,057.38	(2,057.38)	100%
35100	3000	AnimalShltr Pur Svcs	18,000.00	855.20	17,144.80	5%
35100	3320	AnimalShlt Maint Svc Contracts	150.00	7.87	142.13	5%
35100	3500	AnimalShltr Printing & Binding	200.00	0.00	200.00	0%
35100	5230	AnimalShltr Telephone	500.00	175.88	324.12	35%
35100	5500	AnimalShltr Travel	400.00	0.00	400.00	0%
35100	5510	AnimalShltr Local Mileage	100.00	0.00	100.00	0%
35100	6000	AnimalShltr Mat & Sup	12,500.00	980.77	11,519.23	8%
35100	6008	AnimalShltr Vehicle Fuel	1,500.00	105.19	1,394.81	7%
35100	6011	AnimalShltr Clothing	500.00	0.00	500.00	0%
35100-Animal Control Total			173,309.69	28,223.73	145,085.96	16%
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200.00	0.00	200.00	0%
35300-Med Examiner & Indigent Burial Total			200.00	0.00	200.00	0%
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	194,400.00	13,805.09	180,594.91	7%
42400-Refuse Disposal Total			194,400.00	13,805.09	180,594.91	7%
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912.00	3,376.39	26,535.61	11%
42410	2100	SWC FICA	2,288.00	258.29	2,029.71	11%
42410	2700	Worker's Compensation	481.38	434.91	46.47	90%
42410	3000	SWC Pur Svcs	62,265.00	5,094.89	57,170.11	8%
42410	5110	SWC Electrical Services	2,000.00	105.24	1,894.76	5%
42410	5230	SWC Telephone	750.00	0.00	750.00	0%
42410	6000	SWC Mat & Sup	750.00	0.00	750.00	0%
42410-Solid Waste Convenience Total			98,446.38	9,269.72	89,176.66	9%
42600-Litter Control						
42600	3000	LitterCtrl Pur Svcs	8,000.00	37.66	7,962.34	0%
42600-Litter Control Total			8,000.00	37.66	7,962.34	0%
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	2,664.81	34,335.19	7%
42700	5600	Sanitation Entity Gift	207,000.00	0.00	207,000.00	0%
42700-Sanitation Total			244,000.00	2,664.81	241,335.19	1%
43200-General Property Maintenance - All Accounts						

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	1100	Maintenanc Salaries	189,976.00	30,030.60	159,945.40	16%
43200	1100	CustdlSrvc Sal	2,909.02	685.24	2,223.78	24%
43200	1100	JGC CustdlSrvc Sal	10,846.93	2,640.38	8,206.55	24%
43200	1100	100NChurch CustdlSrvc Sal	6,474.96	1,525.22	4,949.74	24%
43200	1100	102Church CustdlSrvc Sal	12,950.00	3,050.46	9,899.54	24%
43200	1100	104Church CustdlSrvc Sal	6,474.96	1,525.22	4,949.74	24%
43200	1100	524WMain CustdlSrvc Sal	1,363.15	321.10	1,042.05	24%
43200	1100	311EMain CustdlSrvc Sal	5,767.19	1,222.65	4,544.54	21%
43200	1100	129 Rams CustSvcs Sal-Regular	1,468.01	345.80	1,122.21	24%
43200	2100	Maintenanc FICA	13,837.00	2,179.43	11,657.57	16%
43200	2100	CustdlSrvc FICA	209.80	49.42	160.38	24%
43200	2100	JGC CustdlSrvc FICA	779.09	189.65	589.44	24%
43200	2100	100NChurch CustdlSrvc FICA	455.09	107.20	347.89	24%
43200	2100	102Church CustdlSrvc FICA	910.18	214.41	695.77	24%
43200	2100	104Church CustdlSrvc FICA	455.09	107.20	347.89	24%
43200	2100	524WMain CustdlSrvc FICA	95.86	22.58	73.28	24%
43200	2100	311EMain CustdlSrvc FICA	414.25	87.82	326.43	21%
43200	2100	129 Rams CustSvcs FICA	100.19	23.60	76.59	24%
43200	2210	Maintenanc VRS 1&2	12,641.00	2,106.60	10,534.40	17%
43200	2220	Maintenanc VRS Hybrid	9,226.00	1,349.90	7,876.10	15%
43200	2220	CustdlSrvc VRS Hybrid	118.10	27.82	90.28	24%
43200	2220	JGC CustdlSrvc VRS Hybrid	440.40	107.20	333.20	24%
43200	2220	100NChurchCustdlSrvc VRSHybri	262.95	61.94	201.01	24%
43200	2220	102Church CustdlSrvc VRS Hyb	525.65	123.82	401.83	24%
43200	2220	104Church CustdlSrvc VRSHybri	262.95	61.94	201.01	24%
43200	2220	524WMain CustdlSrvc VRSHybri	55.36	13.04	42.32	24%
43200	2220	311EMain CustdlSrvc VRS Hybr	234.17	49.64	184.53	21%
43200	2220	129 Rams CustSvcs VRS Hybrid	59.60	14.04	45.56	24%
43200	2300	Maintenanc Health Ins	27,384.57	4,108.28	23,276.29	15%
43200	2300	CustdlSrvc HlthIns	469.27	110.54	358.73	24%
43200	2300	JGC CustdlSrvc HlthIns	2,964.21	721.56	2,242.65	24%
43200	2300	100NChurch CustdlSrvc HlthIns	1,480.15	348.66	1,131.49	24%
43200	2300	102Church CustdlSrvc HlthIns	2,960.31	697.32	2,262.99	24%
43200	2300	104Church CustdlSrvc HlthIns	1,480.15	348.66	1,131.49	24%
43200	2300	524WMain CustdlSrvc HlthIns	311.60	73.40	238.20	24%
43200	2300	311EMain CustdlSrvc HlthIns	1,576.10	334.13	1,241.97	21%
43200	2300	129 Rams CustSvcs Health Ins	923.43	217.52	705.91	24%
43200	2400	Maintenanc Life Ins	2,547.00	402.42	2,144.58	16%
43200	2400	CustdlSrvc GrpLifeIns	38.97	9.18	29.79	24%
43200	2400	JGC CustdlSrvc GrpLifeIns	145.36	35.39	109.97	24%
43200	2400	100NChurch CustdlSrvc GrpLife	86.77	20.44	66.33	24%
43200	2400	102Church CustdlSrvc GrpLife	173.55	40.88	132.67	24%
43200	2400	104Church CustdlSrvc GrpLife	86.77	20.44	66.33	24%
43200	2400	524WMain CustdlSrvc GrpLife	18.25	4.30	13.95	24%
43200	2400	311EMain CustdlSrvc GrpLifeI	77.26	16.38	60.88	21%
43200	2400	129 Rams CustSvcs Grp Life Ins	19.70	4.64	15.06	24%
43200	2510	Maintenanc Dis Ins Hybrid	423.00	61.92	361.08	15%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	2510	CustdlSrves DisInsHybrid	15.37	3.62	11.75	24%
43200	2510	JGC CustdlSrves DisInsHybrid	57.23	13.94	43.29	24%
43200	2510	100NChurchCustdlSrves DisInsHy	34.22	8.06	26.16	24%
43200	2510	102Church CustdlSrves DisInsHy	68.26	16.08	52.18	24%
43200	2510	104Church CustdlSrves DisInsHy	34.22	8.06	26.16	24%
43200	2510	524WMain CustdlSrves DisInsHy	7.22	1.70	5.52	24%
43200	2510	311EMain CustdlSrves DisInsHy	30.48	6.46	24.02	21%
43200	2510	129 Rams CustSvc Dis Ins Hyb	7.73	1.82	5.91	24%
43200	2700	Maintenanc Workers Comp	1,895.11	1,660.10	235.01	88%
43200	2700	CustdlSrves WrksComp	462.56	54.48	408.08	12%
43200	2700	JGC CustdlSrves WrksComp	2,751.10	324.02	2,427.08	12%
43200	2700	100NChurch CustdlSrves WrksCmp	1,029.73	121.28	908.45	12%
43200	2700	102Church CustdlSrves WrksComp	2,059.21	242.53	1,816.68	12%
43200	2700	104Church CustdlSrves WrksCmp	1,029.56	121.26	908.30	12%
43200	2700	524WMain CustdlSrves WrksCmp	216.76	25.53	191.23	12%
43200	2700	311EMain CustdlSrves WrksComp	917.06	108.01	809.05	12%
43200	2700	129 Rams CustSves WC	233.40	27.49	205.91	12%
43200	2750	CustdlSrves RHCC	29.63	6.98	22.65	24%
43200	2750	JGC CustdlSrves RHCC	110.63	26.93	83.70	24%
43200	2750	100NChurch CustdlSrves RHCC	66.06	15.56	50.50	24%
43200	2750	102Church CustdlSrves RHCC	132.03	31.10	100.93	24%
43200	2750	104Church CustdlSrves RHCC	66.06	15.56	50.50	24%
43200	2750	524WMain CustdlSrves RHCC	13.92	3.28	10.64	24%
43200	2750	311EMain CustdlSrves RHCC	58.84	12.47	46.37	21%
43200	2750	129 Rams CustSves RHCC	14.94	3.52	11.42	24%
43200	3000	Maintenanc Pur Svcs	37,000.00	0.00	37,000.00	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000.00	2,500.23	13,499.77	16%
43200	3000	100 N Church Maint Pur Svcs	10,000.00	0.00	10,000.00	0%
43200	3000	ChurchSt Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	104Church Maint Pur Svcs	12,000.00	371.00	11,629.00	3%
43200	3000	225Rams Maint Pur Svcs	10,000.00	0.00	10,000.00	0%
43200	3000	524West Maint Pur Svcs	1,000.00	0.00	1,000.00	0%
43200	3000	AIRec Maint Pur Svcs	8,000.00	0.00	8,000.00	0%
43200	3000	AIOff Maint Pur Svcs	15,000.00	225.00	14,775.00	2%
43200	3000	AIPool Maint Pur Svcs	3,000.00	0.00	3,000.00	0%
43200	3000	AIBase Maint Pur Svcs	750.00	0.00	750.00	0%
43200	3000	AI Soc Maint Pur Svcs	1,000.00	0.00	1,000.00	0%
43200	3000	106Church Maint Pur Svcs	1,000.00	0.00	1,000.00	0%
43200	3000	36EMain Maint Pur Svcs	500.00	0.00	500.00	0%
43200	3000	311EMain Maint Pur Svcs	3,500.00	0.00	3,500.00	0%
43200	3000	309WMain Maint Pur Svcs	2,000.00	0.00	2,000.00	0%
43200	3000	129Rams Maint Pur Svcs	2,000.00	0.00	2,000.00	0%
43200	3320	Maintenanc Maint Contracts	41,000.00	10,002.59	30,997.41	24%
43200	3320	JGC Maint Contracts	5,500.00	3,460.53	2,039.47	63%
43200	3320	100 N Church Maint Contracts	6,000.00	3,395.41	2,604.59	57%
43200	3320	ChurchSt Maint Contracts	3,800.00	1,881.39	1,918.61	50%
43200	3320	104Church Maint Contracts	4,000.00	2,279.32	1,720.68	57%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	3320	225Rams Maint Contracts	3,500.00	2,982.24	517.76	85%
43200	3320	524West Maint Contracts	700.00	291.40	408.60	42%
43200	3320	AIRec Maint Contracts	3,500.00	2,251.03	1,248.97	64%
43200	3320	106Church Maint Contracts	500.00	405.30	94.70	81%
43200	3320	36EMain Maint Contracts	500.00	616.04	(116.04)	123%
43200	3320	311EMain Maint Contracts	4,500.00	1,905.92	2,594.08	42%
43200	3320	309WMain Maint Serv Contracts	750.00	8.50	741.50	1%
43200	3320	129Rams Maint Contracts	800.00	557.80	242.20	70%
43200	3320	AIOff Maint Contracts	400.00	0.00	400.00	0%
43200	3320	AIPool Maint Contracts	0.00	47.19	(47.19)	100%
43200	3320	32EMain Maint Contracts	0.00	85.75	(85.75)	100%
43200	3340	Maintenanc Custodial Contracts	0.00	0.00	0.00	100%
43200	3340	JGC Maintenanc Custodial Contr	0.00	0.00	0.00	100%
43200	3340	311EMain Maint Cus Contracts	0.00	0.00	0.00	100%
43200	3600	Maintenanc Advertising	1,200.00	0.00	1,200.00	0%
43200	5110	JGC Maintenanc Electric	46,000.00	3,945.66	42,054.34	9%
43200	5110	100 N Church Maint Electric	12,000.00	1,398.89	10,601.11	12%
43200	5110	ChurchSt Maint Electric	25,000.00	2,144.60	22,855.40	9%
43200	5110	104Church Maint Electric	11,000.00	1,240.58	9,759.42	11%
43200	5110	225Rams Maint Electric	7,500.00	1,078.23	6,421.77	14%
43200	5110	524West Maint Electric	2,000.00	349.76	1,650.24	17%
43200	5110	AIRec Maint Electric	25,000.00	3,093.15	21,906.85	12%
43200	5110	AIOff Maint Electric	5,500.00	461.51	5,038.49	8%
43200	5110	AIPool Maint Electric	9,000.00	2,170.96	6,829.04	24%
43200	5110	AIBase Maint Electric	700.00	25.77	674.23	4%
43200	5110	AI Soc Maint Electric	600.00	36.43	563.57	6%
43200	5110	311EMain Maint Electric	9,000.00	788.31	8,211.69	9%
43200	5110	309WMain Maint Electrical Svcs	1,500.00	119.90	1,380.10	8%
43200	5110	129Rams Maint Electric	3,000.00	262.45	2,737.55	9%
43200	5120	JGC Maintenanc Heating	7,000.00	696.53	6,303.47	10%
43200	5120	100 N Church Maint Heating	1,800.00	40.92	1,759.08	2%
43200	5120	104Church Maint Heating	4,000.00	576.97	3,423.03	14%
43200	5120	225Rams Maint Heating	7,000.00	0.00	7,000.00	0%
43200	5120	524West Maint Heating	2,000.00	0.00	2,000.00	0%
43200	5120	AIRec Maint Heating	6,500.00	0.00	6,500.00	0%
43200	5120	309WMain Maint Heating	2,500.00	0.00	2,500.00	0%
43200	5120	129Rams Maint Heating	4,000.00	0.00	4,000.00	0%
43200	5130	Maintenanc Water & Sewer	500.00	62.39	437.61	12%
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	144.62	1,355.38	10%
43200	5130	100 N Church Maint Wtr & Sewr	5,000.00	358.18	4,641.82	7%
43200	5130	104Church Maint Water & Sewer	1,000.00	58.14	941.86	6%
43200	5130	225Rams Maint Water & Sewer	300.00	0.00	300.00	0%
43200	5130	AIRec Maint Water & Sewer	2,000.00	117.55	1,882.45	6%
43200	5130	AIOff Maint Water & Sewer	5,000.00	270.43	4,729.57	5%
43200	5130	AIPool Maint Water & Sewer	15,000.00	2,663.80	12,336.20	18%
43200	5130	311EMain Maint Water & Sewer	1,200.00	106.28	1,093.72	9%
43200	5130	309WMain Maint Water & Sewer	1,200.00	47.72	1,152.28	4%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	5130	129Rams Maint Water & Sewer	600.00	15.62	584.38	3%
43200	5230	Maintenanc Telephone	2,000.00	180.92	1,819.08	9%
43200	5300	Maintenanc Insurance	47,605.00	45,600.68	2,004.32	96%
43200	5400	Maintenanc Leases & Rentals	1,000.00	0.00	1,000.00	0%
43200	5500	Maintenanc Travel	750.00	0.00	750.00	0%
43200	6000	Maintenanc Mat & Sup	35,000.00	5,079.45	29,920.55	15%
43200	6000	JGC Maintenance Mat & Sup	3,500.00	13.35	3,486.65	0%
43200	6000	100 N Church Maint Mat & Sup	1,500.00	8.99	1,491.01	1%
43200	6000	ChurchSt Maint Mat & Sup	1,500.00	30.76	1,469.24	2%
43200	6000	104Church Maint Mat & Sup	1,200.00	0.00	1,200.00	0%
43200	6000	225Rams Maint Mat & Sup	1,200.00	0.00	1,200.00	0%
43200	6000	524West Maint Mat & Sup	1,000.00	20.99	979.01	2%
43200	6000	AIRec Maint Mat & Sup	2,000.00	22.97	1,977.03	1%
43200	6000	AIOff Maint Mat & Sup	6,000.00	75.01	5,924.99	1%
43200	6000	AIPool Maint Mat & Sup	5,000.00	0.00	5,000.00	0%
43200	6000	AIBase Maint Mat & Sup	4,000.00	462.00	3,538.00	12%
43200	6000	AI Soc Maint Mat & Sup	8,500.00	2,140.18	6,359.82	25%
43200	6000	106Church Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	Kohn Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	32EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	311EMain Maint Mat & Sup	1,000.00	0.00	1,000.00	0%
43200	6000	309WMain Maint Mat & Sup	500.00	0.00	500.00	0%
43200	6000	129Rams Maint Mat & Sup	600.00	0.00	600.00	0%
43200	6000	CustdlSrvc Materials&Supplies	3,608.98	425.06	3,183.92	12%
43200	6008	Maintenanc Vehicle Fuel	8,000.00	1,252.63	6,747.37	16%
43200-General Property Maintenance - All Accounts Total			900,084.68	169,534.80	730,549.88	19%
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	225,000.00	56,250.00	168,750.00	25%
51100-Local Health Department Total			225,000.00	56,250.00	168,750.00	25%
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	0.00	100%
51200-Our Health Total			6,500.00	6,500.00	0.00	100%
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	3,750.00	11,250.00	25%
52400-N Shen Valley Subst Abuse Coal Total			15,000.00	3,750.00	11,250.00	25%
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	111,284.00	27,821.00	83,463.00	25%
52500-Northwestern Community Svcs Total			111,284.00	27,821.00	83,463.00	25%
52800-Concern Hotline						
52800	5600	Concern Hotline Entity Gift	1,500.00	1,500.00	0.00	100%
52800-Concern Hotline Total			1,500.00	1,500.00	0.00	100%
52900-NW Works						
52900	5600	NW Works Entity Gift	5,000.00	5,000.00	0.00	100%
52900-NW Works Total			5,000.00	5,000.00	0.00	100%
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000.00	10,500.00	31,500.00	25%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
53230-Shenandoah Area Agency on Aging Total			42,000.00	10,500.00	31,500.00	25%
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960.00	6,240.00	18,720.00	25%
53240-VA Regional Transp Assn Total			24,960.00	6,240.00	18,720.00	25%
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000.00	2,000.00	0.00	100%
53250-FISH of Clarke County Total			2,000.00	2,000.00	0.00	100%
53600-Access Independence						
53600	5600	Access Independence Contr	2,000.00	2,000.00	0.00	100%
53600-Access Independence Total			2,000.00	2,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,000.00	6,000.00	0.00	100%
53700-The Laurel Ctr (Women's Shltr) Total			6,000.00	6,000.00	0.00	100%
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000.00	0.00	215,000.00	0%
53710-Tax Relief for the Elde Total			215,000.00	0.00	215,000.00	0%
69100-Lord Fairfax Community College						
69100	5600	Laurel Ridge Comm College Cont	16,921.00	4,230.25	12,690.75	25%
69100-Lord Fairfax Community College Total			16,921.00	4,230.25	12,690.75	25%
71100-Parks Administration						
71100	1100	Parks Adm Salaries	333,830.00	55,638.18	278,191.82	17%
71100	1300	Parks Adm Part Time Salaries	26,036.00	6,640.39	19,395.61	26%
71100	2100	Parks Adm FICA	27,740.00	4,384.41	23,355.59	16%
71100	2210	Parks Adm VRS 1&2	38,424.00	6,403.94	32,020.06	17%
71100	2220	Parks Adm VRS Hybrid	0.00	0.00	0.00	100%
71100	2300	Parks Adm Health Ins	58,745.10	9,791.08	48,954.02	17%
71100	2400	Parks Adm Life Ins	4,474.00	745.54	3,728.46	17%
71100	2510	Parks Adm Dis Ins Hybrid	0.00	0.00	0.00	100%
71100	2700	Parks Adm Workers Comp	6,157.81	5,463.02	694.79	89%
71100	3000	Parks Adm Pur Svcs	570.00	0.00	570.00	0%
71100	3180	Parks Adm Credit Card Fees	12,999.00	1,680.34	11,318.66	13%
71100	3320	Parks Adm Maint Contracts	930.00	75.00	855.00	8%
71100	3500	Parks Adm Printing & Binding	395.00	70.00	325.00	18%
71100	3600	Parks Adm Advertising	1,500.00	0.00	1,500.00	0%
71100	5210	Parks Adm Postal Svcs	1,322.45	0.00	1,322.45	0%
71100	5230	Parks Adm Telephone	1,000.00	140.66	859.34	14%
71100	5400	Parks Adm Leases & Rentals	3,204.44	465.74	2,738.70	15%
71100	5500	Parks Adm Travel	2,190.00	0.00	2,190.00	0%
71100	5810	Parks Adm Dues & Memb	2,099.00	1,270.00	829.00	61%
71100	6000	Parks Adm Mat & Sup	5,156.00	1,094.81	4,061.19	21%
71100	6008	Parks Adm Vehicle Fuel	1,000.00	71.86	928.14	7%
71100	6011	Parks Adm Clothing	1,300.00	0.00	1,300.00	0%
71100	8200	Parks Adm Capital Outlay Adds	0.00	969.01	(969.01)	100%
71100-Parks Administration Total			529,072.80	94,903.98	434,168.82	18%
71310-Recreation Center						
71310	1100	Rec Center Salaries	63,270.00	10,545.04	52,724.96	17%
71310	1300	Rec Center Part Time Salaries	64,744.00	5,767.53	58,976.47	9%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71310	2100	Rec Center FICA	9,739.00	1,238.07	8,500.93	13%
71310	2210	Rec Center VRS 1&2	7,282.00	1,213.74	6,068.26	17%
71310	2300	Rec Center Health Ins	10,153.76	1,692.28	8,461.48	17%
71310	2400	Rec Center Life Ins	848.00	141.30	706.70	17%
71310	2700	Rec Center Workers Comp	1,989.94	1,750.74	239.20	88%
71310	3600	Rec Center Advertising	1,000.00	0.00	1,000.00	0%
71310	5830	Rec Center Refunds	1,500.00	90.00	1,410.00	6%
71310	6000	Rec Center Mat & Sup	7,595.00	705.94	6,889.06	9%
71310	6012	Rec Center Merch for Resale	4,000.00	132.25	3,867.75	3%
71310	8200	Rec Center Capital Outlay Adds	0.00	5,996.05	(5,996.05)	100%
71310-Recreation Center Total			172,121.70	29,272.94	142,848.76	17%
71320-Swimming Pool						
71320	1200	Pool Overtime	0.00	137.44	(137.44)	100%
71320	1300	Pool Part Time Salaries	73,985.00	52,894.11	21,090.89	71%
71320	2100	Pool FICA	5,660.00	4,056.93	1,603.07	72%
71320	2700	Pool Workers Comp	1,160.80	1,011.83	148.97	87%
71320	3000	Pool Pur Svcs	1,500.00	0.00	1,500.00	0%
71320	5500	Pool Travel	275.00	0.00	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	1,365.00	435.00	76%
71320	5830	Pool Refunds	3,000.00	909.50	2,090.50	30%
71320	6000	Pool Mat & Sup	2,595.00	589.29	2,005.71	23%
71320	6011	Pool Clothing	1,745.00	0.00	1,745.00	0%
71320	6012	Pool Merch for Resale	680.00	0.00	680.00	0%
71320	6026	Pool Chemicals	10,000.00	1,455.93	8,544.07	15%
71320-Swimming Pool Total			102,400.80	62,420.03	39,980.77	61%
71350-Parks Programs						
71350	1100	Programs Salaries	90,624.00	15,069.18	75,554.82	17%
71350	1300	Programs Part Time Salaries	135,659.00	31,076.64	104,582.36	23%
71350	2100	Programs FICA	14,725.00	3,484.99	11,240.01	24%
71350	2210	Programs VRS 1&2	10,407.00	1,734.46	8,672.54	17%
71350	2300	Programs Health Ins	9,626.84	1,606.51	8,020.33	17%
71350	2400	Programs Life Ins	1,212.00	201.92	1,010.08	17%
71350	2700	Programs Workers Comp	3,010.19	2,636.88	373.31	88%
71350	3000	Programs Pur Svcs	50,000.00	6,766.86	43,233.14	14%
71350	3500	Programs Printing & Binding	5,000.00	1,099.01	3,900.99	22%
71350	3600	Programs Advertising	2,000.00	0.00	2,000.00	0%
71350	5210	Programs Postal Svcs	100.00	0.00	100.00	0%
71350	5230	Programs Telephone	0.00	83.22	(83.22)	100%
71350	5400	Programs Leases & Rentals	315.00	0.00	315.00	0%
71350	5560	Programs Group Trip	42,176.00	1,265.00	40,911.00	3%
71350	5810	Programs Dues & Memb	200.00	0.00	200.00	0%
71350	5830	Programs Refunds	11,000.00	621.00	10,379.00	6%
71350	6000	Programs Mat & Sup	15,000.00	1,868.65	13,131.35	12%
71350	6011	Programs Clothing	1,650.00	0.00	1,650.00	0%
71350	6012	Programs Merch for Resale	5,821.00	23.38	5,797.62	0%
71350-Parks Programs Total			398,526.03	67,537.70	330,988.33	17%
71360-Concession Stand						

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71360	1300	Concession Part Time Salaries	6,324.00	4,324.39	1,999.61	68%
71360	2100	Concession FICA	484.00	330.84	153.16	68%
71360	6000	Concession Mat & Sup	250.00	88.02	161.98	35%
71360	6012	Concession Merch for Resale	15,800.00	4,759.69	11,040.31	30%
71360-Concession Stand Total			22,858.00	9,502.94	13,355.06	42%
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	14,000.00	14,000.00	0.00	100%
72240-Barns of Rose Hill Total			14,000.00	14,000.00	0.00	100%
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	0.00	100%
72700-VA Commission for the Arts Total			9,000.00	9,000.00	0.00	100%
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	325,989.00	81,497.25	244,491.75	25%
73200-Handley Regional Library Total			325,989.00	81,497.25	244,491.75	25%
81110-Planning Administration						
81110	1100	Plan Adm Salaries	328,157.00	53,962.66	274,194.34	16%
81110	1300	Plan Adm Part Time Salaries	36,000.00	6,837.30	29,162.70	19%
81110	2100	Plan Adm FICA	26,720.00	4,426.18	22,293.82	17%
81110	2210	Plan Adm VRS 1&2	23,868.00	3,977.96	19,890.04	17%
81110	2220	Plan Adm VRS Hybrid	13,904.00	2,233.14	11,670.86	16%
81110	2300	Plan Adm Health Ins	40,351.10	7,090.72	33,260.38	18%
81110	2400	Plan Adm Life Ins	4,397.00	723.08	3,673.92	16%
81110	2510	Plan Adm Dis Ins Hybrid	638.00	102.44	535.56	16%
81110	2700	Plan Adm Workers Comp	4,800.59	4,336.41	464.18	90%
81110	3000	Plan Adm Pur Svcs	15,000.00	412.50	14,587.50	3%
81110	3140	Plan Adm Engineer & Architect	20,000.00	0.00	20,000.00	0%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000.00	550.00	9,450.00	6%
81110	3500	Plan Adm Printing & Binding	2,000.00	0.00	2,000.00	0%
81110	5210	Plan Adm Postal Svcs	1,200.00	123.15	1,076.85	10%
81110	5230	Plan Adm Telephone	400.00	101.81	298.19	25%
81110	5500	Plan Adm Travel	2,700.00	267.83	2,432.17	10%
81110	5510	Plan Adm Local Mileage	1,000.00	0.00	1,000.00	0%
81110	5810	Plan Adm Dues & Memb	150.00	104.66	45.34	70%
81110	6000	Plan Adm Mat & Sup	2,500.00	330.70	2,169.30	13%
81110-Planning Administration Total			533,785.69	85,580.54	448,205.15	16%
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500.00	0.00	500.00	0%
81120	2100	Plan Com FICA	38.00	0.00	38.00	0%
81120	2700	Plan Com Workers Comp	7.66	6.79	0.87	89%
81120	3160	Plan Com Board Member Fees	8,000.00	600.00	7,400.00	8%
81120	3600	Plan Com Advertising	4,000.00	831.80	3,168.20	21%
81120	5210	Plan Com Postal Svcs	100.00	11.70	88.30	12%
81120	5500	Plan Com Travel	1,750.00	0.00	1,750.00	0%
81120-Planning Commission Total			14,395.66	1,450.29	12,945.37	10%
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0.00	25.00	(25.00)	100%
81130	2100	BryDevAuth FICA	0.00	1.91	(1.91)	100%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81130	3160	BryDevAuth Board Member Fees	900.00	50.00	850.00	6%
81130-Berryville Dev Authority Total			900.00	76.91	823.09	9%
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	0.00	100%
81140-Regional Airport Authority Total			5,000.00	5,000.00	0.00	100%
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000.00	10,000.00	0.00	100%
81310-Help With Housing Total			10,000.00	10,000.00	0.00	100%
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250.00	0.00	250.00	0%
81400	2100	BrdZonApp FICA	19.00	0.00	19.00	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	247.50	1,752.50	12%
81400	3160	BrdZonApp Board Member Fees	500.00	0.00	500.00	0%
81400	3600	BrdZonApp Advertising	700.00	0.00	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	0.00	50.00	0%
81400-Board of Zoning Appeals Total			3,519.00	247.50	3,271.50	7%
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	74,190.00	10,502.52	63,687.48	14%
81510	2100	Econ Dev FICA	6,445.00	785.07	5,659.93	12%
81510	2220	Econ Dev VRS Hybrid	9,696.00	695.40	9,000.60	7%
81510	2300	Econ Dev Health Ins	10,052.00	1,675.32	8,376.68	17%
81510	2400	Econ Dev Life Ins	1,129.00	80.96	1,048.04	7%
81510	2510	Econ Dev Dis Ins Hybrid	445.00	31.90	413.10	7%
81510	2700	Econ Dev Workers Comp	1,267.02	1,144.71	122.31	90%
81510	3000	Econ Dev Pur Svcs	45,000.00	0.00	45,000.00	0%
81510	3320	Econ Dev Maint Svc Contracts	2,000.00	0.00	2,000.00	0%
81510	3500	Econ Dev Printing & Binding	6,000.00	0.00	6,000.00	0%
81510	3600	Econ Dev Advertising	4,000.00	0.00	4,000.00	0%
81510	5210	Econ Dev Postal Svcs	100.00	24.10	75.90	24%
81510	5230	Econ Dev Telephone	550.00	83.22	466.78	15%
81510	5500	Econ Dev Travel	500.00	0.00	500.00	0%
81510	5510	Econ Dev Local Mileage	310.00	0.00	310.00	0%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	0.00	500.00	0%
81510	5810	Econ Dev Dues & Memb	13,927.00	1,054.00	12,873.00	8%
81510	6000	Econ Dev Mat & Sup	1,000.00	86.48	913.52	9%
81510-Office of Economic Development Total			177,111.02	16,163.68	160,947.34	9%
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	0.00	100%
81530-Small Business Dev Center Total			2,000.00	2,000.00	0.00	100%
81540-Blandy Experimental Farm						
81540	5600	Blandy Exp Farm Contrib	3,500.00	3,500.00	0.00	100%
81540-Blandy Experimental Farm Total			3,500.00	3,500.00	0.00	100%
81550-Berryville Main Street						
81550	5600	B'ville Main St Contribution	3,500.00	3,500.00	0.00	100%
81550-Berryville Main Street Total			3,500.00	3,500.00	0.00	100%
81800-Historic Preservation Comm						
81800	1300	HstPrvCom Part Time Salaries	0.00	325.00	(325.00)	100%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81800	2100	HstPrvCom FICA	0.00	24.87	(24.87)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	0.00	9,500.00	0%
81800	3160	HstPrvCom Board Member Fees	1,000.00	0.00	1,000.00	0%
81800	3600	HstPrvCom Advertising	300.00	0.00	300.00	0%
81800	5210	HstPrvCom Postal Svcs	50.00	0.00	50.00	0%
81800	5500	HstPrvCom Travel	50.00	0.00	50.00	0%
81800	6000	HstPrvCom Mat & Sup	250.00	0.00	250.00	0%
81800-Historic Preservation Comm Total			11,150.00	349.87	10,800.13	3%
81910-Northern Shen Valley Reg Comm						
81910	5600	NSVRC EntityGift	11,866.59	16,867.00	(5,000.41)	142%
81910-Northern Shen Valley Reg Comm Total			11,866.59	16,867.00	(5,000.41)	142%
82210-Water Quality Management						
82210	3000	Water Qual Pur Svcs	30,760.00	8,305.00	22,455.00	27%
82210-Water Quality Management Total			30,760.00	8,305.00	22,455.00	27%
82220-Friends of the Shenandoah						
82220	5600	Friends of Shenandoah Contr	10,000.00	10,000.00	0.00	100%
82220-Friends of the Shenandoah Total			10,000.00	10,000.00	0.00	100%
82230-Board of Septic Appeals						
82230	1300	BrdSepApp Part Time Salaries	200.00	0.00	200.00	0%
82230	2100	BrdSepApp FICA	15.00	0.00	15.00	0%
82230	2700	BrdSepApp Workers Comp	6.90	0.00	6.90	0%
82230	3000	BrdSepApp Pur Svcs	500.00	0.00	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	0.00	250.00	0%
82230	3600	BrdSepApp Advertising	500.00	436.60	63.40	87%
82230	5210	BrdSepApp Postal Svcs	100.00	0.00	100.00	0%
82230-Board of Septic Appeals Total			1,571.90	436.60	1,135.30	28%
82400-LF Soil & Water Cons Dist						
82400	5600	Lord Fairfax S&W Contr	9,500.00	9,500.00	0.00	100%
82400-LF Soil & Water Cons Dist Total			9,500.00	9,500.00	0.00	100%
82600-Bio-solids Application						
82600	1300	Biosolids Part Time Salaries	1,000.00	0.00	1,000.00	0%
82600	2100	Biosolids FICA	76.00	0.00	76.00	0%
82600	2700	Biosolids Workers Comp	15.33	13.59	1.74	89%
82600-Bio-solids Application Total			1,091.33	13.59	1,077.74	1%
83100-Cooperative Extension Program						
83100	3320	Coop Ext Maint Contracts	800.00	17.33	782.67	2%
83100	3841	Coop Ext VPI Agent	58,768.59	0.00	58,768.59	0%
83100	5210	Coop Ext Postal Svcs	500.00	35.91	464.09	7%
83100	5230	Coop Ext Telephone	200.00	0.00	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	0.00	150.00	0%
83100	6000	Coop Ext Mat & Sup	1,500.00	0.00	1,500.00	0%
83100-Cooperative Extension Program Total			61,918.59	53.24	61,865.35	0%
83400-4-H Center						
83400	5600	4-H Center EntityGift	2,000.00	2,000.00	0.00	100%
83400-4-H Center Total			2,000.00	2,000.00	0.00	100%
91600-Contingency Reserves						
91600	1000	Reserve Personnel	19,638.00	0.00	19,638.00	0%

Clarke County
FY 24 YTD Budget Report
August 31, 2023

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
91600	3140	Reserve Engineer & Architect	5,000.00	0.00	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	0.00	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	0.00	20,000.00	0%
91600-Contingency Reserves Total			54,638.00	0.00	54,638.00	0%
92500-Rev Refunds - Ins Claim Reimb						
92500	5830	Rev Rf Insurance Claim Reimb	0.00	6,444.88	(6,444.88)	100%
92500-Rev Refunds - Ins Claim Reimb Total			0.00	6,444.88	(6,444.88)	100%
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0.00	300.00	(300.00)	100%
92600-Rev Refunds - Ambulance Total			0.00	300.00	(300.00)	100%
Grand Total			14,742,602.90	2,743,799.70	11,998,803.20	19%

Clarke Co. Reconciliation of Appropriations		Year Ending June 30, 2024											05-Sep-23		
Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund
04/18/23	Appropriations Resolution: Total	54,257,910	14,737,603	2,013,734	410,764	27,585,063	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
	<i>Adjustments:</i>														
5/16/2023	Double Tollgate Pump Station Design Work		441,105												
8/15/2023	Barns of Rose Hill endowment fund match		5,000												
9/19/2023	<i>Fire & Resue PPE - ballistic vests</i>		4,500												
9/19/2023	<i>Fire & Resue PPE - turnout gear</i>		20,751												
9/19/2023	<i>Clarke County School Division-Addtl State Rev</i>					99,876									
	Revised Appropriation	54,829,142	15,208,959	2,013,734	410,764	27,684,939	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
	Change to Appropriation	571,232	471,356	0	0	99,876	0	0	0	0	0	0	0	0	0
	Original Revenue Estimate	43,139,472	3,619,165	2,013,734	410,764	27,585,063	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
	<i>Adjustments:</i>														
9/19/2023	<i>Fire & Resue PPE - ballistic vests</i>		4,500												
9/19/2023	<i>Clarke County School Division-Addtl State Rev</i>					99,876									
	Revised Revenue Estimate	43,243,848	3,623,665	2,013,734	410,764	27,684,939	1,565,391	3,621,318	779,256	251,700	2,289,543	903,538	90,000	10,000	0
	Change to Revenue Estimate	104,376	4,500	0	0	99,876	0	0	0	0	0	0	0	0	0
	Original Local Tax Funding	11,118,438	11,118,438	0	0	0	0	0	0	0	0	0	0	0	0
	Revised Local Tax Funding	11,585,294	11,585,294	0	0	0	0	0	0	0	0	0	0	0	0
	Change to Local Tax Funding	466,856	466,856	0	0	0	0	0	0	0	0	0	0	0	0

Italics = Proposed actions

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
301 General Govt Capital Proj Fund								
000 Non-Categorical								
94110 HVAC System Replacement	0	0	0	30,780.00	112,805.55	-143,585.55	100.0%	
94130 Painting and Flooring	0	0	0	.00	8,465.00	-8,465.00	100.0%	
94141 Courthouse Green Project	0	0	0	1,786.25	8,721.22	-10,507.47	100.0%	
94310 Sheriff's Equipment	211,250	0	211,250	26,853.71	1,342.29	183,054.00	13.3%	
94326 Fire/EMS Vehicle	50,000	0	50,000	.00	.00	50,000.00	.0%	
94327 Fire/EMS Pers Protective Equi	300,000	0	300,000	.00	.00	300,000.00	.0%	
94331 Sheriff's Vehicles	228,750	0	228,750	130,958.32	77,850.50	19,941.18	91.3%	
94505 Double TollGate	0	441,105	441,105	.00	.00	441,105.00	.0%	
94603 Mobile Radio System	445,000	0	445,000	.00	44,452.00	400,548.00	10.0%	
94604 911 Phone System	0	0	0	2,491.24	.00	-2,491.24	100.0%	
94610 Mobile Radios EMS	0	0	0	10,268.12	31,812.66	-42,080.78	100.0%	
94611 Avenity-Tax Software	0	0	0	15,225.13	218,774.87	-234,000.00	100.0%	
94702 Swimming Pool	200,000	0	200,000	.00	273,979.70	-73,979.70	137.0%	
TOTAL Non-Categorical	1,435,000	441,105	1,876,105	218,362.77	778,203.79	879,538.44	53.1%	
483 Library of VA Deed Book Restor								
94804 DeedBookRestoration	26,318	0	26,318	.00	.00	26,318.00	.0%	
TOTAL Library of VA Deed Book Restor	26,318	0	26,318	.00	.00	26,318.00	.0%	
501 ARPA Money								
94606 Broadband	2,160,000	0	2,160,000	.00	.00	2,160,000.00	.0%	
TOTAL ARPA Money	2,160,000	0	2,160,000	.00	.00	2,160,000.00	.0%	
GRAND TOTAL	3,621,318	441,105	4,062,423	218,362.77	778,203.79	3,065,856.44	24.5%	

** END OF REPORT - Generated by Brenda Bennett **

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Clarke County Board of Supervisors

Summary of Required Action

Clarke County Board of Supervisors

Board Member Committee Status Reports

Matthew E. Bass

- Board of Septic & Well Appeals
- Library Advisory Council
- Litter Committee
- Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison and High Growth Coalition
- Northwestern Regional Adult Drug Treatment Court Advisory Committee
- Northwestern Regional Juvenile Detention Center Commission
- Parks & Recreation Advisory Board
- Towns and Villages: Berryville

Terri T. Catlett

- Career and Technical Education Advisory Committee
- Community Policy and Management Team
- Historic Preservation Commission
- Humane Foundation
- Planning Commission
- Strategic Planning Committee
- Towns and Villages: Millwood
- Towns and Villages: Pine Grove

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services
- Broadband Implementation Committee
- Clarke County School Board
- Northwestern Regional Jail Authority

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Broadband Implementation Committee
- Building and Grounds
- Clarke County Sanitary Authority
- Conservation Easement Authority
- Economic Development Advisory Committee
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Emergency Services
- Fire & EMS Commission
- Industrial Development Authority
- Joint Administrative Services Board
- Towns and Villages: Pine Grove

Clarke County Board of Supervisors

Closed Session

Closed Session pursuant to §2.2-3711(A)(3) to discuss the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Clarke County Board of Supervisors

Citizen's Comment Period

Clarke County Board of Supervisors

Public Hearing:

Farm Winery, Farm Brewery, and Farm
Distillery Regulations
(PH2023-09: TA23-03)

ZONING ORDINANCE TEXT AMENDMENT (TA-23-03)
Farm Winery, Farm Brewery, and Farm Distillery Regulations
September 19, 2023 Board of Supervisors Meeting – PUBLIC HEARING
STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to amend the current uses, “farm winery,” “farm brewery,” and “farm distillery,” per Section 5.2A of the Zoning Ordinance. The amendment would consolidate these three uses under a new use defined as an agricultural operation with agricultural activities conducted on the same lot or on a contiguous lot under common ownership, which is licensed as a farm winery, a farm brewery, or a farm distillery by the Commonwealth of Virginia. A new minimum lot size of 5 acres is proposed and new zoning permit requirements and use regulations for operations that are open to the public would be added. The proposed administrative requirements are intended to mitigate any potential significant impacts on the health, safety, and welfare of the public.

Requested Action:

Conduct advertised Public Hearing and take action on the proposed text amendment.

Background:

The current regulations were adopted in 2015 in response to General Assembly legislation that provided protections to farm wineries, farm breweries, and farm distilleries by limiting local zoning authority over these operations. Per Code of Virginia §15.2-2288, these operations are allowed by-right as agricultural operations and localities cannot require special use permits for them. Furthermore, localities are preempted entirely from regulating the following activities:

- Production/harvesting of agricultural products and the manufacturing of wine, beer, or alcoholic beverages.
- On-premises sale, tasting, and consumption of wine, beer, or alcoholic beverages during regular business hours within the normal course of business of the operation.
- Direct sale and shipment of product to consumers, licensed wholesalers, and out-of-state purchasers.
- Storage, warehousing, and wholesaling of product.
- Sale of wine, beer, or alcoholic beverage-related items that are incidental to the sale of wine, beer, or alcoholic beverages.

State code language also states that local regulations “shall be reasonable and shall take into account the economic impact on the [farm winery, farm brewery, or farm distillery] of such

restriction, the agricultural nature of such activities and events, and whether such activities are usual and customary for [such operations] throughout the Commonwealth.” The language continues, “Usual and customary activities and events at [such operations] shall be permitted without local regulation unless there is a substantial impact on the health, safety, or welfare of the public.”

Current zoning regulations echo the State code preemptions noted above and require a zoning permit to operate any farm winery, farm brewery, or farm distillery. The only current requirements to obtain a zoning permit are approval of a State license to operate a farm winery, limited brewery, or limited distillery; issuance of a business license by the Commissioner of the Revenue; and approval of the private well and onsite sewage disposal system by the Virginia Department of Health (VDH) for both domestic and process operations.

Staff has taken a strict interpretation of “usual and customary activities” in reviewing these operations over the years. In addition to the activities specifically preempted from local regulation by State code, Staff interprets “usual and customary activities” to include:

- Tasting rooms
- Retail shops to sell product and product-related items
- Sale of pre-packaged food items not requiring regulation as a “food establishment” by VDH
- Temporary use of food trucks or off-site caterers

Staff has not interpreted “usual and customary activities” to include:

- Public events, with the exception of events permitted as special events under Code of Clarke County Chapter 57
- Retail sale of wine, beer, or alcoholic beverages produced by other off-site operations or merchandise not related to wine, beer, or alcoholic beverages
- Minor commercial public assembly events such as weddings, private parties, or private meetings
- Live music or entertainment concerts which are promoted as events and/or are charged a separate fee. Incidental entertainment that occurs infrequently such as amplified or acoustic background music may be acceptable.

The objective is to allow these agricultural operations to conduct their core functions of growing agricultural products and producing beverages for public sale and consumption without allowing them to become an event and entertainment destination. Such public-oriented activities may be allowable as special uses but should not be allowed as the by-right, “usual and customary activities” of an agricultural operation.

Staff has also interpreted that farm wineries, farm breweries, and farm distilleries are required to be an agricultural operation located on the same lot or a contiguous lot under common ownership. Changes to State code requirements for licensure of these operations in recent years allow licensed farm wineries, farm breweries, and farm distilleries to produce alcoholic beverages with limited or in some cases no onsite agricultural production. Absent an onsite

agricultural production component, a farm winery, farm brewery, or farm distillery would essentially be a manufacturing operation. Food and beverage manufacturing operations are not allowed in the AOC or FOC Districts with the exception of “small-scale processing of fruits and vegetables” which is allowed as a special use.

Proposed Text Amendment:

The proposed text amendment is an attempt to codify Staff’s interpretations and application of our current regulations as they conform to State code requirements. The desired end result is a clearer ordinance and more robust and standardized review process when these operations propose public-oriented activities. In some cases, code language was adopted from similar regulations currently used by Fauquier County – a jurisdiction that views development in agricultural areas similarly to Clarke County.

Structurally, the separate farm winery, farm brewery, and farm distillery uses would be combined into a single use with common use regulations. A new definition is proposed:

An agricultural operation with agricultural activities conducted on the same lot or on a contiguous lot under common ownership which is licensed as a farm winery, a farm brewery, or a farm distillery by the Commonwealth of Virginia.

This definition emphasizes that these operations must be agricultural in nature with agricultural activities being conducted on the same lot or on a contiguous lot in common ownership. This would prevent approval, for example, of a farm brewery in which only a negligible amount of hops is grown onsite, the vast majority of hops are brought in from another location, and the primary activity is beer manufacturing. It would also prevent satellite tasting rooms from being established under farm winery licensure where the farm winery itself is located on a separate lot.

Use regulations are proposed to be significantly expanded and are divided into general use regulations and use regulations that apply specifically to operations that are open to the public. The general use regulations contain the current State code language describing the allowable activities for farm wineries, farm breweries, and farm distilleries. Also included are new zoning permit requirements that set forth all administrative reviews necessary to protect the health, safety, and welfare of the general public. These include:

- Copies of permits demonstrating VDH approval of the private well and onsite sewage disposal system(s) for domestic and process uses.
- Virginia Department of Transportation (VDOT) approval of the property entrance.
- Approval of an erosion and sediment control plan and stormwater management plan (by the Virginia Department of Environmental Quality), if required.

Additional general requirements include:

- Proof that the farm winery, farm brewery, or farm distillery will be conducted as an agricultural operation with agricultural activities on the same lot or on a contiguous lot

under common ownership.

- Proof that an application for the applicable licensure with the Virginia Alcoholic Beverage Control Authority has been filed. A copy of the approved license must be provided to the zoning administrator before commencing production.
- Proof that a business license application has been filed with the Commissioner of the Revenue.
- Provision of any other pertinent information required by the zoning administrator such as a site sketch or other supplementary information.

A new minimum lot size requirement of five (5) acres is included. Staff chose five acres as it is the minimum lot size required for an agricultural operation on a lot not containing a dwelling to qualify for land use value assessment for taxation purposes.

Use regulations for public operations are added to address impacts that may occur when such operations allow the public to come onsite for tastings and sales. These include:

- Hours of operation -- Farm wineries, farm breweries, and farm distilleries cannot be open to the public between the hours of 8:00PM and 8:00AM. State code references allowing onsite sale, tasting, and consumption of products “during regular business hours within the normal course of business” of the farm winery, farm brewery, or farm distillery however such hours are not expressly stated. This regulation would allow a reasonable 12 hour period for public access to the operation.
- Food service – Language is added to codify Staff’s interpretation that food service is allowable so long as it does not require VDH permitting for a “food establishment,” typically required of temporary or permanent restaurant operations. Temporary food vendors are also allowed consistent with Zoning Ordinance requirements and vendor parking areas must be shown on the zoning site sketch.
- Entertainment activities and amplified sound – Language is added to clarify that live music and entertainment is permissible so long as it is “incidental and accessory” to the operation. Events that are advertised or promoted separately or for which a separate fee is charged is not considered to be “incidental and accessory.” A setback of 300 feet from all property lines is required for any building in which live music, entertainment, or amplified sound is conducted. Furthermore, no amplified sound shall be audible beyond any property line and all amplified sound is prohibited after 6:00PM.
- Public road access – If an operation is to be open to the public, the public ingress and egress is required to be via direct access to a public road. Use of a shared driveway or private access easement for the public would be prohibited, although traffic exclusive to the farm operation would be able to use a shared driveway or private access easement.

- Parking – Parking must be provided per the parking requirements in Section 7.2.5.
- Outdoor lighting – Any outdoor lighting must conform to the dark sky requirements for AOC and FOC properties found in Section 7.4.3 and lighting provided for the public’s safe egress shall be turned off one hour after closing or 9:00PM, whichever is earlier.
- Erosion and sediment control; stormwater management – This is required for any areas that would not be agriculturally exempt from such plans.
- Any events approved via agritourism activity zoning permit or special event permit (Chapter 57) would be subject to the limitations set forth in these use regulations.
- Prohibited activities – A proposed list of specifically prohibited activities is included. This list is not intended to be all-inclusive and includes uses and activities that are conducted at some farm wineries, farm breweries, and farm distilleries in other areas. These include:
 - Retail sale of merchandise not related to wine, beer, or alcoholic beverages
 - Minor commercial public assembly activities, such as weddings and private parties
 - Personal services such as spa and beauty services or educational/recreational classes
 - Amusement devices and similar rides including motorized go-karts, ATVs, hot air balloons, helicopters
 - Overnight accommodations
 - Camping

Some of these activities may be approvable with a special use permit obtained separately.

As noted earlier in the report, State code requires any local regulation to take into consideration the following three elements – economic impact on the operation, agricultural nature of the activities or events, and whether the activity being regulated is “usual and customary.” Staff believes that all of the proposed regulations meet this three-part test. The general use regulations ensure compliance with processes that would be required by other agencies including VDOT approval of the entrance, VDH approval of the well and septic system, and County/Virginia Department of Environmental Quality approval of erosion control and stormwater management plans. Requirements placed on public activities are consistent and in some cases less stringent than requirements placed on other businesses in the AOC and FOC Districts. Furthermore, activities such as live music, entertainment, and restaurant-level food service may be conducted by some operations but are not considered to be “usual and customary” of all farm wineries, farm breweries, and farm distilleries.

Planning Commission Recommendation:

Following a duly advertised public hearing on July 7, 2023, the Commission voted 7-0-4 (Dunning, Glover, Hunt, Staelin absent) to recommend adoption of the text amendment. No one spoke for or against the text amendment at the public hearing.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of this text amendment.

History:

- May 15, 2022.** **Ordinances Committee agreed by consensus to forward the proposed text amendment to the full Commission for consideration.**
- May 30, 2023.** **Placed on the Commission’s Work Session agenda for initial discussion.**
- June 2, 2023.** **Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to schedule public hearing for the July 7 Business Meeting.**
- July 7, 2023.** **Commission voted 7-0-4 (Dunning, Glover, Hunt, Staelin absent) to recommend adoption of the text amendment**
- July 18, 2023.** **Board of Supervisors voted to schedule public hearing for the September 19, 2023 meeting.**
- September 19, 2023.** **Placed on the Board’s meeting agenda and advertised for public hearing.**

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

<i>FARM WINERY, FARM BREWERY, OR FARM DISTILLERY</i>	
Permitted Use	AOC, FOC
Accessory Use	None
Special Use	None

Definition:

An agricultural operation with agricultural activities conducted on the same lot or on contiguous lot under common ownership which is licensed as a farm winery, a farm brewery, or a farm distillery by the Commonwealth of Virginia.

Current farm winery definition:

~~An establishment, licensed as a farm winery by the Commonwealth of Virginia, with:~~

- ~~1. A producing vineyard, orchard, or similar growing area and with facilities for fermenting and bottling wine on the premises where the owner or lessee manufactures wine that contains not more than 18 percent alcohol by volume; or~~
- ~~2. A producing vineyard, orchard, or similar growing area or agreements for purchasing grapes or other fruits from agricultural growers within the Commonwealth, and with facilities for fermenting and bottling wine on the premises where the owner or lessee manufactures wine that contains not more than 18 percent alcohol by volume.~~

~~The terms “owner” or “lessee” shall include a cooperative formed by an association of individuals for the purpose of manufacturing wine. In the event such cooperative is licensed as a Farm Winery, the term “farm” as used in this definition includes all of the land owned or leased by the individual members of the cooperative as long as such land is located in the Commonwealth. (Va. Code §4.1-100).~~

Current farm brewery definition:

~~An establishment that is licensed as a limited brewery by the Commonwealth of Virginia.~~

Current farm distillery definition:

~~An establishment that produces alcoholic beverages other than wine or beer and is licensed as a limited distiller by the Commonwealth of Virginia.~~

General Use Regulations:

- 1. Permitted activities not subject to zoning regulation per Code of Virginia 15.2-2288.3:**
 - A. Farm wineries may conduct the following activities:***
 - The production and harvesting of fruit and other agricultural products and the manufacturing of wine.

- The on-premises sale, tasting, or consumption of wine during regular business hours within the normal course of business of the licensed farm winery.
- The direct sale and shipment of wine by common carrier to consumers *in accordance with Va. Code Title 4.1 and regulations of the Board of Directors of the Virginia Alcoholic Beverage Control Board Authority.*
- The sale and shipment of wine to the Virginia Alcoholic Beverage Control Authority, licensed wholesalers, and out-of-state purchasers *in accordance with Va. Code Title 4.1, regulations of the Board of Directors of the Virginia Alcoholic Beverage Control Board Authority, and federal law.*
- The storage, warehousing, and wholesaling of wine *in accordance with Va. Code Title 4.1, regulations of the Board of Directors of the Virginia Alcoholic Beverage Control Board Authority, and Federal law.*
- The sale of wine-related items that are incidental to the sale of wine.

B. Farm breweries may conduct the following activities:

- The production and harvesting of barley, other grains, hops, fruit, or other agricultural products and the manufacturing of beer.
- The on-premises sale, tasting, or consumption of beer during regular business hours within the normal course of business of such licensed brewery.
- The direct sale and shipment of beer in accordance with Code of Virginia Title 4.1 and regulations of the *Board of Directors of the* Alcoholic Beverage Control *Board Authority.*
- The sale and shipment of beer to licensed wholesalers and out-of-state purchasers in accordance with Code of Virginia Title 4.1, regulations of the *Board of Directors of the* Alcoholic Beverage Control *Board Authority*, and Federal law.
- The storage and warehousing of beer in accordance with Code of Virginia Title 4.1, regulations of the *Board of Directors of the* Alcoholic Beverage Control *Board Authority*, and Federal law.
- The sale of beer-related items that are incidental to the sale of beer.

C. Farm distilleries may conduct the following activities:

- The production and harvesting of agricultural products and the manufacturing of alcoholic beverages other than wine or beer.
- The on-premises sale, tasting, or consumption of alcoholic beverages other than wine or beer during regular business hours in accordance with a contract between a *distillery distiller* and the Alcoholic Beverage Control Board pursuant to the provisions of subsection D of Va. Code § 4.1-119.
- The sale and shipment of alcoholic beverages other than wine or beer to licensed wholesalers and out-of-state purchasers in accordance with Va. Code Title 4.1, regulations of the Alcoholic Beverage Control *Board Authority*, and Federal law.
- The storage and warehousing of alcoholic beverages other than wine or beer in accordance with Va. Code Title 4.1, regulations of the Alcoholic Beverage Control *Board Authority*, and Federal law.

- The sale of items related to alcoholic beverages other than wine or beer that are incidental to the sale of such alcoholic beverages.

2. Zoning permit required. A zoning permit shall be required to operate a farm winery, farm brewery, or farm distillery. No zoning permit shall be issued until the following information is confirmed by the Zoning Administrator:

- A. That the proposed farm winery, farm brewery, or farm distillery will be conducted as an agricultural operation with agricultural activities conducted on the same lot.**
- B. That the applicant has filed an application with the Virginia Alcoholic Beverage Control Authority to operate a farm winery, farm brewery, or farm distillery, as defined in Va. Code Title 4.1, on the same property as proposed on the zoning permit. The applicant shall provide a copy of the approved license prior to commencing production of wine, beer, or alcoholic beverages.**
- C. That the applicant has filed a business license application with the Commissioner of the Revenue of Clarke County. An approved business license shall be maintained in good standing throughout the life of the use.**
- D. That the Virginia Department of Health (VDH) has approved private well and onsite sewage disposal permits for both domestic and process operations as applicable.**
- E. That the Virginia Department of Transportation (VDOT) has approved the property entrance for use by the farm winery, farm brewery, or farm distillery.**
- F. That an erosion and sediment control plan and stormwater management plan, if required, have been approved for the subject property per use regulation 7 below.**
- G. That the applicant has provided any other pertinent information required by the zoning administrator.**

~~2. Zoning Permit for Farm Wineries. Prior to commencing operations, the owner of a farm winery shall obtain a zoning permit from the Zoning Administrator and a business license from the Commissioner of Revenue. As a prerequisite for a zoning permit, the owner shall provide copies of approved private well and onsite septic system permits issued by the Virginia Department of Health for both domestic and process operations.~~

~~2. Zoning Permit for Farm Breweries. Prior to commencing operations, the owner of a farm brewery shall obtain a zoning permit from the Zoning Administrator and a business license from the Commissioner of Revenue. As a prerequisite for a zoning permit, the owner shall provide copies of approved private well and onsite septic system permits issued by the Virginia Department of Health for both domestic and process operations.~~

- ~~2. Zoning Permit for Farm Distilleries. Prior to commencing operations, the owner of a farm distillery shall obtain a zoning permit from the Zoning Administrator and a business license from the Commissioner of Revenue. As a prerequisite for a zoning permit, the owner shall provide copies of approved private well and onsite septic system permits issued by the Virginia Department of Health for domestic and process operations.~~
3. ***Minimum lot size. No farm winery, farm brewery, or farm distillery shall be operated on a lot less than five (5) acres in size unless such lot is part of an agricultural operation located on multiple contiguous lots in common ownership.***

Use Regulations for Public Operations

1. ***Hours of operation. Farm wineries, farm breweries, and farm distilleries shall not be open to the public between the hours of 8:00PM and 8:00AM.***
2. ***Food service.***
 - A. ***No food service shall be provided to the public which requires approval as a “Food Establishment” or which requires issuance of a “Temporary Food Establishment Permit” by the Virginia Department of Health (VDH).***
 - B. ***Temporary food vendors are permitted to operate at a farm winery, farm brewery, or farm distillery and shall comply with all use regulations as set forth in Zoning Ordinance Section 5.4 (Temporary Uses – Temporary Vendor). An area designated for temporary food vendors shall be shown on the zoning permit site sketch and shall be located within all building setback areas.***
3. ***Entertainment activities and amplified sound.***
 - A. ***Live music and similar performance-based entertainment activities shall be incidental and accessory to the farm winery, farm brewery, or farm distillery. Any such activities that are advertised and/or promoted as a separate event or for which a separate admission fee is charged shall not be considered incidental and accessory.***
 - B. ***Any building in which live music and similar performance-based entertainment activities are held or in which amplified sound is conducted shall be located a minimum of 300 feet from all property lines.***
 - C. ***Amplified sound from live music or similar performance-based entertainment activities, whether generated indoors or outdoors, shall not be audible at or beyond the property lines of the subject property. No amplified sound shall be conducted after 6:00PM.***
4. ***Direct access to public road required. Farm wineries, farm breweries, and farm distilleries that are open to the public shall have direct access to a public road and shall***

use such direct access as the means of public ingress and egress. Use of a shared driveway or private access easement shall not constitute direct access to a public road and shall not be used for public ingress and egress.

5. *Parking.* *Off-street parking shall be provided per Zoning Ordinance Section 7.2.5.*
6. *Outdoor Lighting.* *Outdoor lighting shall conform to the requirements of Zoning Ordinance Section 7.4.3 for outdoor lighting in the AOC and FOC Districts. Lighting provided for the public's safe egress from the property shall be turned off within one hour of closing or 9:00PM, whichever is earlier.*
7. *Erosion and sediment control; stormwater management.*
 - A. *An erosion and sediment control plan shall be provided if required per Code of Clarke County Chapter 148 (Erosion and Sediment Control) for areas which are not agriculturally exempt as determined by the Building Official or designee.*
 - B. *A stormwater management plan shall be provided if required by the Virginia Department of Environmental Quality (DEQ).*
 - C. *Land disturbance activities shall be conducted in accordance with the approved erosion and sediment control plan and/or stormwater management plan, if applicable.*
8. *Agritourism Activity Zoning Permit.* *Any event proposed to be held at a farm winery, farm brewery, or farm distillery as an agritourism activity zoning permit per Zoning Ordinance Section 5.4 shall be subject to the limitations of these use regulations.*
9. *Special Events.* *Any special event approved per Code of Clarke County Chapter 57 (Special Events) shall be subject to the limitations of these use regulations and shall conform to the requirements of the special event permit approval.*
- ~~3. *Special Events Conducted at Farm Wineries.* The owner or occupant of the property shall obtain such permit as required by Chapter 57 of the Code of Clarke County (unless exempt under the provisions of Section 57.3.2) for an activity/event that is not primarily the on-premises sale, tasting, or consumption of wine during regular business hours within the normal course of business of the farm winery, but which constitutes a Special Event as defined in Section 57.2.~~
- ~~3. *Special Events Conducted at Farm Breweries.* The owner or occupant of the property shall obtain such permit as required by Chapter 57 of the Code of Clarke County (unless exempt under the provisions of Section 57.3.2) for an activity/event that is not primarily the on-premises sale, tasting, or consumption of beer during regular business hours within the normal course of business of the farm brewery, but which constitutes a Special Event as defined in Section 57.2.~~

3. ~~Special Events Conducted at Farm Distilleries.~~ The owner or occupant of the property shall obtain such permit as required by ~~Chapter 57 of the Code of Clarke County~~ (unless exempt under the provisions of ~~Section 57.3.2~~) for an activity/event that is not primarily the on-premises sale, tasting, or consumption of alcoholic beverages other than wine or beer during regular business hours within the normal course of business of the farm distillery, but which constitutes a Special Event as defined in ~~Section 57.2~~.

10. *Prohibited activities shall include but are not limited to:*

- *Retail sales of merchandise not related to wine, beer, or alcoholic beverages*
- *Minor commercial public assembly activities, such as weddings and private parties*
- *Personal services such as spa and beauty services or educational/recreational classes*
- *Amusement devices and similar rides including motorized go-karts, ATVs, hot air balloons, helicopters*
- *Overnight accommodations*
- *Camping*

Required Review Processes:

A Zoning Permit is required per **Section 6.2.1**

Chilly Hollow Brewing Co.

CLARKE COUNTY BOARD OF
SUPERVISORS PUBLIC HEARING 9-19-23



Introduction

- Owners of Kinder Bauernhof Farm (est. 1996), Chilly Hollow Brewing Co. (est. 2021) and Warfield Homes (est. 1989)
 - Wayne and Dee Dee Warfield
 - Shannon and Stephanie Dulaney
 - Our families and businesses have contributed well over \$500,000 in Property, Personal Property, and Business Equipment Taxes since 2004 (limited records).

Community Support:

Our families have supported Clarke County Businesses, Clubs, Schools, Youth Sports & activities and other local charities/organizations for over 25 years with our time, talent, and financial support (over \$120K-past 10 years).

- Ruritan Club
- Clarke County 4H
- Clarke County FFA
- Clarke County Education Foundation
- Clarke County Athletics
- Clarke County Eagles Athletic Association
- Clarke County Youth Football League
- Clarke County Little League
- Clarke County Ag Learning Foundation
- Clarke County FISH
- Winchester SPCA
- Clarke County High School Robotics Club
- Clarke County Fairgrounds
- Forever Angels
- Rotary Club
- Our Savior Lutheran Church
- Barns of Rose Hill
- The Boy Scouts
- Clarke County Youth Basketball
- Clarke County Youth Soccer
- Bank of Clarke Foundation
- Top of Virginia Builder Association
- 4H/FFA Livestock Sale
- Duncan Memorial Church
- CCAP
- Abba Pregnancy Care Center
- John H. Enders Fire Hall
- Clarke County Lady Eagles Basketball
- Clarke County Senior Center
- National Child Safety Council
- Clarke County Sherriff's Department

Why are we here?

- We strongly oppose the restrictive regulations which are being proposed by the Planning Commission that will have a significant economic impact to family farm businesses in Clarke County
- We feel the regulations could stifle any future investment in such businesses which would negatively impact rural economic growth
- We feel that the Planning Staff and Planning Commission should have reached out to potential stakeholders (local agribusinesses) to get their input on the proposed restrictions
- We feel that some of the proposed amendments conflict with current VDH Regulations and VA State Code Chapter 15.2 and should be vetted.

§ 15.2-2288.3:1. Limited brewery license; local regulation of certain activities.

- It is the policy of the Commonwealth to preserve the economic vitality of the Virginia beer industry while maintaining appropriate land use authority to protect the health, safety, and welfare of the citizens of the Commonwealth and to permit the reasonable expectation of uses in specific zoning categories. Local restriction upon such activities and public events of breweries licensed pursuant to subdivision 4 of § [4.1-206.1](#) to market and sell their products shall be reasonable and shall take into account the economic impact on such licensed brewery of such restriction, the agricultural nature of such activities and events, and whether such activities and events are usual and customary for such licensed breweries. Usual and customary activities and events at such licensed breweries shall be permitted unless there is a substantial impact on the health, safety, or welfare of the public. No local ordinance regulating noise, other than outdoor amplified music, arising from activities and events at such licensed breweries shall be more restrictive than that in the general noise ordinance. In authorizing outdoor amplified music at such licensed brewery, the locality shall consider the effect on adjacent property owners and nearby residents.

Definitions:

- Economic Impact: a financial effect that something, especially something new, has on a situation or person
(source: Cambridge Dictionary)
- Usual: normal; happening, done, or used most often
(source: Cambridge Dictionary)
- Customary: commonly practiced, used, or observed
(source: Merriam-Webster)

Definitions Continued:

- Event Center: Event Center means a publicly or privately owned structure of more than 50,000 square feet or 1,000 seats that is used for the purposes of **public performances, sporting events, business meetings, or similar events**, and includes concert halls, stadiums, sports arenas, racetracks, coliseums, and convention centers. (source: lawinsider.com)
- We are not opening an Event Center.

Proposed Amendments

- General Use Regulations Section 2D: “That the VDH has approved private well and onsite sewage and disposal permits for both domestic and process operations.”

Opposition Response:

- VDH requires a waterworks well from VDH-ODW for public consumption not a Private well permit.
- VDH also does not regulate agricultural process waste. This is a very gray area currently (most farm breweries in Loudoun are unregulated). We have applied for a Class V injection well with the EPA.

Proposed Amendments

- Use Regulations for Public Operations Section 1: Farm Wineries, Farm Breweries and Farm Distilleries shall not be open to the public between the hours of 8:00 p.m. and 8:00 a.m.

Opposition Response:

- This has a direct, significant economic impact on employee hours earned and revenue generated.
- Limiting Hours is NOT usual and customary. A survey of the 20+ closest breweries showed all but two had hours extending beyond 8:00 p.m. on Friday and Saturday nights.
- This will also prevent other farm operators from patronizing our business ex. Harvue Farm does not complete milking until 6:00 p.m.

Proposed Amendments

- Use Regulations for Public Operations Section 3B: Any building in which live music and similar performance-based entertainment activities are held or in which amplified music is conducted shall be located a minimum of 300 feet from all property lines.

Opposition Response:

- This is ambiguous and impractical. It makes no mention of decibel level. We have spent over \$80K and a year on septic plans, site plans, well and VDOT approval. Our setback is 165 Feet from Rt 621.
- This restriction would cause more loss of agricultural land.
- This setback requirement is NOT usual and customary for such licensed breweries.
- This far exceeds the Clarke County Noise Ordinance § 120-9d. Specific Prohibitions. (d) Audio and audio-visual devices, musical instruments, amplified sound, etc.

Proposed Amendments

- Use Regulations for Public Operations Section 3C: Amplified Sound from live music or similar performance-based entertainment activities whether generated indoors or outdoors, shall not be audible at or beyond the property line of the subject property. No amplified sound shall be conducted after 6:00 p.m.

Opposition Response:

- This requirement is NOT usual and customary for such licensed breweries.
- This is ambiguous and impractical. It makes no mention of decibel level.
- In the US, the following limits generally apply: (Source: decibelpro.app)
 - Exterior noise: 55 dBA (between 7:00 a.m. – 10:00 p.m.) and 50 dBA (between 10:00 p.m. – 7:00 a.m.)
 - Interior noise: 55 dBA (between 7:00 a.m. – 10:00 p.m.) and 45 dBA (between 10:00 p.m. – 7:00 a.m.)
- This far exceeds the Clarke County Noise Ordinance § 120-9d. Specific Prohibitions. (d) Audio and audio-visual devices, musical instruments, amplified sound, etc.

Proposed Amendments

- Use Regulations for Public Operations Section 10: Prohibited activities shall include but are not limited to:
 - Retail sales of merchandise not related to wine, beer or alcoholic beverages.

Opposition Response:

- This requirement is NOT usual and customary for such licensed breweries.
- This regulation would prohibit the sale of non-alcoholic beverages!
- It would additionally prohibit collaborating with other local agricultural operations to sell their products and promote their businesses.

Proposed Amendments

- Use Regulations for Public Operations Section 10:
Prohibited activities shall include but are not limited to:
 - Minor commercial public assembly activities, such as weddings and private events.

Opposition Response:

- This requirement is NOT usual and customary for such licensed breweries.
- This would prohibit collaborating with other local groups for fundraising or community outreach and support, ex. fundraisers for Blue Ridge, Boyce, or Enders Fire companies.

Proposed Amendments

- Use Regulations for Public Operations Section 10: Prohibited activities shall include but are not limited to:
 - Personal Services such as spa and beauty services or educational/recreational classes.

Opposition Response:

- This requirement is NOT usual and customary for such licensed breweries.
- This would prohibit collaborating with other local groups for fundraising or community outreach and support, ex. supporting local artists for crafts, paint nights, cooperative or trade education etc.

Proposed Amendments

- Use Regulations for Public Operations Section 10: Prohibited activities shall include but are not limited to:
 - Overnight Accommodations

Opposition Response:

- This requirement is NOT usual and customary for such licensed breweries.
- This would prohibit possibly renting out existing or new structures that would comply with Section 5B-Residential Use of the Clarke County Zoning Ordinance, ex. Airbnb.
- This could be a significant negative economic impact due to lost potential revenue.

Summary

- We strongly recommend sending the proposed amendments back to the planning commission for revisions that include:
 - Create a working group to include local agribusiness owners to determine the economic impact of any restrictive zoning changes.
 - Vet the proposed amendments/regulations to ensure no conflict to VDH regulations and VA State Code § 15.2-2288.3:1
- We have lived and farmed in Clarke County for over 30 years and are integral to the fabric of the Clarke Community and do not want to negatively impact the rural, agrarian nature of the County we all enjoy.
- We are not opposed to all the proposed amendments, just the overly restrictive changes that would have a significantly negative economic impact on our start-up business as well as other Clarke agribusinesses.
- We feel that once our Farm Brewery is operating, as defined by the VA Code, it will be positively reflective of the rural, Clarke County community.
- In General, as the Governing Body of Clarke County, you should consider ways to encourage and promote agribusiness growth, not overregulate and discourage investment in family farms.

Clarke County Board of Supervisors

Public Hearing:

Maximum Lot Size Exception Regulations
(PH2023-08: TA23-02)

ZONING ORDINANCE TEXT AMENDMENT (TA-23-02)

Maximum Lot Size Exception Regulations

September 19, 2023 Board of Supervisors Meeting – PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to amend Section 6.2.6C (Maximum Lot Size Exception (MLSE) – Review Criteria and Regulations) of the Zoning Ordinance. The amendment clarifies that a MLSE can be granted for a lot containing a dwelling existing on that lot prior to October 17, 1980 that was later demolished, and that a MLSE can be applied to any lot in a proposed subdivision. Additional changes are proposed for clarification purposes.

Requested Action:

Conduct advertised Public Hearing and take action on the proposed text amendment.

Background:

At the Planning Commission’s October 4, 2022 work session, Staff requested policy direction regarding maximum lot size exceptions (MLSEs) granted for having a dwelling existing prior to October 17, 1980 on the property. Specifically, Staff asked whether a MLSE can be granted for such a dwelling if it had previously been demolished and whether the lot size exception can be applied to any lot in a proposed subdivision. Commissioners answered yes to both policy questions.

The primary purpose of the proposed text amendment is to incorporate these interpretations into Zoning Ordinance Section 6.2.6C. A secondary purpose is to clarify the text in this section to make the regulations clearer and more straightforward to apply.

Proposed Text Amendment:

Below is a breakdown of the proposed changes to Section 6.2.6C including explanations for the edits. Structurally, new subsections 2-4 will list the different criteria in which a MLSE can be granted – lot containing a dwelling existing prior to October 17, 1980; lot in permanent conservation easement; and lot with low quality land. Current subsection 4 containing the recently-amended regulations on MLSE lots reduced in size by boundary line adjustment will be renumbered as subsection 5 but otherwise is not changed.

New Proposed Subsections 1 and 2

1. Procedures for maximum **average** lot size exceptions. A lot ~~or lots~~ may qualify for a maximum **average** lot size exception by meeting one of the following criteria ***described in subsections 2-4 below.***∴

2. ***Exception for dwelling existing prior to October 17, 1980. A lot with a dwelling that existed prior to October 17, 1980 and is recognized as a farmstead or tenant house per Section 3.4 may be subdivided with a maximum lot size exception. Dwellings in existence and taxed as such or with a building permit issued before October 17, 1980 may be located on a lot that exceeds the maximum area requirements.*** Such lots may be created so long as:
- a. ***Their size and location does not create low quality land characteristics as described in subsection 4 below*** on any other lots created as a result of the division, or
 - b. ***If the lots created has have zero dwelling unit rights remaining (excluding any lots for residential dwelling units that do not exceed the maximum area requirements).***

This exception shall not be applied more than once per lot existing on March 20, 2001 containing one or more such pre-1980 dwellings. ~~or; The maximum lot size exception may be applied to any lot created in the subdivision.~~

Staff Discussion:

The new first sentence added to subsection 2 states that a MLSE can be granted for a lot containing a dwelling existing on that lot prior to October 17, 1980 if it had previously been demolished:

A lot with a dwelling that existed prior to October 17, 1980 and is recognized as a farmstead or tenant house per Section 3.4 may be subdivided with a maximum lot size exception.

The new language clearly describes a qualifying dwelling as one that existed prior to October 17, 1980 and for sliding-scale zoning purposes is a dwelling that received an exception to the original dwelling unit right (DUR) allocation (Section 3.4 – Exceptions to Allocation). This replaces current language, “Dwellings in existence and taxed as such or with a building permit issued before October 17, 1980,” which can be interpreted as requiring the qualifying dwelling to be intact in order to be eligible for a MLSE. Under the new language, Staff can determine whether a dwelling meets this requirement by verifying it against the DUR allocation records and such dwelling would not be required to be intact. The new language would also allow a MLSE to be granted if the qualifying dwelling was demolished and a new dwelling was constructed in its place. Current language would specifically prohibit a MLSE in this situation.

The new sentence added to the end of subsection 2b states that a MLSE may be applied to any lot created in a subdivision and is not required to be used only for the lot on which the qualifying is or was located. Staff recommends that the current language in parentheses be deleted. It appears to reference a major subdivision in which multiple residential-size lots are created in addition to a MLSE lot. It is proposed for deletion as it is not necessary and potentially confusing.

Additional edits in subsections 1 and 2 are included for clarification purposes.

Changes to Subsection 3

3. **Exception for lot in permanent conservation easement.** *A lot may be created with a maximum lot size exception if the parent parcel ~~The lot being divided, including without limitation any residual lot irrespective of area,~~ has been placed under an permanent conservation easement granted to the Clarke County Conservation Easement Authority, the Virginia Board of Historic Resources, the Virginia Outdoors Foundation, and/or any other entity authorized to hold an open-space easement pursuant to the Code of Virginia Open-Space Land Act (Va. Code §10.1-1700 et seq.) ~~and approved by the Clarke County Board of Supervisors,~~ and that **Additional requirements include:**
 - a. **All ~~the~~ lots in the proposed subdivision shall be ~~are~~ located in a manner consistent with the physiographic and/or historic characteristics of the property as recommended by the primary holder of the conservation easement.**
 - b. **~~As to requests for a maximum lot size exception based upon the land having been~~ For lots that were placed in an easement held or co-held by the Clarke County Conservation Easement Authority (recorded after November 19, 2013), said easement must have included the termination of at least one (1) dwelling unit right in order for the property to qualify for a maximum lot size exception under this paragraph.***

Staff Discussion:

New language is added throughout subsection 3 for clarification purposes. The current first two sentences are confusing to read and would be replaced with language clearly stating that a lot may be created with a MLSE if the parent parcel is in permanent conservation easement. The word “permanent” is added to avoid extending the MLSE provisions to lots in conservation easement for a fixed term of years. The language “and approved by the Clarke County Board of Supervisors” would be deleted. This language is in reference to “any other entity authorized to hold an open-space easement pursuant to the Virginia Open-Space Land Act” – the Board does not have authority under State law to approve holders of conservation easements in the County.

Edits to subsections a and b are mainly editorial. New language is added to the end of subsection a to state that lot arrangement would be based on comments and recommendations from the easement holder. As a matter of practice, MLSE applications would be forwarded by Staff to the easement holder and any comments received regarding lot arrangement would be incorporated into Staff’s recommendation to the Commission. As it is currently written, the Commission would be responsible for reviewing the lot arrangement per this subsection without specific guidelines or standards to support a determination.

Changes to Subsection 4

4. **Exception for low quality land.** *A lot may be created with a maximum lot size exception if it is determined by the Planning Commission, prior to subdivision approval, that the lot*

to be subdivided is of sufficiently low quality *as described below* to justify using more than the maximum lot area of low quality land for a proposed lot.

- a. Low quality land characteristics. ~~Low quality land contains one or more of the following characteristics: The following are considered characteristics of low quality land that would permit maximum lot sizes for dwelling purposes in excess of the maximum lot size allowed by this section:~~
- Physical features or small size or irregular shape of potential residual lot such that efficient use of farm machinery would not be possible or that said land would be left to no useful purpose; or
 - Combination of physical features and setting such that the maximum lot size allowed in this section for a lot proposed in a minor or major subdivision is too small to accommodate a dwelling, drainfield, and well so as to meet the minimal applicable health standards and provided that no lot may be created or increased in area so as to exceed a maximum area of four acres. An application for a maximum lot size exception, submitted under this section, shall be accompanied by a written statement prepared by ~~the~~ a Virginia ~~Health~~ Department ~~of Health environmental specialist~~ or ~~an onsite soil evaluator (OSE) a professional soil scientist~~ (as defined in County Code Chapter 143, Septic Systems) stating why the proposed lot could not accommodate a dwelling, drainfield, and well meeting Virginia and Clarke County health standards within the maximum lot size allowed in this section. Lots proposed in a major subdivision are not eligible for a Maximum Lot Size Exception under this section; or
 - Land that is part of a lot where such land has been determined by the Zoning Administrator *not* to be ~~not~~ important farmland.
- b. Important farmland determination. ~~For the purpose of granting maximum lot size exceptions under this section, the dominant decision-making tool shall be The Clarke County Land Evaluation and Site Assessment (LESA) System, edition dated March 24, 1992, shall be used as the primary decision-making tool to evaluate maximum lot size exception requests under this subsection. This tool which~~ is maintained for public use, inspection and information in the Clarke County ~~Department of Planning Administrative Offices in Berryville, Virginia,~~ and is hereby incorporated into and made a part of this Ordinance as if fully set out herein. ~~The Zoning Administrator shall use the aforementioned LESA System to evaluate a maximum lot size exception.~~ A report on the result shall be forwarded to the Commission. The Commission shall designate as Important Farmland any lands with the following characteristics:

Lot Size	LESA Rating
Under 40 Acres	72% or More
40-129.99 Acres	68% or More
130 Acres or More	64% or More

In instances where the LESA score of a lot is within four points above or below the minimum LESA rating that qualifies a lot as Important Farmland, the Commission may grant or deny a maximum lot size exception, depending on the evidence presented indicating whether the subject land is important farmland. In these instances, the Commission may consider:

- The extent that the proposed lot exceeds the maximum lot size allowed in this section;
- Whether the LESA System accurately reflects the suitability of the subject lot for continuing agricultural use; and
- Factors reasonably related to agricultural suitability of the subject lot that are not appropriately addressed by the LESA System, such as physical features.

~~In instances where the lot being subdivided is 20 acres or larger, The maximum allowable lot size shall be determined using the following chart however, in any instance, the Commission may set a maximum lot size less than specified in the chart:~~

<i>LESA rating for important farmland</i>	<i>Maximum lot size</i>
<i>Within 4 points above or below minimum LESA rating, lot is 20 acres or larger</i>	<i>4 acres</i>
<i>Between 5 and 12 points below the minimum LESA rating, lot is 20 acres or larger</i>	<i>6 acres</i>
<i>12 or more points below the minimum LESA rating OR the lot is less than 20 acres</i>	<i>As determined by the Commission</i>

~~and the LESA score of a lot is within four points above or below the minimum LESA rating that qualifies a lot as Important Farmland, and the Commission grants a maximum lot size exception, the area of the proposed lot shall not exceed four acres. If the LESA score is between five and twelve points below the minimum LESA rating, the area of the proposed lot shall not exceed six acres. In instances where the LESA score of a lot is twelve or more points below the minimum LESA rating, or the lot being subdivided is less than 20 acres, the area of the proposed lot shall not exceed the acreage determined by the Commission. In any instance, the Commission may set a maximum area less than specified above.~~

Staff Discussion:

All of the proposed changes to this subsection are made to clarify the language and to update terminology that is out of date.

As noted previously, the only change to the regulations for boundary line adjustments of lots approved with a MLSE (current subsection 4) is the renumbering of the subsection to 5.

Planning Commission Recommendation:

Following a duly advertised public hearing on July 7, 2023, the Commission voted 7-0-4 (Dunning, Glover, Hunt, Staelin absent) to recommend adoption of the text amendment. No one spoke for or against the text amendment at the public hearing.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of this text amendment.

History:

- | | |
|----------------------------|--|
| May 15, 2023. | Ordinances Committee agreed by consensus to forward the proposed text amendment to the full Commission for consideration. |
| May 30, 2023. | Placed on the Commission’s Work Session agenda for initial discussion. |
| June 2, 2023. | Commission voted 8-0-3 (Glover, Ohrstrom, Staelin absent) to schedule public hearing for the July 7 Business Meeting. |
| July 7, 2023. | Commission voted 7-0-4 (Dunning, Glover, Hunt, Staelin absent) to recommend adoption of the text amendment. |
| July 18, 2023. | Board of Supervisors voted to schedule public hearing for the September 19, 2023 meeting. |
| September 19, 2023. | Placed on the Board’s meeting agenda and advertised for public hearing. |

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

6.2.6 Maximum Lot Size Exception (MLSE)

C. Review Criteria and Regulations

1. Procedures for maximum ~~average~~ lot size exceptions. A lot ~~or lots~~ may qualify for a maximum ~~average~~ lot size exception by meeting one of the following criteria ***described in subsections 2-4 below.***
2. ***Exception for dwelling existing prior to October 17, 1980. A lot with a dwelling that existed prior to October 17, 1980 and is recognized as a farmstead or tenant house per Section 3.4 may be subdivided with a maximum lot size exception. Dwellings in existence and taxed as such or with a building permit issued before October 17, 1980 may be located on a lot that exceeds the maximum area requirements.*** Such lots may be created so long as:
 - a. ***Their size and location does not create low quality land characteristics as described in subsection 4 below*** on any other lots created as a result of the division, or
 - b. ***If the lots created has have zero dwelling unit rights remaining (excluding any lots for residential dwelling units that do not exceed the maximum area requirements).***

This exception shall not be applied more than once per lot existing on March 20, 2001 containing one or more such pre-1980 dwellings. ~~or; The maximum lot size exception may be applied to any lot created in the subdivision.~~

3. ***Exception for lot in permanent conservation easement. A lot may be created with a maximum lot size exception if the parent parcel ~~The lot being divided, including without limitation any residual lot irrespective of area,~~ has been placed under an permanent conservation easement granted to the Clarke County Conservation Easement Authority, the Virginia Board of Historic Resources, the Virginia Outdoors Foundation, and/or any other entity authorized to hold an open-space easement pursuant to the Code of Virginia Open-Space Land Act (Va. Code §10.1-1700 et seq.) and approved by the Clarke County Board of Supervisors, and that ***Additional requirements include:******
- a. ***All the*** lots in the ***proposed subdivision shall be*** ~~are~~ located in a manner consistent with the physiographic and/or historic characteristics of the property ***as recommended by the primary holder of the conservation easement.***
- b. ~~As to requests for a maximum lot size exception based upon the land having been~~ ***For lots that were*** placed in an easement held or co-held by the Clarke County Conservation Easement Authority (recorded after November 19, 2013), said

easement must have included the termination of at least one (1) dwelling unit right in order for the property to qualify for a maximum lot size exception under this paragraph.~~;~~~~or~~;

4. **Exception for low quality land.** *A lot may be created with a maximum lot size exception if it is determined by the Planning Commission, prior to subdivision approval, that the lot to be subdivided is of sufficiently low quality **as described below** to justify using more than the maximum lot area of low quality land for a proposed lot.*
 - a. **Low quality land characteristics.** *Low quality land contains one or more of the following characteristics: The following are considered characteristics of low quality land that would permit maximum lot sizes for dwelling purposes in excess of the maximum lot size allowed by this section:*
 - Physical features or small size or irregular shape of potential residual lot such that efficient use of farm machinery would not be possible or that said land would be left to no useful purpose; or
 - Combination of physical features and setting such that the maximum lot size allowed in this section for a lot proposed in a minor or major subdivision is too small to accommodate a dwelling, drainfield, and well so as to meet the minimal applicable health standards and provided that no lot may be created or increased in area so as to exceed a maximum area of four acres. An application for a maximum lot size exception, submitted under this section, shall be accompanied by a written statement prepared by ~~the~~ a Virginia ~~Health~~ Department ~~of Health environmental specialist~~ or ~~an onsite soil evaluator (OSE) a professional soil scientist~~ (as defined in [County Code Chapter 143, Septic Systems](#)) stating why the proposed lot could not accommodate a dwelling, drainfield, and well meeting Virginia and Clarke County health standards within the maximum lot size allowed in this section. Lots proposed in a major subdivision are not eligible for a Maximum Lot Size Exception under this section; or
 - Land that is part of a lot where such land has been determined by the Zoning Administrator **not** to be ~~not~~ important farmland.
 - b. **Important farmland determination.** ~~For the purpose of granting maximum lot size exceptions under this section, the dominant decision-making tool shall be~~ **The [Clarke County Land Evaluation and Site Assessment \(LESA\) System, edition dated March 24, 1992](#); shall be used as the primary decision-making tool to evaluate maximum lot size exception requests under this subsection.** ~~This tool which~~ is maintained for public use, inspection and information in the Clarke County ~~Department of Planning Administrative Offices in Berryville, Virginia,~~ and is hereby incorporated into and made a part of this Ordinance as if fully set out herein. ~~The Zoning Administrator shall use the aforementioned LESA System to evaluate a maximum lot size exception.~~ A report on the result shall be

forwarded to the Commission. The Commission shall designate as Important Farmland any lands with the following characteristics:

Lot Size	LESA Rating
Under 40 Acres	72% or More
40-129.99 Acres	68% or More
130 Acres or More	64% or More

In instances where the LESA score of a lot is within four points above or below the minimum LESA rating that qualifies a lot as Important Farmland, the Commission may grant or deny a maximum lot size exception, depending on the evidence presented indicating whether the subject land is important farmland. In these instances, the Commission may consider:

- The extent that the proposed lot exceeds the maximum lot size allowed in this section;
- Whether the LESA System accurately reflects the suitability of the subject lot for continuing agricultural use; and
- Factors reasonably related to agricultural suitability of the subject lot that are not appropriately addressed by the LESA System, such as physical features.

In instances where the lot being subdivided is 20 acres or larger, The maximum allowable lot size shall be determined using the following chart however, in any instance, the Commission may set a maximum lot size less than specified in the chart:

<i>LESA rating for important farmland</i>	<i>Maximum lot size</i>
<i>Within 4 points above or below minimum LESA rating, lot is 20 acres or larger</i>	<i>4 acres</i>
<i>Between 5 and 12 points below the minimum LESA rating, lot is 20 acres or larger</i>	<i>6 acres</i>
<i>12 or more points below the minimum LESA rating OR the lot is less than 20 acres</i>	<i>As determined by the Commission</i>

~~and the LESA score of a lot is within four points above or below the minimum LESA rating that qualifies a lot as Important Farmland, and the Commission grants a maximum lot size exception, the area of the proposed lot shall not exceed four acres. If the LESA score is between five and twelve points below the minimum LESA rating, the area of the proposed lot shall not exceed six acres. In instances where the LESA score of a lot is twelve or more points below the minimum LESA rating, or the lot being subdivided is less than 20 acres, the area of the proposed lot shall not exceed the acreage determined by the Commission. In any instance, the Commission may set a maximum area less than specified above.~~

5. No lot approved with a maximum lot size exception shall be reduced in size by boundary line adjustment without approval by the Planning Commission for one or both of the following hardship reasons:

- To correct an encroachment of a driveway, onsite sewage disposal system, or a structure located on an adjacent lot
- To aid in the repair or replacement of a failing onsite sewage disposal system located on an adjacent lot

Clarke County Board of Supervisors

Public Hearing:

Amendments to Clarke County Code
Chapter 17 – Fire, EMS, & Emergency
Management
(PH2023-10: CC2023-02)

Public Hearing Notice

The Clarke County Board of Supervisors will conduct three public hearings in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Tuesday, September 19, 2023, at 6:30 pm, or as soon thereafter as the matter may be heard, to hear public comment on the following:

PH 2023-10: (CC2023-02) Text amendments to Chapter 17-Fire, Emergency Medical Services (EMS) & Emergency Management. The amendments replace the term “Director” with “Chief”, making the head of the county department the “Chief”. The amendments also provide the Chief with authorities granted to Chiefs found in the Code of Virginia. Language included also names the County Administrator as the Director of Emergency Management and the Chief as the Coordinator of Emergency Management to be consistent with the recently adopted Emergency Operations Plan.

Information regarding the above matters is available to the public in Clarke County Administration and on the County website. Any person desiring to speak on the above matters should appear at the appointed time and place. Written copies of statements are requested but not required. Clarke County does not discriminate on the basis of handicapped status in admission to its programs and activities. Accommodations will be made for handicapped persons upon prior request.

Chris Boies – County Administrator

Clarke County Board of Supervisors



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Terri T. Catlett-Vice Chair
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White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: September Public Hearing-Text Amendments to Chapter 17

Date: August 18, 2023

As directed by the Board at the August 15, 2023 meeting, staff has advertised a public hearing on various text amendments to Chapter 17 Fire, Emergency Medical Services (EMS), and Emergency Management. The text amendments include three primary areas of changes:

Chief Title: All references to "Director" in the chapter are replaced with "Chief". Per the Code of Virginia, the head of a county fire department shall be known as the chief (see attached memo to County Attorney and his response). Language has also been added in Section 17-2 to make evident that the Chief has no jurisdiction over the internal affairs of a volunteer company.

Chief Authorities: As recommended by the County Attorney, language has been added to Section 17-5.D clarifying that the Chief has authorities granted by Code of Virginia 27-15.1, 27-17, and 27-17.1. These authorities allow the Chief to manage an incident including maintaining order, directing the actions of firefighters and fire equipment, entering buildings, and remaining on the scene for the purpose of protecting property.

Emergency Management: At the May 16, 2023 Board of Supervisors meeting, the Board approved an updated Emergency Operations Plan. That plan slightly changed the titles of personnel assigned with emergency management responsibilities. Specifically, the County Administrator shall serve as the County's Director of Emergency Management (this is a designation recognized by the Commonwealth) and the Director of Fire & EMS shall serve as the County's Coordinator of Emergency Management. The coordinator position handles day-to-day emergency management activities while the director has certain authorities and responsibilities during an emergency.

Chapter 17 Fire, Emergency Medical Services (EMS), and Emergency Management, Department Of

Table of Contents

Chapter 17 Fire, Emergency Medical Services (EMS), And Emergency Management, Department Of.....	2
Code of Virginia References.....	2
§17-1 Establishment of the Department of Fire, Emergency Medical Services (EMS), and Emergency Management.....	2
§17-2 Appointment of the Chief a Director of Fire and Emergency Medical Services (EMS).....	2
§17-3 Appointment of a Coordinator of Emergency Management	3
§17-4 Responsibilities of the Department.....	3
§17-5 Responsibilities of the Chief Director.....	3
§17-6 Fire and EMS Commission	4
§17-7 Recognition of Providers of Fire and Emergency Services	5
§17-8 Entities of County Fire and EMS Division responsible to the Department.....	5
§17-9 Personnel Responsibility and Authority	6
§17-10 Obedience to orders of the senior officer in charge at the scene of accidents, disasters, and other fire, medical, and rescue oriented incidents	6
§17-11 Service fee for ambulance transport.....	7
Amendments Chapter 17	8

Chapter 17 Fire, Emergency Medical Services (EMS), and Emergency Management, ~~Department Of~~

[HISTORY: Adopted by the Board of Supervisors of Clarke County 10-21-2014 as Chapter 17 of the 1997 Code as. Amendments noted where applicable.]

Code of Virginia References

§ 18.2-414.1. Obstructing members of rescue squad in performance of mission; penalty.

§ 27-14. Ordinances as to fire/EMS departments, etc.

§ 27-15.1. Authority of chief, ~~director~~ or other officer in charge when answering alarm or operating at an emergency incident; penalty for refusal to obey orders.

§ 27-23.6. Provision of fire-fighting or emergency medical services.

§ 44-146.19. Powers and duties of political subdivisions.

§17-1 Establishment of the Department of Fire, Emergency Medical Services (EMS), and Emergency Management

- A. In order to help ensure the protection of citizens, visitors, and property of Clarke County, the firefighting, emergency medical services (EMS), and emergency management services are organized under a Department of Fire, Emergency Medical Services (EMS), and Emergency Management (“the Department”). These services shall be provided by using both County-employed and volunteer company firefighters and EMS personnel. As such, the County-recognized volunteer fire-fighting and EMS entities shall be deemed an instrumentality of the County and shall receive the full benefit and protections of the law while acting in that capacity.
- B. In order to effectively carry out the provisions of Subsection A of this section, the Department shall be organized to coordinate all fire, EMS, and emergency management and preparedness services within the County.
- C. The Department shall be composed of the County officials and County-employed staff (“the Staff”) of the Department, and the volunteer fire and EMS companies. The volunteer fire and EMS companies are recognized as entities of the Department and are an integral part of the County’s public safety program.

§17-2 Appointment of the Chief ~~a Director of Fire and Emergency Medical Services (EMS)~~

- A. The County Administrator shall appoint the head of the Department, who shall be known as the “Chief”. ~~a Director of Fire and Emergency Medical Services (EMS) (“the Director”)~~ to head the Department and to ~~The Chief shall~~ carry out the responsibilities set forth in §17.5. The Chief shall have no jurisdiction over the internal affairs of the volunteer

companies. The ~~Chief Director~~ shall report to the County Administrator and the Department Staff shall report to the ~~Chief Director~~.

§17-3 ~~Appointment of a Coordinator of Emergency Management~~

- A. The County Administrator shall serve as the County's ~~Director~~ Coordinator of Emergency Management. The responsibilities of the ~~Director~~ Coordinator of Emergency Management may be delegated to the ~~Director~~ at the discretion of the County Administrator.
- B. The Chief shall serve as the County's Coordinator of Emergency Management and shall provide general management of the planning, preparation, and response for any disaster which impacts the County and requires implementation of the County's emergency operations plan.

§17-4 Responsibilities of the Department

- A. The Department shall be responsible for coordinating and managing the services and functions as described above in §17-1 and in the sections below.
- B. The Department may employ Staff to perform a variety of functions to support fire, EMS, and emergency management services. These functions include but are not limited to firefighting, emergency medical services/EMT, volunteer recruitment/retention, grant writing, and administrative services. The ~~Chief Director~~ shall manage and oversee the Staff unless otherwise designated by the County Administrator.

§17-5 Responsibilities of the ~~Chief Director~~

- A. The ~~Chief Director~~ shall carry out the responsibilities and general management of the Department, shall establish and enforce Departmental policies, procedures, and guidelines consistent with this Chapter for the administration and operation of the Department. The ~~Chief Director's~~ specific responsibilities shall be as assigned by the County Administrator.
- B. The ~~Chief Director~~ shall have management oversight of the Department's Staff. Management oversight of the volunteer companies and volunteer staff shall be the responsibility of the chiefs of the individual companies and their respective governing boards.
- C. The ~~Chief Director~~ shall make periodic recommendations to the County Administrator and Board of Supervisors on how to effectively provide the best fire and emergency services available based on risk management principles within the parameters established by the Board for fiscal management and emergency response service level objectives. Any recommendations proposed by the ~~Chief Director~~ that will have a substantive impact on the County's emergency response system or infrastructure impacting service delivery shall be reviewed by the Fire and EMS Commission prior to presenting the recommendations to the Board of Supervisors. The results of the Commission's review shall also be provided to the Board of Supervisors.

- D. The ~~Chief~~Director shall serve as a senior officer for fire and/or EMS and shall have the authority to take command of an incident on an as-needed basis in the absence of, or directed by, a volunteer chief. The ~~Chief~~Director shall possess the skills, training, and certifications necessary to serve as a senior fire officer, senior EMS officer, or both. The Chief shall have the authorities granted by the Code of Virginia §27-15.1, §27-17, and §27-17.1.

§17-6 Fire and EMS Commission

- A. The Board of Supervisors shall appoint a Fire and EMS Commission (“the Commission”) to provide planning-level oversight of the Fire and EMS systems in the County; to oversee strategic planning efforts; and to provide a mechanism for collaboration and coordination among the ~~Chief~~Director, the County Sheriff, volunteer companies, and the Board of Supervisors on issues impacting fire, EMS, and emergency management services.
- B. The Commission shall work in coordination with the ~~Chief~~Director on these issues, and the ~~Chief~~Director shall provide staff support to the Commission. Membership Composition; Term. The Commission shall consist of eight (8) members including:
- One (1) member of the Board of Supervisors;
 - The Clarke County Sheriff;
 - One (1) representative from each of the volunteer fire and EMS companies; and
 - Three (3) citizens-at-large representing consumers of fire and EMS services.

The three (3) volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies.

The three (3) citizens-at-large shall be appointed for initial terms of one (1) year, two (2) years, and three (3) years and thereafter for four (4) year terms.

The Sheriff shall serve a term coterminous with the term of office.

The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term.

- C. Responsibilities of the Commission. The Commission shall have the following specific responsibilities to be completed in cooperation with the ~~Chief~~Director:
1. Develop and maintain a Fire & EMS Strategic Plan.
 2. Annually review the Emergency Operations Plan (EOP) and provide recommendations on changes to the Board of Supervisors.
 3. Review and advise on implementation strategies for policy and protocol changes for Fire & EMS operations.

4. Provide platform for resolving policy and protocol disputes among the companies, the career staff, and/or with the emergency communications center.
5. Review and provide recommendations on budgetary matters including recommending the use of funding and service agreements.
6. Evaluate compliance with established performance objectives and develop recommendations to address deficiencies.
7. Support and promote annual emergency preparedness exercises.
8. Evaluate other related issues as requested by the Board of Supervisors.

The Commission shall also review and provide recommendations on any proposals by the ~~Chief Director~~ that will have a substantive impact on the County's emergency response system or infrastructure impacting service delivery.

§17-7 Recognition of Providers of Fire and Emergency Services

- A. Volunteer organizations. The following volunteer organizations are hereby recognized as entities of the Clarke County Department of Fire, Emergency Medical Services (EMS), and Emergency Management and are hereby permitted to provide fire and EMS services in Clarke County:
 1. John H. Enders Fire Company and Rescue Squad
 2. Boyce Volunteer Fire Company
 3. Blue Ridge Volunteer Fire and Rescue Company 8
- B. Other organizations and groups. The following organizations and groups are hereby recognized as non-jurisdictional entities that are hereby permitted to provide fire and EMS services in Clarke County:
 1. Mount Weather Emergency Operations Center.
 2. Entities responding to Clarke County emergencies in accordance with mutual aid agreements.
- C. Response areas. Each of the organizations listed in §17-7(A) shall be assigned response areas that provide the best services to the citizens of the County. Response areas shall be determined among the volunteer companies and a written copy of the response areas shall be provided to the ~~Chief Director~~, who shall maintain the copy and make it available to the Emergency Communications Center, Commission, and the general public. Response areas may be reviewed and updated periodically. Non-jurisdictional entities listed in §17-7(B) may be assigned a response area if determined to be appropriate by the volunteer companies.

§17-8 Entities of County Fire and EMS ~~Division responsible to the Department~~

- A. Each of the organizations listed in §17-7(A) and (B) shall coordinate their operations and activities with the Department and shall carry out their assigned tasks to the best of their ability.
- B. Each volunteer organization listed in §17-7(A) shall appoint a chief who shall be responsible for the overall direction and control of fire and EMS activities using federally-mandated NIMS protocols within the organization's respective first due response areas. Additionally, the chief shall ensure that the organization complies with all of the provisions of applicable laws, ordinances, and standard operating procedures/guidelines in coordination with the Department and shall advise and communicate the organization's operations and activities with the ~~Chief~~ Director.
- C. The fire and EMS Staff, when responding to calls, shall follow all applicable federal, state, and local regulations and will function under the same standards incorporating NIMS as noted in subsection B above.

§17-9 Personnel Responsibility and Authority

- A. All officially recognized members of the organizations listed in §17-7(A) and (B) shall perform their respective duties, as outlined in the standard operating procedures/guidelines and applicable laws and ordinances, to the best of their ability.
- B. All officially recognized members of the organizations listed in §17-7(A) and (B) shall be subject any procedures and practices established by the Board of Supervisors.
- C. While performing in their official capacity, each of the members of the organizations and groups listed in in §17-7(A) and (B) shall have the authority to carry out their respective assignments as provided for in applicable laws, ordinances, and standard operating procedures/guidelines.
- D. While performing in their official capacity and acting within the guidelines of the Department, each of the members of the organizations and groups listed in in §17-7(A) and (B) shall be afforded all of the privileges, rights, and remedies available to them under the law.

§17-10 Obedience to orders of the senior officer in charge at the scene of accidents, disasters, and other fire, medical, and rescue oriented incidents

Every person present at the scene of any fire, medical, or rescue emergency shall be obedient to the orders of the senior officer in charge in any matter related to fire/medical/rescue matters; freedom of fire and EMS company, personnel, and apparatus to perform their duties or to function properly; and the maintenance of order at or near the scene of the emergency.

It shall be unlawful for any person to disobey any such order of the senior officer in charge.

The senior officer in charge shall have the authority to cause the arrest of persons who disobey such orders and to hold them in custody until the incident or danger is abated, at which time the violator shall be dealt with according to law.

§17-11 Service fee for ambulance transport

Code of Virginia References (§18.2-414.1; §27-14; 15.1; and 23.6; §44-146.19; §32.1-111.14; §38.2-3407.9)

A. Purpose.

A service fee is hereby established for basic life support transport (BLS), advanced life support level 1 transport (ALS 1), advanced life support level 2 transport (ALS 2), and for ground transportation mileage on each person being transported by an emergency services organization that is authorized to provide emergency medical services in accordance with this Chapter.

B. Definitions.

As used in this article, the following terms shall have the meanings indicated:

1. Advanced life support level 1 (ALS 1) – Medical treatment or procedures provided to a patient beyond the training of an EMT-Basic as defined by the National Emergency Medicine Services (EMS) Education and Practice Blueprint for the Emergency Medical Technician – Basic (EMT-Basic), but not ALS 2.
2. Advanced life support level 2 (ALS 2) – Advanced life support services provided to a patient, including one or more of the following medical procedures:
 - a. Defibrillation/cardioversion
 - b. Endotracheal intubation
 - c. Cardiac pacing
 - d. Chest decompression
 - e. ~~Intraosseous~~ Intraosseous line

- f. Administration of three or more medications

C. Fee Schedule.

The schedule of fees for emergency ambulance transport services shall be set by resolution of the Clarke County Board of Supervisors and may be updated from time to time.

D. Billing.

1. Clarke County or its agent shall generate a bill for ambulance transports whose point of origin is within the boundaries of Clarke County. Billing, payment, and collection policies shall be established by resolution of the Board of Supervisors.
2. Clarke County may contract with a third-party that shall be designated as the County's agent for billing and related services.
3. Emergency medical services organizations shall submit information required for the County or its agent to generate a bill for such services including but not limited to call sheets/patient care reports. Due to the fact that patient care information is highly confidential under several state and Federal laws, such information will remain the responsibility of the organization responding to individual calls. Information shared under this subsection shall be that information reasonably necessary to accomplish the billing process or other arrangement as mutually agreed to by the providing agency and the County.

Amendments Chapter 17

2014-10-21

Chapter 17 Added CC-2014-3

2015-01-20

Chapter 17 Fire, Emergency Medical Services (EMS), and Emergency Management, Department Of, Amendment to establish a service fee for ambulance transport. CC-2015-01

2016-09-20

Chapter 17 §17-6 Fire and EMS Commission B. Membership Composition

Clarke County Board of Supervisors



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County Administrator
Chris Boies
(540) 955-5175

To: Robert Mitchell, Jr., County Attorney

From: Chris Boies

Re: Fire-EMS Director Title

Date: July 19, 2023

The Board of Supervisors has asked me to research legal issues surrounding the title of the county employee who oversees our Department of Fire, EMS, & Emergency Management. I have presented below facts pertaining to this issue, followed by legal questions.

Clarke County has established a Fire Department in accordance with Code of Virginia § 27-6.02 through the adoption of Code of Clarke County § 17-1.

§ 27-6.02. Provision of firefighting services.

A. Any county, city, or town may provide firefighting services to its citizens by (i) establishing a fire department as a department of government pursuant to § [27-6.1](#) or (ii) contracting with or providing for the provision of firefighting services by a fire company established pursuant to § [27-8](#).

§17-1 Establishment of the Department of Fire, Emergency Medical Services (EMS), and Emergency Management

A. In order to help ensure the protection of citizens, visitors, and property of Clarke County, the firefighting, emergency medical services (EMS), and emergency management services are organized under a Department of Fire, Emergency Medical Services (EMS), and Emergency Management ("the Department"). These services shall be provided by using both County-employed and volunteer company firefighters and EMS personnel. As such, the County-recognized volunteer fire-fighting and EMS entities shall be deemed an instrumentality of the County and shall receive the full benefit and protections of the law while acting in that capacity.

B. In order to effectively carry out the provisions of Subsection A of this section, the Department shall be organized to coordinate all fire, EMS, and emergency management and preparedness services within the County.

C. The Department shall be composed of the County officials and County-employed staff

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("the Staff") of the Department, and the volunteer fire and EMS companies. The volunteer fire and EMS companies are recognized as entities of the Department and are an integral part of the County's public safety program.

Clarke County has established through Code of Clarke County § 17-2 that the person heading the Department shall have the title of Director of Fire and Emergency Medical Services. There have been discussions over the years of whether the title should be Director or Chief. Some of the volunteer fire companies have opposed the Chief title out of fear that the County is attempting to take over the combination system.

§17-2 Appointment of a Director of Fire and Emergency Medical Services (EMS)

A. The County Administrator shall appoint a Director of Fire and Emergency Medical Services (EMS) ("the Director") to head the Department and to carry out the responsibilities set forth in §17.5. The Director shall report to the County Administrator and the Department Staff shall report to the Director.

The Code of Virginia §27-6.1 refers to the head of a fire department established by the governing body as "the chief". It appears that our Director title is in conflict with this section of the Code of Virginia.

§ 27-6.1. Establishment of fire department; chiefs, officers, and employees.

The governing body of any county, city, or town may establish a fire department as a department of government and may designate it by any name consistent with the names of its other governmental units. The head of such fire department shall be known as "the chief." As many other officers and employees may be employed in such fire department as the governing body may approve.

The Code of Virginia §27-15.1, §27-17, and §27-17.1 provide officers responding to fire calls certain legal authorities while on the scene of an incident. This raises the question of whether our Director has these authorities while on the scene of an incident.

§ 27-15.1. Authority of chief or other officer in charge when answering alarm; penalty for refusal to obey orders.

While any fire department or fire company is in the process of answering an alarm where there is imminent danger or the actual occurrence of fire or explosion or the uncontrolled release of hazardous materials that threaten life or property and returning to the station, the chief or other officer in charge of such fire department or fire company at that time shall have the authority to (i) maintain order at such emergency incident or its vicinity, including the immediate airspace; (ii) direct the actions of the firefighters at the incident; (iii) notwithstanding the provisions of §§ 46.2-888 through 46.2-891, keep bystanders or other persons at a safe distance from the incident and emergency equipment; (iv) facilitate the speedy movement and operation of emergency equipment and firefighters; (v) cause an investigation to be made into the origin and cause of the incident; and (vi) until the arrival of a police officer, direct and control traffic in person or by deputy and facilitate

the movement of traffic. The fire chief or other officer in charge shall display his firefighter's badge or other proper means of identification. Notwithstanding any other provision of law, this authority shall extend to the activation of traffic control signals designed to facilitate the safe egress and ingress of emergency equipment at a fire station. Any person or persons refusing to obey the orders of the chief or other officer in charge at that time is guilty of a Class 4 misdemeanor. The chief or other officer in charge shall have the power to make arrests for violation of the provisions of this section. The authority granted under the provisions of this section may not be exercised to inhibit or obstruct members of law-enforcement agencies or emergency medical services agencies from performing their normal duties when operating at such emergency incident, nor to conflict with or diminish the lawful authority, duties, and responsibilities of forest wardens, including but not limited to the provisions of Chapter 11 (§ 10.1-1100 et seq.) of Title 10.1. Personnel from the news media, such as the press, radio, and television, when gathering the news may enter at their own risk into the incident area only when the officer in charge has deemed the area safe and only into those areas of the incident that do not, in the opinion of the officer in charge, interfere with the fire department or fire company, firefighters, or emergency medical services personnel dealing with such emergencies, in which case the chief or other officer in charge may order such person from the scene of the emergency incident.

§ 27-17. Entry of buildings on fire and premises adjoining.

The chief of any fire department or fire company or other authorized officer in command at a fire or medical emergency, and his subordinates, upon his order or direction, shall have the right at any time of the day or night to enter any building or upon any premises where a fire is in progress, or any building or premises adjacent thereto for the purpose of extinguishing the fire.

§ 27-17.1. Remaining on premises after fire extinguished.

The chief or other authorized officer of any fire department or fire company in command at a fire, and his subordinates upon his order or direction, shall have the right to remain at the scene of fire, including remaining in any building or house, for purposes of protecting the property and preventing the public from entry into the premises, until such reasonable time as the owner may resume responsibility for the protection of the property.

Legal Questions:

1. Does Clarke County's use of the "Director" title conflict with Code of Virginia §27-6.1, and if so, are there any legal concerns or liability associated with this conflict?
2. Does the Clarke County Director of Fire and Emergency Medical Services have the legal authorities found in Code of Virginia §27-15.1, §27-17, and §27-17.1 when in command of an incident? If not, what are the legal concerns or liability associated with this person being in command of an incident and using those authorities?
3. If there are concerns related to Questions 1 & 2 above, are there any county code changes that would alleviate those concerns short of changing the title from director to chief?

----- Forwarded Message -----

From: "Robert Mitchell" <rmitchell@hallmonahan.com>

To: "Chris Boies" <cboies@clarkecounty.gov>

Sent: Sunday, July 30, 2023 12:04:58 PM

Subject: RE: Director Title

Chris:

This will confirm our recent telephone discussion on this matter.

As you have noted, Va. Code §27-6.1 specifically calls for the head of the department to be known as "the chief". To call the head of the department "director" would not be in conformity with the statute. In and of itself, it is probably not a significant issue to use "director".

However, the provisions of Va. Code §'s 27-15.1, 27-17, and 27-17.1 , give powers to the head of the department ("Chief") or "other officer in charge" to be in control of any event. I do not think that "other officer in charge" is talking about the head of the department, but rather another officer in charge in the absence of the Chief.

There could be a legal issue raised in a dispute over how an event was handled when the person in charge was not a "Chief".

It is my recommendation that the head of the department have the title of "Chief".

Also, I noted that the County Code does not track the provisions of Va. Code §'s 27-15.1, 27-17, and 27-17.1. I would suggest that that be done.

Regards,

Bob

Robert T. Mitchell, Jr.

HALL, MONAHAN, ENGLE, MAHAN & MITCHELL

P. O. Box 848

Winchester, Virginia 22604

540-662-3200 Telephone

540-662-4304 Fax

E-MAIL rmitchell@hallmonahan.com

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- VATI
 - August Project Report
 - August Financial Report
- Building Department
 - August Single Family Dwellings Report
 - August Inspections Report
 - August Project Applications Report
- Commissioner of the Revenue
 - August Deed Transfers Report
- Fire & EMS
 - August Billing Report

Broadband Monthly Report

* Indicates a required field.

Date due: 8/15/23

Organization: Northern Shenandoah Valley Regional Commission

Project: NSVRC 2022 Accelerated Fiber Deployment Initiative

Expenditure

Each expenditure field (i.e. Grant, Local/Private/Commonwealth Connect Fund Match) is required. Input 0 if funds from an expenditure category have not yet been spent or if no funds will be spent as the category does not apply to the project.

1) Expenditures to Date (Grant Funding)*	\$	176,500.00
2) Expenditures to Date (Local Match)*	\$	-
3) Expenditures to Date (Private Match) *	\$	-
4) Expenditures to Date (Commonwealth Connect Fund Match)*	N/A	
Total Project Expenditures	\$	176,500.00

Performance

1) # of Currently Serviceable Passings*	0
2) # of Current Subscribers*	0
3) # of Linear Feet of Fiber/Coax Completed*	-
4) Milestones Achieved this Month	No Milestones expected to be achieved this month.
5) Milestones Overdue (Scheduled but Missed - Provide Explanation)	No Milestones overdue this month.
6) Milestones Scheduled per Milestone Timeline or Rescheduled (Overdue/Missed) for Next 30 Days	No Milestones rescheduled for this month.
7) Contract Extension Needed*	No
8) Contract Extension Date (If Applicable)	Low Level Design is underway. Materials procurement is underway. APB has collected field data on approximately 12,000 poles, submitted just over 7,000 pole attachment requests. While Notice to Proceeds (NTPs) are starting to be received, APB needs significantly more NTPs to reach a large queue of constructable fiber miles. APB will need to expand future pole collection by ~30% additional utility poles in REC's footprint based on a revised pole loading analysis (PLA) standard provided by REC in Q2 2023. APB is determining the schedule impact on the project within REC territory. Preliminary Design Ride Out (PDRO) has been completed in Augusta, Rockingham, Clarke, Fauquier, and Frederick counties.
9) Comments / Questions / Concerns	

Project Activity Progress Report

Indicate the status of each project activity listed below by selecting an option from the corresponding dropdown menu. Some activities do not apply to all project types (e.g. Aerial Construction, Tower Foundation, etc.) If the activity is not applicable, select the "N/A (Wireless/Wireline Project)" option from the dropdown menu.

1) VATI Project Type*	Wireline
Planning Phase	
2) Field Design and Engineering*	In Progress
3) Field Walkout*	In Progress
4) Permit Applications*	In Progress
Execution Phase	
5) Make Ready*	In Progress
6) Aerial Construction*	Not Started
7) Underground/Buried Construction*	Not Started
8) Fiber Splicing*	Not Started
9) Cabinet/Enclosure Installation*	Not Started
10) Tower Foundation*	N/A
11) Tower Erection*	N/A
12) Telecom Equipment Installation on Towers*	N/A
13) On-Site Electronics Installation*	Not Started
14) Cabinet In-Service*	Not Started
15) Tower In-Service*	N/A
Monitoring and Controlling Phase	
16) Quality Assurance Checks*	In Progress
17) Quality Control Verification*	In Progress
18) Service Available at All Locations*	No

Clarke County Profile-August, 2023 Finance Report

Amount Pledged \$ 5,400,000.00

PAYMENT SCHEDULE										
Installments	1	2	3	4	5	6	7	8	9	TOTAL
Quarter Due Date	10/1/2022	1/1/2023	4/1/2023	7/1/2023	10/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	
Percent of Total	20%	10%	10%	10%	10%	10%	10%	10%	10%	100%
	\$ 1,080,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 5,400,000

PAYMENT HISTORY						
Installment 1 Up Front Funds-20%	Date Invoiced	9/1/2022		Installment 6-10%	Date Invoiced	
	Amount	\$ 1,080,000			Amount	
	Date Deposited	9/20/2022			Date Deposited	
	Amount Paid	\$ 1,080,000			Amount Paid	
	Check #	ACH			Check #	
Installment 2-10%	Date Invoiced	12/1/2022		Installment 7-10%	Date Invoiced	
	Amount	\$ 540,000			Amount	
	Date Deposited	12/12/2022			Date Deposited	
	Amount Paid	\$ 540,000.00			Amount Paid	
	Check #	ACH			Check #	
Installment 3-10%	Date Invoiced	3/1/2023		Installment 8-10%	Date Invoiced	
	Amount	\$ 540,000.00			Amount	
	Date Deposited	3/3/2023			Date Deposited	
	Amount Paid	\$ 540,000			Amount Paid	
	Check #	ACH			Check #	
Installment 4-10%	Date Invoiced	6/5/2023		Installment 9-10%	Date Invoiced	
	Amount	\$ 540,000			Amount	
	Date Deposited	6/30/2023			Date Deposited	
	Amount Paid	\$ 540,000			Amount Paid	
	Check #	ACH			Check #	
Installment 5-10%	Date Invoiced				Date Invoiced	
	Amount				Amount	
	Date Deposited				Date Deposited	
	Amount Paid				Amount Paid	
	Check #				Check #	

ACCOUNT BALANCE						
Date	Begin Balance	Deposits	Withdrawals	Interest Earned	End Balance	
6/30/2023	\$ 2,160,000	\$ 540,000	\$ -	\$ 6,346.55	\$ 2,706,346.55	
7/30/2023	\$ 2,706,346.55	\$ -	\$ -	\$ 11,078.97	\$ 2,717,425.52	
8/31/2023	\$ 2,717,425.52	\$ -	\$ -	\$ 11,124.32	\$ 2,728,549.84	



Last statement: July 31, 2023
 This statement: August 31, 2023
 Total days in statement period: 31

Page 1 of 1
 0086995525
 (0)

Direct inquiries to:
 800 327 9862

NORTHERN SHENANDOAH VALLEY REGIONAL
 VATT-CLARKE CO.
 400 KENDRICK LN SUITE E
 FRONT ROYAL VA 22630-2910

United Bank
 500 Virginia St East PO Box 393
 Charleston WV 25322-0393

Super Money Market Account

Account number	0086995525	Beginning balance	\$2,717,425.52
Low balance	\$2,717,425.52	Total additions	11,124.32
Average balance	\$2,717,425.52	Total subtractions	0.00
Avg collected balance	\$2,717,425	Ending balance	\$2,728,549.84
Interest paid year to date	\$28,549.84		

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
08-31	Interest Credit	11,124.32

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
07-31	2,717,425.52	08-31	2,728,549.84

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with United Bank

Building Department - Clarke County
New Single Family Dwellings 2023

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL
January	1	1	0	2	0	0	4
February	1	2	0	0	1	0	4
March	1	1	1	0	0	0	3
April	0	0	0	0	1	0	1
May	0	5	0	0	0	1	6
June	0	0	0	1	0	1	2
July	0	0	0	1	0	0	1
August	0	0	1	0	0	2	3
September							0
October							0
November							0
December							0
TOTAL	3	9	0	4	2	4	24

COMMENTS

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RLST	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Footings	08/18/23	-NA-	P	Deck/Porch	BVL	BVL	122 WEST MAIN ST	CHAMBERS TIMOTHY J & KI	32975	A
INSPECTOR TOTALS:		1	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
Final Closing Buildi	08/01/23	DS	P	Garage	BVL	BVL	315 SOUTH BUCKMARSH ST	ARNOLD HARRY L JR TRSTE	26149	A
Final Closing Mechan	08/01/23	DS	P	Garage	BVL	BVL	315 SOUTH BUCKMARSH ST	ARNOLD HARRY L JR TRSTE	32532	A
Final Closing Electr	08/01/23	DS	P	Garage	BVL	BVL	315 SOUTH BUCKMARSH ST	ARNOLD HARRY L JR TRSTE	32530	A
Final Closing Plumbi	08/01/23	DS	P	Garage	BVL	BVL	315 SOUTH BUCKMARSH ST	ARNOLD HARRY L JR TRSTE	32531	A
Final Closing Gas	08/01/23	DS	P	Add Res	FRYL	GNWY	6734 HOWELLSVILLE RD	PARKER J BRUCE & DEVORR	32677	A
Insulation	08/01/23	DS	P	Rmdl Res	BVL	BLTN	1732 CASTLEMAN RD	BONNET RICHARD	31502	A
Framing	08/01/23	DS	P	Rmdl Res	BVL	BVL	215 SOUTH CHURCH ST	MORRISSETT DANIEL S & M	31525	A
Plumbing Rough In	08/01/23	DS	P	Rmdl Res	BVL	BVL	215 SOUTH CHURCH ST	MORRISSETT DANIEL S & M	32618	A
Electrical Rough In	08/01/23	DS	P	Rmdl Res	BVL	BVL	215 SOUTH CHURCH ST	MORRISSETT DANIEL S & M	32667	A
Final Closing Electr	08/01/23	DS	F	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32593	A
Final Closing Plumbi	08/01/23	DS	F	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32594	A
Final Closing Mechan	08/01/23	DS	F	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32595	A
Final Closing Gas	08/01/23	DS	F	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32597	A
Final Closing Buildi	08/01/23	DS	F	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32541	A
Final Closing Buildi	08/03/23	DS	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	32640	A
Final Closing Plumbi	08/03/23	DS	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	32642	A
Final Closing Electr	08/03/23	DS	P	Rmdl Res	BYC	CHPL	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT	32641	A
Slab Garage/Carpport	08/03/23	DS	P	Add Res	BVL	BLTN	2483 PARSHALL RD	GREGG MICHAEL H & WENDY	32648	A
Final Closing Buildi	08/03/23	DS	P	Deck/Porch	BVL		18 PULLIAM CT	BROWN LESLEY	32051	A
Final Closing Buildi	08/03/23	DS	P	Deck/Porch	BVL	BVL	313 TAYLOR ST	SHINABERY CHRISTOPHER S	32236	A
Backfill	08/03/23	DS	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	32675	A
Footings	08/03/23	DS	P	Deck/Porch	BVL	BVL	122 WEST MAIN ST	CHAMBERS TIMOTHY J & KI	32626	A
Electric Service	08/03/23	DS	P	ELEC RES	BVL	LNGM	6294 LORD FAIRFAX HWY	FLAHERTY KEVIN T	32665	A
Insulation	08/04/23	DS	P	NRSF	BVL	LNGM	978 OLD CHARLES TOWN RD	POOLE RANDALL C & MONAC	32683	A
Water Line	08/04/23	DS	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	32678	A
Sewer Line	08/04/23	DS	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	32679	A
Framing	08/04/23	DS	P	Deck/Porch	BVL		316 TYSON DR	KOHR KIMBERLY MARIE	32728	A
Final Closing Buildi	08/04/23	DS	P	Deck/Porch	BVL		316 TYSON DR	KOHR KIMBERLY MARIE	32700	A
Hurricane Straps	08/04/23	DS	P	Accessory	BVL	BVL	304 WEST MAIN ST	DENISON KEVIN M & KIMBE	32703	A
Framing	08/07/23	DS	P	Accessory	BLMT	BLTN	189 EVERGREEN LN	SEYMOUR BRYANT	32070	A
Footings	08/07/23	DS	P	Deck/Porch	BVL	LNGM	17 STONE HILL LN	HAWKINS CHRIS	32440	A
Backfill	08/07/23	DS	P	SPIG	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	32763	A
Framing	08/07/23	DS	P	Rmdl Res	BYC	CHPL	672 TILTHAMMER MILL RD	WRIGHT GEORGE E JR & WE	31715	A
Final Closing Buildi	08/07/23	DS	P	Rmdl Res	BYC	CHPL	672 TILTHAMMER MILL RD	WRIGHT GEORGE E JR & WE	31717	A
Gas Line Pressure Te	08/08/23	DS	P	NRSF	BVL	LNGM	978 OLD CHARLES TOWN RD	POOLE RANDALL C & MONAC	32743	A
Gas Tank	08/08/23	DS	P	NRSF	BVL	LNGM	978 OLD CHARLES TOWN RD	POOLE RANDALL C & MONAC	32797	A
Gas Line	08/08/23	DS	P	NRSF	BVL	LNGM	978 OLD CHARLES TOWN RD	POOLE RANDALL C & MONAC	32742	A
Pool Barrier	08/08/23	DS	P	SPIG	BLMT	BLTN	130 ASHLEY WOODS LN	BADURA RANDY JAMES & JU	31001	A
Final Closing Buildi	08/08/23	DS	P	SPIG	BLMT	BLTN	130 ASHLEY WOODS LN	BADURA RANDY JAMES & JU	31002	A
Ditch Electric	08/08/23	DS	P	ELEC RES	BYC	CHPL	1344 OLD WINCHESTER RD	MAGNER BARRY	32733	A
Final Closing Electr	08/08/23	DS	P	SPIG	BLMT	BLTN	130 ASHLEY WOODS LN	BADURA RANDY JAMES & JU	32798	A
Gas Line	08/08/23	DS	P	Gas Per-R	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	32369	A
Final Closing Gas	08/08/23	DS	P	Gas Per-R	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	32371	A
Framing	08/08/23	DS	P	Rmdl Res	BVL	BVL	112 RICE ST	DONOVAN SEAN	32492	A
Footings	08/08/23	DS	P	Rmdl Res	BVL	BVL	112 RICE ST	DONOVAN SEAN	32799	A
Slab	08/09/23	DS	P	SPIG	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	32796	A
Pool Barrier	08/09/23	DS	P	SPAG	BVL		724 EAST MAIN ST	RISTANO CHRISTINE	32758	A
Final Closing Electr	08/09/23	DS	P	SPAG	BVL		724 EAST MAIN ST	RISTANO CHRISTINE	32757	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	08/09/23	DS	P	SPAG	BVL		724 EAST MAIN ST	RISTANO CHRISTINE	32759	A
Footings	08/09/23	DS	P	Deck/Porch	BVL	BLTN	161 CLARKE LN	OLIVER THOMAS H & TIMOT	32793	A
Insulation	08/15/23	DS	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32773	A
Insulation	08/15/23	DS	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32772	A
Ditch Electric	08/15/23	DS	P	NRSF	BVL		93 DOLEMAN LN	WARFIELD HOMES INC	32856	A
Footings	08/15/23	DS	F	Rmdl Res	BLMT	BLTN	116 BANJO LN	THOMSON LUKE JOSEPH	31734	A
Footings Porch/Deck	08/15/23	DS	P	Deck/Porch	BVL	BVL	372 NORRIS ST	RIVERA SEGARRA JORGE AL	32471	A
Electrical Rough In	08/15/23	DS	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	32739	A
Mechanical Rough In	08/15/23	DS	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	32740	A
Plumbing Rough In	08/15/23	DS	P	Rmdl Res	BVL	BVL	205 HERMITAGE BLVD	SLAVIN SCOTT & LEE E	32741	A
Final Closing Electr	08/15/23	DS	P	ELEC RES	BVL	LNGM	6294 LORD FAIRFAX HWY	FLAHERTY KEVIN T	32666	A
Framing	08/16/23	DS	P	Garage	BVL	CHPL	259 LIME MARL LN	FINNIFF KATHRYN M	31448	A
Final Closing Buildi	08/16/23	DS	F	Garage	BVL	CHPL	259 LIME MARL LN	FINNIFF KATHRYN M	31450	A
Electrical Rough In	08/16/23	DS	F	ELEC RES	BVL	CHPL	259 LIME MARL LN	FINNIFF KATHRYN M	31935	A
Generator	08/16/23	DS	F	ELEC RES	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	32800	A
Framing	08/17/23	DS	F	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32779	A
Plumbing Groundworks	08/17/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	23550	A
Final Closing Plumbi	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32971	A
Final Closing Gas	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32817	A
Final Closing Buildi	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	30028	A
Final Closing Electr	08/17/23	DS	P	Solar	BYC	CHPL	626 BISHOP MEADE RD	CHATFIELD-TAYLOR MARY O	31945	A
Final Closing Buildi	08/17/23	DS	P	Solar	BYC	CHPL	626 BISHOP MEADE RD	CHATFIELD-TAYLOR MARY O	31946	A
Final Closing Electr	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	30022	A
Footings	08/17/23	DS	P	Deck/Porch	BVL	BLTN	161 CLARKE LN	OLIVER THOMAS H & TIMOT	32914	A
Electric Service	08/17/23	DS	P	ELEC RES	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	32775	A
Electrical Rough In	08/17/23	DS	F	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32840	A
Plumbing Rough In	08/17/23	DS	F	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32841	A
Mechanical Rough In	08/17/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32842	A
Insulation	08/17/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	32872	A
Final Closing Plumbi	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	30025	A
Final Closing Mechan	08/17/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	30027	A
Generator	08/17/23	DS	P	ELEC RES	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	32952	A
Shower Pan	08/17/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	33000	A
Final Closing Buildi	08/18/23	DS	F	Deck/Porch	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	32913	A
Framing	08/18/23	DS	P	Rmdl Res	BVL	BVL	112 RICE ST	DONOVAN SEAN	32920	A
Footings	08/18/23	DS	F	Deck/Porch	BVL		325 TYSON DR	JENSEN RILEY ALLEN	32550	A
Framing	08/18/23	DS	F	Deck/Porch	BVL		325 TYSON DR	JENSEN RILEY ALLEN	32551	A
Footings	08/18/23	DS	P	Rmdl Res	BLMT	BLTN	116 BANJO LN	THOMSON LUKE JOSEPH	32950	A
Framing	08/18/23	DS	P	Deck/Porch	BVL	BLTN	161 CLARKE LN	OLIVER THOMAS H & TIMOT	32794	A
Final Closing Electr	08/18/23	DS	F	Solar	BVL	BVL	533 PAGE ST	PINTO ANN BRONSON TRUST	32444	A
Ditch Electric	08/18/23	DS	P	Rmdl Res	BLMT	CHPL	68 TADPOLE LN	RUSSELL MYLES ANDREW &	32851	A
Fire Off Mechanical	08/18/23	DS	P	Gas Per-R	BVL	BVL	422 COBBLER DR	LUBOLD JOSHUA	32428	A
Final Closing Gas	08/18/23	DS	P	Gas Per-R	BVL	BVL	422 COBBLER DR	LUBOLD JOSHUA	32432	A
Final Closing Mechan	08/18/23	DS	P	MechPer-R	BVL	BVL	422 COBBLER DR	LUBOLD JOSHUA	32435	A
Final Closing Buildi	08/21/23	DS	F	Solar	BVL	BVL	533 PAGE ST	PINTO ANN BRONSON TRUST	32445	A
Final Closing Electr	08/21/23	DS	P	Rmdl Res	BVL	LNGM	3512 CRUMS CHURCH RD	CORKEY DANIEL STEVEN JR	32867	A
Final Closing Plumbi	08/21/23	DS	P	Rmdl Res	BVL	LNGM	3512 CRUMS CHURCH RD	CORKEY DANIEL STEVEN JR	32868	A
Final Closing Mechan	08/21/23	DS	P	Rmdl Res	BVL	LNGM	3512 CRUMS CHURCH RD	CORKEY DANIEL STEVEN JR	32869	A
Slab Porch/Deck	08/21/23	DS	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32915	A
Slab Porch/Deck	08/21/23	DS	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32916	A
Electric Service	08/21/23	DS	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32995	A
Final Closing Buildi	08/21/23	DS	P	Deck/Porch	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	32994	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Line	08/21/23	DS	P	Gas Per-R	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	32905	A
Final Closing Buildi	08/21/23	DS	P	Rmdl Res	BVL	LNGM	3512 CRUMS CHURCH RD	CORKEY DANIEL STEVEN JR	32870	A
Final Closing Plumbi	08/21/23	DS	F	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	32886	A
Final Closing Mechan	08/21/23	DS	F	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	32887	A
Final Closing Buildi	08/21/23	DS	F	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	32888	A
Final Closing Electr	08/21/23	DS	F	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	32885	A
Framing	08/22/23	DS	P	Deck/Porch	BVL	LNGM	17 STONE HILL LN	HAWKINS CHRIS	32441	A
Final Closing Buildi	08/22/23	DS	P	Deck/Porch	BVL	LNGM	17 STONE HILL LN	HAWKINS CHRIS	32442	A
Final Closing Buildi	08/22/23	DS	P	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	33005	A
Final Closing Electr	08/22/23	DS	P	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	33011	A
Final Closing Plumbi	08/22/23	DS	P	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	33012	A
Final Closing Mechan	08/22/23	DS	P	NRSF			841 SHENANDOAH RIVER LN	5309 RIVER LLC	33013	A
Final Closing Electr	08/22/23	DS	P	Rmdl Res	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	32893	A
Final Closing Plumbi	08/22/23	DS	P	Rmdl Res	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	32894	A
Final Closing Mechan	08/22/23	DS	P	Rmdl Res	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	32895	A
Final Closing Buildi	08/22/23	DS	P	Rmdl Res	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	32896	A
Footings	08/22/23	DS	PRT	Deck/Porch	BYC	BYC	109 MEADOW VIEW DR	DESARNO WILLIAM A & CAT	32237	A
Footings	08/22/23	DS	P	Deck/Porch	BVL		325 TYSON DR	JENSEN RILEY ALLEN	33001	A
Framing	08/22/23	DS	P	Deck/Porch	BVL		325 TYSON DR	JENSEN RILEY ALLEN	33002	A
Footings	08/22/23	DS	P	Deck/Porch	BVL	BVL	372 NORRIS ST	RIVERA SEGARRA JORGE AL	32446	A
Framing	08/22/23	DS	P	Deck/Porch	BVL	BVL	372 NORRIS ST	RIVERA SEGARRA JORGE AL	32447	A
Final Closing Buildi	08/22/23	DS	P	Deck/Porch	BVL	BVL	372 NORRIS ST	RIVERA SEGARRA JORGE AL	32448	A
Final Closing Gas	08/23/23	DS	P	Gas Per-R	BVL	BVL	304 PICKETT CT	SCHULTZ BRADLEY M & WHI	33058	A
Final Closing Gas	08/23/23	DS	P	Gas Per-R	BVL	BLTN	149 ANNA LN	BRIGGS DONALD JR & KAY	32697	A
Final Closing Plumbi	08/23/23	DS	P	PlumPer-R	BVL	BLTN	149 ANNA LN	BRIGGS DONALD JR & KAY	32699	A
Electric Service	08/23/23	DS	P	ELEC RES	WHPT	GNWY	571 BERRYS FERRY RD	THOMPSON W R III & LAUR	32865	A
Final Closing Mechan	08/23/23	DS	P	MechPer-R	BVL	BVL	304 PICKETT CT	SCHULTZ BRADLEY M & WHI	32324	A
Final Closing Gas	08/23/23	DS	P	NRSF	BVL		312 TYSON DR	D R HORTON INC	32940	A
Final Closing Mechan	08/23/23	DS	P	NRSF	BVL		312 TYSON DR	D R HORTON INC	32941	A
Final Closing Electr	08/23/23	DS	P	NRSF	BVL		312 TYSON DR	D R HORTON INC	30638	A
Final Closing Plumbi	08/23/23	DS	P	NRSF	BVL		312 TYSON DR	D R HORTON INC	30641	A
Final Closing Buildi	08/23/23	DS	P	NRSF	BVL		312 TYSON DR	D R HORTON INC	30644	A
Footings	08/23/23	DS	P	Deck/Porch	BYC	BYC	109 MEADOW VIEW DR	DESARNO WILLIAM A & CAT	33020	A
Final Closing Electr	08/23/23	DS	P	Solar	BYC	BYC	325 HOPKINS DR	WEAVER ANNETTE CLAIRE	32554	A
Final Closing Buildi	08/23/23	DS	P	Solar	BYC	BYC	325 HOPKINS DR	WEAVER ANNETTE CLAIRE	32555	A
Electrical Rough In	08/23/23	DS	P	ELEC RES	BVL	CHPL	259 LIME MARL LN	FINNIFF KATHRYN M	32951	A
Final Closing Electr	08/24/23	DS	F	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32669	A
Final Closing Plumbi	08/24/23	DS	F	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32670	A
Framing	08/24/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32967	A
Plumbing Rough In	08/24/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32968	A
Electrical Rough In	08/24/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32969	A
Footings	08/24/23	DS	P	Deck/Porch	BVL	BVL	400 FREMONT CT	FRANCESCHINI JOHN & JAN	32637	A
Ditch Electric	08/24/23	DS	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	32953	A
Bonding Pool	08/24/23	DS	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	32954	A
Electrical Rough In	08/24/23	DS	P	SPIG	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	33045	A
Gas Rough In	08/24/23	DS	P	Gas Per-R	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	33046	A
Gas Line Pressure Te	08/24/23	DS	P	Gas Per-R	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	33048	A
Final Closing Gas	08/24/23	DS	P	Gas Per-R	BLMT		229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32902	A
Final Closing Mechan	08/24/23	DS	F	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32672	A
Final Closing Gas	08/24/23	DS	F	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32673	A
Final Closing Buildi	08/24/23	DS	F	NRSF		BLTN	229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	28376	A
Fire Off Mechanical	08/24/23	DS	P	NRSF	BVL		329 TYSON DR	D R HORTON INC	32943	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Fire Off Mechanical	08/24/23	DS	P	NRSF	BVL		333 TYSON DR	D R HORTON INC	32942	A
Final Closing Electr	08/24/23	DS	P	ELEC RES	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	33052	A
Gas Line	08/24/23	DS	P	Gas Per-R	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	32980	A
Final Closing Gas	08/24/23	DS	P	Gas Per-R	BYC	GNWY	3264 MILLWOOD RD	ROGOFF ALICE NICOLE	33056	A
Electrical Rough In	08/25/23	DS	P	Rmdl Res	BVL	BVL	421 DELANY CT	STONE GARY M	33006	A
Final Closing Electr	08/25/23	DS	P	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32970	A
Final Closing Plumbi	08/25/23	DS	P	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	33009	A
Final Closing Mechan	08/25/23	DS	P	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32972	A
Final Closing Gas	08/25/23	DS	P	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32974	A
Final Closing Buildi	08/25/23	DS	F	NRSF	BVL	BVL	416 DELANY CT	HOLDCRAFT KENNETH ROBER	32973	A
Backfill	08/25/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	33078	A
Slab Basement	08/25/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	33025	A
Plumbing Groundworks	08/25/23	DS	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	33026	A
Insulation	08/25/23	DS	P	Rmdl Res	BLMT	BLTN	372 EVERGREEN LN	REED DEBORAH KAY	32780	A
Final Closing Buildi	08/28/23	DS	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	33047	A
Final Closing Gas	08/28/23	DS	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	33134	A
Final Closing Plumbi	08/28/23	DS	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	33132	A
Final Closing Mechan	08/28/23	DS	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	33133	A
Final Closing Electr	08/28/23	DS	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	33131	A
Footings	08/28/23	DS	PRT	Deck/Porch	BVL	BLTN	1238 SHEPHERDS MILL RD	KROM CAROLINE	32882	A
Electric Service	08/28/23	DS	F	ELEC RES	CLK	GNWY	608 EDGEWOOD LN	BUCKLEY M S & SON INC	33087	A
Final Closing Gas	08/29/23	DS	F	Gas Per-R	BVL	BVL	112 EAST MAIN ST	KONKEL GARY J & CAROL M	31220	A
Footings Retaining w	08/29/23	DS	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	33100	A
Final Closing Buildi	08/29/23	DS	P	Deck/Porch	BVL		3369 SHEPHERDS MILL RD	BIEBIGHAUSER ERIK DAVID	30833	A
Insulation	08/29/23	DS	F	NRSF	BVL		353 TYSON DR	D R HORTON INC	31616	A
Insulation	08/29/23	DS	F	NRSF	BVL		357 TYSON DR	D R HORTON INC	31628	A
Final Closing Electr	08/29/23	DS	P	Solar	BVL	BVL	400 BLOSSOM DR	KING CHRIS & PAMELA	32656	A
Final Closing Buildi	08/29/23	DS	P	Solar	BVL	BVL	400 BLOSSOM DR	KING CHRIS & PAMELA	32657	A
Final Closing Electr	08/29/23	DS	P	Solar	BVL	BVL	754 MCGUIRE CIR	DEMMON JOHN H & PATRICI	32659	A
Footings Porch/Deck	08/29/23	DS	PRT	Deck/Porch	BLMT	BLTN	509 CEDAR LN	CALLOWAY ANN	33035	A
Final Closing Buildi	08/29/23	DS	P	Solar	BVL	BVL	754 MCGUIRE CIR	DEMMON JOHN H & PATRICI	32660	A
Final Closing Electr	08/30/23	DS	F	Add Res	BVL	LNGM	113 GARDEN RD	FILIPPINI ALMEIDA CESAR	33029	A
Framing Porch/Deck	08/30/23	DS	P	Add Res	BVL	LNGM	113 GARDEN RD	FILIPPINI ALMEIDA CESAR	33179	A
Final Closing Buildi	08/30/23	DS	F	Add Res	BVL	LNGM	113 GARDEN RD	FILIPPINI ALMEIDA CESAR	33028	A
Final Closing Buildi	08/30/23	DS	F	Add Res	BVL	LNGM	113 GARDEN RD	FILIPPINI ALMEIDA CESAR	33030	A
Insulation	08/30/23	DS	PRT	NRSF	BVL		341 TYSON DR	D R HORTON INC	27146	A
Insulation	08/30/23	DS	PRT	NRSF	BVL		353 TYSON DR	D R HORTON INC	33144	A
Insulation	08/30/23	DS	PRT	NRSF	BVL		357 TYSON DR	D R HORTON INC	33143	A
Framing	08/30/23	DS	F	Rmdl Res			526 WEEKS CT	GARCIA-MORENTE JOSE ALB	33093	A
Electrical Rough In	08/30/23	DS	F	Rmdl Res			526 WEEKS CT	GARCIA-MORENTE JOSE ALB	33094	A
Plumbing Rough In	08/30/23	DS	F	Rmdl Res			526 WEEKS CT	GARCIA-MORENTE JOSE ALB	33095	A
Final Closing Buildi	08/30/23	DS	P	Deck/Porch	BVL		325 TYSON DR	JENSEN RILEY ALLEN	32552	A
Framing	08/30/23	DS	F	Deck/Porch	BVL	BVL	122 WEST MAIN ST	CHAMBERS TIMOTHY J & KI	32976	A
Final Closing Buildi	08/30/23	DS	F	Deck/Porch	BVL	BVL	122 WEST MAIN ST	CHAMBERS TIMOTHY J & KI	32628	A
Footings Porch/Deck	08/30/23	DS	P	Deck/Porch	BLMT	BLTN	509 CEDAR LN	CALLOWAY ANN	33180	A
Framing	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	27303	A
Electrical Rough In	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	27305	A
Electric Service	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	27306	A
Plumbing Rough In	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	27309	A
Mechanical Rough In	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	27311	A
Gas Rough In	08/31/23	DS	P	NRSF	BVL		344 TYSON DR	D R HORTON INC	33049	A
Framing	08/31/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	31850	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	08/31/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	31852	A
Electric Service	08/31/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	31853	A
Plumbing Rough In	08/31/23	DS	F	NRSF	BVL		320 TYSON DR	D R HORTON INC	31856	A
Mechanical Rough In	08/31/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	31858	A
Gas Rough In	08/31/23	DS	P	NRSF	BVL		320 TYSON DR	D R HORTON INC	33050	A
Footings	08/31/23	DS	P	Com Access	BYC	GNWY	1516 LIONS LN	NORTHERN VA LIONS YOUTH	32283	A
FOUNDATION	08/31/23	DS	F	Com Access	BYC	GNWY	1516 LIONS LN	NORTHERN VA LIONS YOUTH	33062	A
Ditch Electric	08/31/23	DS	P	Com Access	BYC	GNWY	1516 LIONS LN	NORTHERN VA LIONS YOUTH	33232	A
Electric Service	08/31/23	DS	P	ELEC RES	BVL	BVL	217 PAGE ST	NIGHTINGALE INC TR	32525	A
Final Closing Electr	08/31/23	DS	P	ELEC RES	BVL	BVL	217 PAGE ST	NIGHTINGALE INC TR	33233	A

INSPECTOR TOTALS: 214 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Insulation	08/01/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	30974	A
Ditch Electric	08/02/23	JR	P	ELEC RES	BLMT	BLTN	445 RANDLESTON LN	ROELKER DANIEL J & BERT	32410	A
Final Closing Electr	08/02/23	JR	P	ELEC RES	BLMT	BLTN	445 RANDLESTON LN	ROELKER DANIEL J & BERT	32407	A
Final Closing Buildi	08/02/23	JR	F	Rmdl Res	BVL	BLTN	1238 SHEPHERDS MILL RD	KROM CAROLINE	29872	A
Final Closing Electr	08/02/23	JR	P	Rmdl Res	BVL	BLTN	1238 SHEPHERDS MILL RD	KROM CAROLINE	32616	A
Final Closing Plumbi	08/02/23	JR	P	Rmdl Res	BVL	BLTN	1238 SHEPHERDS MILL RD	KROM CAROLINE	32617	A
Electric Service	08/02/23	JR	P	ELEC RES	BVL	BLTN	1308 SPRINGSBURY RD	GARDNER OLVIA C & ANNE	32489	A
Water Line	08/03/23	JR	P	NRSF			42 SARATOGA AVE	KIBLER EVA O	32707	A
Sewer Line	08/03/23	JR	P	NRSF			42 SARATOGA AVE	KIBLER EVA O	32708	A
Framing	08/03/23	JR	P	Rmdl Comm	BYC	BYC	7 SOUTH GREENWAY AVE	BOYCE VOLUNTEER FIRE CO	32179	A
Electrical Rough In	08/03/23	JR	PRT	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	23547	A
Fire Stop/Fire Block	08/03/23	JR	P	NRSF			229 OAKLEAF LN	KENNEDY STEVEN & SHYLA	32832	A
Electrical Rough In	08/03/23	JR	PRT	ELEC RES	BVL	BVL	21 WEST FAIRFAX ST	FRANZEN MELISSA ELAINE	32647	A
Final Closing Electr	08/03/23	JR	P	ELEC RES	WHPT	GNWY	751 KITCHEN LN	BLYTH KRISTEN	32676	A
Final Closing Buildi	08/03/23	JR	P	SPAG	BVL		724 EAST MAIN ST	RISTANO CHRISTINE	30950	A
Water Line	08/03/23	JR	PRT	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	CATTLEMANS PROPERTIES L	32559	A
Insulation	08/03/23	JR	PRT	Rmdl Res	BYC		11 EAST MAIN ST	STAELIN JOHN R & ELIZAB	31342	A
Meeting with Inspect	08/03/23	JR	p	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE JOHN M	32704	A
Framing	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	30357	A
Mechanical Rough In	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	30365	A
Gas Rough In	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	32294	A
Plumbing Rough In	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	30363	A
Electrical Rough In	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	30359	A
Electric Service	08/04/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	30360	A
Electrical Rough In	08/04/23	JR	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	32674	A
Plumbing Rough In	08/04/23	JR	F	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	32681	A
Mechanical Rough In	08/04/23	JR	F	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	32680	A
Sewer Line	08/07/23	JR	P	Rmdl Comm	BVL	BVL	8 LLOYDS LN	LLOYD HERMAN B & ALICE	32706	A
Water Line	08/07/23	JR	P	Rmdl Comm	BVL	BVL	8 LLOYDS LN	LLOYD HERMAN B & ALICE	32705	A
Final Closing Plumbi	08/07/23	JR	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	32725	A
Final Closing Mechan	08/07/23	JR	P	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	32726	A
Final Closing Buildi	08/07/23	JR	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	32727	A
Final Closing Buildi	08/07/23	JR	F	Deck/Porch	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	32723	A
Framing	08/08/23	JR	P	Rmdl Res	BYC	GNWY	11872 LORD FAIRFAX HWY	MYER JOHN T & TINA J B	28359	A
Electrical Rough In	08/08/23	JR	P	Rmdl Res	BYC	GNWY	11872 LORD FAIRFAX HWY	MYER JOHN T & TINA J B	32734	A
Mechanical Rough In	08/08/23	JR	P	Rmdl Res	BYC	GNWY	11872 LORD FAIRFAX HWY	MYER JOHN T & TINA J B	32735	A
Plumbing Rough In	08/08/23	JR	P	Rmdl Res	BYC	GNWY	11872 LORD FAIRFAX HWY	MYER JOHN T & TINA J B	32736	A
Mechanical Rough In	08/08/23	JR	P	NRSF	BLMT		142 EBENEZER RD	IUNIT COMMUNTIES LLC	32738	A
Framing Porch/Deck	08/08/23	JR	P	Rmdl Res	CLK	BLTN	353 HILL AND DALE LN	HILL AND DALE FARM LLC	32744	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	08/08/23	JR	P	NRSF	BLMT		142 EBENEZER RD	IUNIT COMMUNTIES LLC	32737	A
Electric Service	08/09/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32803	A
Electrical Rough In	08/09/23	JR	PRT	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32804	A
Insulation	08/10/23	JR	P	NRSF	BVL		301 TYSON DR	D R HORTON INC	32682	A
Final Closing Electr	08/10/23	JR	F	NRSF	BVL		4065 SHEPHERDS MILL RD	MILLER BRYAN T & BERNAD	32724	A
Gas Rough In	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32766	A
Framing	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32765	A
Electric Service	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32761	A
Mechanical Rough In	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32762	A
Plumbing Rough In	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32764	A
Electrical Rough In	08/10/23	JR	P	NRSF	BVL		345 TYSON DR	D R HORTON INC	32760	A
Framing	08/10/23	JR	P	Rmdl Comm	BYC	GNWY	49 POWHATAN LN	POWHATAN SCHOOL	31981	A
Final Closing Buildi	08/10/23	JR	P	Rmdl Comm	BYC	GNWY	49 POWHATAN LN	POWHATAN SCHOOL	31983	A
Final Closing Electr	08/11/23	JR	P	Deck/Porch	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	32815	A
Final Closing Electr	08/11/23	JR	F	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	18511	A
Final Closing Buildi	08/11/23	JR	F	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	18517	A
Final Closing Gas	08/11/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	32684	A
Final Closing Plumbi	08/11/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	18514	A
Final Closing Mechan	08/11/23	JR	F	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	18516	A
Gas Rough In	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32771	A
Electric Service	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32768	A
Framing	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	26661	A
Electrical Rough In	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32767	A
Mechanical Rough In	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32769	A
Plumbing Rough In	08/11/23	JR	P	NRSF	BVL		340 TYSON DR	D R HORTON INC	32770	A
Framing	08/16/23	JR	F	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32852	A
Mechanical Rough In	08/16/23	JR	F	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32853	A
Plumbing Rough In	08/16/23	JR	F	NRSF		GNWY	415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	31355	A
Gas Rough In	08/16/23	JR	F	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32801	A
Electric Service	08/17/23	JR	F	ELEC RES	BVL	LNGM	737 SWIMLEY RD	REVERSE MORTGAGE FUNDIN	32365	A
Final Closing Buildi	08/18/23	JR	P	NRSF	BVL		309 TYSON DR	D R HORTON INC	33039	A
Final Closing Buildi	08/18/23	JR	P	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	33044	A
Final Closing Electr	08/18/23	JR	P	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	33040	A
Final Closing Plumbi	08/18/23	JR	P	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	33041	A
Final Closing Mechan	08/18/23	JR	P	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	33042	A
Final Closing Gas	08/18/23	JR	P	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	33043	A
Water Line	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	33019	A
Framing	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32966	A
Electrical Rough In	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32963	A
Gas Line Pressure Te	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32965	A
Plumbing Rough In	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32960	A
Hydro Test	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32873	A
Mechanical Rough In	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32962	A
Gas Rough In	08/21/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32959	A
Gas Line	08/22/23	JR	P	NRSF			415 BERRYS FERRY RD	GRAFTON SCHOOL INCORPOR	32964	A
Final Closing Electr	08/22/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	32921	A
Final Closing Mechan	08/22/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	32923	A
Final Closing Buildi	08/22/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	32925	A
Final Closing Electr	08/23/23	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32926	A
Final Closing Plumbi	08/23/23	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32927	A
Final Closing Mechan	08/23/23	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32928	A
Final Closing Buildi	08/23/23	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32930	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Gas Conduit	08/23/23	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE KIMBERLY M & DANI	32929	A
Ditch Electric	08/23/23	JR	P	ELEC RES	BVL	BLTN	18 CLARKE LN	DAVIS MICHAEL RUSH	33059	A
Fire Off Mechanical	08/23/23	JR	P	Gas Per-R	BYC	CHPL	376 PYLETOWN RD	DAVIS MICHAEL RUSH	33060	A
Final Closing Gas	08/23/23	JR	P	Gas Per-R	BYC	CHPL	376 PYLETOWN RD	THOMPSON LOGAN	32510	A
Final Closing Mechan	08/23/23	JR	P	MechPer-R	BYC	CHPL	376 PYLETOWN RD	THOMPSON LOGAN	32514	A
Final Closing Plumbi	08/23/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	THOMPSON LOGAN	32517	A
Final Closing Gas	08/23/23	JR	P	NRSF	BYC	GNWY	3080 MILLWOOD RD	LIONS GATE FARM LLC	32922	A
Mechanical Rough In	08/24/23	JR	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	LIONS GATE FARM LLC	32924	A
Plumbing Rough In	08/24/23	JR	F	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33004	A
Final Closing Electr	08/24/23	JR	P	Nw Commrc1	BVL	BVL	410 JACK ENDERS BLVD	ARKFELD ERIC R & SUSAN	33003	A
Final Closing Plumbi	08/24/23	JR	P	Nw Commrc1	BVL	BVL	410 JACK ENDERS BLVD	LGV GROUP LLC	26131	A
Final Closing Mechan	08/24/23	JR	P	Nw Commrc1	BVL	BVL	410 JACK ENDERS BLVD	LGV GROUP LLC	26133	A
Final Closing Buildi	08/24/23	JR	P	Nw Commrc1	BVL	BVL	410 JACK ENDERS BLVD	LGV GROUP LLC	26136	A
Final Closing Gas	08/24/23	JR	P	Nw Commrc1	BVL	BVL	410 JACK ENDERS BLVD	LGV GROUP LLC	32919	A
Final Closing Electr	08/24/23	JR	P	Add Res	BVL	CHPL	1689 BRIGGS RD	LGV GROUP LLC	26138	A
Final Closing Plumbi	08/24/23	JR	P	Add Res	BVL	CHPL	1689 BRIGGS RD	MYER JOSEPH	32805	A
Final Closing Mechan	08/24/23	JR	P	Add Res	BVL	CHPL	1689 BRIGGS RD	MYER JOSEPH	32806	A
Final Closing Gas	08/24/23	JR	P	Add Res	BVL	CHPL	1689 BRIGGS RD	MYER JOSEPH	32807	A
Final Closing Buildi	08/24/23	JR	P	Add Res	BVL	CHPL	1689 BRIGGS RD	MYER JOSEPH	32808	A
Electric Service	08/25/23	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	MYER JOSEPH	32809	A
Electric Service	08/25/23	JR	F	NRSF	BVL	BVL	353 TYSON DR	PEREZ PAUL	32977	A
Framing	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31618	A
Electrical Rough In	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31627	A
Electric Service	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31629	A
Plumbing Rough In	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31630	A
Mechanical Rough In	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31633	A
Gas Rough In	08/25/23	JR	F	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31635	A
Footings	08/25/23	JR	P	Rmdl Comm	BVL	BLTN	3823 LORD FAIRFAX HWY	D R HORTON INC	32944	A
Final Closing Buildi	08/25/23	JR	P	Rmdl Comm	BVL	BLTN	3823 LORD FAIRFAX HWY	BEAGLE INVESTMENTS, LLC	32244	A
Gas Rough In	08/28/23	JR	P	NRSF	BVL	BVL	353 TYSON DR	BEAGLE INVESTMENTS, LLC	32247	A
Plumbing Rough In	08/28/23	JR	P	NRSF	BVL	BVL	353 TYSON DR	D R HORTON INC	32945	A
Mechanical Rough In	08/28/23	JR	P	NRSF	BVL	BVL	353 TYSON DR	D R HORTON INC	31621	A
Framing	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	31623	A
Gas Rough In	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	33323	A
Electrical Rough In	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	33324	A
Electric Service	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	33319	A
Mechanical Rough In	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	33320	A
Plumbing Rough In	08/28/23	JR	P	NRSF	BVL	BVL	357 TYSON DR	D R HORTON INC	33321	A
Framing	08/28/23	JR	P	NRSF	BVL	BVL	353 TYSON DR	D R HORTON INC	33322	A
Gas Rough In	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	33323	A
Plumbing Rough In	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	33324	A
Mechanical Rough In	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	32946	A
Framing	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	27151	A
Electrical Rough In	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	27153	A
Electric Service	08/28/23	JR	P	NRSF	BVL	BVL	341 TYSON DR	D R HORTON INC	27154	A
Electric Service	08/28/23	JR	P	NRSF	BVL	BVL	541 SOUTH CHURCH ST	D R HORTON INC	27147	A
Plumbing Rough In	08/28/23	JR	P	Rmdl Res	WHPT	GNWY	374 DEARMONT HALL LN	D R HORTON INC	27148	A
Water Line	08/29/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	IACOVACCI DEBORA	33010	A
Mechanical Rough In	08/29/23	JR	P	Rmdl Comm	BVL	BVL	20 CATTLEMANS LN	AMOS BILLI JO	33021	A
Gas Rough In	08/29/23	JR	P	NRSF	BVL	BVL	1543 EBENEZER RD	CATTLEMANS PROPERTIES L	33037	A
Framing	08/29/23	JR	P	NRSF	BLTN	BLTN	1543 EBENEZER RD	CATTLEMANS PROPERTIES L	33038	A
								MITTELSTADT NICHOLAS J	33027	A
								MITTELSTADT NICHOLAS J	32153	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T	
Electrical Rough In	08/29/23	JR	P	NRSF		BLTN	1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32155	A	
Plumbing Rough In	08/29/23	JR	P	NRSF		BLTN	1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32159	A	
Mechanical Rough In	08/29/23	JR	P	NRSF		BLTN	1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32161	A	
Steel/Rebar Pool	08/29/23	JR	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	33097	A	
Bonding Pool	08/29/23	JR	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	33096	A	
Footings Porch/Deck	08/30/23	JR	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33147	A	
Plumbing Rough In	08/30/23	JR	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33055	A	
Shower Pan	08/30/23	JR	P	Rmdl Res	BVL	BVL	107 BLUE RIDGE ST	ARKFELD ERIC R & SUSAN	33098	A	
Ditch Electric	08/30/23	JR	P	Plum.Per-C	BVL	BVL	12 CATTLEMANS LN	RIESGRAF DONALD R	33237	A	
Water Line	08/30/23	JR	P	Plum.Per-C	BVL	BVL	12 CATTLEMANS LN	RIESGRAF DONALD R	33238	A	
Plumbing Rough In	08/30/23	JR	P	Rmdl Res	CLK		26 CARTERS LINE RD	GRIFFIN CHRISTOPHER	33053	A	
Sewer Line	08/30/23	JR	P	Plum.Per-C	BVL	BVL	12 CATTLEMANS LN	RIESGRAF DONALD R	33239	A	
Electrical Rough In	08/30/23	JR	P	Rmdl Res	CLK		26 CARTERS LINE RD	GRIFFIN CHRISTOPHER	33054	A	
Framing	08/30/23	JR	P	Deck/Porch	BYC	BYC	109 MEADOW VIEW DR	DESARNO WILLIAM A & CAT	32238	A	
Electrical Rough In	08/30/23	JR	F	ELEC RES	BYC	CHPL	1344 OLD WINCHESTER RD	MAGNER BARRY	32276	A	
INSPECTOR TOTALS:		158 INSPECTIONS		FEES:		.00		PAID TO DATE:		.00 UNPAID: .00	
Slab Garage/Carport	08/01/23	RE	P	NRSF	BVL		348 TYSON DR	D R HORTON INC	32819	A	
Slab Basement	08/01/23	RE	P	NRSF	BVL		348 TYSON DR	D R HORTON INC	32820	A	
Slab Basement	08/01/23	RE	P	NRSF	BVL		361 TYSON DR	D R HORTON INC	32821	A	
Slab Garage/Carport	08/01/23	RE	P	NRSF	BVL		361 TYSON DR	D R HORTON INC	32822	A	
Slab Basement	08/01/23	RE	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	32830	A	
Slab Garage/Carport	08/01/23	RE	P	NRSF	BVL		336 TYSON DR	D R HORTON INC	32831	A	
Footings Garage/Carp	08/01/23	RE	P	Garage	BVL	BVL	766 MCGUIRE CIR	WALTER TRAVIS J & LINDS	32823	A	
Slab Garage/Carport	08/02/23	RE	P	NRSF			1543 EBENEZER RD	MITTELSTADT NICHOLAS J	32824	A	
Footings	08/03/23	RE	P	NRSF	BYC		3450 CALMES NECK LN	LEE JOHN JOSEPH SR & MA	32825	A	
FOUNDATION	08/03/23	RE	P	Garage	BVL	BVL	766 MCGUIRE CIR	WALTER TRAVIS J & LINDS	32826	A	
Slab Garage/Carport	08/07/23	RE	P	Garage	BVL	BVL	766 MCGUIRE CIR	WALTER TRAVIS J & LINDS	32818	A	
INSPECTOR TOTALS:		11 INSPECTIONS		FEES:		.00		PAID TO DATE:		.00 UNPAID: .00	
DEPARTMENT TOTALS:		384 INSPECTIONS		FEES:		.00		PAID TO DATE:		.00 UNPAID: .00	
REPORT TOTALS:		384 INSPECTIONS		FEES:		.00		PAID TO DATE:		.00 UNPAID: .00	

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	3	Douglas Shaffer	214	FAIL	71
Bonding Pool	2	Jamie Royston	158	PARTIAL	11
Conduit	1	Ruckman Engineering PLC	11	PASS	302
Ditch Electric	8	UNASSIGNED	1		
Electric Service	20				
Electrical Rough In	27				
Final Closing Building	46				
Final Closing Electric	34				
Final Closing Gas	21				
Final Closing Mechanical	21				
Final Closing Plumbing	22				
Fire Off Mechanical or Gas	4				
Fire Stop/Fire Block	1				
Footings	18				
Footings Garage/Carport	1				
Footings Porch/Deck	4				
Footings Retaining walls	1				
FOUNDATION	2				
Framing	32				
Framing Porch/Deck	2				
Gas Line	5				
Gas Line Pressure Test	3				
Gas Rough In	13				
Gas Tank	1				
Generator	2				
Hurricane Straps	1				
Hydro Test	1				
Insulation	14				
Mechanical Rough In	19				
Meeting with Inspector	1				
Plumbing Groundworks	2				
Plumbing Rough In	23				
Pool Barrier	2				
Sewer Line	4				
Shower Pan	2				
Slab	1				
Slab Basement	4				
Slab Garage/Carport	6				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	7				

TOTAL INSPECTIONS: 384

INSPECTION REPORT

ALL

INSPECTIONS PERFORMED: 08/01/23 to 08/31/23

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	3	Douglas Shaffer	214	FAIL	71
Bonding Pool	2	Jamie Royston	158	PARTIAL	11
Conduit	1	Ruckman Engineering PLC	11	PASS	302
Ditch Electric	8	UNASSIGNED	1		
Electric Service	20				
Electrical Rough In	27				
Final Closing Building	46				
Final Closing Electric	34				
Final Closing Gas	21				
Final Closing Mechanical	21				
Final Closing Plumbing	22				
Fire Off Mechanical or Gas	4				
Fire Stop/Fire Block	1				
Footings	18				
Footings Garage/Carport	1				
Footings Porch/Deck	4				
Footings Retaining walls	1				
FOUNDATION	2				
Framing	32				
Framing Porch/Deck	2				
Gas Line	5				
Gas Line Pressure Test	3				
Gas Rough In	13				
Gas Tank	1				
Generator	2				
Hurricane Straps	1				
Hydro Test	1				
Insulation	14				
Mechanical Rough In	19				
Meeting with Inspector	1				
Plumbing Groundworks	2				
Plumbing Rough In	23				
Pool Barrier	2				
Sewer Line	4				
Shower Pan	2				
Slab	1				
Slab Basement	4				
Slab Garage/Carport	6				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	7				

TOTAL INSPECTIONS: 384

** END OF REPORT - Generated by Annabella Vega **

Project Application Report - Building Dept

For Period: 8/1/2023 to 8/31/2023

Project Type	Project Number	Project Fees
Demolition of Building	230405	51.00
	230453	51.00
Residential Accessory	230449	368.97
Residential Addition	230419	1552.80
	230455	392.80
Residential Deck/Porch no Roof	230412	201.00
	230415	201.00
	230428	201.00
	230442	51.00
	230450	51.00
	230461	51.00
Residential Deck/Porch w/Roof	230448	201.00
Residential Electric Permit	230422	117.30
	230423	45.90
	230424	45.90
	230441	81.60
	230451	45.90
	230454	45.90
	230457	45.90
	230465	45.90
Residential Gas Permit	230400	40.80
	230416	40.80
	230430	40.80
	230431	45.90
	230438	40.80
	230443	40.80
	230456	40.80
Residential Mechanical Permit	230401	51.00
	230436	45.90
	230439	40.80
	230444	45.90
Residential New	230404	2315.41
	230407	1295.43
	230447	1992.35

Project Application Report - Building Dept

For Period: 8/1/2023 to 8/31/2023

Project Type	Project Number	Project Fees
Residential Remodel	230411	556.92
	230413	102.00
	230414	255.09
	230417	153.00
	230426	667.03
	230427	262.65
	230462	549.78
Sign Permit	230435	61.20
Solar Array System	230432	168.30
	230433	168.30
	230434	168.30
Tents Over 900 sq ft	230445	40.80
Total		13078.73

Project Application Report - Building Dept

For Period: 8/1/2023 to 8/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Demolition of Building	230405	3503 HARRY BYRD HWY	RIVER VALLEY LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	230453	13 W SHARON DR	VAN VALEN MICHAEL A	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Accessory	230449	225 VILLAGE LN	MCCLAUGHRY STEVEN T	\$25,920	\$368.97	ISSUED W/O CONDITIONS
Residential Addition	230419	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	\$250,500	\$1,552.80	ISSUED W/O CONDITIONS
	230455	1986 LONGMARSH RD	VILLELA BAEZA RAUL E	\$0	\$392.80	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	230412	509 CEDAR LN	CALLOWAY ANN	\$0	\$201.00	ISSUED W/O CONDITIONS
	230415	161 CLARKE LN	OLIVER THOMAS H & TIMOTHY S MCGANN	\$0	\$201.00	ISSUED W/O CONDITIONS
	230428	1238 SHEPHERDS MILL RD	KROM CAROLINE	\$0	\$201.00	ISSUED W/O CONDITIONS
	230442	12 W MAIN ST	POPE CARL A	\$0	\$51.00	ISSUED W/O CONDITIONS
	230450	401 DELANY CT	O'TOOLE BEVERLY	\$0	\$51.00	ISSUED W/O CONDITIONS
	230461	313 TYSON DR	PHILLIPS SCOTT &	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Deck/Porch w/Roof	230448	364 CATHER RD	FENS PETER L J & ALICE H	\$0	\$201.00	ISSUED W/O CONDITIONS
Residential Electric Permit	230422	440 WARFIELD LN	BREWER WALLACE E JR	\$0	\$117.30	ISSUED W/O CONDITIONS
	230423	17991 RAVEN ROCKS RD	NOON ZENAS B & HEATHER MARINO	\$0	\$45.90	ISSUED W/O CONDITIONS
	230424	571 BERRYS FERRY RD	THOMPSON W R III & LAURA G	\$0	\$45.90	ISSUED W/O CONDITIONS
	230441	1625 OLD CHAPEL RD	VAN NESS NANCI L	\$0	\$81.60	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 8/1/2023 to 8/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	230451	608 EDGEWOOD LN	BUCKLEY M S & SON INC	\$0	\$45.90	ISSUED W/O CONDITIONS
	230454	5273 HARRY BYRD HWY	SHENK PHILIP S ET AL	\$0	\$45.90	ISSUED W/O CONDITIONS
	230457	3522 WICKLIFFE RD	AL-KHALILI IHSAN	\$0	\$45.90	ISSUED W/O CONDITIONS
	230465	665 MOOSE RD	MAURER KAREN R	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential Gas Permit	230400	400 LAKEVILLE FARM LN	DSF-V LLC	\$0	\$40.80	ISSUED W/O CONDITIONS
	230416	2715 CALMES NECK LN	GUINOCOR CRISPO	\$0	\$40.80	ISSUED W/O CONDITIONS
	230430	2455 RUSSELL RD	JOHNSON CALVIN G & CYNTHIA L	\$0	\$40.80	ISSUED W/O CONDITIONS
	230431	333 MOOSE RD	PRESGRAVES GARLAND F	\$0	\$45.90	ISSUED W/O CONDITIONS
	230438	117 JACKSON DR	HOPKINS KEVIN D & EDITH M	\$0	\$40.80	ISSUED W/O CONDITIONS
	230443	345 CATHER RD	GALLAGHER ROBERT & DONNA	\$0	\$40.80	ISSUED W/O CONDITIONS
	230456	305 EDGAR CT	MAPHIS SHEILA RAE	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	230401	400 LAKEVILLE FARM LN	DSF-V LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	230436	2715 CALMES NECK LN	GUINOCOR CRISPO	\$0	\$45.90	ISSUED W/O CONDITIONS
	230439	117 JACKSON DR	HOPKINS KEVIN D & EDITH M	\$0	\$40.80	ISSUED W/O CONDITIONS
	230444	1886 PYLETOWN RD	ARMBRUST LINDA J TRUSTEE	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential New	230404	120 E MAIN ST	HURTADO PEDRO	\$305,186	\$2,315.41	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 8/1/2023 to 8/31/2023

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential New	230407	256 QUEENSHIP LN	WALLACE BENJAMIN BRUCE & LESLIE	\$125,190	\$1,295.43	ISSUED W/O CONDITIONS
	230447	S0 WIGD IN RD	CLERCC CITY OF KETCHUM	\$359,597	\$1,992.35	ISSUED W/O CONDITIONS
Residential Remodel	230411	372 EVERGREEN LN	REED DEBORAH KAY	\$78,000	\$556.92	ISSUED W/O CONDITIONS
	230413	320 WITHERS LARUE RD	SMITH KATHLEEN	\$0	\$102.00	ISSUED W/O CONDITIONS
	230414	401 WALNUT ST	HUSTED CAREY RENEE	\$55,575	\$255.09	ISSUED W/O CONDITIONS
	230417	5 ROCKCROFT DR	KOYSH SCOTT D & AMY OWENS-KOYSH	\$0	\$153.00	ISSUED W/O CONDITIONS
	230426	2934 WICKLIFFE RD	TILFORD WALTER & STACEY RENEE	\$113,100	\$667.03	ISSUED W/O CONDITIONS
	230427	405 MILL LN	HEIDELBERGER TODD W & DANA S	\$45,000	\$262.65	ISSUED W/O CONDITIONS
	230462	102 TILTHAMMER MILL RD	SWIMELEY JOSEPH ROBERT & CATHERINE	\$72,000	\$549.78	ISSUED W/O CONDITIONS
Sign Permit	230435	110 S CHURCH ST	CLOTZMAN MICHAEL H & CAROLYN C	\$0	\$61.20	ISSUED W/O CONDITIONS
Solar Array System	230432	533 WEEKS CT	FRASER DIANA	\$0	\$168.30	ISSUED W/O CONDITIONS
	230433	408 JONES CT	IBRAHIM MOHAMMED	\$0	\$168.30	ISSUED W/O CONDITIONS
	230434	417 NORRIS ST	SHANDLEY MELISSA	\$0	\$168.30	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	230445	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/01/23 9569 ①	231000	DR HORTON RECORDED TIME: 14:17 DESCRIPTION 1: LOT 226 HERMITAGE PHASE V DATE OF DEED : 07/31/23 BOOK: 714 NUMBER PAGES : 2	N CONRAD, ALLEN W 349 TYSON DR BERRYVILLE, VA. 22611	N 520,000.00	DBS	100% 85K New const
08/01/23 9572 ①	231001	DR HORTON RECORDED TIME: 14:21 DESCRIPTION 1: LOT 229 HERMITAGE PHASE V DATE OF DEED : 07/31/23 BOOK: 714 NUMBER PAGES : 2	N WEIGEL, RODGER AARON; III 337 TYSON DR BERRYVILLE, VA. 22611	N 700,989.00	DBS	100% 85K New const
08/02/23	231007	HORNER, CHRISTOPHER T; II RECORDED TIME: 14:33 DESCRIPTION 1: BK 686 PG 536 DATE OF DEED : 07/24/23 BOOK: 714 NUMBER PAGES : 3	N HORNER, CHRISTOPHER T; II 625 ELM SPRING LN BERRYVILLE, VA. 22611	N .00	DG	100%
08/03/23	231016	SANDBERG, KURT RECORDED TIME: 14:52 DESCRIPTION 1: LOT 72 CALMES NECK ESTATES DATE OF DEED : 08/02/23 BOOK: 714 NUMBER PAGES : 2	N BARBOSA, CAROLINE CARDENAS 8250 WESTPARK DR MC LEAN, VA. 22102	N 242,500.00	DBS	100% 118600 VAC
08/04/23	230000066	FOGLEMAN, ALFRED RECORDED TIME: 11:22 DESCRIPTION 1: DATE OF DEED : 08/04/23 BOOK: 110 NUMBER PAGES : 9	N/A N/A	.00	PROBATE	00%
08/04/23	231021	624 WATERLOO ROAD LLC RECORDED TIME: 11:44 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N SAME N/A N/A, XX. 00000 0000	N .00	DE	100%
08/04/23 4630 ⑤	231022	624 WATERLOO ROAD LLC RECORDED TIME: 11:45 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N EISELE, DAVID RYAN 1 VIRGINIA AVE BOYCE, VA. 22620 0000	N 450,000.00	DBS	100% 309600 VAC
08/04/23 8778 ①	231027	GALATI, KRISTIE ANN MARIE RECORDED TIME: 13:31 DESCRIPTION 1: LOT 49 SEC 2 APPLE GLEN DATE OF DEED : 08/01/23 BOOK: 714 NUMBER PAGES : 3	N HECHT, JAIMI MARIE 513 PAGE ST BERRYVILLE, VA. 22611	N 617,500.00	DBS	100% 419,700 w/ impv

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/04/23 9653 ②	231029	624 OLD WATERLOO ROAD LLC RECORDED TIME: 14:11 DESCRIPTION 1: 3.000 ACRES LOT 4 GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N ELLIS, ALISA PO BOX 741 BERRYVILLE, VA. 22611 PAGE: 424 MAP: 21A56A	N 495,000.00	DBS	100% 90K VAC
08/04/23	231030	KERNS-KIDWELL, LINDA C RECORDED TIME: 14:18 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 5	N WHITE, REBECCA A 2 OLD CHAPEL ROAD BOYCE, VA. 22620 PAGE: 426 MAP: 21A2A48A	.00	DQC	100%
08/04/23 4891 ①	231031	PEARSON, MICHAEL TOWNSEND RECORDED TIME: 14:31 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N MCCOWN, KATHERINE 2 E CRESCENT ST BOYCE, VA. 22620 PAGE: 431 MAP: 21A2A56	N 335,000.00	DBS	100% 172,100 w/impv
08/07/23	231039	BROOME, ANDREW J; JR RECORDED TIME: 14:53 DESCRIPTION 1: BK 685 PG 186 DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 4	N BROOME, ANDREW J; JR 21245 BLUE RIDGE MOUNTAIN RD PARIS, VA. 20130 PAGE: 463 MAP: 40 1 3	N .00	DG	100%
08/07/23 2355 ②	231042	CIRCA 2013 LLC RECORDED TIME: 16:10 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 08/03/23 BOOK: 714 NUMBER PAGES : 4	N LANZA, NICHOLAS 6883 LORD FAIRFAX HWY BERRYVILLE, VA. 22611 PAGE: 497 MAP: 14B-3-1	N 415,000.00	DBS	100% 208,400 w/impv
08/08/23 41663 ②	231045	HEATON, KELLY B RECORDED TIME: 10:08 DESCRIPTION 1: 16.13 AC CHAPEL DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 4	N BURNS, SAMUEL 482 PYLETOWN RD BOYCE, VA. 22620 PAGE: 513 MAP: 21 A 21A	N 555,200.00	DBS	100% 397,500 555,200 w/impv
08/10/23 2314 ①	231052	JLG INVESTMENTS LLC RECORDED TIME: 15:03 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 08/09/23 BOOK: 714 NUMBER PAGES : 3	N URBAN, JOSHUA 22 JACK ENDERS BLVD BERRYVILLE, VA. 22611 PAGE: 560 MAP: 14A6 4 25	N 464,100.00	DBS	100% 206,300 w/impv
08/11/23 8238 ②	231054	DAVIS, ANDREW J RECORDED TIME: 09:28 DESCRIPTION 1: LONGMARSH DISTRICT 2.7500 ACRES DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N BERRY, JOSEPH BRANDON 186 EDENBROOK LN BERRYVILLE, VA. 22611 PAGE: 579 MAP: 2A6A	N 660,000.00	DBS	100% 455,100 w/impv

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/14/23	231057	VINCENT, NANCY F	N NANCY F VINCENT TRUSTEE N/A N/A, XX. 00000 0000	N .00	DBS	100%
		RECORDED TIME: 11:34				
		DESCRIPTION 1: LONGMARSH				
		DATE OF DEED : 08/08/23 BOOK: 714	PAGE: 601	MAP: 7 A 66		
		NUMBER PAGES : 4				
08/18/23	231072	LEE, MARY JANE	N LEE, GREGORY S; ET AL 300 WESTMINSTER CANTERBURY DR WINCHESTER, VA. 22603	N .00	DG	100%
		RECORDED TIME: 12:40				
		DESCRIPTION 1: CHAPEL DISTRICT, 6.13 ACRES				
		DATE OF DEED : 08/18/23 BOOK: 714	PAGE: 677	MAP: 32-A-74		
		NUMBER PAGES : 2				
08/18/23	231071	LEE, MARY JANE TRUSTEE	N LEE, MARY JANE 300 WESTMINSTER CANTERBURY DR WINCHESTER, VA. 22603	N .00	DG	100%
		RECORDED TIME: 12:41				
		DESCRIPTION 1: CHAPEL DISTRICT, 6.13 ACRES				
		DATE OF DEED : 08/18/23 BOOK: 714	PAGE: 675	MAP: 32-A-74A		
		NUMBER PAGES : 2				
08/21/23	231074	CECCA, JAY D	N THOMPSON, DAVID ALAN N/A N/A, XX. 00000 0000	N .00	DBS	100%
		RECORDED TIME: 10:42				
		DESCRIPTION 1: GREENWAY				
		DATE OF DEED : 08/19/23 BOOK: 714	PAGE: 680	MAP: 30 A 30B		
		NUMBER PAGES : 4				
08/21/23	231081	DYNES, RICHARD C	N DYNES, RICHARD CLAYTON 125 CHESTNUT COOMBE LANE PARIS, VA. 20130	N .00	DG	100%
		RECORDED TIME: 12:26				
		DESCRIPTION 1: LOT 3 CHESTNUT COOMBE				
		DATE OF DEED : 00/00/00 BOOK: 714	PAGE: 691	MAP: 40A18C		
		NUMBER PAGES : 4				
08/21/23	231084	D.R. HORTON	N ROKATI, JOHNSON 369 TYSON DRIVE BERRYVILLE, VA. 22611	N 740,000.00	DBS	100%
		RECORDED TIME: 13:07				
		DESCRIPTION 1: LOT 221 HERMITAGE PHASE 5				
		DATE OF DEED : 00/00/00 BOOK: 714	PAGE: 703	MAP: 14A85221		
		NUMBER PAGES : 2				
08/22/23	231088	MCLIN, ANJA L	N KINCANNON, KATHERINE 2823 SENSENY RD BERRYVILLE, VA. 22611	N 574,900.00	DBS	100%
		RECORDED TIME: 12:04				
		DESCRIPTION 1: CHAPEL				
		DATE OF DEED : 08/18/23 BOOK: 714	PAGE: 758	MAP: 13 2 2		
		NUMBER PAGES : 2				
08/22/23	231089	LEE, GREGORY STEPHEN	N LEE, JENNIFER MARY 2158 MORGANS MILL RD BLUEMONT, VA. 20135	N .00	DG	100%
		RECORDED TIME: 12:30				
		DESCRIPTION 1: 11.74 ACRES				
		DATE OF DEED : 00/00/00 BOOK: 714	PAGE: 760	MAP: 32A74		
		NUMBER PAGES : 2				

9546
9564
1086 (2)

New
cost
85K
398,900
w/impv

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/22/23 9519 (1)	231091	GIVENS, LINDA MILAGRO RECORDED TIME: 13:29 DESCRIPTION 1: LOT 23 FELLOWSHIP SQ DATE OF DEED : 08/15/23 BOOK: 714 NUMBER PAGES : 2	N LERCH, DAVID 26 PULLIAM CT BERRYVILLE, VA. 22611 PAGE: 763 MAP: 14G 2 23	N 482,000.00	DBS	100% 366,500 w/impv
08/22/23 8788 (A)	231093	THOMAS, MICHAEL R; II RECORDED TIME: 14:01 DESCRIPTION 1: BK 590 PG 371 DATE OF DEED : 07/29/23 BOOK: 714 NUMBER PAGES : 3	N COUNTY OF CLARKE N/A N/A, XX. 00000 0000 PAGE: 793 MAP: 7 A 79	.00	DBS	100%
08/23/23 8788 (1)	231096	CARSON, RICHARD C RECORDED TIME: 13:36 DESCRIPTION 1: LOT 59 SEC 2 APPLE GLEN DATE OF DEED : 08/23/23 BOOK: 714 NUMBER PAGES : 2	N LAYER, DREW WILLIAM 524 PAGE ST BERRYVILLE, VA. 22611 PAGE: 799 MAP: 14A2 13 59	N 600,022.00	DBS	100% 465,900 w/impv
08/23/23 4710 (1)	231098	BAILEY, DAVID M RECORDED TIME: 14:12 DESCRIPTION 1: GREENWAY DATE OF DEED : 08/21/23 BOOK: 714 NUMBER PAGES : 2	N ROUSH, LAURA ELIZABETH 133 E MAIN ST BOYCE, VA. 22620 PAGE: 820 MAP: 21A1 A 77	N 389,900.00	DBS	100% 273,400 w/impv
08/23/23	231102	ERICKSON, ERIC W RECORDED TIME: 15:30 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 2	N ERICKSON, ERNESTINE A N/A N/A, XX. 00000 0000 PAGE: 57 MAP: 24 A 20	.00	OPM	100%
08/23/23	231103	RED GATE LLC RECORDED TIME: 15:45 DESCRIPTION 1: DATE OF DEED : 03/30/23 BOOK: 714 NUMBER PAGES : 4	N RED GATE LLC N/A N/A, XX. 00000 0000 PAGE: 854 MAP: 37-A-2	.00	DBS	100%
08/24/23	230000070	DICKINSON, THOMAS EVERETT RECORDED TIME: 09:36 DESCRIPTION 1: DATE OF DEED : 08/24/23 BOOK: 110 NUMBER PAGES : 2	N/A N/A PAGE: 822 MAP:	.00	QUAL	00%
08/24/23 9383 (2)	231105	BLUE RIDGE BISHOP'S GATE LLC RECORDED TIME: 15:54 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 2	N HAYES, ALAN GRANT 18979 BLUE RIDGE MTN RD BLUEMONT, VA. 20135 PAGE: 860 MAP: 26A133A	N 561,000.00	DBS	100% 300,900 w/impv

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/28/23	230000072	WORTHING, MICHELE CHRISTINE RECORDED TIME: 12:02 DESCRIPTION 1: DATE OF DEED : 08/28/23 BOOK: NUMBER PAGES : 3	N/A N/A PAGE: MAP:	.00	QUAL	00%
08/28/23	230000071	BUCKNER, LARRY ALAN RECORDED TIME: 12:03 DESCRIPTION 1: DATE OF DEED : 08/28/23 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00	QUAL	00%
08/28/23	231112	HANNAN, MATTHEW RECORDED TIME: 12:06 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00000 0000 PAGE: 59 MAP: 30A A 13	.00	OPM	100%
08/28/23	231113	LARKIN, KEITH E RECORDED TIME: 13:23 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 3	N LARKIN, KEITH E N/A N/A, XX. 00000 0000 PAGE: 919 MAP: 21A 4 1 4	.00	DBS	100%
08/28/23	231114	LARKIN, KEITH EDWIN RECORDED TIME: 13:36 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 3	N LARKIN, MELODY ANNE N/A N/A, XX. 00000 0000 PAGE: 922 MAP: 21A 4 1 4	.00	DBS	100%
08/28/23	231116	HARDESTY, EMILY NICOLE RECORDED TIME: 14:46 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 714 NUMBER PAGES : 4	N MICHLINA, JUSTICE WILLIAM 13585 HARRY BYRD HWY BERRYVILLE, VA. 22611 PAGE: 927 MAP: 6A18	N 815,000.00	DBS	100%
211						677,800 w/impv
08/29/23	231123	MULLETT, CHARLES R RECORDED TIME: 13:13 DESCRIPTION 1: LONGMARSH DATE OF DEED : 08/24/23 BOOK: 714 NUMBER PAGES : 2	N ODELL, JEFFREY 301 ARCHER CT BERRYVILLE, VA. 22611 PAGE: 987 MAP: 14A7 4 43	N 680,000.00	DBS	100%
7876						423,500 w/impv
08/29/23	231125	OLMSTEAD, AARON RECORDED TIME: 13:29 DESCRIPTION 1: LOT 2 6.0393 ACRES/ CHAPEL DATE OF DEED : 08/24/23 BOOK: 715 NUMBER PAGES : 2	N TAFT, CAITLIN 246 PYLETOWN RD BOYCE, VA. 22620 PAGE: 1 MAP: 21 A 25A	N 510,000.00	DBS	100%
9668						Land Split 243,200 w/impv

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
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COUNTY
FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/29/23 ② 2822	231128	ROLAND, DAVID GEORGE RECORDED TIME: 13:34 DESCRIPTION 1: LOT 83& 84 BLOCK 1A UNIT 1 DATE OF DEED : 08/24/23 BOOK: 715 NUMBER PAGES : 3	N DE LA LUZ, AGUSTIN ANACLETO 598 TIMBER LN BLUEMONT, VA. 20135	N 138,000.00	DBS	100% 140,700 w/impv
08/29/23 ① 9623	231129	DR HORTON RECORDED TIME: 13:51 DESCRIPTION 1: LOT 280 HERMITAGE PHASE V DATE OF DEED : 08/25/23 BOOK: 715 NUMBER PAGES : 2	N ALFARO, WIL FREDY AVILES 312 TYSON DR BERRYVILLE, VA. 22611	N 578,600.00	DBS	100% 85K New const
08/29/23 ⑤ 9391	231131	MCINTIRE CATTLE COMPANY INC RECORDED TIME: 14:14 DESCRIPTION 1: 29.680 ACRES DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 5	N CLIFTON 1834 LLC 518 CLIFTON FARM LN BERRYVILLE, VA. 22611	N 296,806.00	DBL	100% 30 ACRES DNDRL ADS
08/29/23	231132	CLIFTON 1843 LLC RECORDED TIME: 14:15 DESCRIPTION 1: LONGMARSH ACRE 29.6806 DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	N MCINTIRE CATTLE COMPANY INC N/A N/A, XX. 00000 0000	N .00	OPM	100%
08/29/23 ② 4222	231133	BOWMASTER, WILLIAM R; JR RECORDED TIME: 14:26 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 2	N MUTSCHELER, MATTHEW N/A N/A, XX. 00000 0000	N 4,000.00	DBS	100% QK VAC
08/30/23 934	230000073	BANKS, SUE ELAINE RECORDED TIME: 09:36 DESCRIPTION 1: DATE OF DEED : 08/30/23 BOOK: NUMBER PAGES : 0	N/A N/A	N/A	COPY	00%
08/30/23	231136	DEAN, CAREY L RECORDED TIME: 10:23 DESCRIPTION 1: BK 380 PG 293 DATE OF DEED : 08/28/23 BOOK: 715 NUMBER PAGES : 2	N DEAN, CAREY L N/A N/A, XX. 00000 0000	N .00	DG	100%
08/30/23	231137	DEAN, CAREY L RECORDED TIME: 10:25 DESCRIPTION 1: BK 696 PG 348 DATE OF DEED : 08/28/23 BOOK: 715 NUMBER PAGES : 3	N DEAN, JAMES D N/A N/A, XX. 00000 0000	N .00	DG	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY

FOR AUGUST, 2023

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/30/23 5855 (2)	231139	ENGEL, PETER R RECORDED TIME: 12:29 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 3	N WHITE POST ROAD LLC 549 WHITE POST ROAD WHITE POST, VA. 22663 PAGE: 87 MAP: 28AA39	N 75,000.00	DBS	100% 68K VAC
08/31/23 4625 (5)	231144	624 OLD WATERLOO ROAD LLC RECORDED TIME: 14:35 DESCRIPTION 1: 27.3863 ACRES DATE OF DEED : 00/00/00 BOOK: 715 NUMBER PAGES : 2	N GOOD, JOSEPH FRANKLIN 624 OLD WATERLOO RD BOYCE, VA. 22620 PAGE: 109 MAP: 21A51	N 250,000.00	DBS	100% 193,600 VAC

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY

FOR AUGUST, 2023

RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

***** DEEDS TRANSFER UPON DEATH *****

08/07/23 231033 BOXX, KEVIN DENNIS N MOCK, ELIZABETH N .00 DTD 100%

RECORDED TIME: 10:11

N/A N/A, XX. 00000 0000

DESCRIPTION 1: BK 498 PG 459

DATE OF DEED : 08/07/23 BOOK: 714 PAGE: 456 MAP: 14A2 A 11

NUMBER PAGES : 2

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 46

TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0

TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 5

**Clarke County Fire-Rescue
FY 23-24 Closing Balance Summary**

Description	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD Totals
Billable Calls							
Enders (Co 1)	79	82					161
Boyce (Co 4)	22	14					36
Blue Ridge (Co 8)	16	3					19
Total # of Billable Calls	117	99					216
ALS Trips Billed	64	60					124
BLS Trips Billed	50	38					88
TNT Trips Billed	3	1					4
Total	117	99					216
Net Mileage Reimbursement							
Enders (Co 1)	\$18,623.39	\$14,249.32					\$32,872.71
Boyce (Co 4)	\$1,456.74	\$2,794.76					\$4,251.50
Blue Ridge (Co 8)	\$2,695.82	\$2,165.37					\$4,861.19
Total	\$22,775.95	\$19,209.45					\$41,985.40
Calls Dispatched							
Co 1 Career	62	86					148
Co 1 Volunteer	2	2					4
Co 1 Split	59	40					99
Co 4 Career	15	17					32
Co 4 Volunteer	6	2					8
Co 4 Split	25	14					39
Co 8 Career	14	5					19
Co 8 Volunteer	3	1					4
Co 8 Split	8	4					12
Unknown	19	20					39
Total # of Calls Dispatched	213	191					404
Patient Payments	\$8,353.06	\$5,856.14					\$14,209.20
TNT Payments	\$300.00	\$200.00					\$500.00
Total Payments	\$73,196.48	\$60,057.21					\$133,253.69