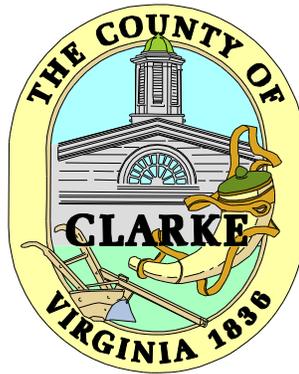


Clarke County Board of Supervisors



Regular Meeting Packet

June 17, 2014



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

June 17, 2014

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Afternoon Session 1:00 PM

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5. CCPS School Board Update – School Board Representative for June Meeting Janet Alger	9
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- Fire & EMS Commission Potential Appointees	
7. Approval of Minutes	
- May 20, 2014 Regular Meeting	32
8. Board of Supervisors Personnel Committee Items	57
A. Expiration of Term for appointments expiring through September 2013. Action: Approve Personnel Committee recommendations:	57
Board of Social Services: Reappointment of Lynn Gray to a four-year term expiring 07/15/2018.	
Clarke County Historic Preservation Commission: Reappointment of Robert Stieg to a four-year term expiring 05/31/2018.	
Lord Fairfax Emergency Medical Services Council: Appointment of Bryan Conrad to a three-year term expiring 06/30/2017 replacing Lee Coffelt.	
B. Status Update Fire and EMS Director Position. Action: Information only.	57
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D. Clarke County General Government Pay and Classification Study and Procurement Personnel Policy Revision and Update by David Ash. Action: Information only.	57
9. Board of Supervisors Work Session	66
A. Easement Heritage Child Development Center. Action: Information only.	69
B. CC-2014-02 Chapter 40 Voting District 40-3 Polling Places Established Discussion. Action: Set public hearing for Tuesday, July 15, 2014, at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.	75
C. ERP Contract Decision. Action: Information only.	81
D. Commonwealth Budget Update. Action: Information only.	84
E. Identify CCPS Discussion Issues. Action: See Agenda Item 5.	10

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 3

6/12/2014 10:40 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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F. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board. Action: Information only.		67
10. Board of Supervisors Finance Committee Items		98
1. FY2015 Supplemental Appropriations.		98
a. Sheriff's Office Renovation. Action: The Finance Committee recommends: "Be it resolved that FY 15 General Government Capital Projects fund expenditure and appropriations be increased \$97,420, and that the fund balance designation for Government Construction/Debt be decreased in the same amount, all for the purpose of renovating the Sheriff's Office. "		101
b. Park benches. Action: The Finance Committee recommends: "Be it resolved that the Parks Administration budgeted expenditure and appropriations be increased \$1,010, and that donation revenue of \$1,010 be recognized in the same amount, all for the purpose of replacing park benches in the Chet Hobert Park."		102
c. Josephine City Historic District Nomination. Action: The Finance Committee recommends that this loss in expected Commonwealth funding be partially offset by increasing the Clarke County local tax funding for the project from \$4,000 to \$6,850 as follows: "Be it resolved that \$2,850 be transferred from the contingency for professional services to the Historic Preservation Commission/or the purpose of completing the Josephine City Historic District Nomination."		103
2. Notice of Grant Application to Dominion Foundation to Study Nitrogen in Streams. Action: Information Only.		130
3. Fiscal Policy Update Amending Grants. Action: The Finance Committee recommends approval of the policy amendment as revised June 9, 2014.		136
4. FY2015 Commonwealth Appropriations. Action: Information only.		137
5. Acceptance of May Bills and Claims. Action: The Finance Committee recommends acceptance.		150
6. Standing Reports. Action: Information Only.		
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General Government Expenditure Summary		175
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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16. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board and such other purpose as identified as necessary.		204
<i>Evening Session 6:30 pm</i>		
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18. PH 14-09: CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property		207
19. Adjournment		210
Reports in June Packet:		
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2. Commissioner of the Revenue		218

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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6/12/2014 10:40 AM

Clarke County Board of Supervisors

WE CLARKE COUNTY BOARD OF SUPERVISORS MEETING PACKET JUNE 17, 2014

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

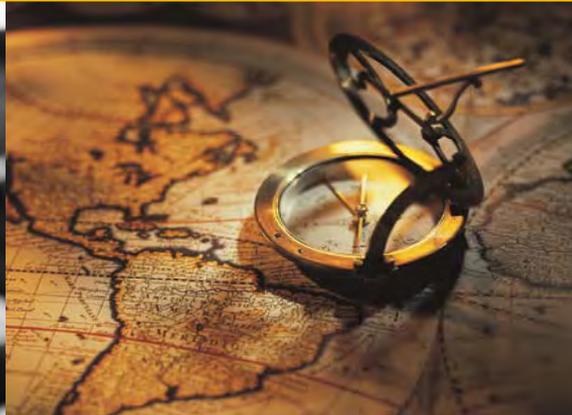
VDOT

Clarke County Board of Supervisors

Clarke County Public Schools School Board Update

Clarke County Public Schools, VA

Classification and Compensation Study



Presented by:



Elizabeth Arledge
June 9, 2014

Agenda

- Study scope
- Overview of findings
- Pay plan development
- Cost
- Recommendations



Study Scope

- Internal assessment
 - Current compensation practices analysis
- Market analysis
 - Peer market salary survey
- Pay plan solution
- Compensation and maintenance recommendations



Internal Assessment

- Analysis of current compensation practices
 - 334 employees in the study
 - Two published pay plans covering 285 employees (85.3 percent)
 - Sixteen (16) of 43 classifications are in a published pay plan
 - Licensed employee pay plan
 - Forty (40) or 37 steps for 200 and 220 day employees
 - Teachers, other licensed personnel, Assistant Principals
 - Support staff/Classified employee pay plan
 - Secretaries, Instructional Assistants, Drivers, Nurses
 - Twelve (12) to 22 steps depending on plan



Internal Assessment

- Analysis of current compensation practices
 - Above and below midpoint (pg 2-4 of the Final Report)
 - One hundred seventy three (173) of 285 personnel in a pay plan are below the plan midpoint (60.7 percent)
 - One hundred twelve (112) are above the plan midpoint (39.3 percent)
 - Ninety-nine (99) of the 334 employees receive a Master's Degree supplement of \$6,563
 - Average tenure at CCPS is 10.1 years – above the national average for public sector employment



Market Analysis

- Evergreen proposed and CCPS agreed to requesting data for 40 classifications from 10 market peers
 - Data was adjusted for cost of living using Cost of Living Index (COLI) and adjusted for Virginia Retirement System implementation (pg 3-2 of Report)
1. Fauquier County Public Schools, VA
 2. Frederick County Public Schools, VA
 3. Loudoun County Public Schools, VA
 4. Manassas Park City Schools, VA
 5. Page County Public Schools, VA
 6. Prince William County Public Schools, VA
 7. Rappahannock County Public Schools, VA
 8. Shenandoah County Public Schools, VA
 9. Warren County Public Schools, VA
 10. Winchester Public Schools, VA



Market Analysis

- There were an average of 8.3 responses per classification
 - Two classifications had five or less peer responses
- Overall, CCPS was found to be 14.7 percent below average at minimum, 21.5 percent below at midpoint, and 27.7 percent below at maximum
- Overall, CCPS was found to be 14.7 percent below median at minimum, 17.5 percent below at midpoint, and 22.4 percent below at maximum
- Teacher salary ranking
 - CCPS teacher with BA minimum pay after adjustments ranks lowest among the ten peers



Market Results

- Average salaries for benchmarks with differentials after cost of living, VRS implementation adjustments, and Assistant Principal data to 11 month contract

Classification	Survey Minimum		Survey Midpoint		Survey Maximum		Survey Avg Range	# Resp.
	Average	% Diff	Average	% Diff	Average	% Diff		
Assistant Principal- Elementary	\$ 58,354.10	-3.52%	\$ 71,320.54	-3.44%	\$ 84,286.97	-3.39%	44.85%	8
Assistant Principal- High	\$ 65,280.19	-5.59%	\$ 78,712.16	-5.79%	\$ 92,144.13	-5.94%	41.50%	9
Assistant Principal- Middle	\$ 63,048.17	-6.69%	\$ 75,082.99	-4.75%	\$ 87,117.81	-3.40%	38.56%	8
Bus Aide	\$ 11.49	-21.99%	\$ 15.53	-49.95%	\$ 19.58	-73.41%	70.99%	9
Bus Driver	\$ 14.74	-5.87%	\$ 18.69	-27.95%	\$ 22.94	-49.91%	55.38%	9
Classroom Teacher - BA	\$ 42,145.37	-7.69%	\$ 58,153.78	-15.06%	\$ 74,162.18	-19.72%	76.33%	10
Clerical- Secretary, High	\$ 14.20	-55.00%	\$ 19.96	-73.43%	\$ 25.73	-85.61%	81.28%	10
Clerical- Secretary, Middle	\$ 13.80	-50.61%	\$ 19.50	-69.45%	\$ 25.21	-81.91%	82.90%	9
Counselor- Elementary	\$ 44,358.11	-13.35%	\$ 61,346.05	-6.50%	\$ 78,333.98	-2.98%	77.01%	10
Counselor- High	\$ 45,358.34	-15.90%	\$ 62,643.77	-8.75%	\$ 79,929.21	-5.08%	76.64%	10
Counselor- Middle	\$ 45,492.95	-16.25%	\$ 63,313.28	-9.92%	\$ 81,133.61	-6.66%	78.85%	9
Instructional Assistant- Regular and SPED	\$ 12.03	-27.69%	\$ 17.18	-65.86%	\$ 22.34	-97.87%	85.77%	10
Instructional Assistant- SPECIALS	\$ 10.84	-15.08%	\$ 15.67	-51.33%	\$ 20.50	-81.57%	89.07%	5
Media Specialist	\$ 41,364.50	-5.70%	\$ 59,108.39	-2.62%	\$ 76,852.27	-1.03%	86.29%	10
Nurse- RN Bachelors	\$ 35,053.11	10.43%	\$ 48,565.80	15.69%	\$ 62,078.50	18.39%	77.47%	9
Occupational Therapist	\$ 43,479.42	-11.10%	\$ 62,352.06	-8.25%	\$ 81,224.69	-6.78%	87.17%	7
SPED Teacher	\$ 42,145.37	-7.69%	\$ 60,924.30	-5.77%	\$ 79,703.23	-4.78%	89.60%	10
Speech Language Pathologist	\$ 43,463.18	-11.06%	\$ 61,533.53	-6.83%	\$ 79,603.89	-4.65%	83.61%	10
STEM Teacher	\$ 42,698.62	-9.11%	\$ 62,850.14	-9.11%	\$ 83,001.67	-9.12%	94.93%	6
Overall Average		-14.7%		-21.5%		-27.7%		



Teacher Ranking

- Teacher with BA minimum salary rankings after cost of living and VRS implementation adjustments

Ranked by Minimum Salary (Low to High)	COL/VRS Adjusted Min	COL/VRS Adjusted Mid	COL/VRS Adjusted Max
Clarke County Public Schools, VA	\$ 39,135.00	\$ 50,540.79	\$ 61,946.58
Rappahannock County Public Schools, VA	\$ 39,794.86	\$ 51,114.34	\$ 62,433.82
Frederick County Public Schools, VA	\$ 40,278.61	\$ 56,589.43	\$ 72,900.25
Winchester Public Schools, VA	\$ 40,278.61	\$ 55,456.59	\$ 70,634.58
Page County Public Schools, VA	\$ 40,422.56	\$ 53,489.79	\$ 66,557.02
Warren County Public Schools, VA	\$ 40,655.00	\$ 54,265.50	\$ 67,876.00
Shenandoah County Public Schools, VA	\$ 42,189.98	\$ 53,195.15	\$ 64,200.33
Manassas Park City Schools, VA	\$ 42,676.80	\$ 66,097.75	\$ 89,518.69
Loudoun County Public Schools, VA	\$ 44,765.92	\$ 72,081.41	\$ 99,396.89
Fauquier County Public Schools, VA	\$ 45,146.94	\$ 48,117.76	\$ 51,088.59
Prince William County Public Schools, VA	\$ 45,244.39	\$ 71,130.03	\$ 97,015.66

- Teacher with MA
 - CCPS: Highest supplement of survey respondents at \$6,563 above BA
 - Based on Teacher with BA schedule, which affects market competitiveness



Pay Plan Development

- Key findings used in pay plan development
 - Twenty seven (27) job classifications are not on a pay plan
 - Steps and range spreads vary between pay plans
 - Market analysis indicates CCPS salary ranges are significantly below market
- Three proposed pay plans: Administrator, Certified, Classified
 - Administrator plan is an open range with 11 grades and 27 percent range spreads
 - Certified plan is a step plan with four grades and 30 steps each – moving to supplements for MA, MA+30, and EdD
 - Classified plan is an open range with 19 pay grades and 65 percent range spreads



Administrator Proposed Plan

- Smaller range spreads to account for executive level hiring practices such as skills, experiences, and the vision of the organization

Grade	Minimum	Midpoint	Maximum	Range Spreads	Progression
100	\$ 61,776.00	\$ 70,200.00	\$ 78,624.00	27%	
101	\$ 64,679.47	\$ 73,499.40	\$ 82,319.33	27%	4.7%
102	\$ 67,719.41	\$ 76,953.87	\$ 86,188.34	27%	4.7%
103	\$ 70,902.22	\$ 80,570.70	\$ 90,239.19	27%	4.7%
104	\$ 74,234.62	\$ 84,357.53	\$ 94,480.43	27%	4.7%
105	\$ 77,723.65	\$ 88,322.33	\$ 98,921.01	27%	4.7%
106	\$ 81,376.66	\$ 92,473.48	\$ 103,570.30	27%	4.7%
107	\$ 85,201.37	\$ 96,819.73	\$ 108,438.10	27%	4.7%
108	\$ 89,205.83	\$ 101,370.26	\$ 113,534.69	27%	4.7%
109	\$ 93,398.50	\$ 106,134.66	\$ 118,870.82	27%	4.7%
110	\$ 97,788.23	\$ 111,122.99	\$ 124,457.75	27%	4.7%
111	\$ 102,384.28	\$ 116,345.77	\$ 130,307.27	27%	4.7%



Certified Proposed Plan

- Teacher with BA would start at market adjusted average
- No proposed step is lower than the current pay for that step

Class	Grade	Minimum	Maximum	Supplement	Range Spread
Teacher	300	\$ 42,150.00	\$ 65,542.69		55.5%
Teacher-Master's	301	\$ 46,400.00	\$ 69,792.69	\$ 4,250.00	50.4%
Teacher-Master's + 30	302	\$ 47,400.00	\$ 70,792.69	\$ 5,250.00	49.4%
EdD	303	\$ 48,400.00	\$ 71,792.69	\$ 6,250.00	48.3%



Classified Proposed Plan

Grade	Minimum	Midpoint	Maximum	Range Spread	Progression
200	\$ 9.25	\$ 12.26	\$ 15.26	65.0%	
201	\$ 9.81	\$ 12.99	\$ 16.18	65.0%	6.0%
202	\$ 10.39	\$ 13.77	\$ 17.15	65.0%	6.0%
203	\$ 11.02	\$ 14.60	\$ 18.18	65.0%	6.0%
204	\$ 11.68	\$ 15.47	\$ 19.27	65.0%	6.0%
205	\$ 12.38	\$ 16.40	\$ 20.42	65.0%	6.0%
206	\$ 13.12	\$ 17.39	\$ 21.65	65.0%	6.0%
207	\$ 13.91	\$ 18.43	\$ 22.95	65.0%	6.0%
208	\$ 14.74	\$ 19.53	\$ 24.33	65.0%	6.0%
209	\$ 15.63	\$ 20.71	\$ 25.79	65.0%	6.0%
210	\$ 16.57	\$ 21.95	\$ 27.33	65.0%	6.0%
211	\$ 17.56	\$ 23.27	\$ 28.97	65.0%	6.0%
212	\$ 18.61	\$ 24.66	\$ 30.71	65.0%	6.0%
213	\$ 19.73	\$ 26.14	\$ 32.55	65.0%	6.0%
214	\$ 20.91	\$ 27.71	\$ 34.51	65.0%	6.0%
215	\$ 22.17	\$ 29.37	\$ 36.58	65.0%	6.0%
216	\$ 23.50	\$ 31.14	\$ 38.77	65.0%	6.0%
217	\$ 24.91	\$ 33.00	\$ 41.10	65.0%	6.0%
218	\$ 26.40	\$ 34.98	\$ 43.56	65.0%	6.0%



Evergreen Solutions, LLC

Salary Cost

- Additional salary cost above current plan to bring Administrator and Classified to minimum and Certified to appropriate step in FY15:

Pay Plan	Cost to Min and Step
Administrator	\$ 24,596.69
Classified	\$ 117,016.90
Certified	\$ 893,917.72
Total	\$ 1,035,531.31

- Additional salary cost above current plan to bring Administrators to minimum, Certified to appropriate step and Classified to parity in FY15:

Pay Plan	Cost to Parity and Step
Administrator	\$ 24,596.69
Classified	\$ 343,352.50
Certified	\$ 893,917.72
Total	\$ 1,261,866.91



Salary Cost Difference

- Five year implementation cost difference for salaries from year to year for Administrator to minimum (then Board decision for increases in outyears), Certified to appropriate step and Classified to parity:

Pay Plan	FY15 Cost	FY16 Cost	FY17 Cost	FY18 Cost	FY19 Cost	Total
Administrator	\$ 24,596.69	COL/Policy	COL/Policy	COL/Policy	COL/Policy	\$ 24,596.69
Classified	\$ 117,016.90	\$ 56,583.90	\$ 56,583.90	\$ 56,583.90	\$ 56,583.90	\$ 343,352.50
Certified	\$ 253,607.06	\$ 243,104.54	\$ 266,599.98	\$ 281,127.99	\$ 292,119.09	\$ 1,336,558.66
Total	\$ 395,220.65	\$ 299,688.44	\$ 323,183.88	\$ 337,711.89	\$ 348,702.99	\$ 1,704,507.85



Recommendations

- Six recommendations regarding compensation and plan maintenance
 1. Implement new salary plans to reflect market conditions and best practices.
 2. Slot classifications into the proposed pay plans as outlined in the Final Report.
 3. Transition employees to the proposed pay plans.
 4. Communicate the CCPS philosophy for employee movement through the pay range
 5. Review the salary structure every two years to make market adjustments as needed.
 6. Conduct a comprehensive classification and compensation study every five to seven years.



Thank You!

Evergreen Solutions, LLC

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Tallahassee, Florida 32308

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Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Implementation Items -- Fire & EMS Workgroup Recommendations

DATE: June 11, 2014

The purpose of this memo is to provide an update on the implementation of the Fire & EMS Workgroup's recommendations and to outline the action items recommended by Staff for the July 17 meeting. These items are discussed below by topic as presented at your previous meetings. Action items requested of the Board are noted in bold underlined text.

Hire Director Position

The advertisement period for the Director of Fire & EMS concluded on Thursday, June 5. At the May 20 meeting, the Board agreed on a two-step process to review the candidate applications, conduct interviews, and select the new Director:

- Applications are evaluated by a review committee appointed by the County Administrator consisting of the County Administrator, Planning Director, and Board Liaison to the Fire & EMS Workgroup. A short-list of preferred candidates to be offered interviews would be developed.
- Candidate interviews would be conducted by a panel of six (6) reviewers including potential appointees to the Fire & EMS Commission (2), the County Administrator, the Board of Supervisors Personnel Committee (2), and the Board Liaison to the Fire & EMS Workgroup. The interview panel would then select the preferred candidate to be offered the position.

Work by the review committee began this week to develop a short-list of preferred candidates to be interviewed. Ideally, this short list should be completed and interview offers extended within the next two weeks, with interviews potentially beginning by the end of the month. The Board will need to appoint the interview panel at the June 17 meeting.

ACTION ITEM -- Staff recommends that the Board appoint the interview panel for the Director of Fire & EMS position at the June 17 meeting. This panel would include David Ash, Michael Hobert, Bev McKay, David Weiss, and two (2) potential appointees to the Fire & EMS Commission.

Adopt a Fire & EMS Ordinance

County Attorney Bob Mitchell is still reviewing the draft text amendment that would add a new Chapter 17 to the County Code for the following purposes:

- Create a new County Department that codifies the authority and responsibilities of the County for fire, EMS and emergency management including designation of certain County staff members to fill specific roles within the new Department.
- Enumerate the role, authority, and responsibilities of the Director of Fire and EMS.
- Establish the composition, terms, and responsibilities of the new Fire and EMS Commission.
- Also create a County Fire and EMS Division that includes the volunteer fire and EMS organizations and related entities (Mt. Weather Emergency Operations Center) and outlines the role of the Division members and their relationship to the County Department.

Staff will continue to work with Mr. Mitchell in the hopes of bringing the ordinance to you at your July meeting to set public hearing for August. Mr. Mitchell has also indicated that it is not necessary to adopt the text amendment prior to appointing the members of the Fire & EMS Commission. No action items are recommended at this time.

Establish Fire & EMS Commission

Given the Board's desire to have appointees to the Fire & EMS Commission serve on the interview panel for the Director position, the Board may want to appoint the Commission members at the July 17 meeting. The Board reached a consensus on the Commission charge and membership at the May 20 meeting. Membership includes the following seven (7) representatives:

- One (1) Board of Supervisors member
- County Sheriff
- One (1) volunteer member representing fire issues (as recommended by the Volunteer Association). Chief Jason Burns reported in an email on May 22 that the Volunteer Association has recommended Jacob White to serve as their fire issues representative.
- One (1) volunteer member representing EMS issues (as recommended by the Volunteer Association). Chief Burns also reported that the Volunteer Association has recommended Matt Hoff to serve as the EMS issues representative.
- Three (3) citizens at large representing consumers of fire and EMS services

Staff recommends that the Board consider appointing the Fire & EMS Commission membership, including the two representatives recommended by the Volunteer Association, at the June 17 meeting.

Implement a Fee for Service Program

As an update, we are currently in the solicitation period for the fee for service program RFP with the closing date scheduled for Thursday, June 19. We will provide you with the results of the solicitation at the Board's July 7 workshop meeting. No action items are recommended at this time.

If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.

**FIRE EMS RECOMMENDATIONS
IMPLEMENTATION TIMELINE (Revised June 2014)**

	3/18 BOS	4/15 BOS	May 1	5/20 BOS	June 1	6/17 BOS	July 1	7/15 BOS	Aug 1	8/19 BOS	Sept 1	9/16 BOS	October 1	10/21 BOS
Implement Additional Career Staff	COMPLETE													
Authorize funding for FY14	COMPLETE													
Authorize funding for FY15	COMPLETE													
Implement funding agreement with volunteer companies														
Advertise positions and make selections	COMPLETE													
Hire Director Position														
Approve Job Description and Term of Employment	COMPLETE													
Develop and Adopt Ordinance Language								Set PH		Hold PH/adopt				
Establish Budget-FY15	COMPLETE													
Authorize Staff to Develop Advertisement and Evaluation Process; Issue Advertisement	COMPLETE													
Form Evaluation Committee														
Conduct Advertisement Period	COMPLETE													
Interview Candidates and Make Selection														
Director Start Date														

**FIRE EMS RECOMMENDATIONS
IMPLEMENTATION TIMELINE (Revised June 2014)**

	3/18 BOS	4/15 BOS	May 1	5/18 BOS	June 1	6/17 BOS	July 1	7/15 BOS	Aug 1	8/19 BOS	Sept 1	9/16 BOS	October 1	10/21 BOS
Establish Fire & EMS Commission														
Approve Commission Charge and Membership														
Develop and Adopt Ordinance Language								Set PH		Hold PH/adopt				
Establish Administrative Budget-FY15	COMPLETE													
Appoint Membership														
Schedule Initial Meeting														
Implement a Fee for Service Program														
Develop/finalize RFP for consultant	COMPLETE													
Appropriate initial consultant funding	COMPLETE													
Conduct RFP advertisement process														
Form Evaluation Committee														
Interview Respondents and Make Selection														
Consultant notice to proceed														
Consultant work period and issuance of draft report to Staff														
Presentation of Final Report by Consultant														November 2014

Project Progress

Completion/Milestone

May 20, 2014

Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, May 20, 2014.

Board Members Present

Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Chief Deputy Travis Sumption; Brandon Stidham; Alison Teetor; Susanne Vaughan; Lora B. Walburn

Others Present

Beth Leffel; Robina Rich Bouffault; Gem Bingol; Val Van Meter and other citizens.

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:04 p.m.

2) Adoption of Agenda

Chairman Hobert requested the addition of a Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board.

By consensus, the Board adopted the agenda as modified.

3) Citizens Comment Period

No citizens appeared to address the Board.

4) VDOT

Charlie Monroe appeared before the Board to provide the monthly update.

Maintenance – April / May:

- Shoulder repairs on Routes 608 and 611;
- Grading operations on routes 603, 605,606,621,639,652 and 663;
- Surface repairs on Rt. 604 (Rural Rustic portion);
- Swept bridges on primaries;
- Surface treatment on routes 606 and 649 (contractor);
- Began primary mowing on Rt. 340 N;
- Addressed potholes as they arose.

Maintenance – May / June:

- Continue with primary mowing;
- Conduct sweeping operations in the Town of Boyce;
- Continue with grading of non-hard surfaced routes;
- Begin A-Boom operations for brush trimming on various routes;
- Continue with pothole as they occur.

Projects: Status is unchanged

Supervisor Comments:

Supervisor Barbara Byrd

- Route 611: Thanked VDOT for the attention given to the repairs.
- Old Charlestown Road Low Water Bridge: Mr. Monroe reported that repair is on the schedule for 2017 and he was uncertain whether the fatality during last week's flooding would accelerate the process.

Vice Chairman Weiss:

- Ebenezer Road intersection with Route 7: Mr. Monroe reported that VDOT removed the sticks and debris clogging a culvert causing the area to flood.

Supervisor Beverly McKay:

- Bethel Lane: Mr. Monroe reported that VDOT graded the road last week.

5) CCPS School Board Update

Highlights of comments by Beth Leffel, Buckmarsh District County School Board Member:

Superintendent Selection

- Selected 6 qualified applicants for interviews out of 30 respondents.
- Selected three final applicants from the six interviewed.
- The School Board is now in contract negotiations with a very qualified applicant.
- Anticipate announcement on May 28.

Pay and Classification Study

- Study began March 3 with results presented June 9.
- Included an internal analysis of compensation.
- Included an external analysis of compensation.
- Included job descriptions review and modification as appropriate.
- Evergreen is developing a plan to compensate those that fall far below standard.
- Preliminary evaluations looked at 40 benchmarked positions with 11 positions matched within each of the 10 market areas. One fourth of Clarke's positions matched with competitors.
- The following markets were used for comparison: City of Manassas Park Public Schools; City of Winchester Public Schools; Fauquier County Public Schools; Frederick County Public Schools; Loudoun County Public Schools; Page County Public Schools; Prince William County Public Schools; Rappahannock County Public Schools; Shenandoah County Public Schools; Warren County Public School
 - Mrs. Leffel agreed to bring to the School Board the Supervisors request to see comparisons to Valley jurisdictions without Loudoun, Prince William and/or City of Manassas Park.

Elementary School Renovation

- Substantial completion: July 9.
- Change Orders: 4 Major
 - 1) Band Room [pre-K thru 3 music classes and assemblies] / Cafeteria

- 2) Restrooms
- 3) Kitchen Equipment: Purchased some new pieces, refurbished and/or reused some existing pieces.
- 4) HVAC: New rooftop unit purchased for renovated area.
- Funds Remaining: \$36,000 as of this morning.

Chairman Hobert thanked Ms. Leffel for a very informative update.

6) Set Public Hearing CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property

Chapter 165 Taxation Article IV Tangible Personal Property

The Clarke County Board of Supervisors shall consider amending the Clarke County Code Chapter 165 Taxation Article IV Tangible Personal Property §165-26 Penalty and interest on delinquent taxes add Item C as follows:

Article IV Tangible Personal Property⁴⁹
[Adopted 1-19-1988 as Secs. 11-1 through 11-4 of the 1987 Code]

§ 165-26. Penalty and interest on delinquent taxes.
[Amended 3-19-1991; 6-27-1991; 4-20-1993; 9-20-1994; 07-07-19]

- A. Tax payments for real estate, tangible personal property, machinery and tools and merchants' capital shall be due and payable to the Treasurer of the county during the year for which the same are assessed in two approximately equal installments: 1/2 on or before June 5 and the remainder on or before December 5 of each tax year, provided that the personal property tax levied on motor vehicles, trailers and boats which shall have acquired a situs within the county after the tax day shall be due 30 days from the date of the tax bill. Such tax shall be prorated on a monthly basis, a period of more than 1/2 month counted as a full month and a period of less than 1/2 month shall not be counted, and shall be collected in the same manner as herein prescribed.
- B. A penalty of 10% of the taxes past due shall be assessed on the day after the payment of taxes is due. Interest on said delinquent taxes and penalty at the rate of 10% per annum shall commence on the first day of the month following the month in which such taxes are due, and said interest shall be added to any late tax payment and paid. For the second and subsequent years of delinquency, such interest shall be at the rate established pursuant to Section 6621 of the Internal Revenue Code of 1954, as amended, or 10% annually, whichever is greater.

C. In the event an attorney (including, but not limited to, the

County Attorney) or collection agency is employed by the Treasurer for the collection of delinquent taxes, penalties and interest, an additional fee equal to 20% of the taxes and other charges due and owing shall be imposed and added to cover administrative costs and reasonable attorney’s or collection agency’s fees actually contracted for.⁵⁰

Editor's Note: See ~ 58.1-3500 et seq. of the Code of Virginia, Tangible Personal Property, Machinery and Tools, and Merchants' Capital.

¹Editor's Note: Pursuant to 58.1-3958

David Ash reviewed the proposed Code amendment and answered questions from various members of the Board. The Board instructed David Ash to follow up on footnote 50 and provide explanation.

Vice Chairman Weiss requested staff to send notice of public hearing to the Shenandoah Retreat Office.

Supervisor Byrd moved to set public hearing for Tuesday, June 17, 2014 at 6:30 pm or as soon thereafter as the matter may be heard and to provide notice to the Shenandoah Retreat Office. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

7) Recommendation to the Board of Supervisors on Zoning Ordinance Commercial Boarding Kennel Provisions

Brandon Stidham reviewed the following recommendation from the Planning Commission.

TO: Board of Supervisors members
FROM: Brandon Stidham, Planning Director
RE: Recommendation to the Board of Supervisors on Zoning Ordinance Commercial Boarding Kennel Provisions
DATE: May 12, 2014

At the February 18 meeting, the Board of Supervisors voted unanimously to request the Planning Commission to evaluate the concept of removing commercial kennels, animal shelters, veterinary services, animal hospitals, and breeding kennels uses from the AOC and FOC Districts as a special use and establishing them as by-right uses in the Highway Commercial (CH) District. The Board requested that the Commission provide a formal recommendation on this request including review of the individual uses that are grouped within this category.

Following discussion at their March and April briefing meetings including reviewing an evaluation of similar regulations in nearby counties (see attached), the Planning Commission voted unanimously to forward the following recommendation to the Board for consideration:

Move to recommend that the Board of Supervisors consider the following actions:

1. *Delete “Commercial Boarding Kennels of more than five canine or feline animals” and “Animal Shelters” as special uses in the AOC District (§3-A-1-a-3-u). These two uses would become prohibited uses in the AOC District, and existing commercial boarding kennels and animal shelters would become nonconforming uses.*
2. *Delete “Commercial Boarding Kennels of more than five canine or feline animals” and “Animal Shelters” as special uses in the FOC District (§3-A-2-a-3-q). These two uses would become prohibited uses in the FOC District, and existing commercial boarding kennels and animal shelters would become nonconforming uses.*
3. *Adopt a new use in the AOC District, “Animal Shelter/Governmental,” for animal shelters that are either owned and/or operated by the County government. The Clarke County Animal Shelter would be classified under this new use and would not be made nonconforming by deletion of “Animal Shelters” from §3-A-1-a-3-u*

Adopting a text amendment consistent with the Commission’s motion would produce the following results:

- “Commercial Boarding Kennels of more than five canine or feline animals” and “animal shelters” would become prohibited uses in the AOC and FOC Districts.
- Existing commercial boarding kennels would become nonconforming special uses. As a nonconforming use, they would be subject to the limitations of §4-K-4-b of the Zoning Ordinance including prohibition on expansion or relocation to another portion of the property.
- Commercial boarding kennels would continue to be a by-right use in the Highway Commercial (CH) District and a special use in the Neighborhood Commercial (CN) District.
- The former “animal shelter” use would be replaced by a new use entitled, “Animal Shelter/Governmental.” Such uses would have to be either owned and/or operated by the County government and would include the current Clarke County Animal Shelter. The Commission did not make a recommendation on whether this new use would be a byright or a special use.

The Commission’s recommendations would have no impact on veterinary services, animal hospitals, and breeding kennels. Zoning Ordinance provisions for these uses would remain unchanged.

Commission members chose not to prepare a draft text amendment this time and are providing these recommendations for the Board's consideration. Should the Board wish to develop this item as a text amendment, Staff recommends that the Board take action at the May 20 meeting to request the Planning Commission to prepare the text amendment for public hearing, provide a formal recommendation, and forward it for consideration by the Board of Supervisors. If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.

Following discussion: **Supervisor Staelin moved to direct the Planning Commission,**

- **Develop a text amendment that would prohibit commercial boarding kennels and animal shelters in the AOC and FOC Districts as recommended by the Commission.**
- **Further define the Commission's proposed "animal shelter/governmental" use as a shelter owned and/or operated by Clarke County as opposed to another governing body.**
- **Make the "animal shelter/governmental" use a special use.**
- **Evaluate the current special use for commercial boarding kennels in the Neighborhood Commercial District for possible removal.**
- **Evaluate whether to amend the breeding kennel provisions to prevent large breeding kennels.**
- **Determine whether commercial boarding kennels are allowed in the Business Park District.**

The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

8) 2013 Annual Report – Department of Planning - Acknowledge Distribution

Brandon Stidham advised the Board that the 2013 Annual Report prepared by the Planning Department was included in the regular meeting packet.

In response to questions by Supervisor Byrd, Brandon Stidham explained that the Planning Department reviews business licenses for operators conducting business in the County but without a physical address within the County.

In response to questions by Supervisor Byrd, Mr. Stidham will correct, as necessary:

- Page 6 BSA-13-02 listed as Russell District.

- Page 17 Dorick property listed as Russell District.

By consensus, the Board acknowledged distribution of the 2013 Planning Department Annual Report.

9) Approval of Minutes

Supervisor Staelin moved to approve the minutes for:

- **April 9, 2014 FY2015 Budget and CY2014 Tax Rate Public Hearing as presented.**
- **April 15, 2014 Regular Meeting as presented.**
- **April 16, 2014 FY2015 Budget Work Session as presented.**

The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

10) Personnel Committee Items

A. Expiration of Term for appointments expiring through August 2014.

05/12/2014 Summary: The Personnel Committee discussed various appointments but made no recommendations.

B. Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash

05/12/2014 Summary: The County Administrator announced that he had just received information from the contractor but had not had an opportunity to review prior to the Personnel Committee. The County Administrator proposed to convene an ad hoc committee to assist in the review of the personnel policies and pay classification proposals.

05/20/2014 Summary: David Ash reported that he had sought clarification from Springsted and would be meeting with them to review the study prior to public disclosure.

11) Board of Supervisors Work Session

A. Stormwater Management Program Update by Brandon Stidham

05/12/2014 Summary: Subsequent to the Planning Director's presentation and discussion of the Board, **Supervisor Staelin moved to direct staff to opt out of the Stormwater Management Program until such time as the Planning Director can accurately determine if the County would be better served to adopt its own ordinance. The carried by the following vote:**

<i>Barbara J. Byrd</i>	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

B. Fire and EMS Update

05/12/2014 Summary:

- Draft Ordinance: The Board discussed the draft ordinance and agreed that the subsequent terms for the three citizens at large should be for a term of three years rather than four. The Board also discussed the recommendation that the Board designate the chair upon initial appointment and allow commission members to choose the chair annually thereafter.
- Commission composition and appointment: The Board discussed the proposed composition of the commission and generally agreed upon the membership proposed in the ordinance. The Board further agreed to consider making appointments at the next Board meeting.
- Update on director hiring process: Members of the Board were informed that solicitations of interest had been published and would appear in: The Winchester Star, Northern Virginia Daily, Monstor.com, Virginia Association of Counties, and Virginia Fire Chief's Association
- Update on consultant RFP: The Board authorized the release of an RFP for an economic feasibility study on fee for service.

05/20/2014 Summary: Brandon Stidham's provided the following update:

At the May 12 worksession, the Board of Supervisors discussed the selection process for the Fire & EMS Director position. Staff had proposed the following three-step process that reflected the Board's desire to involve members in the to-be-established Fire & EMS Commission in the review of applications:

- Applications are evaluated by the Board Personnel Committee, the County Administrator, and Planning Director. A short-list of preferred candidates to be offered interviews would be developed.

- Members of the to-be-established Fire & EMS Commission would conduct initial interviews of the preferred candidates and would rank the candidates based on their performance.
- Within one week of the initial interviews, a round of final interviews would be conducted with the Board of Supervisors or the Board Personnel Committee and County Administrator.

Following the discussion, Staff was directed to prepare the following two-step alternative that would include a single interview process among other changes.

- Applications are evaluated by a review committee appointed by the County Administrator consisting of the County Administrator, Planning Director, and Board Liaison to the Fire & EMS Workgroup. A short-list of preferred candidates to be offered interviews would be developed.
- Candidate interviews would be conducted by a panel of six (6) reviewers including potential appointees to the Fire & EMS Commission (2), the County Administrator the Board of Supervisors Personnel Committee (2), and the Board Liaison to the Fire & EMS Workgroup. The interview panel would then select the preferred candidate to be offered the position.

This two-step process provides a more streamlined approach and would enable interviews to be scheduled more efficiently. The process also maintains the Board's desire to include potential members of the Fire & EMS Commission in the evaluation process. If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.

Chairman Hobert noted that Supervisors Staelin and Byrd were not included in the selection process and asked if either had any objection to this.

Supervisor Byrd requested to be kept informed regarding candidates and the selection process because of the importance of this decision and in order to be able to respond promptly and clearly to her constituents.

In conclusion, Chairman Hobert advised that he hoped the County would be able to finalize and confirm in June.

C. Sheriff's Office Renovation Project Update on Cost Estimates

05/12/2014 Summary: The Board recommended that the architect be requested to prepare bid specifications for selected contracts and acknowledged that the Maintenance Director, Bobby Levi, would be acting as owner's representative, as well as completing a portion of the work with County employees. The County Administrator and Mr. Judge were asked to develop a project budget.

05/20/2014 Summary: David Ash reported that he was trading information on cost estimates with the Finance Director and Maintenance Director and he believed that there would be a significant reduction in estimated project cost.

D. Occupancy Agreements with CCPS for: Maintenance Facility; Transportation and Purchasing Facility

05/12/2014: This Occupancy Agreement covers relocation of the County Maintenance and staff to the old Ag Shop building at the D.G. Cooley campus. Board members discussed the Occupancy Agreement between the Schools and the County and expressed some concern with its ambiguity. The Joint Administrative Services Director was asked to review the document and edit for clarity and/or provide the Board with an adopting resolution that would clarify the ambiguous terminology.

05/20/2014 Summary: David Ash reported that he had received recommendations from one member of the Board, which he returned to the Superintendent for his review and comment.

E. Identify CCPS Discussion Issues

05/12/2014: The Board asked the County Administrator to request the School Board to provide updates on and to convey the Board's understanding that one or more of the topics may not be appropriate for public discussion and may therefore be omitted from the discussion.

- A. Update on pay and classification study
- B. Selection of Superintendent
- C. Renovation status

05/20/2014: See Item 5 CCPS School Board Update.

F. Information Only

- ✓ Set Public Hearing for CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property is scheduled for the May 20 Regular Meeting.
- ✓ Public Hearing PH 14-08 Secondary Six-Year Plan for 2014/2015 - 2019/2020 has been advertised for the May 20 Regular Meeting at 6:30 pm.

G. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board.

Supervisor McKay moved to convene into Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants

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pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried as follows:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye

John R. Staelin - Aye
David S. Weiss - Aye

No action was taken on matters discussed in Closed Session.

12) Finance Committee Items

1. VRS Resolution for Government Rate.

05/12/2014 Summary: Approval of the following resolution is recommended.

**Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with the 2014 Appropriation Act Item 468(H))
Resolution 2014-09R**

BE IT RESOLVED, that the County of Clarke 55121 does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(l) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the County of Clarke 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

- x The Certified Rate of 10.86% The Alternate Rate of ____%; and

BE IT ALSO RESOLVED, that the County of Clarke 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of County of Clarke 55121 are hereby authorized and directed in the name of the County of Clarke 55121 to carry out the provisions of this resolution, and said officers of County of Clarke 55121 are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the County of Clarke 55121 for this purpose.

J. Michael Hobert, Chair Board of Supervisors

CERTIFICATE

I, David L. Ash, Clerk of the County of Clarke 55121, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the County of Clarke 55121 held at Berryville, Virginia at 1:00 o'clock pm on May 20, 2014. Given under my hand and seal of the County of Clarke 55121 this _____ day of _____, 2014.

David L. Ash, Clerk of the Board of Supervisors

05/20/2014 Summary: Tom Judge briefed the Board on the proposed resolution.

Vice Chairman Weiss moved adopt 2014-09R as presented. The motion carried by the following vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

2. VRS Resolution acknowledging School Rate.

05/20/2014 Summary: Approval of this resolution, which was not available at the Finance Committee meeting, is recommended based on 5/27 action of the School Board.

Local Governing Body Concurrence with School Division Electing to Pay the VRS Board-Certified Rate Resolution 2014-10R

BE IT RESOLVED, that the County of Clarke (55121) does hereby acknowledge that the Clarke County Public Schools has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(l) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the County of Clarke (55121) does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the Clarke County Public Schools to pay the Certified Rate, as required by Item 468(H) of the 2014 Appropriation Act; and

NOW, THEREFORE, the officers of the County of Clarke (55121) are hereby authorized and directed in the name of the County of Clarke to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which

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may be required, the seal of the County of Clarke, as appropriate, shall be affixed and attested by the Clerk.

J. Michael Hobert, Chair Board of Supervisors

CERTIFICATE

I, David L. Ash, Clerk of the County of Clarke 55121 Board of Supervisors, certify that the foregoing is a true and correct copy of a resolution passed by the County of Clarke and ratified by the County of Clarke a lawfully organized meeting of the County of Clarke 55121 Board of Supervisors held at Berryville, Virginia at 1:00 o'clock pm on May 20, 2014. Given under my hand and seal of the County of Clarke 55121 this ____ day of _____, 2014.

David L. Ash, Clerk of the Board of Supervisors

Supervisor Staelin asked that Mr. Judge pass on the Board's encouragement to the School Board to take the same route.

Supervisor Staelin moved to adopt 2014-10R as presented. The motion carried by the following vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

3. FY 14 Budget Update.

05/12/2014 Summary: We have worked with General District Court, Maintenance, and Sheriff to ensure that budget authority is adequate as the fiscal year comes to a close.

4. Acceptance of Bills and Claims

05/12/2014 Summary: The Finance Committee recommends acceptance.

05/20/2014 Action: Tom Judge briefly described overages occurred departmental accounts. **Vice Chairman Weiss moved to accept the April bills and claims. The motion carried by the following vote:**

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye

John R. Staelin - Aye
David S. Weiss - Aye

5. Standing Reports

FY2014 General Fund Balance, Reconciliation of Appropriations; General Government Expenditure Summary, Conservation Easement Authority General Government Capital Projects

13) Joint Administrative Services Board Update

Tom Judge summarized the items of interest under review by the Joint Administrative Services Board.

- The primary focus of the last two meetings is discussion of contract negotiations conducted in closed sessions.
- Goal is to have the contract ready for Board review at its June 9 Work Session.

14) Government Projects Update

David Ash provided the monthly project update. Highlights include:

- 101 Chalmers Court – HVAC Retrofit
 - o Complete – repair in the Meeting Room wing is finished.
 - o Temperature readings are being converted to a format that can be used in arbitration. Gordon Russell is working with the County’s engineer to help convert data. This morning authorized additional man-hours to assist in conversion.

15) Miscellaneous Items

Request for approval Hurricane Sandy grant applications

Alison Teetor summarized the Conversation Easement Authority request for passage of authorizing resolutions for grant applications.

Supervisor Staelin moved to approve Authorizing Resolutions 2014-11R and 201412R and further moved to authorize David Ash to execute the resolutions on behalf of the Board of Supervisors. The motion carried by the following vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye

John R. Staelin - Aye
David S. Weiss - Aye

**Authorizing Resolution Hurricane Sandy Disaster Relief Assistance Grant Program for
Historic Properties, in an amount not to exceed \$145,000
2014-11R**

TRANSMITTAL

I, David L. Ash, Clerk of the Clarke County Board of Supervisors, Clarke County, Virginia, do hereby certify that the following resolution will be considered for adoption at a regular meeting of the Clarke County Board of Supervisors to be held on May 20, 2014, and if adopted, will be incorporated in the original minutes of said meeting, and that said resolution will not be altered, amended or revoked and is in full force and effect.

AUTHORIZING RESOLUTION

BE IT RESOLVED: That the Alison Teetor, Clerk, Clarke County Conservation Easement Authority, Clarke County, Virginia is hereby authorized and directed to file an application for funds from the Virginia Historic Preservation Office in accordance with the provisions of Public law 113-2 Hurricane Sandy Disaster Relief Assistance Grant Program for Historic Properties, in an amount not to exceed \$145,000, and upon approval of said request to enter into and execute a project agreement with the Virginia Historic Preservation Office for such financial assistance to Clarke County for Greenway Court Repair and Rehabilitation.

David L. Ash, Clerk of the Board of Supervisors

**Authorizing Resolution Hurricane Sandy Disaster Relief Assistance Grant Program for
Historic Properties, in an amount not to exceed \$90,640
2014-12R**

TRANSMITTAL

I, David L. Ash, Clerk of the Clarke County Board of Supervisors, Clarke County, Virginia, do hereby certify that the following resolution will be considered for adoption at a regular meeting of the Clarke County Board of Supervisors to be held on May 20, 2014, and if adopted, will be incorporated in the original minutes of said meeting, and that said resolution will not be altered, amended or revoked and is in full force and effect.

AUTHORIZING RESOLUTION

BE IT RESOLVED: That the Alison Teetor, Clerk, Clarke County Conservation Easement Authority, Clarke County, Virginia is hereby authorized and directed to file an application for funds from the Virginia Historic Preservation Office in accordance with the provisions of Public law 113- 2 Hurricane Sandy Disaster Relief Assistance Grant Program for Historic Properties, in an amount not to exceed \$90,640.00 and upon approval of said request to enter into and execute a project agreement with the Virginia Historic

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Preservation Office for such financial assistance to Clarke County for Greenway Court Archeological Surveys.

David L. Ash, Clerk of the Board of Supervisors

Appointments to Board and Commissions Not Previously Recommended by the Personnel Committee

Chairman Hobert informed the Board that the term of Berryville District Planning Commissioner Tom McFillen had expired and he did not wish to be re-appointed. To fill the Berryville District seat, Chairman Hobert put forth for consideration Francis “Frank” Lee, who has served on the Berryville Area Development Authority.

Hearing no objection, **Chairman Hobert moved to appointment Francis “Frank” Lee to the Clarke County Planning Commission to serve a four-year term expiring April 30, 2018. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

White Post Dairy

Supervisor McKay asked for Board discussion of a response to the May 9, 2014 letter from Gary Genske, principal White Post Dairy.

By consensus, the Board agreed not to respond.

16) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	CCPS Pay and Classification Study - bring to the School Board the Supervisors request to see comparisons to Valley jurisdictions without Loudoun, Prince William and/or City of Manassas Park.	Beth Leffel
2.	Develop and advertise public hearing notice for CC-2014-01.	Lora B. Walburn
3.	Clarify footnote No. 50 on CC-2014-01.	David Ash
4.	Send public hearing notice to Shenandoah Retreat Office.	David Ash

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<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
5.	Bring to the Planning Commission the Board's recommendations on Zoning Ordinance Commercial Boarding Kennel provisions.	Brandon Stidham
6.	Review and correct, as necessary 2013 Planning Department Annual Report Page 6 BSA-13-02 listed as Russell District and Page 17 Dorick property listed as Russell District.	Brandon Stidham
7.	Process approved minutes.	Lora B. Walburn
8.	Process resolutions 2014-09R and 2014-10R.	Lora B. Walburn
9.	Process resolutions 2014-11R and 201412R.	Lora B. Walburn
10.	Update database and generate notice of appointment.	Lora B. Walburn
11.	Execute notice of appointment.	J. Michael Hobert
12.	Execute and forward SSYP FY2015 / FY2020 Construction Cost Allocations.	David Ash

17) Board Member Committee Status Reports

Supervisor McKay:

- NSVRC: Annual spring dinner tomorrow.
- Bike Events / Plan:
 - o Potomac Peddlers:
 - David Ash, Tony Roper, Neil White and he met with the Potomac Peddlers Event Coordinator.
 - The Event Coordinator, new this year, went away with the understanding that participants need to abide by the law and admits that they have some problems.
 - o Bicycle and Pedestrian Plan
 - Attended the May 15 public meeting.
 - Clarke County citizens need to determine whether they want to be the "hub of bicycle activities."
 - Plan calls for 31 miles of 2- to 4-foot wide extensions on the shoulder for bicycles, which could take funds from County road improvements.
 - Brandon Stidham reported:

- The improvements in the draft plan were provided based on specifications that VDOT recommended.
- The County could add to its SSYP.
- The County could direct VDOT to add in conjunction with its ongoing road maintenance.
- The Supervisors need to have something in the local plan.
- Supervisor Staelin added that there were some very dangerous areas particularly on the primary roadways; and safety improvements, particularly for the larger biking events, could lessen the objections.
- Supervisor Byrd opined that it was important to have a good program for cyclists. She commented that it was a great compliment that people should want to come and experience Clarke County's beauty and unique charm.
- Chairman Hobert stated that it was important to read the report and study the recommendations.

Supervisor Staelin:

- CCSA: Has not met since the Supervisor's April meeting.
- Planning Commission: Its May 2 meeting was very brief. Its recommendation on boarding kennels was reviewed earlier in the meeting.

Supervisor Barbara Byrd:

- Juvenile Jail: Meeting this week.
- Regional Jail Board: A very short meeting.
- Social Services: Attended the annual banquet held at Boyd's Nest. Board met with staff. All staff members received a hanging basket.

Vice Chairman Weiss:

- CEA: Continue to receive applications both for purchase and donation. Having difficulty finding a replacement for the current newsletter and fundraiser part-time position. Planning a retreat to help define mission and goals.

18) Closed Session

Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor McKay moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

Chairman Staelin recessed the meeting at 2:48 pm.

Chairman Hobert reconvened the meeting at 6:30 pm.

Chairman Hobert requested the addition of Appointment of Members to Boards and Committees

19) Citizen's Comment Period

No citizens appeared to address the Board.

20) PH 14-08: Secondary Six-Year Plan for 2014/2015 - 2019/2020

Clif Balderson and Steve Damron appeared before the Board to review the Secondary Six-Year Plan for 2014/2015 – 2019/2020. Highlights include:

- Failure to pass the budget could affect the current year budget.
- FY 2015 estimated construction funding: \$60,337
- CTB unpaved funding criteria has changed from qualifying roadway of 200 vehicles down to 50 vehicles that will qualify more roads statewide.
- Secondary unpaved roads was moved from 2017 to 2019 has been moved out to 2021 and beyond.
- Old Charlestown Road Route 761: Bridge replacement; Federal funds; Start date of 12/2017.
 - Supervisor Barbara Byrd, noting that this was the top priority on the plan, asked VDOT if the recent fatality would accelerate funding. Clif Balderson was doubtful given the funding mechanism VDOT uses.
- Senseny Road Route 657 Intersection Route 340: Improve intersection; Highway Safety Improvement Program Funds; Start date of 05/2015.
- Old Winchester Road Route 723: Bridge replacement; Federal funds; Particulars are included in the Frederick County Plan; Start date of 12/2017.
- Westwood Road Route 636 from Route 7 Business to Ramsburg Lane: Reconstruction; Partially funded SSYP Project; PE started and design section is working on this now; Still have funding issues in the design phase. Transferred \$205,000 from the previous project.
- Shepherds Mill Road Route 612: Safety Improvement; SSYP unfunded; Use of a 04/2015 start date in hopes of securing project funding was unsuccessful; the Board may wish to push out several years or remove.

- River Road Route 606: Washout repair; Funded; Repair should begin once weather stabilizes.
- Allen Road Route 639: Hardsurface rural rustic; Start date of 4/2018. The second portion of Allen Road remains on the unprioritized / unfunded project list.
- Lockes Mill Road Route 621: Hardsurface rural rustic; Start date of 4/2022
- Cost estimates for road construction remain unchanged from last year with rural rustics approximately \$305,000 per mile.

Vice Chairman Weiss commented on his frustration with the plan because it never moves forward. He asked why VDOT persisted in using a 6-year module that was really a 20-year.

Steve Damron responded that VDOT proposes its annual budget on what it believes future revenues will be using figures forecast by the legislature.

At 6:45 pm, Chairman Hobert opened the public comment portion of the public hearing. Being no persons presenting wishing to speak, he asked for comment from the Supervisors.

Supervisor Byrd opined that having a plan was good but also disappointing.

Supervisor Staelin noted that the bridge rehabilitation on Millwood Road Route 723 Route 255 to Route 340 was complete but still shown on the plan.

Steve Damron responded that the project was in the financial closure out process.

Supervisor Staelin moved to approve the SSYP 2014/2015 – 2019/2020. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

At 6:47, Chairman Hobert closed the public hearing.

Appointments to Boards and Committees

Chairman Hobert brought to the attention of the Board Berryville Town Council's appointment of Jay Arnold and Christie Dunkle to work as a team with representatives from the County to develop a cooperative agreement with respect to implementation of economic development strategies in the community. He suggested appointment of

Supervisor Staelin and Brandon Stidham to represent the County in developing a memorandum of understanding about those items the entities could agree upon by way of cooperation to implement the strategies that will be discussed shortly as part of the Comprehensive Plan.

Supervisor Staelin commented that both the Town and County could see the advantages of coordinating efforts that would better use funds and eliminate bureaucracy.

Supervisor Byrd moved to accept the nomination of Brandon Stidham and Supervisor Staelin to work with representatives from the Town of Berryville to develop a memorandum of understanding. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

21) Adjournment

There being no further business to be brought before the Board at 6:55 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

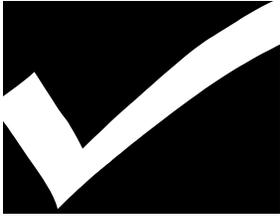
The next regular meeting of the Board of Supervisors is set for Tuesday June 17, 2014 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: May 20, 2014

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors



Personnel Committee Items
June 9, 2014; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

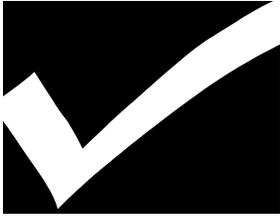
Description

- A. **Expiration of Term for appointments expiring through September 2014.**

- B. **Status Update Fire and EMS Director Position**

- C. **Status Update Consultant Hiring In Connection With Fee For Service**

- D. **Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash**



Personnel Committee Items
June 9, 2014; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through September 2014.

06/09/2014 Summary: The Personnel Committee recommends:

Board of Social Services: Reappointment of Lynn Gray to a four-year term expiring 07/15/2018.

Clarke County Historic Preservation Commission: Reappointment of Robert Stieg to a four-year term expiring 05/31/2018.

Lord Fairfax Emergency Medical Services Council: Appointment of Bryan Conrad to a three-year term expiring 06/30/2017 replacing Lee Coffelt.

B. Status Update Fire and EMS Director Position

06/09/2014 Summary: The Committee was advised that the County had received 25 applications and that the preliminary review committee consisting of the County Administrator, Planning Director and Supervisor Weiss would be provided copies of the applications by Tuesday, June 10 and would schedule the review process sometime shortly thereafter.

C. Status Update Consultant Hiring In Connection With Fee For Service

06/09/2014 Summary: The Committee was advised that the solicitation does not close until June 19 and that there are no expressions of interest or responses as of this date.

D. Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash

06/09/2014 Summary: The County Administrator advised that he had reviewed and revised the draft Personnel Policy and had returned it to Springsted for further comment and content modification.

Appointments by Expiration Through September 2014

	<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2013</i>			
Economic Development Advisory Committee	4 Yr		
Hillerson Jay Business Owner	9/15/2009	12/31/2013	9/15/2009
<p>Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.</p>			
<i>May 2014</i>			
Clarke County Historic Preservation Commission	4 Yr		
Stieg, Jr. Robert Millword District	1/23/2014	5/31/2014	1/23/2014
<p>Fill unexpired term of Thomas Gilpin</p> <p>Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."</p>			
<i>June 2014</i>			
Lord Fairfax Emergency Medical Services Council	3 Yr		
Coffelt Lee Career Representative	9/27/2011	6/30/2014	11/18/2008
<p>3 Clarke County Members; 3-year term; 1consecutive term limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies</p>			
<i>July 2014</i>			
Board of Social Services	4 Yr		
Gray Lynn Berryville District	4/16/2014	7/15/2014	4/16/2014
<p>Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.</p>			
<i>September 2014</i>			
Shenandoah Area Agency on Aging, Inc.	4 Yr		
Bouffault Robina Ric White Post District	7/16/2013	9/30/2014	7/16/2013
<p>BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit</p>			

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2014
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Berryville / County Economic Development MOU Development Committee</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Dunkle	Christy	Staff Representative - Town		
Staelin	John	BoS - Appointed Member		
Stidham	Brandon	Staff Representative - County		
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/23/2014	12/31/2014
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/23/2014	1/31/2014
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	4/16/2014	7/15/2014
Pierce	Edwin Ralph	Berryville District	2/21/2012	12/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015

Tuesday, June 03, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2104
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Board of Zoning Appeals</i>				<i>5 Yr</i>
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	1/19/2010	2/15/2015
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019
<i>Clarke County Agricultural Advisory Committee</i>				
Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Clarke County Historic Preservation Commission</i>				<i>4 Yr</i>
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016

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			<i>Appt Date</i>	<i>Exp Date</i>
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/15/2014	4/30/2015
Stieg, Jr.	Robert	Millwood District	1/23/2014	5/31/2014
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017
<i>Clarke County Industrial Development Authority</i>				<i>4 Yr</i>
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	7/16/2013	10/30/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	12/21/2010	10/30/2014
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Library Advisory Council</i>				<i>4 Yr</i>
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Byrd	Barbara J.	BOS - Liaison	1/23/2014	1/31/2014
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbian	Maral	Millwood District	4/19/2011	4/15/2015
Myers	Carol	White Post District	5/21/2013	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				<i>1 Yr</i>
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Planning Commission</i>				<i>4 Yr</i>
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/23/2014	12/31/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Steinmetz, II	William	Berryville District	5/15/2012	4/30/2016

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017
<i>Conservation Easement Authority</i>				<i>3 Yr</i>
Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Fire and Emergency Services (EMS) Workgroup</i>				<i>Open-End</i>

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			<i>Appt Date</i>	<i>Exp Date</i>
Braithwaite	Jay	Fire & Rescue Volunteer	9/25/2013	
Buckley	Randy	Fire & Rescue Volunteer	9/25/2013	
Leffel	Elizabeth	Fire & Rescue Volunteer	9/25/2013	
Stidham	Brandon	Staff Representative	9/25/2013	
Wallace	Laure	Fire & Rescue Volunteer	9/25/2013	
Weiss	David	BOS - Liaison	9/25/2013	
White	Neal	Town of Berryville Chief of Police	9/25/2013	
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Murphy	Michael	School Superintendent	7/1/2008	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/23/2014	12/31/2014
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William	Berryville District	7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2014
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/23/2014	12/31/2014
Byrd	Barbara J.	BOS - Liaison Alternate	1/23/2014	12/31/2014
Roper	Anthony	Sheriff	1/1/2012	12/31/2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/23/2014	12/31/2014
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/21/2014	12/31/2014
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	Appointed by Clarke County School Board	10/24/2013	12/31/2014
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/23/2014	12/31/2014
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	7/16/2013	9/30/2014
Edwards, Jr.	James N.	White Post District	9/1/2012	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>The 150th Committee</i>				4 Yr

Tuesday, June 03, 2014

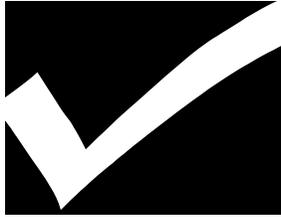
Page 6 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015

Warren-Clarke County Microenterprise Assistance Program Management Team

2 Yr

Blakeslee	Steve	County Representative	9/18/2012
Dunkle	Christy	Town of Berryville Representative	9/18/2012
Greene	Laurel	Town of Boyce Representative	9/18/2012
Hobbs	Robert	County Representative	9/18/2012
Hoffman	Michael	County Representative	9/18/2012
McIntosh	Charles	County Representative	9/18/2012
Myer	Dr. Eric	Designated Alternate	9/18/2012
Stidham	Brandon	County Representative	9/18/2012



**Board of Supervisors Work Session Agenda
June 9, 2014 10:00 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611**

*Item
No.*

Description

A. Easement Heritage Child Development Center by David Ash

06/09/2014 Summary: The Board directed the County Administrator to have the County Attorney draft a revised resolution contingent upon the Child Development Center's success on renewing its lease and to further inquire if there should be any concerns regarding continued use of the right of way.

B. CC-2014-02 Chapter 40 Voting District 40-3 Polling Places Established Discussion

06/09/2014 Summary: The Registrar reviewed the proposed change with the Board. Subsequent to further discussion, the Board directed that the matter be placed on the June regular meeting agenda to set public hearing for July.

C. ERP Contract Decision *[Note: Contract is distributed as an attachment to the packet.]*

06/09/2014 Summary: Following review and discussion, **Supervisor Staelin moved to authorize the Joint Administrative Services Director to execute the ERP contract with Tyler Technologies, Inc., upon adoption of the FY2015 Commonwealth budget. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

D. Commonwealth Budget Update

06/09/2014 Summary: Board members discussed the current situation regarding the inability of the Commonwealth to adopt a FY2015 budget and discussed the potential impacts that failure would have on County offices and departments and funded organizations should the budget not be resolved prior to the beginning of the fiscal year. The Treasurer, the Commissioner of the Revenue and the Sheriff were also present and commented on the potential impacts to their operations. Members of the Board were advised that members of the Finance Committee would be proposing specific actions in response to this situation.

E. Identify CCPS Discussion Issues

06/09/2014 Summary: Members of the Board requested a presentation on the Classification and Compensation Study with a particular interest in addressing benchmark communities used with the possibility of reconfiguration similar to the General Government's benchmark group.

The Board also expressed concern about the comparison of teachers' compensation for beginning professionals with a BA versus comparison with teachers with Masters Degrees given the School Board's substantial stipend for this latter group.

The County Administrator was directed to confirm with Dr. Murphy the Board's request for a review of the compensation plan, noting its areas of particular interest.

F. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board.

06/09/2014 Summary: **Supervisor Staelin moved to convene into Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Staelin moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

Clarke County Board of Supervisors

Supervisors
Millwood Voting District
John Staelin
Chair
(540) 837-1903

Berryville Voting District
J. Michael Hobert
Vice Chair
(540) 955-4720

Buckmarsh Voting District
David Weiss
(540) 955-2151



www.co.clarke.va.us

Supervisors
White Post Voting District
A.R. Dunning
(540) 837-1719

Russell Voting District
Barbara Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5100
FAX: (540) 955-4002

RESOLUTION

WHEREAS, by Easement dated March 10, 1997, and recorded in the Office of the Clerk of the Circuit Court of Clarke County, Virginia, in Deed Book 271, at Page 200, Clarke County acquired a 30-foot wide access easement, ("the Easement"), over property now owned by Gregory H. and Pamela P. Throckmorton, containing 4.0604 acres, located on the south side of Virginia Business Route 7; and

WHEREAS, a portion of a building located on the Throckmorton property extends into the Easement; and

WHEREAS, the Heritage Child Development Center currently leases the property from Throckmorton; and

WHEREAS, the Heritage Child Development Center is a community based, non-profit organization providing early childhood educational services to Clarke County families; and

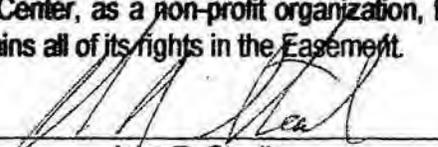
WHEREAS, the Heritage Child Development Center desires to improve the aforesaid building to provide additional educational space for its programs; and

WHEREAS, the Heritage Child Development Center desires assurances that if it so improves the building located partially in the Easement, the County will not require the building to be removed from the Easement; and

WHEREAS, the Board of Supervisors of Clarke County supports the education programs provided by the Heritage Child Development Center.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors will not require the removal of the building located partially in the Easement for a period of ten years commencing with the adoption of this resolution as long as the building is occupied by the Heritage Child Development Center, as a non-profit organization, for early childhood education purposes. In all other respects, the County retains all of its rights in the Easement.

Adopted this 20th day of July, 2004.


John R. Staelin
Board of Supervisors Chair

102 North Church Street, 2nd Floor, Berryville, VA 22611

Clarke County Board of Supervisors

Supervisors
Millwood Voting District
John Staelin
Chair
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Russell Voting District
Barbara Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5100
FAX: (540) 955-4002

July 22, 2004

Mr. Barry Hockenberry, President
The Heritage Child Development Center
P. O. Box 846
Berryville, Virginia 22611

Dear Mr. Hockenberry:

In response to your request of June 29, 2004, the Clarke County Board of Supervisors has adopted the attached resolution. The Board will not require the removal of the building located partially within an easement across the property of Gregory H. and Pamela P. Throckmorton for a period of up to ten years, provided the building remains occupied and used by the Heritage Child Development Center to provide child care services.

I have been directed to call to your attention that the term of this resolution is limited to ten years. While future Supervisors may be willing to extend this agreement, nothing in this resolution should be construed to obligate the County to any extension or renewal.

Also, the County retains the right to fully utilize the easement in every respect except for requiring the removal of the building. Should the County undertake additional improvements to the park, the use may increase significantly. Any plans that you have for improvements to or use of the building should take into consideration the continuing and potential increase in use of the easement.

I hope that this has been responsive to your request.

Sincerely,

David Ash
County Administrator

cc: Board of Supervisors
Chuck Johnston, Clarke County Planning Administrator

102 North Church Street, 2nd Floor, Berryville, VA 22611

HALL, MONAHAN, ENGLE, MAHAN & MITCHELL

A PARTNERSHIP OF PROFESSIONAL CORPORATIONS

ATTORNEYS AT LAW

WILBUR C. HALL (1892-1972)
THOMAS V. MONAHAN (1924-1999)
SAMUEL D. ENGLE
O. LELAND MAHAN
ROBERT T. MITCHELL, JR.
JAMES A. KLENKAR
STEVEN F. JACKSON

1 & 7 EAST MARKET STREET
LEESBURG, VIRGINIA
TELEPHONE 703-777-1090

9 EAST BOSCAWEN STREET
WINCHESTER, VIRGINIA
TELEPHONE 540-662-3200
FAX 540-662-4304
E-MAIL lawyers@hallmonahan.com

PLEASE REPLY TO:

P. O. Box 848
WINCHESTER, VIRGINIA 22604-0848

July 8, 2004

VIA FAX 955-4002

Mr. David Ash, County Administrator
for Clarke County
102 N. Church Street
Berryville, VA 22611

Re: Heritage Child Development Center

Dear David:

I am enclosing, for discussion purposes, a draft of a Resolution to address the request of the Heritage Child Development Center to improve the building located partially in the County Easement on the Throckmorton property.

If you think this is something the Board of Supervisors would be comfortable with, I would suggest that you run it by the Planning Department to be sure that it would adequately address any concerns of the Planning Department about the building being located in the County Easement. If this would satisfy the Planning Department, I can then put the Resolution in final form to be considered by the Board of Supervisors.

If you have any questions or suggestions with respect to the Resolution, please let me know.

With kind regards, I am

Very truly yours,



Robert T. Mitchell, Jr.

RESOLUTION**DRAFT**

WHEREAS, by Easement dated March 10, 1997, and recorded in the Office of the Clerk of the Circuit Court of Clarke County, Virginia, in Deed Book 271, at Page 200, Clarke County acquired a 30-foot wide access easement, ("the Easement"), over property now owned by Gregory H. and Pamela P. Throckmorton, containing 4.0604 acres, located on the south side of Virginia Business Route 7; and

WHEREAS, a portion of a building located on the Throckmorton property extends into the Easement; and

WHEREAS, the Heritage Child Development Center currently leases the property from Throckmorton; and

WHEREAS, the Heritage Child Development Center is a community based, non-profit organization providing early childhood educational services to Clarke County families; and

WHEREAS, the Heritage Child Development Center desires to improve the aforesaid building to provide additional educational space for its programs; and

WHEREAS, the Heritage Child Development Center desires assurances that if it so improves the building located partially in the Easement, the County will not require the building to be removed from the Easement; and

WHEREAS, the Board of Supervisors of Clarke County supports the educational programs provided by the Heritage Child Development Center.

NOW, THEREFORE, be it **RESOLVED** that the Board of Supervisors will not require the removal of the building located partially in the Easement for so long as the building is occupied by the Heritage Child Development Center, as a non-profit organization, for early childhood education purposes. In all other respects, the County retains all of its rights in the Easement.

COPY



**The Heritage
Child Development Center**

P.O. Box 846, Berryville, VA 22611 (540) 955-9153 / 955-2904 (fax)

RECEIVED

JUN 30 2004

June 29, 2004

Mr. John Staelin, Chair
Clarke County Board of Supervisors
102 North Church Street
Berryville, VA 22611

Dear Mr. Staelin:

Heritage Child Development Center is a community based, non-profit organization that has been meeting the early childhood education needs of Clarke County families for seven years. During those seven years we have grown with the Berryville community and continued to broaden the range of services we offer to local families. We now have an opportunity to expand further by growing our school-age Clubhouse program which maintains a growing waiting list. The Clubhouse operates in the former Tomblin Property at the west end of Berryville, near the county park.

On the property we now occupy there is a cement block building that can be improved to provide space for twenty-seven more young people. There is a potential problem however in that this building sits partially within a right of way easement owned by the county. Our landlord is prepared to offer us a ten-year lease on the property, we are currently putting the finishing touches on a site plan that meets all the engineering requirements of the planning and zoning, building and sanitation authorities and we are submitting a request for a change to our special use permit that will allow us care for these additional children.

We ask that the board of supervisors consider some action that will make it feasible for Heritage to invest in the improvements needed to this building without concern that the county may need to have the building removed from the easement during the term of our lease.

I am available at 955-9232 at your convenience to discuss this project further.

Sincerely yours,

Barry Hockenberry, President
Board of Directors

cc: David Ash



Clarke County Office of Elections

Voter Registration and Electoral Board

101 Chalmers Ct. ☎ P. O. Box 555 ☎ Berryville, Virginia 22611
(P) 540-955-5168 (F) 540-955-5169 (email) vote@clarkecounty.gov

May 29, 2014

Michael Hobert, Chairman
Clarke County Board of Supervisors
101 Chalmers Ct.
Berryville, VA 22611

Dear Mr. Chairman,

The Clarke County Electoral Board requests that the polling place for the Berryville Voting District, currently located at 110 N. Church St. in the Grace Episcopal Church Parish Hall, be relocated to 317 W. Main St. in the multipurpose room at the current Berryville Primary School.

Background:

The Help America Vote Act of 2002 (HAVA) established a number of changes concerning the voting process. For example, all polling places must comply with the provisions of the Americans with Disability Act (ADA of 1990). As a result, several polling places were relocated to meet the ADA standards.

Consequently, the Berryville Polling Place was moved from the General District Courthouse at 104 N. Church St. to the Grace Episcopal Church parish hall in 2005. While this move fully met ADA requirements, local officials as well as individuals began to call attention to a number of issues and concerns with regard to mobility and accessibility at the Berryville polling place.

Illustrative Examples: (photos attached)

- While there is sufficient parking at the rear of the facility, voters must use steps to travel to and from the front of the building or use the sidewalk along Liberty Street.
- Voters may use parking along Church Street which also requires a considerable walking distance to and from the polling place entrance.
- There is only one accessible parking spot near the entrance to and from the polling place.
- Considerable traffic congestion on North Church Street must be monitored and directed by the Berryville Town Police, especially during presidential elections.

At their May 7, 2014 meeting, the Clarke County Electoral Board voted unanimously to recommend moving the Berryville District polling place to 317 W. Main St. – multipurpose room. The Board directed the Registrar to make inquiries regarding the adequacy of the site.

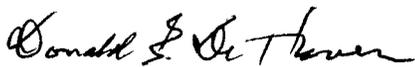
- The site provides adequate parking on the same level as the entrance to the polling place;
- Facility meets ADA standards with the exception of marked accessible parking.
 - The Clarke County building inspector inspected the site and has determined it meets ADA standards with the exception of marked accessible parking.
 - The Registrar met with the Director of Operations for Clarke County Public Schools and was advised that the parking area will be restriped and signed to meet ADA standards.

Clarke County Public School administration supports the move. A facility use agreement is pending subsequent to the approval by the Board of Supervisors.

The Electoral Board's goal is to conduct the November 4, 2014 General Election at the new location. § 24.2-306 of the Code of Virginia regulates that changes to polling locations may not be made within 60 days of a general election (excerpt attached). The deadline for approval to move the polling place prior to the November 2014 general election is September 5th; therefore, the Clarke County Electoral Board requests the following:

- A. At their meeting on June 17, 2014, the Clarke County Board of Supervisors set a public hearing to be held on Tuesday, July 15, 2014 to consider the amendment of the County Code Section 40-3 (A) Polling Places, to change the polling place for the Berryville Voting District from 110 N. Church Street - Berryville to 317 W. Main Street – Berryville.
- B. Following the public hearing, the Clarke County Board of Supervisors' approval of the move of the Berryville Voting District polling place to 317 W. Main Street – Berryville, effective immediately in order to ensure the change occurs more than the required 60 days prior to the general election.

Respectfully submitted,



Donald E. De Haven, Secretary

Attachments (2) § 24.2-306
 Photos

§ 24.2-306. Changes not to be enacted within 60 days of general election; notice requirements.

- C. A. No change in any local election district, precinct, or polling place shall be enacted within 60 days next preceding any general election. Notice shall be published prior to enactment in a newspaper having general circulation in the election district or precinct once a week for two successive weeks. The published notice shall state where descriptions and maps of proposed boundary and polling place changes may be inspected.
- D. B. Notice of any adopted change in any election district, town, precinct, or polling place other than in the location of the office of the general registrar shall be mailed to all registered voters whose election district, town, precinct, or polling place is changed at least 15 days prior to the next general, special, or primary election in which the voters will be voting in the changed election district, town, precinct, or polling place..



Berryville Voting Precinct at 110 N. Church St.

Steps leading from parking lot to the polling place entrance at front of the Grace Episcopal Parish Hall on Church St.



Limited parking in front of polling place

Chapter 40 Voting Districts

The Clarke County Board of Supervisors shall consider amending the Clarke County Code Chapter 40 Voting Districts § 40-3. Polling Places established A. For Berryville Voting District Change from 110 North Church Street to 317 West Main Street.

§ 40-3. Polling Places established

[Amended 05-08-16;
Amended 07-01-16]

The following are hereby designated as polling places:

- A. For Berryville Voting District
~~Grace Episcopal Church Parish Hall
110 North Church Street~~ **317 West Main Street**
Berryville, VA 22611
- B. For Buckmarsh Voting District: Social Hall
 - (1) John Enders Volunteer Fire Company
9 South Buckmarsh Street
Berryville, VA 22611
 - (2) For Blue Ridge Precinct [Added 92-02-18]
Social Hall
Blue Ridge Volunteer Fire Company
131 Retreat Road
Bluemont, VA 20135
- C. For Millwood Voting District:
 - (1) For Millwood Precinct:
Powhatan School
49 Powhatan Lane
Boyce, VA 22620
 - (2) For Pine Grove Precinct:
Social Hall
Blue Ridge Volunteer Fire Company
131 Retreat Road
Bluemont, VA 20135
- D. For Russell Voting District:
Clarke County Recreation Center
225 Al Smith Circle
Berryville, VA 22611
- E. For White Post Voting District:
Boyce Volunteer Fire Company
7 South Greenway Avenue
Boyce, VA 22620

MEMORANDUM

TO: Clarke County Board of Supervisors

FR: Thomas J. Judge, Director of Joint Administrative Services

DT: 6/5/2014

RE: *Contract for ERP System between Tyler Technologies and Clarke County*

The Joint Administrative Services Board recommends approval of a contract with Tyler Technologies to provide Enterprise Resource Planning (ERP) software to the County of Clarke, the Clarke County Public Schools, and the Clarke County Sanitary Authority over the next five years.

This recommendation follows:

1. A thorough study of the County's business practices by the GFOA in concert with staff across the organizations.
2. Development of a request for proposals defining desired capabilities of the system, again in concert with staff across the organizations.
3. Selection of the best proposal and a months long negotiation with Tyler Technologies to refine the Scope of Work, the cost, and the terms and conditions, all with the assistance of Plante and Moran, a consulting firm experienced in such negotiations.

The proposed contract was distributed under separate cover. A cash flow of the project will be separately distributed. The following are highlights of the negotiation:

1. **Limitation of Liability.** The Terms and Conditions were reviewed by Hall, Monahan, et al. The only difficult provision noted in this review was the "Limitation of Liability" provision in which Clarke County agrees that Tyler will not be responsible for "special, indirect, incidental, consequential, or exemplary damages" in the event of issues caused by Tyler. Tyler would not yield on this provision, claiming that their pricing depends on it and their shareholders require it. Indeed, it is a common feature of the modern contract.
2. **Deferral of SaaS fees.** The contract calls for quarterly payment of \$119K SaaS annual fees beginning on the contract date. This was contested by Clarke County in the negotiation because the implementation is phased over three years and Clarke County therefore Clarke County will not have full use of the software during this initial period. Tyler argued that they will be performing a great deal of work offsite from the very outset of the project, and that their pricing mechanism is designed to cover this while providing the client a predictable expenditure stream. Tyler compromised by agreeing to hold retainage of implementation costs in the amount of 10% until the end of the project.

3. **SaaS fee guaranty.** The contract guarantees the annual fee for five years, but some modules are not implemented for three years thereby watering down the guarantee. Tyler compromised by allowing Clarke County the option to renew the SaaS fees at current rates for two additional years at the end of the five year term.

4. **Rate of Implementation.** The implementation extends over a three year period, which seems unnecessarily long and implies continue payment for the software systems we plan to retire. Tyler Technologies believes a County of our size needs this extended implementation to ensure the full system benefits including business practice refinement, data structuring, training, testing, etc. Tyler compromised by agreeing to accelerate its activities if Clarke County showed itself capable of achieving a faster pace of implementation without compromising quality.

The following action is recommended:

“Be it resolved that the proposed contract between Clarke County (Government, Schools, and CCSA) and Tyler Technologies is hereby agreed to, and shall be executed by the Joint Administrative Services Director when it becomes clear that the Commonwealth of Virginia has adopted a budget for FY 15.”

ROI

ERP System Implementation Return on Investment

06/05/14

Source: Joint Administrative Services

Assumptions:

- 1 Costs are a vendor's quotation for the recommended configuration in the GFOA report.
- 2 Total hours estimated to be saved from ERP implementation is 4500 annually (mid range GFOA Study, pg. 35)
- 3 6240 hours have been eliminated through Treasurer, Commissioner and Assessor.
- 4 In six years 50% of citizens will pay the Treasurer on line, and 50% of Vendors will accept EFT payment.
- 5 Additional modules of XPERT will be required either by Clarke or by the Vendor or both (Bright replaced).

	YEAR					<u>Total</u>	<u>Notes</u>
	1	2	3	4	5		
<u>DIRECT COST OF NEW ERP</u>							
SaaS (HR, GL, Revenue, Documents)	119,011	119,011	119,011	119,011	119,011		
Professional Services and Travel	168,431	168,431	84,215				
TOTAL	287,442	287,442	203,226	119,011	119,011	1,016,132	
<u>COST AVOIDANCE (costs incurred if no ERP)</u>							
Commissioner Position*	43,467	43,467	43,467	43,467			
Treasurer Position*	37,974	37,974	37,974	37,974			
Assessor Position*	42,459	42,459	42,459	42,459			
XPERT, Building, Activity Fund Maintenance	20,000	40,000	40,000	40,000			
Postage from Treasurer & JAS	2,300	4,600	6,900	9,200			Could add Commissioner, Inspector, Personnel
Forms from Treasurer & JAS	2,000	4,000	6,000	8,000			Could add Commissioner, Inspector, Personnel
Revenue Modules to XPERT	60,000						RDA estimate
Forced XPERT Front-End Upgrade	15,000						RDA estimate
XPERT Module to Archive Finance Documents			15,000				RDA estimate
Personnel Module Training and Applicant Tracking	30,000						RDA estimate
Hardware including support					12,000		Per Gordon
SAN Unit (30% of \$40K)					12,000		Per Gordon
Reduced IT Staffing Commitment	37,000	37,000	37,000	37,000	37,000		Some debate regarding estimate
Reduced Electricity	500	500	500	500	500		Some debate regarding estimate
Disaster Recovery	8,845	8,845	8,845	8,845	8,845		From Tyler quote
TOTAL	46,345	299,545	233,845	223,145	251,445	1,054,325	

*These positions have been eliminated, but would need to be replaced when activity increases, unless technology is introduced that offers productivity improvements. XPERT offers some productivity improvement, but is not sufficient, and requires greater training and internal technical support.

**It should also be noted that extension of XPERT does not include the breadth of modules, or technical capabilities (such as on-line payments, and time and attendance) available from the ERP System.

***There is much debate about how much Software as a Service, aka SaaS or Cloud, would save. Studies reviewed indicate that over 5 years the costs of SaaS are approximately 75% of maintaining the software locally. This factor is expected to continue to decline, making SaaS progressively cheaper relative to local server operations. However, it has yet to be determined whether this option is feasible for Clarke County.

MEMORANDUM

TO: Clarke County Board of Supervisors

FR: Thomas J. Judge, Director of Joint Administrative Services

DT: 6/5/2014

RE: *Two Commonwealth of Virginia Budget Issues*

There are two budget issues facing the Commonwealth:

- Failure to adopt a budget for the biennium beginning July 1.
- A large shortfall in revenue affecting both FY 14 and the next biennium.

There has been an active legislative effort by VACO and others to avert the effects of these matters on local governments, and the legislature will be meeting in early June to make further attempts to resolve them. However, localities will almost certainly be affected by the budget reductions in the next biennium. The Finance Committee will be discussing tactics for addressing the FY 15 budget issues at their meeting following the worksession. Please see that agenda for more detailed discussion. Tactics to be considered in the near term:

- Deferral of planned capital expenditure which may include ERP system, Sheriff's Office Renovation, and School Projects, all for the purpose of preserving cash for essential local operations until a Commonwealth budget is adopted.
- Vacancy freezes and part time salary curtailment to anticipate budget cuts.

Attached are copies of documents widely distributed by email, and providing good background on the Commonwealth's issues:

- "Budget primer" explaining how the revenue shortfall came about.
- Letters from David LaRock and Chris Jones (Chairman of the House Appropriations Committee) describing their efforts to address the problems.
- Richmond Times Dispatch giving an overview of the problems and efforts to resolve them.

Staff is communicating to VACO the data it needs to carry out its legislative efforts. Employees have been warned to prepare for possible interruption to their income. Planning for such events as a partial shutdown, furloughs, delay of school opening, and use of fund balance to front funds for essential operations will continue through the month of June in close cooperation with the Finance Committees of the Board of Supervisors and School Board.



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Richmond, VA 67° F

Tuesday, Jun. 3, 2014

Budget primer

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Posted: Sunday, June 1, 2014 12:00 am | Updated: 9:43 am, Sun Jun 1, 2014.

How did the shortfall come about?

The state crafts its budgets based on revenue projections. When the revenue falls short, the state must cut back on its planned spending.

Advertisement



The primary reason for the shortfall is a sharp falloff in payment of capital gains and other "non-withholding" income taxes, such

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as self-employment and business income, dividends and interest.

Non-withholding income collections were abnormally high last year because many wealthy taxpayers chose to sell stock and take their gains in late 2012, prompted primarily by the American Taxpayer Relief

Act adopted by Congress to deal with the so-called fiscal cliff. The law raised the capital gains tax from 15 to 20 percent.

Virginia's budget forecast last year did not accurately reflect "taxpayer behavior" in response to the law, as well as new taxes on wealthy individuals under the Affordable Care Act, including a 3.8 percent tax on investment income. Gov. Terry McAuliffe revised the forecast in February, reducing revenue estimates by \$140 million in the current and next fiscal year.

How bad will the shortfall be?

State revenues are projected to fall \$350 million short of the forecast for the fiscal year that ends June 30. Within five days of closing the books, the state will certify the final revenue for the ending fiscal year. If it falls short by 1 percent or more of the general fund budget, the state comptroller will certify the shortfall.

The state then will re-forecast revenue for the two-year budget period of July 1, 2014, through June 30, 2016. Key lawmakers believe the re-forecast will reduce the state's budget by \$500 million for each year of the new biennium.

Who will make the new revenue forecast?

State law requires Virginia's governor to submit to the General Assembly by each Dec. 15 an estimate of anticipated general fund revenue, transportation fund revenues and other major non-general fund revenues.

The governor's consensus estimates are based on forecasts of economic activity in Virginia that include input from the Joint Advisory Board of Economists — known as JABE — and the Governor's Advisory Council on Revenue Estimates — known as GACRE.

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JABE is chaired by the secretary of finance. It includes the staff directors of the Senate Finance Committee and the House Appropriations Committee and 15 economists. The governor is the chairman of GACRE, which includes General Assembly leaders and 15 to 20 citizens, typically representatives of different sectors of the economy.

What are the different revenue sources for the budget?

The General Assembly and the governor have the most discretion over general fund revenues, which make up a little more than a third of the state budget. These revenues chiefly come from individual income taxes, corporate income taxes and sales and use taxes. Lesser sources of general fund revenue include taxes that insurance companies pay on premiums, the taxes paid when a mortgage is filed in a locality, taxes paid by public utility companies, and profits from liquor sold at state-owned stores.

More than half of state revenues are non-general funds, money set aside for specific purposes, such as motor vehicle and gasoline taxes that go to transportation programs, tuition and fees that support higher education, and specifically targeted federal grants.

What is the rainy day fund?

Following the recession in the early 1990s, Virginia created the Revenue Stabilization Fund (often called the rainy day fund) through an amendment to the Virginia Constitution that voters approved in November 1992. The fund was meant to provide a financial cushion in case of an unexpected economic downturn.

The rainy day fund is now projected to reach \$689 million by the end of the current fiscal year. As part of the new two-year budget, lawmakers will make a required contribution to the fund that is expected to increase it to almost \$940 million.

Lawmakers then could draw down up to \$675 million over two years to alleviate the shortfall and avoid deep spending cuts in core services, but there's a catch.

Under the state constitution, lawmakers can only apply the rainy day fund to a certified shortfall in an enacted budget. So lawmakers cannot tap their safety valve until they approve a budget.

What happens if there is no budget by July 1?

Most key lawmakers believe the state will have a budget by the end of the fiscal year. In

PC

Jeff
Gift
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RE

the worst-case scenario, lawmakers would have to cut an estimated \$1.35 billion in planned spending over the next two years, without relying on the rainy day fund to cushion the blow.

McAuliffe believes he has the authority to prevent a government shutdown if there is no budget by July 1. Del. S. Chris Jones, R-Suffolk, chairman of the House Appropriations Committee, is skeptical. Attorney General Mark R. Herring has brought in University of Virginia law professor A.E. Dick Howard, who led the 1971 revision of the state constitution, to consult on the matter.

What is the Hanger compromise?

Sen. Emmett W. Hanger Jr., R-Augusta, has proposed an idea to end the budget impasse between the House and the Senate by separating the two-year spending plan from discussions of expanding health care coverage for hundreds of thousands of uninsured Virginians.

The Senate would amend and act on the House budget proposal, moving competing versions of the budget toward a conference committee that would iron out differences and identify spending cuts to deal with the expected shortfall.

The Senate would remove its Marketplace Virginia plan from the budget — provided that the General Assembly empower the McAuliffe administration to amend the state Medicaid plan by Oct. 1 to expand health coverage to Virginians who earn up to 138 percent of the federal poverty level — just under \$16,000 per year for an individual.

The proposal would transform the Medicaid Innovation and Reform Commission by eliminating the current requirement that a majority of House members and a majority of Senate members approve any expansion of health coverage through Medicaid or a private marketplace. Instead, the commission would be able to stop or delay expansion by a simple majority vote.

— Michael Martz and Andrew Cain

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THIRTYTHIRD DISTRICT

COMMITTEE ASSIGNMENTS:
TRANSPORTATION
COUNTIES, CITIES AND TOWNS
SCIENCE AND TECHNOLOGY

May 30, 2014

Chairman Michael Hobert
P.O. Box 588
Berryville, VA 22611

Dear Michael,

I wanted to make sure you received this important update on the status of the budget debate in Richmond because of the significant impact it could have on localities. Please find the enclosed letter from Delegate S. Chris Jones, Chairman of the House Appropriations Committee.

Chairman Jones has notified House members that Virginia could see a general fund revenue shortfall exceeding \$1 billion for the next biennium, largely due to a still sluggish economy and stagnant tax receipts.

While we will not know the final revenue numbers until the end of June, it is obvious that a shortfall of this magnitude will mean less state funding than originally proposed by either the House or Senate. This will unfortunately require local governments to re-evaluate their spending plans.

Chairman Jones and the House Appropriations Committee believe they can mitigate the impact of this shortfall on local governments by using the Revenue Stabilization Fund, often called the "rainy day fund." However, without a budget in place, the Governor and General Assembly cannot utilize the rainy day fund. This is one of the many reasons why it is absolutely imperative that the Governor and General Assembly agree to a budget as quickly as possible.

As Chairman Jones notes, the only substantive issue delaying passage of the budget is Medicaid expansion. I recognize this is a controversial issue on which Republicans and Democrats disagree. We should not, however, allow this disagreement to delay passage of the entire budget any longer.

House leaders have offered a fair and simply compromise to end the impasse – set aside the debate over Medicaid expansion for now, complete work on the budget right away and return to Richmond later this year to debate Medicaid expansion.

Over 100 local governments, school boards, business leaders and local elected officials have passed resolutions or written letters to the Governor supporting this position. If you have not already done so, I respectfully encourage you to join them.

Please take time to read Chairman Jones' letter. I would also encourage you to begin making the necessary preparations to address the impact of the shortfall on your locality.

I am hopeful that the Governor and Senate will take action on the House budget so that the Commonwealth will continue to operate when the new fiscal year begins on July 1st.

Recently, I have seen some reports of local governments planning for the possibility of a budget crisis which would interrupt the flow of Commonwealth funds in the new fiscal year. While I hope we will end this budget impasse before the June 30 deadline, I am concerned with the impact a shutdown would have on your ability to meet the needs of our communities in such an occurrence. Please advise me as to any contingencies that you may have studied regarding your ability to continue providing essential services to our constituents in the event of a state shutdown.

It is an honor to serve you in the Virginia House of Delegates. I will continue to keep you informed of further developments regarding the budget. Please do not hesitate to contact me if you have any questions or need any assistance.

Respectfully,

A handwritten signature in cursive script that reads "Dave LaRock".

Delegate Dave LaRock



COMMONWEALTH OF VIRGINIA
HOUSE OF DELEGATES
RICHMOND

APPROPRIATIONS COMMITTEE
9TH FLOOR, GENERAL ASSEMBLY BUILDING
CAPITOL SQUARE
POST OFFICE BOX 406
RICHMOND, VIRGINIA 23218
804-698-1590

S. CHRIS JONES, CHAIRMAN
ROBERT P. VAUGHN, STAFF DIRECTOR

May 28, 2014

Dear Local Elected Official:

I am writing to update you on the status of budget deliberations in Richmond and provide some important information on the budget that could significantly affect local governments.

The House Appropriations Committee was recently informed that the Commonwealth's revenue receipts for the month of May are approximately \$300 to \$350 million dollars below projections. This is primarily due to the continued sluggishness of the national economy and a decline in sales, income and corporate tax collections.

While we will not know the final revenue numbers until the end of June, it appears very likely that the Commonwealth could face a significant revenue shortfall for the current and next fiscal years. That shortfall could exceed \$1 billion for the biennium.

It is absolutely critical to note, as Secretary of Finance Ric Brown told the Appropriations Committee on May 19, if we do not have a budget in place by July 1, the Governor and the General Assembly cannot utilize the Revenue Stabilization Fund to offset a downward revision in general fund revenues.

Under state law, the Comptroller must certify revenue collections within 5 days of the close of the books for Fiscal Year 2014. If actual general fund revenues are one percent or lower less than forecasted, an automatic reforecast of the revenues for Fiscal Years 2015 and 2016 must take place. At that point, the new forecast will form the basis of the new biennial budget, closing the door on the ultimate use of the Revenue Stabilization Fund.

Needless to say, based on the final revenue numbers, the budget ultimately adopted by the Governor and the General Assembly will likely include less funding than originally proposed by either the House or Senate. I am confident that the General Assembly could mitigate the impact of these reductions on local governments. However, this is dependent on the use of the Revenue Stabilization Fund, often called the "rainy day fund," to offset the reduced revenues.

Let me be the first to say that this news creates a great deal of urgency and makes it all the more imperative to complete work on the state budget as quickly as possible. Without access to the flexibility afforded by the Revenue Stabilization Fund, the options available to the Governor and General Assembly will be severely limited. This may result in significant funding cuts to core functions of government.

This scenario would obviously require localities to reexamine local budgets. I hope the advanced notice of such a possible outcome will allow local leaders to begin making the necessary contingency plans.

Medicaid expansion is the only substantive issue delaying adoption of the budget. However, regardless of one's position on that issue, the consequences of failing to pass the budget by July 1 are simply too grave to delay any longer.

That is why I, along with other House leaders, believe strongly that we should set Medicaid expansion aside and complete work on the state budget now. This is the quickest and fairest way to complete work on the budget so local leaders can make final adjustments to their approved budget. After the budget is passed, we can and should return to Richmond for a separate special session related to Medicaid expansion.

I will continue to work hard with my colleagues in both chambers and on both sides of the aisle in order to complete work on the budget and will keep you informed of future developments.

Respectfully,

A handwritten signature in black ink, appearing to read 'S. Chris Jones', written in a cursive style.

S. Chris Jones, Chairman
House Appropriations Committee

Cc: Governor Terence R. McAuliffe
Members, Virginia House of Delegates
Members, Senate of Virginia

'Sense of urgency' as budget shortfall looms

BY MICHAEL MARTZ Richmond Times-Dispatch | Posted: Sunday, June 1, 2014 12:00 am

After almost three months of political theatrics, Virginia is about to get a stiff dose of budget reality.

The General Assembly money committees are preparing for deep spending cuts in a two-year budget that has been stalled by a bitter political fight over using federal money to expand health coverage for uninsured Virginians. If the legislature doesn't break the impasse and adopt a budget by July 1, the cuts will be twice as deep and the state's financial reputation could be imperiled.

Pay raises for teachers and state employees, money for Richmond's proposed slave heritage site, and any other new spending that isn't required by law won't happen if Virginia faces an expected \$1.35 billion shortfall in revenue through the next budget biennium.

"All of the new money is gone," warned House Appropriations Chairman S. Chris Jones, R-Suffolk, on Friday.

Local governments brace for state budget fallout

After a strong performance in April, Jones said May appears to have been "one of the worst five months" in modern Virginia history for revenue collections falling below the level that was forecast to fund the two-year state budget.

Gov. Terry McAuliffe and legislators won't know the depth of the shortfall until the state closes the books on this fiscal year after July 1 and revises the revenue forecast for the next two years in August.

The assembly money committees are trying now to save essentials — funding the state's share of retirement contributions for state employees and teachers, increasing the state's minimum contributions to public schools, and paying debt service on capital projects at public colleges and universities.

How did we get here? A budget primer

They will try to fund the rest of state government at the levels in the current state budget, Jones said. And they will seek to preserve commitments to expanding mental health services after a tragedy involving one of their own — Sen. R. Creigh Deeds, D-Bath. His son stabbed him and then killed himself in November after being released from an expired emergency custody order.

But all bets are off if the assembly fails to adopt a budget by July 1, preventing the state from tapping up to \$675 million in its rainy day fund and potentially triggering a shutdown or curtailment of state government services.

"It's imperative that the General Assembly enact a budget," said R. Ronald Jordan, executive director of the Virginia Governmental Employees Association and a veteran lobbyist whose clients include Richmond and its school system.

If it doesn't and the worst happens, "you can kiss your Triple-A bond rating and 'best-managed state in the nation' (ranking) goodbye," predicted Jordan, a former member of the House Appropriations staff.

The Appropriations and Senate Finance committees have been working together to avoid the doomsday scenario since McAuliffe informed budget negotiators from both chambers on May 19 that the state was in danger of not meeting its revenue forecast for the fiscal year that ends June 30.

Two days later, the governor's top finance and budget officials met with key staff of the assembly money committees to begin looking for ways to prepare for a revenue shortfall now estimated at \$350 million this year, or about 2 percent of the state's \$16.8 billion annual general fund budget.

They say it's all but certain that Virginia will have to revise its revenue forecast for the budget that will cover July 1, 2014, through June 30, 2016. Sen. Walter A. Stosch, R-Henrico, co-chairman of Senate Finance, said last week that the new forecast could reduce available revenues by \$500 million in each year of the biennium, on top of the current shortfall.

The state is likely to substantially scale back current forecasts for income tax withholding collections in the next two years and take a hard look at the current model for predicting payments of volatile non-withholding taxes, such as capital gains and self-employment income.

Virginia scaled back its forecast for non-withholding income taxes twice — when it was setting the forecast late last year and again in February — but still remains about \$300 million under the target for this fiscal year.

Secretary of Finance Richard D. "Ric" Brown, who helped prepare the budget that then-Gov. Bob McDonnell proposed in December, acknowledged "a disconnect" between the state's methodology for predicting capital gains and other non-withholding income tax collections and this year's performance.

Brown cannot estimate the magnitude of the likely shortfall until the new forecast is complete, probably in mid-August, but he said: "It's a concern to the House, it's a concern to the Senate, and it's a concern to the administration."

"All that says is there's a new sense of urgency to getting a budget," he said.

The threat already has prompted action in the Senate, where a leading advocate for a proposed private insurance marketplace has proposed to separate the plan from the budget to end the

stalemate. Sen. Emmett W. Hanger Jr., R-Augusta, said Thursday that he wants the Senate to act on the House budget bill so the competing versions of the budget can go to conference committee to resolve differences and prepare for the potential shortfall.

At the same time, Hanger said he will introduce legislation that would empower the McAuliffe administration to move forward on expanded health coverage on Oct. 1 and eliminate the requirement that a majority of members from each chamber on the Medicaid Innovation and Reform Commission approve expansion before it can proceed.

"It is my strong belief it would be totally unacceptable for the legislature to abdicate its responsibility to produce a balanced budget in a timely manner, for any reason," Hanger said in a statement Thursday, "and as well, it would be totally unacceptable for the administration to assume executive powers to operate Virginia's government without an approved budget or to expand Medicaid without the concurrence of the legislature."

"With that in mind, those of us in positions of responsibility need to get busy!" he said.

The concern is spreading across the state among those who rely on state aid for essential public services.

Local governments worry about the potential loss of state funds for schools, jails and sheriff's offices, and state-supported positions, including local social services departments and constitutional offices, such as sheriff, commonwealth's attorney and clerk of court.

"I really can't get my arms around how bad it's going to be," said Neal Menkes, director of fiscal policy at the Virginia Municipal League.

Social services agencies dodged the first budget bullet Friday, when Brown said the state would reimburse them for the benefits and services they provide after today — the beginning of their fiscal year since then-Gov. L. Douglas Wilder moved the date back a month to save money in the recession of the early 1990s.

"I want to assure you that these local offices will be reimbursed once a state budget has been approved and payments can be made," Brown said in a memorandum to the agencies Friday afternoon.

The agencies had been waiting for the state promise of continued funding since the beginning of May.

"I would say our membership has been extremely nervous about this for the past month," said Carl E. Ayers, director of social services in Floyd County and president of the Virginia League of Social Services Executives.

The agencies have been preparing contingency plans for delivering essential services to the elderly and disabled, the abused and neglected, children in foster care, and people who rely on food stamps to eat.

“We have to be here to respond to protect the citizens who can’t protect themselves,” Ayers said.

There also is concern about what happens if the assembly fails to adopt a budget by July 1.

McAuliffe insists that he has emergency authority to continue operating state government without a budget, although House Republicans have challenged his ability to do so under the state constitution — setting up a potential legal confrontation in the Virginia Supreme Court.

But the size of the potential revenue shortfall has changed the political dynamic at the Capitol, where the House and Senate have been locked in a budget stalemate over using federal dollars to expand health coverage to hundreds of thousands of uninsured Virginians.

Members of the Senate Finance Committee began pushing last week to defuse the standoff and get the competing budgets into a conference committee, where the primary focus is likely to be on cutting spending to reflect drastically lower revenues for the biennium.

“We have to have a general, broad agreement about what we’re going to cut,” Jones said.

Senate Finance leaders met last week for an update on the predicted shortfall and the options for spending cuts. They plan to meet again June 9 to prepare a budget for the full committee and Senate. House Appropriations staff will brief committee members June 16 on their budget options.

The key is approving a budget by July 1 so the state can tap the Revenue Stabilization Fund, known as the rainy day fund.

The state is constitutionally required to make a payment of almost \$250 million into the fund in the next fiscal year, which it is likely to do immediately to boost the reserve to almost \$940 million. Then it would draw down \$425 million for fiscal 2015 and \$250 million for fiscal 2016, Stosch said last week.

If that happens, Jones predicted that the state would be able to adjust upward state aid to local school divisions for K-12 education, make required contributions to the Virginia Retirement System for state employees and teachers, and pay the debt on higher education capital projects.

He also hopes to protect \$50 million to \$60 million in proposed new state spending to expand mental health services in communities and state hospitals to ensure that people who are a danger to themselves or others will not be released without appropriate treatment, as 24-year-old Austin C.

“Gus” Deeds was 13 hours before he attacked his father and killed himself.

“I’m certain the priority for the legislature would be to hold harmless the funds in the mental health package,” Jones said.

But he added, “If we can’t access the rainy day fund, the options are going to be much more difficult.”

Margaret Nimmo Crowe, executive director of Voices for Virginia’s Children, said she hopes that package will continue to include \$7.5 million for transitional care of youths who are 17 to 24, the same age range as Gus Deeds when he began grappling with mental illness.

“It’s shocking for me that we could have a tragedy like this in our state and come out of the budget with absolutely nothing for children’s mental health,” said Crowe, who also is worried about money proposed by the Senate for children’s crisis services and tele-psychiatry.

State employees and teachers had high hopes for raises, especially under the proposed Senate budget.

“I think they’re very much in jeopardy,” said Robley S. Jones, lobbyist for the Virginia Education Association.

Jordan, representing state employees, said Friday that his “biggest concern is we start losing jobs and the ability to provide core services.”

“You’re looking at cutting specific services and that means state employee jobs,” he said.

At best, the revised budget would fund most of state government at current levels.

Said Robley Jones: “It’s just very, very discouraging.”

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: June 17, 2014
RE *June Finance Committee Report*

1. FY 15 Appropriations.

- a. *Sheriff's Office Renovation.* A budget estimate for the Sheriff's Office Renovation is attached. The Finance Committee recommends the following action:

"Be it resolved that FY 15 General Government Capital Projects fund expenditure and appropriations be increased \$97,420, and that the fund balance designation for Government Construction/Debt be decreased in the same amount, all for the purpose of renovating the Sheriff's Office."

Note: The fund balance designation for Government Capital/Debt stands at \$675,578. Reducing it by \$225K used in the FY 15 Budget, and this amount, leaves \$353,158.

- b. *Park benches.* Please see the attached request from the Parks Director. *"Be it resolved that the Parks Administration budgeted expenditure and appropriations be increased \$1,010, and that donation revenue of \$1,010 be recognized in the same amount, all for the purpose of replacing park benches in the Chet Hobert Park."*

- c. *Josephine City Historic District Nomination.* The FY 15 Budget included an \$18,500 appropriation for this project of which \$4,000 was local tax funding. At the time the budget was developed the grant had not yet been approved. When it was, it was approved at a total expenditure of \$14,500. The Finance Committee recommends that this loss in expected Commonwealth funding be partially offset by increasing the Clarke County local tax funding for the project from \$4,000 to \$6,850 as follows:

"Be it resolved that \$2,850 be transferred from the contingency for professional services to the Historic Preservation Commission for the purpose of completing the Josephine City Historic District Nomination."

- 2. Notice of Grant Application.** The Natural Resources Director is applying for a grant from the Dominion Foundation to study Nitrogen in streams. This grant will be administered by the

Downstream Project, but will require approximately \$2,000 of in-kind support from the Natural Resources Director.

3. **Fiscal Policy Amendment regarding Grants.** The Finance Committee recommends the following attached revision of the Fiscal Policy Section concerning grants. The purpose is to clarify the process by which grants are sought and approved. *Approval is recommended by the Finance Committee.*

4. **FY 15 Commonwealth Appropriations.** The Commonwealth is faced with two problems: a very large revenue shortfall, and a stalemate on the adoption of the budget. The two matters are intertwined, and it is complicated to speak of the local response to the situation without mixing the two. It is further complicated by the fact that certain FY 14 Clarke revenues are FY 15 Commonwealth expenditures (ex. PPTRA and Compensation Board). However, the following actions are recommended to manage the situation:
 - a. Social Services. FY 15 began June 1 for this agency, but there are no appropriations for the Commonwealth until the budget is adopted. However, the Secretary of Finance assures localities that they will be reimbursed for any local amounts fronted for June (see attached). When a budget is adopted it may include reductions to Clarke County DSS. *Recommended action: Send letter to Social Services advising a vacancy freeze, and deferral of nonessential expenditure in anticipation of budget cuts.*

 - b. Regional Organizations. *Recommended action: Review the list of these organizations to determine which must be funded (such as the Regional Jail), and notify the rest in July that their allocations will be withheld as of August 1 if there has been no resolution of the Commonwealth budget.*

 - c. All departments and boards funded by the Supervisors. The attached document shows in italics the Commonwealth funding for the various agencies funded by the Board of Supervisors. The total Commonwealth funding equals \$1,170,000 per month. The Board could choose to continue operations with \$11,000,000 in fund balance designations in hopes of reimbursement after Commonwealth budget adoption. However, deep Commonwealth budget cuts should be expected due to their revenue shortfall. Alternatively, the Board could order revenue increases (ex. supplemental real

estate tax) or expenditure decreases in an amount equal to the monthly revenue loss, with the risk of a windfall if the Commonwealth does reimburse. *The following steps are recommended (exceptions to all noted):*

- i. Vacancy freeze and defer expenditure immediately, with exceptions subject to review by the County Administrator.*
- ii. Restricted expenditure for FY 15 part-time salaries.*
- iii. Defer capital projects including ERP, Sheriff's renovation, and others, if no budget adoption.*
- iv. Determine which departments and boards must continue operating and at what level in advance of August 1.*
- v. After August 1, save as much as possible through these measures each month that the budget remains unresolved, and front local funds for the rest.*
- vi. Prepare to furlough employees if the budget is not adopted by August 1.*

These actions will prepare the County for a Commonwealth government shutdown. Actions taken in items i, ii, and iii will anticipate the budget shortfall that will likely hit localities when the budget is ultimately adopted.

Attached document: VACo Alert

- 5. Acceptance of May Bills and Claims.** *Acceptance of Bills and Claims is recommended.*
- 6. Standing Reports.** The following are included: FY 14 General Fund Balance, Reconciliation of Appropriations, General Government Expenditure Summary, Conservation Easement Authority, General Government Capital Projects.

Sheriff's Renovation Capital Project

6/3/2014

Summary

Capital Projects Available Balance	152,506
FY 15 Supplement	150,000
Total Approved Budget	302,506

Construction Costs

Maintenance Department Materials	77,783	
Contractor Cost C	197,768	Assumes drop ceiling
Contractor Cost ADA	48,473	
<i>Subtotal Construction Cost</i>	324,024	Excludes Maintenance Department Labor

Soft Costs

Construction Contingency @ 10%	32,402	
Architect Fee estimate	26,000	Per Proffitt proposal
Building Permit	1,000	From Holly DeHaven
Furniture Fixtures and Equipment		Sheriff will reuse
Commissioning	10,000	HVAC only
IT Wiring and phone sets	6,000	Per Gordon Russell
Builder's Risk Insurance	500	Tom's Estimate
<i>Subtotal Soft Costs</i>	75,902	

Total Contractor, Materials, and Soft Costs 399,926

Required (Supplemental) (97,420)

Clarke County**tjudge@clarkecounty.gov**

Transfer of Funds for Park Benches

From : Lisa Cooke <lcooke@clarkecounty.gov>

Wed, May 21, 2014 02:55 PM

Subject : Transfer of Funds for Park Benches**To :** Tom Judge <tjudge@clarkecounty.gov>

Tom,

We have had several organizations and people donate money to buy picnic benches to the park. When the donations first came in, I spoke with David Ash about where to put the money and he said to place this money in the construction account like we did the swim team money etc... We now have enough to purchase four benches that would replace the ones that are in the worst condition in the park. I would like request that the Finance Committee move \$1009.52 which is the cost of 4 benches, from the construction account to cover the cost of the benches. This is the exact amount has been deposited in the account. We would eventually like to replace the three remaining benches, but have had no leads on donations for these replacements at this time.

Thank you,

Lisa

Lisa Cooke, Director
Clarke County Parks and Recreation
225 Al Smith Circle
Berryville, VA 22611
(540)955-5140 (p)
(540)955-4049 (f)

MEMORANDUM

TO: Tom Judge, Finance Committee
FROM: Alison Teetor
DATE: June 4, 2014
SUBJECT: Revised budget request CLG grant for Josephine City Nomination

The Historic Preservation Commission applied for two Certified Local Government grants for FY14-15. In March, the HPC received an appropriation as **match** from the BOS for two CLG grant applications; 1 for Josephine City National Register nomination \$1,150 and the other for stabilization of buildings at Greenway Ct. - \$2,850, a total of \$4,000. We were approved for the Josephine City grant but not the Greenway Ct grant.

In addition, DHR asked us to reduce the budget for Josephine by \$4,000 as they did not have sufficient resources to fund all of the grant requests. This is something that we complied with and attached are the original and revised budgets. The difference of \$4,000 comes from the Architectural Historian contract amount. In the original budget, the total was \$14,000 which was reduced from \$10,350 to \$6,350. For both budgets the match amount was \$3,650; that included \$1,150 from the BOS, \$1,000 from the Clarke County Historical Association, and \$1,500 from the Town of Berryville.

Request:

In order, to partially compensate for the reduced budget, staff is requesting that the Board reallocate the \$2,850 allocated to the Greenway Ct. application to the Josephine City application, increasing the Board match from \$1,150 to \$4,000 for this grant.

**REQUEST FOR APPLICATIONS – 2014-15 CLG Sub-grant Program
January 2014**

Applications will be received until **4:00 pm, Monday, March 17, 2014**. Applicants must submit **two (2) copies** of each application--**one printed original application** (with original signatures) **and one (1) electronic copy by email or disc**. Receipt of the electronic copy by the deadline will suffice for eligibility, provided that the hard copy with original section arrives by close of business, Friday, March 21, 2014. All inquiries for information should be directed as follows:

Pamela A. Schenian 757-886-2818
Pam.schenian@dhr.virginia.gov

Hard copy applications should be mailed or hand delivered to: Pamela. A. Schenian, Virginia Department of Historic Resources, Tidewater Regional Preservation Office, 14415 Old Courthouse Way, Second Floor, Newport News, VA 23608 (Please waive the need for signature if UPS or FedEx delivery. Call 757-886-2818 to ensure that someone will be in the office to accept delivery of parcels.)

By submitting an application, the undersigned agrees to comply with all terms and conditions set forth in this Request for Applications or as mutually agreed upon by subsequent negotiation.

Name of Project: The Josephine City Historic District National Register Nomination
Grant Period: **Date of Execution of Grant Agreement** Ending Date: **June 30, 2015**

Amount of Award Requested	Matching Share Offered	Total Project Cost
\$10,350	\$5,788 (36%)	\$ 16,138

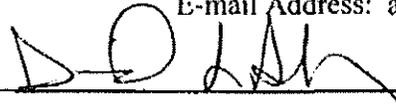
Name and Address of Applicant

Name: Clarke County Board of Supervisors
Address: 101 Chalmers Court, Suite B
Berryville, VA 22611
FEI/FIN #: 54-1070553
Telephone #: 540-955-5100
Fax Number: 540-955-5180

Local Project Coordinator

Name: Alison Tector
Title: Natural Resource Planner
Address: 101 Chalmers Court, Suite B
Berryville, VA 22611
Telephone #: 540-955-5134
E-mail Address: atector@clarkecounty.gov

Authorized Applicant's Signature: _____



Printed Name and Title: David L. Ash Clarke County Administrator

Date: 3 14 2014

**Certified Local Government Grant Program
DEPARTMENT OF HISTORIC RESOURCES**

*** PROJECT TIME SCHEDULE ***

Project Name: The Josephine City Historic District National Register Nomination

Total Budget: \$16,138

Federal Fiscal Year 2014/2015

Fill in appropriate months.

Phase and Task	Jul/Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
1. Amend existing contract Consultant for nomination.	→											
2. Conduct research for Josephine City HD.		→										
3. Conduct any additional field work.			→									
4. Submit draft NR nomination								→				
5. Revise materials.										→		
6. Submit completed materials to DHR.											→	
Quarterly Expenditure		\$ 4,138			\$ 4,000			\$ 4,000			\$ 4,000	

NARRATIVE STATEMENT OF PROJECT DESCRIPTION
(Use additional sheets, as necessary.)

The Josephine City Historic District National Register Nomination

This grant application addresses the completion of a National Register Nomination Form for the Josephine City Historic District, an African-American community located in the Town of Berryville in Clarke County Virginia.

Josephine City Historic District

An architectural survey and Preliminary Information Form (PIF) for a proposed Josephine City Historic District was funded as part of a CLG (2012/2013) grant to Clarke County and the district was found to be potentially eligible for listing in the National Register. A 2013/2014 CLG application by the county was not awarded so we are again asking for this very important project to be funded.

The area under consideration is made up of approximately 40 acres with 50 properties that contain primarily dwellings, including examples of late-19th century, vernacular, log, and frame, hall-parlor plan and I-houses. More contemporary dwellings are interspersed among the historic ones. A church, former schools (including the Josephine City School; National Register, individually listed, 1995), and a cemetery are also included in the neighborhood. The resources tell the important story of the growth and development of this unique historic and cultural resource that was developed in the 1870s by free blacks.

African Americans played a significant role in Clarke County's history, comprising a majority of the population (as enslaved workers) during the mid-19th century. The county government has made an effort to recognize African-American resources on several occasions in the past by funding the successful nomination and listing of two African-American schools on the National Register of Historic Places as well as the completion of an African-American historic context for the county (2002 CLG Project #66014), in addition to the current CLG grant to conduct an architectural survey and write a PIF. It is anticipated that the neighborhood will be determined eligible for listing by DHR on a local level of significance under Criteria A for Ethnic Heritage and Education and under Criteria C for Architecture. The Period of Significance is 1874, four years after the community was created and the date of the earliest burial in the cemetery, up to 1966, the year of full desegregation in the county. It was in the 1965/1966 school year that the Johnson-Williams High School, a school that had housed black students from the 1st to the 12th grades, became fully integrated as the Johnson-Williams Middle School, the only middle school in the county.

The impetus for the Josephine City Historic District came from a group of interested community residents who wanted official recognition of this very unique historic area. The support base has expanded as the project has progressed. The Town of Berryville financially supported part of the architectural survey and PIF matching funds and are again stepping forward to partially support the completion of the National Register Nomination Form. The Clarke County Historical Association is also contributing funds for the National Register nomination. Josephine City is also located on land that was sold off by Ellen Jett McCormick, owner of Clermont (a DHR-owned property).

Once this project is completed, Clarke County will have one of the highest percentages (nearly 45%) of its land in National Register Historic Districts in the Commonwealth. This is a significant accomplishment for Clarke.

NARRATIVE STATEMENT OF PROJECT DESIGN
(Use additional sheets, as necessary.)

The Josephine City Historic District National Register Nomination

Josephine City Historic District

The Clarke County Board of Supervisors proposes to contract with a professional architectural historian to prepare a National Register Nomination for the Josephine City Historic District. The county would amend an existing contract it already has with a qualified architectural historian, who has worked with the county for two decades, to complete this work. The architectural survey and Preliminary Information Form, funded by a 2012/2013 CLG grant, are completed and have been accepted by DHR. Representatives from DHR's Northern Region Preservation Office in Stephens City have visited the community on several occasions and feel that the community is eligible. David Edwards recently conducted a site visit on February 5, 2014. The completion of the National Register document for listing would be the final phase of this very important project that is supported by the county, the Town of Berryville, The Clarke County Historical Association, and the Josephine Community Museum.

The consultant would meet the Secretary of Interior's Professional Qualification Standards. The consultant's duties would be:

1. Conduct a public information meeting (with DHR) about the proposed district to inform local citizens, answer questions, and get their input. This would also provide an opportunity to inform property owners about the survey process. Because this project has been phased and a Preliminary Information Form prepared, and a survey completed, many of the owners are already aware of this pending National Register Historic District.
2. Conduct the historic research required for the National Register Nomination.
3. Prepare the architectural component of National Register Nomination.
4. Confirm the fieldwork and make sure that no new buildings have been constructed or demolished, and if so, document them.
5. Prepare a draft of the National Register nomination forms according to all the documentation requirements of the Virginia Department of Historic Resources and the National Register of Historic Places and submit to the DHR for review.
6. Conduct necessary photography for required nomination photographs.
7. Work with the county Natural Resource Planner and GIS department to create maps to accompany the nomination.
8. Present the completed formal nominations, including a brief Power Point presentation for the second public information meeting.

All reasonable steps will be taken to ensure full public understanding of the impact of the proposed district. Public information meetings will be held at the beginning of the process (sponsored by the County with information mailed to the appropriate property owners) and by DHR at the end of the process.

GRANTS MANAGEMENT EXPERIENCE

Use this form to document grants administration experience.

Project Title	Products Produced	Grant Period And Grant Amount	Extensions	Contact (Name & Telephone)
Chapel Rural Historic District Nat'l Register Nomination & PIF for Josephine City Historic District	National Register Nomination & Preliminary Information Form	July 1, 2012— June 30, 2013 \$ 17,900	Extension August 2013	Alison Teetor (540) 955-5134
Chapel Rural Historic District	Preliminary Information Form	July 1, 2009 -- June 30, 2010 \$ 11,000 (Federal Share \$5,000)	Extension August 2012	Alison Teetor (540) 955-5134
Farm & Ranchland Protection Program	Conservation Easement recordation	July 1, 2008 -- December 31, 2009 \$ 716,500 (Federal Share \$ 358,250)		Alison Teetor (540) 955-5134
Virginia Land Conservation Fund	Conservation Easement recordation	July 1, 2008 – December 31, 2009 \$ 30,500 (Federal Share \$ 7,500)		Alison Teetor (540) 955-5134
Farm & Ranchland Protection Program	Conservation Easement recordation	July 1, 2008 -- December 31, 2009 \$ 716,500 (Federal Share \$ 358,250)		Alison Teetor (540) 955-5134
Community Development Block Grant	Village of Millwood sewer line installation, Indoor Plumbing rehabilitation 6 homes	July 1, 2001 – July 1, 2004 \$1,372,174 (Federal Share \$510,000)		Alison Teetor (540) 955-5134
319 Grant	Water Quality Improvement	July 1, 1996 – December 31, 1998 \$125,000 (Federal Share \$75,000)		Alison Teetor (540) 955-5134

Documentation of Staff

Alison Tector – Natural Resources Planner

She has worked as the Natural Resources Planner in Clarke County from January 1991 to present. Included in her duties is mapping for the Planning Department.

Debbie Bean – Planning Department Secretary

She has worked as the Planning Department Secretary from September 2001 to present. Since that time she has worked on five CLG projects and one General Assembly project. She is responsible for preparing the annual CLG reports. She has prepared the CLG grant progress reports (Attachment S) and the Request for Reimbursement reports (Attachment T) for the above referenced CLG projects.

Brenda Bennett – Accountant, Finance Dept.

She has worked as an accountant at the Joint Administrative Dept. since July 2008. During this time she has helped to prepare several County grant applications, and processes quarterly financial reports, as well as reimbursement requests.

David L. Ash – Clarke County Administrator

He has been the Clarke County Administrator since 1989. He performs complex executive work directing programs and operations of the County government, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the Board of Supervisors. Organizational supervision is exercised over all County employees.

ALISON TEETOR
939 Salem Church Road
Boyce, Virginia 22620

Education:

September 1978 - Colorado State University, Fort Collins, Colorado, Bachelor of Science Degree
May 1982 Major Wildlife Biology

Experience:

January 1991 - Natural Resource Planner, Clarke County, Berryville, Virginia. Responsible for writing comprehensive
Present planning documents relating to water resources and energy management. Oversee grants relating to non-point source pollution remediation, watershed restoration, and conservation easement purchase. Utilize County's Geographic Information System (GIS), for detailed mapping and analysis, for rural county to protect natural resources and promote agricultural development. Provides support and information to the general public as well as County Board of Supervisors, Planning Commission, Conservation Easement Authority, and other local agencies on matters regarding land use planning and natural resource protection.

May 1987 - Geographic Information System (GIS) Coordinator for Shenandoah National Park, Luray, Virginia.
December 1990 Responsible for all activities related to the operation and maintenance of the Park's GIS. Involved directly with data base construction, map editing, analysis, and output. Utilize GRASS and SAGIS software, UNIX and DOS operating systems, and several DOS programs including Work Perfect, DBase III, and Lotus.

February 1990 - Contracted by Clarke County as GIS specialist to update parcels in the Forestal Open-Space Conservation
June 1990 Zoning District. Digitized property boundaries from tax maps using Roots software on the County's MASSCOMP workstation. In addition, presented several demonstrations to interested parties on the capabilities of the County's GIS.

March 1985 - Forestry Technician for Shenandoah National Park, Luray, Virginia.
May 1987 Responsible for the creation of a digital forest cover map of the Park for use with a GIS. This position involved aerial photo interpretation, extensive ground plot sampling/forest measurements in mountainous terrain. Additional duties included procurement of an on-site GIS workstation and map data base construction.

March 1983 - Wildlife Technician for Virginia State University and Polytechnic Institute - Black Bear Research
March 1985 in Shenandoah National Park, Luray, Virginia. Responsible for habitat analysis, radio tracking, trapping.

May 1982 - Wildlife Technician for Colorado Division of Wildlife in Crawford, Colorado
December 1982 Responsible for habitat analysis, radio tracking, trapping, herbarium.

PROJECT BUDGET

Category	Description	Grant Funds	Applicant Match*
Personnel (Use this category for local government staff who will be working on the proposed grant project)	Period: 2014 Jul 1 – 2015 Jun 30 Title: Natural Resource Planner (for planning) Salary/Wage: \$31.79 x 35 hours Fringe Benefits: 29 % Title: Planning Dept. Secretary Salary/Wage: \$19.77 x 2 hours Fringe Benefits: 33% Title: Natural Resource Planner (for mapping) Salary/Wage: \$31.79 x 4 hours Fringe Benefits: 33% Title: Accountant Salary/Wage: \$26.34 x 6 hours Fringe Benefits: 30% Title: County Administrator Salary/Wage: \$64.99 x 1 hours Fringe Benefits: 27%		\$ 1,113 \$ 321 \$ 40 \$ 13 \$ 127 \$ 36 \$ 158 \$ 47 \$ 65 \$ 18
Travel	Purpose: Mode: Lodging/Meals: Calculation:		\$
Contracts	Service: Architectural Historian Contract Amount: \$14,000	\$ 10,350	\$ 3,650
Other	Goods/Service: Copying/Printing (200 pages x 25 cents/page) Amount: Goods/Service: Map Production (for Josephine City Historic District and owner notification) Amount: Goods/Service: Mailing and letters Amount:		\$ 50 \$ 100 \$ 50

Volunteers	Title: Hours: _____ x \$7.25 per hour Period:		
Totals		\$ 10,350	\$ 5,788 (36%)

Attach documentation (resumes, vitae, certifications) for all staff that will be associated with this project. Please replicate this form, as needed to provide complete budget information for the proposed grant project.

* For the 2014 competition, a 30 % matching share is recommended, but not required. CLGs that can offer a 50 % cash match will receive bonus points during the evaluation process. The only exception to this recommended match is for proposals to host a training workshop for all CLGs, non-profit heritage groups, and others or for a membership.

SOURCES OF MATCHING SHARE

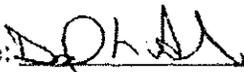
	DONOR	SOURCE	AMOUNT
Cash*	Clarke County Board of Supervisors	General Fund	\$1,150
	Clarke County Historical Association and The Town of Berryville	Cash In Hand	\$2,500
In-kind Services**	Clarke County Board of Supervisors	General Fund	\$ 2,138
Volunteer Time			
Grand Total			\$5,788

* General funds not previously appropriated for in-kind services.

** Funds appropriated for salaries, fringe benefits, supplies, etc.

Certification:

I certify that the matching share identified above is available, is a necessary and reasonable contribution to achieving the scope of work proposed and documentation of the expenses will be provided to support the reimbursement request.

Signature:  Title: Clarke County Administrator Date: 3/14/2014

ASSURANCES - CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Department of Historic Resources. Further, certain Federal assistance awarding agencies may require applicants to certify additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and Protection of Historic Properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.



Clarke County Administrator

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TITLE

Clarke County Board of Supervisors
APPLICANT ORGANIZATION

3 14 2014

DATE SUBMITTED

U.S. Department of the Interior
CIVIL RIGHTS ASSURANCE

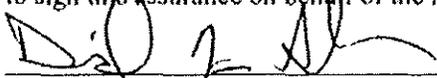
As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S. C. 2000d-1), which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S. C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et. seq.), which prohibits discrimination on the basis of age; (d) the Americans with Disabilities Act of 1990 (P.L. 101-336), which prohibits discrimination on the basis of disability; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefitted from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.



Signature of Authorized Certifying Official

Title Clarke County Administrator

Applicant/Organization Clarke County Board of Supervisors Date Submitted 3 14 2014

Applicant/Organization Mailing Address 101 Chalmers Court, Berryville, VA 22611

**U.S. Department of the Interior
Certifications Regarding Debarment, Suspension and
Other Responsibility Matters, Drug-Free Workplace
Requirements and Lobbying**

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used or use this form for certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)**

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DI-2016
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1963)

PART C: Certification Regarding Drug-Free Workplace Requirements

*CHECK X IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL,
Alternate 1. (Grantees Other Than Individuals)*

- A. The grantee certifies that it will or continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

101 Chalmers Court, Berryville, Clarke County, Virginia 22611

Check if there are workplaces on file that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

PART E: Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANTOR COOPERATIVE AGREEMENT.

CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

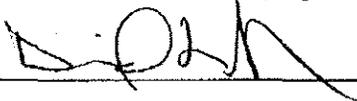
- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal

grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$1 0,000 and not more than \$1 00,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.



SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

David L. Ash, Clarke County Administrator

TYPED NAME AND TITLE

3 14 2014

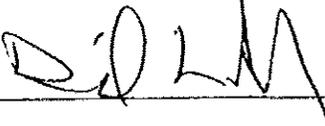
DATE

DI-2010
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1963)

Equal Opportunity/Affirmative Action Statement

On behalf of Clarke County, I hereby certify that
(Name of Local Government)

the Equal Employment Opportunity/Affirmative Action information provided to this locality has been posted in an area visible to the public.



Signature and Title of Local Government Official

3 14 2014

Date

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelln
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

March 10, 2014

Pamela A. Schenian
Virginia Department of Historic Resources
Tidewater Regional Preservation Office
14415 Old Courthouse Way, Second Floor
Newport News, VA 23608

Re: Letter of Support 2014 CLG Grant Proposal Josephine City Nomination

Dear Ms. Schenian,

On behalf of the Clarke County Board of Supervisors, I strongly support the proposed CLG grant application to fund the Josephine City Historic District National Register Nomination.

This grant application addresses the completion of a National Register Nomination Form for the Josephine City Historic District, an African-American community located in the Town of Berryville in Clarke County Virginia.

An architectural survey and Preliminary Information Form (PIF) for a proposed Josephine City Historic District was funded as part of a CLG (2012/2013) grant to Clarke County and the district was found to be potentially eligible for listing in the National Register. A 2013/2014 CLG application by the county was not awarded so we are again asking for this very important project to be funded.

Subject to the formal approval of the FY15 budget the Board of Supervisors will agree to provide \$1,150 cash in matching funds, as well as in kind staff time to complete this project. We are hopeful that this year's application will be funded in order to complete this nomination.

Sincerely,

J. Michael Hobert, Chair
Clarke County Board of Supervisors

CLARKE COUNTY HISTORICAL

BOARD OF DIRECTORS

EDWARD MLAGS
PRESIDENT

LARAL KAUBIAN
VICE-PRESIDENT

JORMAN MORRISON
SECRETARY

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VILL ROBINSON
JEN WALLACE

HISTORIANS LAUREATE
MATTHEW MACKAY-SMITH
JOHN & MARY ROYSTON
SARAH ST. CLAIR TALLEY

STAFF

LAURA CHRISTIANSEN
DIRECTOR

JARY THOMASON-MORRIS
ARCHIVIST

DON WALLACE
BILL MANAGER

ANNIE SIMPSON
OUTREACH COORDINATOR

February 18, 2014

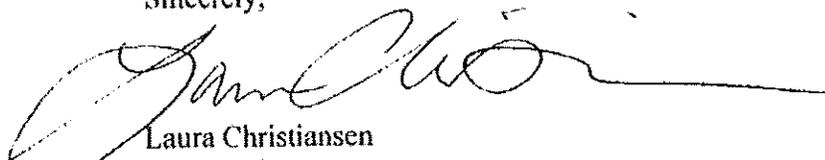
Mr. David Ash
Clarke County Administrator
101 Chalmers Court
Suite B
Berryville, VA 22611

Dear Mr. Ash,

This letter is to acknowledge that the Clarke County Historical Association is prepared to release \$1,000 in funds to the Clarke County Board of Supervisors in support of your request for Virginia Department of Historic Resources CLG grant to support the Josephine City Historic District Nomination.

The Clarke County Historical Association's mission is to help preserve the historical resources and records of Clarke County, and to foster their use, understanding, and enjoyment through stewardship and education. Josephine City is among the most significant historic areas in Clarke County, and CCHA is committed to working with the County to ensure to the long-term preservation of this important community.

Sincerely,



Laura Christiansen
CCHA Director

POST OFFICE BOX 306 BERRYVILLE, VIRGINIA 22611
PHONE: (540)955-2600 FAX: (540)955-0285
DIRECTOR@CLARKEHISTORY.ORG WWW.CLARKEHISTORY.ORG



CLARKE COUNTY
AFRICAN-
AMERICAN
CULTURAL CENTER



Josephine School
Community
Museum

RECEIVED FEB 21 2014



Preserving a Legacy

Board of Directors

Rosetta B. Clay, *Founder*
Brenda Jones, *President*
John Burns, *Vice President*
Adeela Al-Khalili, *Secretary*

Norma Johnson, *Treasurer*
Clyde Brown
Helen O. Carr
Dorothy Davis
Brett Hoag

Paul Jones
Deborah Liggins
Maurita Powell

Mr. David Ash

Administrator, Clarke County

101 Chalmers Court

Berryville, VA 22611

Dear Mr. Ash,

This is a letter of support for the Josephine City Project. I am a major supporter of Josephine City and its' efforts to become approved and recognized as a National Historic Site.

Josephine City, now Josephine Street, was one of the few all Black (African-American) "cities" established by Freedmen and former slaves in Virginia shortly after the Civil War. Josephine City existed independent of Berryville from 1880 to 1988 when it was annexed by Berryville. The citizens not only built their homes, but also stores, churches, restaurants and a school. There is an abundance of history amongst the proud citizens of Josephine City.

Yours truly,

Dorothy P. Davis

Josephine School Community Museum

February 19, 2014

We are an incorporated 501 (c)(3) tax exempt organization.
Our building is on the National Register of Historic Places.

www.jschoolmuseum.org

303 Josephine Street
RQ Box 423
Berryville, VA 22611

540-955-5512

Town of Berryville
Berryville-Clarke County
Government Center
101 Chalmers Court Suite A
Berryville, VA 22611



[T] 540/955-1099
[F] 540/955-4524
[E] info@berryvilleva.gov

March 12, 2014

www.berryvilleva.gov

Pamela A. Schenian
Architectural Historian
and CLG Program Coordinator
Department of Historic Resources
Tidewater Regional Preservation Office
14415 Old Courthouse Way, 2nd Floor
Newport News, VA 23608

RE: Request for additional CLG Funds to complete architectural survey for Josephine Street Area

Dear Ms. Schenian:

Clarke County applied for and received funding to complete a Preliminary Information Form for the Josephine Street community. The Town of Berryville supported that effort and contributed to the project match.

The County is now applying for additional funds to complete the Nomination for the National Register District. The Town of Berryville supports the completion of the nomination and will again contribute financially to the match.

Thank you for your time in considering this request and helping us to continue to document and preserve the Town's historic resources.

Sincerely,

Wilson Kirby
Mayor

Cc: Town Council, Tom Gilpin, CCHPC, Keith Dalton, Town Manager, Desi Moreland, Treasurer, Christy Dunkle, Planner, Allison Teetor, CC Natural Resources Planner

Wilson Kirby
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Douglas A. Shaffer
Ward 1

H. Allen Kitselman, III
Ward 2

Mary L.C. Daniel
Ward 3

David L. Tollett
Ward 4

Keith R. Dalton
Town Manager

Attachment N

PROJECT BUDGET

Category	Description	Grant Funds	Applicant Match*
Personnel (Use this category for local government staff who will be working on the proposed grant project)	Period: 2014 Jul 1 – 2015 Jun 30 Title: Natural Resource Planner (for planning) Salary/Wage: \$31.79 x 35 hours Fringe Benefits: 29 % Title: Planning Dept. Secretary Salary/Wage: \$19.77 x 2 hours Fringe Benefits: 33% Title: Natural Resource Planner (for mapping) Salary/Wage: \$31.79 x 4 hours Fringe Benefits: 33% Title: Accountant Salary/Wage: \$26.34 x 6 hours Fringe Benefits: 30% Title: County Administrator Salary/Wage: \$64.99 x 1 hours Fringe Benefits: 27%		\$ 1,113 \$ 321 \$ 40 \$ 13 \$ 127 \$ 36 \$ 158 \$ 47 \$ 65 \$ 18
Travel	Purpose: Mode: Lodging/Meals: Calculation:		\$
Contracts	Service: Architectural Historian Contract Amount: \$10,000	\$ 6,350	\$ 3,650
Other	Goods/Service: Copying/Printing (200 pages		c ca

Volunteers	Title: Hours: _____ x \$7.25 per hour Period:		
Totals		\$ 6,350	\$ 5,788 (48%)

Attach documentation (resumes, vitae, certifications) for all staff that will be associated with this project. Please replicate this form, as needed to provide complete budget information for the proposed grant project.

* For the 2014 competition, a 30 % matching share is recommended, but not required. CLGs that can offer a 50 % cash match will receive bonus points during the evaluation process. The only exception to this recommended match is for proposals to host a training workshop for all CLGs, non-profit heritage groups, and others or for a membership.

Water Grant

Project Budget

List of Other Sources of Financial Support

Total Project Cost - \$40,300

Grant request - \$25,000 (62%)

Matching funds - \$15,300 (38%)

Funding sources

In kind staff time for Clarke County personnel to assist in access to sampling sites \$2,000

Friends of the Shenandoah River – \$20,000 grant, \$10,800 in-kind services

- Flow meter - \$4,000
- Publication of final report \$3,000
- Sample laboratory analysis for 150 samples = \$13,000 (Total N, Total P, Nitrate)
- Sampling – in-kind
 - 8 samples collected per day with measurements of dissolved oxygen, temperature specific conductance, pH and flow
 - 20 to 30 sites per stream is four field days per stream sampling
 - Sample each stream at high and low Base flow for a total of 8 field days per stream
 - 3 streams = 24 field days + 1 day per sampling for planning and mobilization and demobilization
 - 30 days is 240 hrs at \$30 per hr = \$7,200 in-kind for field work
 - \$3,600 for planning and data analyses

Downstream Project - \$5,000 grant 2,500 in-kind services, total \$7,500

- Grant administration
- Database publishing with SiteVision for the Friends "water window" to generate site specific report cards

- [For Businesses](#)
- [Electric Transmission Access](#)
- [Gas Transmission](#)
- [Gas Distribution Operations and Installer Support](#)
- [Supply Chain Management Overview](#)
- [Collocation](#)
- [Dominion Clearinghouse](#)
- [Dominion Exploration and Production](#)

Energy Conservation

- [We're Here To Help You Save](#)
- [Energy Saving Tips and Information](#)
- [Energy Calculators Help Find Energy Savings](#)
- [Energy Conservation Blog](#)
- [Be An Energy Star Kid](#)
- [VA Green Power](#)
- [NC Green Power](#)

Environment

- [Environmental Responsibility](#)
- [Environmental Report](#)
- [Corporate Environmental Policy](#)
- [Greenhouse Gas Report](#)
- [North Carolina Lakes](#)

Generating Stations

- [List of All Power Stations](#)
- [Fossil-fueled Power Stations](#)
- [Hydro Power Stations](#)
- [Nuclear Power Stations](#)
- [Renewable Generation](#)

Safety

- [Safety Topics and Resources](#)
- [Call Before You Dig](#)
- [Outage and Storm Tips](#)
- [Nuclear Emergency Preparedness](#)

Charitable Giving and the Dominion Foundation

[Logout](#)

Confirmation of Application Receipt:

Your proposal was successfully submitted to the Dominion Foundation. No further action on your part is required and you can expect to receive notice of your proposal's status shortly. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click here to [return to the homepage](#) when you are finished.

Contact Information

Most Recent Audited Financial Statement

• [Tax Return IRS 990 FYE2013.pdf \(6.9 MB\)](#), uploaded by Alison Tector on 05/23/2014

Request Information

* **Project Title** Nitrogen: Taking Away the Element of Surprise, Revealing the Sources of Rising Nitrate Concentrations in the Karst Streams of Clarke County, Virginia to Target Remediation Efforts and Help Protect Drinking Water

* **Project Description** The proposed project will measure the nitrate yield of 10 major springs and base flow nitrate yields in three selected stream basins. Using the yield data and drainage areas of the stream sites, the yield of nitrate from the stream segments will be calculated and a map will be developed identifying areas of higher nitrate yield. This map will be used as a guide for Lord Fairfax Soil and Water Conservation District (LFSWCD) to recruit landowners to install Agricultural Best Management practices (Ag BMPs). The overall goal of the project is to focus outreach efforts for LFSWCD's Ag BMP program on areas where the greatest nitrate reductions can be achieved. As a result, both local and Chesapeake Bay water quality improvement efforts will be accelerated, and our understanding of the factors that may cause the elevated nitrate concentrations will be significantly enhanced.

Unless this testing and map data can be synthesized, visualized, and understood, there is a risk losing the opportunity to inspire change, particularly in the application of best management practices. Agricultural agents, like those from the Lord Fairfax Soil and Water District, need better tools to demonstrate the need for water quality improvements in our local streams and springs, therefore an innovative education and outreach strategy will be employed through a partnership between The Downstream Project, Friends of the Shenandoah River, and Lord Fairfax SWCD. The Downstream Project will capture the key messages from the monitoring data and develop a report card to make the information more compelling to local landowners. The implications of nitrogen levels rising above the drinking water standard are alarming. The ability to communicate the results of water quality monitoring effectively should allow project partners to galvanize the citizenry, including farmers, to help protect our drinking water and their local springs, streams, and rivers.

Additional Project Description The proposed project will result in the identification of areas that contribute the greatest amount of nitrate to three Clarke County perennial streams, Spout Run, Chapel Run, and Wheat Spring Branch. These three streams are listed on the Virginia Department of Environmental Quality's (DEQ) 2012 Impaired Waters list and have or will have Total Maximum Daily Load (TMDLs) developed along with implementation plans. The streams are located in valley portion of Clarke County, Virginia and are underlain by karst geology characterized by large springs, sinkholes, and rock outcrops. This type of geology significantly increases the susceptibility of these streams to contamination. Friends of the Shenandoah River has collected data over the past 20 years documenting a 50% to 100% increase in the nitrate concentration in the Valley's karst streams. In addition, their data has indicated that one of the Clarke County springs studied already yields nitrate concentrations in excess of the drinking water standard. The US Geological Survey (USGS) (2010) documented that more than 90% of the stream flow of karst streams in Clarke County is ground water, and that much of the ground water is supplied by springs. Ground water is the water supply for approximately 5,500 (100%) people living in the Valley area of the County; however, the shallow karst aquifers can easily be contaminated by land applied contaminants. Springs support much of the base flow of streams in the karst areas of Clarke County and the quality of the spring water at base flow is an excellent measure of the quality of the shallow ground water.

The Shenandoah Valley is a major contributor of nutrients to the Chesapeake Bay. Non-point sources of nutrients in the streams of the Valley are transported by overland wash off during rain storms or by contaminated ground water during base flow. The effectiveness of water quality improvement strategies and the associated BMPs to control

non-point source pollution depend very much on the mechanism through which these nutrients are delivered to our streams. In the karst areas of the Valley, shallow ground water may contribute most of the nitrate found in our streams. In such cases, BMPs that limit nitrate applied to the land will ultimately be more effective in helping control the long term nutrient yield of streams than BMPs that are designed to filter runoff.

If the nitrate contamination continues unabated, then the shallow karst aquifers of Clarke County will soon contain water with nitrate concentrations that exceed the drinking water limit of 10mg/L.

One of the outputs of this project will be development of maps to be utilized by LFSWCD to target Ag BMP outreach efforts. In addition, Clarke County will use these maps to consider other remediation measures that may be needed in order to address increasing nitrate concentrations in the County's streams and springs. Base flow synoptic sampling (springs and streams) and flow measurements will be used identify nitrate source areas for each stream. Local Boy Scouts will be recruited to assist project partners with flow measurements and calculations in order to provide local students with an environmental educational opportunity. Each stream will be sampled 20 to 30 times in order to develop a sufficiently robust data set.

As a local government, Clarke County has participated in multiple stream restoration projects for the County's karst streams. With grant funding from the DEQ's EPA Section 319 Program and the Virginia Water Quality Improvement Fund, the County has worked with landowners to fence livestock out of streams, install off stream watering for livestock, and other BMP's on agricultural land to improve water quality.

Volunteer monitors for the Friends of the Shenandoah River (FOSR) will conduct the sampling and water quality analysis. FOSR are certified as a Level III lab, meaning that their data can be used to identify impaired waterways in Virginia, and to remove those waters from the Commonwealth's impaired waters list. The process for achieving this certification is very rigorous and involved. FOSR has considerable experience water quality sampling and data analyses. Volunteers go through extensive training to ensure that appropriate sample collection protocol is followed. In addition, FOSR has an existing DEQ-approved Quality Assurance Protocol Plan.

The Downstream Project has enjoyed a long-standing relationship with Clarke County and the Friends of the Shenandoah River. Last year they worked with the Friends to complete a redesign of its website and social media presence.

In that process, they identified the opportunity and the need to develop a way to present over 20 years of monitoring data from the Shenandoah watershed currently available on their website into a image-rich visual "report card" that is easily accessible and understood by a wide audience thereby influencing awareness, decision and policymaking.

The Downstream Project is in the communications and storytelling business. They propose to capture the key messages from this monitoring data described in the grant and develop such a report card to make the information more compelling. We will use this project as a pilot for the development of a report card system for the broader historical data set maintained by the Friends of the Shenandoah River.

Lord Fairfax Soil and Water Conservation District

will serve as the lead on outreach to the agricultural community regarding the implementation of agricultural best management practices (BMPs). The Lord Fairfax SWCD is responsible for administration of the Virginia Agricultural Cost Share Program in Clarke County. SWCD Technical staff has considerable experience working with producers to design and implement agricultural BMPs. The SWCD will be the end user of the results of the study, working to focus BMP installation efforts in areas most likely to see enhanced nitrate reduction.

* Requested Cash Amount \$25,000.00

Project/Program or Campaign Start Date 07/01/2014

Project/Program or Campaign End Date 06/30/2015

Projected Total Campaign or Project/Program Cost \$40,300.00

List of Other Sources of Financial Support

- Downstream Project Support Letter Clke Co. 5 27 140001.pdf(487.83 K), uploaded by Alison Tector on 05/30/2014
- Project Budget Nitrates in streams.docx (14.81 K), uploaded by Alison Tector on 05/30/2014

*** Projected Geographical Area to be Served** Virginia

*** Counties Served** ----Clarke

*** Audience Served** General Audience

Other Counties Served

*** Ethnicities Served** General Population

Other Ethnicities

Projected Number of Adults Impacted

Projected Number of Children Impacted

- * Board Members** George L. Ohrstrom II
 William R. Howard
 George F. Patterson
 G. Richard Marzolf
 Wingate E. MacKay-Smith
 David Grant
 Tom Wood

*** How did you hear about us?** Another Non-Profit Organization

Referred By Wayne Webb

Disclosure Obligations

*** Federal Government Officials** No

*** Organization Naming** No

*** Transaction Detail** No

*** Transaction Intent** No

*** Event Support** No

* **Presidential Support** No

* **Disclosure Obligations** No

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Proposed Fiscal Policy Amendment

6. **Intergovernmental and other Aid Grants.** The County should routinely identify ~~intergovernmental aid grant~~ funding possibilities. However, before applying for or accepting ~~intergovernmental aid grants~~, the County will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of ~~intergovernmental aid grants~~ without first reviewing the program and its merits as a budgetary increment. Therefore:

- The County Administrator must approve all grant applications.
- The County Administrator must inform the Finance Committee of such grant applications in a timely way to permit the Board of Supervisors the opportunity to withdraw grant applications.
- The Board of Supervisors must approve appropriations for grants subsequent to approval of such applications.
- No grant will be accepted that will incur management and reporting costs greater than the grant amount.
- In cases where a resolution of the Board of Supervisors is required by the granting agency prior to submission of the grant application, the matter shall be brought to the Finance Committee for recommendation to the Board of Supervisors. If, subsequent to Board approval of the application and/or appropriation, the substantive Board approved terms of the grant are revised by the grantor, the matter shall be resubmitted to the Finance Committee for recommendation to the Board.
- Approval of a grant does not imply approval of additional grant(s) for the same project.

← Form number

← Form number

← Form number

Clarke County
Proposed Budget by Category
6/3/2014

		FY15 Adopted Budget		
		Categorical	Noncategorical	Noncat as %
		Revenue	Revenue	Expend.
		Expenditure		
GENERAL GOVERNMENT ADMINISTRATION:				
Legislative				
Board of Supervisors		57,806	57,806	100%
General and financial administration:				
County Administrator		287,395	287,395	100%
Unemployment Compensation		25,000	25,000	100%
Legal Services		71,846		
Local	Court Appointed Attorney		1,026	
		71,846	1,026	70,819 99%
Commissioner of Revenue		200,606		
State	Commissioner of Revenue		75,111	
		200,606	75,111	125,495 63%
Assessor		3,500	3,500	100%
Equalization Board				0%
Information Technology		256,465	256,465	100%
Treasurer		262,208		
Local	Transfer Fees		440	
Local	Credit Card Fees		600	
Local	DMV Stop Fee		-	
State	Treasurer		92,780	
State	Other Categorical Aid		2,041	
		262,208	95,860	166,348 63%
Total general and financial administration		1,107,020	171,998	935,022 84%
BOARD OF ELECTIONS:				
General Registrar		69,650		
State	Registrar/Electoral Board		38,549	
		69,650	38,549	31,101 45%
Electoral Board		32,379	32,379	100%
Total board of elections		102,029	38,549	63,480 62%
Total general government administration		1,266,855	210,546	1,056,308 83%
JUDICIAL ADMINISTRATION:				
Courts:				
Circuit Court				
Local	Jail Processing Fee		1,500	
Local	DNA Fees - Blood Test		400	
		12,680	1,900	10,780 85%
General District Court		3,980	3,980	100%
Magistrate		400	400	100%
J&D Court		5,971	5,971	100%

Clarke County
Proposed Budget by Category
6/3/2014

		FY15 Adopted Budget			
		Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Clerk of the Circuit Court		243,897			
Local	Local Jury Fees		36		
Local	Circuit Court Online Record Fees (local)		6,034		
State	Circuit Court Online Record Fees (state)		5,666		
State	Clerk of the Circuit Court		153,026		
		243,897	164,762	79,135	32%
Victim/Witness Coordinator		40,189			
Federal	Crime Victims Assistance		39,024		
		40,189	39,024	1,165	3%
Division of Court Services		-			0%
Blue Ridge Legal Services		1,500		1,500	100%
Regional Court Services		4,494		4,494	100%
Total courts		313,110	205,686	107,425	34%
Commonwealth's attorney:					
Commonwealth Attorney		264,403			
	Commonwealth Attorney Grants	40,479			
Federal	V-Stop		28,053		
Local	Commonwealth's Attorney's Fees		1,714		
State	Commonwealth's Attorney		187,055		
Total commonwealth's attorney		304,882	216,822	88,060	29%
Total judicial administration		617,993	422,507	195,485	32%
PUBLIC SAFETY:					
Law enforcement and traffic control:					
Sheriff		1,649,536			
	Sheriff's Grants	10,906			
Local	Sheriff's Fees		796		
Local	Weapons Permits		6,000		
Local	Court Fines and Forfeitures		280,000		
Local	Courthouse Security Fees		53,812		
Federal	SCAAP Grant		3,074		
State	Sheriff		750,887		
State	DOJ Local Law Enforcement Block Grant		1,906		
State	DMV 402 Grant		9,000		
		1,660,442	1,105,475	554,967	33%
Criminal Justice Training Center		19,185		19,185	100%
Drug Task Force		12,500		12,500	100%
Total law enforcement and traffic control		1,692,127	1,105,475	586,652	35%
Fire and rescue services:					
Emergency Medical Services		648,911			
Federal	SAFER Grant		25,000		
Local	Fees for Ambulance & Rescue Services		25,000		
Local	Shared Costs Town of Berryville		67,918		
		648,911	117,918	530,993	82%
Volunteer Fire Companies		66,652			

Clarke County
Proposed Budget by Category
6/3/2014

State	Distribution of Fire Programs	Expenditure	FY15 Adopted Budget		Noncat as % Expend.
			Categorical Revenue	Noncategorical Revenue	
			41,652		
		66,652	41,652	25,000	38%
	Blue Ridge Volunteer Fire Company	51,500		51,500	100%
	Boyce Volunteer Fire Company	52,500		52,500	100%
	Enders Volunteer Fire Company	78,500		78,500	100%
	Shenandoah Farms Volunteer Fire Company	-		-	0%
	Lord Fairfax Emergency Medical Services	5,422		5,422	100%
	Forestry Service	2,712		2,712	100%
	Total fire and rescue services	906,197	159,570	746,627	82%
	Correction and detention:				
	Regional Jail	562,301		562,301	100%
	Juvenile Detention Service	38,854		38,854	100%
	Probation Office	925		925	100%
	Total correction and detention	602,080	-	602,080	100%
	Inspection:				
	Building Inspections	139,585			
	Building Permits		104,353		
	Total inspections	139,585	104,353	35,232	25%
	Other protection:				
	Animal Control	94,083			
	Local Animal Shelter Fees - Dogs & Cats		8,459		
	Local Humane Foundation Contribution		25,000		
	Local Animal Licenses		10,730		
	State Spay & Neuter Fund Distribution		106		
	Total other protection	94,083	44,294	49,789	53%
	Medical Examiner	1,000			
	Medical Examiner	1,000	-	1,000	100%
	Civil Defense				
	Emergency Services Grants		-		0%
	Total other protection	95,083	44,294	50,789	53%
	Total public safety	3,435,072	1,413,692	2,021,380	59%
	PUBLIC WORKS:				
	Sanitation and waste removal:				
	Refuse Disposal	168,000			
	Local Recycling Rebate		45,769		
	Total refuse disposal	168,000	45,769	122,232	73%
	Sanitation	72,000		72,000	100%

Clarke County
Proposed Budget by Category
6/3/2014

		FY15 Adopted Budget			
		Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Litter Control		6,171			
<i>State</i>	<i>Litter Control</i>		6,171		
		6,171	6,171	1	0%
	Total sanitation and waste removal	246,171	51,939	194,232	79%
Maintenance of general buildings and grounds:					
Local	Road Sign Fees		-		
Maintenance/Buildings & Grounds		734,077	-	734,077	100%
	Total public works	980,248	51,939	928,309	95%
HEALTH AND WELFARE:					
Health:					
Local Health Department					
		205,000		205,000	100%
Our Health					
	Total health	5,000		5,000	100%
		210,000	-	210,000	100%
Mental health and mental retardation:					
Chapter 10 Board (Mental Health)					
		85,000		85,000	100%
Concern Hotline					
		750		750	100%
NW Works					
	Total mental health and mental retardation	750		750	100%
		86,500	-	86,500	100%
Welfare:					
Shenandoah Area Agency on Aging					
		40,000		40,000	100%
Loudoun Transit Service					
		19,302		19,302	100%
Abused Women's Shelter					
		2,000		2,000	100%
Access Independence (serves the disabled)					
	Total welfare	750		750	100%
		62,052	-	62,052	100%
	Total health and welfare	358,552	-	358,552	100%
EDUCATION:					
Other instructional costs:					
Lord Fairfax Community College					
		17,534		17,534	100%
	Total Education	17,534	-	17,534	100%
PARKS, RECREATION, AND CULTURAL:					
Parks and recreation:					
Parks Administration					
		369,939		369,939	100%
Recreation Center					
	Local	103,870			
	Recreation Center Fees		39,007		
		103,870	39,007	64,863	62%
Swimming Pool					
	Local	87,957			
	Swimming Pool Fees		86,991		
	Local		-		
	Transfer from Parks Construction Fund				
		87,957	86,991	966	1%
Concession Stand					
	Local	16,000			
	Concession Stand Revenue		16,000		
		16,000	16,000	-	0%

Clarke County
Proposed Budget by Category
6/3/2014

		FY15 Adopted Budget			
		Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Programs		249,120			
Local	Parks Program Fees		275,000		
		249,120	275,000	(25,880)	-10%
	Total parks and recreation	826,886	416,998	409,888	50%
Cultural enrichment:					
Josephine School Museum					0%
Shenandoah Valley Discovery Museum					0%
Barns of Rose Hill					0%
Virginia Commission for Arts		10,000			
State	Virginia Commission for the Ar		5,000		
		10,000	5,000	5,000	50%
	Total cultural enrichment	10,000	5,000	5,000	50%
Library:					
Regional Library		185,000		185,000	100%
	Total parks, recreation, and cultural	1,021,886	421,998	599,888	59%
COMMUNITY DEVELOPMENT:					
Planning and community development:					
Planning Administration		337,521			
	Rain Barrel Program	1,080			
Local	Land Use Application Fees		400		
Local	Land Use Application Fees Penalties		3,200		
Local	Zoning and Subdivision Permits		65,000		
Local	Sale of Maps, Plats, Surveys, Etc.		-		
Local	Sale of Publications		25		
Local	Engineer's Fees		11,359		
Local	New Dwelling Address Fee		1,550		
Local	Mapping Fee		700		
Local	Sign Permits and Inspection Fees		1,493		
Local	Zoning Research Fee		75		
Local	Rain Barrel Sales		1,080		
State	Division of Historic Landmarks		12,000		
		338,601	96,882	241,719	71%
Help With Housing		5,400		5,400	100%
Board of Zoning Appeals		3,469		3,469	100%
Local	Tsfr from Capital Projects - Industrial Park		60,000		
Office of Economic Development		105,938	60,000	45,938	43%
Berryville Development Authority		6,100		6,100	100%
Small Business Development Center		1,500		1,500	100%
Blandy Experimental Farm		3,000		3,000	100%
Planning Commission		19,999		19,999	100%

Clarke County
Proposed Budget by Category
6/3/2014

	FY15 Adopted Budget			Noncat as % Expend.
	Expenditure	Categorical Revenue	Noncategorical Revenue	
Board of Septic Appeals	999		999	100%
Historic Preservation Commission	26,300		26,300	100%
Lord Fairfax District Planning Commission	5,776		5,776	100%
Regional Airport	2,500		2,500	100%
Total planning and community development	519,582	156,882	362,701	70%
Environmental Management:				
Friends of the Shenandoah	3,000		3,000	100%
Water Quality Management	30,000		30,000	100%
Lord Fairfax Soil & Water Conservation	5,000		5,000	100%
Local Biosolids Applications Fees		15,760		
Biosolids Application	15,760	15,760	0	0%
Total environmental management	53,760	15,760	38,000	71%
Cooperative extension program:				
Cooperative Extension	40,000		40,000	100%
Northern Virginia 4-H Center	2,300		2,300	100%
Total cooperative extension program	42,300	-	42,300	100%
Total community development	615,643	172,642	443,001	72%
NONDEPARTMENTAL:				
Non-Departmental Legal/Prof. Contingency	215,000		215,000	100%
Special Revenue Fund:				
Virginia Public Assistance Fund:				
Health and Welfare:				
Social Services	1,338,165			
Local revenue		-		
State		333,279		
Federal		567,475		
	1,338,165	900,754	437,411	33%
E-911 Fund:				
Public Safety:				
Other Protection				
911 Calls	441,803			
E-911	39,284			
Local Central Alarm		2,000		
Local Wireless E-911 Grant		39,285		
	481,087	41,285	439,802	91%
Comprehensive Services Fund:				
Health and welfare:				
Welfare and social services:				
Comprehensive Services Act	607,000			
Commonwealth Revenue		277,841		
	607,000	277,841	329,159	54%
Joint Services Fund:				
Joint Administrative Services	551,038	3,000	548,038	99%
Special Revenue Fund:				
Debt Service Fund:				

Clarke County
Proposed Budget by Category
6/3/2014

	Expenditure	FY15 Adopted Budget		Noncat as % Expend.
		Categorical Revenue	Noncategorica l Revenue	
School Debt Service	3,867,648			
Federal Revenue		119,008		
	3,867,648	119,008	3,748,640	97%
General Debt Service	420,700			
	420,700	-	420,700	100%
Conservation Easement:				
Conservation Easement	15,000			
<i>Commonwealth Revenue</i>		15,000		
	15,000	15,000	-	0%
Capital Projects Fund				
General Capital Improvements	1,040,830			
<i>Commonwealth Revenue</i>		66,830		
Federal Revenue		1,500		
	1,040,830	68,330	972,500	93%
Special Revenue Funds:				
Education:				
School Operations	21,447,660			
Local Revenue		381,504		
<i>Commonwealth Revenue</i>		8,666,412		
Federal Revenue		663,710		
	21,447,660	9,711,626	11,736,034	55%
School Food Service Fund	782,343			
Local Revenue		520,636		
<i>Commonwealth Revenue</i>		7,707		
Federal Revenue		254,000		
	782,343	782,343	-	0%
School Capital Improvements	852,179			
<i>Commonwealth Revenue</i>		154,000		
	852,179	154,000	698,179	82%
	39,932,432	14,766,512	25,165,920	63%

Noncategorical Revenue

Revenue from local sources:

General property taxes:

Current Taxes on Real Property	14,135,069
Delinquent Taxes on Real Property	68,151
Current Taxes on Real Prop - Public Svc Corp	420,772
Delinquent Taxes on Public Svc Corp	-
Current Taxes on Personal Property	3,739,322
Delinquent Taxes on Personal Property	50,000
MOBILE HOME TAXES+delinq mobile	1,036
Current Taxes on Machinery & Tools	177,726
Recordation Taxes	252,845
Tax on Deeds	61,801
Land Redemptions	-
Proceeds from Delinquent Land	-
PENALTIES -All Property Taxes	122,848

Clarke County
Proposed Budget by Category
6/3/2014

	FY15 Adopted Budget		
Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
INTEREST - All Property Taxes		96,739	
Administrative Costs - Delinq		11,541	
Other local taxes:			
Local Sales Tax		760,491	
Consumer Utility Tax		375,203	
Consumption Tax		35,949	
Communications Tax		442,828	
Motor Vehicle Licenses		305,225	
Tax on Wills		11,253	
Franchise License Tax (Public		20,000	
Utility License Tax		-	
Transient Occupancy Tax		33,938	
Business Licenses Taxes		23,605	
Permits, privilege fees, and regulatory licenses:			
Other Permits, Fees & Licenses		3,100	
Revenues from use of money and property:			
Interest on Bank Deposits		31,855	
Rental of General Property		57,772	
Miscellaneous revenue:			
Other Miscellaneous Revenue		3,095	
Miscellaneous Federal Revenue		3,124	
Donations		2,500	
Recovered costs:			
Rebates & Refunds		17,959	
Insurance Recovery		13,753	
Gifts & Donations in Lieu of Taxes		22,933	
Sale of Salvage & Surplus Property		3,680	
Sale of Vehicles		2,776	
Insurance Adjustments		7,876	
Trigon Demutualization Fund		-	
Loan Repayment		3,495	
Revenue from the Commonwealth:			
Noncategorical Aid:			
Motor Vehicle Carrier's Taxes		24,373	
Mobile Home Titling Tax		-	
Other Noncategorical Aid		-	
Quarterly rental tax		2,796	
Personal Property Tax Relief - State		2,483,842	
Revenue from the federal government:			
Payments in Lieu of Taxes		5,578	
Noncategorical Revenue		<u>23,836,850</u>	
Less noncat rev. applied by program		<u>(25,165,920)</u>	
Surplus/(Deficit)		<u>(1,329,070)</u>	
		(0)	

*Slight differences may occur due to rounding.



COMMONWEALTH of VIRGINIA

Office of the Governor

Richard D. Brown
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 30, 2014

MEMORANDUM

TO: Local partners that receive state funding

FROM: Richard D. Brown 

RE: Reimbursement of June expenditures

I understand that questions have been raised about reimbursements for benefits and services provided during the month of June by local departments of social services and other local partners that receive state funding. I want to assure you that these local offices will be reimbursed once a state budget has been approved and payments can be made.

No further information is available at this time, as the Governor and General Assembly continue to work through the budget process. The Governor realizes the necessity of preserving the safety net for low-income Virginians and has no desire to see an interruption in services to those in need. He remains hopeful that lawmakers will conclude their budget negotiations promptly so that essential services can continue to be provided in a businesslike manner.

Thank you for all of your hard work in sustaining Virginia's low-income families.

Tuesday, May 27, 2014

VACo ALERT! Contact your legislators immediately for passage of a state budget

We have reached a critical juncture in the state budget process.

Mitigating local impacts will be devastating if a budget is not passed before July 1.

- How will counties fund services?
- How and when will counties begin their determination of essential versus non-essential services?
- Will your county have enough reserves to fund services?
- Will your county have to re-advertise your tax rates based on lack of state funding?
- How and when will counties begin to notify employees and school personnel of temporary furloughs or layoffs?

VACo members: Please contact your delegates and senators immediately and urge them to do the right thing and pass a responsible budget. The health of your county depends on it.

Also, VACo requests your attendance at a statewide conference call this Thursday. VACo staff will brief callers on the most recent developments in the state budget impasse.

Here's more information.

Thursday, May 29

4 p.m.

Conference Dial-In Number – 712.432.1500

Participant Access Code – 1036877

In the meantime, please contact your delegates and senators immediately to encourage them to put aside political gamesmanship and “get on” with the business of government.

Potential local impacts of NO state budget by July 1

Virginia's local governments are entering into “unchartered territory” should the Commonwealth end FY 2014 with no state budget for FY 2015-2016. VACo and many groups have advocated for approval of a state budget that will continue to fund core functions and services at the county level. These core functions include education, human services and public safety.

Failure to adopt a state budget leaves county governments responsible to fund and support state mandated services entirely through local revenues generated by real property, personal property and local business taxes.

VACo encourages all counties to advocate for passage of a state budget immediately—a budget that ensures core government services will continue without interruption.

Should the legislature fail to act, the following is a sample listing of local impacts. The impacts on each county varies depending on respective reserves, tax rates and revenue received from real property, personal property, local business taxes and other revenue resources.

Another factor that may distinguish select localities is the due date for taxes. Some counties collect two times and some once per year. Many have a December deadline while others collect in June. These due dates could create a “cash crunch” for many counties collecting in December.

Other factors to be considered are the reimbursement schedules for state funds to counties. One example is the state department of social services reimburses a county for providing mandated services on a quarterly basis while the Compensation Board reimburses on a monthly cycle.

The following information was developed through the assistance of many state and local partners and is not considered “all inclusive.” If there are missing components that impact your county, please contact Dean Lynch with additional information.

State-Supported Positions

Many counties receive funding for employees that are classified as state supported positions. These positions in many localities are funded through a variety of state/local match funds. These typically include employees at local departments of social services, constitutional offices, local law enforcement agencies and local school divisions.

State direct, indirect, or Federal pass-through funding

These types of state funds provide substantial monies towards many county operations.

- Direct state funding impacts areas of all county services that include but is not limited to foster care payments, daycare and other human services, jail per diems, conservation easements and state grants. Mandated services provided by counties receive direct state fund reimbursements.
- Indirect state funding are items such as reimbursement from the Commonwealth for rental space for local department of social services and health department operations.

- Federal pass-through funding includes local department of social services operations and 100 percent funded programs such as special adoptions

Impacts on local school divisions

All counties receive state funding to deliver public education services. State funding as a percentage of categorical state aid varies among Virginia's counties. A couple of county school divisions that would be most affected by reduced or eliminated state funding would be Lee (68.5 percent of total school funds were state funds) and Pittsylvania (68.2 percent of total school funds were state funds) as compared to Arlington (12.4 percent of total school funds were state funds) and Bath (15.8 percent of total school funds were state funds) counties.

- FY 2014 end of year revenue delays
- State sales tax distributions for Schools
- Federal pass-through grant funding
- State funding for schools will cease
- State funding for teacher retirement will cease
- Unfunded retirement liabilities would grow

Impact on local and regional jails

- State per diem payments cease
- State grants that support local or regional jail programs would cease

Impact on law enforcement

- State funding for Sheriff and deputy salaries would be impacted
- State grants and federal grants that are serviced by the state would be in jeopardy

Mitigating local impacts without state assistance will be troublesome to all counties.

Following is a list of discussion items that should be evaluated in each county.

- Cash flow – Does the county have enough cash reserves or new tax revenues coming in June/July to float the county's operations until state dollars arrive? Does the school division have the fiscal capacity to operate?
- Budget revisions – The state's failure will almost certainly require local governments to revise their budgets, requiring additional hearings and meetings. That may also hold true for school boards. Will local tax rates need to be revised and re-advertised? Locally adopted budgets may not reflect the most recent state revenue deficit of \$300 million to \$350 million in FY 2014.
- Teacher contracts – In past state budget stalemates, school boards were advised to make sure that the teacher contracts included language pointing out terms of employment could change if state appropriations do not materialize. This is important because state law requires teachers to be notified of any reductions in

force due to funding decreases.

- If local governments do not have the cash to pay for all the operations usually included in their budgets, decisions will have to be made to determine essential versus non-essential services.
- For those local governments planning to enter the bond market for capital projects, the budget impasse could affect their bond ratings. Wall Street likes the certainty that bondholders will be paid. Local budgets may not look sufficiently "stable" to the bond rating agencies. If that's the case, then bond issuance and interest costs would increase.
- Delays in getting state reimbursements for Compensation Board positions, local social services departments, road maintenance and Comprehensive Services Act programs.
- Delays in receiving local revenues collected by the state like local sales taxes, communications and sales taxes, and local fines and fees imposed by the courts.
- Uncertainty about how to pay for local positions funded jointly by the state and localities.
- Delays in receiving federal funds that pass-through the state.

VACo Contact: Dean Lynch, CAE

CLARKE COUNTY
 May Vendor Payments
 Executed By: gilleya

PAGE: 1
 TIME: 13:13:41
 DATE: 06/04/2014

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
6	MAY	1651188	MAINTENANCE ASSIST POSITIO	5906	05/15/2014 \$	143.00
8	MAY	1679471	BUDGET AND TAX RATE AD	5906	05/15/2014 \$	1,647.30
Total for 100-000-11010-3600						\$ 1,790.30
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
5	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	2.65
100-000-11010-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: TREASURER, CLARKE COUNTY						
1	MAY	PTTYCASH05/2014	ZABBS CAFE ERP MEETING FOO	79845	05/30/2014 \$	66.08
2	MAY	PTTYCASH05/2014	DUNKIN DONUTS ERP MEETING	79845	05/30/2014 \$	10.73
Total for 100-000-11010-5540						\$ 76.81
100-000-11010-5800 MISCELLANEOUS CHARGES						
VENDOR: SPONSELLER'S FLOWER SHOP						
1	MAY	3369	FLOWERS	5893	05/15/2014 \$	83.00
100-000-11010-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	MAY	3396-05/09/2014	PRESENTA PLAQUE CORPORATIO	79775	05/30/2014 \$	140.42
VENDOR: COMMERCIAL PRESS						
1	MAY	111552	PENS	5922	05/30/2014 \$	171.69
VENDOR: MATTHEW BENDER & CO., INC.						
1	MAY	58635092	LEGISLATIVE SESSION SUMMA	5868	05/15/2014 \$	86.08
Total for 100-000-11010-6001						\$ 398.19
100-000-12110-3100 PROFESSIONAL SERVICES						
VENDOR: SPRINGSTED INC						
1	MAY	2661.101 #1	DEPOSIT	5978	05/30/2014 \$	4,500.00
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
1	MAY	X05012014	GOVT ADMIN	79687	05/15/2014 \$	47.32
VENDOR: TREASURER OF VIRGINIA						
11	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	8.65
VENDOR: VERIZON						
1	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	9.06
Total for 100-000-12110-5230						\$ 65.03
100-000-12110-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
3	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	34.10
3	MAY	SQLCD/00079707	05/01-05/15	5954	05/30/2014 \$	45.02
Total for 100-000-12110-6008						\$ 79.12

CLARKE COUNTY
 May Vendor Payments
 Executed By: gilleya

PAGE: 2
 TIME: 13:13:41
 DATE: 06/04/2014

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-12210-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	MAY	HALL05072014	LEGAL SERVICES APRIL 2014	5943	05/30/2014 \$	8,554.50
1	MAY	HALL05162014	COMCAST CABLE FRANCHISE	5943	05/30/2014 \$	58.00
Total for 100-000-12210-3100						\$ 8,612.50
100-000-12310-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS CORP.						
1	MAY	8400705201	PURCHASED SERVICES	5920	05/30/2014 \$	22.05
1	MAY	8400882696	PURCHASED SERVICES	5920	05/30/2014 \$	22.05
1	MAY	8400994946	PURCHASED SERVICES	5920	05/30/2014 \$	22.05
1	MAY	9003530547	PURCHASED SERVICES	5920	05/30/2014 \$	22.05
Total for 100-000-12310-3100						\$ 88.20
100-000-12310-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: RICOH USA INC						
1	MAY	5030716044	02/12-05/11	79827	05/30/2014 \$	45.33
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
3	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	2.31
VENDOR: VERIZON						
2	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	6.04
Total for 100-000-12310-5230						\$ 8.35
100-000-12310-5510 TRAVEL MILEAGE						
VENDOR: PEAKE, DONNA						
1	MAY	PEAKE05202014	MILEAGE	5960	05/30/2014 \$	231.84
100-000-12410-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS CORP.						
1	MAY	8401040483	SERVICES	5920	05/30/2014 \$	22.05
100-000-12410-3190 DMV STOP FEES						
VENDOR: DMV						
1	MAY	14120427	STOP PAYMENT FEES	79699	05/15/2014 \$	80.00
100-000-12410-3500 PRINTING AND BINDING						
VENDOR: BMS DIRECT						
1	MAY	88581	TAX BILLS	5830	05/15/2014 \$	1,061.13
100-000-12410-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
25	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	1.95
VENDOR: VERIZON						
3	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	3.02
Total for 100-000-12410-5230						\$ 4.97
100-000-12410-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: TREASURER, CLARKE COUNTY						
5	MAY	PTTYCASH05/2014	GREAT STEAK COMPANY	79845	05/30/2014 \$	10.99
6	MAY	PTTYCASH05/2014	GREAT STEAK COMPANY	79845	05/30/2014 \$	8.09
7	MAY	PTTYCASH05/2014	CAMBRIA SUITES DINING	79845	05/30/2014 \$	27.00
Total for 100-000-12410-5540						\$ 46.08

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100-000-12510-3100 PROFESSIONAL SERVICES						
VENDOR: MATSCH SYSTEMS						
1	MAY	2049	JUNE 2014	5955	05/30/2014 \$	200.00
100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: AVAYA, INC.						
1	MAY	2733078671	04/20 - 05/19	5913	05/30/2014 \$	1,249.22
VENDOR: BB&T FINANCIAL, FSB						
2	MAY	3396-05/09/2014	RSNC NET DATA STORAGE ANNU	79775	05/30/2014 \$	1,555.20
Total for 100-000-12510-3320						\$ 2,804.42
100-000-12510-5210 POSTAL SERVICES						
VENDOR: TREASURER, CLARKE COUNTY						
8	MAY	PTTYCASH05/2014	USPS	79845	05/30/2014 \$	5.80
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
8	MAY	X05012014	GOVT IT	79687	05/15/2014 \$	114.64
VENDOR: COMCAST						
1	MAY	29736419	THRU 05/14/2014	79786	05/30/2014 \$	850.00
VENDOR: TREASURER OF VIRGINIA						
16	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	945.39
VENDOR: VERIZON						
4	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	179.74
4	MAY	9950007176	APR 25 - MAY 24	79752	05/15/2014 \$	219.99
Total for 100-000-12510-5230						\$ 2,309.76
100-000-12510-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MAY	3396-05/09/2014	LASERPRINTER	79775	05/30/2014 \$	31.54
100-000-12510-8207 EDP EQUIPMENT ADDITIONS						
VENDOR: DALY COMPUTERS, INC.						
1	MAY	PSI0974423	LASER	5927	05/30/2014 \$	569.00
1	MAY	PSI0974430	BATT CART	5927	05/30/2014 \$	556.00
Total for 100-000-12510-8207						\$ 1,125.00
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
10	MAY	X05012014	REGISTRAR	79687	05/15/2014 \$	47.32
VENDOR: TREASURER OF VIRGINIA						
22	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	5.11
VENDOR: VERIZON						
5	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	3.02
Total for 100-000-13200-5230						\$ 55.45
100-000-21200-3150 LEGAL						
VENDOR: CLARKE CO GENERAL DISTRICT COURT						
1	MAY	006286039	PUBLIC DEFENDER FEES	79692	05/15/2014 \$	120.00
100-000-21200-3320 MAINTENANCE SERVICE CONTRACT						

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VENDOR: RICOH USA INC						
1	MAY	5030351896	01/16 - 04/15	79726	05/15/2014 \$	74.81
100-000-21200-5210 POSTAL SERVICES						
VENDOR: PITNEY BOWES INC						
1	MAY	467466	SUPPLIES	79820	05/30/2014 \$	79.66
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	118.06
VENDOR: VERIZON						
4	MAY	00092572601596Y	04/26 - 05/25	79851	05/30/2014 \$	130.24
6	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	40.45
Total for 100-000-21200-5230						\$ 288.75
100-000-21300-5230 TELECOMMUNICATIONS						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	MAY	ACCT 9 05/16/14	TELECOMMUNICATIONS	5924	05/30/2014 \$	24.19
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	6.82
VENDOR: VERIZON						
7	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	42.13
Total for 100-000-21500-5230						\$ 48.95
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	MAY	45475	COMPUTER INDEXING	5953	05/30/2014 \$	439.52
100-000-21600-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	8.75
VENDOR: VERIZON						
8	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	69.44
Total for 100-000-21600-5230						\$ 78.19
100-000-21900-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
26	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	12.52
VENDOR: VERIZON						
9	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	3.02
Total for 100-000-21900-5230						\$ 15.54
100-000-22100-5210 POSTAL SERVICES						
VENDOR: BETH MARPLE						
1	MAY	MARPLE05012014	REIMBURSEMENT	5870	05/15/2014 \$	5.80
VENDOR: POSTMASTER						
1	MAY	STAMPSCOMMATTY	STAMPS	79724	05/15/2014 \$	150.00
VENDOR: RHODES, CLESTA						
1	MAY	RHODES05092014	POSTAGE REIMBURSEMENT	5965	05/30/2014 \$	22.60
VENDOR: TREASURER, CLARKE COUNTY						

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3	MAY	PTTYCASH05/2014	USPS	79845	05/30/2014 \$	120.00
Total for 100-000-22100-5210						\$ 298.40
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
10	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	10.01
VENDOR: VERIZON						
10	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	9.06
Total for 100-000-22100-5230						\$ 19.07
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
1	MAY	6608-05/09/2014	APCO	79775	05/30/2014 \$	100.00
VENDOR: BILL & BILL'S AUTO SERVICE, INC						
1	MAY	25028	SPEEDOMETER CALIBRATION	79777	05/30/2014 \$	45.00
VENDOR: TREASURER OF VIRGINIA						
1	MAY	240489	CALIABRATION FEES	79844	05/30/2014 \$	16.03
Total for 100-000-31200-3100						\$ 161.03
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BB&T FINANCIAL, FSB						
4	MAY	2074-05/09/2014	SQ ISCREEN SERVICE	79775	05/30/2014 \$	150.00
5	MAY	2074-05/09/2014	JIMMY'S AUTO REPAIR	79775	05/30/2014 \$	20.00
VENDOR: BERRYVILLE AUTO PARTS INC						
2	MAY	5370-82736	LABOR	5825	05/15/2014 \$	35.00
2	MAY	5370-82737	LABOR	5825	05/15/2014 \$	35.00
2	MAY	5370-82870	LABOR	5825	05/15/2014 \$	75.00
2	MAY	5370-82990	LABOR	5825	05/15/2014 \$	30.00
2	MAY	5370-82991	LABOR	5825	05/15/2014 \$	116.00
2	MAY	5370-83254	LABOR	5825	05/15/2014 \$	59.00
2	MAY	5370-83438	LABOR	5914	05/30/2014 \$	35.00
2	MAY	5370-83560	LABOR	5914	05/30/2014 \$	60.00
2	MAY	5370-83631	LABOR	5914	05/30/2014 \$	40.00
2	MAY	5370-83632	LABOR	5914	05/30/2014 \$	40.00
VENDOR: BROY'S CAR WASH						
1	MAY	04/26/2014	CAR WASHES	5835	05/15/2014 \$	116.50
Total for 100-000-31200-3310						\$ 811.50
100-000-31200-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
3	MAY	6632-05/09/2014	USPS	79775	05/30/2014 \$	6.70
VENDOR: BERRYVILLE AUTO PARTS INC						
1	MAY	6752	PACKAGE	5914	05/30/2014 \$	29.14
Total for 100-000-31200-5210						\$ 35.84
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	MAY	X05012014	SHERIFF'S DEPT	79687	05/15/2014 \$	1,205.21
VENDOR: TREASURER OF VIRGINIA						
23	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	19.71
VENDOR: VERIZON						
11	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	118.59

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Total for 100-000-31200-5230						\$ 1,343.51
100-000-31200-5530	TRAVEL SUBSISTANCE & LODGING					
VENDOR: BB&T FINANCIAL, FSB						
3	MAY	2074-05/09/2014	FOOD/HOTEL	79775	05/30/2014	\$ 51.42
3	MAY	6640-05/09/2014	PIERCES PITT BAR-B-QUE	79775	05/30/2014	\$ 16.41
4	MAY	6640-05/09/2014	PIERCES PITT BBQ	79775	05/30/2014	\$ 16.41
6	MAY	6665-05/09/2014	ROGER BROWN'S SPORTS BAR	79775	05/30/2014	\$ 31.38
7	MAY	6665-05/09/2014	THE LOBSCOUSE RESTUARANT	79775	05/30/2014	\$ 25.93
8	MAY	6665-05/09/2014	BIG ITALTY	79775	05/30/2014	\$ 16.36
9	MAY	6665-05/09/2014	LOGANS	79775	05/30/2014	\$ 26.35
10	MAY	6665-05/09/2014	MCDONALDS	79775	05/30/2014	\$ 5.79
11	MAY	6665-05/09/2014	SPRINGHILL SUITES	79775	05/30/2014	\$ 91.21
Total for 100-000-31200-5530						\$ 281.26
100-000-31200-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
2	MAY	6665-05/09/2014	SHEEPDOGS SEMINAR	79775	05/30/2014	\$ 99.00
100-000-31200-5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS					
VENDOR: FBI NATIONAL ACADEMY ASSOC. OF VA						
1	MAY	13760	FBINAA NATIONAL DUES	79704	05/15/2014	\$ 90.00
100-000-31200-6001	OFFICE SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB						
7	MAY	2074-05/09/2014	WALMART	79775	05/30/2014	\$ 87.21
1	MAY	6665-05/09/2014	STAPLES	79775	05/30/2014	\$ 22.10
VENDOR: BERRYVILLE AUTO PARTS INC						
1	MAY	10067350	CAR CHARGER	5914	05/30/2014	\$ 17.00
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	MAY	RT03-001793	WATER	79696	05/15/2014	\$ 18.90
Total for 100-000-31200-6001						\$ 145.21
100-000-31200-6007	REPAIR AND MAINTENANCE SUPPLIES					
VENDOR: BERRYVILLE AUTO PARTS INC						
1	MAY	5370-81473	MINIATURE LONG LIFE	5825	05/15/2014	\$ 3.89
1	MAY	5370-82736	FILTER/OIL	5825	05/15/2014	\$ 22.27
1	MAY	5370-82737	OIL/FILTER	5825	05/15/2014	\$ 21.46
1	MAY	5370-82870	FILTER/OIL/WASHER	5825	05/15/2014	\$ 80.39
1	MAY	5370-82988	FASTENERS DOMESTIC	5825	05/15/2014	\$ 1.89
1	MAY	5370-82990	TIRE PART	5825	05/15/2014	\$ 6.00
1	MAY	5370-82991	BRAKE PAD/BRAKE ROTOR	5825	05/15/2014	\$ 146.42
1	MAY	5370-83254	TIRE PART	5825	05/15/2014	\$ 2.40
1	MAY	5370-83353	WIPER BLADES	5914	05/30/2014	\$ 42.63
1	MAY	5370-83438	BATTERY	5914	05/30/2014	\$ 114.18
1	MAY	5370-83478	WIPER BLADES	5914	05/30/2014	\$ 17.98
1	MAY	5370-83560	FUSES	5914	05/30/2014	\$ 4.19
1	MAY	5370-83631	OIL FILTER/OIL/WASHER FLUI	5914	05/30/2014	\$ 20.32
1	MAY	5370-83632	FILTER/OIL/WASHER FLUID	5914	05/30/2014	\$ 21.46
VENDOR: BUETTNER TIRE DISTRIBUTERS						
1	MAY	84731	TIRES	79780	05/30/2014	\$ 119.26
VENDOR: TIRE WORLD						
1	MAY	3001849	TIRES	79741	05/15/2014	\$ 233.52
1	MAY	3002387	TIRES	79741	05/15/2014	\$ 285.48
Total for 100-000-31200-6007						\$ 1,143.74
100-000-31200-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: BB&T FINANCIAL, FSB						

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3	MAY	6665-05/09/2014	EXXON MOBIL	79775	05/30/2014 \$	50.27
4	MAY	6665-05/09/2014	SHELL	79775	05/30/2014 \$	56.94
5	MAY	6665-05/09/2014	SHEETZ	79775	05/30/2014 \$	39.83
VENDOR: MANSFIELD OIL COMPANY						
1	MAY	SQLCD/00078890	FUEL PURCHASES 04/16 -- 04/	5869	05/15/2014 \$	2,627.92
1	MAY	SQLCD/00079746	05/01-05/15	5954	05/30/2014 \$	1,952.42
Total for 100-000-31200-6008						\$ 4,727.38
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: ATLANTIC TACTICAL						
1	MAY	SI-90144045	AMMUNITION	5912	05/30/2014 \$	156.67
2	MAY	SI-90144045	AMMUNITION	5912	05/30/2014 \$	156.67-
VENDOR: BB&T FINANCIAL, FSB						
6	MAY	2074--05/09/2014	BATTERY MART	79775	05/30/2014 \$	53.50
VENDOR: CHIEF SUPPLY CORP						
1	MAY	441919	SUPPLIES	79691	05/15/2014 \$	194.79
1	MAY	444976	TRAUMA PAC	79781	05/30/2014 \$	47.79
Total for 100-000-31200-6010						\$ 296.08
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BEST UNIFORMS, INC.						
1	MAY	336310	HAT	5827	05/15/2014 \$	85.00
VENDOR: CHIEF SUPPLY CORP						
1	MAY	028608 CREDIT	RETURN	79691	05/15/2014 \$	30.19-
1	MAY	432521	BELT ULTRA DUTY	79691	05/15/2014 \$	33.38
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	MAY	001836169	NAMETAG	79710	05/15/2014 \$	10.00
VENDOR: NORTON EMBROIDERY, INC.						
1	MAY	18487	POLO SHIRTS	79815	05/30/2014 \$	124.00
VENDOR: VR ID CARDS						
1	MAY	3704	PHOTO IDS	79756	05/15/2014 \$	70.20
1	MAY	3724	ID CARDS	79854	05/30/2014 \$	19.80
Total for 100-000-31200-6011						\$ 312.19
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
12	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	5.17
VENDOR: VERIZON						
12	MAY	27268895-APR14	APRIL 26 -- MAY 25	79751	05/15/2014 \$	38.49
Total for 100-000-32100-5230						\$ 43.66
100-000-32100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
5	MAY	SQLCD/00079707	05/01-05/15	5954	05/30/2014 \$	24.39
100-000-32100-6011 UNIFORM AND WEARING APPAREL						
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	MAY	001906637	PANTS	79710	05/15/2014 \$	264.00
VENDOR: SIGNET SCREEN PRINTING						
1	MAY	2285	SHIRTS	79837	05/30/2014 \$	557.50
Total for 100-000-32100-6011						\$ 821.50

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100-000-33300-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
21	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	4.96
VENDOR: VERIZON						
13	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	3.02
Total for 100-000-33300-5230						\$ 7.98
100-000-34100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: RICOH USA INC						
1	MAY	5030724975	02/13 - 05/12	79827	05/30/2014 \$	106.89
100-000-34100-3500	PRINTING AND BINDING					
VENDOR: COMMERCIAL PRESS						
1	MAY	111361	BUSINESS CARDS	5841	05/15/2014 \$	36.50
100-000-34100-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
4	MAY	X05012014	BUILDING DEPT	79687	05/15/2014 \$	12.61
VENDOR: TREASURER OF VIRGINIA						
6	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	5.98
VENDOR: VERIZON						
14	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	6.04
Total for 100-000-34100-5230						\$ 24.63
100-000-34100-5510	TRAVEL MILEAGE					
VENDOR: JAMES H. ROYSTON						
1	MAY	ROYSTON05272014	RICHMOND ADVANCED OFFICIAL	5969	05/30/2014 \$	151.20
3	MAY	ROYSTON05272014	VA BEACH CORE CLASS	5969	05/30/2014 \$	269.92
Total for 100-000-34100-5510						\$ 421.12
100-000-34100-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: JAMES H. ROYSTON						
2	MAY	ROYSTON05272014	RICHMOND ADVANCED OFFICIAL	5969	05/30/2014 \$	53.74
4	MAY	ROYSTON05272014	VA BEACH CORE CLASS	5969	05/30/2014 \$	66.31
Total for 100-000-34100-5540						\$ 120.05
100-000-34100-5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS					
VENDOR: VBCOA						
1	MAY	ROYSTONMEMBER	APPLICATION FOR MEMBERSHIP	79850	05/30/2014 \$	35.00
100-000-34100-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
2	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	107.87
2	MAY	SQLCD/00079707	05/01-05/15	5954	05/30/2014 \$	52.69
Total for 100-000-34100-6008						\$ 160.56
100-000-34100-6012	SUPPLIES - BOOKS AND SUBSCRIPTIONS					
VENDOR: J.J. KELLER & ASSOCIATES, INC.						
1	MAY	9100133037	SAFETY AND HEALTH COMPLIAN	79802	05/30/2014 \$	21.06
100-000-35100-3100	PROFESSIONAL SERVICES					
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	MAY	340454	PURCHASED SERVICES	5857	05/15/2014 \$	96.15

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VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	MAY	112780	PURCHASED SERVICES	79728	05/15/2014 \$	206.70
1	MAY	112824	PURCHASED SERVICES	79728	05/15/2014 \$	170.76
1	MAY	112828	PURCHASED SERVICES	79728	05/15/2014 \$	32.50
1	MAY	112906	PURCHASED SERVICES	79728	05/15/2014 \$	32.50
1	MAY	113213	PROFESSIONAL SERVICES	79828	05/30/2014 \$	32.50
1	MAY	113360	PROFESSIONAL SERVICES	79828	05/30/2014 \$	236.93
1	MAY	113377	PROFESSIONAL SERVICES	79828	05/30/2014 \$	16.25
1	MAY	113477	PROFESSIONAL SERVICES	79828	05/30/2014 \$	32.50
1	MAY	113534	PROFESSIONAL SERVICES	79828	05/30/2014 \$	306.87
1	MAY	113644	PROFESSIONAL SERVICES	79828	05/30/2014 \$	32.50
Total for 100-000-35100-3100						\$ 1,196.16
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	MAY	X05012014	ANIMAL CONTROL	79687	05/15/2014 \$	12.61
VENDOR: TREASURER OF VIRGINIA						
2	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	5.25
VENDOR: VERIZON						
15	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	31.05
Total for 100-000-35100-5230						\$ 48.91
100-000-35100-6004 MEDICAL AND LABORATORY SUPPLIES						
VENDOR: KV VET SUPPLY CO						
1	MAY	5257055	SUPPLIES	79717	05/15/2014 \$	576.94
100-000-35100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	66.66
1	MAY	SQLCD/00079707	05/01-05/15	5954	05/30/2014 \$	51.76
Total for 100-000-35100-6008						\$ 118.42
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: BERRYVILLE FARM SUPPLY						
1	MAY	1067772	ULTRA 24	79689	05/15/2014 \$	53.50
100-000-35600-3000 PURCHASED SERVICES						
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	MAY	3372842	INTERPRETATION	79807	05/30/2014 \$	37.20
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
2	MAY	059082-6049001	LONG DISTANCE	79767	05/30/2014 \$	47.93
VENDOR: AT&T MOBILITY						
5	MAY	X05012014	E-911 DEFT	79687	05/15/2014 \$	94.64
VENDOR: TREASURER OF VIRGINIA						
1	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	721.47
VENDOR: VERIZON						
5	MAY	00081080039332Y	05/01 - 05/31	79851	05/30/2014 \$	36.24
16	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	120.84
Total for 100-000-35600-5230						\$ 1,021.12
100-000-35600-5420 RENTAL OF BUILDINGS/TOWERS						
VENDOR: SHEN. VALLEY TELEVISION TOWER						

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1	MAY	JUNERENT2014	TOWER LEASE JUNE	5888	05/15/2014 \$	2,070.00
100-000-35600-5510 TRAVEL MILEAGE						
VENDOR: WHITE, REBECCA A						
1	MAY	WHITE05092014	MILEAGE/LUNCH	5903	05/15/2014 \$	91.28
100-000-35600-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: WHITE, REBECCA A						
2	MAY	WHITE05092014	MILEAGE/LUNCH	5903	05/15/2014 \$	9.14
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	MAY	2105-0005	REFUSE DISPOSAL PURCHASED	5843	05/15/2014 \$	792.36
1	MAY	80001-0005	REFUSE DISPOSAL PURCHASED	5843	05/15/2014 \$	31.84
1	MAY	ACCT 9 04/21/14	REFUSE DISPOSAL PURCHASED	5843	05/15/2014 \$	4,023.47
2	MAY	ACCT 9 05/16/14	REFUSE	5924	05/30/2014 \$	5,116.08
Total for 100-000-42400-3840						\$ 9,963.75
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
1	MAY	0976-000336875	BASIC SERVICE	5908	05/30/2014 \$	310.00
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	MAY	160	APRIL 2014	5936	05/30/2014 \$	2,264.64
100-000-43200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	MAY	5370-83141	SEAL/CYLINDER/BRAKE BOOSTE	5825	05/15/2014 \$	180.00
2	MAY	5370-83412	LABOR	5914	05/30/2014 \$	20.00
VENDOR: CONLEY WELDING						
1	MAY	CONLEY05072014	FAB AND INSTALL RAILING ON	79788	05/30/2014 \$	1,500.00
VENDOR: MARTY COOK MASONRY						
1	MAY	STEPWORK04/14	REPAIR FRONT STEPS	79811	05/30/2014 \$	150.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	MAY	PS22580	DELIVERY OF REPAIRED SEWER	5981	05/30/2014 \$	1,650.41
1	MAY	PS22586	TURNED WATER ON @ CONCESSI	5981	05/30/2014 \$	692.23
1	MAY	PS22588	SET SEWER PUMP	5981	05/30/2014 \$	555.00
Total for 100-000-43200-3310						\$ 4,747.64
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
1	MAY	0976-000335598	SERVICE	5821	05/15/2014 \$	910.67
VENDOR: GREATSCAPES PROPERTY MANAGEMENT GROUP						
1	MAY	7373	MOWING SERVICES APRIL	5853	05/15/2014 \$	5,760.00
1	MAY	7411	LANDSCAPE BED WEED CONTROL	5940	05/30/2014 \$	325.00
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	MAY	1675	CLEANING SERVICES	5973	05/30/2014 \$	2,953.88
Total for 100-000-43200-3320						\$ 9,949.55
100-000-43200-3600 ADVERTISING						
VENDOR: NORTHERN VIRGINIA DAILY						
1	MAY	37	MAINTENANCE ASSIST AD	79814	05/30/2014 \$	240.00
VENDOR: WINCHESTER STAR						

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7	MAY	1651188	MAINTENANCE ASSIST POSITIO	5906	05/15/2014 \$	353.00
Total for 100-000-43200-3600						\$ 593.00
100-000-43200-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	MAY	RT03-001788	WATER	79696	05/15/2014 \$	6.95
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	MAY	X05012014	GOVT MAINT	79687	05/15/2014 \$	134.56
VENDOR: TREASURER OF VIRGINIA						
4	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	3.61
18	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	4.84
VENDOR: VERIZON						
17	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	31.05
Total for 100-000-43200-5230						\$ 174.06
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	MAY	214005224	LINER/BABY POWDER/TOWELS/T	5852	05/15/2014 \$	640.99
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MAY	068187	56171 - GLUE/ADHESIVE	5826	05/15/2014 \$	12.48
100-000-43200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	138.98
5	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	304.80
4	MAY	SQLCD/00079707	05/01-05/15	5954	05/30/2014 \$	86.95
Total for 100-000-43200-6008						\$ 530.73
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	MAY	0872-05/09/2014	PARTS GEEK LLC	79775	05/30/2014 \$	45.43
VENDOR: BERRYVILLE AUTO PARTS INC						
1	MAY	5370-83141	SEAL/CYLINDER/BRAKE BOOSTE	5825	05/15/2014 \$	175.66
1	MAY	5370-83412	TIRE	5914	05/30/2014 \$	212.62
VENDOR: MCCARTHY TIRE & AUTOMOTIVE SERVICE						
1	MAY	28-105126	TIRES	5957	05/30/2014 \$	310.40
Total for 100-000-43200-6009						\$ 744.11
100-000-43201-3100 PROFESSIONAL SERVICES						
VENDOR: PLANET FOOTPRINT LLC						
1	MAY	1127	ANNUAL SUBSCRIPTION 13-14	79821	05/30/2014 \$	2,375.00
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	MAY	014751	12 MONTH ALARM CHECK	5909	05/30/2014 \$	135.44
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
5	MAY	363814	MAY SERVICES	5910	05/30/2014 \$	68.97
VENDOR: RIDDLEBERGER BROS INC						
1	MAY	82825	YORK CHILLER REPAIR QUOTE	5885	05/15/2014 \$	6,255.58

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Total for 100-000-43202-3310						\$ 6,459.99
100-000-43202-3320			MAINTENANCE SERVICE CONTRACTS			
VENDOR:	SERVICE MASTER JANITORIAL SERVICES, INC.					
2	MAY	1675	CLEANING SERVICES	5973	05/30/2014	\$ 1,865.08
100-000-43202-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	MAY	1149385761	101 CHALMERS CT 03/10 - 04	5963	05/30/2014	\$ 2,303.32
100-000-43202-5120			HEATING SERVICES			
VENDOR:	WASHINGTON GAS					
1	MAY	59517-05142014	04/11 - 05/12	79859	05/30/2014	\$ 413.00
100-000-43202-5130			WATER & SEWER SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
7	MAY	4190099.00 98	101 CHALMERS 03/20 - 04/24	79744	05/15/2014	\$ 105.55
100-000-43202-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	MAY	068213	56171 - SCRAPER/WOOD	5826	05/15/2014	\$ 7.70
VENDOR:	MAURICE ELECTRICAL SUPPLY CO					
1	MAY	S101734744.001	BODINE EMERGENCY BALLAST	5956	05/30/2014	\$ 130.77
Total for 100-000-43202-6007						\$ 138.47
100-000-43205-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	MAY	4455288888	129 RAMSBURG LN 03/15 - 04	5963	05/30/2014	\$ 202.63
100-000-43205-5130			WATER & SEWER SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
7	MAY	9001800.00 98	MAINT FACILITY 03/21 - 04/	79744	05/15/2014	\$ 17.00
100-000-43206-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
14	MAY	2048188888	104 N CHURCH 03/12 - 04/12	5963	05/30/2014	\$ 593.48
4	MAY	8894188888	1531 SPRINGSBERRY 03/18 -	5963	05/30/2014	\$ 163.51
Total for 100-000-43206-5110						\$ 756.99
100-000-43206-5120			HEATING SERVICES			
VENDOR:	WASHINGTON GAS					
1	MAY	48510-05142014	04/11-05/12	79859	05/30/2014	\$ 151.75
100-000-43206-5130			WATER & SEWER SERVICES			
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	MAY	RT03-001787	WATER	79696	05/15/2014	\$ 6.95
VENDOR:	TOWN OF BERRYVILLE					
3	MAY	1004000.00 98	100 N CHURCH 03/20 - 04/24	79744	05/15/2014	\$ 408.85
Total for 100-000-43206-5130						\$ 415.80
100-000-43207-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
13	MAY	2048188888	102 N CHURCH 03/12 - 04/12	5963	05/30/2014	\$ 1,936.68

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100-000-43208-3310			REPAIR & MAINTENANCE			
VENDOR:			RIDDLEBERGER BROS INC			
1	MAY	83027	BAD THERMOSTATE WIRE /LOW	5967	05/30/2014 \$	765.50
VENDOR:			WINCHESTER SPRINKLER, LLC			
1	MAY	8588	SPRINKLER SYSTEM INSPECTIO	5905	05/15/2014 \$	290.00
			Total for 100-000-43208-3310		\$	1,055.50
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100-000-43208-5110			ELECTRICAL SERVICES			
VENDOR:			RAPPAHANNOCK ELEC COMPANY			
15	MAY	2048188888	104 N CHURCH 03/12 - 04/12	5963	05/30/2014 \$	488.46
5	MAY	3750088888	104 N CHURCH ST	5963	05/30/2014 \$	40.19
			Total for 100-000-43208-5110		\$	528.65
=====						
100-000-43208-5120			HEATING SERVICES			
VENDOR:			WASHINGTON GAS			
1	MAY	48718-05142014	04/11-05/12	79859	05/30/2014 \$	131.69
100-000-43208-5130			WATER & SEWER SERVICES			
VENDOR:			TOWN OF BERRYVILLE			
4	MAY	1003900.00 98	104 N CHURCH 03/20 - 04/24	79744	05/15/2014 \$	24.05
100-000-43209-5110			ELECTRICAL SERVICES			
VENDOR:			RAPPAHANNOCK ELEC COMPANY			
5	MAY	7658188888	225 RAMSBURG LN 03/15 - 04	5963	05/30/2014 \$	294.30
100-000-43209-5120			HEATING SERVICES			
VENDOR:			QUARLES ENERGY SERVICES			
1	MAY	117553	ANIMAL SHELTER	79825	05/30/2014 \$	682.17
100-000-43209-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:			HORTON'S NURSERY, INC.			
1	MAY	508215	RED BUD	79713	05/15/2014 \$	80.00
100-000-43210-5110			ELECTRICAL SERVICES			
VENDOR:			RAPPAHANNOCK ELEC COMPANY			
5	MAY	0775388888	524 WESTWOOD ROAD 03/15 -	5963	05/30/2014 \$	93.17
100-000-43211-5110			ELECTRICAL SERVICES			
VENDOR:			RAPPAHANNOCK ELEC COMPANY			
21	MAY	2750088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	1,403.43
100-000-43211-5120			HEATING SERVICES			
VENDOR:			WASHINGTON GAS			
1	MAY	01204-05142014	04/11-05/12	79859	05/30/2014 \$	385.82
100-000-43211-5130			WATER & SEWER SERVICES			
VENDOR:			TOWN OF BERRYVILLE			
4	MAY	9001300.00 98	RT 7 WEST 03/21 - 04/24	79744	05/15/2014 \$	187.00
100-000-43211-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:			ARCHITECTURAL PRODUCTS OF VA			
1	MAY	4171200-IN	LOCK	79766	05/30/2014 \$	140.00
VENDOR:			W W GRAINGER, INC			
1	MAY	9424017474	TIMER 24 HOUR 1 POLE	79711	05/15/2014 \$	141.60

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VENDOR: SOUTHERN REFRIGERATION						
1	MAY	364006	CALGON MICRO PLUS	79734	05/15/2014 \$	40.75
Total for 100-000-43211-6007						\$ 322.35
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
37	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	8.07
38	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	7.43
39	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	14.85
41	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	18.00
42	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	7.54
44	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	9.41
45	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	13.61
22	MAY	2750088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	241.55
23	MAY	2750088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	144.68
Total for 100-000-43212-5110						\$ 465.14
100-000-43212-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	MAY	9001200.00 98	LITTLE LEAGUE BASEBALL 03/	79744	05/15/2014 \$	17.00
4	MAY	9001500.00 98	PARK GROUNDS HOUSE 03/21 -	79744	05/15/2014 \$	176.25
Total for 100-000-43212-5130						\$ 193.25
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
40	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	30.73
25	MAY	2750088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	65.16
Total for 100-000-43213-5110						\$ 95.89
100-000-43213-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	MAY	9001400.00 98	RT 7 WEST POOL 03/21 - 04/	79744	05/15/2014 \$	20.00
100-000-43213-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MAY	068205	56171 - POLY TUBE	5826	05/15/2014 \$	28.08
1	MAY	068259	56171 - ROUNDUP/POLY TUBE	5915	05/30/2014 \$	78.99
1	MAY	068337	56171 - NUTS/WASHERS	5915	05/30/2014 \$	22.40
1	MAY	068403	56171 - BRUSH/ENAMEL	5915	05/30/2014 \$	21.94
1	MAY	068404	56171 - ENAMEL	5915	05/30/2014 \$	32.99
1	MAY	068465	56171 - SHELF BRACKET/NUTS	5915	05/30/2014 \$	11.96
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	MAY	53922	CONDUIT/COUPLING/PVC/BREAK	79838	05/30/2014 \$	66.20
Total for 100-000-43213-6007						\$ 262.56
100-000-43214-3310 REPAIR & MAINTENANCE						
VENDOR: GREEN'S SEPTIC SERVICE						
1	MAY	05012014	RENTAL	5941	05/30/2014 \$	225.00
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
43	MAY	1650088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	71.92
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: VALLEY QUARRIES, INC.						
1	MAY	527379	SAND BALLFIELD MIX	79747	05/15/2014 \$	885.07

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100-000-43215-3310 REPAIR & MAINTENANCE						
VENDOR: BOYER LANDSCAPES, INC.						
1	MAY	11924	IRRIGATION CLARKE SOCCER F	79778	05/30/2014 \$	320.00
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
24	MAY	2750088888	225 AL SMITH CIRC 03/18 -	5963	05/30/2014 \$	28.59
100-000-43236-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: SOUTHERN REFRIGERATION						
3	MAY	362364	SAFETY VALVE	79734	05/15/2014 \$	78.35
100-000-43237-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
5	MAY	0801388888	313 E MAIN ST 03/15 - 04/1	5963	05/30/2014 \$	95.42
5	MAY	4980388888	311 E MAIN ST 03/10 - 04/1	5963	05/30/2014 \$	583.82
Total for 100-000-43237-5110						\$ 679.24
100-000-43237-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	MAY	2010600.00 98	313 E MAIN ST 03/20 - 04/2	79744	05/15/2014 \$	24.05
4	MAY	2010700.00 98	311 E MAIN ST 03/20 - 04/2	79744	05/15/2014 \$	72.15
Total for 100-000-43237-5130						\$ 96.20
100-000-51100-5610 CIVIC CONTRIBUTIONS						
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
1	MAY	4TH QTR FY14	4TH QTR FY14 LOCAL COMITTM	79782	05/30/2014 \$	49,750.00
100-000-53230-5699 CIVIC CONTRIBUTIONS						
VENDOR: SHENANDOAH AREA AGENCY ON AGING						
1	MAY	4TH QTR FY14	4TH QTR FY14 FUNDING	5974	05/30/2014 \$	10,000.00
100-000-53240-5699 CIVIC CONTRIBUTIONS						
VENDOR: VIRGINIA REGIONAL TRANSIT						
2	MAY	CLRK 2013-14	1ST HALF OF APPROVED ANNUA	79753	05/15/2014 \$	8,819.50
100-000-69100-5699 CIVIC CONTRIBUTIONS						
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	MAY	4503	JAN 1-MAR 31 CONTRIBUTION	79809	05/30/2014 \$	3,481.00
1	MAY	4504	APR 1 - JUNE 30 CONTRIBUTI	79809	05/30/2014 \$	3,481.00
Total for 100-000-69100-5699						\$ 6,962.00
100-000-71100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	MAY	57104	03/25-04/24	5845	05/15/2014 \$	409.46
100-000-71100-3500 PRINTING AND BINDING						
VENDOR: FASTSIGNS						
1	MAY	54112718	WHITE ALUMINUM MANAGERS AN	79703	05/15/2014 \$	107.04
100-000-71100-5210 POSTAL SERVICES						
VENDOR: TREASURER, CLARKE COUNTY						
4	MAY	PTTYCASH05/2014	USPS	79845	05/30/2014 \$	111.36
100-000-71100-5230 TELECOMMUNICATIONS						

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VENDOR: TREASURER OF VIRGINIA						
19	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	11.99
VENDOR: VERIZON						
18	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	50.13
Total for 100-000-71100-5230						\$ 62.12
100-000-71100-5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS					
VENDOR: NATIONAL RECREATION AND PARK ASSOCIATION						
1	MAY	43393	PREMIERE PACKAGE	79721	05/15/2014 \$	500.00
100-000-71100-6003	SUPPLIES - AGRICULTURAL					
VENDOR: HORTON'S NURSERY, INC.						
1	MAY	508199	MULCH	79800	05/30/2014 \$	453.20
100-000-71100-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
6	MAY	SQLCD/00078850	04/16 - 04/30	5954	05/30/2014 \$	13.85
100-000-71100-6014	OTHER OPERATING SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MAY	68101	55140 - ROACH KILLER	5826	05/15/2014 \$	5.99
1	MAY	68459	55140 - BYPASS LOPPER	5915	05/30/2014 \$	16.99
Total for 100-000-71100-6014						\$ 22.98
100-000-71310-6013	SUPPLIES - EDUCATIONAL AND REC					
VENDOR: LIFE FITNESS						
1	MAY	4386196	WALKING BELT	79718	05/15/2014 \$	516.40
100-000-71310-6014	OTHER OPERATING SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MAY	68139	55140 - GOO GONE/DRAIN/CL	5826	05/15/2014 \$	32.26
VENDOR: LOWE'S						
1	MAY	MV-29434492	GLOVES/TOMCAT/SAND/STAIN	79720	05/15/2014 \$	90.34
Total for 100-000-71310-6014						\$ 122.60
100-000-71320-6014	OTHER OPERATING SUPPLIES					
VENDOR: COSTCO WHOLESALE INC. #239						
2	MAY	023901000780	SOFT SCRUB/WIPES/TISSUE	79790	05/30/2014 \$	71.92
100-000-71320-6026	POOL CHEMICALS					
VENDOR: HARPER AND COMPANY INC						
1	MAY	0089776-IN	POOL CHEMICALS	5944	05/30/2014 \$	2,015.00
100-000-71350-3100	PROFESSIONAL SERVICES					
VENDOR: XTREME FIT STUDIO						
1	MAY	CHATMAN05192014	ZUMBA/YOGA/TOTAL FIT	5918	05/30/2014 \$	928.20
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
3	MAY	133401488	PROFESSIONAL SERVICES	79782	05/30/2014 \$	40.00
VENDOR: COSSETTE, JENNIFER DBA PONY TO GO						
1	MAY	COSETTE05192014	FAMILY NIGHT AT THE RANCH	79789	05/30/2014 \$	84.00
VENDOR: HOFMANN, MICHAEL						
1	MAY	LANDSCAPECLASS	LANDSCAPING CLASS	79799	05/30/2014 \$	94.50
VENDOR: JOHNSTON, JANE						

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1	MAY	JOHNST05012014	FITT/FLUID MOTION/TAI CHI/	5860	05/15/2014 \$	432.25
1.	MAY	JOHNST05192014	FITT/FLUID MOTION/TAI CHI	5948	05/30/2014 \$	820.75
VENDOR: MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS						
1	MAY	MONTGOM04302014	GYMNASTICS CLASSES	5876	05/15/2014 \$	1,409.63
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	MAY	OAKES05012014	PAINT BIG FOR CHILDREN	5882	05/15/2014 \$	144.50
1	MAY	OPUS05192014	BLACKSMITH WORKSHOP	5959	05/30/2014 \$	151.00
Total for 100-000-71350-3100						\$ 4,104.83
100-000-71350-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
5	MAY	6723-05/09/2014	VIRGNIA RECREATION AND PAR	79775	05/30/2014 \$	25.00
100-000-71350-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: DEPARTMENT OF STATE POLICE						
1	MAY	A0026 454010	BACKGROUND CHECK	79698	05/15/2014 \$	20.00
VENDOR: VIRGINIA DEPT OF SOCIAL SVC						
5	MAY	A-15534	BACKGROUND CHECKS	79852	05/30/2014 \$	21.00
Total for 100-000-71350-5810						\$ 41.00
100-000-71350-5830 REFUNDS						
VENDOR: NELL KUSHLAK						
1	MAY	182045	REFUND	79806	05/30/2014 \$	20.00
VENDOR: SHENANDOAH VALLEY CHRISTIAN ACADEMY						
1	MAY	182131	REFUND	79833	05/30/2014 \$	50.00
Total for 100-000-71350-5830						\$ 70.00
100-000-71350-6002 SUPPLIES - FOOD						
VENDOR: COSTCO WHOLESALE INC. #239						
1	MAY	023901000780	SOFT SCRUB/WIPES/TISSUE	79790	05/30/2014 \$	131.50
VENDOR: FOOD LION, INC						
1	MAY	281164198410	FOOD/DRINKS	79795	05/30/2014 \$	9.89
VENDOR: SCHENCK FOODS CO., INC.						
1	MAY	5892743	FOOD	79729	05/15/2014 \$	201.86
Total for 100-000-71350-6002						\$ 343.25
100-000-71350-6013 SUPPLIES - EDUCATIONAL AND REC						
VENDOR: ALLYSON ALLISON						
1	MAY	ALLISON05012014	REIMBURSEMENT	5822	05/15/2014 \$	16.29
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MAY	68441	55140 - YELLOW CAUTION TAP	5915	05/30/2014 \$	12.99
Total for 100-000-71350-6013						\$ 29.28
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MAY	6723-05/09/2014	PAINT SPRAYERS PLUS	79775	05/30/2014 \$	78.59
2	MAY	6723-05/09/2014	FESTIVAL CLEANERS	79775	05/30/2014 \$	50.00
3	MAY	6723-05/09/2014	BIG LOTS	79775	05/30/2014 \$	44.10
4	MAY	6723-05/09/2014	KRAMES STAYWELL	79775	05/30/2014 \$	40.28
VENDOR: FOOD LION, INC						
1	MAY	1164138384	PRETZELS/FOOD	79708	05/15/2014 \$	7.50

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Total for 100-000-71350-6014						\$ 220.47
100-000-71350-6015			MERCHANDISE FOR RESALE			
VENDOR: VRPS						
1	MAY	VRPS05132014	KINGS DOMINION TICKETS	79855	05/30/2014	\$ 160.00
100-000-81110-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	MAY	HALL05072014	LEGAL SERVICES APRIL 2014	5943	05/30/2014	\$ 4,337.50
100-000-81110-3140			ENGINEERING & ARCHITECTURAL			
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	MAY	1638VA	PROFESSIONAL SERVICES	5883	05/15/2014	\$ 175.00
1	MAY	1642A	PURCHASED SERVICES	5883	05/15/2014	\$ 175.00
1	MAY	1648VA	PROFESSIONAL SERVICES	5961	05/30/2014	\$ 175.00
1	MAY	1650VA	PROFESSIONALS SERVICES	5961	05/30/2014	\$ 175.00
Total for 100-000-81110-3140						\$ 700.00
100-000-81110-3500			PRINTING AND BINDING			
VENDOR: COMMERCIAL PRESS						
1	MAY	111297	COMPREHENSIVE PLAN PRINTS	5841	05/15/2014	\$ 1,240.50
1	MAY	111499	BUSINESS CARDS	5922	05/30/2014	\$ 36.50
Total for 100-000-81110-3500						\$ 1,277.00
100-000-81110-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
20	MAY	T272102	MARCH 2014	5846	05/15/2014	\$ 11.23
VENDOR: VERIZON						
19	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014	\$ 15.10
Total for 100-000-81110-5230						\$ 26.33
100-000-81400-3160			BOARD MEMBER FEES			
VENDOR: BOREL, ALAIN						
1	MAY	ZONEAPP05012014	ZONING APPEALS MEETING MAY	5831	05/15/2014	\$ 25.00
VENDOR: CALDWELL, ANNE						
1	MAY	ZONEAPP05012014	ZONING APPEALS MEETING MAY	5837	05/15/2014	\$ 25.00
VENDOR: KACKLEY, CHARLES						
1	MAY	ZONEAPP05012014	ZONING APPEALS MEETING MAY	5861	05/15/2014	\$ 25.00
VENDOR: MEANS, HOWARD						
1	MAY	ZONEAPP05012014	ZONING APPEALS MEETING MAY	5874	05/15/2014	\$ 25.00
VENDOR: VOLK, LAURIE						
1	MAY	ZONEAPP05012014	ZONING APPEALS MEETING MAY	79755	05/15/2014	\$ 25.00
Total for 100-000-81400-3160						\$ 125.00
100-000-81400-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
2	MAY	1653410	HEARING	5906	05/15/2014	\$ 286.00
100-000-81520-3160			BOARD MEMBER FEES			
VENDOR: BOYLES, JERRY L						
1	MAY	BADA MEET 04/23	BADA MEETING 04/23	5833	05/15/2014	\$ 25.00
VENDOR: SMART, KATHY						
1	MAY	BADA MEET 04/23	BADA MEETING 04/23	5890	05/15/2014	\$ 25.00

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Total for 100-000-81520-3160						\$ 50.00
100-000-81600-3100			PROFESSIONAL SERVICES			
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
1	MAY	HALL05072014	LEGAL SERVICES APRIL 2014	5943	05/30/2014 \$	165.00
100-000-81600-3160			BOARD MEMBER FEES			
VENDOR:	BOUFFAULT, ROBINA RICH					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5832	05/15/2014 \$	100.00
VENDOR:	RANDY BUCKLEY					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5836	05/15/2014 \$	100.00
VENDOR:	CALDWELL, ANNE					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5837	05/15/2014 \$	100.00
VENDOR:	DOUGLAS KRUHM					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5865	05/15/2014 \$	100.00
VENDOR:	NELSON, CLIFFORD M.					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5877	05/15/2014 \$	100.00
VENDOR:	OHRSTROM II, GEORGE					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5881	05/15/2014 \$	100.00
VENDOR:	STEINMETZ, WILLIAM A.					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5894	05/15/2014 \$	100.00
VENDOR:	TURKEL, JON					
1	MAY	PLANCOMM050214	PLANNING COMM MEETING APR	5899	05/15/2014 \$	100.00
Total for 100-000-81600-3160						\$ 800.00
100-000-81800-3100			PROFESSIONAL SERVICES			
VENDOR:	KALBIAN, MARAL S.					
1	MAY	KALBIAN05022014	PURCHASED SERVICES	5862	05/15/2014 \$	275.00
100-000-81800-6001			OFFICE SUPPLIES			
VENDOR:	TREASURER, CLARKE COUNTY					
9	MAY	PTTYCASH05/2014	MICHAELS	79845	05/30/2014 \$	19.98
100-000-81920-5699			CIVIC CONTRIBUTIONS			
VENDOR:	WINCHESTER REGIONAL AIRPORT AUTHORITY					
1	MAY	APPROP04302014	APPROPRIATIONS 04/30/2014	79758	05/15/2014 \$	625.00
100-000-82210-3000			PURCHASED SERVICES			
VENDOR:	FRIENDS OF THE SHENANDOAH RIVER					
3	MAY	#2 WQM	ANALYSIS OF H2O SAMPLES	5851	05/15/2014 \$	7,955.30
100-000-82600-5510			TRAVEL MILEAGE			
VENDOR:	LAURA NOWELL SHIFFLETT					
1	MAY	SHIFTTLETT42914	MILEAGE	5889	05/15/2014 \$	237.44
100-000-83100-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
13	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	11.24
VENDOR:	VERIZON					
20	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	6.04
Total for 100-000-83100-5230						\$ 17.28

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100-410-31200-6001 SUPPLIES - OFFICE

VENDOR: BB&T FINANCIAL, FSB

8	MAY	2074-05/09/2014	BEST BUY	79775	05/30/2014	\$ 1,469.97
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TOTAL DEFINITION TYPE 0 : \$ 200,693.91

TOTAL EXPENDITURES : \$ 200,693.91

TOTAL for FISCAL YEAR 2014 : \$ 200,693.91

Fiscal Year: 2015

EXPENDITURES

DEFINITION TYPE 0

100-000-12310-3100 PROFESSIONAL SERVICES

VENDOR: BAI COMMISSIONERS OF REVENUE USERS GROUP

1	PRE-YEAR	MEMBERSHIP14-15	07/01 - 06/30/15 MEMBERSHI	79769	05/30/2014	\$ 400.00
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100-000-22100-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: VACA

1	PRE-YEAR	MACKALLREGISTR	VACA ATTORNEY FULL CONFERE	79746	05/15/2014	\$ 300.00
1	PRE-YEAR	WILLIAMSREGISTR	VACA ATTORNEY FULL CONFERE	79746	05/15/2014	\$ 300.00

Total for 100-000-22100-5540 \$ 600.00

100-000-31200-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: SHOMETTE & ASSOCIATES

1	PRE-YEAR	LICHLITER050114	08/20 THE DIFFERENCE MAKER	79732	05/15/2014	\$ 145.00
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TOTAL DEFINITION TYPE 0 : \$ 1,145.00

TOTAL EXPENDITURES : \$ 1,145.00

TOTAL for FISCAL YEAR 2015 : \$ 1,145.00

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TOTAL PAYMENTS : \$ 201,838.91

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=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-6010 POLICE SUPPLIES						
VENDOR: ATLANTIC TACTICAL						
3	MAY	SI-90144045	AMMUNITION	5912	05/30/2014 \$	156.67
231-128-31200-5530 TRAVEL SUBSISTENCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
2	MAY	2074-05/09/2014	FOOD/HOTEL	79775	05/30/2014 \$	354.80
231-128-31200-5800 MISCELLANEOUS						
VENDOR: TAYLOR EILEEN PARROTT						
1	MAY	PARROTT05012014	13/14 CCS RESOURCE OFFICER	79722	05/15/2014 \$	400.00
231-128-31200-6001 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MAY	6632-05/09/2014	MARIOS	79775	05/30/2014 \$	38.36
2	MAY	6632-05/09/2014	GOLDEN DRAGON	79775	05/30/2014 \$	12.08
1	MAY	6640-05/09/2014	MARTINS	79775	05/30/2014 \$	6.83
2	MAY	6640-05/09/2014	MARIOS	79775	05/30/2014 \$	59.84
Total for 231-128-31200-6001						\$ 117.11
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	MAY	HALLMONA0507201	LEGAL SERVICES APRIL 2014	5943	05/30/2014 \$	172.50
VENDOR: KALBIAN, MARAL S.						
1	MAY	KALBIAN05032014	PROFESSIONAL SERVICES	5950	05/30/2014 \$	1,540.00
VENDOR: KATE PETRANECH ADVERTISING						
1	MAY	PETRANECH41114	OUT OF POCKET EXPENSES	79715	05/15/2014 \$	708.50
VENDOR: KATE PETRANECH						
1	MAY	PETRANE05152014	SPRING NEWSLETTER/PRINTING	79818	05/30/2014 \$	1,013.18
VENDOR: WINCHESTER STAR						
7	MAY	1679471	PUBLIC HEARING/RRFP 14-042	5906	05/15/2014 \$	171.60
Total for 235-000-82700-3100						\$ 3,605.78
301-800-94203-6010 POLICE SUPPLIES						
VENDOR: DEPUTY DARRELL CURTIS						
1	MAY	CURTIS05042014	HOLSTER/MOUNTED LIGHT/TACT	5844	05/15/2014 \$	479.99
VENDOR: DEPUTY JAMES HERRON						
1	MAY	HERRON05042014	HOLSTER/TACTICAL LIGHT	5855	05/15/2014 \$	320.99
VENDOR: DEPUTY SHANE JEWELL						
1	MAY	JEWELL05042014	HOLSTER	5859	05/15/2014 \$	179.00
VENDOR: DEPUTY JERRY MCDONALD						
1	MAY	MCDONAL05042014	HOLSTER/MOUNTED LIGHT/CONT	5873	05/15/2014 \$	369.98
VENDOR: TRAVIS H SUMPTION						
1	MAY	SUMPTIO05042014	TACTICAL LIGHT	5895	05/15/2014 \$	159.00
Total for 301-800-94203-6010						\$ 1,508.96
301-800-94204-8101 MACHINERY & EQUIPMENT						

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VENDOR: BLAUCH BROTHERS, INC.						
1	MAY	9375	DUCT WORK NEW FAN	5829	05/15/2014 \$	14,726.98
301-800-94210-8105 MOTOR VEHICLES						
VENDOR: BB&T FINANCIAL, FSB						
3	MAY	0872-05/09/2014	TRICK TRUCKS	79775	05/30/2014 \$	401.00
VENDOR: WILEY PAT						
1	MAY	WILEY04282014	REGISTRATION FEES	5904	05/15/2014 \$	5.00
Total for 301-800-94210-8105						\$ 406.00
301-800-94263-8112 CONSTRUCTION REPLACEMENT						
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	MAY	PS22570	LOCATING CABLE/PHONE	5981	05/30/2014 \$	127.50
1	MAY	PS22587	DIGGING TO FIND TELEPHONE	5981	05/30/2014 \$	255.00
1	MAY	PS22591	DIGGING MARKED LINES AT OL	5981	05/30/2014 \$	212.50
1	MAY	PS22592	DUG NEW VALVE PIT	5981	05/30/2014 \$	6,865.69
1	MAY	PS22602	SET METER BOX	5981	05/30/2014 \$	3,357.97
1	MAY	PS22603	DIG TO FIND WATER MAIN	5981	05/30/2014 \$	425.00
1	MAY	PS22607	PURCHASE AND DELIVERY OF M	5981	05/30/2014 \$	212.50
1	MAY	PS22622	WATER LINE AT OLD OFFICE	5981	05/30/2014 \$	340.00
1	MAY	PS22627	WORKED ON WATERLINES	5981	05/30/2014 \$	4,378.28
1	MAY	PS22631	WATERLINE WORK AT OLD OFFI	5981	05/30/2014 \$	1,029.81
Total for 301-800-94263-8112						\$ 17,204.25
301-800-94278-8105 MOTOR VEHICLES						
VENDOR: CHIEF SUPPLY CORP						
1	MAY	454061	LINEAR	79781	05/30/2014 \$	254.18
301-800-94320-3000 PROFESSIONAL SERVICES						
VENDOR: HERD PLANNING & DESIGN, LTD						
1	MAY	1408	PROFESSIONAL SERVICES	79712	05/15/2014 \$	8,816.00
301-800-94338-3000 Purchased Services						
VENDOR: PLANTE AND MORAN, PLLC						
1	MAY	1157614	ERP EVALUATION SERVICES	79822	05/30/2014 \$	12,000.00
TOTAL DEFINITION TYPE 0 :						\$ 59,550.73
TOTAL EXPENDITURES :						\$ 59,550.73
TOTAL for FISCAL YEAR 2014 :						\$ 59,550.73
TOTAL PAYMENTS :						\$ 59,550.73

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Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	MAY	5030716043	02/12-05/11	79827	05/30/2014 \$	43.68
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: INDEPENDENT STATIONERS						
1	MAY	IN-000414729	POCKET FILE/SCISSOR	5858	05/15/2014 \$	45.84
VENDOR: OFFICE DEPOT						
1	MAY	707373940001	FILE/ENVELOPES/PENS/CLIPBO	79816	05/30/2014 \$	89.42
1	MAY	708710070001	CALCULATORS	79816	05/30/2014 \$	95.38
VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	MAY	ALN030	TONER	79840	05/30/2014 \$	440.60
1	MAY	ALP133	.TONER	79840	05/30/2014 \$	13.46
VENDOR: SUPPLY ROOM COMPANIES, THE						
1	MAY	2085615-0	PENCIL SHARPENER	5980	05/30/2014 \$	84.84
Total for 607-000-12530-4300						\$ 769.54
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	MAY	T272102	MARCH 2014	5846	05/15/2014 \$	10.93
VENDOR: VERIZON						
32	MAY	27268895-APR14	APRIL 26 - MAY 25	79751	05/15/2014 \$	88.66
Total for 607-000-12530-5230						\$ 99.59
607-000-12530-5510 TRAVEL MILEAGE						
VENDOR: GILLEY, ORETHA ANNETTE						
1	MAY	GILLEY05132014	MILEAGE/MEALS	5938	05/30/2014 \$	90.93
VENDOR: LEGGE, MICHAEL						
1	MAY	LEGGE04242014	MILEAGE PURCHASING CLASS S	5867	05/15/2014 \$	85.68
Total for 607-000-12530-5510						\$ 176.61
607-000-12530-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: GILLEY, ORETHA ANNETTE						
2	MAY	GILLEY05132014	MILEAGE/MEALS	5938	05/30/2014 \$	9.85
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR: WAGE WORKS						
1	MAY	125AI0319617	FLEX PLAN MONTHLY ADMIN FE	79857	05/30/2014 \$	622.25
TOTAL DEFINITION TYPE 0 :						\$ 1,721.52
TOTAL EXPENDITURES :						\$ 1,721.52
TOTAL for FISCAL YEAR 2014 :						\$ 1,721.52
TOTAL PAYMENTS :						\$ 1,721.52

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 12	16,011,338	16,011,338	
Expenditure FY 13	(26,021,061)	(26,021,061)	
Revenue FY 13	25,584,267	25,584,267	
General Fund Balance Year End FY 13	15,574,544	15,574,544	
<u>Designations</u>			
Liquidity Designation @ 12% of FY 14 Budgeted Operating Revenue	(\$3,049,533)	(\$3,049,533)	
Stabilization Designation @ 3% of FY 14 Budgeted Operating Revenue	(762,383)	(762,383)	
Continuing Local GF Appropriations for Capital Projects	(5,497,143)	(5,497,143)	
School Capital/Debt	(1,124,016)	(1,124,016)	
Government Construction/Debt	(675,578)	(675,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	-	-	- Supplemented in two actions: Jul and Oct
Government Carryover Requests from Government Savings	(431,906)	(431,906)	Use \$30,094 Comm grant match; 13K SS; 25K EMT sals
Energy Efficiency	(200,000)	(200,000)	
Data and Communications Technology	(350,000)	(350,000)	
Recycling and Convenience Center	(250,000)	(250,000)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Real Property Reassessment	(200,000)	(200,000)	
General District Court Capital Repairs	(80,000)	(80,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(100,000)	(100,000)	
Leave Liability	(75,000)	(75,000)	
FY 14 Original Budget Surplus (Deficit)	(647,968)	(647,968)	
TOTAL Designations	(14,836,989)	(14,836,989)	
<u>Adjustments</u>			
FY 14 Expenditure Budget Adjustments	(1,283,777)	(1,283,777)	
FY 14 Revenue Budget Adjustments	1,056,262	1,056,262	
Undesignated Fund Balance Projected June 30	510,040	510,040	

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/13	Appropriations Resolution: Total	37,998,056	8,417,168	1,363,059	661,500	20,637,598	761,012	575,000	728,163	399,200	3,888,619	541,737	0	25,000
	<i>Adjustments:</i>													
7/16/2013	School Carryover for Building Automation								53,143					
7/16/2013	Circuit Court On-line land records		10,700											
9/17/2013	Voting Equipment		1,000											
9/17/2013	Historic Preservation Grants		9,000											
9/17/2013	Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013	Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013	Water Quality Testing		12,000											
10/15/2013	Conservation Easement Purchase (Chapman)												322,500	
10/15/2013	Parks Swimming Pool		450											
10/15/2013	School Carryover for Technology and Security								121,278					
10/15/2013	Sheriff's Communication Grant							110,188						
10/15/2013	Mark Lane Covers for Swimming Pool		248											
11/19/2013	EPA Grant for Spout Run							316,620						
11/19/2013	Social Service Leave Payout and Fax			13,000										
12/17/2013	Parks Swimming Pool: Move Shed from Parks Const		1,197											
12/17/2013	Baseball Lights Project							5,000						
1/21/2014	Asset Forfeiture Grant for Portable Radios							50,000						
3/18/2014	EMT Part-time Salaries		25,000											
4/15/2014	Bailey DUR Purchase												69,600	
	Revised Appropriation	39,281,833	8,476,763	1,376,059	661,500	20,637,598	761,012	1,198,411	902,584	399,200	3,888,619	541,737	413,350	25,000
	Change to Appropriation	1,283,777	59,595	13,000	0	0	0	623,411	174,421	0	0	0	413,350	0
	Original Revenue Estimate	14,680,803	2,731,834	892,247	306,457	9,713,245	761,012	0	154,000		119,008	3,000	0	0
	<i>Adjustments:</i>													
7/16/2013	Circuit Court On-line land records (State)		5,666											
7/16/2013	Circuit Court On-line land records (Fees)		5,034											
9/17/2013	Voting Equipment		1,000											
9/17/2013	Historic Preservation Grants		9,000											
9/17/2013	Gang Task Force Grant		15,000											
9/17/2013	Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013	Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013	Water Quality Testing		12,000											
10/15/2013	Conservation Easement Purchase (Chapman)												322,500	
10/15/2013	Parks Swimming Pool		450											
10/15/2013	Sheriff's Communication Grant							80,094						
10/15/2013	Swim Pool Lane Covers: from Parks Construction		248											
11/19/2013	EPA Grant for Spout Run							316,620						
12/17/2013	Parks Swimming Pool: Move Shed from Parks Const		1197											
12/17/2013	Baseball Lights Project							5,000						
1/21/2014	Asset Forfeiture Grant for Portable Radios							50,000						
4/15/2014	Bailey DUR Purchase: VDACS												34,800	
4/15/2014	Bailey DUR Purchase: Local Fund Balance												34,800	
	Revised Revenue Estimate	15,737,065	2,781,429	892,247	306,457	9,713,245	761,012	593,317	154,000	0	119,008	3,000	413,350	0
	Change to Revenue Estimate	1,056,262	49,595	0	0	0	0	593,317	0	0	0	0	413,350	0
	Original Local Tax Funding	23,317,253	5,685,334	470,812	355,043	10,924,353	0	575,000	574,163	399,200	3,769,611	538,737	0	25,000
	Revised Local Tax Funding	23,544,768	5,695,334	483,812	355,043	10,924,353	0	605,094	748,584	399,200	3,769,611	538,737	0	25,000
	Change to Local Tax Funding	227,515	10,000	13,000	0	0	0	30,094	174,421	0	0	0	0	0

Italics = Proposed actions

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FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 1,150.00	\$ 1,150.00	\$ 12,650.00	\$ 0.00	100.00
2100	FICA	\$ 1,056.00	\$ 74.16	\$ 74.15	\$ 815.66	\$ 166.18	84.26
2300	HOSPITAL/MEDICAL PLANS	\$ 10,960.00	\$ 970.84	\$ 913.30	\$ 10,046.30	\$ 57.14	100.52
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 1,790.30	\$ 4,484.90	\$ 1,115.10	80.09
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 111.17	\$ 188.83	37.06
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 2.65	\$ 19.97	\$ 19.97	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 5,947.00	\$ 153.00	97.49
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 76.81	\$ 4,281.25	\$ 1,281.25	142.71
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 83.00	\$ 1,068.51	\$ 531.49	66.78
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 4,652.88	\$ 547.12	89.48
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 398.19	\$ 771.45	\$ 271.45	154.29
11010	BOARD OF SUPERVISORS	\$ 57,116.00	\$ 2,195.00	\$ 4,488.40	\$ 44,849.09	\$ 10,071.91	82.37
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 17,932.88	\$ 17,932.92	\$ 197,262.12	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 62.50	\$ 1,375.00	\$ 1,375.00	100.00
2100	FICA	\$ 16,462.00	\$ 484.31	\$ 1,317.65	\$ 13,705.86	\$ 2,271.83	86.20
2210	VSRS - PLANS 1 AND 2	\$ 26,125.00	\$ 2,177.12	\$ 2,177.05	\$ 23,947.55	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,688.00	\$ 1,744.00	\$ 1,640.64	\$ 18,047.04	\$ 103.04	100.52
2400	LIFE INSURANCE	\$ 2,561.00	\$ 213.31	\$ 213.41	\$ 2,347.51	\$ 0.18	99.99
2700	WORKER'S COMPENSATION	\$ 195.00	\$ 0.00	\$ 0.00	\$ 168.59	\$ 26.41	86.46
3100	PROFESSIONAL SERVICES	\$ 16,000.00	\$ 14,500.00	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	118.75
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 933.76	\$ 0.00	\$ 570.24	\$ 1,004.00	300.80
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.60	\$ 171.60	100.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 97.40	\$ 65.03	\$ 627.44	\$ 275.16	72.48
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 94.04	\$ 905.96	9.40
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 357.54	\$ 357.54	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 567.93	\$ 432.07	56.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 19.89	\$ 467.77	\$ 532.23	46.78
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,200.00	\$ 0.00	\$ 79.12	\$ 984.54	\$ 215.46	82.05
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.81	\$ 115.81	100.00
6012	SUPPLIES - BOOKS AND SUBSCRIPTIO	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 580.05	\$ 769.95	42.97
12110	COUNTY ADMINISTRATOR	\$ 305,776.00	\$ 38,082.78	\$ 28,008.21	\$ 265,890.63	\$ 1,802.59	99.41
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 4,855.50	\$ 33,988.50	12.50
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 371.45	\$ 2,600.55	12.50
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.39	\$ 27.39	100.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 8,612.50	\$ 20,252.00	\$ 9,748.00	67.51
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.00	\$ 216.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19.04	\$ 19.04	100.00
6001	SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 439.00	\$ 439.00	100.00
12210	LEGAL SERVICES	\$ 71,816.00	\$ 0.00	\$ 8,612.50	\$ 26,180.38	\$ 45,635.62	36.45
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 11,633.50	\$ 11,633.50	\$ 127,820.00	\$ 148.50	99.89
2100	FICA	\$ 10,680.00	\$ 811.93	\$ 811.93	\$ 8,919.80	\$ 948.27	91.12
2210	VSRS - PLANS 1 AND 2	\$ 16,948.00	\$ 1,412.28	\$ 1,412.31	\$ 15,517.38	\$ 18.34	99.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,184.00	\$ 1,787.98	\$ 1,682.01	\$ 18,502.11	\$ 106.09	100.53
2400	LIFE INSURANCE	\$ 1,661.00	\$ 138.52	\$ 138.43	\$ 1,520.96	\$ 1.52	99.91
2700	WORKER'S COMPENSATION	\$ 130.00	\$ 0.00	\$ 0.00	\$ 107.97	\$ 22.03	83.05
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 88.20	\$ 242.55	\$ 142.55	242.55
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 51.97	\$ 45.33	\$ 3,568.03	\$ 3,120.00	724.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 178.89	\$ 321.11	35.78

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3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,727.06	\$ 172.94	90.90
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,607.47	\$ 592.53	73.07
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 8.35	\$ 8.35	\$ 140.68	\$ 459.32	23.45
5510	TRAVEL MILEAGE	\$ 300.00	\$ 0.00	\$ 231.84	\$ 231.84	\$ 679.01	\$ 379.01	226.34
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,517.67	\$ 982.33	60.71
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 285.00	\$ 515.00	35.62
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 68.10	\$ 68.10	\$ 975.45	\$ 124.55	88.68
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 219.50	\$ 580.50	27.44
12310	COMMISSIONER OF REVENUE	\$ 200,755.00	\$ 15,836.18	\$ 16,120.00	\$ 16,120.00	\$ 183,529.53	\$ 1,389.29	99.31
	FUNC 12320 ASSESSOR							
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
	FUNC 12410 TREASURER							
1100	SALARIES - REGULAR	\$ 163,209.00	\$ 14,117.00	\$ 14,117.00	\$ 14,117.00	\$ 152,655.35	\$ 3,563.35	102.18
2100	FICA	\$ 12,486.00	\$ 1,057.55	\$ 1,057.44	\$ 1,057.44	\$ 11,459.62	\$ 31.17	100.25
2210	VSRS - PLANS 1 AND 2	\$ 19,814.00	\$ 1,713.83	\$ 1,713.80	\$ 1,713.80	\$ 18,518.17	\$ 418.00	102.11
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 1,456.26	\$ 1,369.95	\$ 1,369.95	\$ 13,699.50	\$ 4,195.76	138.28
2400	LIFE INSURANCE	\$ 1,942.00	\$ 168.01	\$ 167.99	\$ 167.99	\$ 1,815.18	\$ 41.19	102.12
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 126.47	\$ 23.53	84.31
2800	OTHER FRINGE BENEFITS/LEAVE PAYO	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 308.40	\$ 308.40	100.00
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 22.05	\$ 22.05	\$ 242.55	\$ 57.45	80.85
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 80.00	\$ 80.00	\$ 400.00	\$ 400.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 124.04	\$ 75.96	62.02
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 0.00	\$ 1,061.13	\$ 1,061.13	\$ 6,282.63	\$ 2,717.37	69.81
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 646.00	\$ 1,354.00	32.30
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,384.05	\$ 2,615.95	86.92
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 4.97	\$ 4.97	\$ 62.39	\$ 1,537.61	3.90
5306	SURETY BONDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	100.00
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 285.14	\$ 135.14	190.09
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 46.08	\$ 46.08	\$ 1,572.02	\$ 27.98	98.25
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 220.00	75.56
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 76.75	\$ 76.75	\$ 1,211.76	\$ 2,888.24	29.56
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 743.00	\$ 7.00	99.07
12410	TREASURER	\$ 249,161.00	\$ 18,512.65	\$ 19,717.16	\$ 19,717.16	\$ 228,316.27	\$ 2,332.08	99.06
	FUNC 12510 DATA PROCESSING							
1100	SALARIES - REGULAR	\$ 122,425.00	\$ 10,202.12	\$ 10,202.08	\$ 10,202.08	\$ 112,222.88	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 382.50	\$ 382.50	\$ 2,302.50	\$ 2,302.50	100.00
2100	FICA	\$ 9,366.00	\$ 729.54	\$ 758.75	\$ 758.75	\$ 8,200.51	\$ 435.95	95.35
2210	VSRS - PLANS 1 AND 2	\$ 14,862.00	\$ 1,238.46	\$ 1,238.54	\$ 1,238.54	\$ 13,623.94	\$ 0.40	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 14,208.00	\$ 1,258.58	\$ 1,183.99	\$ 1,183.99	\$ 13,023.89	\$ 74.47	100.52
2400	LIFE INSURANCE	\$ 1,457.00	\$ 121.34	\$ 121.41	\$ 121.41	\$ 1,335.51	\$ 0.15	99.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 103.29	\$ 11.71	89.82
3100	PROFESSIONAL SERVICES	\$ 22,000.00	\$ 1,100.00	\$ 200.00	\$ 200.00	\$ 5,907.00	\$ 14,993.00	31.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 3,067.75	\$ 2,804.42	\$ 2,804.42	\$ 47,133.35	\$ 10,201.10	125.50
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 5.80	\$ 5.80	\$ 10.79	\$ 89.21	10.79
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 1,294.66	\$ 2,309.76	\$ 2,309.76	\$ 37,280.40	\$ 3,575.06	110.21
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 516.00	\$ 0.00	\$ 0.00	\$ 1,548.00	\$ 2,064.00	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 112.97	\$ 387.03	22.59
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 32.71	\$ 32.71	\$ 371.28	\$ 1,128.72	24.75
8207	EDP EQUIPMENT ADDITIONS	\$ 18,000.00	\$ 0.00	\$ 1,125.00	\$ 1,125.00	\$ 16,855.44	\$ 1,144.56	93.64
12510	DATA PROCESSING	\$ 279,533.00	\$ 19,528.45	\$ 20,364.96	\$ 20,364.96	\$ 260,031.75	\$ 27.20	100.01
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS							
1300	SALARIES - PART TIME	\$ 6,014.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,114.28	\$ 1,899.72	68.41
2100	FICA	\$ 461.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 314.73	\$ 146.27	68.27
3000	PURCHASED SERVICES	\$ 5,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,476.36	\$ 1,823.64	65.59
3160	BOARD MEMBER FEES	\$ 7,975.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,637.32	\$ 3,337.68	58.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,701.86	\$ 298.14	94.04
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 348.69	\$ 2,227.31	13.54
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.60	\$ 224.40	34.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 933.33	\$ 566.67	62.22

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5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 525.00	\$ 525.00	50.00
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 283.62	\$ 66.38	81.03
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 594.68	\$ 5.32	99.11
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 694.98	\$ 975.02	41.62
8201	MACHINERY & EQUIPMENT	\$ 2,184.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,184.00	\$ 0.00	100.00
13100	ELECTORAL BOARD AND OFFICIALS	\$ 35,170.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,049.45	\$ 12,120.55	65.54
	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 46,783.00	\$ 3,902.64	\$ 3,902.67	\$ 42,820.95	\$ 59.41	\$ 99.87	
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 455.38	\$ 6,375.03	\$ 2,464.97	\$ 72.12	
2100	FICA	\$ 4,256.00	\$ 300.01	\$ 334.84	\$ 3,779.34	\$ 176.65	\$ 95.85	
2210	VSRS - PLANS 1 AND 2	\$ 5,679.00	\$ 473.82	\$ 473.78	\$ 5,198.42	\$ 6.76	\$ 99.88	
2400	LIFE INSURANCE	\$ 557.00	\$ 46.46	\$ 46.44	\$ 509.55	\$ 0.99	\$ 99.82	
2700	WORKER'S COMPENSATION	\$ 50.00	\$ 0.00	\$ 0.00	\$ 35.67	\$ 14.33	\$ 71.34	
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 0.00	
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 133.55	\$ 0.00	\$ 70.45	\$ 24.00-	\$ 113.33	
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 102.40	\$ 55.45	\$ 536.86	\$ 260.74	\$ 71.03	
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 208.99	\$ 58.99-	\$ 139.33	
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 0.00	\$ 901.75	\$ 51.75-	\$ 106.09	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 10.00	\$ 93.33	
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 7.02	\$ 351.47	\$ 373.53	\$ 48.48	
13200	REGISTRAR	\$ 69,320.00	\$ 4,958.88	\$ 5,275.58	\$ 60,928.48	\$ 3,432.64	\$ 95.05	
	FUNC 21100 CIRCUIT COURT							
5841	COMPENSATION OF JURORS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 720.00	\$ 1,080.00	\$ 40.00	
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	\$ 100.00	
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 9,441.06	\$ 58.94	\$ 99.38	
21100	CIRCUIT COURT	\$ 11,480.00	\$ 0.00	\$ 0.00	\$ 10,341.06	\$ 1,138.94	\$ 90.08	
	FUNC 21200 GENERAL DISTRICT COURT							
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 120.00	\$ 1,005.25	\$ 1,005.25-	\$ 100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 21.84	\$ 74.81	\$ 218.16	\$ 240.00-	\$ 100.00	
5210	POSTAL SERVICES	\$ 980.00	\$ 652.00	\$ 79.66	\$ 509.66	\$ 181.66-	\$ 118.54	
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 288.75	\$ 2,623.16	\$ 723.16-	\$ 138.06	
6001	OFFICE SUPPLIES	\$ 1,200.00	\$ 0.00	\$ 150.00	\$ 736.99	\$ 463.01	\$ 61.42	
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 600.00	\$ 0.00	\$ 0.00	\$ 137.34	\$ 462.66	\$ 22.89	
21200	GENERAL DISTRICT COURT	\$ 4,680.00	\$ 673.84	\$ 713.22	\$ 5,230.56	\$ 1,224.40-	\$ 126.16	
	FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 24.19	\$ 109.70	\$ 290.30	\$ 27.43	
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 421.00	\$ 195.47	\$ 0.00	\$ 454.53	\$ 229.00-	\$ 154.39	
5210	POSTAL SERVICES	\$ 450.00	\$ 372.00	\$ 0.00	\$ 379.00	\$ 301.00-	\$ 166.89	
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 48.95	\$ 502.18	\$ 197.82	\$ 71.74	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	\$ 40.00	
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 385.38	\$ 614.62	\$ 38.54	
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 2,671.00	\$ 567.47	\$ 48.95	\$ 1,761.09	\$ 342.44	\$ 87.18	
	FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 13,818.91	\$ 13,818.91	\$ 151,801.03	\$ 208.06	\$ 99.87	
2100	FICA	\$ 12,686.00	\$ 1,071.65	\$ 1,071.67	\$ 11,771.59	\$ 157.24-	\$ 101.24	
2210	VSRS - PLANS 1 AND 2	\$ 20,132.00	\$ 1,677.67	\$ 1,677.61	\$ 18,428.59	\$ 25.74	\$ 99.87	
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 970.84	\$ 913.30	\$ 10,046.30	\$ 57.14-	\$ 100.52	
2400	LIFE INSURANCE	\$ 1,973.00	\$ 164.49	\$ 164.44	\$ 1,806.38	\$ 2.13	\$ 99.89	
2700	WORKER'S COMPENSATION	\$ 155.00	\$ 0.00	\$ 0.00	\$ 127.96	\$ 27.04	\$ 82.55	
3100	PROFESSIONAL SERVICES	\$ 3,474.00	\$ 0.00	\$ 0.00	\$ 3,473.66	\$ 0.34	\$ 99.99	
3320	MAINTENANCE SERVICE CONTRACT	\$ 11,126.00	\$ 0.00	\$ 0.00	\$ 11,720.60	\$ 594.60-	\$ 105.34	
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 100.00	
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 439.52	\$ 5,521.76	\$ 1,478.24	\$ 78.88	
5210	POSTAL SERVICES	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 1,571.69	\$ 1,228.31	\$ 56.13	

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MAY	Expenditures Year-to-Date	Available Balance	Percent Used
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 78.19	\$ 737.79	\$ 162.21	\$ 81.98	
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 5,758.64	\$ 741.36	\$ 88.59	
21600	CLERK OF THE CIRCUIT COURT	\$ 243,834.00	\$ 17,703.56	\$ 18,163.64	\$ 223,065.99	\$ 3,064.45	\$ 98.74	
	FUNC 21900 VICTIM/WITNESS PROGRAM							
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 2,413.76	\$ 2,413.75	\$ 26,551.25	\$ 0.01	\$ 100.00	
2100	FICA	\$ 2,217.00	\$ 182.32	\$ 182.42	\$ 2,006.62	\$ 28.06	\$ 98.73	
2210	VSRS - PLANS 1 AND 2	\$ 3,516.00	\$ 293.02	\$ 293.03	\$ 3,223.33	\$ 0.35	\$ 100.01	
2300	Health Insurance	\$ 5,177.00	\$ 485.42	\$ 456.65	\$ 5,023.15	\$ 331.57	\$ 106.40	
2400	LIFE INSURANCE	\$ 345.00	\$ 36.98	\$ 37.02	\$ 407.22	\$ 99.20	\$ 128.75	
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 29.24	\$ 10.76	\$ 73.10	
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 15.54	\$ 145.83	\$ 145.83	\$ 100.00	
21900	VICTIM/WITNESS PROGRAM	\$ 40,260.00	\$ 3,411.50	\$ 3,398.41	\$ 37,386.64	\$ 538.14	\$ 101.34	
	FUNC 21930 BLUE RIDGE LEGAL SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 100.00	
	FUNC 21940 REGIONAL COURT SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	\$ 100.00	
	FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 186,774.00	\$ 15,727.95	\$ 15,727.90	\$ 170,591.19	\$ 454.86	\$ 99.76	
1300	SALARIES - PART TIME	\$ 14,260.00	\$ 0.00	\$ 1,128.00	\$ 11,664.00	\$ 2,596.00	\$ 81.80	
2100	FICA	\$ 15,379.00	\$ 1,377.52	\$ 1,461.13	\$ 15,059.17	\$ 1,057.69	\$ 106.88	
2210	VSRS - PLANS 1 AND 2	\$ 21,343.00	\$ 1,788.33	\$ 1,788.30	\$ 19,639.65	\$ 84.98	\$ 100.40	
2300	HEALTH INSURANCE BENEFITS	\$ 10,863.00	\$ 970.84	\$ 913.30	\$ 10,046.30	\$ 154.14	\$ 101.42	
2400	LIFE INSURANCE	\$ 2,092.00	\$ 175.25	\$ 175.30	\$ 1,925.19	\$ 8.44	\$ 100.40	
2700	WORKER'S COMPENSATION	\$ 180.00	\$ 0.00	\$ 0.00	\$ 157.58	\$ 22.42	\$ 87.54	
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 32.95	\$ 0.00	\$ 351.45	\$ 365.60	\$ 51.25	
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 298.40	\$ 981.55	\$ 118.45	\$ 89.23	
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 19.07	\$ 225.52	\$ 374.48	\$ 37.59	
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 225.31	\$ 3,274.69	\$ 6.44	
5549	WITNESS TRAVEL EXPENDITURES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	\$ 0.00	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 645.00	\$ 155.00	\$ 80.62	
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 62.35	\$ 1,126.74	\$ 373.26	\$ 75.12	
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 662.70	\$ 337.30	\$ 66.27	
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,550.00	\$ 0.00	
22100	COMMONWEALTH'S ATTORNEY	\$ 262,491.00	\$ 20,072.84	\$ 21,573.75	\$ 233,301.35	\$ 9,116.81	\$ 96.53	
	FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 1,027,965.00	\$ 88,083.92	\$ 88,083.94	\$ 914,035.25	\$ 25,845.83	\$ 97.49	
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 4,988.76	\$ 23,435.76	\$ 3,435.76	\$ 117.18	
2100	FICA	\$ 80,275.00	\$ 6,238.48	\$ 6,621.47	\$ 66,356.20	\$ 7,680.32	\$ 90.43	
2210	VSRS - PLANS 1 AND 2	\$ 125,977.00	\$ 10,693.39	\$ 10,693.38	\$ 110,407.54	\$ 4,876.07	\$ 96.13	
2300	HEALTH INSURANCE BENEFITS	\$ 124,543.00	\$ 11,369.08	\$ 11,151.95	\$ 116,302.81	\$ 3,128.89	\$ 102.51	
2400	LIFE INSURANCE	\$ 12,360.00	\$ 1,048.22	\$ 1,048.18	\$ 10,822.30	\$ 489.48	\$ 96.04	
2700	WORKER'S COMPENSATION	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 11,467.68	\$ 332.32	\$ 97.18	
2860	LINE OF DUTY BENEFITS	\$ 7,100.00	\$ 0.00	\$ 0.00	\$ 6,834.32	\$ 265.68	\$ 96.26	
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 161.03	\$ 1,278.66	\$ 5,721.34	\$ 18.27	
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 4,119.00	\$ 811.50	\$ 9,156.21	\$ 4,275.21	\$ 147.50	
3320	MAINTENANCE SERVICE CONTRACT	\$ 18,390.00	\$ 1,231.84	\$ 0.00	\$ 31,526.41	\$ 14,368.25	\$ 178.13	
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 0.00	
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 35.84	\$ 1,882.98	\$ 117.02	\$ 94.15	
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 3,795.78	\$ 1,343.51	\$ 13,578.32	\$ 5,374.10	\$ 144.78	
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 13,338.00	\$ 338.00	\$ 102.60	
5530	TRAVEL SUBSISTANCE & LODGING	\$ 7,000.00	\$ 0.00	\$ 281.26	\$ 5,452.85	\$ 1,547.15	\$ 77.90	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 99.00	\$ 3,110.17	\$ 610.17	\$ 124.41	
5800	MISCELLANEOUS CHARGES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 142.85	\$ 857.15	\$ 14.29	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 90.00	\$ 2,316.00	\$ 184.00	\$ 92.64	
6001	OFFICE SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 235.01	\$ 4,719.22	\$ 719.22	\$ 117.98	
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 33,900.00	\$ 1,940.31	\$ 1,143.74	\$ 14,199.37	\$ 17,760.32	\$ 47.61	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 75,000.00	\$ 0.00	\$ 4,727.38	\$ 56,782.67	\$ 18,217.33	\$ 75.71	
6010	POLICE SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 296.08	\$ 3,032.11	\$ 2,467.89	\$ 55.13	
6011	UNIFORM AND WEARING APPAREL	\$ 6,500.00	\$ 0.00	\$ 312.19	\$ 4,465.51	\$ 2,034.49	\$ 68.70	

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6017	SUPPLIES - AMMUNITION	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 8,977.03	\$ 22.97	99.74	
6024	INSURED REPAIRS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00	
31200	SHERIFF	\$ 1,629,810.00	\$ 128,520.02	\$ 132,124.22	\$ 1,433,620.22	\$ 67,669.76	95.85	
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,552.50	84.05	
	FUNC 31220 DRUG TASK FORCE							
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 7,055.49	\$ 5,444.51	56.44	
	FUNC 32100 EMERGENCY MEDICAL SERVICES							
1100	SALARIES - REGULAR	\$ 257,022.00	\$ 12,191.84	\$ 18,788.20	\$ 231,826.23	\$ 13,003.93	94.94	
1300	SALARIES - PART TIME	\$ 43,000.00	\$ 0.00	\$ 6,888.00	\$ 29,037.00	\$ 13,963.00	67.53	
2100	FICA	\$ 21,037.00	\$ 782.87	\$ 1,794.53	\$ 18,094.38	\$ 2,159.75	89.73	
2210	VSRS - PLANS 1 AND 2	\$ 22,924.00	\$ 1,908.89	\$ 1,910.30	\$ 21,013.30	\$ 1.81	99.99	
2300	HEALTH INSURANCE BENEFITS	\$ 33,820.00	\$ 2,995.91	\$ 2,818.35	\$ 31,001.85	\$ 177.76	100.53	
2400	LIFE INSURANCE	\$ 2,247.00	\$ 187.20	\$ 187.24	\$ 2,059.64	\$ 0.16	99.99	
2700	WORKER'S COMPENSATION	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,185.39	\$ 2,814.61	81.24	
2860	LINE OF DUTY BENEFITS	\$ 2,160.00	\$ 0.00	\$ 0.00	\$ 2,278.26	\$ 118.26	105.48	
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 43.66	\$ 468.52	\$ 331.48	58.56	
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 147.80	\$ 218.55	\$ 181.45	54.64	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,500.00	\$ 0.00	\$ 24.39	\$ 761.79	\$ 738.21	50.79	
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 821.50	\$ 1,096.70	\$ 3.30	99.70	
32100	EMERGENCY MEDICAL SERVICES	\$ 401,110.00	\$ 18,066.71	\$ 33,423.97	\$ 350,041.61	\$ 33,001.68	91.77	
	FUNC 32200 VOLUNTEER FIRE COMPANIES							
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,541.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,541.00	0.00	
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,666.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 744.00	102.90	
5699	CIVIC CONTRIBUTIONS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 0.00	100.00	
32200	VOLUNTEER FIRE COMPANIES	\$ 61,207.00	\$ 0.00	\$ 0.00	\$ 46,410.00	\$ 14,797.00	75.82	
	FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,495.00	\$ 405.00	78.68	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 0.00	100.00	
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,900.00	\$ 0.00	\$ 0.00	\$ 51,495.00	\$ 405.00	99.22	
	FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 515.58	82.22	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00	
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 50,515.58	4.51	
	FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,445.00	\$ 555.00	86.12	
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 75,000.00	\$ 0.00	100.00	
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,000.00	\$ 0.00	\$ 0.00	\$ 78,445.00	\$ 555.00	99.30	
	FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTIONS	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00	
	FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTIONS	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98	
	FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 577,987.00	\$ 0.00	\$ 0.00	\$ 542,879.00	\$ 35,108.00	93.93	
	FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 57,904.00	\$ 0.00	\$ 0.00	\$ 43,428.36	\$ 14,475.64	75.00	
	FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00	

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5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 7.98	\$ 7.98	\$ 127.90	\$ 372.10	25.58
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 102.17	\$ 197.83	34.06
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 7.98	\$ 7.98	\$ 230.07	\$ 694.93	24.87
	FUNC 34100 BUILDING INSPECTIONS							
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 7,193.00	\$ 7,193.00	\$ 7,193.00	\$ 90,778.85	\$ 483.15	99.51
2100	FICA	\$ 7,531.00	\$ 471.49	\$ 471.81	\$ 471.81	\$ 6,259.92	\$ 799.59	89.38
2210	VSRS - PLANS 1 AND 2	\$ 11,952.00	\$ 873.23	\$ 873.23	\$ 873.23	\$ 11,330.26	\$ 251.49	102.10
2300	HEALTH INSURANCE BENEFITS	\$ 11,952.00	\$ 1,302.56	\$ 1,225.36	\$ 1,225.36	\$ 11,913.10	\$ 1,263.66	110.57
2400	LIFE INSURANCE	\$ 1,172.00	\$ 85.59	\$ 85.60	\$ 85.60	\$ 1,110.69	\$ 24.28	102.07
2700	WORKER'S COMPENSATION	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,012.69	\$ 87.31	92.06
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 588.79	\$ 588.79	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 5.07	\$ 106.89	\$ 106.89	\$ 1,609.06	\$ 285.87	84.95
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 36.50	\$ 36.50	\$ 180.40	\$ 419.60	30.07
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.27	\$ 39.73	73.51
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 343.33	\$ 24.63	\$ 24.63	\$ 324.91	\$ 231.76	74.25
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 421.12	\$ 421.12	\$ 557.29	\$ 557.29	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 120.05	\$ 120.05	\$ 120.05	\$ 279.95	30.01
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 35.00	\$ 35.00	\$ 309.00	\$ 91.00	77.25
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 94.70	\$ 94.70	\$ 731.70	\$ 231.70	146.34
6008	VEHICLE AND EQUIPMENT FUEL	\$ 2,500.00	\$ 0.00	\$ 160.56	\$ 160.56	\$ 1,764.03	\$ 735.97	70.56
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 500.00	\$ 0.00	\$ 21.06	\$ 21.06	\$ 49.06	\$ 450.94	9.81
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 29.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.87	100.00
34100	BUILDING INSPECTIONS	\$ 140,012.00	\$ 10,304.14	\$ 10,869.51	\$ 10,869.51	\$ 128,750.07	\$ 957.79	99.32
	FUNC 35100 ANIMAL CONTROL							
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 2,987.12	\$ 2,987.08	\$ 2,987.08	\$ 32,857.88	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,392.40	\$ 1,392.40	\$ 15,493.40	\$ 2,506.60	86.07
2100	FICA	\$ 4,119.00	\$ 190.92	\$ 297.50	\$ 297.50	\$ 3,286.03	\$ 642.05	84.41
2210	VSRS - PLANS 1 AND 2	\$ 4,352.00	\$ 362.65	\$ 362.63	\$ 362.63	\$ 3,988.93	\$ 0.42	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,976.00	\$ 529.40	\$ 498.02	\$ 498.02	\$ 5,478.22	\$ 31.62	100.53
2400	LIFE INSURANCE	\$ 427.00	\$ 35.51	\$ 35.55	\$ 35.55	\$ 391.05	\$ 0.44	99.90
2700	WORKER'S COMPENSATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 566.87	\$ 33.13	94.48
3100	PROFESSIONAL SERVICES	\$ 12,204.00	\$ 0.00	\$ 1,196.16	\$ 1,196.16	\$ 6,389.64	\$ 5,814.36	52.36
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.21	\$ 15.21	100.00
3500	PRINTING AND BINDING	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,500.00	\$ 87.39	\$ 48.91	\$ 48.91	\$ 580.52	\$ 832.09	44.53
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,302.56	\$ 302.56	130.26
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 2.60	\$ 2.60	\$ 88.65	\$ 61.35	59.10
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 576.94	\$ 576.94	\$ 2,191.71	\$ 691.71	146.11
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 116.82	\$ 116.82	100.00
6008	VEHICLE AND EQUIPMENT FUEL	\$ 848.00	\$ 0.00	\$ 118.42	\$ 118.42	\$ 1,354.20	\$ 506.20	159.69
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 27.04	\$ 53.50	\$ 53.50	\$ 1,496.49	\$ 3,476.47	30.47
35100	ANIMAL CONTROL	\$ 92,521.00	\$ 4,220.03	\$ 7,569.71	\$ 7,569.71	\$ 75,598.18	\$ 12,702.79	86.27
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL							
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 980.00	2.00
	FUNC 35600 COMMUNICATIONS							
1100	SALARIES - REGULAR	\$ 208,523.00	\$ 17,217.50	\$ 17,467.51	\$ 17,467.51	\$ 189,446.41	\$ 1,859.09	99.11
2100	FICA	\$ 15,953.00	\$ 1,284.86	\$ 1,304.02	\$ 1,304.02	\$ 14,573.18	\$ 94.96	99.40
2210	VSRS - PLANS 1 AND 2	\$ 25,315.00	\$ 1,794.34	\$ 1,794.33	\$ 1,794.33	\$ 21,924.82	\$ 1,595.84	93.70
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 295.87	\$ 295.87	\$ 295.87	\$ 1,183.48	\$ 1,479.35	100.00
2300	Health Insurance Benefits	\$ 33,376.00	\$ 2,912.51	\$ 2,739.90	\$ 2,739.90	\$ 30,428.49	\$ 35.00	99.90
2400	Life Insurance	\$ 2,481.00	\$ 204.88	\$ 204.89	\$ 204.89	\$ 2,265.13	\$ 10.99	99.56
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 14.38	\$ 14.38	\$ 14.38	\$ 57.52	\$ 71.90	100.00
2700	WORKER'S COMPENSATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 163.36	\$ 36.64	81.68
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,361.66	\$ 8,361.66	100.00
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 37.20	\$ 37.20	\$ 193.43	\$ 193.43	100.00
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 287.50	\$ 287.50	100.00

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3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 0.00	\$ 0.00	\$ 51,063.16	\$ 11,274.84	81.91
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 197.36	\$ 1,021.12	\$ 20,380.55	\$ 4,672.09	81.50
5420	RENTAL OF BUILDINGS/TOWERS	\$ 27,500.00	\$ 4,140.00	\$ 2,070.00	\$ 25,342.29	\$ 1,982.29	107.21
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 91.28	\$ 91.28	\$ 91.28	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 9.14	\$ 322.93	\$ 1,677.07	16.15
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	76.67
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 7.80	\$ 1,043.21	\$ 756.79	57.96
6011	UNIFORM AND WEARING APPAREL	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 1,186.41	\$ 13.59	98.87
6014	OTHER OPERATING SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41.85	\$ 41.85	100.00
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 520.95	\$ 520.95	100.00
35600	COMMUNICATIONS	\$ 406,236.00	\$ 28,061.70	\$ 27,057.44	\$ 369,107.61	\$ 9,066.69	97.77
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 9,963.75	\$ 65,026.69	\$ 102,973.31	38.71
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 928.40	\$ 310.00	\$ 2,001.60	\$ 2,930.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 5,817.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 5,667.00	2.58
42600	LITTER CONTROL PROGRAM	\$ 5,817.00	\$ 928.40	\$ 310.00	\$ 2,151.60	\$ 2,737.00	52.95
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,500.00	\$ 0.00	\$ 2,264.64	\$ 22,646.40	\$ 4,853.60	82.35
5699	CIVIC CONTRIBUTIONS	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 57,500.00	\$ 0.00	\$ 2,264.64	\$ 52,646.40	\$ 4,853.60	91.56
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 140,920.00	\$ 9,820.75	\$ 9,820.81	\$ 129,508.61	\$ 1,590.64	98.87
2100	FICA	\$ 10,780.00	\$ 687.67	\$ 687.98	\$ 9,009.54	\$ 1,082.79	89.96
2210	VRS - PLANS 1 AND 2	\$ 16,918.00	\$ 1,176.55	\$ 1,176.56	\$ 15,552.97	\$ 188.48	98.89
2300	HEALTH INSURANCE BENEFITS	\$ 18,463.00	\$ 1,315.70	\$ 1,237.71	\$ 17,500.44	\$ 353.14	101.91
2400	LIFE INSURANCE	\$ 1,677.00	\$ 116.86	\$ 116.87	\$ 1,541.25	\$ 18.89	98.87
2700	WORKER'S COMPENSATION	\$ 4,150.00	\$ 0.00	\$ 0.00	\$ 3,460.23	\$ 689.77	83.38
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 183.00	\$ 217.00	45.75
3310	REPAIR & MAINTENANCE	\$ 17,205.00	\$ 602.36	\$ 4,747.64	\$ 18,451.92	\$ 1,849.28	110.75
3320	MAINTENANCE SERVICE CONTRACT	\$ 84,749.00	\$ 10,821.06	\$ 9,949.55	\$ 73,927.02	\$ 0.92	100.00
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 593.00	\$ 861.13	\$ 111.13	114.82
5110	ELECTRICAL SERVICES	\$ 1,057.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,057.00	0.00
5130	WATER & SEWER SERVICES	\$ 1,361.00	\$ 0.00	\$ 6.95	\$ 339.15	\$ 1,021.85	24.92
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 169.17	\$ 174.06	\$ 1,867.78	\$ 1,863.05	52.23
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,409.00	\$ 1,409.00	170.45
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,688.00	\$ 188.00	100.96
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,643.00	\$ 443.00	108.52
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,513.00	\$ 13.00	100.15
5410	LEASE OF EQUIPMENT	\$ 1,735.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,735.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 316.34	\$ 483.66	39.54
6003	SUPPLIES - AGRICULTURAL	\$ 307.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 307.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 7,997.23	\$ 640.99	\$ 7,002.77	\$ 0.00	100.00
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 15,473.00	\$ 6,099.47	\$ 12.48	\$ 9,385.88	\$ 12.35	100.08
6008	VEHICLE AND EQUIPMENT FUEL	\$ 4,937.00	\$ 0.00	\$ 530.73	\$ 5,608.65	\$ 671.65	113.60
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 1,296.00	\$ 744.11	\$ 9,887.65	\$ 5,483.65	196.20
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 47.79	\$ 452.21	9.56
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,685.44	\$ 4,685.44	100.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 381,982.00	\$ 40,102.82	\$ 30,439.44	\$ 346,390.56	\$ 4,511.38	101.18
3100	FUNC 43201 ENERGY IMPROVEMENTS PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	100.00
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 5,169.00	\$ 0.00	\$ 0.00	\$ 5,168.68	\$ 0.32	99.99
3310	REPAIR & MAINTENANCE	\$ 16,970.00	\$ 2,691.58	\$ 6,459.99	\$ 20,668.53	\$ 6,390.11	137.66
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,268.00	\$ 7,740.97	\$ 1,865.08	\$ 24,527.77	\$ 0.74	100.00
5110	ELECTRICAL SERVICES	\$ 24,488.00	\$ 0.00	\$ 2,303.32	\$ 26,790.77	\$ 2,302.77	109.40
5120	HEATING SERVICES	\$ 4,678.00	\$ 0.00	\$ 413.00	\$ 5,090.23	\$ 412.23	108.81

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5130	WATER & SEWER SERVICES	\$ 1,900.00	\$ 0.00	\$ 105.55	\$ 799.21	\$ 1,100.79	42.06	
5410	LEASE OF EQUIPMENT	\$ 265.00	\$ 0.00	\$ 0.00	\$ 264.97	\$ 0.03	99.99	
6000	MATERIALS AND SUPPLIES	\$ 225.00	\$ 0.00	\$ 0.00	\$ 224.70	\$ 0.30	99.87	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,910.00	\$ 0.00	\$ 138.47	\$ 2,048.46	\$ 138.46	107.25	
43202	101 CHALMERS COURT	\$ 87,873.00	\$ 10,432.55	\$ 11,285.41	\$ 85,583.32	\$ 8,142.87	109.27	
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,854.00	\$ 1,500.00	\$ 0.00	\$ 354.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 105.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 0.50	99.52	
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 202.63	\$ 2,476.82	\$ 723.18	77.40	
5120	HEATING SERVICES	\$ 5,259.00	\$ 0.00	\$ 0.00	\$ 5,258.46	\$ 0.54	99.99	
5130	WATER & SEWER SERVICES	\$ 225.00	\$ 0.00	\$ 17.00	\$ 119.00	\$ 106.00	52.89	
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 10,743.00	\$ 1,500.00	\$ 219.63	\$ 8,312.78	\$ 930.22	91.34	
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							
3310	REPAIR & MAINTENANCE	\$ 7,052.00	\$ 576.00	\$ 0.00	\$ 6,476.01	\$ 0.01	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,152.00	\$ 940.00	\$ 0.00	\$ 2,206.80	\$ 5.20	99.84	
5110	ELECTRICAL SERVICES	\$ 10,059.00	\$ 0.00	\$ 756.99	\$ 8,108.88	\$ 1,950.12	80.61	
5120	HEATING SERVICES	\$ 3,770.00	\$ 0.00	\$ 151.75	\$ 3,922.10	\$ 152.10	104.03	
5130	WATER & SEWER SERVICES	\$ 4,000.00	\$ 0.00	\$ 415.80	\$ 2,801.80	\$ 1,198.20	70.05	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 965.46	\$ 34.54	96.55	
43206	100 N CHRUCH ST/RADIO TOWER	\$ 29,033.00	\$ 1,516.00	\$ 1,324.54	\$ 24,481.05	\$ 3,035.95	89.54	
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 6,747.00	\$ 1,000.00	\$ 0.00	\$ 5,747.72	\$ 0.72	100.01	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 32.20	97.99	
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 1,936.68	\$ 20,556.68	\$ 443.32	97.89	
6007	REPAIR AND MAINT SUPPLIES	\$ 683.00	\$ 0.00	\$ 0.00	\$ 473.71	\$ 209.29	69.36	
43207	102 N CHRUCH ST	\$ 30,030.00	\$ 1,000.00	\$ 1,936.68	\$ 28,345.91	\$ 684.09	97.72	
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 4,044.00	\$ 1,620.00	\$ 1,055.50	\$ 3,479.50	\$ 1,055.50	126.10	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 80.20	95.54	
5110	ELECTRICAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 528.65	\$ 6,788.99	\$ 211.01	96.99	
5120	HEATING SERVICES	\$ 4,044.00	\$ 0.00	\$ 131.69	\$ 4,175.20	\$ 131.20	103.24	
5130	WATER & SEWER SERVICES	\$ 650.00	\$ 0.00	\$ 24.05	\$ 216.45	\$ 433.55	33.30	
6007	REPAIR AND MAINT SUPPLIES	\$ 350.00	\$ 0.00	\$ 0.00	\$ 104.62	\$ 245.38	29.89	
43208	104 N CHURCH/106 N CHURCH ST	\$ 17,888.00	\$ 1,620.00	\$ 1,739.89	\$ 16,484.56	\$ 216.56	101.21	
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER							
3310	PROFESSIONAL SERVICES	\$ 3,122.00	\$ 0.00	\$ 0.00	\$ 3,121.80	\$ 0.20	99.99	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 580.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 67.00	88.45	
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 294.30	\$ 4,274.67	\$ 525.33	89.06	
5120	HEATING SERVICES	\$ 8,740.00	\$ 0.00	\$ 682.17	\$ 9,421.99	\$ 681.99	107.80	
6007	REPAIR AND MAINT SUPPLIES	\$ 800.00	\$ 0.00	\$ 80.00	\$ 710.29	\$ 89.71	88.79	
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 18,042.00	\$ 0.00	\$ 1,056.47	\$ 18,041.75	\$ 0.25	100.00	
	FUNC 43210 524 WESTWOOD RD							
3310	REPAIR & MAINTENANCE	\$ 768.00	\$ 0.00	\$ 0.00	\$ 768.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 242.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 52.00	78.51	
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 93.17	\$ 1,116.57	\$ 783.43	58.77	
5120	HEATING SERVICES	\$ 1,319.00	\$ 0.00	\$ 0.00	\$ 1,318.01	\$ 0.99	99.92	
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 284.01	5.33	
43210	524 WESTWOOD RD	\$ 4,529.00	\$ 0.00	\$ 93.17	\$ 3,408.57	\$ 1,120.43	75.26	
	FUNC 43211 225 AL SMITH CIR REC CENTER							
3310	REPAIR & MAINTENANCE	\$ 7,000.00	\$ 1,194.00	\$ 0.00	\$ 5,811.57	\$ 5.57	100.08	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 91.00	69.67	
5110	ELECTRICAL SERVICES	\$ 19,709.00	\$ 0.00	\$ 1,403.43	\$ 21,111.81	\$ 1,402.81	107.12	

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5120	HEATING SERVICES	\$ 5,797.00	\$ 0.00	\$ 385.82	\$ 385.82	\$ 6,389.26	\$ 592.26	110.22
5130	WATER & SEWER SERVICES	\$ 2,700.00	\$ 0.00	\$ 187.00	\$ 187.00	\$ 1,207.00	\$ 1,493.00	44.70
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 322.35	\$ 322.35	\$ 2,860.38	\$ 60.38	102.16
43211	225 AL SMITH CIR REC CENTER	\$ 38,306.00	\$ 1,194.00	\$ 2,298.60	\$ 2,298.60	\$ 37,589.02	\$ 477.02	101.25
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS							
3310	REPAIR & MAINTENANCE	\$ 9,960.00	\$ 1,312.00	\$ 0.00	\$ 0.00	\$ 8,648.66	\$ 0.66	100.01
5110	ELECTRICAL SERVICES	\$ 7,600.00	\$ 0.00	\$ 465.14	\$ 465.14	\$ 4,110.30	\$ 3,489.70	54.08
5130	WATER & SEWER SERVICES	\$ 2,800.00	\$ 0.00	\$ 193.25	\$ 193.25	\$ 1,610.05	\$ 1,189.95	57.50
6007	REPAIR AND MAINT SUPPLIES	\$ 3,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,405.30	\$ 294.70	92.04
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 24,060.00	\$ 1,312.00	\$ 658.39	\$ 658.39	\$ 17,774.31	\$ 4,973.69	79.33
	FUNC 43213 225 AL SMITH CIR POOL							
3310	REPAIR & MAINTENANCE	\$ 5,008.00	\$ 669.73	\$ 0.00	\$ 0.00	\$ 4,337.97	\$ 0.30	99.99
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 95.89	\$ 95.89	\$ 3,729.88	\$ 5,770.12	39.26
5130	WATER & SEWER SERVICES	\$ 11,340.00	\$ 0.00	\$ 20.00	\$ 20.00	\$ 11,359.45	\$ 19.45	100.17
6007	REPAIR AND MAINT SUPPLIES	\$ 3,884.00	\$ 0.00	\$ 262.56	\$ 262.56	\$ 3,984.52	\$ 100.52	102.59
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,096.00	\$ 3,096.00	100.00
43213	225 AL SMITH CIR POOL	\$ 29,732.00	\$ 669.73	\$ 378.45	\$ 378.45	\$ 26,507.82	\$ 2,554.45	91.41
	FUNC 43214 225 AL SMITH CIR BASEBALL							
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	100.00
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 71.92	\$ 71.92	\$ 984.10	\$ 715.90	57.89
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 885.07	\$ 885.07	\$ 3,569.57	\$ 769.57	127.48
43214	225 AL SMITH CIR BASEBALL	\$ 4,500.00	\$ 0.00	\$ 1,181.99	\$ 1,181.99	\$ 4,778.67	\$ 278.67	106.19
	FUNC 43215 225 AL SMITH CIR SOCCER							
3310	REPAIR & MAINTENANCE	\$ 436.00	\$ 0.00	\$ 320.00	\$ 320.00	\$ 756.00	\$ 320.00	173.39
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 28.59	\$ 28.59	\$ 497.53	\$ 202.47	71.08
6007	REPAIR AND MAINT SUPPLIES	\$ 5,916.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,916.00	\$ 0.00	100.00
43215	225 AL SMITH CIR SOCCER	\$ 7,052.00	\$ 0.00	\$ 348.59	\$ 348.59	\$ 7,169.53	\$ 117.53	101.67
	FUNC 43216 106 N CHRUCH ST (OLD COMM ATTY OFC)							
3320	MAINTENANCE SERVICE CONTRACTS	\$ 120.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 0.00	100.00
	FUNC 43232 32 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 0.00	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 204.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 203.90	\$ 0.10	99.95
43232	32 E MAIN ST	\$ 604.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 603.90	\$ 0.10	99.98
	FUNC 43236 36 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 11,768.00	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 6,768.23	\$ 0.23	100.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5130	WATER & SEWER SERVICES	\$ 27.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26.46	\$ 0.54	98.00
6007	REPAIR AND MAINT SUPPLIES	\$ 203.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 202.27	\$ 0.73	99.64
43236	36 E MAIN ST	\$ 12,248.00	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 6,996.96	\$ 251.04	97.95
	FUNC 43237 311 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 2,714.00	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 1,714.00	\$ 1,800.00	166.32
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 99.20	94.49
5110	ELECTRICAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 679.24	\$ 679.24	\$ 7,892.08	\$ 107.92	98.65
5130	WATER & SEWER SERVICES	\$ 850.00	\$ 0.00	\$ 96.20	\$ 96.20	\$ 693.40	\$ 156.60	81.58
6007	REPAIR AND MAINT SUPPLIES	\$ 910.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 188.60	\$ 721.40	20.73
43237	311 E MAIN ST	\$ 14,274.00	\$ 2,800.00	\$ 775.44	\$ 775.44	\$ 12,188.88	\$ 714.88	105.01
	FUNC 51100 LOCAL HEALTH DEPARTMENT							
5610	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 49,750.00	\$ 49,750.00	\$ 199,000.00	\$ 0.00	100.00
	FUNC 51200 OUR HEALTH							

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5699	CIVIC CONTRIBUTIONS	\$ 4,875.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,875.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES							
5620	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 82,000.00	\$ 0.00	100.00
	FUNC 52800 CONCERN HOTLINE							
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
	FUNC 52900 NW WORKS							
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING							
5699	CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00	\$ 0.00	100.00
	FUNC 53240 LOUDOUN TRANSIT SERVICE							
5699	CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 8,819.50	\$ 8,819.50	\$ 17,639.00	\$ 0.00	100.00
	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
	FUNC 53600 ACCESS INDEPENDENCE							
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE							
5699	CIVIC CONTRIBUTIONS	\$ 13,924.00	\$ 0.00	\$ 6,962.00	\$ 6,962.00	\$ 13,924.00	\$ 0.00	100.00
	FUNC 71100 PARKS ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 232,243.00	\$ 19,353.62	\$ 19,353.58	\$ 19,353.58	\$ 212,889.38	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 432.00	\$ 432.00	\$ 9,113.01	\$ 4,242.99	68.23
2100	FICA	\$ 18,789.00	\$ 1,314.85	\$ 1,348.62	\$ 1,348.62	\$ 15,166.27	\$ 2,307.88	87.72
2210	VSRS - PLANS 1 AND 2	\$ 28,194.00	\$ 2,349.59	\$ 2,349.52	\$ 2,349.52	\$ 25,844.72	\$ 0.31	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 30,648.00	\$ 3,002.55	\$ 2,824.64	\$ 2,824.64	\$ 31,071.04	\$ 3,425.59	111.18
2400	LIFE INSURANCE	\$ 2,764.00	\$ 230.17	\$ 230.32	\$ 230.32	\$ 2,533.52	\$ 0.31	99.99
2700	WORKER'S COMPENSATION	\$ 8,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,578.35	\$ 1,721.65	79.26
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21.00	\$ 21.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,072.00	\$ 478.19	\$ 409.46	\$ 409.46	\$ 1,640.38	\$ 2,953.43	41.77
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 107.04	\$ 107.04	\$ 202.18	\$ 797.82	20.22
3600	ADVERTISING	\$ 793.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 635.00	\$ 158.00	80.08
5210	POSTAL SERVICES	\$ 5,000.00	\$ 1,123.91	\$ 111.36	\$ 111.36	\$ 3,083.53	\$ 792.56	84.15
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 62.12	\$ 62.12	\$ 737.31	\$ 1,262.69	36.87
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 590.76	\$ 60.76	111.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,274.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,729.88	\$ 455.88	135.78
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,275.00	\$ 0.00	\$ 500.00	\$ 500.00	\$ 827.00	\$ 448.00	64.86
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 188.65	\$ 188.65	\$ 1,299.43	\$ 1,200.57	51.98
6003	SUPPLIES - AGRICULTURAL	\$ 600.00	\$ 0.00	\$ 453.20	\$ 453.20	\$ 503.19	\$ 96.81	83.86
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,400.00	\$ 0.00	\$ 13.85	\$ 13.85	\$ 583.21	\$ 816.79	41.66
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 409.65	\$ 590.35	40.97
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 22.98	\$ 22.98	\$ 1,384.69	\$ 471.31	74.61
8201	MACHINERY & EQUIPMENT	\$ 8,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	0.00
8207	EDP EQUIPMENT ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	\$ 8,250.00	100.00
71100	PARKS ADMINISTRATION	\$ 366,844.00	\$ 27,852.88	\$ 28,407.34	\$ 28,407.34	\$ 325,093.50	\$ 13,897.62	96.21
	FUNC 71310 CLARKE COUNTY RECREATION CENTER							
1100	SALARIES - REGULAR	\$ 43,210.00	\$ 3,600.87	\$ 3,600.83	\$ 3,600.83	\$ 39,609.13	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 3,169.75	\$ 3,169.75	\$ 25,040.43	\$ 768.57	97.02
2100	FICA	\$ 5,280.00	\$ 272.62	\$ 515.11	\$ 515.11	\$ 4,914.64	\$ 92.74	98.24
2210	VSRS - PLANS 1 AND 2	\$ 5,246.00	\$ 437.15	\$ 437.14	\$ 437.14	\$ 4,808.54	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,480.00	\$ 485.42	\$ 456.65	\$ 456.65	\$ 5,023.15	\$ 28.57	100.52
2400	LIFE INSURANCE	\$ 514.00	\$ 42.85	\$ 42.85	\$ 42.85	\$ 471.35	\$ 0.20	100.04
2700	WORKER'S COMPENSATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 537.91	\$ 162.09	76.84
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 381.00	\$ 181.00	190.50
6001	OFFICE SUPPLIES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.94	\$ 46.06	7.88
6002	SUPPLIES - FOOD	\$ 820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 226.64	\$ 593.36	27.64
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 2,300.00	\$ 0.00	\$ 516.40	\$ 516.40	\$ 1,342.08	\$ 957.92	58.35
6014	OTHER OPERATING SUPPLIES	\$ 2,700.00	\$ 0.00	\$ 122.60	\$ 122.60	\$ 1,966.38	\$ 733.62	72.83

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6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,298.05	\$ 2,701.95	45.96
71310	CLARKE COUNTY RECREATION CENTER	\$ 97,509.00	\$ 4,838.91	\$ 8,861.33	\$ 8,861.33	\$ 86,623.24	\$ 6,046.85	93.80
	FUNC 71320 SWIMMING POOL							
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 195.13	\$ 195.13	\$ 42,287.85	\$ 17,963.15	70.19
2100	FICA	\$ 4,610.00	\$ 0.00	\$ 14.92	\$ 14.92	\$ 3,235.04	\$ 1,374.96	70.17
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 2,040.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 860.00	70.34
3310	REPAIR & MAINTENANCE	\$ 1,197.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,197.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,675.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 870.00	\$ 805.00	51.94
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 310.00	38.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 546.50	\$ 596.50	47.81
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 715.85	\$ 984.15	42.11
6014	OTHER OPERATING SUPPLIES	\$ 3,098.00	\$ 0.00	\$ 71.92	\$ 71.92	\$ 1,485.28	\$ 1,612.72	47.94
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
6026	POOL CHEMICALS	\$ 11,000.00	\$ 460.00	\$ 2,015.00	\$ 2,015.00	\$ 7,556.42	\$ 2,983.58	72.88
71320	SWIMMING POOL	\$ 90,274.00	\$ 2,500.00	\$ 2,296.97	\$ 2,296.97	\$ 56,886.94	\$ 30,887.06	65.79
	FUNC 71330 CONCESSION STAND							
1300	SALARIES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,978.17	\$ 421.83	90.41
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 304.33	\$ 32.67	90.31
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,705.06	\$ 9,294.94	33.61
71330	CONCESSION STAND	\$ 18,837.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,987.56	\$ 9,849.44	47.71
	FUNC 71350 PROGRAMS							
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 2,636.75	\$ 2,636.75	\$ 2,636.75	\$ 29,004.25	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,128.52	\$ 4,128.52	\$ 61,624.50	\$ 32,875.50	65.21
2100	FICA	\$ 9,650.00	\$ 178.79	\$ 494.69	\$ 494.69	\$ 6,616.37	\$ 2,854.84	70.42
2210	VSRS - PLANS 1 AND 2	\$ 3,841.00	\$ 320.12	\$ 320.10	\$ 320.10	\$ 3,521.10	\$ 0.22	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 8,728.00	\$ 485.42	\$ 456.65	\$ 456.65	\$ 5,835.25	\$ 2,407.33	72.42
2400	LIFE INSURANCE	\$ 377.00	\$ 31.35	\$ 31.38	\$ 31.38	\$ 345.18	\$ 0.47	99.88
2700	WORKER'S COMPENSATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 734.59	\$ 165.41	81.62
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 35,913.94	\$ 4,104.83	\$ 4,104.83	\$ 40,178.88	\$ 20,092.82	135.88
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,496.00	\$ 504.00	92.80
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 857.20	\$ 842.80	50.42
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51.74	\$ 48.26	51.74
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.50	\$ 884.50	11.55
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 25.00	\$ 25.00	\$ 320.00	\$ 180.00	64.00
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,491.90	\$ 3,508.10	29.84
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 41.00	\$ 41.00	\$ 182.97	\$ 317.03	36.59
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 70.00	\$ 70.00	\$ 2,861.25	\$ 4,638.75	38.15
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.15	\$ 66.85	33.15
6002	SUPPLIES - FOOD	\$ 7,000.00	\$ 0.00	\$ 343.25	\$ 343.25	\$ 2,983.81	\$ 4,016.19	42.63
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,165.70	\$ 834.30	58.28
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 6,500.00	\$ 0.00	\$ 29.28	\$ 29.28	\$ 3,293.78	\$ 3,206.22	50.67
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 220.47	\$ 220.47	\$ 780.03	\$ 1,219.97	39.00
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 3,792.00	\$ 160.00	\$ 160.00	\$ 6,888.99	\$ 4,680.99	178.02
71350	PROGRAMS	\$ 252,537.00	\$ 43,358.37	\$ 13,061.92	\$ 13,061.92	\$ 175,382.14	\$ 33,796.49	86.62
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 182,119.00	\$ 0.00	100.00
	FUNC 81110 PLANNING ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 19,133.35	\$ 19,133.61	\$ 19,133.61	\$ 210,469.65	\$ 0.00	100.00
2100	FICA	\$ 17,565.00	\$ 1,454.00	\$ 1,457.95	\$ 1,457.95	\$ 16,025.69	\$ 85.31	99.51
2210	VSRS - PLANS 1 AND 2	\$ 27,874.00	\$ 2,322.79	\$ 2,322.82	\$ 2,322.82	\$ 25,551.02	\$ 0.19	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,180.00	\$ 1,698.95	\$ 1,598.28	\$ 1,598.28	\$ 17,581.08	\$ 100.03	100.52
2400	LIFE INSURANCE	\$ 2,732.00	\$ 227.58	\$ 227.70	\$ 227.70	\$ 2,504.70	\$ 0.28	100.01
2700	WORKER'S COMPENSATION	\$ 3,675.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,590.40	\$ 84.60	97.70

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3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 4,337.50	\$ 5,062.50	\$ 14,937.50	25.31	
3140	ENGINEERING & ARCHITECTURAL	\$ 3,000.00	\$ 0.00	\$ 700.00	\$ 6,439.74	\$ 3,439.74	214.66	
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 231.74	\$ 0.00	\$ 122.26	\$ 346.00	50.57	
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 1,277.00	\$ 1,384.25	\$ 1,615.75	46.14	
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,205.10	\$ 205.10	110.25	
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 356.43	\$ 1,143.57	23.76	
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 26.33	\$ 205.39	\$ 194.61	51.35	
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 149.16	\$ 1,850.84	7.46	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 190.08	\$ 1,309.92	12.67	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00	
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 64.46	\$ 1,851.70	\$ 648.30	74.07	
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
81110	PLANNING ADMINISTRATION	\$ 338,979.00	\$ 25,068.41	\$ 31,145.65	\$ 293,689.15	\$ 20,221.44	94.03	
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00	
1300	FUNC 81400 BOARD OF ZONING APPEALS SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,756.00	\$ 756.00	137.80	
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 125.00	\$ 200.00	\$ 300.00	40.00	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 286.00	\$ 629.20	\$ 129.20	125.84	
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 411.00	\$ 3,585.20	\$ 115.20	103.32	
1100	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT SALARIES - REGULAR	\$ 33,109.00	\$ 2,759.28	\$ 2,759.06	\$ 30,349.72	\$ 0.00	100.00	
2100	FICA	\$ 2,534.00	\$ 211.65	\$ 213.61	\$ 2,337.89	\$ 15.54	100.61	
2210	VRS - PLANS 1 AND 2	\$ 4,019.00	\$ 334.98	\$ 334.95	\$ 3,684.45	\$ 0.43	100.01	
2300	HOSPITAL/MEDICAL PLANS	\$ 2,740.00	\$ 242.72	\$ 228.32	\$ 2,511.52	\$ 14.24	100.52	
2400	LIFE INSURANCE	\$ 394.00	\$ 32.86	\$ 32.83	\$ 361.13	\$ 0.01	100.00	
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 66.00	\$ 934.00	6.60	
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 885.40	\$ 385.40	177.08	
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00	
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 109.90	\$ 109.90	100.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,750.00	\$ 0.00	\$ 0.00	\$ 2,385.84	\$ 635.84	136.33	
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 47,296.00	\$ 3,581.49	\$ 3,568.77	\$ 43,441.85	\$ 272.66	99.42	
3100	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00	
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 50.00	\$ 300.00	\$ 200.00	60.00	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 43.44	\$ 56.56	43.44	
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 50.00	\$ 343.44	\$ 5,756.56	5.63	
5699	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00	
5699	FUNC 81540 BLANDY EXPERIMENTAL FARM CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00	
1300	FUNC 81600 PLANNING COMMISSION SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 750.00	\$ 250.00	150.00	
2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 57.36	\$ 18.36	147.08	
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 165.00	\$ 15,043.92	\$ 7,043.92	188.05	
3160	BOARD MEMBER FEES	\$ 8,000.00	\$ 0.00	\$ 800.00	\$ 7,250.00	\$ 750.00	90.62	
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MAY	Expenditures Year-to-Date	Available Balance	Percent Used	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00	
81600	PLANNING COMMISSION	\$ 19,389.00	\$ 0.00	\$ 1,072.65	\$ 23,101.28	\$ 3,712.28	119.15		
	FUNC 81700 BOARD OF SEPTIC APPEALS								
1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00		
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00		
3160	BOARD MEMBER FEES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 125.00	37.50		
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 232.40	53.52		
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 9.84	\$ 90.16	9.84		
81700	BOARD OF SEPTIC APPEALS	\$ 1,016.00	\$ 0.00	\$ 0.00	\$ 352.44	\$ 663.56	34.69		
	FUNC 81800 HISTORIC PRESERVATION COMMISSION								
3100	PROFESSIONAL SERVICES	\$ 19,400.00	\$ 5,120.00	\$ 275.00	\$ 14,280.00	\$ 0.00	100.00		
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 600.00	\$ 400.00	60.00		
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00		
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00		
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00		
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 19.98	\$ 19.98	\$ 2,480.02	0.80		
81800	HISTORIC PRESERVATION COMMISSION	\$ 23,700.00	\$ 5,120.00	\$ 294.98	\$ 14,899.98	\$ 3,680.02	84.47		
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM								
5699	CIVIC CONTRIBUTIONS	\$ 5,712.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 64.22	101.12		
	FUNC 81920 REGIONAL AIRPORT AUTHORITY								
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 625.00	\$ 2,500.00	\$ 0.00	100.00		
	FUNC 82200 FRIENDS OF THE SHENANDOAH								
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00		
	FUNC 82210 WATER QUALITY MANAGEMENT								
3000	PURCHASED SERVICES	\$ 42,000.00	\$ 7,500.00	\$ 0.00	\$ 32,112.80	\$ 2,387.20	94.32		
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV								
5699	CIVIC CONTRIBUTIONS	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00	\$ 0.00	100.00		
	FUNC 82600 BIO-SOLIDS APPLICATION								
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 662.50	\$ 7,387.50	\$ 4,840.50	60.41		
2100	FICA	\$ 936.00	\$ 0.00	\$ 50.68	\$ 565.14	\$ 370.86	60.38		
2700	WORKER'S COMPENSATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 133.37	\$ 216.63	38.11		
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00		
5510	TRAVEL MILEAGE	\$ 3,000.00	\$ 0.00	\$ 237.44	\$ 1,655.61	\$ 1,344.39	55.19		
82600	BIO-SOLIDS APPLICATION	\$ 16,914.00	\$ 0.00	\$ 950.62	\$ 9,741.62	\$ 7,172.38	57.60		
	FUNC 83100 COOPERATIVE EXTENSION								
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 399.36	\$ 0.00	\$ 210.64	\$ 210.00	152.50		
3841	VPI EXTENSION AGENT	\$ 36,065.00	\$ 0.00	\$ 0.00	\$ 13,217.95	\$ 22,847.05	36.65		
5210	POSTAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 384.59	\$ 384.59	100.00		
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 17.28	\$ 201.42	\$ 298.58	40.28		
5540	TRAVEL CONVENTION & EDUCATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 119.64	\$ 119.64	100.00		
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	100.00		
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 17.55	\$ 389.59	\$ 1,610.41	19.48		
83100	COOPERATIVE EXTENSION	\$ 38,965.00	\$ 399.36	\$ 34.83	\$ 14,643.83	\$ 23,921.81	38.61		
	FUNC 83400 4-H CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 2,250.00	\$ 0.00	\$ 0.00	\$ 2,250.00	\$ 0.00	100.00		
	FUNC 91600 CONTINGENCIES								
1000	PERSONNEL	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00		
3140	ENGINEERING & ARCHITECTURAL	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,600.00	0.00		
3150	LEGAL	\$ 11,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,500.00	0.00		
8000	MINOR CAPITAL	\$ 5,666.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,666.00	0.00		

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91600	CONTINGENCIES	\$ 32,266.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32,266.00	0.00
000	NON-CATEGORICAL	\$ 8,352,223.00	\$ 519,010.67	\$ 592,524.44	\$ 7,197,629.49	\$ 635,582.84	92.39	
PJT 111 E911								
FUNC 35610								
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00	
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00	
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00	
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00	
PJT 126 V-STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 2,240.84	\$ 2,239.77	\$ 20,318.43	\$ 4,317.73	83.94	
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 696.86	\$ 696.83	\$ 7,665.13	\$ 0.01	100.00	
2100	FICA	\$ 2,696.00	\$ 51.50	\$ 52.66	\$ 579.26	\$ 2,065.24	23.40	
2210	VSRS - PLANS 1 AND 2	\$ 1,132.00	\$ 84.64	\$ 84.59	\$ 930.49	\$ 116.87	89.68	
2300	HEALTH INSURANCE	\$ 1,325.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,325.00	0.00	
2400	LIFE INSURANCE	\$ 111.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	0.00	
22100	COMMONWEALTH'S ATTORNEY	\$ 40,503.00	\$ 3,073.84	\$ 3,073.85	\$ 29,493.31	\$ 7,935.85	80.41	
126	V-STOP GRANT	\$ 40,503.00	\$ 3,073.84	\$ 3,073.85	\$ 29,493.31	\$ 7,935.85	80.41	
PJT 129 FEDERAL GANG TASK FORCE GRANT 2010								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 22,614.00	\$ 0.00	\$ 0.00	\$ 18,845.00	\$ 3,769.00	83.33	
2100	FICA	\$ 1,714.00	\$ 0.00	\$ 0.00	\$ 1,428.65	\$ 285.35	83.35	
2210	VSRS - PLANS 1 AND 2	\$ 2,745.00	\$ 0.00	\$ 0.00	\$ 2,287.80	\$ 457.20	83.34	
2300	HOSPITAL/MEDICAL PLANS	\$ 2,785.00	\$ 0.00	\$ 0.00	\$ 2,283.25	\$ 501.75	81.98	
2400	LIFE INSURANCE	\$ 142.00	\$ 0.00	\$ 0.00	\$ 224.25	\$ 82.25	157.92	
31200	SHERIFF	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56	
129	FEDERAL GANG TASK FORCE GRANT 20	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56	
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON								
FUNC 81110 PLANNING ADMINISTRATION								
6000	MATERIALS AND SUPPLIES	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 320.00	\$ 1,080.00	22.86	
PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL								
FUNC 31200 SHERIFF								
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,194.16	\$ 5,194.16	100.00	
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 397.37	\$ 397.37	100.00	
6010	POLICE SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00	
31200	SHERIFF	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,591.53	\$ 4,408.47	55.92	
402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,591.53	\$ 4,408.47	55.92	
PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED								
FUNC 31200 SHERIFF								
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 151.40	\$ 1,712.30	\$ 1,712.30	100.00	
2100	FICA	\$ 0.00	\$ 0.00	\$ 11.58	\$ 130.99	\$ 130.99	100.00	
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 162.98	\$ 1,843.29	\$ 1,843.29	100.00	
403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 162.98	\$ 1,843.29	\$ 1,843.29	100.00	

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PJT 410 ICAC TASK FORCE GRANT								
	FUNC 31200 SHERIFF							
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 233.62	\$ 233.62-	100.00
6001	SUPPLIES - OFFICE	\$ 0.00	\$ 0.00	\$ 1,469.97	\$ 1,469.97	\$ 5,226.70	\$ 5,226.70-	100.00
6010	SUPPLIES - OFFICE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17.98	\$ 17.98-	100.00

31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 1,469.97	\$ 1,469.97	\$ 5,478.30	\$ 5,478.30-	100.00

410	ICAC TASK FORCE GRANT	\$ 0.00	\$ 0.00	\$ 1,469.97	\$ 1,469.97	\$ 5,478.30	\$ 5,478.30-	100.00

PJT 602 DOJ VEST GRANT								
	FUNC 31200 SHERIFF							
6010	POLICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00

PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
	FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 321.75	\$ 1,531.25	17.36
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 24.62	\$ 24.62-	100.00

31200	SHERIFF	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

100	GENERAL FUND	\$ 8,476,763.00	\$ 522,084.51	\$ 597,231.24	\$ 597,231.24	\$ 7,265,771.24	\$ 688,907.25	91.87

5/31/2014											
Conservation Easement Fund											
As of May 31, 2014											
Fund 235											
WORK IN PROGRESS											
Code	Description	Unappropriated Starting Fund Balance	Appropriated FY13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance Receivable	Year-to Date Expenditure/ Revenue	Available Appropriations	Notes
Expenditures											
3100	Professional Services					11,026	11,026		11,026	-	
5210	Postage					406	406		406	0	
6001	Materials and Supplies					175	175		175	0	
8215	Purchase of Development Rights:		891,764		413,350	(1,105,581)	199,533			199,533	
-500	Arkfeld-1 Property					409,177	409,177		409,177	-	
-501	Moore & Dorsey 64 Property					191,570	191,570		191,570	-	
-502	Chapman Property					422,498	422,498		422,498	-	
-503	Bailey Property					70,729	70,729		70,729	-	
	Total Expenditure		891,764		413,350		1,305,114		1,105,581	199,533	
Revenues											
110104	Land Use Rollback								18,237	(18,237)	
189912	Local Grants		47,500		126,396		173,896		173,896	-	
240425	State Grants		141,985		196,104		338,089		362,534	(24,445)	
330705	Federal Grants		383,000		21,250		404,250		398,750	5,500	
	Total Revenue		572,485		343,750		916,235		953,417	(18,945)	
Conservation Easement Fund Balance											
410100	Local Tax Funding	13,645	331,460				331,460		257,789	91,907	added the Land Use Rollback revenue here
Donations/Stewardship Accts											
	Cash - BCC	7,099	7,099				7,099		(1,277)	8,376	"Old" CEA checking acct - transferred to Clarke Co cash acct - Donations
235-001	LGIP-Donations	55,540	55,540				55,540		(26,921)	82,461	"Old" CEA LGIP acct - transferred to Clarke Co cash acct - Donations
	LGIP-Commonwealth of VA, Stewardship Acct	36,618	36,618				36,618		(18,535)	55,153	added beg balance of 36,618 and 18,513.59 of State Stewardship revenue, plus interest of 20.30 at time of transfer to Clarke County
	Total Fund Balance	112,901	430,717				430,717			237,897	
	Total Revenue and Fund Balance	112,901	1,003,202				1,346,952			218,952	

**Government Capital Projects
May 31, 2014**

Code	Description	FY 13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-projec Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
301	General Government Capital									
	Expenditure									
800										
94203	Sheriff's Equipment (fingerprinting, etc.)	20,827				20,827		7,359	13,468	
94204	HVAC Systems	49,446				49,446		30,673	18,773	County portion of HVAC for JGC is 243,383.84 and Town's portion is 144,788.16. added 228,384 from sheriff's renovation
94210	Auto Replacement	32,656				32,656	5,920	26,665	71	
94209	Communications Equipment (Volunteer Fire Cos.)			110,188	50,000	160,188	160,188		1	
94214	Resurface Tennis Courts	53,401			-53,401	-				- moved funds to "Old Park Ofc Modifications" pjt per L Cooke request
94215	Pool Repair	20,602				20,602		10,902	9,700	
94216	Fencing - Ballfield & Pool	10,000	20,000			30,000	13,580		16,420	
94263	Old Park Office Modifications				53,401	53,401	10,000	17,204	26,197	moved funds from "Resurface Tennis Courts" project
94264	Basefield Field Lighting			5,000		5,000		4,906	94	
94271	Additional Parking	10,000				10,000			10,000	
94278	Sheriff's Vehicles	98,537	84,000			182,537		176,454	6,083	
94279	Motorola Portable Radios			50,000		50,000	49,608		392	
94280	Communications Study	50,000			-50,000	-				- move \$50,000 to Communications Equipment pjt (grant match requirement)
94283	Sheriff's Mobile Radio System	15,258				15,258		15,072	186	
94284	Park Expansion	10,000				10,000			10,000	
94294	Phone System (E-911)	115,131				115,131		115,131	0	
94298	Economic Development	177,514				177,514			177,514	
94299	Technology Improvements	20,872	40,000			60,872	70,744	4,854	(14,727)	
94300	C-Spout Run Project			141,603		141,603		9,148	132,455	
610-943	Spout Run Cleanup (EPA Grant pjt)			316,620		316,620			316,620	
94318	Sheriff's Building Renovation	163,958				163,958		10,930	153,028	
94319	Roofing	86,633	50,000			136,633			136,633	
94320	Plan Updates	47,740				47,740	4,552	43,188	-	
94261	General District Court Repairs		81,000			81,000			81,000	
94324	Carpeting (Includes Gen Dist Courthouse Seating)	30,828				30,828		25,895	4,933	tile at rec ctr, courthouse area, etc.
94325	Landscaping	15,375				15,375			15,375	
94331	Parks Westside Sitework/Parking	87,024				87,024			87,024	
94337	Recreation Center Additions/Wall Crack	59,585				59,585	55,400	2,865	1,320	
94338	Systems Integration	75,900	300,000			375,900	6,000	12,186	357,714	
	Total Expenditure	1,251,287	575,000	623,411	0	2,449,698	375,992	513,432	1,560,274	
				1,198,411						
	Revenue									
-160606	E-911 PSAP Grant	114,809				114,809		114,809	-	
-330702	National Fish & Wildlife Foundation (C-Spout Run Pjt)			141,603		141,603		7,068	134,535	
-330610	Spout Run Cleanup (EPA Grant)			316,620		316,620			316,620	
-240402	Communications Equipment Grant (Vol. Fire Cos.)			80,094		80,094			80,094	
-240403	Motorola Portable Radios Grant (Asset Forfeiture)			50,000		50,000			50,000	funds to receive from State Asset Forfeiture grant
-189904	Baseball Field Lighting			5,000		5,000		5,000	-	
	Total Revenue	114,809	-	593,317	-	708,126	-	126,877	581,248	
				593,317						
	Capital Projects Fund Balance									
	Economic Development	177,514				177,514			177,514	
	Total Revenue and Fund Balance	292,323	-	593,317	-	885,640	-	-	758,762	
	Total Expenditures less Revenue and Fund Balance	958,964				1,564,058			801,512	

Clarke County Board of Supervisors

Joint Administrative Services Board Update

3. Closed Session

Chip Schutte, seconded by Sharon Keeler, moved to convene into Closed Session: “Be it resolved that the Joint Administrative Services Board go into Closed Session pursuant to Code of Virginia Section 2.2-3711(A)(30) for the purpose of discussing Contract Negotiation Strategy. The motion carried as follows:

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles “Chip” Schutte	-	Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chip Schutte, seconded by Sharon Keeler, moved to reconvene in open session. The motion carried as follows:**

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles “Chip” Schutte	-	Aye

Subsequent to reconvening in open session, Chairman Hobert called for a Certification.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles "Chip" Schutte	-	Aye

4. Set Next Meeting

Chairman Hobert confirmed that the next regularly scheduled meeting of the Board is set for Tuesday, May 27, 2014 at 1:00 pm in Meeting Room AB at the Berryville Clarke County Government Center.

6. Adjournment

At 2:03 pm, Chairman Hobert adjourned the meeting.

Minutes Recorded and Transcribed by: Lora B. Walburn

May 27, 2014

Joint Administrative Services Board
Special Meeting

1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Tuesday, May 27, 2014 at 1:00 pm in the Clarke County Administration Office meeting room, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present

David Ash; J. Michael Hobert; Sharon Keeler; Michael Murphy; Chip Schutte

Members Absent

None

Staff Present

Tom Judge; Gordon Russell; Lora Walburn

Others Present

None

1. Call To Order - Determination of Quorum

At 1:00 pm, Michael Hobert called the meeting to order.

Tom Judge requested the addition of Commonwealth Budget Status Discussion.

By consensus, the Board adopted the agenda as modified.

2. Approval of Minutes

Chip Schutte, seconded by Sharon Keeler, moved to approve the May 7, 2014 minutes as presented. The motion carried by the following vote:

David Ash	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Abstain

Charles "Chip" Schutte - Aye

3. Closed Session

Chip Schutte, seconded by Mike Murphy, moved to convene into Closed Session: "Be it resolved that the Joint Administrative Services Board go into Closed Session pursuant to Code of Virginia Section 2.2-3711(A)(30) for the purpose of discussing Contract Negotiation Strategy. The motion carried as follows:

David Ash - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Michael Murphy - Aye
Charles "Chip" Schutte - Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chip Schutte, seconded by Mike Murphy, moved to reconvene in open session. The motion carried as follows:**

David Ash - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Michael Murphy - Aye
Charles "Chip" Schutte - Aye

Subsequent to reconvening in open session, Chairman Hobert called for Certification.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Aye
Charles "Chip" Schutte	-	Aye

Following Closed Session, **Chip Schutte, seconded by David Ash, moved to approve the contract as revised and present it to the Clarke County Board of Supervisors. The motion carried as follows:**

David Ash	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Aye
Charles "Chip" Schutte	-	Aye

Mike Murphy will present the contract for informational purposes to the School Board at its May 28 meeting.

Tom Judge will notify Constitutional Officers and other affected entities.

Status of Commonwealth Budget

Highlights of Board discussion include:

- The Commonwealth has not adopted a budget.
- The recently identified \$300 million revenue shortfall requires adjustment to the budget previously reviewed by the General Assembly.
- Commonwealth revenues used in the County's budget are based the Commonwealth projections.
- Without an appropriation, it is unlawful to distribute funds.
- VACo is working on addressing alternatives, issues and best practices.

Action Items:

- By consensus, the Board agreed to plan for worst case.
- Board of Supervisors and Schools Finance Committees need to talk about individual efforts and coordinate statements with vendors and employees.

- Staff to compose a statement for distribution to all General Government and School employees advising of potential salary disruption should the Commonwealth fail to adopt a budget by July 1.
- Staff to draft a notice to vendors that orders may be cancelled.
- Mike Murphy will forward VSBA communication received today.
- General Government and Schools should consider freezing new hires and capital expenditures.
- The Board of Supervisors and the School Board must work very closely in planning and communicating. Toward this goal, the Boards may wish to consider a joint discussion.

4. Set Next Meeting

Tom Judge advised that the next regularly scheduled meeting of the Board set for Monday, June 23, 2014 at 1:00 pm in Meeting Room AB at the Berryville Clarke County Government Center may not be necessary.

6. Adjournment

At 2:05 pm, Chairman Hobert adjourned the meeting.

Minutes Recorded and Transcribed by: Lora B. Walburn

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
1/15/2014	1727	Follow up on gas leak at J&J and provide the Supervisors the current status.	Alison Teetor	Bring forward when status changes	6/10/2014
4/15/2014	1762	Schedule Access Independence presentation to the Board	David Ash	Letter sent 6/9	6/9/2014
5/20/2014	1763	CCPS Pay and Classification Study - bring to the School Board the Supervisors request to see comparisons to Valley jurisdictions without Loudoun, Prince William and/or City of Manassas Park.	Beth Leffel	Complete	6/9/2014
5/20/2014	1764	Develop and advertise public hearing notice for CC-2014-01.	Lora B. Walburn	Complete	5/22/2014
5/20/2014	1765	Clarify footnote No. 50 on CC-2014-01.	David Ash	Complete	5/21/2014
5/20/2014	1766	Send public hearing notice to Shenandoah Retreat Office.	David Ash	Complete	5/27/2014
5/20/2014	1767	Bring to the Planning Commission the Board's recommendations on Zoning Ordinance Commercial Boarding Kennel provisions.	Brandon Stidham	PC Briefing 6/3 & Regular Meeting 6/6	6/30/2014
5/20/2014	1768	Review and correct, as necessary 2013 Planning Department Annual Report Page 6 BSA-13-02 listed as Russell District and Page 17 Dorick property listed as Russell District.	Brandon Stidham	Complete	6/10/2014
5/20/2014	1769	Process approved minutes.	Lora B. Walburn	Complete	5/22/2014
5/20/2014	1770	Process resolutions 2014-09R and 2014-10R.	Lora B. Walburn	Complete	5/22/2014
5/20/2014	1771	Process resolutions 2014-11R and 201412R.	Lora B. Walburn	Complete	5/21/2014
5/20/2014	1772	Update database and generate notice of appointment	Lora B. Walburn	Complete	5/22/2014
5/20/2014	1773	Execute notice of appointment.	J. Michael Hoberl	Complete	5/22/2014
5/20/2014	1774	Execute and forward SSYP FY2015 / FY2020 Construction Cost Allocations.	David Ash	Complete	5/22/2014

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session Pursuant to §2.2-3711-A1
Specific Employees or Appointees of the
Board and Such Other Purpose as Identified
as Necessary.

Clarke County Board of Supervisors

Citizen Comment Period

Board Of Supervisors Public Hearing Notice 6-17-2014

 *Print*

The Clarke County Board of Supervisors will hold public hearing on Tuesday, June 17, 2014, at 6:30 PM or as soon thereafter as the matter may be heard in the **Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia** to consider action on the following matter:

PH 14-09: CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property. Amend Clarke County Code Chapter 165 Taxation Article IV Tangible Personal Property §165-26 Penalty and interest on delinquent taxes add Item C "In the event an attorney (including, but not limited to, the County Attorney) or collection agency is employed by the Treasurer for the collection of delinquent taxes, penalties and interest, an additional fee equal to 20% of the taxes and other charges due and owing shall be imposed and added to cover administrative costs and reasonable attorney's or collection agency's fees actually contracted for."

David Ash, County Administrator

Chapter 165 Taxation Article IV Tangible Personal Property

The Clarke County Board of Supervisors shall consider amending the Clarke County Code Chapter 165 Taxation Article IV Tangible Personal Property §165-26 Penalty and interest on delinquent taxes add Item C as follows:

Article IV Tangible Personal Property⁴⁹

[Adopted 1-19-1988 as Secs. 11-1 through 11-4 of the 1987 Code]

§ 165-26. *Penalty and interest on delinquent taxes.*

[Amended 3-19-1991; 6-27-1991; 4-20-1993; 9-20-1994; 07-07-19]

- A. Tax payments for real estate, tangible personal property, machinery and tools and merchants' capital shall be due and payable to the Treasurer of the county during the year for which the same are assessed in two approximately equal installments: 1/2 on or before June 5 and the remainder on or before December 5 of each tax year, provided that the personal property tax levied on motor vehicles, trailers and boats which shall have acquired a situs within the county after the tax day shall be due 30 days from the date of the tax bill. Such tax shall be prorated on a monthly basis, a period of more than 1/2 month counted as a full month and a period of less than 1/2 month shall not be counted, and shall be collected in the same manner as herein prescribed.
- B. A penalty of 10% of the taxes past due shall be assessed on the day after the payment of taxes is due. Interest on said delinquent taxes and penalty at the rate of 10% per annum shall commence on the first day of the month following the month in which such taxes are due, and said interest shall be added to any late tax payment and paid. For the second and subsequent years of delinquency, such interest shall be at the rate established pursuant to Section 6621 of the Internal Revenue Code of 1954, as amended, or 10% annually, whichever is greater.
- C. **In the event an attorney (including, but not limited to, the County Attorney) or collection agency is employed by the Treasurer for the collection of delinquent taxes, penalties and interest, an additional fee equal to 20% of the taxes and other charges due and owing shall be imposed and added to cover administrative costs and reasonable attorney's or collection agency's fees actually contracted for.⁵⁰**

Editor's Note: See ~ 58.1-3500 et seq. of the Code of Virginia, Tangible Personal Property, Machinery and Tools, and Merchants' Capital.

¹Editor's Note: Pursuant to 58.1-3958

Set Public Hearing: May 20, 2014

Publication Dates: Print: 05/27; 06/03

Media: Winchester Star

County Website: 05/23 – 06/18

Public Hearing: _____

Code Update: _____

Approved/Denied on a motion by: _____

[prev](#) | [next](#)**§ 58.1-3958. Payment of administrative costs, etc.**

The governing body of any county, city or town may impose, upon each person chargeable with delinquent taxes or other delinquent charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contracted for. The attorney's or collection agency's fees shall not exceed 20 percent of the taxes or other charges so collected. The administrative costs shall be in addition to all penalties and interest, and shall not exceed \$30 for taxes or other charges collected subsequent to 30 or more days after notice of delinquent taxes or charges pursuant to § 58.1-3919 but prior to the taking of any judgment with respect to such delinquent taxes or charges, and \$35 for taxes or other charges collected subsequent to judgment. If the collection activity is to collect on a nuisance abatement lien, the fee for administrative costs shall be \$150 or 25 percent of the cost, whichever is less; however, in no event shall the fee be less than \$25.

No tax assessment or tax bill shall be deemed delinquent and subject to the collection procedures prescribed herein during the pendency of any administrative appeal under § 58.1-3980, so long as the appeal is filed within 90 days of the date of the assessment, and for 30 days after the date of the final determination of the appeal, provided that nothing in this paragraph shall be construed to preclude the assessment or refund, following the final determination of such appeal, of such interest as otherwise may be provided by general law as to that portion of a tax bill that has remained unpaid or was overpaid during the pendency of such appeal and is determined in such appeal to be properly due and owing.

(Code 1950, § 58-1020.1; 1982, c. 620; 1984, c. 675; 1991, c. 271; 1994, c. 932; 1995, c. 395; 1997, c. 496; 1998, c. 648; 1999, c. 389; 2000, cc. 389, 453; 2003, c. 170.)

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Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Parcel ID	Estimated Value
EVANCHECK, GEORGE E & NATALIE G 34 ASHLEY WOODS LANE 20135	NEW RESIDENCE SINGLE 33-6-A	436,902
HANLEY, WAYNE R & REBECCA A 84 CARDINAL LANE 22620	NEW RESIDENCE SINGLE 31-1-81A	204,997
TOTALS:	2	641,899
TOTAL NEW RESIDENTAL CONSTRUCTION:	2	641,899

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
FLETCHER, RICHARD T 401 LINDSAY COURT 22611	ADDITION/REMODEL SINGLE 14A8-4-207	86,700
LEONARD, EDWARD M 32600 MOUNT WEATHER ROAD 20135	REMODEL-MINIMUM FEE 33-3-1	0
TOTALS:	2	86,700

OTHER BUILDING PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
HARVUE, LC 190 HARVUE LANE 22611	LAND DISTURBANCE PERMIT	0
MACKENZIE, MICHAEL & JANET M 409 FREMONT COURT 22611	ACCESSORY BLDG	7,920
BEACH, KIMBERLY & BRYANT 129 MANOR ROAD 22630	ACCESSORY BLDG	57,600
RURITAN CLUB OF CLARKE COUNTY 890 WEST MAIN STREET 22611	PICNIC SHELTER	0
MCKAY, JAY KENT 140 ROSEVILLE COURT 22620	DECK/PORCH	6,000
WAGNER, DAVID S 156 OAK CLIFF LANE 22620	FOUNDATION PERMIT	0
RURITAN CLUB OF CLARKE COUNTY 890 WEST MAIN STREET 22611	COMMERCIAL ACCESSORY	192,482
JOHNSON, MARY J 1245 CLIFTON ROAD 22611	DECK/PORCH	3,720
SMITH, WILLIAM S & DIANE F 305 EDGAR COURT 22611	DECK/PORCH	3,720

FINCH, STACY 4361 SENSENY ROAD 22611	LAND DISTURBANCE PERMIT	0
LAWSON, LEONARD W & BARBARA J 311 EAST FAIRFAX STREET 22611	DECK/PORCH	2,880
TOTALS:	11	274,322

TOTAL # OF BUILDING PERMITS / VALUE:	15	1,002,921
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CERTIFICATES OF OCCUPANCY		
DATE ISSUED	ADDRESS	TYPE
NO C/O's ISSUED		

TOTAL PERMIT & INSPECTION FEES COLLECTED:	8,808.50
TOTAL OTHER REVENUE COLLECTED:	204.00
STATE SURCHARGE COLLECTED: COLLECTED:	120.97
TOTAL REVENUE COLLECTED:	9,133.47

OTHER PERMITS ISSUED:				
TYPE	RES	COMM	FEES	VALUE
FIRE PERMIT	0	1	200.00	0
TOTALS:	0	1	200.00	0

PROJECT CODE RECAP		
PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
ACCESSORY BLDG RESIDENTIAL	2	65,520
ADDITION/REMODEL SINGLE FAMILY	1	86,700
COMMERCIAL ACCESSORY STRUCTURE	1	192,482
DECK/PORCH	4	16,320
ELECTRIC PERMITS	8	0
FIRE PROTECTION PERMIT	2	0
FOUNDATION PERMIT	1	0
LAND DISTURBANCE PERMIT	2	0
MECHANICAL PERMITS	13	0
NEW RESIDENCE SINGLE FAMILY	2	641,899
PICNIC SHELTER	1	0
PLUMBING PERMITS	3	0
REMODEL-MINIMUM FEE (RES)	1	0
TOTALS	41	1,002,921

PERMITS BY AREA		
DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
GREENWAY DISTRICT	4	0
CHAPEL DISTRICT	8	0
BATTLETOWN DISTRICT	9	0
LONGMARSH DISTRICT	8	0
BERRYVILLE DISTRICT	11	10,800

PERMITS BY AREA - CONTINUED	# OF PERMITS	ESTIMATED VALUE
BOYCE DISTRICT	1	6,000
TOTALS	41	16,800

INSPECTIONS BY TYPE			
PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	58	51	7
ELECTRICAL PERMIT	36	32	4
FIRE PERMIT	1	0	1
MECHANICAL PERMIT	28	24	4
PLUMBING PERMIT	19	17	2
TOTALS	142	124	18

**BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2014**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	0	0	1	1	0	1	3	
February	0	0	0	2	1	1	4	1 in LM is Mobile Home
March	1	0	0	1	2	0	4	
April	1	2	0	0	0	0	3	
May	1	0	0	1	0	0	2	
June							0	
July							0	
August							0	
September							0	
October							0	
November							0	
December							0	
TOTAL	3	2	1	5	3	2	16	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	5/1/2014	7	1.5	8.5	5	2		1	1		9	131179	131215	36		
Friday	5/2/2014	5	3	8	2	1		1	1	1	6	131215	131244	29		
Saturday	5/3/2014			0							0			0		
Sunday	5/4/2014			0							0	131215	131244	29		
Monday	5/5/2014	4	4	8	1	1		1			3	131244	131273	29		
Tuesday	5/6/2014			0							0			0		SCHOOL
Wednesday	5/7/2014			0							0			0		SCHOOL
Thursday	5/8/2014			0							0			0		SCHOOL
Friday	5/9/2014	7.5	1.5	9	11	5	4	1	3	1	25	131273	131341	68		
Saturday	5/10/2014			0							0			0		
Sunday	5/11/2014			0							0			0		
Monday	5/12/2014	5	5	10	6	1			1		8	131341	131401	60		
Tuesday	5/13/2014	5	5	10	5			1	1	2	9	131401	131499	98		
Wednesday	5/14/2014			0							0			0		
Thursday	5/15/2014			0							0			0		
Friday	5/16/2014			0	4	3				3	10			0		FREDERICK COUNTY
Saturday	5/17/2014			0							0			0		
Sunday	5/18/2014			0							0			0		
Monday	5/19/2014			0							0			0		
Tuesday	5/20/2014		2	2	3	9	3			3	18			0		FREDERICK COUNTY
Wednesday	5/21/2014		2	2							0			0		
Thursday	5/22/2014		2	2	3	5	4	1	3		16			0		FREDERICK COUNTY
Friday	5/23/2014		2	2							0			0		
Saturday	5/24/2014			0							0			0		
Sunday	5/25/2014			0							0			0		
Monday	5/26/2014			0							0			0		
Tuesday	5/27/2014		4	4	2	3	1	2	1		9			0		FREDERICK COUNTY
Wednesday	5/28/2014		4	4							0			0		
Thursday	5/29/2014		4	4	12	6		4	2		24			0		FREDERICK COUNTY
Friday	5/30/2014	2.5	1	3.5							0	131499	131522	23		
Saturday	5/31/2014			0							0			0		
TOTALS		36	41	77	54	36	14	12	20	1	137			372	0	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	5/1/2014			0							0			0		
Friday	5/2/2014			0							0			0		
Saturday	5/3/2014			0							0			0		
Sunday	5/4/2014			0							0			0		
Monday	5/5/2014			0							0			0		
Tuesday	5/6/2014			0							0			0		
Wednesday	5/7/2014			0							0			0		
Thursday	5/8/2014			0							0			0		
Friday	5/9/2014			0							0			0		
Saturday	5/10/2014			0							0			0		
Sunday	5/11/2014			0							0			0		
Monday	5/12/2014			0							0			0		
Tuesday	5/13/2014			0							0			0		
Wednesday	5/14/2014			0							0			0		
Thursday	5/15/2014			0							0			0		
Friday	5/16/2014			0							0			0		
Saturday	5/17/2014			0							0			0		
Sunday	5/18/2014			0							0			0		
Monday	5/19/2014			0							0			0		
Tuesday	5/20/2014			0							0			0		
Wednesday	5/21/2014			0							0			0		
Thursday	5/22/2014			0							0			0		
Friday	5/23/2014			0							0			0		
Saturday	5/24/2014			0							0			0		
Sunday	5/25/2014			0							0			0		
Monday	5/26/2014			0							0			0		
Tuesday	5/27/2014			0							0			0		
Wednesday	5/28/2014			0							0			0		
Thursday	5/29/2014			0							0			0		
Friday	5/30/2014			0							0			0		
Saturday	5/31/2014			0							0			0		
TOTALS		0	0	0	0	0	0	0	0	0	0			0	0	

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MAY, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/01/14	4-093	WISECARVER, MARGARET JENKINS RECORDED TIME: 10:06 DESCRIPTION 1: 1/2 INTEREST: LOT 1 - 5 ACRES DATE OF DEED : 05/01/14 BOOK: 94 PAGE: 132 NUMBER PAGES : 0	N/A N/A D/B 134 PG 723 MAP: 13-2-1	.00	PROBATE	00%
05/01/14	4-094	LABASBAS, ARNULFO O RECORDED TIME: 13:25 DESCRIPTION 1: 5 PARCELS IN LONGMARSH DIST DATE OF DEED : 05/01/14 BOOK: 94 PAGE: 145 NUMBER PAGES : 0	N/A N/A (2 WR/S AND 3 WITHOUT RIGHT OF SURVIVORSHIP MAP: 9-A-37D+	.00	REA	00%
05/02/14	14-644	<i>BUZZARD</i> SHERPER, KENNETH H & JULIEANNA RECORDED TIME: 09:45 DESCRIPTION 1: 177.159 ACRES - CHAPEL DIST DATE OF DEED : 04/23/14 BOOK: 576 PAGE: 472 NUMBER PAGES : 0	N KURLANDER, STUART S 4750 WASHINGTON, DC. 20016 MAP: 25-A-30	N 1,650,000.00	DBS	100% <i>1,628,200</i> <i>W/impv</i>
05/02/14	14-648	ROZMAN, MATTHEW THOMAS & KATHY RECORDED TIME: 12:15 DESCRIPTION 1: 8.6062 ACRES DATE OF DEED : 04/30/14 BOOK: 576 PAGE: 512 NUMBER PAGES : 0	N CEIGERSMIDT, KEVIN S & CATHERI 2834 CALMES NECK LN BOYCE, VA. 22620 CHAPEL - LOT 89 MAP: 31-1-89	N 252,900.00	DBS	100% <i>320,900</i> <i>W/impv</i>
05/02/14	14-651	BURKE, CHERYL; ET AL RECORDED TIME: 12:40 DESCRIPTION 1: TOWN OF BERRYVILLE, JOSEPHINE DATE OF DEED : 05/30/14 BOOK: 576 PAGE: 537 NUMBER PAGES : 0	N LEWIS AND BURKE REAL ESTATE LL N P O BOX 8127 RICHMOND, VA. 23223 STREET #203 MAP: 14A6-3B-3B-39	.00	DG	100%
05/05/14	134-654	BAILEY, SUSAN CLAGETT RECORDED TIME: 10:00 DESCRIPTION 1: 58.68 ACRES - BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 576 PAGE: 543 NUMBER PAGES : 14	N CLARKE COUNTY CONS ESMT AUTHOR CLARKE CO VA, . MAP: 23-A-37A	Y 69,600.00	ESMT	100%
05/05/14	14-655	LUNDE, PETER A RECORDED TIME: 11:00 DESCRIPTION 1: 1.2603 ACRES CHAPEL DIST DATE OF DEED : 04/19/14 BOOK: 576 PAGE: 568 NUMBER PAGES : 0	N HUNTFISH COMPANY LC 313 S PITT ST ALEXANDRIA, VA. 23146 MAP: 32-A-11	N 25,000.00	DBS	100% <i>25K</i> <i>VAC</i>
05/05/14	14-657	HUNTFISH COMPANY LC RECORDED TIME: 11:56 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 54 NUMBER PAGES : 0	N HUNTFISH COMPANY L N/A MAP: 32-A-11	.00	OPM	100%

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MAY, 2014

RECORDED	INSTRMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
05/06/14	14-67	HUNTFISH COMPANY LC RECORDED TIME: 03:15 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 576 NUMBER PAGES : 0	N	HUNTFISH COMPANY LC 1418 FELTNER ROAD BLUEMONT, VA. 20135	N	.00	DE	100%
05/06/14	14-66	LUTTRELL, DONALD W ET AL RECORDED TIME: 10:12 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 04/08/14 BOOK: 576 NUMBER PAGES : 0	N	LUTTRELL, BRADFORD E ET UX CLARKE CO VA, .	N	.00	DG	100%
05/06/14	14-66	THOMAS, JEFFREY; ET AL RECORDED TIME: 11:36 DESCRIPTION 1: CHAPEL DISTRICT, CALMES NECK ESTATES, DATE OF DEED : 00/00/00 BOOK: 11 NUMBER PAGES : 0	N	THOMAS, JEFFREY; ET AL N/A LOTS 74, 77 AND 81A	N	.00	OPM	100%
05/06/14	4095	COMBS, GARY ALLEN RECORDED TIME: 14:18 DESCRIPTION 1: LOT B - 1.013 ACRES DATE OF DEED : 05/06/14 BOOK: 94 NUMBER PAGES : 0	N/A	N/A LONGMARSH DIST D/B 138 PG 781	N/A	.00	REA	00%
05/07/14	14-677	BINDA, MARK RECORDED TIME: 01:11 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 11 NUMBER PAGES : 0	N	BINDA, MARK N/A	N	.00	OPM	100%
05/09/14	14-687	FORRESTER, BARBARA J, ET AL, EXO RECORDED TIME: 03:25 DESCRIPTION 1: LOT 120, HERMITAGE, PHASE IIIA - TOWN OF BERRYVILLE WR/S DATE OF DEED : 00/00/00 BOOK: 576 NUMBER PAGES : 0	N	MILLER, PETER HARRIS & ROCHELL 232 HERMITAGE BLVD BERRYVILLE, VA. 22611	N	380,000.00	DBS	100%
05/13/14	4096	HILBERATH, GERTRUDE ANN, DECEA RECORDED TIME: 11:14 DESCRIPTION 1: AFFIDAVIT DATE OF DEED : 05/13/14 BOOK: 94 NUMBER PAGES : 0	N/A	N/A	N/A	.00	REA	00%
05/13/14	14-699	GEIB, KEVIN & VAISHALI N RECORDED TIME: 11:45 DESCRIPTION 1: TOWN OF BERRYVILLE, HERMITAGE PH 3A DATE OF DEED : 05/12/14 BOOK: 576 NUMBER PAGES : 0	N	HLYWIAK, SVEN M & ERS 212 HERMITAGE BLVD BERRYVILLE, VA. 22611 LOT 115	N	424,900.00	DBS	100%

349,500
w/imp

435,000

424,900
w/imp

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MAY, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/15/14	14-714	WHITE, LAWRENCE W, JR; TR RECORDED TIME: 04:15 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 576 PAGE: 894 MAP: 24-A-1F NUMBER PAGES : 0	N WHITE, LAWRENCE W. JR 1741 PARSHALL ROAD BERRYVILLE, VA. 22611	N .00	DG	100%
05/16/14	14-720	THOMAS, JEFFREY; ET AL RECORDED TIME: 02:35 DESCRIPTION 1: CHAPEL DISTRICT, LOT 77 CALMES NECK DATE OF DEED : 05/13/14 BOOK: 576 PAGE: 915 MAP: 31-1-77 NUMBER PAGES : 0	N BERGMAN, KENNETH & AMY 43275 LECROY CIRCLE LEESBURG, VA. 20176	N 170,000.00	DBS	100% <i>Easement 12,700</i> <i>VAC</i>
05/16/14	14-717	BOWMAN, GREGORY W TR FOR KURTI RECORDED TIME: 10:40 DESCRIPTION 1: LOT 7, HELEN SMITH ADDITION DATE OF DEED : 05/15/14 BOOK: 576 PAGE: 897 MAP: 14A6-4-7 NUMBER PAGES : 0	N BANK OF CLARKE COUNTY 202 N LOUDOUN ST WINCHESTER, VA. TOWN OF BERRYVILLE	N 33,890.00	DLF	100% <i>Commercial 176,500</i> <i>(F)</i>
05/16/14	14-718	BELL, JO ANN RECORDED TIME: 12:25 DESCRIPTION 1: NAME CHANGE ORDER DATE OF DEED : 00/00/00 BOOK: 576 PAGE: 900 MAP: NUMBER PAGES : 0	N KEESLING, JO ANN N/A	N .00	ONC	100%
05/19/14	14-726	O'DONNELL, LORIE E, HEIRS OF D RECORDED TIME: 01:15 DESCRIPTION 1: LOT 125 - TOWN OF BERRYVILLE DATE OF DEED : 05/16/14 BOOK: 576 PAGE: 951 MAP: 14A7-14-125 NUMBER PAGES : 0	N RANSIER, SHERRIE LYNN 409 DELANY CT BERRYVILLE, VA. 22611	N 314,500.00	DBS	100% <i>316,200</i> <i>w/impv</i>
05/19/14	14-722	FANNIE MAE RECORDED TIME: 11:25 DESCRIPTION 1: LOTS B & G OF COINER'S SUBD DATE OF DEED : 05/12/14 BOOK: 576 PAGE: 920 MAP: 14A2-12-B NUMBER PAGES : 0	Y RAMAL, DHARMENDRA 304 LIBERTY ST BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N 160,000.00	DBS	100% <i>(F) 250,000</i> <i>w/impv</i>
05/19/14	14-724	WILBURN, ADAM & RACHAEL RECORDED TIME: 11:45 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, DATE OF DEED : 05/16/14 BOOK: 576 PAGE: 934 MAP: 17A2-14-31 NUMBER PAGES : 0	N LEACH, JOSEPH & MARGOT 226 WHITE OAK LANE BLUEMONT, VA. 20135 LOTS 32 & 33	N 229,400.00	DBS	100% <i>4K</i> <i>32 220,300</i> <i>w/impv</i> <i>33 4K</i> <i>35 4K</i>
05/21/14	14-747	LICKING VALLEY CONSTRUCTION CO RECORDED TIME: 02:43 DESCRIPTION 1: CHAPEL DISTRICT, , LOT 19 DATE OF DEED : 05/21/14 BOOK: 577 PAGE: 26 MAP: 40A-1-19 NUMBER PAGES : 0	N MORGAN, ALEXIS A 21931 BLUE RIDGE MTN RD PARIS, VA. 20130	N 270,000.00	DBS	100% <i>276,800</i> <i>w/impv</i>

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 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/21/14	4098	RIGAS, CHRISTOPHER JAMES	N/A	.00	QUAL	00%
		RECORDED TIME: 10:59	N/A			
		DESCRIPTION 1: 40 ACRES - BARBOUR LAND OFF RT	635 CHAPEL DIST			
		DATE OF DEED : 05/21/14	BOOK: 94 PAGE: 517 MAP: 12-A-1D		PIN:	
		NUMBER PAGES : 0				
05/23/14	14-753	LDE LLC	N LUKU, LILJANA & KALIOPI LAZERI N	104,000.00	DBS	100%
		RECORDED TIME: 02:35	193S58 WRENBURY LANE LEESBURG, VA. 20175			
		DESCRIPTION 1: LOT 3, BATTLETOWN SUBD, SECT C	TOWN OF BERRYVILLE			114,900
		DATE OF DEED : 05/20/14	BOOK: 577 PAGE: 76 MAP: 14A2-14-C3		PIN:	w/impv
		NUMBER PAGES : 0				
05/23/14	14-756	KIRKLAND, EDMUND R & TAMMY S	N KIRKLAND, EDMUND R & TAMMY S N	.00	DBS	100%
		RECORDED TIME: 02:38	246 ANAMARIA LN FRONT ROYAL, VA. 22630			
		DESCRIPTION 1: LOT 48 - GREENWAY DIST				
		DATE OF DEED : 05/13/14	BOOK: 577 PAGE: 80 MAP: 37A3-2-48		PIN:	
		NUMBER PAGES : 0				
05/23/14	4100	PALMER, HELEN G	N/A	.00	COPY	00%
		RECORDED TIME: 11:00	N/A			
		DESCRIPTION 1: LOT 44, BL 1C, SEC 1 - SHEN. RET	BATTLETOWN DISTRICT			
		DATE OF DEED : 05/23/14	BOOK: 94 PAGE: 568 MAP: 17-A1-3-44		PIN:	
		NUMBER PAGES : 0				
05/27/14	14-762	SMITH, FERRELL LYLES	N BARNES, DANIEL & MELISA N	325,600.00	DBS	100%
		RECORDED TIME: 02:45	36 BALSAM LN BLUEMONT, VA. 20135			
		DESCRIPTION 1: LOTS 5--9, SHEN. RET	BATTLETOWN DIST			298,100
		DATE OF DEED : 05/22/14	BOOK: 577 PAGE: 129 MAP: 17A4-4-M5		PIN:	w/impv
		NUMBER PAGES : 0				
05/27/14	14-764	BOTELER, HARRY D , ET AL	N TISINGER, BILLY J , ET AL N	.00	OPM	100%
		RECORDED TIME: 03:58	N/A			
		DESCRIPTION 1: LONGMARSH DISTRIST				
		DATE OF DEED : 00/00/00	BOOK: PL 11 PAGE: 57 MAP: 14-2-9 +		PIN:	
		NUMBER PAGES : 0				
05/29/14	14-781	MASZTALICS, JOSEPH R & EILEEN	N BADGER, RICHARD S & CHRISTINE N	425,000.00	DBS	100%
		RECORDED TIME: 01:35	214 GREENSTONE LN BOYCE, VA. 22620			
		DESCRIPTION 1: 14.8092 ACRES	GREENWAY DIST			464,000
		DATE OF DEED : 05/27/14	BOOK: 577 PAGE: 271 MAP: 39-A-21		PIN:	w/impv
		NUMBER PAGES : 0				
05/29/14	14-778	FEDERAL HOME LOAN MORTGAGE COR	Y DEAL, JANET L N	79,000.00	DBS	100%
		RECORDED TIME: 12:30	21 VIRGINIA AVENUE BOYCE, VA. 22620			
		DESCRIPTION 1: TOWN OF BOYCE, LOT 3				
		DATE OF DEED : 05/27/14	BOOK: 577 PAGE: 237 MAP: 21A2-A-57		PIN:	(F) 171,500
		NUMBER PAGES : 0				

COUNTY OF CLARKE CIRCUIT COURT
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/30/14 ✓	14-788	LONGSTAFF, TAYGRA RECORDED TIME: 02:50 DESCRIPTION 1: 5.497 ACRES DATE OF DEED : 05/27/14 BOOK: 577 PAGE: 328 MAP: 31-1-40 NUMBER PAGES : 0	N NOLTER, JOSEPH CHARLES ET AL C N 1503 TROMBONE CT VIENNA, VA. 22182 CHAPEL DIST	117,000.00	DBS	100% 159,900 JOC
05/30/14 ✓	14-791	REID, TERRY L EXOR EST OF MATT RECORDED TIME: 03:55 DESCRIPTION 1: PAGE ST - TOWN OF BERRYVILLE DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 355 MAP: 14A2-A-127 NUMBER PAGES : 0	N MCDONALD, JEFFREY L & MARY E N 18 PAGE ST BERRYVILLE, VA. 22611	122,650.00	DBS	100% 128,300 w/imp ✓
05/30/14 ✓	14-784	FFS PROPERTIES LLC RECORDED TIME: 11:02 DESCRIPTION 1: LOTS 5---14, SHEN RET DATE OF DEED : 04/04/14 BOOK: 577 PAGE: 310 MAP: 17A1-A-5+ NUMBER PAGES : 0	N MARSHALL, JAMES W & LAURIE N 77 & 111 LAUREL LN BLUEMONT, VA. 20135 BATTLETOWN DISTRICT WR/S	447,500.00	DBS	100%
05/30/14 ✓	14-787	SNYDER, CHRISTINA ANN, EXEX OF RECORDED TIME: 11:15 DESCRIPTION 1: LOT 44, BLK 1C, UNIT 1 DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 326 MAP: 17A1-3-44 NUMBER PAGES : 0	N GUTHRIE, MARGARET N P O BOX 673 BERRYVILLE, VA. 22611 SHEN. RET BATTLETOWN DIST	2,500.00	DBS	100% 4K VOC

Lot 5- 4K
6 4K
7 384,600 w/imp
8 4K
9 500
10 + 11 - 116,200 w/imp
12 - 4K
13 4K
14 4K

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RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

***** COUNTY DEEDS OF CORRECTION *****

05/28/14	14-772	CHASE, JONATHAN	N TOMLIN, DEORAH	N	.00	COR	100%
		RECORDED TIME: 03:10	N/A				
		DESCRIPTION 1: TOWN OF BERRYVILLE					
		DATE OF DEED : 00/00/00	BOOK: 577	PAGE: 567	MAP: 14A112--17+16	PIN:	
		NUMBER PAGES : 0					

Handwritten notes:
1-30
0-
1-24

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE:	33
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION :	1
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY :	3