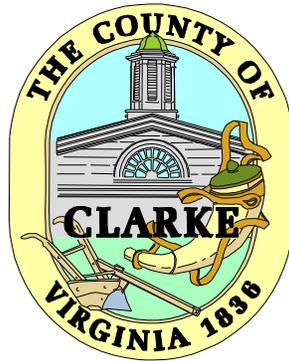
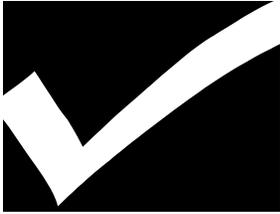


Board of Supervisors Committee Meetings



Monday, March 10, 2014

	Pages
Personnel Committee: 9:30 am	2 - 11
Work Session: 10:00 am	12 - 131
Finance Committee: Immediately Follows Work Session	132 - 170



Personnel Committee Items

March 10, 2014; 9:30 am

Second Floor, Main Meeting Room

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

Item No.

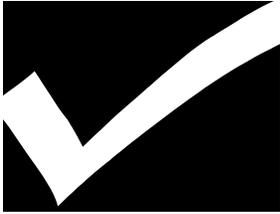
Description

A. Expiration of Term for appointments expiring through May 2014.

3/10/2014: The Board will review appointments.

B. Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash

03/10/2014: David Ash will provide an update on the Springsted, Inc. study and policy update.



Personnel Committee Items

March 10, 2014; 9:30 am

Second Floor, Main Meeting Room

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through May 2014.

3/10/2014: The Board will review appointments.

B. Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash

03/10/2014: David Ash will provide an update on the Springsted, Inc. study and policy update.

Appointments by Expiration Through May 2014

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2013</i>					
Economic Development Advisory Committee					4 Yr
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013	9/15/2009
Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.					
<i>April 2014</i>					
Clarke County Historic Preservation Commission					1 Yr
Kruhm	Doug	Planning Commission Representative	4/16/2013	4/30/2014	4/16/2013
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					
Clarke County Library Advisory Council					4 Yr
Badanes	Joyce	Millwood District	4/20/2010	4/15/2014	9/16/2008
10 Members and 1 BOS liaison					
Clarke County Planning Commission					
Kruhm	Doug	Buckmarsh / Battletown District	3/19/2013	4/30/2014	3/19/2013
Fill unexpired term of Richard Thuss					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					
McFillen	Thomas	Berryville District	5/1/2010	4/30/2014	4/20/2010
1st 12/20/1994 & Resigned 4/25/03; 4/2010 Appointed to Serve Arnold Seat					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					
<i>May 2014</i>					
Clarke County Historic Preservation Commission					4 Yr
Stieg, Jr.	Robert	Millwood District	1/23/2014	5/31/2014	1/23/2014
Fill unexpired term of Thomas Gilpin					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2014
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/23/2014	12/31/2014
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/23/2014	1/31/2014
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	4/16/2014	7/15/2014
Pierce	Edwin Ralph	Berryville District	2/21/2012	12/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				1 Yr

Wednesday, March 05, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2104
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Board of Supervisors Personnel Committee

1 Yr

Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014

Board of Zoning Appeals

5 Yr

Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	1/19/2010	2/15/2015
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019

Clarke County Agricultural Advisory Committee

Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper		7/21/2009	7/15/2015
Gordon	Carolyn		7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Clarke County Historic Preservation Commission

4 Yr

Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/16/2013	4/30/2014
Stieg, Jr.	Robert	Millword District	1/23/2014	5/31/2014
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017

Wednesday, March 05, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Industrial Development Authority</i>				4 Yr
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	7/16/2013	10/30/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	12/21/2010	10/30/2014
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Badanes	Joyce	Millwood District	4/20/2010	4/15/2014
Byrd	Barbara J.	BOS - Liaison	1/23/2014	1/31/2014
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbiam	Maral	Millwood District	4/19/2011	4/15/2015
Myers	Carol	White Post District	5/21/2013	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/23/2014	12/31/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/19/2013	4/30/2014
McFillen	Thomas	Berryville District	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Steinmetz, II	William	Berryville District	5/15/2012	4/30/2016
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				4 Yr
Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018

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			<i>Appt Date</i>	<i>Exp Date</i>
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017
<i>Conservation Easement Authority</i>				<i>3 Yr</i>
Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Fire and Emergency Services (EMS) Workgroup</i>				<i>Open-End</i>
Braithwaite	Jay	Fire & Rescue Volunteer	9/25/2013	
Buckley	Randy	Fire & Rescue Volunteer	9/25/2013	
Leffel	Elizabeth	Fire & Rescue Volunteer	9/25/2013	
Stidham	Brandon	Staff Representative	9/25/2013	
Wallace	Laure	Fire & Rescue Volunteer	9/25/2013	

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			<i>Appt Date</i>	<i>Exp Date</i>
Weiss	David	BOS - Liaison	9/25/2013	
White	Neal	Town of Berryville Chief of Police	9/25/2013	
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Murphy	Michael	School Superintendent	7/1/2008	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/23/2014	12/31/2014
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William		7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2014
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/23/2014	12/31/2014
Byrd	Barbara J.	BOS - Liaison Alternate	1/23/2014	12/31/2014
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/23/2014	12/31/2014
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/21/2014	12/31/2014
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	Appointed by Clarke County School Board	10/24/2013	12/31/2014
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/23/2014	12/31/2014
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	7/16/2013	9/30/2014
Edwards, Jr.	James N.	White Post District	9/1/2012	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015

Wednesday, March 05, 2014

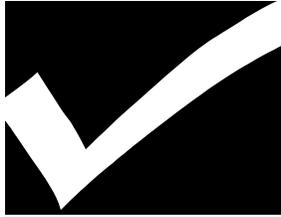
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			<i>Appt Date</i>	<i>Exp Date</i>
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert		1/18/2011	12/31/2015

Warren-Clarke County Microenterprise Assistance Program Management Team

2 Yr

Blakeslee	Steve	County Representative	9/18/2012
Dunkle	Christy	Town of Berryville Representative	9/18/2012
Greene	Laurel	Town of Boyce Representative	9/18/2012
Hobbs	Robert	County Representative	9/18/2012
Hoffman	Michael	County Representative	9/18/2012
McIntosh	Charles	County Representative	9/18/2012
Myer	Dr. Eric	Designated Alternate	9/18/2012
Stidham	Brandon	County Representative	9/18/2012



Board of Supervisors Work Session Agenda
March 10, 2014 10:00 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

-
- A. **SUP-13-02/SP-13-08, Gina Schaecher (Happy Tails Development LLC) Site Visit Discussion**
- B. **Groundwater Monitoring Program**
- **Wayne Webb, Friends of the Shenandoah River, on the study titled “Qualities of springwaters of Clarke County where biosolid materials were applied as fertilizer to karst landscapes.”**
 - **Mark Bennett, Director, USGS, Virginia Water Science Center , discussing the real-time monitoring network status and utility.**
- C. **CLG Grant Applications:**
- **Letter of Support 2014 CLG Grant Proposal “Rescue Phase 2: Roofing/Window Work to Land Office and Smokehouse at Greenway Court” and**
 - **Letter of Support 2014 CLG Grant Proposal Josephine City Nomination**
- D. **FY2015 Budget Discussion: Fiscal Impact of Fire and Emergency Services [EMS] Work Group Recommendation Review and Discussion**
- E. **Identify CCPS Discussion Issues**

Clarke County

lwalburn@clarkecounty.gov

Re: Happy Tails Development, LLC; Site Visits

From : Gina Schaecher <gschaecher@gmail.com>

Thu, Mar 06, 2014 03:04 PM

Subject : Re: Happy Tails Development, LLC; Site Visits**To :** David Ash <dash@clarkecounty.gov>**Cc :** Cynthia Anderson <canderson@mris.com>, Carl Hales <carlh@mris.com>, Michael Hobert <lawyers1@verizon.net>, Lora Walburn <lwalburn@clarkecounty.gov>

Mr. Ash:

Thank you for your message. We will look forward to hearing back from you and to scheduling the site visits to the Property.

Gina Schaecher

On Thu, Mar 6, 2014 at 2:54 PM, David Ash <dash@clarkecounty.gov> wrote:

Ms. Schaecher:

I have received your letter dated March 5, 2014 and will include your comments in the agenda packet for the March 10 Work Session.

In accord with your request and due to the short period of time remaining before the Work Session, I will not be forwarding this acknowledgement via USPS or UPS.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100

(540) 955-5175 Fax

dash@clarkecounty.gov

From: "Gina Schaecher" <gschaecher@gmail.com>**To:** dash@clarkecounty.gov**Cc:** "Cynthia Anderson" <canderson@mris.com>, "Carl Hales" <carlh@mris.com>, "Michael Hobert" <lawyers1@verizon.net>, "Lora Walburn" <lwalburn@clarkecounty.gov>**Sent:** Wednesday, March 5, 2014 4:20:15 PM

Subject: Happy Tails Development, LLC; Site Visits

Please see the attached. Contact me should you have any difficulty accessing the attached document.

Thank you.

Gina Schaecher
Happy Tails Development, LLC

Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, VA 20132
gschaecher@gmail.com

March 5, 2014

VIA EMAIL

David Ash
Clarke County Board of Supervisors
101 Chalmers Court, Suite B
Berryville, VA 22611

Dear Mr. Ash:

We write in response to your March 4, 2014 letter in which you request that we provide dates for site visits to the subject Property to be restricted to the time period from March 11 through March 17, 2014. We do not understand why you are waiting until March 10, 2014 to propose dates for the site visit. Your suggested course of action delays any possible visits, and limits the time for any visits to a seven (7) day period, March 11 to March 17, 2014.

We are happy to provide proposed dates for site visits during this period of time; however, we would suggest that you simply email the board members our correspondence and ask them to tell you when each member would like to come to the site during the proposed period. As the Board is not acting as a unit, but instead the individual members are making arrangements for a site visit, we submit that a circulation of the available dates by email would be the easiest and most efficient means of coordinating the site visits. There is nothing that precludes the individual members from coordinating with us to visit the site at a time and date convenient to each member.

However, if you are restricting the potential dates for site visits to March 11 through March 17, 2014, we suggest that you simply have the individual members name a date and time during that period, or any day, on which any Board member would like to make the visit, and we will make ourselves available. We simply request that the site visits be scheduled for a date before March 18, 2014 as we do not want the site visits to delay the Board's vote on our application.

Should you have any questions, or should this matter require any discussion, please do not hesitate to contact us either by email or by phone as sending your correspondence by UPS and/or U.S. mail results in unnecessary delay.

David Ash
March 5, 2014
Page 2

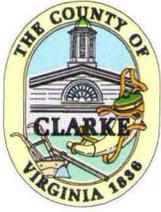
Respectfully,



Gina L. Schaecher
Happy Tails Development, LLC

cc: Carl Hales via email
Cindy Anderson via email
Lora Walburn via email
Michael Hobert, Chairman, Clarke County Board of Supervisors via email

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

March 4, 2014

Gina Schaecher [gschaecher@gmail.com]
Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, Va 20132

Dear Mrs. Schaecher:

Thank you for your letter of February 27, 2014, offering potential meeting dates of March 5, 6, and 7. However, I believe that we have a misunderstanding of the intent of the February 25 request for dates.

In your February 24 letter, you raised a number of concerns about the logistics and liability involved in conducting a public meeting on site. As an alternative, I requested potential times and dates that would be acceptable to you should the Board members decide at the March 10 Work Session to conduct site visits of no more than two members at a time. As expressed in my letter, I proposed to provide the members with your response at the March 10 Work Session.

Potential dates for these visits if you wish to host them, will have to be on or after March 10 and preferably before the March 18 regular Board meeting. Should the Board members decide at that time that one or more were willing to participate as individuals or in small group meetings, the decision would be made during the Work Session so that there could be no question that the decision was reached in a public meeting.

Please let me know if you wish to propose alternate times and dates.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Ash", with a long, sweeping underline.

Dave Ash

pc: Brandon Stidham, Planning Director
Carl Hales: 241 Providence Lane, Bluemont, Va 20135; carlh@mrisc.com

Clarke County

lwalburn@clarkecounty.gov

Re: Happy Tails Development, LLC; Proposed dates for Site Visit

From : Lora Walburn <lwalburn@clarkecounty.gov> Tue, Mar 04, 2014 04:42 PM
Subject : Re: Happy Tails Development, LLC; Proposed dates for Site Visit  1 attachment
To : Gina Schaecher <gina@3dogfarm.com>
Cc : dash@clarkecounty.gov, Carl Hales <carlh@mris.com>, Michael Hobert <lawyers1@verizon.net>

Good Afternoon Mrs. Schaecher:

On behalf of David Ash, I am providing the attached response to your letter of February 27, 2014. The original will follow via USPS.

--

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov

From: "Gina Schaecher" <gina@3dogfarm.com>
To: dash@clarkecounty.gov
Cc: "Lora Walburn" <lwalburn@clarkecounty.gov>, "Carl Hales" <carlh@mris.com>, "Cynthia Anderson" <canderson@mris.com>, "Michael Hobert" <lawyers1@verizon.net>
Sent: Tuesday, March 4, 2014 12:38:16 PM
Subject: Re: Happy Tails Development, LLC; Proposed dates for Site Visit

Mr. Ash:

We write to confirm your receipt of our message and attached letter from last week. Obviously, the weather may impact the Board members' decision on dates. If we need to look at dates into next week due to the weather impact, just let us know.

Thank you.

Gina Schaecher
Happy Tails Development, LLC

On Thu, Feb 27, 2014 at 2:46 PM, Gina Schaecher <gschaecher@gmail.com> wrote:
Please see the attached. Do not hesitate to contact us should you have any difficulty accessing the

attached document.

Thank you.

Gina Schaecher
Happy Tails Development, LLC
[571.215.4902](tel:571.215.4902)

 **Happy_Tails_Dev_Gina_Schaecher_Ash_03-04-2014_Reponse_to_02-27-2014_Letter.pdf**
385 KB

From : Gina Schaecher <gina@3dogfarm.com>

Tue, Mar 04, 2014 12:38 PM

Sender : gschaecher@gmail.com

Subject : Re: Happy Tails Development, LLC; Proposed dates for Site Visit

To : dash@clarkecounty.gov

Cc : Lora Walburn <lwalburn@clarkecounty.gov>, Carl Hales
<carlh@mris.com>, Cynthia Anderson <canderson@mris.com>,
Michael Hobert <lawyers1@verizon.net>

Mr. Ash:

We write to confirm your receipt of our message and attached letter from last week. Obviously, the weather may impact the Board members' decision on dates. If we need to look at dates into next week due to the weather impact, just let us know.

Thank you.

Gina Schaecher
Happy Tails Development, LLC

On Thu, Feb 27, 2014 at 2:46 PM, Gina Schaecher <gschaecher@gmail.com> wrote:

Please see the attached. Do not hesitate to contact us should you have any difficulty accessing the attached document.

Thank you.

Gina Schaecher
Happy Tails Development, LLC
[571.215.4902](tel:571.215.4902)

From : Gina Schaecher <gschaecher@gmail.com>

Thu, Feb 27, 2014 02:46 PM

Subject : Happy Tails Development, LLC; Proposed dates for Site Visit

 1 attachment

To : dash@clarkecounty.gov

Cc : Lora Walburn <lwalburn@clarkecounty.gov>, Carl Hales
<carlh@mris.com>, Cynthia Anderson <canderson@mris.com>,
Michael Hobert <lawyers1@verizon.net>

Please see the attached. Do not hesitate to contact us should you have any difficulty accessing the attached document.

Thank you.

Gina Schaecher
Happy Tails Development, LLC
571.215.4902

 **Ltr D Ash 02.27.14.pdf**
45 KB

Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, VA 20132
gschaecher@gmail.com

February 27, 2014

VIA EMAIL

David Ash
Clarke County Board of Supervisors
101 Chalmers Court, Suite B
Berryville, VA 22611

Dear Mr. Ash:

We write in response to your February 25, 2014 letter in which you asked that we provide you with dates to be offered to the Board members for a site visit to the Property. Given the current weather forecast, we suggest that March 5, 6, and 7, 2014 might work well for a site visit.

Please kindly check these dates with the Board members and then confirm dates and times that comport with the Board members' schedules. Should the proposed dates not be available for the Board members, please kindly provide us with dates and times that work for the Board members, and we will make every effort to make ourselves available.

Should you have any questions, or should this matter require any discussion, please do not hesitate to contact us at your earliest opportunity.

Respectfully,



Gina L. Schaecher
Happy Tails Development, LLC

cc: Carl Hales via email
Cindy Anderson via email
Lora Walburn via email
Michael Hobert, Chairman, Clarke County Board of Supervisors via email

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss –Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

February 25, 2014

Gina Schaecher [gschaecher@gmail.com]
Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, Va 20132

Dear Mrs. Schaecher:

I am in receipt of your February 24 response to my letter of February 21, 2014.

You apparently were unable to hear the full discussion of the Board at its meeting on February 18 in connection with a site visit, and your understanding that the Board only proposed a series of individual or combinations of not more than two board members to meet at the property is incorrect. Though no vote was taken, the consensus expressed at the meeting was to recess the March 10 Work Session and reconvene for a site visit; but the instruction to staff was to coordinate a site visit with the applicant either as small groups or in a public meeting as part of the Work Session. My letter to you was to determine if you would agree to a site visit by the Board as a group, understanding that this would be a public meeting.

Given your response, I understand you do not think it practical to convene a public session at the site, but are willing to schedule visits for one or two board members at a time, presumably with staff attending as well. Thank you for this offer.

Please provide me with dates, which could be offered to the Board members for visiting the property. The available dates will then be provided to the Board at the Work Session and I will provide you with a response after discussion and agreement at that time.

Sincerely,

Dave Ash

pc: Brandon Stidham, Planning Director
Carl Hales: 241 Providence Lane, Bluemont, Va 20135; carlh@mris.com

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

Clarke County

lwalburn@clarkecounty.gov

Re: Happy Tails Development, LLC; Response to 02/21/14 Letter from David Ash

From : David Ash <dash@clarkecounty.gov> Tue, Feb 25, 2014 05:08 PM
Subject : Re: Happy Tails Development, LLC; Response to 02/21/14 Letter from David Ash 1 attachment
To : Gina Schaecher <gschaecher@gmail.com>
Cc : Carl Hales <carlh@mris.com>, Cynthia Anderson <canderson@mris.com>, Lora Walburn <lwalburn@clarkecounty.gov>, lawyers1@verizon.net, Brandon Stidham <bstidham@clarkecounty.gov>

Dear Ms. Schaecher,

Please see attached. Thank you for the quick response.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Gina Schaecher" <gschaecher@gmail.com>
To: dash@clarkecounty.gov
Cc: "Carl Hales" <carlh@mris.com>, "Cynthia Anderson" <canderson@mris.com>, "Lora Walburn" <lwalburn@clarkecounty.gov>, lawyers1@verizon.net
Sent: Monday, February 24, 2014 2:00:54 PM
Subject: Happy Tails Development, LLC; Response to 02/21/14 Letter from David Ash

Please kindly see the attached. Should you have any questions or should this matter require discussion, do not hesitate to contact us.

Gina Schaecher
Happy Tails Development, LLC

 **Happy_Tails_Dev_Ash_Response_to_Schaecher_02-24-2014_Response_to_Site_Visit_02-25-2014.pdf**
433 KB

From : Gina Schaecher <gschaecher@gmail.com> Mon, Feb 24, 2014 02:00 PM
Subject : Happy Tails Development, LLC; Response to 02/21/14 Letter from David Ash 1 attachment
To : dash@clarkecounty.gov
Cc : Carl Hales <carlh@mris.com>, Cynthia Anderson <canderson@mris.com>, Lora Walburn <lwalburn@clarkecounty.gov>, lawyers1@verizon.net

Please kindly see the attached. Should you have any questions or should this matter require discussion, do not hesitate to contact us.

Gina Schaecher
Happy Tails Development, LLC

 **02.24.14 Ltr D Ash.pdf**
149 KB

Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, VA 20132
gschaecher@gmail.com

VIA EMAIL

David Ash
Clarke County Board of Supervisors
101 Chalmers Court, Suite B
Berryville, VA 22611

Mr. Ash:

We are in receipt of your February 21, 2014 letter. We write in response to clarify our understanding of the discussion among the Board members immediately preceding the conclusion of the February 18, 2014 meeting, and to seek additional information so as to fully address the request contained in your letter.

From our recollection of the discussion among the Board members just prior to the conclusion of the meeting, we understood that the members planned to stagger their schedule of visits to the subject Property (the "Property") so as not to constitute a public meeting. The possibility of holding a public meeting at the Property was not discussed, according to our recollection. If you do not agree, please kindly advise.

However, assuming that the Board at some time subsequent to the Meeting did decide to propose a public meeting at the Property, we have several questions regarding how such a meeting would occur.

Please kindly provide a response to the following inquiries:

1. What, if any precedent, does the Board have for requesting to hold a public meeting at an undeveloped subject site;
2. Given that the subject Site is undeveloped, and therefore not in a condition to accommodate a public meeting, would the County assume liability for any injury to person or property that occurs while participants are attending the meeting at the undeveloped Site;
3. What is the required period of time for publication of the meeting date (for instance is the need to advertise a public meeting 30 days in advance going to further delay the process);
4. How would we know how many people planned to attend and therefore make accommodation for such attendees;
5. Since it would be a County Public Meeting, is the County going to provide the funds to make the necessary accommodations for the public attendance;

6. What are the ramifications for the County with respect to making reasonable accommodation for persons with disabilities as accessing and traveling on the undeveloped subject Site would be potentially difficult if not dangerous from some individuals facing physical challenges; and
7. Is the County willing to enter an indemnification / hold harmless agreement with the Owners of the subject Site and the Contract Purchaser?

The above-noted questions highlight only a few of the issues of concern that come to mind in consideration of the proposition of holding a public meeting at an undeveloped site at this time of year. Although we are committed to making every effort to accommodate the Board's request, from a liability and logic perspective, we just do not understand how it could possibly work.

Given these concerns, we find it unlikely that the County would be in a position to agree to indemnify the Owners and/or incur the costs necessary to accommodate a public meeting at the site. Moreover, we do not understand the purpose or the value of attempting to hold a public meeting at the Property. Those individuals opposed to the Project, clearly are familiar with the location and the Property. Our supporters also have taken the time to orient themselves with the Property and the Project in order to lend their support to our mission. Consequently, it appears that our objective is to get the Board members to the Property in an efficient and convenient manner.

It would seem to us that the most efficient means of having the Board members visit the subject Site, would be to simply have them individually, or in pairs, make arrangements with us to visit the Property. Given the importance of this matter, we will make ourselves available at the Board members' convenience to schedule the visits and accompany the members on Site.

Please kindly advise as to whether this arrangement is agreeable to the Board and/or any of the members. As always, should the Board or any of the members have questions, or should this matter require clarification or further discussion, please do not hesitate to contact us at your earliest opportunity.

As our Application has remained pending since August, 2013, we would appreciate any and all efforts to move this matter forward toward a decision. We are happy to have the Board members visit the Property, and want to make all arrangements to accommodate the requests of the individual members as quickly as possible.

Respectfully,

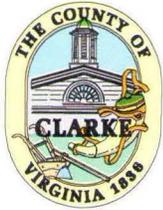


Gina L. Schaecher
Happy Tails Development, LLC

David Ash
February 24, 2014
Page 3

cc: Carl Hales via email
Cindy Anderson via email
Lora Walburn via email
Michael Hobert, Chairman, Clarke County Board of Supervisors via email

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

February 21, 2014

Gina Schaecher [gschaecher@gmail.com]
Happy Tails Development, LLC
15268 Shannondale Road
Purcellville, Va 20132

Dear Mrs. Schaecher:

At the close of the Board of Supervisors' public hearing on February 18, 2014, the members of the board publically discussed with you the possibility of conducting an onsite visit to the property in order to further orient and familiarize themselves with the details of the application.

Subsequent to this informal discussion, the Board realized that doing this would constitute a "meeting" and the Board would be required to publicize the date, time and location of the meeting and the general public would have to be invited as well.

Before pursuing this matter further, the Board asked that I confirm your understanding of this requirement and that you confirm in writing the willingness of you and the property owner to permit such a public meeting and provide the necessary access and parking to accommodate the Board, staff, and members of the public who wish to be present.

The Board of Supervisors anticipates that this meeting would last not more than an hour and that it would not be conducted if inclement weather conditions prevailed on the established date. Based upon your availability, the Board will try to schedule the meeting sometime between March 10 and the Board meeting on March 18.

Please let me know as soon as possible so that I can make members of the Board aware of available dates.

Sincerely,

Dave Ash

pc: Brandon Stidham, Planning Director
Carl Hales: 241 Providence Lane, Bluemont, Va 20135; carlh@mris.com

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

Clarke County

lwalburn@clarkecounty.gov

Happy Tails Development Site Visit Coordination and Confirmation

From : Lora Walburn <lwalburn@clarkecounty.gov> Fri, Feb 21, 2014 12:35 PM
Subject : Happy Tails Development Site Visit Coordination and Confirmation  1 attachment
To : Gina Schaecher <gina@3dogfarm.com>, Gina Schaecher <gschaecher@gmail.com>
Cc : David Ash <dash@clarkecounty.gov>, Brandon Stidham <bstidham@clarkecounty.gov>, carlh@mrisc.com

Good Afternoon Mrs. Schaecher:

On behalf of David Ash, I am forwarding a pdf of the correspondence mailed USPS today.

--

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov

 **Happy_Tails_Dev_Gina_Schaecher_Site_Visit_Coordination_&_Confirmation_02-21-2014.pdf**
403 KB

Clarke County

dash@clarkecounty.gov

Happy Tails Special Use Permit

From : David Ash <dash@clarkecounty.gov>

Wed, Mar 05, 2014 03:02 PM

Subject : Happy Tails Special Use Permit**To** : parmed416@yahoo.com

Dear Mr. Hoff,

This will confirm receipt of your comments regarding the Happy Tails Special Use Permit application.

I will make sure that your comments are provided to all members of the Board of Supervisors.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

Clarke County

dash@clarkecounty.gov

Fwd: Follow-up to Public hearing regarding SUP for Happy Tails Developement/3 Dog Farm

From : Lora Walburn <lwalburn@clarkecounty.gov>

Wed, Mar 05, 2014 02:34 PM

Subject : Fwd: Follow-up to Public hearing regarding SUP for Happy Tails Developement/3 Dog Farm**To :** David Ash <dash@clarkecounty.gov>, Barbara Byrd <bjb1971@verizon.net>, Michael Hobert <lawyers1@verizon.net>, Bev McKay <bevbmckay@gmail.com>, John Staelin <jstaelin@earthlink.net>, David Weiss <amweiss@visuallink.com>

FYI

From: "george hoff" <parmed416@yahoo.com>**To:** info@clarkecounty.gov**Sent:** Wednesday, March 5, 2014 1:42:50 PM**Subject:** Fw: Follow-up to Public hearing regarding SUP for Happy Tails Developement/3 Dog Farm

Lara, this is the email I sent to you, Dave Ash and all the Supervisors. My sister Kay Sell informed me that You, Dave Ash and John Staelin never received it would you please see that it gets to them. Thank you. Matt Hoff

On Thursday, February 27, 2014 2:21 PM, george hoff <parmed416@yahoo.com> wrote:

Ladies and Gentlemen,

I spoke in opposition to the granting of the SUP at the public hearing on Feb. 18th, 2014. I heard a lot of discussion regarding barking dogs, decibel levels etc. however, there was one element of noise that was not addressed. The large pump and haul trucks(generally 1000 to 3000 gallons) load from the storage tanks using a vacuum pump system which creates a very high pitched whine that is harsh to human ears not to mention even harsher on our canine friend's ears. I am sure you realize what the results are of dogs exposed to high pitch sounds such as sirens and whistles, they bark incessantly till the noise stops. The large pump and haul trucks will be making 2 or more trips a week to haul away the dog waste, there will be periods of time (3 to 10 minutes or longer) while the trucks are loading that the dogs which are in the exercise/kennel areas will be howling and barking. This does not take into account the noise from the trucks that will carry to the neighboring properties. I ask that you consider this in your deliberations over the granting of this SUP. Additionally, My sister Elizabeth(Kay) Sell and I would like to extend an invitation to you as individuals, in small groups or as the full board to visit our properties and get a perspective of the kennel's impact on this rural area. I may be reached to arrange the meetings

via email parmed416@yahoo.com, at home 540 837-1220 or by cell at 540 247 9877. My Sister(Kay) can be reached by phone at 540 837 1117 or cell 540 303 3885.

Thank you for your consideration to this matter. Matt Hoff

--

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov

Clarke County

lwalburn@clarkecounty.gov

Re: Board of Supervisor's visit regarding proposed kennel

From : Ron Light <finewoodworker@earthlink.net>

Wed, Mar 05, 2014 07:37 PM

Subject : Re: Board of Supervisor's visit regarding proposed kennel**To :** David Ash <dash@clarkecounty.gov>**Cc :** Kathi Colen Peck <kscp10@gmail.com>

Thank you for taking the time to write and follow-up, Mr. Ash. I do hope the Board will visit my property.

Best,

Ron Light

On 3/5/2014 3:34 PM, David Ash wrote:

> Dear Mr. Light:

>

> This is to acknowledge receipt of your comments and your invitation to view the site of the

> proposed Happy Tails special use from your property.

>

> The Board has not yet made a determination on how or when the Board members will conduct a

> site visit. However, I will add your offer to the information packet for the March 10 Work Session

> and will contact you should the Board act to accept your invitation.

>

> David Ash, County Administrator

> 101 Chalmers Court

> Berryville, Virginia 22611

>

> (540) 955-5100

> (540) 955-5175 Fax

> dash@clarkecounty.gov

>

> ----- Original Message -----

> From: "Lora Walburn" <lwalburn@clarkecounty.gov>

> To: "David Ash" <dash@clarkecounty.gov>, "Brandon Stidham"

<bstidham@clarkecounty.gov>, "Michael Hobert" <lawyers@visuallink.com>

> Sent: Friday, February 28, 2014 10:17:00 AM

> Subject: Fwd: Board of Supervisor's visit regarding proposed kennel

>

>

>

> ----- Forwarded Message -----

> From: "Ron Light" <finewoodworker@earthlink.net>

> To: lwalburn@clarkecounty.gov

> Cc: "Kathi Colen Peck" <kscp10@gmail.com>
> Sent: Thursday, February 27, 2014 9:01:30 PM
> Subject: Board of Supervisor's visit regarding proposed kennel
>
> Hello Ms. Walburn;
>
> I understand you are coordinating a potential visit of the BoS to the
> area vicinity of the proposed kennel in Clarke County, off of Bellevue
> Lane. I am one of the landowners who will be affected by this kennel,
> and I want to invite the BoS to visit my property in regards to
> potential impacts. Our address is 146 Morning Star Lane, Boyce. I am
> home most of the time, so I can accommodate most visit times.
>
> Thank you,
>
> Ron Light
>

--

Ron Light

www.lighthousewoodworking.com

540.837.2089

Like us on Facebook!

Clarke County

dash@clarkecounty.gov

Re: Opposition to Kennel

From : David Ash <dash@clarkecounty.gov>

Wed, Mar 05, 2014 02:13 PM

Subject : Re: Opposition to Kennel**To :** szentm <szentm@gmail.com>

Dr. Szentirmia,

Thank you for your comments regarding the special use request pending before the Board of Supervisors.

I will make sure that your comments are made available to all members of the Board.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "szentm" <szentm@gmail.com>
To: clarkesupervisor@visuallink.com
Cc: amweiss@visuallink.com
Sent: Wednesday, March 5, 2014 9:11:36 AM
Subject: Opposition to Kennel

Dear Madame/Gentlemen,

I want to register my strong and unequivocal opposition to the kennel that an outside industrial developer is planning in an agricultural zone of our county.

This development would endanger not only our lifestyle but would endanger the water supply, would not be supported by the existing infrastructure.

My main point however is that this industrial development would not only lower the property prices around the proposed site but would lower property prices countywide. That in turn would lower the tax base and the revenue the county collects. Many people would ask the county to adjust the valuation of their property downward. This is fiscally irresponsible. There would be worsening county services, schools, law enforcement, roads, etc.

I am asking you to deny the special use permit for this industrial development in an agricultural zone.

Miklos ("Nick") Szentirmai, MD

370 Rose Airy Lane
(Mailing address: P.O.Box 286 Boyce,VA 22620)

Clarke County

dash@clarkecounty.gov

Re: 40 Dog Kennel

From : David Ash <dash@clarkecounty.gov>

Wed, Mar 05, 2014 02:10 PM

Subject : Re: 40 Dog Kennel**To :** Rick Senyitko <ricksenyitko@yahoo.com>

Dear Mr. and Mrs. Senyitko,

This is to acknowledge receipt of your comments and your invitation to view the site of the proposed Happy Tails special use from your property.

The Board has not yet made a determination on how or when the Board members will conduct a site visit. However, I will add your offer to the information packet for the March 10 Work Session and will contact you should the Board act to accept your invitation.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Rick Senyitko" <ricksenyitko@yahoo.com>**To:** clarkesupervisor@visuallink.com, bjb1971@verizon.net, bevmckay@gmail.com, amweiss@visuallink.com, jstaelin@clarkecounty.gov, dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Sent:** Wednesday, March 5, 2014 7:27:44 AM**Subject:** 40 Dog Kennel**Rick and Diane Senyitko 918 Morning Star La. Boyce Va. 22620**

To: Board of Supervisors Members.

Ladies and Gentlemen we have attended all of the meetings about the Three dog kennel issue.

This letter is intended to help you to understand our concerns about the kennel.

Unlike most of the other neighbors our home will be in direct view of the kennel.

The sight is the minor issue the sound is the larger issue.

With up to 40 barking dogs, trainer's voices, whistles within our view and only a couple hundred yards for sound to travel, our peaceful setting we currently have will be destroyed. If not for the peace and quiet we currently enjoy why we would live in the middle of a 1000 acres of farm land and woods in the first place. Our peaceful island in Clarke County will be changed by a new comer , it would be a different story had the kennel been here before we bought the property, then spent our life savings to build our home. We would have had a fair chance to avoid this noise pollution had the kennel been here first.

Diane and I came here from Fairfax county where the traffic noise is so loud it sounds like a loud waterfall, add in the sirens from the Fire dept and the Police (Its loud).So we were taken by the peaceful sound of silence here in Clarke. It's so quiet now, that's the attraction for us, Clarke's peacefulness .The addition of noise pollution that will be caused by the 40 dog kennel will be the end of that. We ask ourselves why here! Who retires from the city to move in next to a Kennel full of dogs (Nobody) what's more disturbing is Gina won't even be moving in to enjoy the noise with us. Just drop her unwanted noise factory in our back yard and drive back to her residence 40 miles past the range of sound. Setting up her mess here will ruin our property value (our major financial asset). Why would any one even consider buying our home with the 40 barking dogs, trainers yelling and blowing whistles already here (Unless we give it away) .

Using the cliché Put yourselves in our shoes is definitely fitting to this debacle!!

Please take time to come to our home that's backing to and in clear sound and site range of the 40 dog kennel. Only then can you fully realize what the drastic impact this will have on our daily quality of life and property value. Furthermore we ask you all to vote NO to this S.U.P . on this property

Contact us to let us know when you would like to Visit. 540-837-2299 cell 540 -539-6459

Sincerely

Rick and Diane Senyitko

Clarke County

dash@clarkecounty.gov

Re: Supervisors visit to Bellevue Lane, Boyce

From : David Ash <dash@clarkecounty.gov>

Fri, Feb 28, 2014 04:58 PM

Subject : Re: Supervisors visit to Bellevue Lane, Boyce**To :** kscp10@gmail.com**Cc :** gregmpeck@gmail.com, danielledearment@gmail.com,
RDeArment@cov.com, sliester@chronofhorse.com,
bruceandtc@icloud.com, parmed416@yahoo.com

Dear Ms.Peck,

Thank you for expressing comments and concerns on behalf of yourself and your neighbors.

The Board members have not yet made a determination on how or when the Board will conduct a site visit. However, I will add your comments to the information packet for the March 10 Work Session and will contact you should the Board determine a site visit is to be scheduled.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Kathi Colen Peck" <kscp10@gmail.com>**To:** info@clarkecounty.gov**Cc:** "Gregory Peck" <gregmpeck@gmail.com>**Sent:** Thursday, February 20, 2014 8:30:52 AM**Subject:** Supervisors visit to Bellevue Lane, Boyce

Dear Ms. Walburn,

We spoke on Tuesday night at the Board of Supervisors meeting about you kindly notifying me when the Supervisors will make their visits to Bellevue Lane and the proposed kennel site. There are several other neighbors who wish to be notified as well, whom I will list below.

In thinking about this prospective Supervisors tour, I wonder if there's been any discussion on how such a tour will be conducted. I have strong reservations about the SUP applicant leading such tours since it will surely be an opportunity for the applicant to bend the ear of the Supervisors without appropriate accountability, reflection, and documentation. Is there a way to make this happen with objectivity and transparency? Perhaps a tour led by an unbiased guide? To fully understand the proximity of the adjoining properties (i.e., location of homes) to the proposed kennel, I also suggest that the Supervisors tour the property lines where they meet the closest residences.

Clearly, as an adjoining property owner, I have a vested interest in the outcome of this SUP decision, and thus, it is very important to me that this process maintain a high level of integrity.

Thank you so much for your help.

Best,
Kathi

Kathi Colen Peck: kscp10@gmail.com

Greg Peck: gregmpeck@gmail.com

Danielle DeArment-Donovan: danielledearment@gmail.com

Rod DeArment: RDeArment@cov.com

Sara Lieser: slieser@chronofhorse.com

Bruce & TC Welch: bruceandtc@icloud.com

Matt Hoff: parmed416@yahoo.com

kathi.colen.peck

196 bellevue lane, boyce, va 22620

c: 607.279.8931

Clarke County

dash@clarkecounty.gov

Re: Bellevue Lane Site Visit

From : David Ash <dash@clarkecounty.gov>

Fri, Feb 28, 2014 03:36 PM

Subject : Re: Bellevue Lane Site Visit 3 attachments**To :** Danielle De Arment <danielledearment@gmail.com>**Cc :** Lora Walburn <lwalburn@clarkecounty.gov>

Dear Ms. DeArment,

This is to acknowledge receipt of your comments, photos, and invitation to review the private road conditions on Bellevue Lane and to view the site of the proposed Happy Tails special use from your property.

The Board has not yet made a determination on how or when the Board members will conduct a site visit. However, I will add your comments and offer to the information packet for the March 10 Work Session and will contact you should the Board act to accept your invitation.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Danielle De Arment" <danielledearment@gmail.com>**To:** bevbmcay@gmail.com, clarkesupervisor@visuallink.com**Cc:** "Terence Donohue" <tmd2x@yahoo.com>, amweiss@visuallink.com, jstaelin@clarkecounty.gov, "Barbara Byrd" <bjb1971@verizon.net>, dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Sent:** Friday, February 28, 2014 10:27:22 AM**Subject:** Bellevue Lane Site Visit

Dear Board of Supervisors,

My wife and I would like to thank you for listening to our concerns at the hearing last week. We wish to reiterate the negative impacts the Happy Tails Development, LLC project would have on our family, and to invite you to stop by our property, 165 Bellevue Lane, when you visit the site to see firsthand the issues we outline below:

- A business would inundate our small, one-lane road with traffic on a daily basis. The number of

trips the applicant claims is a gross underestimation, considering the number of staff and the intention to have customers, volunteers, and community members coming and going. Bellevue Lane is not designed to carry business traffic, and to so increase the traffic would pose a danger to residents, not to mention impede our freedom to come and go when the business holds classes and events.

- There are currently 8 residents who drive on the lane, and the majority only travel to and from work during the week. Our commutes to work would be in direct opposition to the staff commuting to the facility.
- We walk and bike on the road with our children and dog every day. Starting in 2 years, our children will walk to the end of Bellevue to ride the school bus to Boyce Elementary. They will be catching the bus for the next 18 years. The traffic would pose a danger, and so would the presence of 40 dogs, many of whom will be identified as needing rehabilitation, so close to where our children play. There is no such thing as an unbreachable fence.
- In such a low-lying area, wet conditions and winter weather make upkeep of Bellevue difficult and costly. We have been waiting for our driveway to be resurfaced since December 4th, but the weather has not been in our favor. Please note the presence of Roseville Run when you visit.
- We, the residents, must clear the road of snow ourselves. Currently, two residents have tractors with plows, but this winter both broke down, and repairs take time and are costly. To put a potential public safety hazard on a private road with no public maintenance would create a dangerous situation.
- Forty barking dogs at the facility would destroy the peace and quiet of our neighborhood. The noise of the traffic, especially pump and haul trucks and vehicles carrying barking dogs, would be a constant disruption and a safety hazard to our sleepy, quiet private lane, which is 195 feet from our front door.
- We committed our life savings to our building home because we want our children to grow up in a safe pastoral area, and because we plan to live here and contribute to this community for the rest of our lives. The fact that this inappropriate facility would reduce our property value by 10% to 25% would unjustly threaten our family's financial security.
-



Bellevue Lane is 195 feet from our front door.



This picture was taken nine days after the snow storm that delayed the public hearing on January 21st. The frigid temperatures kept Bellevue covered in a dangerous sheet of ice and snow.



We do not believe these culverts will withstand the constant trips by heavy pump and haul trucks. Our property is one that will be affected by any potential flooding.

Thank you for your time,

Terry and Danielle Donohue

165 Bellevue Lane

Boyce, VA



House and Bellevue (2).jpg

1 MB

snow on Bellevue Jan 30 (2).jpg

2 MB

culverts.JPG

2 MB

Clarke County

dash@clarkecounty.gov

Re: Site Visit in connection with SUP application for Happy Tails Development,LLC

From : David Ash <dash@clarkecounty.gov>

Fri, Feb 28, 2014 03:30 PM

Subject : Re: Site Visit in connection with SUP application for Happy Tails Development,LLC**To :** Philip W Jones <Philip.Jones@gdit.com>

Dear Mr. Jones,

This is to acknowledge receipt of your comments, your invitation to review the private road conditions on Bellevue Lane, and to view the site of the proposed Happy Tails special use from your property.

The Board has not yet made a determination on how or when the Board members will conduct a site visit. However, I will add your offer to the information packet for the March 10 Work Session and will contact you should the Board act to accept your invitation.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Philip W Jones" <Philip.Jones@gdit.com>**To:** clarkesupervisor@visuallink.com, bjb1971@verizon.net, bevmckay@gmail.com, amweiss@visuallink.com, jstaelin@clarkecounty.gov, dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Cc:** "Phil Jones" <jonesphil@earthlink.net>**Sent:** Wednesday, February 26, 2014 12:40:15 PM**Subject:** Site Visit in connection with SUP application for Happy Tails Development,LLC

To the Clarke County Board of Supervisors,

I attended the BoS meeting last week regarding the application for a SUP for a commercial kennel from Happy Tails Development, LLC. Toward the end of the meeting there was discussion of potential visits to the proposed site by members of the Board. As I verbally offered at the meeting, I would welcome a visit to my adjoining property by members of the Board either in conjunction with their visit or at any time that may be arranged. I fully understand that it would be helpful for the members to visit the proposed site and I contend that it would be equally a useful for them to physically assess the potential impacts to the properties and Clarke County residents in the immediate

area. Therefore I am extending an invitation to tour my property and will be happy to work with Ms. Walburn to coordinate schedules.

Respectfully,

Philip W. Jones
Vice President
General Dynamics Information Technology
philip.jones@gdit.com
703 623-9540

Clarke County

dash@clarkecounty.gov

Re: 3 Dog Farm

From : David Ash <dash@clarkecounty.gov>

Fri, Feb 28, 2014 03:20 PM

Subject : Re: 3 Dog Farm**To :** Sara Lieser <slieser@chronofhorse.com>**Cc :** Lora Walburn <lwalburn@clarkecounty.gov>

Dear Mrs. Lieser,

This is to acknowledge receipt of your comments and your invitation to review the private road conditions on Bellevue Lane and to view the site of the proposed Happy Tails special use from your property.

The Board has not yet made a determination on how or when the Board members will conduct a site visit. However, I will add your offer to the information packet for the March 10 Work Session and will contact you should the Board act to accept your invitation.

David Ash

David Ash, County Administrator
101 Chalmers Court
Berryville, Virginia 22611

(540) 955-5100
(540) 955-5175 Fax
dash@clarkecounty.gov

From: "Sara Lieser" <slieser@chronofhorse.com>**To:** clarkesupervisor@visuallink.com, bjb1971@verizon.net, bevmckay@gmail.com, lwalburn@clarkecounty.gov**Cc:** amweiss@visuallink.com, jstaelin@clarkecounty.gov, dash@clarkecounty.gov**Sent:** Tuesday, February 25, 2014 6:48:30 PM**Subject:** 3 Dog Farm

Dear Clarke County Supervisors,

Thank you so much for taking the time to listen to each and every person who spoke at the Feb. 18 public hearing regarding Gina Schaecher's SUP for 3 Dog Farm on Bellevue Lane in Boyce.

As residents of Bellevue Lane and Clarke County, my husband and I wanted to reiterate our concerns over this parcel of land as a proposed site for a potential 40-dog kennel.

One of our most serious objections is the increased traffic along our dirt country lane, particularly

the pump trucks hauling dog waste out. This road was designed and engineered for 4-5 families, not commercial use. Between the 3 Dog Farm employees, large trucks and visitors coming to drop off dogs, pick up dogs or visit potential dogs for adoption, the traffic will be increased significantly. The property covenants require residents to share in the costs of road repair, which would be an expensive proposition for those of us already living there as the road deteriorated more quickly. It's also a road where we walk, ride and take our own dog on a regular basis—something that will be far less appealing with the additional traffic.

The other worry is what this dog kennel does to our zoned agricultural property. While dogs, despite being companion animals, have basically been lumped in with livestock in order to accommodate many hound kennels for hunting, as we understand it, a dog kennel and rescue isn't really in keeping with the intent of this agricultural easement. Farmland developed is farmland lost forever, and once this property houses a large dog kennel, it will be difficult for it to become anything else. If Ms. Schaecher decides to discontinue her operation, it would be expensive to convert it to a residential property or some other type of agriculture. Clarke County is stuck with an unneeded dog kennel on land that could be housing livestock or crops.

We were thrilled to hear that you're planning a site visit, as those photos presented at the public hearing of the open fields and winding lane were perhaps the most convincing arguments of all. We would welcome a visit by the whole Board or by individual members to assess the appropriateness of the site on Bellevue Lane. Please come visit our adjoining property and inspect Bellevue Lane. We would be happy to work with Lora on the logistics.

Take care,
Sara and Eric

Sara Lieser, Managing Editor
slieser@chronofhorse.com
(540) 687-4903
PO Box 46
Middleburg VA, 20118

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
SUBJECT: Groundwater research
DATE: March 10, 2014

For the March Board worksession, members have requested an update on the USGS real-time monitoring network, what has been completed in the past year and how and why is the data useful to the citizens of Clarke County. Two presentations will be provided, the first by Wayne Webb, who will discuss the study entitled ***“Qualities of spring-waters of Clarke County where biosolid materials were applied as fertilizer to karst landscapes.”*** The study was funded by 2 grants, \$4,000 from the Department of Environmental Quality and \$12,000 from the Chesapeake Bay Preservation Fund. No matching funds were required. Water sampling was conducted and analyzed by the Friends of the Shenandoah River. A copy of the report is attached without the appendices; a full copy is available upon request.

The second presentation will be from Mark Bennett, Director, USGS Virginia Water Science Center who will discuss the current status and practical application of the Clarke County real-time monitoring network, a summary of his report is attached.

Results of FOSR Biosolids study and Clarke Co ground water quality

The results of the study document that most the nitrogen in karst streams is transported to the stream in ground water. The concentrations in spring water are about 2 to 10 mg/l. The other documentation was that the more fields, karst and biosolids application the higher the nitrogen concentration and lower E. coli counts.

FOSR data from the streams in the County document a consistent long term increase in nitrogen concentration. If the trend in nitrate continues at the present rate ground water in extensive areas of County will contain nitrate concentrations above the drinking water limit of 10mg/L within this century.

Qualities of spring-waters of Clarke County where biosolid materials were applied as fertilizer to karst landscapes.

2014

Report No. 0001-2014 2nd Edition
Friends of the Shenandoah River. 92 pp.

Webb, W., R. Marzolf, K. Andersen, B. Sawyer, A. Teetor



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Qualities of spring-waters of Clarke County where biosolid materials were applied as fertilizer to karst landscapes.

Webb, W., R. Marzolf, K. Andersen, B. Sawyer, A. Teetor

Report No. 0001-2014. Friends of the Shenandoah River

Abstract

Here we examine the nitrogen and phosphorus yields of 10 springs in the karst areas of the northern Shenandoah Valley. We document the nutrient yield at base flow and report the yield differences from springs proximal to and distant from the application of biosolids applied as fertilizer to agricultural land. The objective was to gain perspective on the ground water contribution of nutrients to the spring creeks of the northern Shenandoah Valley. Springs were selected to sample rather than wells because the water flowing from springs represents conditions from a larger area than most wells could represent, usually yield the youngest water in the aquifer, and comprise the water that is the source of flow in surface streams.

We observed as many parameters characterizing water qualities as time and resources could allow; thus sacrificing numbers of samples for possible effects on spring-water's nutrient yields. The results of these preliminary observations and comparisons suggest that the concentration of nutrients in the flow of individual springs did not vary with time, though there were differences among springs with different proximities to biosolids application and the fraction of the spring-watershed underlain by karst.

Introduction

In recent decades with the growth in population and the consequent intensification of agriculture, the increased production of waste products has emerged as a source of several troublesome issues. The pollution of surface waters by nitrogen and phosphorus has led to eutrophication of freshwater lakes and reservoirs. With the transport of nutrients downstream, coastal estuaries such as Chesapeake Bay have been damaged severely to the extent that citizen concern has begun to call for corrective action that includes management activity in watersheds far inland. Sewage treatment, i.e., composting and microbial decomposition of various manures result in the production of a residue called "sludge" or "biosolids." The application of biosolids from these digestive processes to agricultural lands as fertilizer has been a promising potential innovation. Biosolids are rich in organic matter and nutrients yielding potential soil building capabilities. The downside risk of applying nutrients centers on its effects on water resources. The central purpose of this study was to examine some of these effects in karst geological situations where the interaction of ground water and surface water underpins much of the hydrological complexity.

The Spout Run example

Spout Run is a type example of a karst watershed in Clarke County in the Shenandoah Valley. Its drainage basin of 21.4 square miles is entirely karst (carbonate); with characteristic fracture zones, frequent sinks and springs and fewer surface streams than the adjacent less permeable metamorphic and siliciclastic formations. Flow from springs is nearly a direct connection to the ground water; that is, ground water, emerging to the surface in spring flow, accounts for up to ca. 80% of the stream flow. Precipitation infiltrates rapidly with only 2- 4% of rainfall appearing as runoff, and, depending on vegetation and season, up to 70% of rainfall is returned to the atmosphere by evapotranspiration. The upshot of this hydrogeological configuration is that base flow is sustained and flood peaks are muted. The central purpose of the study was to examine the role of ground-water transport of nutrient constituents of biosolids when they were applied to lands near springs. A general finding of the chemical analyses was that changes through time were minor in any one spring; while the differences were observed to be among the various springs. Generally the nitrogen concentration was higher in spring flow from springs proximal to biosolid application areas. Total Kjeldahl nitrogen (organic), ammonia and nitrite concentrations were below the limit of detection.

Methods

Application of biosolids to the landscape.

The transport of nutrients from biosolids applied to the land is mediated by the infiltration flow of water to ground-water aquifers and, subsequently, to springs in karst areas. Detailed description of such flow patterns are not understood. Using GIS techniques the land area surrounding the springs of interest was represented by concentric circles of one, two, or three square miles per cfs with the spring at the center (see Appendices 3.41 – 3.123)

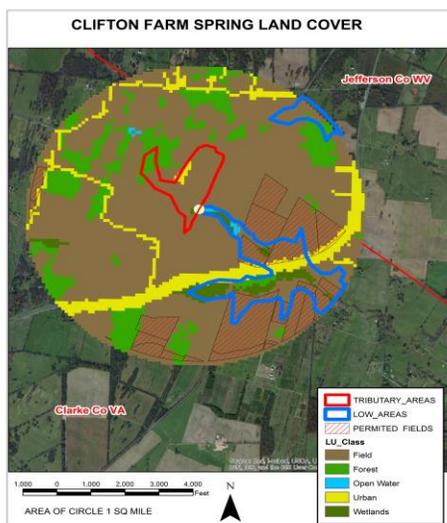


Figure 1. Example map of land uses in the springshed of one of the springs in this study. Additional maps are shown in the appendices; A3.4 to A3.13

Descriptions of the parcels of land that received biosolid treatment were retrieved from the records of Clarke County’s permitting process (see appendix A3.3). These data were used in GIS analyses of maps of the land uses in the Clarke County area of the Shenandoah Valley.

The lands that received biosolid amendment were chosen according to this permitting process and overlaid other land use categories. (See appendix A6.2) for criteria and for the rules that govern the application process. This was not a precise manipulation in any experimental sense; furthermore, there could be no designed controls in the statistical sense. Thus, while we attempted to achieve a quantitative comparison of nutrient yield by measuring the land areas defined by a few independent variables, i.e., geology (karst or non-karst), biosolids application (applied or unapplied), vegetation, (forest or fields) and land use (urban or fields), unfortunately, the attempt was compromised by small sample sizes, uncertain independence of the measured variables, and heterogeneous permeability. This is candidly an attempt to make use of available data to sort out the complexity of nutrient loading in this tributary setting. Conclusions are preliminary.

Field sampling methods

Each of ten springs was sampled 6 times between February and October in 2013. Spring locations are shown on Map 1. and sampling dates are indicated by vertical bars on the time axis of the Spout Run hydrograph in Fig 2

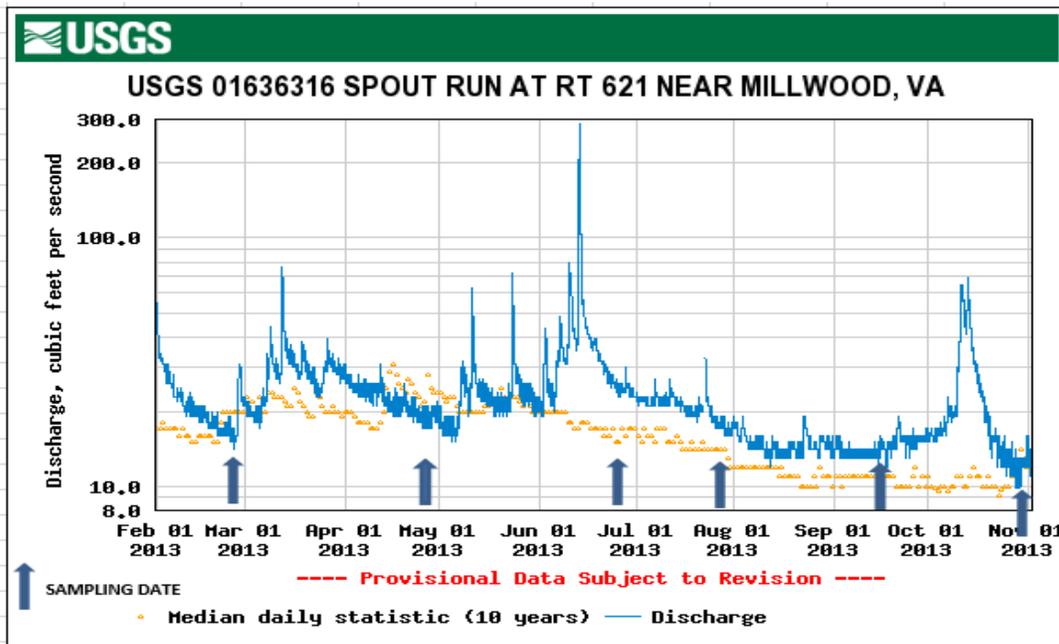
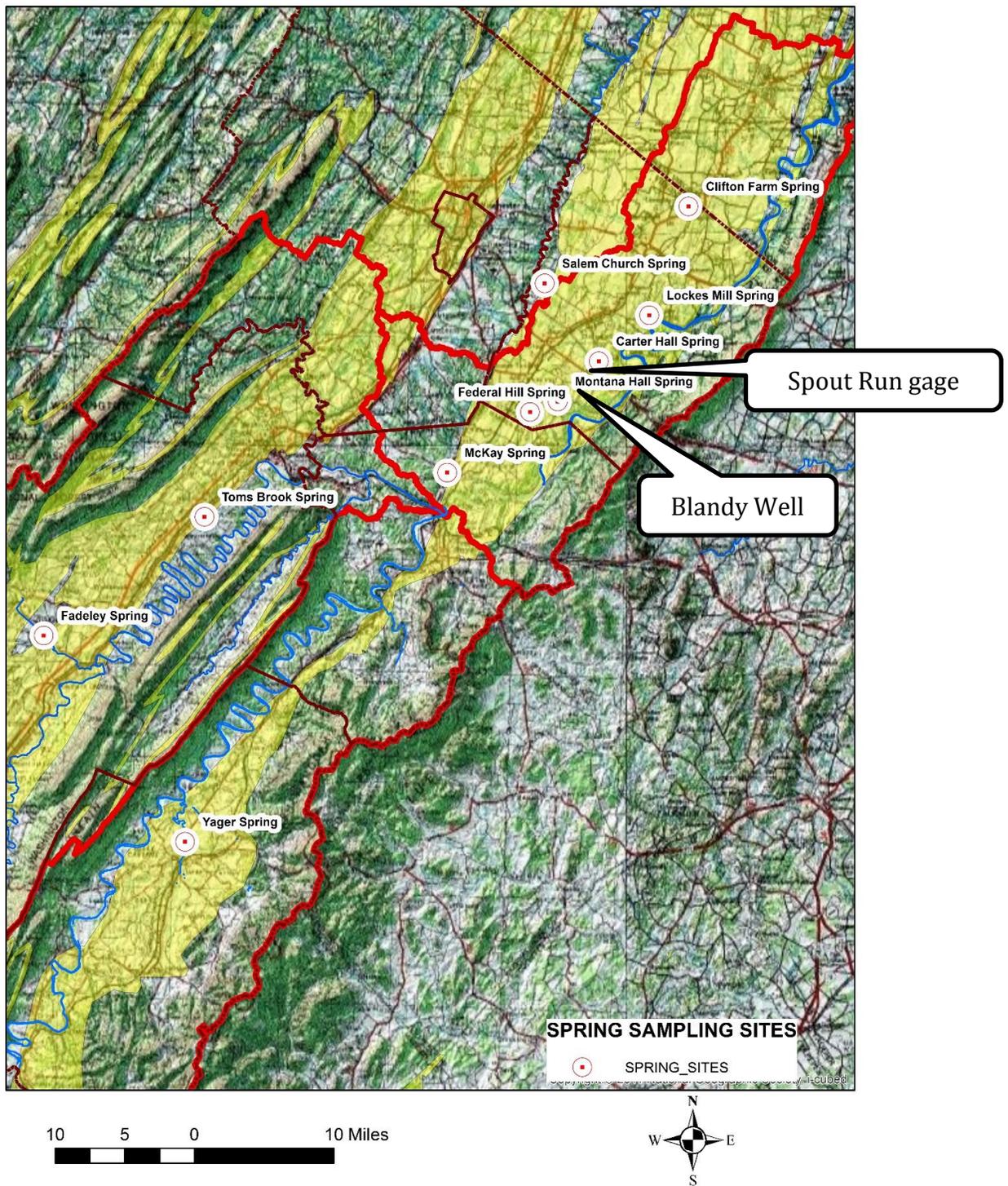


Figure 2. Graph of sampling dates and flow of Spout Run. Samples were collected during periods of no overland flow.



Map1. Map of the location of 10 springs measured this project Blandy well and Spout Run gage. Yellow over lay illustrates karst lands. Heavy red outlines are North Fork, South Fork and main stem Shenandoah River

Two of the study springs, a USGS observation well, and a USGS stream gage are located in the Spout Run drainage. The sampling dates were chosen to

approximate a monthly frequency and a base flow hydrologic status. Each spring was sampled six times at base flow over a seven-month period from February 25, 2013 to October 28 2013. The sampling sites are shown on Map 1. The sampling dates are plotted in figure 1 along with the flow of Spout Run (USGS 01636316 SPOUT RUN AT RT 621 NEAR MILLWOOD, VA) to show that the samples were collected during periods of base flow. Grab samples for chemical analysis of the springs' waters were collected at the centroid of the spring as it emerged at the land surface before the formation of a channel or spring run. The objective was to minimize the effects of surficial or in-channel processes on the sample; that is, to attempt to focus the sample on the ground water emerging from the spring. Samples were iced immediately and analyses were performed with 24 hours. Temperature, oxygen and pH measurements were made in the field as parallel checks on the laboratory analyses. Discharge measurements, on the other hand, were made below the spring "boil" as soon as a definite channel-cross section was discernable and the flow cross-section was controlled.

The similarity between water level in the Blandy observation well (USGS 390348078035501 46W175 well site) and flow at the Spout Run gage is evidence that the springs were responding to similar concurrent rainfall and recharge events. Water level in the Blandy observation well and the average of the flows of the 10 springs are plotted in figure 3. As the water level in the Blandy observation well rose the flow of the springs increased.

The rainfall amounts during the 7 and 14 day periods preceding the sampling days along with the flow of Spout run and the water level in Blandy observation well are in table 1.

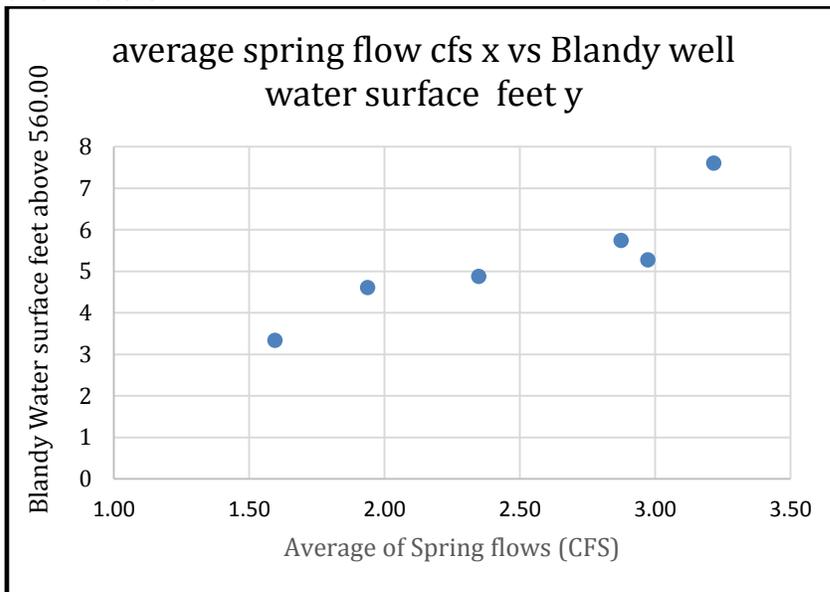


Figure 3. Blandy Well (USGS 390348078035501 46W175) water level above 560 foot elevation versus the average flow of the project springs on the project sampling dates

sampling date	25-Feb	22-Apr	24-Jun	29-Jul	16-Sep	28-Oct
Spout Run flow (cfs)	16	20	27	17	12	25
Spout Run historic median for day	20	26	18	14	11	12
prior 14 day rain inches	0.37	1.26	2.36	1.6	0.06	0.10
prior 7 day rain inches	0.05	0.78	0.41	1.44	0.01	0.00
average of spring flows	2.35	2.97	3.22	2.88	1.60	1.94
Blandy well water level above 560 ft	4.87	5.27	7.6	5.74	3.33	4.6

Table 1. Rain fall amounts during the 7 and 14 day periods preceding the sampling days along with the flow of Spout Run and the water level in Blandy observation well

Aquatic chemistry methods

Nitrogen, phosphorus, oxygen, conductance, pH, and temperature

The measurements made include nitrogen (N as NO₃, NO₂, and NH₃) phosphorus (P as soluble reactive phosphate), conductivity, temperature, pH, dissolved oxygen, *Escherichia coli*, (*E. coli*) and turbidity. Methods used to make these measurements are standard and described in the Standard Methods for the Examination of Water and Waste Water as used by the Friends of the Shenandoah River (FOSR) laboratory in an application for a segmented flow auto analyzer. More detailed results of analyses are reported graphically below and the data that support them are presented in the Appendices.

Coliform bacterial enumeration

Enumeration of *E. coli* was performed using the “COLISCAN” method to provide an index to pathogenic microbial contamination. This is a health-related parameter to help determine the safety of the water for drinking and water contact recreation. *E. coli* most probable number (mpn) are shown in in the Appendices A2. Montana Hall Spring was the only spring that never had an mpn above the drinking water standard of none. *E. coli* mpn changed substantially between samplings and between springs. *E. coli* mpn per 100ml ranged from 0 to 387 and for any individual spring the lowest count was less than 1/10 highest count. In only one case was the mpn above the Virginia level for water contact recreation. The mpn numbers were generally low but the highest counts were for springs with the lowest biosolids application and percent area in fields.

Spring-flow methods

Flow of the springs was measured so that the yield of nitrogen and phosphorus could be calculated. Flow and nitrate yield of the springs are shown in tables A2.311, and A2.312 in Appendix A2 The Flow ranged from 0.04 to 11.7 cubic feet per second (cfs) between springs and for any individual spring the lowest flow was less than half and often only 1/3 the highest observed flow. The yield of the springs was directly related to the flow because the nitrate concentration was almost constant.

Summary of results: conclusions

Nitrogen

Nitrogen in its bioavailable forms is of interest since it is one of the 3 constituents that the Chesapeake Bay TMDL is working to have controlled to improve the Bay quality and when ammonia and nitrate concentrations exceed certain limits they can be detrimental. However these limits were only exceeded in this study in the nitrate concentrations in the Montana Hall spring that averaged 10.9 mg/L. The drinking water standard is less than 10 mg/L.

Generally the nitrogen concentration is higher in spring flow from springs near biosolids application areas. Nitrogen data are in appendices A2. Nitrate concentration is higher in springs with a higher percent of the springshed covered by fields. Nitrate concentration is also higher in springs with a higher percent of karst springshed. Because biosolids are applied on fields, most the fields in the springsheds are on karst lands and adjoining fields may have had other nitrogen fertilizer applied it is not clear that application of biosolids is the sole reason for elevated nitrate concentrations. Total Kjeldahl nitrogen (organic), ammonia and nitrite concentrations were below the limit of detection.

Phosphorus

Phosphorus is of interest since it is one of the 3 constituents that the Chesapeake Bay TMDL is working to have controlled to improve the Bay quality Total phosphorus and ortho phosphorus data are shown in the Appendices A2. Total phosphorus and ortho-phosphorus concentrations were usually below the reporting limits of 0.05 and 0.01 mg/L . Total phosphorus was not measured in the samples collected on September 16 and on October 28, 2013.

Dissolved Oxygen

Dissolved oxygen and it's percent saturation are shown in Tables 4a and 4b. Dissolved oxygen concentrations are an indication of the dissolved organic matter

condition of the springshd ground water and in the interpretation of reduced nitrogen compounds such as nitrite and ammonia. Oxygen concentrations less than 1 mg/L would indicate organic the presence of organic carbon and bacterial decomposers. The substantial oxygen concentrations measured in this study indicate little organic contamination and nitrogen should be, as it is, in the form of nitrate. Dissolved oxygen and percent saturation of dissolved oxygen are shown in tables Appendix 2. These measurements were similar from one sampling date to the next with 2 exceptions. The measurements of dissolved oxygen on October 28 at all 10 springs were the highest observed during the study with one exception, Yager Spring on February 25. The situation at Yager spring on that occasion was comprised of (1) an algal bloom in the spring pond, (2) a bright sunny day, (3) a sampling time late in the day and (4) a measurement made at the pond outflow; ...a "perfect storm" for photosynthetic oxygen production. The dissolved oxygen in the springs' water was always lower than 100% saturation and relatively consistent from one sampling time to the next generally about 2/3 saturation.

Specific Conductance

Specific conductance in the absence of contamination indicates the solubility of the aquifer. Specific conductance results are shown in appendices A2. Specific conductance measurements changed little from one sampling time to the next. The specific conductance measurements are typical of the bicarbonate water in limestone aquifers. The specific conductance of Yager spring is a little less than half of that of the other springs suggesting that this spring may be receiving some or all of its groundwater flow from other than carbonate rocks.

Water Temperature

The temperature of the spring water is about the long term average air temperature of the study area. The fact that the temperature is near the long-term environmental temperature indicates that the source of the water is not from extremely deep circulation patterns and is another clue that we are measuring recent local water inputs. The temperature of the spring water was relatively constant with all measurements for any spring within a 2 degree Celsius range and all the temperature measurement between 11.3 and 13.8 degrees Celsius. Temperature measurements are shown in appendices A2

pH

Measurements of pH are shown in table 7. pH values were almost constant and very close between springs ranging from 7.0 to 7.7 (excluding the Yager spring measurement on 2/25). For any specific spring the pH measurements ranged less than 0.2 pH units.

Summary of results: implications N and *E. coli*

Nitrate-N concentration and mpn of *E. coli* per 100ml are the measurements that were different among springs. The discussion that follows examines the relation of these measurements to land use and geology.

The springs all yielded water with concentrations of nitrate nitrogen that is similar to the concentrations observed in nearby streams that originate in the karst areas of the Shenandoah Valley. Most of the flow in the karst streams is ground water and much of that flow issues from springs (Nelms and Moberg, 2010). It follows that the source of a substantial amount of the nitrate transported by the karst streams originates in the ground water. The nitrate concentration in Spout Run and other karst streams decreases with increasing stream flow (Figure 4.) Decreasing concentrations of a dissolved constituent such as nitrate with increasing stream flow is typical if the source is a point source. The sewage treatment plant for the town of Boyce is the only point source in the Spout Run drainage. Thus the decreasing concentrations in the other streams and the constant concentration from the springs is evidence that much of the nitrate in the streams is from ground water.

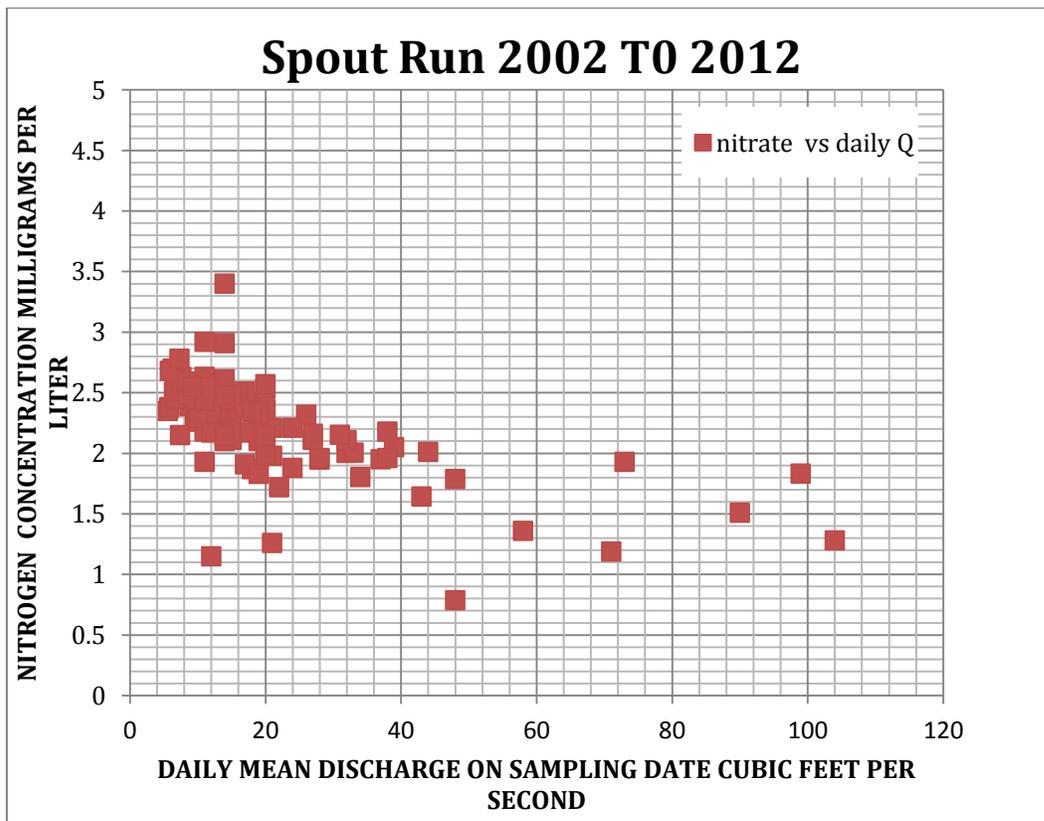


Figure 4. Nitrate concentrations in Spout Run near the gage versus stream flow for the period 2002 to 2012

The nitrate-N concentrations are higher in the springs near biosolids application areas. Land use data in the Appendices tables A3.11, A3.12 A3.13 list various land use types near the springs. Stream flow records show that the long-term average

stream flow in the Shenandoah River is about 1 cubic foot per second per square mile of drainage area. For each spring the land use was measured for 1, 2 and 3 square mile area for approximately each cfs of spring flow with the spring at the center of the area. Figure 5 is a plot of the rate of biosolids application in the springsheds and the spring average nitrate concentration. Figure 5 indicates that springs with the highest average nitrate concentration have the highest rate of biosolids application within the springshed over the period of biosolids record of application (2000 to Sept. 2013). When the nitrate concentration is compared to the rate of biosolids application since January 2010 however there appears to be no relation between application rate and nitrate concentration. The lack of a relation maybe because there were no applications in 2013 and no applications at all in two of the springsheds permitted for application. The disparity between the short term and long term effect of biosolids application on nitrate concentrations suggests that if there is an effect it is long term.

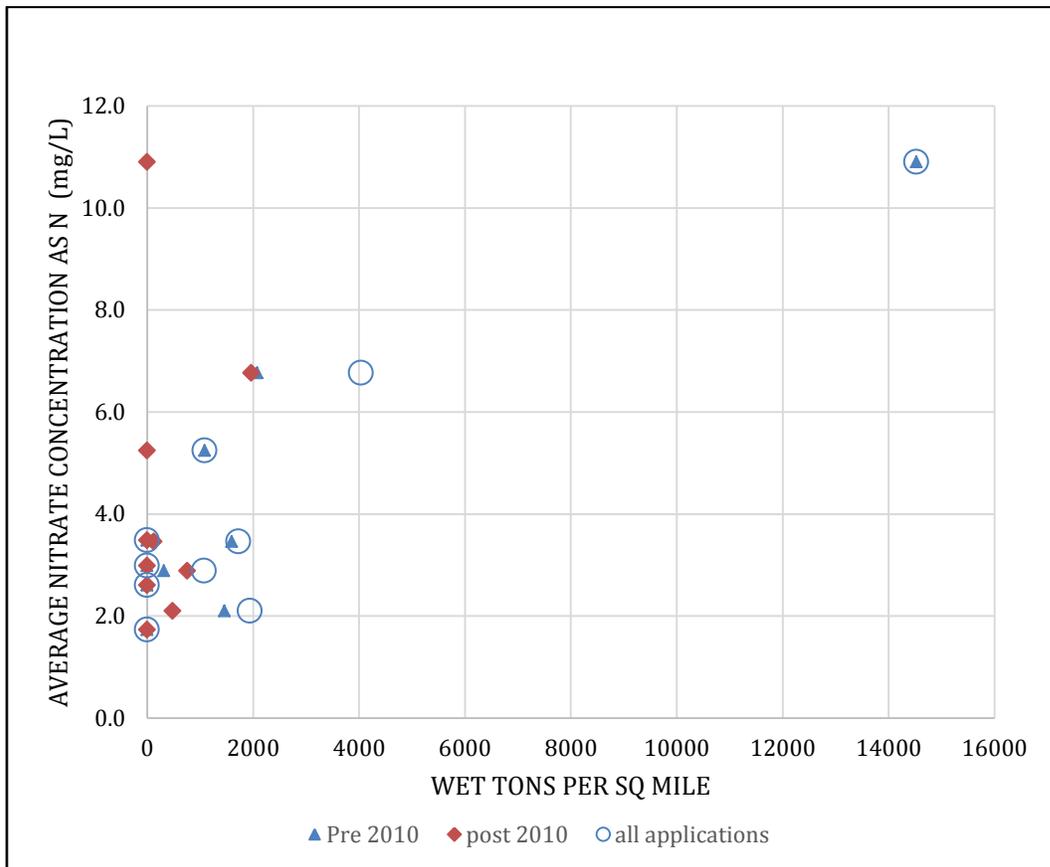


Figure 5. average nitrate concentration compared to biosolids application rate within the springshed.

	spring shed area sq mi	BIOSOLIDS APPLIED Wet tons /sq mi			AVERAGE NITRATE mg/L	
		pre 2010	post 2010	total		
FHS	2.8	2078	1960	4038	6.8	Federal Hill Spring
CHS	17.6	1596	126	1721	3.5	Carter Hall Spring
MHS	0.4	14523	0	14523	10.9	Montana Hall Spring
CS	2.8	1087	0	1087	5.2	Clifton Farm Spring
LMS	6.3	316	756	1072	2.9	Lockes Mill Spring
SCS	6.3	1459	477	1936	2.1	Salem Church Spring
TBS	2.8	0	0	0	3.5	Toms Brook Spring
YS	30.7	0	0	0	1.7	Yager Spring
FS	9.1	0	0	0	3.0	Fadeley Spring
MS	9.1	0	0	0	2.6	McKay Spring

Table 2. Biosolids application rate by date and springshed including spring average nitrate concentration

A map² that shows some of the areas that contribute to McKay spring is reproduced in Map 2. This map was developed as part of a dye tracing study that included McKay spring. An area, if the circle were complete, of about 9 square miles is super imposed on that map. As shown on the map the areas that contribute to a spring in a karst area are difficult to define and are not necessarily the topographic areas that appear to be tributary to a spring. The blue lines in Map 2 connect McKay spring with sink holes from which dye appeared in McKay spring. The land uses listed for the measured springs can be considered a first cut approximation of the land uses that contribute to the quality of the spring water.

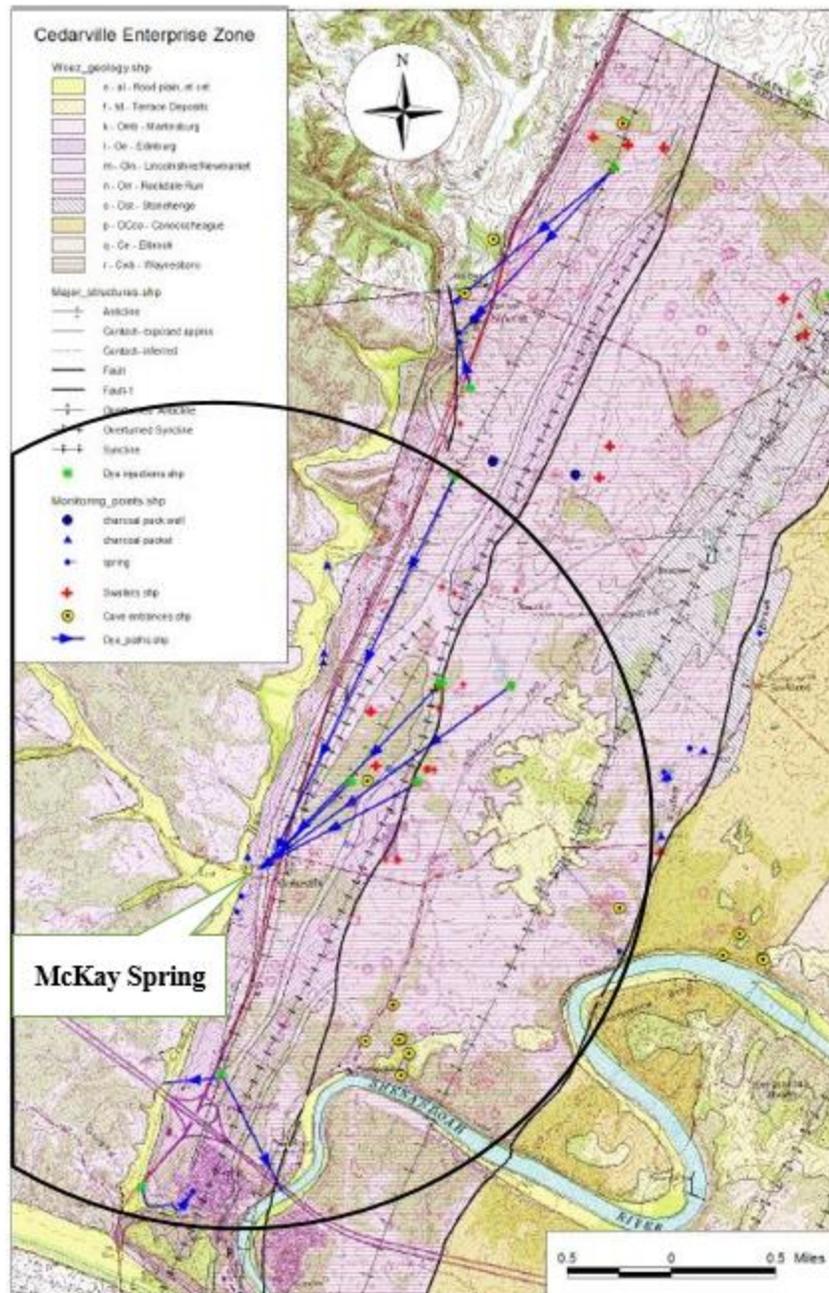


Figure 2. Geology of Cedarville Enterprise Zone

Map 2 of McKay Spring springshed outlined in black...Adapted from Cedarville Enterprise Zone study.

The original intent of the study design was to sample springs in karst land only. We were unable to achieve that distribution and maintain the sampling scale comparable to the scale of biosolid application. Salem Church Spring and McKay Spring are both near the edge of the karst area and are no more than 10 to 40 % karst. Fadeley and Toms Brook Spring are about 2/3 karst. The fact that the contributing area was not entirely karst added a new dimension to the study.

Plotting nitrate concentrations versus “% of contributing area in fields (Figure 6), “% of contributing area that is karst” (Figure 7), and “% of contributing area that is permitted for biosolids application”(figure 8) shows that for this

sampling set nitrate concentrations are generally higher in springs that have a larger fraction of their contributing area in fields. Nitrate concentrations are generally higher in springs that have a larger fraction of karst area in their contributing area. Nitrate concentrations are generally higher in springs that have a larger fraction of area permitted for biosolids application in their contributing area.

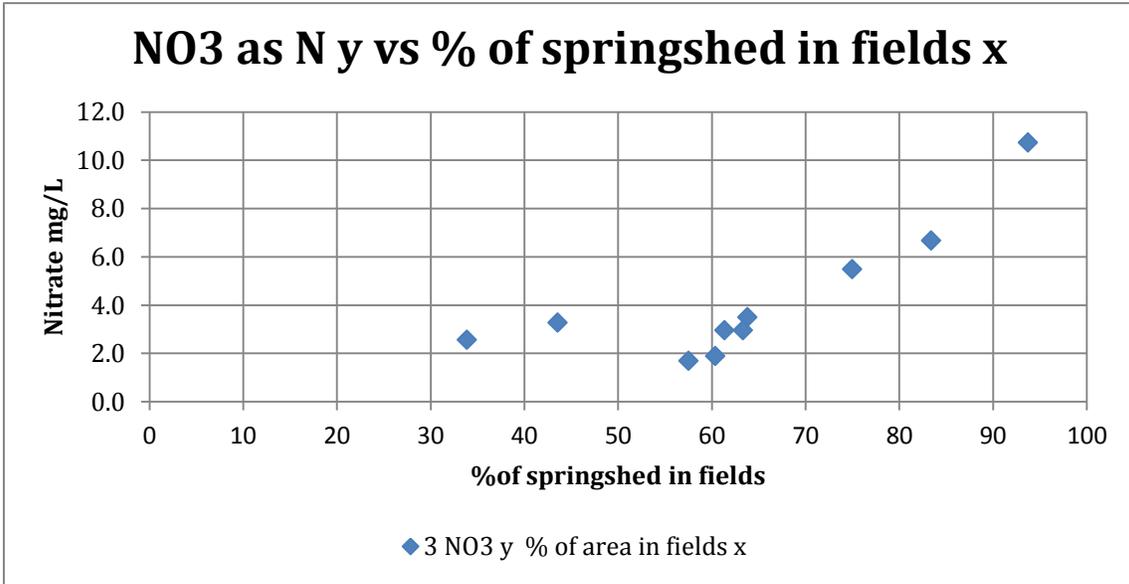


Figure 6. Average observed nitrate concentration in spring water compared to the % of springshed that is covered in fields

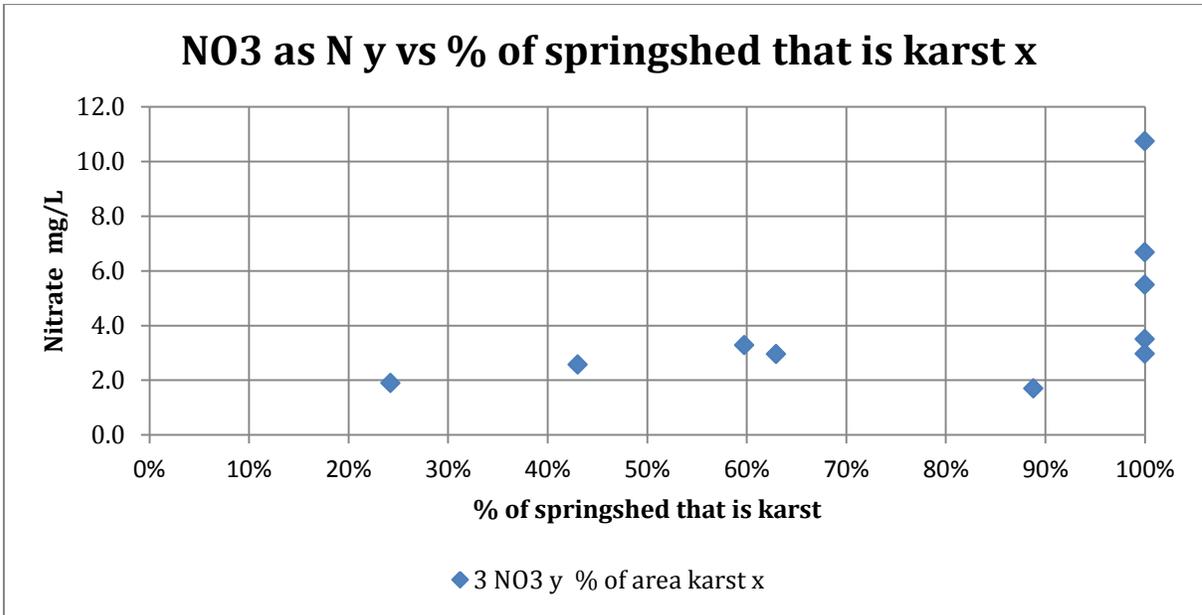


Figure 7. Average observed nitrate concentration in spring water compared to the % of springshed that is karst.

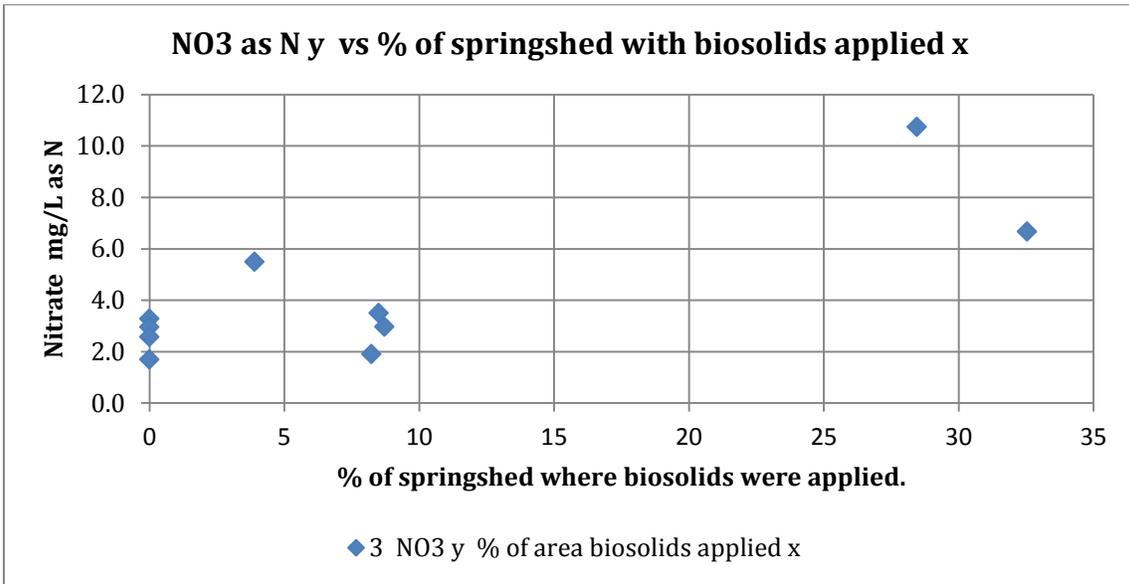


Figure 8. Average observed nitrate concentration in spring water compared to the % of springshed that had biosolids applied

Fecal coliform counts changed at each site during the study. The median *E. coli* densities decreased with increasing % of area with biosolids application, (Figure 9), % of area in fields(Figure 10), % of area karst(figure 11), The *E. coli* densities results are puzzling.

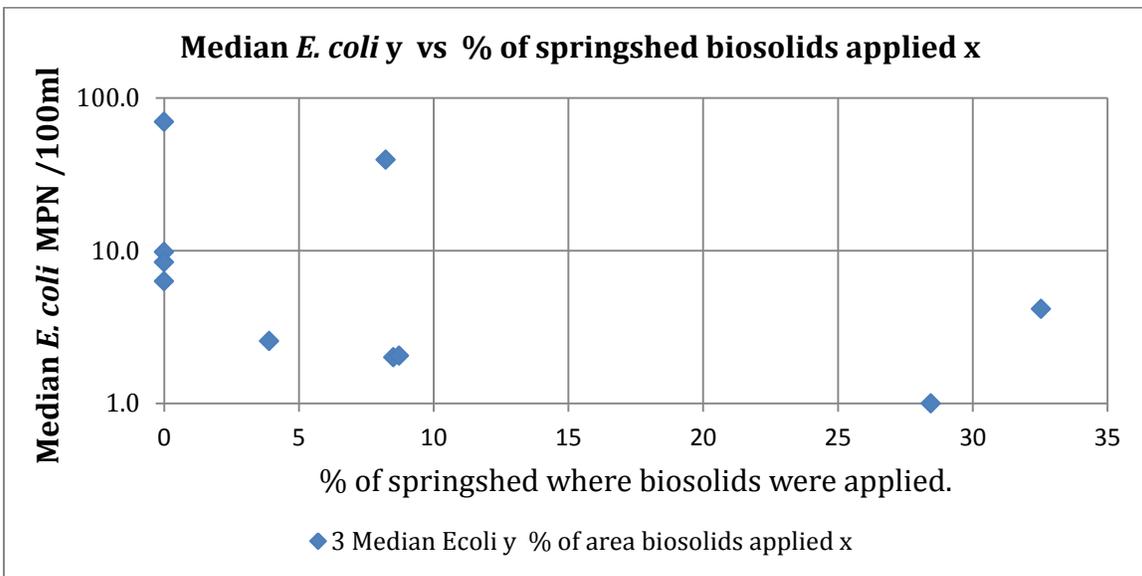


Figure 9. Median *E. coli* mpn in spring water compared to the % of springshed that had biosolids applied

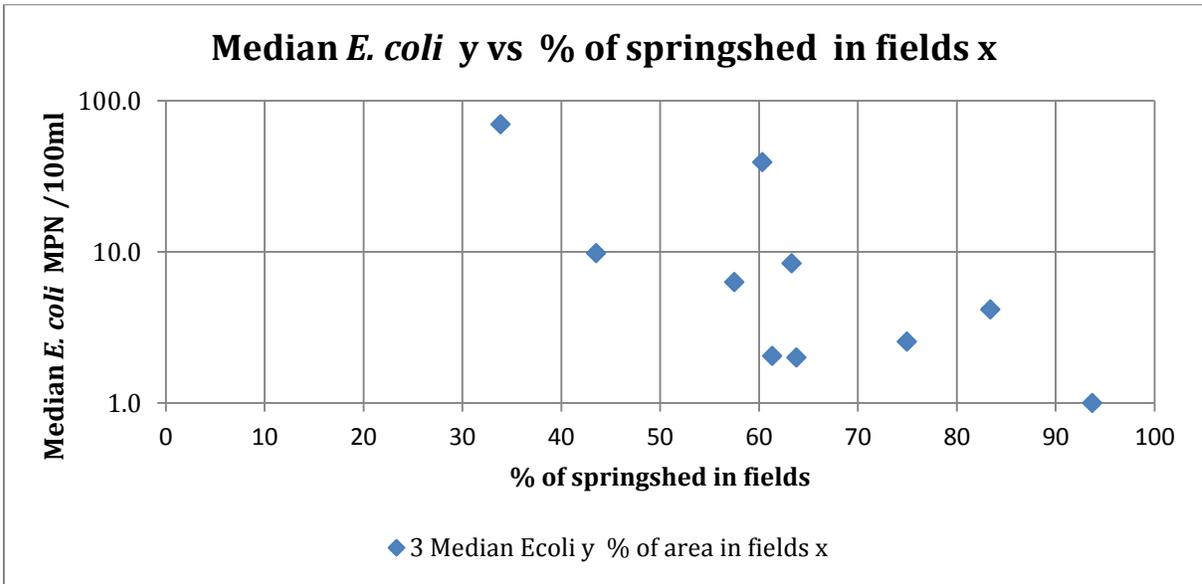


Figure 10. Median *E. coli* mpn in spring water compared to the % of springshed that is covered in fields

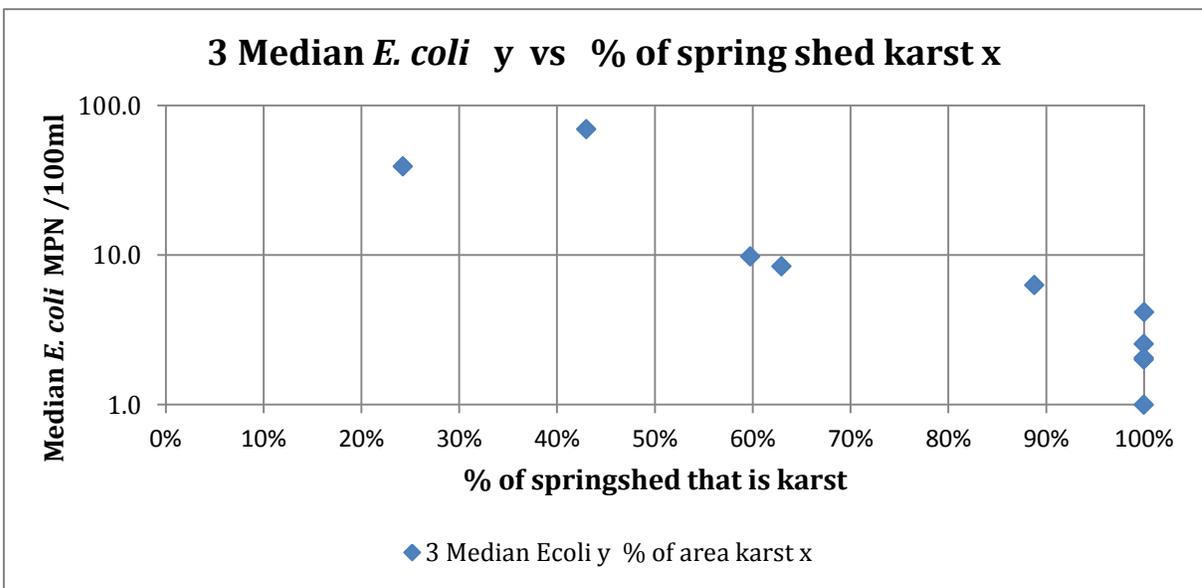


Figure 11. Median *E. coli* mpn in spring water compared to the % of springshed that is karst

Recent biosolids application have been on pasture land. In this study pasture land, un-grazed meadow and tilled land were measured as fields. In the Shenandoah Valley fields are most often on karst land. The relations between nitrate and land use, and *E. coli* and land use are similar in each of the three land uses. Thus increased nitrate or decreased *E. coli* densities cannot be ascribed solely to the application of biosolids.

Based on this admittedly small and preliminary study there are nitrate concentrations in the ground water of the Shenandoah Valley that range from 2 to 10 mg/L. Because the water in the streams in the karst area of the Valley is mostly ground water then the nitrates in the stream are also transported to the streams by ground water.

Acknowledgements

This study was conducted by Friends of the Shenandoah River with cooperation of Clarke County and the willingness of landowners who gave access to the springs. Funds for the study were granted to Alison Teetor by the 2013 Citizen Water Quality Monitoring Grant Program, from the Virginia Department of Environmental Quality, and from the Chesapeake Bay Restoration Fund. Chemical analyses were conducted by Karen Andersen and Molly Smith. Ben Sawyer performed GIS measurements and helped with hydrologic analyses. John Young USGS Leetown, WV loaned a stream flow meter. Richard Marzolf helped write this report.

Literature cited

Nelms, D.I. and Moberg, R.M. 2010. Hydrogeology and groundwater availability in Clarke County, Virginia. U.S. Geological Survey Scientific Investigations Report 2010-5112 119 Pages. Available on-line at <http://pubs.usgs.gov/sir/2010/5112/>

American Public Health Association. 2000. Standard Methods For the Examination of Water and Wastewater.

Orndorff, W. 2006. Cedarville enterprise Zone karst study. Final Report: Natural Heritage Program, Virginia Department of Conservation and Recreation 43.pp.

USGS/Clarke County cooperative project

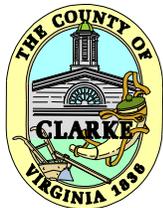
The two real-time wells currently operating in the county, wells 46W175 (Blandly Farm) and 48X 20 (Rockwood Ridge), both have a statistically significant period of record (over 10 years of data). These real-time data can now be used to assess current groundwater conditions and to anticipate potential conditions during the seasonal lows that occur in the summer and early fall months in the Great Valley and Blue Ridge. The streamflow gages 01616100 Dry Marsh Run near Berryville, VA and 01636316 Spout Run at Rt 621 near Millwood, VA have reached a statistically significant period of record in terms of streamflow and have 7 years of record for the water-quality parameters— specific conductance and water temperature. Similar to the observation wells, a comparison of the real-time data to the statistical distribution of streamflows will aid in assessing current hydrologic conditions. In addition, spring discharges to these streams is the dominant component of flow and the streamflow record acts as a surrogate of current conditions for spring discharges. New techniques developed by the USGS Virginia Water Science Center may prove useful in assigning the probability of expected streamflows and possibly groundwater levels during the seasonal lows based on measured streamflows and water levels during the peak recharge months.

The water quality record has proven to be invaluable in understanding the source of water in streams during peak and base flows. Often times, the streamflow peaks are dominated by groundwater discharge and have only a small contribution of runoff. The knowledge gained from this type of data collection and analysis has proven to be a valuable asset to on-going investigations being conducted in the county and in the Shenandoah Valley.

The application of annual hydrograph separation techniques to these streamflow data continue to show that groundwater is the dominant source for water in streams and that there is a close relation between annual precipitation and groundwater recharge. These techniques continue to illustrate that relation between precipitation and recharge is highly dependent upon the timing and type of precipitation. Continued streamflow monitoring can aid in determining the impacts of development in the future. Generally as development progresses the amount of impermeable surface increases, which in turn can diminish the amount of groundwater recharge and the percentage of mean streamflow from groundwater.

The use of data collected as part of the on-going water-resources monitoring network is not limited to assessing current conditions and water-budget components, but can be used in understanding the timing of land applications and the concentrations and type of contaminants that might occur in the subsurface and within the streams. The potential of introducing certain undesirable water-quality constituents into the groundwater system is related to the timing of the application. Land applications during the peak recharge period (January to April) may need to have a reduced frequency and/or amounts to minimize impact on the groundwater resources. Analysis of groundwater and streamflow hydrographs and hydrograph separation indicate that groundwater recharge is almost negligible during the late spring to early fall months. Land applications during this time period may have a minimal impact on the groundwater resources.

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March 10, 2014

Pamela. A. Schenian
Virginia Department of Historic Resources
Tidewater Regional Preservation Office
14415 Old Courthouse Way, Second Floor
Newport News, VA 23608

Re: Letter of Support 2014 CLG Grant Proposal "Rescue Phase 2: Roofing/Window Work to Land Office and Smokehouse at Greenway Court"

Dear Ms. Schenian,

On behalf of the Clarke County Board of Supervisors, I strongly support the proposed CLG grant application to fund the Roofing/Window Work to Land Office and Smokehouse at Greenway Court.

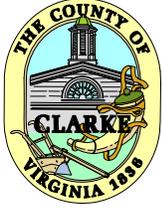
For the past seven years, Clarke County has worked tirelessly to ensure that the outbuildings at Greenway Court are stabilized. The Board of Supervisors and the Easement Authority have both donated funds for this effort as well as applied for numerous national and state grants. In addition, the community has stepped forward and given more than \$70,000 in donations to this endeavor. We all know that this is a hugely significant historic site. We have worked in partnership with the Virginia Department of Historic Resources to complete much of the work. We are so close to realizing the goal of stabilization and if the roofs on these two buildings and the window repair are not completed soon, the buildings are still under threat of structural decay.

Subject to the formal approval of the FY15 budget the Board of Supervisors will agree to provide in kind staff time and \$2,850 cash, to complete this project. In addition, an organization formed to support the stabilization effort, Friends of Greenway Court, have agreed to contribute \$12,000. We are hopeful that this grant application will be fully funded in order to ensure the preservation of these buildings.

Sincerely,

J. Michael Hobert, Chair
Clarke County Board of Supervisors

Clarke County Board of Supervisors



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March 10, 2014

Pamela. A. Schenian
Virginia Department of Historic Resources
Tidewater Regional Preservation Office
14415 Old Courthouse Way, Second Floor
Newport News, VA 23608

Re: Letter of Support 2014 CLG Grant Proposal Josephine City Nomination

Dear Ms. Schenian,

On behalf of the Clarke County Board of Supervisors, I strongly support the proposed CLG grant application to fund the Josephine City Historic District National Register Nomination.

This grant application addresses the completion of a National Register Nomination Form for the Josephine City Historic District, an African-American community located in the Town of Berryville in Clarke County Virginia.

An architectural survey and Preliminary Information Form (PIF) for a proposed Josephine City Historic District was funded as part of a CLG (2012/2013) grant to Clarke County and the district was found to be potentially eligible for listing in the National Register. A 2013/2014 CLG application by the county was not awarded so we are again asking for this very important project to be funded.

Subject to the formal approval of the FY15 budget the Board of Supervisors will agree to provide \$1,150 cash in matching funds, as well as in kind staff time to complete this project. We are hopeful that this year's application will be funded in order to complete this nomination.

Sincerely,

J. Michael Hobert, Chair
Clarke County Board of Supervisors

STAFF RECOMMENDATIONS – FIRE & EMS WORKGROUP REPORT

1. Hire Director for Fire, EMS, and Emergency Operations

WORKGROUP RECOMMENDATION SUMMARY

Create a position in the County for a Director with responsibility for overall coordination of the Fire and EMS System and Emergency Operations, authority over administrative functions of the system, and management of the CCEMS staff. Codify the position through local ordinance outlining specific responsibilities and expectations.

This is the Workgroup’s most important recommendation for service improvement and support of the volunteer system and is fully supported by the Volunteer Fire Chiefs. The Workgroup suggests that the Board ensure that the Volunteer Fire Chiefs are part of the process to define the role and authorities for this position and that the position is announced widely to ensure a good selection of candidates. The Workgroup also cites this recommendation as a best practice identified by the Virginia Fire Services Board.

IMPLEMENTATION STEPS

- Adopt a job description for the position (see attached draft job description).
- Agree on the term of employment (see Hiring Options 1 and 2 below).
- Adopt an ordinance to establish a “Department of Fire, EMS, and Emergency Management.” Ordinance would codify the department’s functions and the duties and responsibilities of the director. Ordinance development can be coordinated with development of ordinance language for the Commission (see below). See sample ordinance from Campbell County.
- Advertise to fill the position. Form a selection committee to review applications and interview candidates.
- Estimated completion time – 90-120 days.

HIRING OPTIONS

OPTION 1 – Hire a Director on a temporary part-time basis for a two-year period.

Under this option, the County would select a temporary Director to serve for a two-year period. This approach would enable the Director to focus on prioritized implementation projects with specific deliverables to be achieved during the two-year period (e.g., fee for service, strategic plan development, recruitment/retention program, grant writing, refining data collection). There would also be less pressure on a temporary Director to establish a Department, enabling the candidate to concentrate on completing implementation projects. This option should also attract experienced candidates that are retired or retiring and are not interested (or not able due to retirement rules) in a full-time position. If this option is chosen, Staff recommends advertising the position on a part-time basis to encourage applications from retired candidates. Part-time employment would also save on the cost of benefits in the near term, deferring them for at least two years to allow cost recovery and grant funding to be implemented.

Pros

- Potentially reaches the broadest pool of candidates, in particular experienced fire/EMS officials that may be retired or retiring and are looking for part-time, project based work.
- Candidates that are currently retired under the Virginia Retirement System (VRS) would be able to serve as temporary part-time Director without sacrificing VRS benefits.
- Allows the scope of duties to be evaluated before selecting a permanent full-time Director.
- Allows the selected candidate to be evaluated over the two-year period for retention as a permanent Director.

Cons

- May exclude candidates that are specifically interested in a permanent full-time position.
- Some potential candidates living outside of the region may not be willing to relocate for a temporary part-time position.
- Does not guarantee that the temporary Director would become the permanent Director in two years – continuity of staffing may be an issue.

OPTION 2 – Hire a Director on a permanent full-time or part-time basis.

Under this option, the County would hire the Director as a permanent position either on a full-time or part-time basis depending on available funding. This approach would enable a candidate to be selected for the long-term to begin work on implementation projects and establish the Department and its procedures simultaneously. If this option is chosen, Staff recommends that the position be advertised as full-time with benefits if funding is available. If funding is not available, Staff recommends the position be advertised as part-time with the potential to be expanded to a full-time position.

Pros

- Establishes staffing continuity from the onset as compared to the temporary director option. Permanent director could work immediately to establish long-term working relationships with the volunteer companies and the Commission.
- Would be attractive to candidates looking for a permanent position.

Cons

- May limit the County's option to expand the Director's role into a chief role in the near future if there is a need and the current Director does not have the expertise.
- Retired potential candidates may not be able to apply due to retirement regulations.

STAFF RECOMMENDATION

Staff recommends the following action steps:

- Authorize the County Administrator to finalize the job description and advertisement for a temporary part-time Director (Option 1) and to devise a selection process with the goal of having a Director on staff by July 1, 2014. Ensure that the selection process involves the volunteer fire chiefs.

- Direct Staff to draft ordinance language to establish a “Department of Fire, EMS, and Emergency Management,” containing the responsibilities of the Director position, for presentation to the Board at the April 15 meeting to set public hearing in May.
- Direct the County Administrator and Joint Administrative Services Director to establish an estimated budget for the Director position and Department for inclusion in the FY14-15 budget.

2. Establish Fire & EMS Commission

WORKGROUP RECOMMENDATION SUMMARY

Appoint a Fire & EMS Commission to provide oversight on the Fire and EMS systems in the County; to oversee the strategic plan and any subsequent changes; and to provide mechanism for collaboration and coordination on issues impacting fire, EMS, and emergency management services with the Director, the County Sheriff, volunteer companies, and the Board of Supervisors.

This is one of the Workgroup’s highest priority recommendations and the Workgroup also cites establishment of a “Fire and Rescue Oversight Committee to provide recommendations to the Chief/Director to improve overall service delivery” as one of the Virginia Fire Services Board’s recommended best practices. The Workgroup notes that the Commission would operate as a high-level strategic planning and advisory board that would not manage day-to-day activities. During the Workgroup’s deliberations, it was noted that the one of the volunteer chiefs’ greatest concerns was difficulty in implementing recommendations developed by the Volunteer Association. One of the Commission’s primary roles would be to pursue implementation of these and other recommendations. The Commission is not intended to be a body that would duplicate or replace the functions of the Volunteer Association.

The Commission would work in tandem with the Director and notes that the Commission’s full potential cannot be reached without a Director to implement their recommendations. The Workgroup recommends creating the Commission through County ordinance adoption and also recommends the following charges:

- Develop and maintain a Fire & EMS Strategic Plan.
- Annually review and revise the Emergency Operations Plan (EOP).
- Review and advise on implementation strategies for policy and protocol changes for Fire & EMS operations.
- Provide platform for resolving policy and protocol disputes among the companies, the career staff, and/or with the emergency communications center.
- Review and provide recommendations on budgetary matters including recommending the use of funding agreements.
- Evaluate compliance with established performance objectives and develop recommendations to address deficiencies.
- Develop, implement, promote, and participate in annual emergency preparedness exercises.

The Workgroup recommends that the Commission be composed of the three volunteer fire chiefs, the Sheriff, a Board of Supervisors member, and two citizens at large for a total of seven (7) voting members. Non-voting members would include the Director, County Administrator, 911 Coordinator, Town of Berryville Police Chief, and the Operational Medical Director.

IMPLEMENTATION STEPS

- Agree on the specific charges for the Commission, the voting membership/member terms, and the non-voting membership (see Membership Composition Options below).
- Adopt an ordinance to create the “Fire & EMS Commission.” Ordinance would codify the Commission’s responsibilities, membership composition, and relation to the Director and proposed Department. Ordinance development can be coordinated with development of ordinance language for the Director position. See sample ordinance from Campbell County.
- Following ordinance adoption, appoint members and schedule initial meeting.
- Estimated completion time – 90 days.

MEMBERSHIP COMPOSITION OPTIONS

WORKGROUP RECOMMENDATION – 7 voting members including the three volunteer company chiefs, the Sheriff, BOS member, and two citizens at large.

Pros

- Membership would include the leaders of all three volunteer companies along with the Sheriff and BOS member – ideally enabling discussions that would involve all the key decision-makers and achieving solid buy-in on implementation recommendations.
- Two citizens at large would provide significant representation of the system’s users.

Cons

- Potential for divided debate among the volunteer companies.
- Potential for uneven discussion of fire and EMS issues.
- Seven member body may have greater potential to get “bogged down” in debate as compared to a smaller membership.

ALTERNATE STAFF RECOMMENDATION – 5 voting members plus 2 alternate members. Voting members would include two representatives from the Volunteer Association (one representing Fire interests and the other representing EMS interests), the Sheriff, BOS member, and one citizen at large. The two alternate members would be a third appointee from the Volunteer Association and one citizen at large.

Pros

- Volunteer Association representation would be based on one member representing Fire interests and the other representing EMS interests instead of each member representing their company’s interests. Could help to facilitate the Volunteer Association forwarding more recommendations that benefit the system as a whole. This approach would not preclude the Association appointing chiefs to this role but would not make this a requirement. Ideally, the most experienced fire-side volunteer and the most experienced

EMS-side volunteer would be appointed to serve. Would promote balanced discussion of both issues.

- Smaller voting membership could provide for more effective progress on action items versus a larger membership.
- The use of alternates would allow the membership to remain small but have the safety net of experienced, involved members attending all of the meetings.

Cons

- Approach of not having a voting member from each volunteer company is predicated on the companies being able to reach consensus on issues at the Volunteer Association level. If this does not work, the company or companies without a vote could feel disenfranchised from the Commission.

STAFF RECOMMENDATION

Staff recommends the following action steps:

- Reach consensus on the appropriate membership composition to use. Staff can support the Workgroup's recommendation but also recommends the Board consider the benefits of the alternative membership approach.
- Reach consensus on the Commission's responsibilities. Staff supports the list of responsibilities recommended by the Workgroup.
- Direct Staff to draft ordinance language to establish a "Fire and EMS Commission," containing the Commission's responsibilities and membership composition/terms, for presentation to the Board at the April 15 meeting to set public hearing in May.
- Direct the County Administrator and Joint Administrative Services Director to establish an administrative budget for the Commission for inclusion in the FY14-15 budget.
- Following adoption of the ordinance, make appointments to the Commission and schedule a kickoff meeting within 30 days (target June 2014).

3. Implement a Fee for Service Program

WORKGROUP RECOMMENDATION SUMMARY

Implement a fee-for-service program to collect fees for EMS services. Use the revenue to hire an outside company for fee collection and to hire a part-time person to process data for submission to the fee collection company. Alternatively, assign data submission activities to current staff. It is estimated that this will take daily management by one staff member one day per week.

This is one of the Workgroup's highest priority recommendations. The Workgroup cites implementation of a cost-recovery program as one of the Virginia Fire Services Board's recommended best practices. The Workgroup indicates that the County could expect a fee-for-service program to net in excess of \$300,000 after the cost of a billing contract. This figure was derived from Warren County's fee-for-service numbers extrapolated based upon Clarke County's EMS call volume.

IMPLEMENTATION STEPS

- Issue a request for proposals (RFP) to hire a consulting firm to perform the following functions towards program start-up:
 - Evaluate the Workgroup's recommendations and available EMS data to verify the anticipated amount of revenue to be generated annually by a fee-for-service program.
 - Provide scenarios to project low, medium, and high estimates for annual collection based on typical varying factors (e.g., call volume variations, industry standard rates of non-payment).
 - Provide one or more models for billing and collections including cost estimates for each model. Models should include the impact of using standard and soft billing approaches and should also evaluate use of in-house staff, outside billing companies, and combinations of both.
 - Identify any additional requirements/responsibilities that the County may have to assume when fee-for-service is implemented, including potential hidden costs and implementation delays.
- Following receipt of consulting firm's evaluation report, select and implement the approach that best addresses the County's needs. If a Director is hired within the time frame recommended above, the Director should evaluate the report and provide a recommended action plan.
- Estimated completion time – 150-180 days. RFP development, issuance, and consultant selection process should take approximately 90 days. Consultant to begin work within 30 days with deliverables expected within 45-60 days.

STAFF RECOMMENDATION

Staff recommends the following action steps:

- Authorize the County Administrator to develop and issue an RFP to hire a fee-for-service consultant with an initial budget of \$10,000 for consultant services.

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

General Definition of Work

Performs difficult professional work directing and coordinating all County fire, emergency medical services (EMS), and emergency management programs and activities, and related work as apparent or assigned. Work involves setting goals and implementing policies under the direction of the County Administrator.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Essential Functions

Reporting and Working Relationships:

This position reports to the County Administrator. This position will provide staff support to the Fire and EMS commission. This position also works cooperatively with all entities in the Fire and EMS system, to include, but not limited to, the Clarke County Fire and Rescue Association, Volunteer Fire Chiefs, Operational Medical Director, Board of Supervisors, Emergency Communications Center.

Strategic Planning and Management:

- Manage the day-to-day operations of the Department of Fire, EMS, and Emergency Management including supervision of staff and oversight of the department's budget.
- Establish a 10-yr Strategic Plan including a mission, vision and measurable annual goals with reports yearly to the Board of Supervisors (BOS). Responsible for the maintenance of the Strategic Plan by oversight of goals and redefining as required.
- Ensure compliance with state and federal regulations and codify county responsibilities and authorities related to Fire and EMS services. Prepare a "risk-benefit" analysis for the adoption of the Virginia Fire Prevention Code and develop a cost-effective method of enforcement/incentives.
- Develop and monitor County Performance Metrics in collaboration with Volunteer Fire Chiefs. Establish reporting needs to monitor system performance and work with Dispatch and the Volunteer Companies to generate appropriate and timely reporting.
- Provide for continuous review of County performance following an initial review of protocols to identify issues that need to be addressed
 - Regular review of protocols to address needed efficiencies or effectiveness
 - Quarterly review of quality of service by critiquing fire and EMS calls and EMD procedures and dialogue.

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

- Provide a focal point and review process for all EMS or Fire Complaints
- Report regularly to the County Administrator and BOS on the efficiency and effectiveness of the Fire and EMS system, including progress toward long-range goals, performance against established metrics, budget and equipment needs, etc .

Service Provision:

- With the concurrence of the volunteer fire chiefs, Sheriff, and 911 Coordinator, ensures that system protocols are evaluated and improved on a regular basis to ensure efficient and effective provision of service.
 - Protocols are up-to-date and workable in the County's Dispatch system
 - Protocols are efficient and effective at providing citizen service
 - Protocols appropriately integrate volunteer and career resources
 - EMD protocols are efficient and effective for providing pre-care support.
- Consider alternative service provision, in coordination with Volunteer Fire Chiefs when system performance is lagging.
 - Consider alternatives to dispatch, duty crews, first due areas.
- Work with the volunteer companies, career staff, and dispatch to develop quality assurance programs for fire and EMS services, including EMD services.
- Establish regular run reviews for multi-company Fire and EMS calls to build cross-company operational capacity and to evaluate tactics, training levels and operational procedures.
- Be the point of contact with the Sheriff's Office and Dispatch for all issues pertaining to the Career or Volunteer Staff.
- Provide leadership and support for structure fires or EMS incidents when needed.
 - For major fire incidents, have the skills, training, and authority to assume the role Incident Commander when insufficient skills or personnel are available for structure fires.
 - For EMS calls, have the skills, training and authority to assume incident command, only for major incidents, or when staff present is clearly unable to provide needed services.

Administration:

- With the BOS and the County Administrator, develop and monitor Volunteer Company Agreements to ensure that county dollars are being used wisely and by companies that are administratively sound.
- Prepare a yearly report to the County Administrator and the Board of Supervisors on the standard of Fire and EMS care in the county and metrics of performance.
- Develop and manage Mutual Aid Agreements with surrounding jurisdictions and to keep those updated and on file in the Office of the Fire and EMS Director.

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

- Work with Fire and Rescue Association (or similar existing organization):
 - To build career/volunteer integration and cooperation
 - To consider consolidated equipment purchase for cost savings
 - Support efforts to announce and provide for cross-company basic training programs
 - Provide for cross-company joint training, especially for business or major disasters
 - Establish minimum training standards for all county operations
 - Work to establish county-wide Quality Improvement (QI) and Quality Assurance (QA) programs.
- Ensure regular audits of county funds given to volunteer companies.
- Centralize Grant Writing to support career staff and volunteer companies

Personnel Management:

- Provide for Career Management/Supervision to Include:
 - Direct supervision of the Emergency Medical Services (EMS) Manager. The day-to-day operations and scheduling of EMS staff is the responsibility of the EMS Manager.
 - Reviewing, amending and enacting policies for the Clarke County Emergency Medical Services Staff.
 - Establishing performance standards and providing yearly review of performance.
 - Establishing community outreach and service initiatives for in-between call times.
 - Working with Company 1 leadership to identify service to the host company.
 - Ensuring that certifications are up-to-date.
 - Providing regular training for all FT staff to keep the staff up-to-date and preparing for the future.
 - Reviewing QI/QA initiatives and reporting.
 - Reviewing and adjusting staff scheduling to ensure the most efficient use of county dollars.
 - Reviewing pay schedule to ensure competitive status for new hires/retention.
 - Reviewing options for Law Enforcement Officer Supplements.
 - Providing a review mechanism for all complaints.
 - Ensuring regular run reviews.

Emergency Operations:

- Serves as the County's designated coordinator of emergency management per Code of Virginia §44-146.19.
- Be the County point-of-contact responsible for Emergency Operations with authority to run those operations and to coordinate regular multi-company exercises to ensure county readiness to respond to a disaster.

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

- Manage and conduct periodic updates of the County's emergency operations plan (EOP).
- Manage and ensure the readiness of the County's emergency operations center (EOC); recommend to county administrator and Board of Supervisors when it is necessary to activate EOC.
- Manage and ensure the readiness of the County's designated emergency shelters; recommend to county administrator and Board of Supervisors when it is necessary to open the emergency shelters.
- Program and conduct emergency preparedness exercises on a variety of subjects involving the volunteer fire and rescue members, County staff, and participating state, federal, and local agencies.
- Track and ensure required National Incident Management System (NIMS) certifications for all County staff and volunteers as needed; coordinate local NIMS training opportunities.

Recruitment and Retention:

- Develop and manage an effective recruitment and retention program.
 - Hire staff through grants including SAFER grants.
 - Develop cross-company committee.
 - Consider LEO Options for Career Staff.
 - Consider additional retention programs beyond the Tax Relief Program, for example, the Hometown Heroes Program.

Knowledge, Skills and Abilities

- Considerable knowledge of federal, state, and local policies, procedures, guidelines and regulations pertaining to fire, EMS, emergency management, and law enforcement operations.
- Considerable knowledge of resources available for fire and emergency medical services .
- Considerable knowledge of emergency medical practices, procedures and protocols.
- Skill in developing and conducting effective training programs.
- Ability to interpret, explain, and apply a wide variety of policies, procedures, guidelines and regulations.
- Ability to research, prepare, and use effective writing skills to develop reports and make effective public presentations.
- Ability to react quickly, effectively, and professionally in emergency situations.
- Ability to use sound judgment and determine best options and decisions for handling emergency matters.
- Ability to plan and organize work to meet deadlines and governmental requirements.
- Ability to establish and maintain effective working relationships with law enforcement agencies, volunteer fire/EMS services, public officials, hospitals, schools, and the general public.
- Demonstrated knowledge of budgeting, personnel, and purchasing requirements.

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

Education, Certifications, and Experience

Education and Experience

Minimum Qualifications:

- Bachelor's degree in Fire Science and Administration, Public Administration, or related field from an accredited college or university.
- Ten (10) or more years of progressively responsible administrative and managerial experience in fiscal/budget matters, fire safety, prevention, EMS, and suppression methods, or a related field.
- Ten (10) or more years' experience as Fire Chief or Deputy Fire Chief or Assistant Fire Chief in an organized and recognized career Fire department.
- Any equivalent combination of education, specialized training, and experience which provides the requisite knowledge, skills, and abilities for this position.

Preferred Qualifications:

- Master's degree in Public Administration, Fire Science Administration or a related field from an accredited college or university.
- Fifteen (15) or more years of progressively responsible administrative and managerial experience in fiscal/budget matters, fire safety, prevention, EMS, and suppression methods, or a related field.
- Fifteen (15) or more years' experience as Fire Chief or Deputy Fire Chief or Assistant Fire Chief in an organized and recognized career Fire department;
- Any equivalent combination of education, specialized training, and experience which provides the requisite knowledge, skills, and abilities for this position;
- Successful completion of the USFA Executive Fire Officer Program.

Certifications

- Successful completion of courses in management, leadership, incident command, and other high level, advanced Fire/Rescue Officer training.
- Emergency Medical Technical I (EMT-I) Certification required; paramedic certification preferred.
- Firefighter 2 and EVOIC Certifications required. Fire Officer III (Fire Administration and Finance) Certification preferred.

Clarke County, Virginia
Revision Date n/a

FLSA Status: *Exempt*
Grade Level: 27

Director of Fire, Emergency Medical Services (EMS), and Emergency Operations

- HAZMAT operations certification required. HAZMAT incident commander certification preferred.
- Completion of NIMS ICS-400 coursework (minimum).

Special Requirements

- Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

Salary Range (based on Grade Level 27)

- \$65,779.94 -- \$105,247.91

Article I. Department of Public Safety

Sec. 10-1. Establishment of the Department of Public Safety.

(a) In order to help ensure the protection of the citizens, visitors and property of Campbell County it has been deemed necessary to organize the firefighting, emergency medical services, and other emergency services within Campbell County under a Department of Public Safety. These services shall be provided by using both government-employed and volunteer company firefighters and emergency medical services personnel. As such, the county-recognized volunteer fire-fighting and emergency medical services entities shall be deemed an instrumentality of the County and as such shall also receive the full benefit and protections of the law while acting in that capacity.

(b) In order to effectively carry out the provisions of subsection (a) of this section, the Campbell County Department of Public Safety (“the department”) shall be organized to coordinate all emergency management and preparedness, emergency 911 (E911) communications, fire and emergency medical services (EMS), and animal control services within the County.

(c) The department shall be composed of the officials and staff of the department, and the volunteer fire companies and volunteer rescue squads recognized as entities of the department in Section 10-6 and 10-60 and are an integral part of the official public safety program of the County.

For state law authority, see VA. CODE ANN. §15.2-1500 (Repl. Vol. 2012). See also VA. CODE ANN. §15.2-1501 (Repl. Vol. 2012) and VA. CODE ANN. §27-23.6 (Repl. Vol. 2011).

[THE JULY 17, 2012 ACT adopted this section.]

Sec. 10-2. Appointment of a Director of Public Safety.

(a) The Campbell County Administrator shall appoint a Director of Public Safety to carry out the responsibilities of the Department of Public Safety. The Director of Public Safety shall in turn be responsible to the County Administrator. Each of the divisions of the department shall be responsible to the Director.

(b) When deemed to be necessary by the Campbell County Board of Supervisors, the responsibilities of the emergency services coordinator may be divided from those of the Director of Public Safety. The emergency services coordinator shall be responsible to the Director of Public Safety and shall carry out the responsibilities of the emergency management division of the Department of Public Safety.

For state law authority, see VA. CODE ANN. §15.2-1501 (Repl. Vol. 2008). See also VA. CODE ANN. §44-146.19 (B)(2) (Repl. Vol. 2013).

[THE JULY 17, 2012 ACT adopted this section.]

Sec. 10-3. Responsibilities of department.

(a) The Campbell County Department of Public Safety shall be responsible for coordinating and managing all emergency services functions as described in the provisions of section 10-1 and in the sections below.

(b) The Director of Public Safety shall make recommendations to the County Administrator and the Campbell County Board of Supervisors on an annual basis on how to effectively provide the best emergency services available based on risk management principles within the parameters established by the Board for fiscal management and emergency response service level objectives. Recommendations may include future response districts, station and resource locations, and resource needs, e.g. facilities, apparatus, and staffing. All changes to the county's emergency response system and infrastructure impacting service delivery must have prior approval by the Board based on recommendation of the Director and the Public Safety Committee.

(c) The Director of Public Safety shall be responsible for the implementation of the currently adopted Campbell County Emergency Operations Plan and all necessary standard operating guidelines and other directives necessary for the service to the public and the safety of the responders. Fire and Emergency Medical Service related policies, procedures, and guidelines impacting the volunteer public safety entities shall be coordinated with the volunteer district fire chiefs and volunteer district rescue captains.

(d) The Department of Public Safety will have the authority to carry out its responsibilities and will be afforded all of the authority and protection of applicable laws and ordinances.

For state law authority, see VA. CODE ANN. §15.2-1500 (Repl. Vol. 2012). See also VA. CODE ANN. §15.2-1501 (Repl. Vol. 2012) and VA. CODE ANN. §27-4 (Repl. Vol. 2011).

[THE JULY 17, 2012 ACT adopted this section.]

Sec. 10-4. Responsibilities and authority of Director of Public Safety.

a) The Director of Public Safety or his designee shall carry out the responsibilities and general management of the department.

b) The director shall establish and enforce departmental policies, procedures, and guidelines consistent with this chapter for the administration and operation of the department.

c) The director shall provide general management of the planning, preparation and response for any disaster which occurs in the county and requires implementation of the county's

emergency operations plan. The director shall serve as the coordinator of emergency services for all purposes related to response to disasters.

For state law authority, see VA. CODE ANN. §15.2-1501 (Repl. Vol. 2012). See also VA. CODE ANN. §44-146.19 (B)(2) (Repl. Vol. 2013).

[THE JULY 17, 2012 ACT adopted this section.]

Sec. 10-5. Public safety advisory groups.

(a) There shall be an advisory group (“the Public Safety Committee”) composed of the County Administrator, the Director of Public Safety, the Sheriff, the Chief of Police for the Town of Altavista, the Chief of Police for the Town of Brookneal and rotating members appointed by the Board for a two (2) year term, to consist of two members of the Board of Supervisors, one volunteer district fire chief or liaison, and one volunteer district EMS captain or liaison. No rotating member shall serve more than two consecutive terms. The Public Safety Committee shall make recommendations to the Board of Supervisors from time to time on matters related to emergency services and public safety.

(b) There shall be an advisory group (“the Fire Advisory Committee (FAC)”) composed of the Director of Public Safety, the Deputy Director of Public Safety – Fire Division, all county-recognized volunteer district chiefs, the County Administrator, two rotating members of the Board of Supervisors, and two rotating county citizen members appointed by the County Administrator with input from the volunteer district chiefs for a two (2) year term. No rotating member shall serve more than two consecutive terms. The FAC shall provide advice to the Director of Public Safety and make recommendations to the Public Safety Committee from time to time on any issue or policy affecting the delivery of fire service protection.

(c) There shall be an advisory group (“the EMS Advisory Committee (EMSAC)”) composed of the Director of Public Safety, the Deputy Director of Public Safety – EMS Division, the Department of Public Safety Medical Director, all county-recognized volunteer district rescue captains, the County Administrator, two rotating members of the Board of Supervisors, and two rotating county citizen members appointed by the County Administrator with input from the volunteer district rescue captains for a two (2) year term. No rotating member shall serve more than two consecutive terms. The EMSAC shall provide advice to the Director of Public Safety and make recommendations to the Public Safety Committee from time to time on any issue or policy affecting the delivery of emergency medical services.

For state law authority, see VA. CODE ANN. §15.2-1500 (Repl. Vol. 2012). See also VA. CODE ANN. §15.2-1501 (Repl. Vol. 2012) and VA. CODE ANN. §15.2-1502 (Repl. Vol. 2012).

[THE JULY 17, 2012 ACT adopted this section.]

Article II. Fire Prevention and Protection.

Division A. General Provisions.

Sec. 10-6. Establishment of a County Fire Division.

(a) In order to assure the provision of adequate and continuing fire prevention and protection services to the citizens of Campbell County and to preserve, protect and promote the public health, safety, and general welfare, and in order to provide all fire fighters with the full benefit of privileges, rights and remedies available to them under law, the Board of Supervisors of Campbell County hereby establishes a County Fire Division in order to mitigate the effects of accidents, disasters and other fire emergency situations.

(b) The following organizations and groups are hereby recognized as entities of the Campbell County Department of Public Safety, Fire Division and are hereby granted permits to operate fire and emergency vehicles in Campbell County: Altavista Fire Company, Brookneal Volunteer Fire Department, Brookville/Timberlake Volunteer Fire Department, Concord Volunteer Fire Department, Evington Volunteer Fire Department, Gladys Volunteer Fire Department, Lyn-Dan Heights Volunteer Fire Department, Rustburg Volunteer Fire Department, and Campbell County Public Safety. Volunteer agencies identified in this subsection will maintain oversight of their respective volunteer agencies unless a separate agreement is entered into with Campbell County as agreed to by both parties.

(c) The following organizations and groups are hereby officially recognized as nonjurisdictional entities that are permitted to provide services for the Campbell County Department of Public Safety, Fire Division and are granted permits to operate fire protection service vehicles in Campbell County: Red House Volunteer Fire Department, Lynchburg Fire Department and Bedford Fire and Rescue. The Campbell County Department of Public Safety may enter into contracts with any of these organizations to provide services on a routine basis as authorized by the Board of Supervisors. Additionally, the County may enter into mutual aid agreements with surrounding jurisdictions and agencies when it is deemed appropriate to do so by the County Board of Supervisors.

(d) The following organizations are hereby officially recognized as private commercial or not-for-profit entities that are authorized to provide fire services within Campbell County and are granted permits to operate fire protection service vehicles in Campbell County: Babcock & Wilcox Nuclear Operations Group Emergency Team, Lynchburg Regional Airport Fire Department. Furthermore, these private commercial or not-for-profit entities are exempt from the remainder of the provisions in this article.

(e) Each of the organizations mentioned in section §10-60(b) shall be assigned response areas approved by the Board of Supervisors of Campbell County that provide the best services to the citizens of the County. These response areas shall be maintained in writing by the Campbell County Department of Public Safety, a copy of which will be posted in the communications center and available to the public. The Department of Public Safety may amend or change these boundaries from time to time in order to provide the best services available, subject to any then-applicable provisions of state law, following review and approval of the Public Safety Committee.

(f) For purposes of this Article, the following definition shall apply, unless the context requires a different meaning:

“Fire/EMS company” or “Fire/EMS department” means a volunteer fire-fighting or emergency medical services (EMS) organization organized pursuant to VA. CODE ANN. §27-8 in any town, city or county of the Commonwealth, with the approval of the governing body thereof consisting of fire fighters or emergency medical services personnel, or both.

For state law authority, see VA. CODE ANN. §27-14 (Cum. Supp. 2013). See also VA. CODE ANN. §15.2-955 (Repl. Vol. 2012), §27-8.1 (Repl. Vol. 2011), and §27-23.6 (Repl. Vol. 2011).

[THE DECEMBER 6, 2010 ACT adopted this section.]

Sec. 10-7. Entities of County Fire Division responsible to the Department of Public Safety.

(a) Each of the organizations and groups mentioned in subsections (b) and (c) of §10-6 shall coordinate their operations and activities with the Campbell County Department of Public Safety and will carry out their assigned tasks to the best of their ability.

(b) Each fire organization mentioned in §10-6 (b) shall appoint a district chief who shall be responsible for the overall direction and control of fire service activities using federally mandated NIMS protocols within his organization’s respective primary response areas. Additionally, the district chief shall insure that his organization complies with all of the provisions of applicable laws, ordinances, and standard operating procedures/guidelines in coordination with the Department of Public Safety and shall advise and communicate his organization’s operations and activities with the Director of Public Safety or his designee.

(c) The Campbell County Department of Public Safety Fire Division career staff, when responding to calls, will follow all applicable federal, state, and local regulations and will function under the same standards incorporating NIMS as noted in section (b).

For state law authority, see VA. CODE ANN. §27-14 (Cum. Supp. 2013) and VA. CODE ANN. §27-13 (Repl. Vol. 2011). See also VA. CODE ANN. §27-23.6 (Repl. Vol. 2011).

[THE DECEMBER 6, 2010 ACT adopted this section.]

Sec. 10-8. Responsibility and authority.

(a) All officially recognized members of the organizations and groups mentioned above shall perform their respective duties, as outlined in standard operating procedures/guidelines and applicable laws and ordinances, to the best of their ability.

(b) All officially recognized members of the organizations and groups mentioned above will be subject to the procedures and practices established by the Campbell County Board of Supervisors or its designee.

(c) While performing in his official capacity, each of the members of the organizations and groups mentioned above shall have the authority to carry out his respective assignments as provided for in applicable laws, ordinances and standard operating procedures/guidelines.

For state law authority, see VA. CODE ANN. §27-23.6 (Repl. Vol. 2011) and §27-14 (Cum. Supp. 2013).

[THE DECEMBER 6, 2010 ACT adopted this section.]

Sec. 10-9. Fire personnel afforded certain privileges, rights and remedies.

When providing services in their official capacity and acting within the guidelines of the Department of Public Safety, all officially recognized members of the organizations and groups mentioned above shall be afforded all of the privileges, rights and remedies available to them under law.

For state law authority, see VA. CODE ANN. §27-23.6 (Repl. Vol. 2011).

[THE DECEMBER 6, 2010 ACT adopted this section.]

Sec. 10-10. Obedience to orders of the senior officer in charge at the scene of accidents disasters and other medical and rescue oriented incidents.

Every person present at the scene of any fire emergency shall be obedient to the orders of the senior officer in charge in any matter relating to fire matters, freedom of fire company, fire personnel and apparatus to perform their duties or to function properly, and the maintenance of order at or near the scene of the fire emergency, and it shall be unlawful and a class 4 misdemeanor for any person to disobey any such order of the senior officer in charge. The senior officer in charge shall have authority to cause the arrest of persons who disobey such orders and to hold them in custody until the incident or danger is abated, at which time the violator shall be dealt with according to law.

For state law authority, see VA. CODE ANN. §18.2-414.1 (Repl. Vol. 2009). See also VA. CODE ANN. §27-15.1 (Repl. Vol. 2011) and §27-23.9 (Repl. Vol. 2011).

substantially similar to the former provisions of this Division may now be found in Sections 10-28.01 through 10-28.010 of this Code.

Secs. 10-45 to 10-59. Reserved.

Article III. EMS/Rescue.

Division A. General Provisions.

Sec. 10-60. Establishment of a County EMS/Rescue Division.

(a) In order to assure the provision of adequate and continuing emergency services to the citizens of Campbell County and to preserve, protect and promote the public health, safety, and general welfare, and in order to provide all emergency services personnel with the full benefit of privileges, rights and remedies available to them under law, the Board of Supervisors of Campbell County hereby establishes a County EMS/Rescue Division in order to mitigate the effects of accidents, disasters and other medical and rescue oriented emergency situations.

(b) The following organizations and groups are hereby officially granted the status of permitted entities recognized by the Campbell County Department of Public Safety, EMS/Rescue Division and are hereby granted permits to operate emergency medical service vehicles in Campbell County: Altavista Life Saving and First Aid Crew, Inc., Campbell County Rescue Squad, Inc., Citizens Emergency Crew, Inc., Concord Rescue Squad, Inc., Brookneal Rescue Squad, Inc., Rustburg Rescue Squad, Inc., Campbell County Rescue Commission, Evington Volunteer Fire Department, Brookville-Timberlake Volunteer Fire Department, Altavista Fire Company, Campbell County Public Safety. Volunteer agencies identified in this subsection will maintain separate licensure with the Virginia Department of Health – Division of Emergency Medical Services and maintain oversight of their respective volunteer agencies unless a separate agreement is entered into with Campbell County as agreed to by both parties.

(c) The following organizations and groups are hereby officially recognized as nonjurisdictional entities that are permitted to provide services for the Campbell County Department of Public Safety, EMS/Rescue Division and are granted permits to operate emergency medical service vehicles in Campbell County and charge a fee for the service they provide to patients: Lynchburg Fire Department and EMS. The Campbell County Department of Public Safety may enter into contracts with any of these organizations to provide services on a routine basis as authorized by the Board of Supervisors. Additionally, the County may enter into mutual aid agreements with surrounding jurisdictions and agencies when it is deemed appropriate to do so by the County Board of Supervisors.

(d) The following organizations are hereby officially recognized as private commercial or not-for-profit entities that are authorized to provide EMS services within Campbell County and are granted permits to operate emergency medical service vehicles, including but not limited to air medical evacuation (medevac) services utilizing helicopters equipped for such use, in Campbell County and charge a fee for the service they provide to patients: Virginia Ambulance Services, Inc., Centra Health (*Centra One* helicopter), University of Virginia (*Pegasus* helicopter), and

Carilion Health System (*Lifeguard* helicopter). Furthermore, these private commercial or not-for-profit entities are exempt from the remainder of the provisions in this article.

(e) Each of the organizations mentioned in section §10-60(b) shall be assigned response areas approved by the Board of Supervisors of Campbell County that provide the best services to the citizens of the County. These response areas shall be maintained in writing by the Campbell County Department of Public Safety, a copy of which will be posted in the communications center and available to the public. The Department of Public Safety may amend or change these boundaries from time to time in order to provide the best services available, subject to any then-applicable provisions of state law, following review and approval of the EMSAC and Public Safety Committee.

(f) For purposes of this Article, the following definitions shall apply, unless the context requires a different meaning:

“Emergency medical services personnel” means persons responsible for the direct provision of emergency medical or rescue services in a given medical emergency or emergency rescue including all persons who could be described as attendants, attendants-in-charge, or operators.

“Emergency medical services vehicle” means any vehicle, vessel, aircraft or ambulance that holds a valid emergency medical services permit issued by the state Office of Emergency Medical Services that is equipped, maintained or operated to provide emergency medical care or transportation of patients who are sick, injured, wounded, or otherwise incapacitated or helpless.

“Fire/EMS company” or *“Fire/EMS department”* means a volunteer fire-fighting or emergency medical services (EMS) organization organized pursuant to VA. CODE ANN. §27-8 in any town, city or county of the Commonwealth, with the approval of the governing body thereof consisting of fire fighters or emergency medical services personnel, or both.

For state law authority, see VA. CODE ANN. §32.1-111.14 (Repl. Vol. 2011). See also VA. CODE ANN. §15.2-955 (Repl. Vol. 2012), §27-8.1 (Repl. Vol. 2011), and §27-23.6 (Repl. Vol. 2011).

Editor’s note: This ordinance is established to provide general guidelines in the provision of Emergency Medical Services within Campbell County. More specific guidelines regarding the relationship between Campbell County and the various volunteer agencies within Campbell County may be found in the most recently adopted Memorandum of Agreement adopted by the Campbell County Board of Supervisors.

[THE NOVEMBER 21, 2005 ACT adopted this section.]

[THE JANUARY 3, 2006 AMENDMENT added the last two sentences in (b).]

[THE JULY 7, 2008 AMENDMENT revised the first sentence of subsection (b) for clarity, substituted “permitted” for “authorized” in the first sentence of (c), added “any of” before “these organizations” in the second sentence of (c), added “approved by the Board of Supervisors of Campbell County” in the first sentence of (e), and added “subject

to any then-applicable provisions of state law, following review and approval of the EMSAC and Public Safety Committee” at the end of (e).]

[THE DECEMBER 6, 2010 AMENDMENT added “Altavista Fire Company” to the list of entities in (a), deleted “Included in this provision is the responsibility to maintain mutual aid agreements with bordering agencies” from subsection (b) and substituted “Centra One” for “Medflight” in (d).]

Sec. 10-61. Entities of County EMS/Rescue Division responsible to the Department of Public Safety.

(a) Each of the organizations and groups mentioned in subsections (b) and (c) of §10-60 shall coordinate their operations and activities with the Campbell County Department of Public Safety and will carry out their assigned tasks to the best of their ability.

(b) Each EMS/rescue organization mentioned in §10-60(b) shall appoint a district captain who shall be responsible for the overall direction and control of EMS/rescue service activities using federally mandated NIMS protocols within his organization’s respective primary response areas. Additionally, the captain shall insure that his organization complies with all of the provisions of applicable laws, ordinances, and standard operating procedures/guidelines in coordination with the Department of Public Safety and shall advise and communicate his organization’s operations and activities with the Director of Public Safety or his designee.

(c) The Campbell County Department of Public Safety EMS Division career staff, when responding to calls, will follow all applicable federal, state, and local regulations and will function under the same standards incorporating NIMS as noted in section (b).

For state law authority, see VA. CODE ANN. §32.1-111.14 (Repl. Vol. 2011). See also VA. CODE ANN. §27-23.6 (Repl. Vol. 2011).

[THE NOVEMBER 21, 2005 ACT adopted this section.]

[THE JULY 7, 2008 AMENDMENT added “using federally mandated NIMS protocols” in the first sentence of (b), substituted “advise and communicate” for “coordinate” in the second sentence of (b), and added subsection (c).]

[THE DECEMBER 6, 2010 AMENDMENT added “/guidelines in coordination with the Department of Public Safety” to the second sentence of subsection (b).]

Sec. 10-62. Responsibility and authority.

(a) All officially recognized members of the organizations and groups mentioned above shall perform their respective duties, as outlined in standard operating procedures/guidelines and applicable laws and ordinances, to the best of their ability.

(b) All officially recognized members of the organizations and groups mentioned above will be subject to the procedures and practices established by the Campbell County Board of Supervisors or its designee.

(c) While performing in his official capacity, each of the members of the organizations and groups mentioned above shall have the authority to carry out his respective assignments as provided for in applicable laws, ordinances and standard operating procedures/guidelines.

For state law authority, see VA. CODE ANN. §27-23.6 (Repl. Vol. 2011) and §32.1-111.14 (Repl. Vol. 2011).

[THE NOVEMBER 21, 2005 ACT adopted this section.]

[THE DECEMBER 6, 2010 AMENDMENT added “/guidelines” twice, in (a) and (c).]

Sec. 10-63. EMS/Rescue personnel afforded certain privileges, rights and remedies.

When providing services in their official capacity and acting within the guidelines of the Department of Public Safety, all officially recognized members of the organizations and groups mentioned above shall be afforded all of the privileges, rights and remedies available to them under law.

For state law authority, see VA. CODE ANN. §27-23.6 (Repl. Vol. 2011).

[THE NOVEMBER 21, 2005 ACT adopted this section.]

Sec. 10-64. Obedience to orders of the senior officer in charge at the scene of accidents, disasters and other medical and rescue oriented incidents.

Every person present at the scene of an accident or other medical or rescue oriented incident shall be obedient to the orders of the senior officer in charge in any matter relating to medical matters, freedom of rescue squad, medical personnel and apparatus to perform their duties or to function properly, and the maintenance of order at or near the scene of an accident or other medical or rescue oriented incident, and it shall be unlawful and a class 4 misdemeanor for any person to disobey any such order of the senior officer in charge. The senior officer in charge shall have authority to cause the arrest of persons who disobey such orders and to hold them in custody until the incident or danger is abated, at which time the violator shall be dealt with according to law.

For state law authority, see VA. CODE ANN. §18.2-414.1 (Repl. Vol. 2009). See also VA. CODE ANN. §27-15.1 (Repl. Vol. 2011) and §27-23.9 (Repl. Vol. 2011).

Clarke County Emergency Service

To: David Ash, County Administrator

From: Donald T Jackson, CCEMS Director 

Subject: 24 Hour Coverage Last Quarter Fiscal Year 2013/14

Date: 3/10/2014

As instructed I have calculated the hours it will take to place a second Fire/EMS provider 24 hours a day 7 days a week in Enders Fire and Rescue Company for the last quarter of 2013/14. We must also include the hours that are not currently covered by an FTE for the 0600x1800 shift, Monday through Friday. I have also included the cost estimate you requested for uniforms and PPE (personal protective equipment). I will get firm prices for turnout gear and related PPE using a specification I developed for a successful FEMA grant my Volunteer Company received, it will afford the maximum protection and durability for our employees. I suggest we issue 4 sets "Daily Uniforms" to all FTE's and at least 2 sets to PTE's. Please find the following attachments I feel need to be address with this expansion of service. Please take special note of the document titled "Fire and Rescue Joint Agreement". This is a document that I brought to the Volunteer Chiefs meetings you and I attended prior to the Citizens work group being established. I feel it is essential to any combination system as a foundation and delineates the expectations of all involved. I have worked with Chief Rhode to develop and modify it for Clarke County to its current draft form, and

will finish it for your review prior to the planned expansion with the input of all the Volunteer Chiefs.

- A) Hourly wage for PTE
- B) Qualifications for PTE
- C) Staffing Plan and Schedule for shifts
- D) Orientation Package for new PTE/FTE
- E) Turnout Gear inspection form/ County responsibility for damage
- F) List of Daily, Weekly, and Monthly Duties (Enders/CCES agreed upon)
- G) Uniform Policy
- H) PPE Policy (Full use in IDLH)
- I) QA/QI Policy
- J) Written complaint documentation form (All Chiefs/CCES agreed upon)
- K) Running order of Apparatus (Enders Chief)
- L) Fire/EMS Apparatus check sheets (Enders Chief/CCES agreed upon)
- M) Fire Apparatus Staffing Policy (Enders Chief/CCES agreed upon)

Should you have any questions or want any additions, please let me know. As you instructed me to do, I will be available to present this to the Board of Supervisors and answer any questions they may have.

Clarke County Emergency Service

Staffing Plan and Shift Hours

- 90 days x 24 hours for new PTE = 2160 hours (13 Weeks)
- Continue to use current FTE (Currently 3- 12 hour day shifts and 1- 4 hour day shift) and increase to 4- 12 hour day shifts = 48 hours
- 48 hours already covered by FTE x 13 weeks = 624 hours
- 2160 hours for new position less 624 hours already covered = 1536 hours to cover with PTE's

Cost of New Position covered by PTE

- BLS - 1536 hours @ \$13.00 per hour = \$19,968.00
- ALS – 1536 hours @ \$15.00 per Hour = \$23,040.00 (Use ALS for appropriation to assure adequate funding)
- BLS – 1536 hours @ \$15.00 per hour = 23,040.00
- ALS – 1536 hours @ \$17.00 per hour = 26,112.00 (Use ALS for appropriation to assure adequate funding)

Shift Hours for Staffing

A- 0600 X 1800

B- 0600 X 1000

C- 1000 X 1800

D- 0600 X 1200

E- 1200 X 1800

F- 0700 X 1700

G- 1800 X 0600

Clarke County Emergency Service

Qualifications for New PTE's

NFPA- F/F- 1 and 2 (or equivalent)

Haz-Mat awareness and operations

EVOC- 2 (Evoc- 3 preferred)

EMT- Basic, Enhanced, Intermediate, or Paramedic

Released to practice in Lord Fairfax EMS district

Clarke County Emergency Service

Hourly Wage Proposal for PTE

As you are aware we only employ FF/ALS providers at this time, I propose to use FF/BLS providers as well when ALS providers are not available. I will as you requested make every effort to have both people on shift be Medics however this may not always be possible using PTE's. There will always be at least one Medic (ALS) provider on duty. There has been no adjustment to the hourly rate paid to PTE's for several years and we are below all the surrounding jurisdictions. We are paying \$12.00 per hour currently for ALS and have no scale for BLS. As an example Frederick County is paying \$15.00 per hour for ALS and \$13.00 for BLS, and has submitted to pay \$17.00 for ALS and \$15 for BLS in the new budget. I propose setting ALS at \$15.00 per hour and BLS at \$13.00 per hour for now and make an adjustment later if needed. It will be difficult (but attainable) to staff all these hours with PTE's and I have identified several people qualified to fill the PTE positions in addition to our current PTE's, however we must be competitive with the Counties around us if I am to be successful. I have included for you review both the higher and lower rates in the staffing plan.

1

Upon dispatch one career person is to report to the appropriate Fire apparatus as the driver if needed or as a crew member and 2nd career person is to respond with the appropriate EMS unit, unless a diver is needed for additional Fire apparatus. After 5 minutes and no certified crew both career members are to respond with appropriate fire apparatus.

This policy may be modify due to dispatch information such as but not limited to: people trapped, weather condition, multiple calls received, high fire class day, etc. However any variation will require justifications.

An Officer may modify as needed and may be ask to justify .

May respond to mutual Aid, every effort to keep ALS available.

2

Upon dispatch both career staff will respond on the appropriate Fire apparatus. If trained personal are enroute to station, then members should await arrival if before 2nd dispatch. Notify dispatch both staff on apparatus. Other drivers are to bring an EMS unit to scene and stage out of the way of fire operations, but where EMS equipment easily accessible.

This policy may be modify due to dispatch information such as but not limited to: people trapped, weather condition, multiple calls received, high fire class day, etc. However any variation will require justifications.

An Officer may modify as needed and may be ask to justify .

May respond to mutual Aid, every effort to keep ALS available.

3

Upon dispatch both career staff will respond on Fire apparatus. Notify dispatch both staff on apparatus. Other drivers to bring an EMS unit to scene and stage out of the way of fire operations, but where EMS equipment easily accessible.

This policy may be modify due to dispatch information such as but not limited to: people trapped, weather condition, multiple calls received, high fire class day, etc. However any variation will require justifications.

An Officer may modify as needed and may be ask to justify .

May respond to mutual Aid, every effort to keep ALS available.



County of Clarke, Virginia Non-Personnel Disagreement Documentation

Note: This form shall not be used to report any personnel matter. Personnel matters are confidential and protected and shall be reported as soon as possible to the immediate supervisor.

Name of Person Entering Report: _____

Report Date: _____ **Date/Time/Event Issue Occurred:** _____

Note: Explain if report date different from occurrence.

Incident No.: _____

Witnesses _____

If applicable

Description of Issue: _____

Fire Chief/Supervisor: _____ **Date Forwarded for Review.** _____

**Fire Chief/
Supervisor
Comments:**

Follow Up Action: _____

Issue Resolution: _____

With my signature below, I acknowledge resolution of the documented issue.

Complainant Signature

Provide copies to all involved parties. Retain record for 3 years after last action

Career Staff Duties

1) Daily Duties:

- a) Daily EMS and Fire apparatus checks
- b) Dry mop and wet mop day room and kitchen
- c) Check bathroom an clean as needed
- d) Empty trash as needed
- e) Wipe off counters as needed
- f) Repair equipment as possible
- g) Wash EMS unit as needed
- h) Mop EMS unit floor

2) Weekly Duties

- a) Full checks on Fire apparatus as approved schedule
- b) Wash EMS units as needed
- c) Check cascade unit
- d) Pick-up county mail at office
- e) Monday clean bathroom
- f) Swept EMS and Fire bays and rinse as needed

3) Monthly Duties

- a) Check Drug Boxes
- b) Decon Ems units
- c) Full check of EMS supplies on units
- d) Inventory of in-house EMS supplies
- e) Order EMS supplies as needed

4) Special Duties as approved by appropriate Leadership

**CLARKE COUNTY EMERGENCY SERVICES
DAILY UNIT CHECK SHEET**

DATE _____

CREW _____ / _____

UNIT	1- 1	1- 2	SE RV
FUEL / OIL AM ONLY			
EMER LIGHTS / SIREN			
VEHICLE LIGHTS			
ONBOARD OXYGEN			N / A
RUN SHEET / PENS			
PORTABLE OXYGEN			
AID BAG/OXYGEN			
PED BAG			
ORAL GLUCOSE			
GLUCOMETER			N/A
PULSE OX			
MONITOR			
DRUG BOX # & EXP DATE			
SEAL #			
ADULT BAG VALVE MASK			
CHILD BAG VALVE MASK			
PED BAG VALVE MASK			
OXYGEN SUPPLIES			
SUCTION UNIT			N/A
C COLLAR/STRAP BAGS			
BACKBOARDS			N / A
KED			N / A
TRACTION SPLINTS			N / A
TRASH EMPTY			N / A

EQUIPMENT NEEDING REPLACEMENT

UNIT PROBLEMS NOTED

daily check sheet #5
revised 10/24/2011

WAGON 1 EQUIPMENT CHECKS

Month _____ Mileage _____ Pump Hours _____

	DAILY							Every Monday										
	Initials	Fuel Level	Lights	Maps	Portables	Gas Meter	Thermal Imager Camera	Primer Oil	Air Packs	Run Pump	Run Tools	Tires	All Fluids	Engine Oil ADDED	Power Steering ADDED	Transmission ADDED	Coolant ADDED	Run Generator
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COMMENTS:

ENGINE 1 EQUIPMENT CHECKS

Month _____ Mileage _____ Pump Hours _____

DAILY

Every Tuesday

	Initials	Fuel Level	Lights	Maps	Portables	Tank Level	Gas Meter	Primer Oil	Air Packs	Run Pump	Run Tools	Run Hurst Tool	Tires	All Fluids	Engine Oil ADDED	Coolant ADDED	Transmission ADDED	Power Steering ADDED	Run Generator	
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COMMENTS:

Tanker 1 EQUIPMENT CHECKS

Month _____ Mileage _____ Pump Hours _____

DAILY

Every Wednesday

	Initials	Fuel Level	Lights	Maps	Portables	Tank Level	Primer Oil	Air Packs	Run Pumps	Run Tools	Tires	All Fluids	Engine Oil	Engine Oil ADDED	Coolant ADDED	Transmission ADDED	Power Steering ADDED
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COMMENTS:

Truck 1 EQUIPMENT CHECKS

Month _____ Mileage _____

	DAILY					EVERY THURSDAY											
	Initials	Fuel Level	Lights	Maps	Portables	Tank Level	Air Packs	Run Tools	Tires	All Fluids	Engine Oil ADDED	Power Steering ADDED	Coolant ADDED	Transmission ADDED	Set-up Aerial	Inspect Aerial	Run generator
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COMMENTS:

Brush 1 EQUIPMENT CHECKS

Month _____ Mileage _____ Pump Hours _____

	DAILY						EVERY FRIDAY								
	Initials	Fuel Level	Fuel ADDED	Lights	Maps	Tank Level	Water ADDED	Run Pump	Run Tools	Tires	Fluids	Coolant ADDED	Engine Oil ADDED	Transmission ADDED	Power Steering ADDED
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Comments :

FIRE AND RESCUE JOINT AGREEMENT

This Fire and Rescue Joint Agreement (Agreement) dated the _____ day of ~~April~~~~September~~, 201~~4~~~~07~~, by and between the County of Clarke, Virginia (the County) and all Volunteer Fire and Rescue Companies presently serving in Clarke County (the Companies).

RECITALS

A. The County and its volunteer fire and rescue companies have, for several decades cooperated in order to provide exemplary fire and rescue services to the citizens of Clarke County, Virginia.

B. The County is committed to continued growth and improvement of its volunteer fire and rescue companies and assuring the safe and efficient provision of essential fire and rescue services, and the Company is committed to utilizing its personnel and resources to achieve the same goals.

C. As growth within the County has continued, fire and rescue service demands have increased, which has created a need for the fire and rescue system within the County to evolve into a combination volunteer and career fire and rescue service.

D. In order to provide additional support to the volunteer companies, plan for future service needs, and provide management and supervision for career fire and rescue personnel, the County has established an Emergency Services Department (the Department) as a County department.

E. The County remains committed to maintaining a strong and viable volunteer fire and rescue system that is supplemented by career fire and rescue employees.

F. The parties desire, by this Agreement, to further enhance the partnership between the County and the Company by defining the role and responsibility of each party, and to further support their joint mission to provide efficient and cost-effective fire and rescue services to the citizens of Clarke County.

G. In accordance with *Virginia Code 27-15.1*, it is the intent of the parties to continue to allow the Companies to exercise authority in the process of answering alarms or operating at emergency incidents.

H. In this agreement, when reference is made to County rules, regulations, requirements and procedures of which are currently not in existence, it is agreed upon that they shall be mutually developed, approved and implemented by the County and the Operations Team.

TERMINOLOGY

For purposes of this Agreement the following terms shall have the following meaning:

The Board of Supervisors of the County of Clarke, Virginia, shall be known as the Board and in certain instances, the County.

Company shall refer to the individual Volunteer Fire and Rescue Company executing this Agreement.

Companies shall refer to all Volunteer Fire and Rescue Companies organized and located within the boundaries of the County of Clarke, Virginia.

County shall refer to the County of Clarke, Virginia as well as the Board of Supervisors.

Director of the County Emergency Services Department shall be known as the CCES Director.

The Chief Operational Officer of the Company shall be known as the Company Chief.

The President of the Company shall be known as the President.

The Clarke County Emergency Services Department shall be known as the Department.

The Clarke County Volunteer Fire and Rescue Association shall be known as the Association.

The Operations Team shall refer to the Chiefs' Work Group, which shall be made up of the Company Chief from each of the Volunteer Fire and Rescue Companies organized and located within the boundaries of the County of Clarke, Virginia, and the CCES Director.

The aforementioned persons and groups shall also be known as the parties.

AGREEMENT

NOW, THEREFORE, for the mutual consideration herein contained, the parties agree as follows:

1. FUNDING

A. Pursuant to Virginia Code 15.2-953, the County intends to provide public funds to the Company, subject to appropriations, to support the Company's providing of fire and rescue services to the public.

B. Pursuant to Virginia Code 15.2-954, the County may establish and provide a capital loan fund to a company providing firefighting and rescue services for construction or equipment for providing fire and rescue services to the community. Should this fund be established, the company shall adhere to county procedures and guidelines, to include purchasing and competitive bidding.

C. The Companies shall:

- 1) maintain records of the receipt and expenditure of public funds;
- 2) submit to annual audits of the expenditure and receipt of public funds as provided by the County's certified public accountant auditor, and provide the information and data requested by said certified public accountant auditor for such audits
- 3) ensure that the County's certified public accountant auditor files the Annual Financial Statement required by the County, using such forms and procedures as prescribed by the County's certified public accountant auditor and that the County is given a copy of the Financial Statement upon completion.

D. Receipt of public funds by the Companies shall not affect the Companies' right to solicit or raise money locally from the community, providing such local fundraising activities are conducted in accordance with applicable laws and regulations.

E. During the County's annual budget process the Companies may make a request for a special appropriation. Such request shall be forwarded to the County along with the recommendation of the Volunteer Fire and Rescue Association.

F. The County may withhold funding to a Company, whether or not in an approved budget, for failure of the Company to comply with provisions set forth in this agreement, including, without limitation, the provisions set forth in Paragraph 1, Funding. The County shall provide written notice to the Company of their intent to withhold funding along with the reason. The Company shall have seven (7) days to respond to the County along with the ability to request a meeting to discuss said notice and suggested courses of correction.

2. TEAM

The Companies shall maintain an Operations Team (Chief's Working Group) which shall meet at least monthly.

3. RECORDS AND DATA

A. The Companies shall utilize an Incident software reporting system compatible with State and County requirements and shall be utilized by all companies.

B. The County shall have a System Administrator who will limit access to the system to those authorized by the Systems Administrator in conjunction with the Operations Team. In addition, the System Administrator will maintain a central data repository.

C. The Companies shall collect and maintain data as required by the County for State and County programs. The County shall provide initial training to the Companies regarding the use of the selected reporting software. In addition, the County shall provide on-going training to the Companies as a result of changes in personnel or updates to the reporting software.

4. SERVICE RESPONSIBILITY

A. It is the responsibility of the Companies to deliver emergency fire, rescue, and medical services, within its capabilities, to the citizens of the designated response area or the County in accordance with County dispatch and response procedures as established and in conjunction with the Operations Team.

B. The Companies agree to assist other county fire and rescue companies in delivering emergency fire, rescue, and medical services to the citizens of Clarke County, as needed and in accordance with County dispatch and response procedures as established and in conjunction with the Operations Team.

C. The Companies also agree to provide assistance to other fire and rescue companies and governmental jurisdictions with which Clarke County and/or the Company has established mutual aid agreements in accordance with County dispatch and response procedures as established and in conjunction with the Operations Team.

5. VOLUNTEER RECRUITMENT

A. The County, through the Department and Companies, is committed to operating a combination volunteer and career fire and rescue system to service the needs of public safety in the most cost effective manner. Primary

emphasis will be to preserve and perpetuate the continuation of a predominantly volunteer fire and rescue service and to supplement the staffing needs of the companies as requested and approved or funded.

B. The County und the Companies shall each diligently work to recruit, train, and maintain viable volunteer fire and rescue companies in accordance with applicable laws, rules, and regulations of the Commonwealth of Virginia and County requirements.

6. STATION STAFFING

A. The Companies shall provide staffing with volunteer personnel when feasible, 24 hours a day, seven days a week, as required for response to incidents. The companies shall ensure that volunteer personnel responding to incidents are trained and qualified in accordance with federal, State, County, and Company's requirements to perform required duties, and that any required licenses and/or certifications are maintained.

B. The County agrees to provide station staffing with career personnel to supplement volunteers. Actual work hours will be determined by mutual agreement between the Company Chief or his designee and the CCES Director.

C. Until a criterion is mutually developed and agreed upon by the Association and the County for requesting staffing, the county agrees to provide staffing as requested by the companies and approved by the Board. The County shall ensure that career personnel responding to incidents are trained and qualified in accordance with Federal, State, County and Company requirements to perform required duties, and that any required licenses and/or certifications are maintained.

D. Career employees of the County are permitted to participate as members of County Volunteer Fire Companies during their off duty hours. These employees must follow all Fair Labor Standards Act regulations in conjunction with their volunteer duties. In order to guard both the volunteer company and the Fire and Rescue Department from potential conflicts of interest, all parties to this agreement recognize the need to restrict the level of management participation in a volunteer company by County career employees. It is agreed that the career employees of the Fire and Rescue Department shall not be permitted to serve as Chief, Assistant Chief, Deputy Chief, Rescue Captain, President, Vice-President or Treasurer of a volunteer company or serve as a voting delegate, officer, or committee chair of the Clarke County Volunteer Fire and Rescue Association. It is further agreed that a career employee may not be assigned to the same station where they are a volunteer member.

7. SELECTION AND ASSIGNMENT OF CAREER PERSONNEL.

A. As the legal employer, the County shall have full responsibility for the processing and selection of career employees. A single screening and selection process shall be used to employ career personnel regardless of the company to which the employee is ultimately assigned.

B. The CCES Director shall establish basic job descriptions and employment qualifications, as well as the screening and selection process for career personnel who will yield employees that will adequately serve the needs of the fire and rescue system and the public. Volunteer input into the requirements and procedures used shall be solicited through the Operations Team and the Clarke County Volunteer Fire and Rescue Association.

C. The CCES Director shall be responsible for making station assignments of career personnel. The CCES Director decisions on personnel to be assigned to volunteer companies shall be made in consultation with the Company Chief or his designee of the applicable company. The CCES Director shall also have the right to reassign career personnel whenever, in his discretion, it is deemed necessary. The CCES Director or his designee shall also ensure that the Company Chief or his designee receive adequate notice of any personnel assignment changes. This notification shall be made in a timely manner when feasible. In all matters of personnel assignments and station coverage, primary consideration shall be given to public safety needs.

D. Provided adequate funds are available, part-time employees may be employed to provide coverage for full time career employees who are absent due to leave, training, special assignment, or when a position is vacant. Part-time employees shall be assigned at the CCES Director's discretion after consultation with the Company Chief or his designee of the applicable company.

8. EMPLOYEE SUPERVISION AND EVALUATION

A. Career personnel are ultimately responsible to the CCES Director or his designee.

B. Supervision of career personnel shall rest with the CCES Director or his designee, with the guidance of the applicable Company Chief or their designees. Work assignments shall be of a nature consistent with the public safety mission of the County and the Company. Station duties shall be coordinated with the CCES Director, the Company Chiefs or their designees, and shall be standard throughout all companies as established and agreed upon by the Department and the Operations Team.

C. In order to provide consistent direction throughout the workday, the senior ranking career employee assigned to a station, in conjunction with the chief operational officers of the Company, shall ensure that routine daily activities of career employees are carried out as assigned.

D. The CCES Director, the Company Chief or their designees may utilize career personnel for projects or other work-related assignments. Every effort shall be made to ensure that a balance is maintained between Company and County priorities and goals.

E. The CCES Director or his designee shall be responsible for formal performance evaluations of career employees, as required under County personnel policies. Evaluations of career employees assigned to volunteer companies shall be completed with input from the Company Chief or designee.

F. The County Administrator shall be responsible for the formal performance evaluation of the CCES Director. The County Administrator shall include all company Chiefs and the Association liaison for input into the performance evaluation of the CCES Director.

G. Formal complaints concerning a career employees' behavior or performance shall be forwarded from the Company Chief to the employee's immediate supervisor, in writing on the Dispute Resolution Form, for official investigation. As a part of the personnel process, any complaint shall remain confidential between all parties connected with the complaint. The CCES Director or his designee will notify the Company Chief or his designee of the status or results, to include any findings or disciplinary action, of the investigation in a timely manner.

H. Formal complaints concerning a volunteers' behavior or performance shall be forwarded from the CCES Director to the Company Chief, in writing on the Dispute Resolution Form, for official investigation. As a part of the personnel process, any complaint shall remain confidential between all parties connected with the complaint. The Company Chief or his designee will notify the CCES Director or his designee of the status, or results, to include any findings or disciplinary action, of the investigation in a timely manner.

I. Leave for career employees shall be taken in accordance with County procedures. When a vacancy occurs, the position will be filled with either a qualified volunteer (approved by the Company Chief) or a full or part-time career employee.

9. FACILITIES AND WORK ENVIRONMENT

A. The Companies shall provide career personnel with an adequate, clean, and safe work environment that is conducive to productive performance and good morale among co-workers. As the party responsible to provide and maintain the fire station, it is the Companies' responsibility to provide and maintain a structurally safe and healthy work place that meets all applicable code requirements for occupancy.

B. The station shall have and maintain potable water, working plumbing, adequate ventilation, heating, cooling, lighting, and trash removal. Any deficiencies in these basic requirements shall be corrected in the most expeditious manner possible.

C. In addition to the foregoing basic requirements, the Companies shall provide and maintain the following items for the personal needs of career employees during the workday:

- a) Refrigerator
- b) Stove and microwave oven
- c) Personal lockers
- d) Furnished rest area/lounge
- e) Shower facility
- f) File space
- g) Protective clothing storage
- h) Separate male and female bunkroom facilities for 24 hour staff.

D. Station maintenance and major repair is the responsibility of the Company. Career personnel shall participate in light cleaning and minor repair of the station and grounds to maintain good order. Volunteer and Career personnel shall share general custodial duties.

10. APPARATUS AND EQUIPMENT

A. As the owner of the station's apparatus and equipment, the Company agrees to authorize Career employees to drive, operate, and utilize the apparatus and equipment, providing the operation and use is in accordance with an established standard driver/operator course and procedure for all companies as developed and agreed upon by the Company Chiefs or their designees and the County. The Company Chief or his designee shall be responsible for providing orientation training to all new career personnel assigned to the station on the proper operation and use of company apparatus and equipment. The Company Chief or his designee shall be responsible for the final approval of all drivers. All Training shall be completed based upon the availability of Company's approved trainers and the experience level of the employee.

B. The Companies recognize that in addition to emergency response, its apparatus and equipment will be used by career personnel to perform routine duties such as physical fitness training, public fire and rescue safety education programs, fire prevention inspections, fire and EMS training, pre-fire planning, mapping, etc. Any activities outside of the companies first due response area must be approved by the company Chief or their designee.

C. It is the responsibility of the Companies to maintain all apparatus and equipment that is in service in proper safe working order. While vehicle maintenance and repair is the responsibility of the Companies, career personnel will participate to a shared responsibility of cleaning and minor preventative maintenance. Career personnel may make minor repairs to apparatus and equipment when such repairs are within their mechanical capability and the Company Chief or designee has authorized the work.

D. Volunteer and career personnel shall ensure operational readiness and shall perform daily apparatus and equipment inspections and testing. Deficiencies found shall I be noted and reported to the appropriate Company Chief.

II. TRAINING

A. Volunteer and Career personnel shall maintain a knowledge and skill level proficient with their appropriate assigned Fire and EMS duties through a curriculum mutually established by the County and the Operations Team.

B. The Company will be assisted with its training program as available and requested. The development and facilitation of countywide courses will be coordinated through the County Fire and Rescue Training Committee and provided to Clarke County Fire and Rescue volunteers at no cost, if approved in the annual budget process.

C. From time to time, one or more career staff may be sent to special training programs. When this occurs, the Vacant position will be filled with either a qualified volunteer (approved by the Company Chief or his designee) or a full or part-time Career employee.

12. INSURANCE AND LIABILITY

A. Each party will cooperate with the other in risk prevention programs to reduce the risk of bodily injury, property damage, and any consequential liability.

B. Each party shall provide insurance or a program of self-insurance which will cover damage or loss to real or personal property caused by negligent acts or omissions by their members or employees.

C. Subject to annual review and approval by the Board of Supervisors, the County shall provide an accident policy for the Companies.

13. MODIFICATION

A This Agreement may be amended or modified only by a written document, signed by the parties hereto.

B. The parties recognize that this Agreement cannot address every policy or procedural issue that may be encountered, and they do state their intention to review this Agreement annually to identify appropriate additions or modifications.

14. TERMINATION

A. This Agreement may be terminated by either party by six (6) months written notice to the other party.

B. This Agreement shall terminate in the event of dissolution of the Company. The Company may be dissolved by voluntary dissolution by the Company or pursuant to the provisions of Virginia code 27-1 0.

~~C. Since the assets of the Company were derived through public contributions, the Company agrees in the event of dissolution for any reason to vest title to all land, buildings, apparatus, and equipment to the County, to a Town (if the Company's station is located in the Town), or an organization that will be committed to carrying on the Company's public safety mission to the citizens of the County.~~

15 GENERAL

A. This document supersedes any and all prior agreements, either written or verbal, entered into between these parties to the extent that the subject matter of any prior agreements is addressed or related to the subject matter of this document.

B. This agreement defines the working relationship between the County and the Company. Except as expressly provided to the contrary, nothing in this agreement creates a standard of conduct or a standard of care with respect to citizens, employees, or volunteers.

C. It is agreed that each party to this agreement acknowledges its role in providing fire and rescue services to the citizens of Clarke County, Virginia. It is further agreed that the relationship between the County, the Company, and their members and employees, shall reflect an attitude of cooperation toward the achievement of effective and efficient fire and rescue services for County citizens.

D. The parties agree to plan, develop and maintain a strategic plan for the future needs of the fire and rescue system of which will be reviewed annually and will include a five and ten year projected plan. The strategic planning group shall consist of the CCES Director, the Operations Team, the Board liaison, the County Administrator, the Association President or their designees as well as career and volunteer field personnel as designated.

E. The parties each express their intent to work together to develop and/or revise Standard Operating Procedures.

F. By this Agreement and agreements with other fire and rescue companies the County is providing for fire and rescue services to its citizens by using both government-employed (career) personnel and personnel of the Companies, and the Companies shall be deemed an instrumentality of the County for purposes of Virginia Code 27-23.6.

Harold Rohde, Chief

Bryan Conrad, Chief

John H. Enders Vol. Fire & Rescue Co.

Boyce Vol. Fire & Rescue Co.

Jason Burns, Chief
Blue Ridge Vol. Fire & Rescue Co.

Donald Jackson, Director
Clarke County Emergency Services

David Ash, Administrator
County Of Clarke

Michael Hobert, Chair
County of Clarke, Board of Supervisors

DRAFT

Clarke County Emergency Services

To: David Ash, County Administrator
From: Donald T Jackson, Director EMS
Date: 3/6/2014
Re: Uniform and Gear cost estimates

These prices are estimates based upon current pricing from current county vendors. Prices include lettering unless noted All PPE researched meet NFPA, DOT, ANSI and OSHA requirements.

Personal Protective Equipment

Helmet Cairns N5A (Fire store)	\$611
Hood PAC 2 PBI (Fire store)	\$47
Gloves Shelby 5291 (Fire store)	\$112
Extrication Gloves Ringers Barrier 1 (Fire store)	\$50
Turnout Coat MP (Fire store)	\$1354
Turnout Pants MP (Fire store)	\$837
Suspenders MP (Fire store)	\$34
Structural Boots Hiax fire hunter (Fire store)	\$294
Total per employee	\$ 3339

Daily Uniforms

Winter Jacket Parka (Galls JA514) ANSI 3		\$260 Plus local lettering
Windbreaker (Signet)		\$40
Boots Hiax R1 (Galls FW460)		\$220
Station Shoes Hiax R7 (Galls FW266)		\$175
Caps (Signet)		\$12
Knit Caps (Signet)		\$11
Job Shirts (Signet)	\$60 4/each	\$240
Pants (Galls TR357 Navy)	\$45 4/each	\$180
Shorts (Galls TR361 Navy)	\$35 2/each	\$70
T-Shirts (Signet)	\$24 4/each	\$96
Polo Shirts (Signet)	\$25 4/each	\$100
Total per employee		\$1404

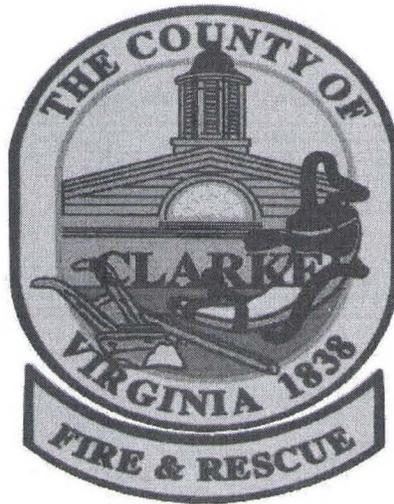
Class "A" and "B" Uniforms

Coat "A" (Galls JA771)	\$200
Pants "A" (Galls TR121)	\$45
Shirt "B" (Galls SH1438)	\$25
Gloves "A" (Galls GL098)	\$8
Patches and buttons "A&B"	\$90
Badge and insignia "A&B"	\$150
Hat "A" (Galls HW511)	\$62
Shoes "A" (Galls FW580)	\$100
Total per employee	\$680

CONFIDENTIAL

Total per employee

\$5423



CLARKE COUNTY EMERGENCY SERVICE

VOLUNTEER COVERAGE FORM

Date: _____

Name Of Volunteer Providing Coverage: _____

Signature of Volunteer Providing Coverage: _____

Station / Shift: _____

Date Of Coverage: _____

Start Time: _____

End Time: _____

Total Time: _____

Name Of Career Employee Being Covered: _____

Emergency Service Director Signature _____ Date: _____

Clarke County Emergency Service

Under Construction is an orientation package that will be given to all new part time employees and will contain the following:

- The hourly pay rate
- Fire call staffing
- Written complaint form
- Daily, weekly, and monthly duties
- QA/QI policy
- EMS/Fire Apparatus check forms
- Image Trend software Training check list
- Turnout gear inspection form
- Release to drive Enders Apparatus form
- Uniform Policy
- PPE Policy
- Running order of Apparatus
- Pertinent Enders/County SOP's

There will be an orientation shift spent with either current full time or part time employees before they are released to go on shift as 2nd person

Clarke County Emergency Service

***Under Construction is a Turnout Gear Inspection
and agreement for responsibility for damage,
temporary use form***

Clarke County Emergency Service

Under Construction is the uniform policy

This will be completed when decision is made of what uniforms can be purchased

Clarke County Emergency Service

Under Construction is the use of PPE policy

This will be in addition to current policy to include all part time employees

Clarke County Emergency Service

Under Construction is Running Order of Enders Apparatus

This will let the employee know what apparatus is due for response specific to the call type, please see example used at Gainesboro Volunteer Fire and Rescue

GAINESBORO FIRE AND RESCUE COMPANY

Running Order of Apparatus

- **First Due Residential Structure/Chimney Fire in NON-Hydranted Area:**
 1. Engine (Wagon if limited access)
 2. Tanker
 3. Tower
 4. Ambulance
 5. Wagon

- **First Due Residential Structure/Chimney Fire in Hydranted Area:**
 1. Wagon
 2. Tower
 3. Ambulance
 4. Engine

- **First Due Commercial Structure Fire in NON-Hydranted Area:**
 1. Engine (Wagon if limited access)
 2. Tanker
 3. Tower
 4. Ambulance
 5. Wagon

- **First Due Commercial Structure Fire in Hydranted Area:**
 1. Wagon
 2. Tower
 3. Ambulance
 4. Engine

- **Second (3rd or 4th) Due Residential Structure/Chimney Fire in NON-Hydranted Area:**
 1. Tanker
 2. Wagon
 3. Tower
 4. Engine

- **Second Due (3rd or 4th) Residential Structure/Chimney Fire in Hydranted Area:**
 1. Wagon
 2. Tower
 3. Engine

- **Second Due (3rd or 4th) Commercial Structure Fire in NON-Hydranted Area:**
 1. Tanker
 2. Tower
 3. Wagon
 4. Engine

- **Second Due (3rd or 4th) Commercial Structure Fire in Hydranted Area:**
 1. Tower
 2. Wagon
 3. Engine

******* Anytime a Unit is dispatched alone (i.e.: Tanker 16 to an area in the county where Engine Company 16 is not due, Engine Company to assist Winchester, Tower 16 to chimney fire in 19's area, Brush 16 to Morgan County) only that unit will respond. Also, if the Tanker is due on the call, and it is not in our first due, it must go first (even if driver only). . This is at the discretion of the officer in charge.**

- **Vehicle Fire:**
 1. Engine (Wagon if limited access)
 2. Tanker (if needed)
 3. Ambulance

- **Auto Accident (no fire reported):**
 1. 1st Ambulance

2. Engine
 3. 2nd Ambulance
- **Auto Accident (fire reported):**
 1. Engine
 2. 1st Ambulance
 3. 2nd Ambulance
 - **Woods or Grass Fire:**
 1. Attack
 2. Tanker
 3. Brush
 4. Wagon/Engine (if needed)
 - **Wires down, Tree in Roadway, Tree on Powerlines, Flooded Basement, Transformer Fire:**
 1. Attack

Rotate the ambulances so that 16-1 runs as the first out ambulance during the odd months, and 16-2 runs as the first out ambulance on the even months.

*******NOTE: These are guidelines that should be followed whenever possible, however it is understood that every call is different and may require a change of response (i.e.: If Engine 16 is out of service Wagon 16 will respond, If limited access is suspected Attack 16 will respond in place of Wagon/Engine, If ALS16 is out of service a medic will respond on the medic unit or mobile. In any event, common sense must prevail.**

Donald T. Jackson

Chief of Department

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: March 10, 2014
RE *March Finance Committee*

1. FY 14 Supplemental Appropriations.

EMT Supplemental. "Be it resolved that budgeted expenditures and appropriations for Emergency Medical Service part-time salaries be increased \$20,000 to provide additional coverage, and be it further resolved that the designation for government savings be reduced in the same amount."

2. Sheriff Part Time Salaries. "Be it resolved that the Sheriff be authorized to use savings in his authorized budget for full-time salaries in his budget for part-time salaries for the purpose of reducing leave balances."

3. FY 15 Budget Deliberations. New documents, if any, will be presented at the meeting.

4. CLG Grant Application. Alison Teetor will inform the committee of a proposed CLG grant application.

5. Acceptance of February Bills and Claims. *Acceptance of Bills and Claims is recommended.*

6. Standing Reports. The following are included: FY 14 General Fund Balance, Reconciliation of Appropriations, General Government Expenditure Summary, Conservation Easement Authority, General Government Capital Projects.

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
1	FEBRUARY	1651188	HEARING JAN 21	5436	02/14/2014 \$	145.15
2	FEBRUARY	1651188	HEARING FEB 18	5436	02/14/2014 \$	100.10
3	FEBRUARY	1651188	HEARING JAN 21	5523	02/28/2014 \$	143.00
Total for 100-000-11010-3600						\$ 388.25
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
5	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	2.32
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	FEBRUARY	X02012014	GOVT ADMIN	79240	02/28/2014 \$	47.30
VENDOR: TREASURER OF VIRGINIA						
11	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	3.80
VENDOR: VERIZON						
33	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	9.06
Total for 100-000-12110-5230						\$ 60.16
100-000-12110-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
3	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	108.77
3	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	59.48
Total for 100-000-12110-6008						\$ 168.25
100-000-12110-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	FEBRUARY	3396-02/09/14	BEST BUY	79248	02/28/2014 \$	115.81
100-000-12210-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	FEBRUARY	HALL02052014	LEGAL SERVICES JAN 2014	5466	02/28/2014 \$	532.50
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
3	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	2.53
VENDOR: VERIZON						
34	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	6.04
Total for 100-000-12310-5230						\$ 8.57
100-000-12310-5510 TRAVEL MILEAGE						
VENDOR: PEAKE, DONNA						
1	FEBRUARY	PEAKE02052014	MILEAGE CONFERENCE	5417	02/14/2014 \$	161.28
100-000-12310-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: PEAKE, DONNA						
2	FEBRUARY	PEAKE02052014	MEALS/HOTEL	5417	02/14/2014 \$	320.43

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
100-000-12410-3190		DMV STOP FEES				
VENDOR: DMV						
1	FEBRUARY	14031415	STOP FEES	79266	02/28/2014 \$	40.00
100-000-12410-3320		MAINTENANCE SERVICE CONTRACT				
VENDOR: RICOH USA INC						
1	FEBRUARY	5029477893	11/12 - 02/11	79314	02/28/2014 \$	44.42
100-000-12410-5230		TELECOMMUNICATIONS				
VENDOR: TREASURER OF VIRGINIA						
25	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	5.09
VENDOR: VERIZON						
35	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	3.02
		Total for 100-000-12410-5230			\$	8.11
100-000-12410-5540		TRAVEL CONVENTION & EDUCATION				
VENDOR: UNIVERSITY OF VIRGINIA						
1	FEBRUARY	12564	CONFERENCE REGISTRATION S.	79340	02/28/2014 \$	150.00
1	FEBRUARY	18474	CONFERENCE REGISTRATION L.	79340	02/28/2014 \$	150.00
		Total for 100-000-12410-5540			\$	300.00
100-000-12510-3100		PROFESSIONAL SERVICES				
VENDOR: MATSCH SYSTEMS						
1	FEBRUARY	1986	MARCH 2014	5482	02/28/2014 \$	200.00
100-000-12510-3320		MAINTENANCE SERVICE CONTRACT				
VENDOR: AVAYA, INC.						
1	FEBRUARY	2732951438	01/20 - 02/19	5441	02/28/2014 \$	1,249.22
VENDOR: PEOPLE GIS INC						
1	FEBRUARY	1583	ANNUAL MAPSONLINE SERVICES	79305	02/28/2014 \$	4,000.00
		Total for 100-000-12510-3320			\$	5,249.22
100-000-12510-5230		TELECOMMUNICATIONS				
VENDOR: AT&T MOBILITY						
9	FEBRUARY	X02012014	GOVT IT	79240	02/28/2014 \$	110.88
VENDOR: COMCAST						
1	FEBRUARY	28536108	ACTIVITY THRU 02/14	79256	02/28/2014 \$	850.00
VENDOR: TREASURER OF VIRGINIA						
16	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	1,056.85
VENDOR: VERIZON						
36	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	177.70
2	FEBRUARY	9950007176	JAN 25 - FEB 24	79233	02/14/2014 \$	219.99
		Total for 100-000-12510-5230			\$	2,415.42
100-000-12510-5540		TRAVEL CONVENTION & EDUCATION				
VENDOR: ROBERT W FULLER						
1	FEBRUARY	FULLER02182014	MILEAGE	5462	02/28/2014 \$	31.56
100-000-12510-8207		EDP EQUIPMENT				
VENDOR: BB&T FINANCIAL, FSB						
2	FEBRUARY	3396-02/09/14	METROLINE DIRECT	79248	02/28/2014 \$	788.00
3	FEBRUARY	3396-02/09/14	NEW EGG	79248	02/28/2014 \$	167.85

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VENDOR: DALY COMPUTERS, INC.						
1	FEBRUARY	PSI0970275	LASERJET 400 COLOR	5455	02/28/2014	\$ 568.00
Total for 100-000-12510-8207						\$ 1,523.85
100-000-13100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ELECTION SYSTEMS & SOFTWARE, INC.						
1	FEBRUARY	873545	USAGE AGREEMENT/SUPPORT	79267	02/28/2014	\$ 4,701.86
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
11	FEBRUARY	X02012014	REGISTRAR	79240	02/28/2014	\$ 47.30
VENDOR: TREASURER OF VIRGINIA						
22	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 3.21
VENDOR: VERIZON						
37	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014	\$ 3.02
Total for 100-000-13200-5230						\$ 53.53
100-000-13200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
4	FEBRUARY	0350-02/09/14	COMMONWEALTH PK SUITES RIC	79248	02/28/2014	\$ 144.16
100-000-21200-3150 LEGAL						
VENDOR: CLARKE CO GENERAL DISTRICT COURT						
1	FEBRUARY	006286038	PUBLIC DEFENDER FEES	79190	02/14/2014	\$ 247.50
100-000-21200-5210 POSTAL SERVICES						
VENDOR: POSTMASTER						
1	FEBRUARY	BOX 612	POST OFFICE BOX RENTAL	79211	02/14/2014	\$ 106.00
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 112.32
VENDOR: VERIZON						
38	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014	\$ 45.37
2	FEBRUARY	00092572601596Y	JAN 26 - FEB 25	79232	02/14/2014	\$ 128.32
Total for 100-000-21200-5230						\$ 286.01
100-000-21300-5230 TELECOMMUNICATIONS						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	FEBRUARY	ACCT9 1/17/2014	TELECOMMUNICATIONS	5391	02/14/2014	\$ 24.29
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 6.92
VENDOR: VERIZON						
39	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014	\$ 38.77
Total for 100-000-21500-5230						\$ 45.69
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	FEBRUARY	45161	COMPUTER INDEXING	5477	02/28/2014	\$ 481.87
100-000-21600-5230 TELECOMMUNICATIONS						

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VENDOR: TREASURER OF VIRGINIA						
9	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	5.37
VENDOR: VERIZON						
40	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	69.44
Total for 100-000-21600-5230						\$ 74.81
100-000-21900-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
26	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	8.86
VENDOR: VERIZON						
41	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	3.02
Total for 100-000-21900-5230						\$ 11.88
100-000-22100-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
10	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	8.36
VENDOR: VERIZON						
42	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	9.06
Total for 100-000-22100-5230						\$ 17.42
100-000-31200-3100	PROFESSIONAL SERVICES					
VENDOR: TREASURER OF VIRGINIA						
1	FEBRUARY	239847	CALIBRATION FEES	79338	02/28/2014 \$	16.03
100-000-31200-3310	REPAIR & MAINTENANCE					
VENDOR: BERRYVILLE AUTO PARTS INC						
2	FEBRUARY	5370-79462	LABOR	5442	02/28/2014 \$	15.00
2	FEBRUARY	5370-79656	LABOR	5378	02/14/2014 \$	5.00
2	FEBRUARY	5370-79962	LABOR	5378	02/14/2014 \$	35.00
2	FEBRUARY	5370-79983	LABOR	5378	02/14/2014 \$	35.00
2	FEBRUARY	5370-80225	LABOR	5378	02/14/2014 \$	15.00
2	FEBRUARY	5370-80226	LABOR	5378	02/14/2014 \$	15.00
2	FEBRUARY	5370-80230	LABOR	5378	02/14/2014 \$	35.00
2	FEBRUARY	5370-80231	LABOR	5378	02/14/2014 \$	20.00
2	FEBRUARY	5370-80233	LABOR	5378	02/14/2014 \$	35.00
2	FEBRUARY	5370-80298	LABOR	5442	02/28/2014 \$	50.00
2	FEBRUARY	5370-80440	LABOR	5442	02/28/2014 \$	30.00
VENDOR: BROY'S CAR WASH						
1	FEBRUARY	01/31/2014	CAR WASHES	5384	02/14/2014 \$	131.00
VENDOR: TELTRONIC						
1	FEBRUARY	538540	REPLACED ANTENNA CONNECTOR	5430	02/14/2014 \$	92.88
1	FEBRUARY	539222	CHECKED RADIO OPERATIONS	5512	02/28/2014 \$	86.25
Total for 100-000-31200-3310						\$ 600.13
100-000-31200-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: EMERGENCY COMMUNICATIONS NETWORK, LLC.						
3	FEBRUARY	ECN-015859	CODE RED WEATHER WARNING 0	79268	02/28/2014 \$	4,250.00
1	FEBRUARY	ECN015858	CODE RED EXTENSION FOR 02/	79268	02/28/2014 \$	9,044.83
VENDOR: SOUTHERN SOFTWARE, INC.						
1	FEBRUARY	231246	RENEWAL SUPPORT FEE	5508	02/28/2014 \$	4,998.00
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	FEBRUARY	157945	EXCESS COPIES	5432	02/14/2014 \$	145.64
Total for 100-000-31200-3320						\$ 18,438.47

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100-000-31200-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
3	FEBRUARY	6558-02/09/14	USPS	79248	02/28/2014 \$	9.58
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
1	FEBRUARY	X02012014	SHERIFF	79240	02/28/2014 \$	759.80
7	FEBRUARY	X02012014	SHERIFF'S DEPT	79240	02/28/2014 \$	657.74
VENDOR: TREASURER OF VIRGINIA						
23	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	15.35
VENDOR: VERIZON						
43	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	115.95
Total for 100-000-31200-5230						\$ 1,548.84
100-000-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: ROPER, ANTHONY W.						
1	FEBRUARY	ROPER01242014	CONFERENCE PAYMENT	5499	02/28/2014 \$	150.00
VENDOR: TRAVIS M SUMPTION						
1	FEBRUARY	SUMPTION0124201	CONFERENCE PAYMENT	5428	02/14/2014 \$	150.00
Total for 100-000-31200-5540						\$ 300.00
100-000-31200-5810 DUES & MEMBERSHIPS						
VENDOR: VALEAC						
1	FEBRUARY	ANNUAL DUES	2014 ANNUAL DUES	79227	02/14/2014 \$	100.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	FEBRUARY	2074-02/09/14	LATHEM TIME CORPORATION	79248	02/28/2014 \$	41.18
4	FEBRUARY	2074-02/09/14	APPLE ITUNES STORE	79248	02/28/2014 \$	9.99
5	FEBRUARY	2074-02/09/14	APPLE ITUNES STORE	79248	02/28/2014 \$	7.99
VENDOR: BERRYVILLE AUTO PARTS INC						
1	FEBRUARY	10066598	BATTERY	5442	02/28/2014 \$	11.99
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	FEBRUARY	600021	DECEMBER/JANUARY	79195	02/14/2014 \$	18.00
1	FEBRUARY	RT03-001253	WATER	79264	02/28/2014 \$	18.90
Total for 100-000-31200-6001						\$ 108.05
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	FEBRUARY	5370-79462	OIL/FILTER	5442	02/28/2014 \$	19.99
1	FEBRUARY	5370-79656	LAMP	5378	02/14/2014 \$	1.25
1	FEBRUARY	5370-79703	DEICER/RAINX	5378	02/14/2014 \$	6.64
1	FEBRUARY	5370-79962	FILTER/OIL/WASHER FLUID	5378	02/14/2014 \$	21.82
1	FEBRUARY	5370-79983	BATTERY/SENSOR	5378	02/14/2014 \$	192.75
1	FEBRUARY	5370-80225	1-1/2 TT .453	5378	02/14/2014 \$	3.12
1	FEBRUARY	5370-80226	OIL FILTER/OIL	5378	02/14/2014 \$	16.79
1	FEBRUARY	5370-80230	OIL/FILTER/WASHER	5378	02/14/2014 \$	19.48
1	FEBRUARY	5370-80231	BATTERY	5378	02/14/2014 \$	114.18
1	FEBRUARY	5370-80233	OIL FILTER/OIL/WASHER FLUI	5378	02/14/2014 \$	21.46
1	FEBRUARY	5370-80298	OIL FILTER/WASHER FLUID/OI	5442	02/28/2014 \$	23.46
1	FEBRUARY	5370-80440	1-1/2 TT .453 RECYCLING FE	5442	02/28/2014 \$	6.24
1	FEBRUARY	5370-80490	WIPER BLADES	5442	02/28/2014 \$	38.42
VENDOR: CHIEF SUPPLY CORP						
1	FEBRUARY	397402	BRACKET LICENSE/HORIZONTAL	79253	02/28/2014 \$	242.34
VENDOR: TIRE WORLD						

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1	FEBRUARY	580771	TIRES	79333	02/28/2014 \$	467.04
1	FEBRUARY	589074	TIRES	79222	02/14/2014 \$	243.46
1	FEBRUARY	590137	TIRE	79333	02/28/2014 \$	262.66
Total for 100-000-31200-6007						\$ 1,701.10
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	FEBRUARY	SQLCD/00071274	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	3,216.82
1	FEBRUARY	SQLCD/00071644	FUEL PURCHASES 01/16-01/31	5480	02/28/2014 \$	2,884.56
Total for 100-000-31200-6008						\$ 6,101.38
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
1	FEBRUARY	6665-02/09/14	FESTIVAL DRY CLEANERS	79248	02/28/2014 \$	84.90
VENDOR: BEST UNIFORMS, INC.						
1	FEBRUARY	324922	SHIRT/HASHMARK/PANTS	5380	02/14/2014 \$	138.65
1	FEBRUARY	326036	SHIRT	5444	02/28/2014 \$	78.00
1	FEBRUARY	326410	SHIRT/HASH MARK	5444	02/28/2014 \$	181.65
1	FEBRUARY	326758	JACKET	5444	02/28/2014 \$	140.00
1	FEBRUARY	327376	HASH MARK	5444	02/28/2014 \$	3.00
VENDOR: CHIEF SUPPLY CORP						
1	FEBRUARY	388699	SAFETY VEST	79253	02/28/2014 \$	33.48
Total for 100-000-31200-6011						\$ 659.68
100-000-31200-6017 AMMUNITION						
VENDOR: ATLANTIC TACTICAL						
1	FEBRUARY	SI-80462314	AMMUNITION	5377	02/14/2014 \$	127.72
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
12	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	3.31
VENDOR: VERIZON						
44	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	39.45
Total for 100-000-32100-5230						\$ 42.76
100-000-32100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
6	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	60.22
5	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	27.98
Total for 100-000-32100-6008						\$ 88.20
100-000-32100-6011 UNIFORM AND WEARING APPAREL						
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	FEBRUARY	001490897	TACTICAL RIGGERS BELT	79201	02/14/2014 \$	46.40
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
21	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	5.01
VENDOR: VERIZON						
45	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	3.02
Total for 100-000-33300-5230						\$ 8.03
100-000-34100-3320 MAINTENANCE SERVICE CONTRACT						

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VENDOR: RICOH USA INC						
1	FEBRUARY	5029495633	11/13-02/12	79314	02/28/2014 \$	69.98
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
5	FEBRUARY	X02012014	BUILDING DEPT	79240	02/28/2014 \$	12.60
VENDOR: TREASURER OF VIRGINIA						
6	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	7.95
VENDOR: VERIZON						
46	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	6.04
Total for 100-000-34100-5230						\$ 26.59
100-000-34100-5810 DUES & MEMBERSHIPS						
VENDOR: VBCOA						
1	FEBRUARY	MEMBERSHIP14	MEMBERSHIP DUES	79228	02/14/2014 \$	70.00
100-000-34100-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	FEBRUARY	0350-02/09/14	ROLLABELS	79248	02/28/2014 \$	35.15
100-000-34100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
2	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	95.90
2	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	50.61
Total for 100-000-34100-6008						\$ 146.51
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
10	FEBRUARY	0350-02/09/14	HEALTH PROFESSIONAL LICENS	79248	02/28/2014 \$	90.00
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	FEBRUARY	334253	PROFESSIONAL SERVICES	5470	02/28/2014 \$	128.32
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	FEBRUARY	109212	PROFESSIONAL SERVICES	79214	02/14/2014 \$	16.25
1	FEBRUARY	109216	PROFESSIONAL SERVICES	79214	02/14/2014 \$	79.94
1	FEBRUARY	109257	PROFESSIONAL SERVICES	79214	02/14/2014 \$	48.75
1	FEBRUARY	109538	PROFESSIONAL SERVICES	79214	02/14/2014 \$	16.25
1	FEBRUARY	109557	PROFESSIONAL SERVICES	79214	02/14/2014 \$	97.93
1	FEBRUARY	109674	PROFESSIONAL SERVICES	79214	02/14/2014 \$	44.89
1	FEBRUARY	109814	PROFESSIONAL SERVICES	79315	02/28/2014 \$	47.97
1	FEBRUARY	109882	PROFESSIONAL SERVICES	79315	02/28/2014 \$	493.30
1	FEBRUARY	109991	PROFESSIONAL SERVICES	79315	02/28/2014 \$	127.40
1	FEBRUARY	110200	PROFESSIONAL SERVICES	79315	02/28/2014 \$	366.64
1	FEBRUARY	110232	PROFESSIONAL SERVICES	79315	02/28/2014 \$	32.50
1	FEBRUARY	110253	PROFESSIONAL SERVICES	79315	02/28/2014 \$	32.50
1	FEBRUARY	110452	PROFESSIONAL SERVICES	79315	02/28/2014 \$	97.50
Total for 100-000-35100-3100						\$ 1,720.14
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	FEBRUARY	X02012014	ANIMAL CONTROL	79240	02/28/2014 \$	12.60
VENDOR: TREASURER OF VIRGINIA						
2	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	4.48
VENDOR: VERIZON						
47	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	31.05
Total for 100-000-35100-5230						\$ 48.13

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100-000-35100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
3	FEBRUARY	0872-02/09/2014	VA FEDERATION OF HUMANE SO	79248	02/28/2014 \$	267.49
4	FEBRUARY	0872-02/09/2014	VA FEDERATION OF HUMANE SO	79248	02/28/2014 \$	267.49
Total for 100-000-35100-5540						\$ 534.98
100-000-35100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	62.78
1	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	50.04
Total for 100-000-35100-6008						\$ 112.82
100-000-35600-3000 PURCHASED SERVICES						
VENDOR: LANGUAGE LINE SERVICES, INC.						
3	FEBRUARY	3317816	INTERPRETATION	79291	02/28/2014 \$	29.65
100-000-35600-3330 SOFTWARE LICENSES						
VENDOR: EMERGENCY COMMUNICATIONS NETWORK, LLC.						
1	FEBRUARY	ECN-015859		79268	02/28/2014 \$	13,294.83
2	FEBRUARY	ECN-015859		79268	02/28/2014 \$	13,294.83--
Total for 100-000-35600-3330						\$ 0.00
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	FEBRUARY	059082-6049001	LONG DIST CALLS	79238	02/28/2014 \$	24.24
VENDOR: AT&T MOBILITY						
6	FEBRUARY	X02012014	E-911 DEPT	79240	02/28/2014 \$	94.60
VENDOR: COMCAST						
2	FEBRUARY	01626754926026	02/01 - 02/28	79191	02/14/2014 \$	82.25
VENDOR: TREASURER OF VIRGINIA						
1	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	399.98
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	FEBRUARY	3317816	INTERPRETATION	79291	02/28/2014 \$	29.65
2	FEBRUARY	3317816	INTERPRETATION	79291	02/28/2014 \$	29.65--
VENDOR: VERIZON						
2	FEBRUARY	00001224519338Y	02/01-02/28	79345	02/28/2014 \$	1,296.67
48	FEBRUARY	00002726889534Y	01/26 -- 02/25	79232	02/14/2014 \$	107.76
2	FEBRUARY	00081080039332Y	02/01 -- 02/28	79345	02/28/2014 \$	36.20
Total for 100-000-35600-5230						\$ 2,041.70
100-000-35600-5420 TOWER LEASE						
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	FEBRUARY	MARCH14 RENT	TOWER LEASE MARCH RENT	5425	02/14/2014 \$	2,070.00
100-000-35600-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	FEBRUARY	6558-02/09/14	STAPLES	79248	02/28/2014 \$	29.90
100-000-35600-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
1	FEBRUARY	6558-02/09/14	KOHL'S	79248	02/28/2014 \$	142.16
5	FEBRUARY	6558-02/09/14	KOHL'S	79248	02/28/2014 \$	155.74

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Total for 100-000-35600-6011						\$ 297.90
100-000-35600-6032		911	EDUCATIONAL MATERIALS			
VENDOR: BB&T FINANCIAL, FSB						
2	FEBRUARY	6558-02/09/14	NECI	79248	02/28/2014	\$ 267.95
1	FEBRUARY	6632-02/09/14	SCITENT	79248	02/28/2014	\$ 253.00
Total for 100-000-35600-6032						\$ 520.95
100-000-42400-3840			PURCHASED SERVICES			
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	FEBRUARY	2105-0002	REFUSE DISPOSAL	5391	02/14/2014	\$ 187.80
1	FEBRUARY	ACCT 9 02142014	REFUSE	5453	02/28/2014	\$ 4,996.76
2	FEBRUARY	ACCT9 1/17/2014	PURCHASED SERVICES	5391	02/14/2014	\$ 5,076.21
Total for 100-000-42400-3840						\$ 10,260.77
100-000-42600-3000			PURCHASED SERVICES			
VENDOR: ALLIED WASTE SERVICES #976						
1	FEBRUARY	0976-000330455	RENTAL	5438	02/28/2014	\$ 150.00
100-000-42700-3840			PURCHASED SERVICES			
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	FEBRUARY	157	DECEMBER 2013	5400	02/14/2014	\$ 2,264.64
2	FEBRUARY	157	JANUARY 2014 MONTHLY SERVI	5461	02/28/2014	\$ 2,264.64
Total for 100-000-42700-3840						\$ 4,529.28
100-000-43200-3310			REPAIR & MAINTENANCE			
VENDOR: BROY & SON PUMP SERVICE, INC.						
1	FEBRUARY	19939	PLOWED 01/02 STORM	5383	02/14/2014	\$ 1,200.00
1	FEBRUARY	19963	PLOWED STORM 01/21	5383	02/14/2014	\$ 1,200.00
Total for 100-000-43200-3310						\$ 2,400.00
100-000-43200-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: ALLIED WASTE SERVICES #976						
1	FEBRUARY	0976-000329184	BASIC SERVICE	5374	02/14/2014	\$ 717.95
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	FEBRUARY	1518	CLEANING SERVICES	5421	02/14/2014	\$ 2,942.96
Total for 100-000-43200-3320						\$ 3,660.91
100-000-43200-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
2	FEBRUARY	1679471	RFP ADVERTISING	5436	02/14/2014	\$ 125.13
100-000-43200-5130			WATER & SEWAGE SERVICES			
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	FEBRUARY	600126	WATER	79195	02/14/2014	\$ 22.00
1	FEBRUARY	RT03-001246	WATER	79264	02/28/2014	\$ 6.95
Total for 100-000-43200-5130						\$ 28.95
100-000-43200-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
4	FEBRUARY	X02012014	GOVT MAINT	79240	02/28/2014	\$ 132.40
VENDOR: TREASURER OF VIRGINIA						
4	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 2.54
18	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 4.84

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VENDOR: VERIZON							
49	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	31.05	
		Total for 100-000-43200-5230				\$	170.83
100-000-43200-6005		LAUNDRY, HOUSEKEEPING, & JANITORIAL					
VENDOR: GENERAL SALES OF VIRGINIA							
1	FEBRUARY	214001381	CAN LINER/TOWELS/CLEANER	5401	02/14/2014 \$	211.22	
100-000-43200-6007		REPAIR AND MAINTENANCE SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB							
2	FEBRUARY	0872-02/09/2014	CELLULAR OUTFITTERS	79248	02/28/2014 \$	113.86	
VENDOR: BERRYVILLE TRUE VALUE HARDWARE							
1	FEBRUARY	067115	56147 - MELTER	5379	02/14/2014 \$	337.20	
1	FEBRUARY	067280	56171 - GLUE	5443	02/28/2014 \$	3.99	
1	FEBRUARY	067334	56171 - PLUG	5443	02/28/2014 \$	3.99	
VENDOR: W W GRAINGER, INC							
2	FEBRUARY	9357966846	SNOW PUSHER	79275	02/28/2014 \$	60.95	
1	FEBRUARY	9361439582	OFFSET PIPE WRENCH	79275	02/28/2014 \$	41.70	
VENDOR: LOWE'S OF WINCHESTER							
1	FEBRUARY	1810	ICE MELT	79295	02/28/2014 \$	316.19	
VENDOR: SHANNON-BAUM SIGNS INC							
1	FEBRUARY	0193380-IN	NAME SIGNS	5423	02/14/2014 \$	1,987.80	
1	FEBRUARY	0193555-IN	WHITE E/G I-SIDED	5505	02/28/2014 \$	197.50	
		Total for 100-000-43200-6007				\$	3,063.18
100-000-43200-6008		VEHICLE AND EQUIP FUEL					
VENDOR: MANSFIELD OIL COMPANY							
4	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	84.57	
5	FEBRUARY	SQLCD/00071602	FUEL PURCHASES 01/31-01/31	5480	02/28/2014 \$	187.50	
4	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014 \$	484.24	
		Total for 100-000-43200-6008				\$	756.31
100-000-43200-6009		VEHICLE AND EQUIPMENT SUPPLIES					
VENDOR: BERRYVILLE AUTO PARTS INC							
1	FEBRUARY	5370-79963	HEATER CORE/HOSE CONNECTOR	5378	02/14/2014 \$	380.06	
VENDOR: WINCHESTER EQUIPMENT COMPANY							
1	FEBRUARY	A12499	JOHN DEERE GATOR WORK	5521	02/28/2014 \$	1,308.31	
		Total for 100-000-43200-6009				\$	1,688.37
100-000-43202-3100		PROFESSIONAL SERVICES					
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL							
4	FEBRUARY	HALL02052014	LEGAL SERVICES JAN 2014 JO	5466	02/28/2014 \$	206.91	
100-000-43202-3310		REPAIR & MAINTENANCE					
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.							
5	FEBRUARY	361369	FEBRUARY SERVICE	5376	02/14/2014 \$	68.97	
VENDOR: RIDDLEBERGER BROS INC							
2	FEBRUARY	81184	LABOR/MATERIALS WORK ON CH	5420	02/14/2014 \$	3,260.40	
1	FEBRUARY	81504	BOILER 2 FLAME FAILURES	5497	02/28/2014 \$	947.62	
		Total for 100-000-43202-3310				\$	4,276.99
100-000-43202-3320		MAINTENANCE SERVICE CONTRACTS					

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VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	FEBRUARY	1518	CLEANING SERVICES	5421	02/14/2014 \$	1,885.59
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	FEBRUARY	1149385761	101 CHALMERS 12/11-01/09	5494	02/28/2014 \$	2,248.64
100-000-43202-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
3	FEBRUARY	3980059517	101 CHALMERS CT	79320	02/28/2014 \$	1,151.71
100-000-43202-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	FEBRUARY	4190099.00 98	101 CHALMERS	79336	02/28/2014 \$	120.63
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	FEBRUARY	8906A-FREIGHT	FREIGHT CHARGES	5442	02/28/2014 \$	7.63
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	FEBRUARY	4455288888	129 RAMSBURG LN 12/15-01/1	5494	02/28/2014 \$	210.79
100-000-43205-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	FEBRUARY	83708	MAINT FACILITY	79311	02/28/2014 \$	1,486.62
100-000-43205-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	FEBRUARY	9001800.00 98	MAINT FACILITY 12/20-02/10	79336	02/28/2014 \$	17.00
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR: FIDELITY ENGINEERING CORPORATION						
1	FEBRUARY	577383	REPAIRS COMPLETED PER QUOT	5459	02/28/2014 \$	628.00
100-000-43206-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: FIDELITY ENGINEERING CORPORATION						
1	FEBRUARY	595499	SERVICE BILLING	5459	02/28/2014 \$	310.00
1	FEBRUARY	595500	SERVICE BILLING	5459	02/28/2014 \$	310.00
Total for 100-000-43206-3320						\$ 620.00
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
5	FEBRUARY	2048188888	104 N CHURCH ST 12/12-01/1	5494	02/28/2014 \$	674.87
1	FEBRUARY	889418888	1531 SPRINGSBERRY RD 12/18	5494	02/28/2014 \$	166.80
Total for 100-000-43206-5110						\$ 841.67
100-000-43206-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
2	FEBRUARY	3980048510	100 N CHURCH ST	79320	02/28/2014 \$	787.62
100-000-43206-5130 WATER & SEWAGE SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	FEBRUARY	600022	WATER	79195	02/14/2014 \$	18.00
1	FEBRUARY	RT03-001247	WATER	79264	02/28/2014 \$	6.95
VENDOR: TOWN OF BERRYVILLE						

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1	FEBRUARY	1004000.00 98	100 N CHURCH ST 12/19-02/1	79336	02/28/2014	\$ 601.25
Total for 100-000-43206-5130						\$ 626.20
100-000-43207-3310 REPAIR & MAINTENANCE						
VENDOR: NATIONAL ELEVATOR INSPECTION SERV., INC.						
1	FEBRUARY	0141276	ROUTINE INSPECTION	5487	02/28/2014	\$ 144.00
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	FEBRUARY	2048188888	102 N CHURCH ST 12/12-01/1	5494	02/28/2014	\$ 2,983.45
100-000-43207-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	FEBRUARY	067211	56147 - CONNECTOR	5443	02/28/2014	\$ 13.99
VENDOR: MARK'S PLUMBING PARTS						
1	FEBRUARY	1285792	KIT/SLOAN CLOSET	5481	02/28/2014	\$ 33.79
Total for 100-000-43207-6007						\$ 47.78
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
6	FEBRUARY	2048188888	104 N CHURCH ST 12/12-01/1	5494	02/28/2014	\$ 642.68
2	FEBRUARY	3750088888	104 N CHURCH ST	5494	02/28/2014	\$ 39.09
Total for 100-000-43208-5110						\$ 681.77
100-000-43208-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
2	FEBRUARY	3980048718	104 N CHURCH ST	79320	02/28/2014	\$ 947.75
100-000-43208-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	FEBRUARY	1003900.00 98	104 N CHURCH ST 12/19-02/1	79336	02/28/2014	\$ 48.10
100-000-43208-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	FEBRUARY	067130	56171 - ELEC TAPE/INSULATI	5379	02/14/2014	\$ 17.56
1	FEBRUARY	067136	56171 - SINGLE	5379	02/14/2014	\$ 6.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	FEBRUARY	S22823	HEATING CABLE	5431	02/14/2014	\$ 41.79
Total for 100-000-43208-6007						\$ 65.35
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	FEBRUARY	7658188888	225 RAMSBURG LN 12/15 - 01	5494	02/28/2014	\$ 355.99
100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	FEBRUARY	54949	ANIMAL SHELTER LP GAS	79213	02/14/2014	\$ 1,375.60
1	FEBRUARY	83709	ANIMAL SHELTER	79311	02/28/2014	\$ 1,815.77
Total for 100-000-43209-5120						\$ 3,191.37
100-000-43210-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	FEBRUARY	0775388888	524 WESTWOOD 12/15 - 01/15	5494	02/28/2014	\$ 108.18

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100-000-43210-5120	HEATING SERVICES					
VENDOR: EMMART OIL COMPANY						
1	FEBRUARY	1911231	524 WESTWOOD RAOD	5457	02/28/2014 \$	342.12
1	FEBRUARY	1911620	524 WESTWOOD ROAD	5457	02/28/2014 \$	213.54
Total for 100-000-43210-5120						\$ 555.66
100-000-43211-3310	REPAIR & MAINTENANCE					
VENDOR: SKYLINE ROOFING, INC.						
1	FEBRUARY	R014039-1	REPAIRS TO TPO	79219	02/14/2014 \$	334.29
100-000-43211-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
6	FEBRUARY	2750088888	225 AL SMITH CIR 12/18-01/	5494	02/28/2014 \$	1,773.90
100-000-43211-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
2	FEBRUARY	9001300.00 98	ROUTE 7 REC CEN 12/20-02/1	79336	02/28/2014 \$	170.00
100-000-43211-6007	REPAIR AND MAINT SUPPLIES					
VENDOR: BERRYVILLE AUTO PARTS INC						
1	FEBRUARY	10066695	BATTERIES	5442	02/28/2014 \$	2.24
1	FEBRUARY	5370-80701	FUSE	5442	02/28/2014 \$	3.55
Total for 100-000-43211-6007						\$ 5.79
100-000-43212-3310	REPAIR & MAINTENANCE					
VENDOR: MCDONALD, JERRY C.						
1	FEBRUARY	1322	PARK WORK BACKHOE	5413	02/14/2014 \$	1,700.70
100-000-43212-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	6.89
11	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	7.28
12	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	16.74
14	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	16.99
15	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	7.54
17	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	16.99
18	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	8.91
7	FEBRUARY	2750088888	225 AL SMITH CIR 12/18-01/	5494	02/28/2014 \$	114.33
8	FEBRUARY	2750088888	225 AL SMITH CIR 12/18-01/	5494	02/28/2014 \$	111.98
Total for 100-000-43212-5110						\$ 307.65
100-000-43212-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
2	FEBRUARY	9001200.00 98	LITTLE LEAGUE BASEBALL 12/	79336	02/28/2014 \$	15.00
2	FEBRUARY	9001500.00 98	ROUTE 7 PARK GROUNDS 12/20	79336	02/28/2014 \$	70.50
Total for 100-000-43212-5130						\$ 85.50
100-000-43212-6007	REPAIR AND MAINT SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	FEBRUARY	067251	56171 - PRUNING SAW/BULB	5443	02/28/2014 \$	13.78
100-000-43213-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
13	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	32.21
10	FEBRUARY	2750088888	225 AL SMITH CIR 12/18-01/	5494	02/28/2014 \$	67.06
Total for 100-000-43213-5110						\$ 99.27

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100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	FEBRUARY	9001400.00 98	ROUTE 7 WEST POOL 12/20-02	79336	02/28/2014 \$	20.00
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
16	FEBRUARY	1650088888	225 AL SMITH CIRC 12/18-01	5494	02/28/2014 \$	23.69
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
9	FEBRUARY	2750088888	225 AL SMITH CIR 12/18-01/	5494	02/28/2014 \$	28.61
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BSN SPORTS, INC.						
1	FEBRUARY	95847521	ELITE SG HARDWARE PACK	79251	02/28/2014 \$	122.50
100-000-43236-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLBERGER BROS INC						
1	FEBRUARY	81595	BOILER TRIPPING DUE TO LOW	5497	02/28/2014 \$	3,366.11
100-000-43237-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	FEBRUARY	12644	UPDATED USER CODES	5375	02/14/2014 \$	70.00
100-000-43237-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	FEBRUARY	0801388888	313 E MAIN ST 12/10 - 01/1	5494	02/28/2014 \$	148.78
2	FEBRUARY	4980388888	311 E MAIN ST 12/11-01/10	5494	02/28/2014 \$	786.23
Total for 100-000-43237-5110						\$ 935.01
100-000-43237-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	FEBRUARY	2010600.00 98	313 E MAIN ST 12/19-02/10	79336	02/28/2014 \$	48.10
2	FEBRUARY	2010700.00 98	311 E MAIN ST 12/19-02/10	79336	02/28/2014 \$	72.15
Total for 100-000-43237-5130						\$ 120.25
100-000-43237-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
9	FEBRUARY	0350-02/09/14	SELECT BLINDS	79248	02/28/2014 \$	37.27
100-000-53230-5699 CIVIC CONTRIBUTIONS						
VENDOR: SHENANDOAH AREA AGENCY ON AGING						
1	FEBRUARY	3RD QTR FUNDING FY14 ALLOCATION 3RD QTR FU		5424	02/14/2014 \$	10,000.00
100-000-71100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	FEBRUARY	56113	12/25 -01/24	5393	02/14/2014 \$	62.40
100-000-71100-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
4	FEBRUARY	6723-02/09/14	BERRYVILLE AUTO (UPS)	79248	02/28/2014 \$	18.07
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	11.44

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VENDOR: VERIZON						
50	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014	\$ 49.65
Total for 100-000-71100-5230						\$ 61.09
100-000-71100-5810 DUES & MEMBERSHIPS						
VENDOR: DEPARTMENT OF STATE POLICE						
1	FEBRUARY	12062013	BACKGROUND CHECK	79197	02/14/2014	\$ 20.00
VENDOR: VIRGINIA DEPT OF SOCIAL SVC						
2	FEBRUARY	12062013	VOID VOUCHER TRANSACTION B	78923	12/16/2013	\$ 20.00-
VENDOR: WINCHESTER STAR						
1	FEBRUARY	20626	FOOD	79357	02/28/2014	\$ 105.00
Total for 100-000-71100-5810						\$ 105.00
100-000-71100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
6	FEBRUARY	SQLCD/00072337	FUEL PURCHASES 02/01 - 02/	5480	02/28/2014	\$ 41.33
100-000-71310-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	FEBRUARY	6723-02/09/14	AED SUPERSTORE	79248	02/28/2014	\$ 137.25
100-000-71320-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	FEBRUARY	6723-02/09/14	DOLLAR GENERAL	79248	02/28/2014	\$ 21.06
3	FEBRUARY	6723-02/09/14	AED SUPERSTORE	79248	02/28/2014	\$ 137.25
Total for 100-000-71320-6014						\$ 158.31
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: XTREME FIT STUDIO						
1	FEBRUARY	CHATMAN01232014	ZUMBA/YOGA TONE/TOTAL FIT	5373	02/07/2014	\$ 917.28
1	FEBRUARY	CHATMAN02/28	YOGA/ZUMBA/TOTAL FIT	5450	02/28/2014	\$ 922.74
VENDOR: JOHNSTON, JANE						
1	FEBRUARY	JOHNST01312014	FITT/FLUID MOTION/TAI CHI	5407	02/14/2014	\$ 468.65
VENDOR: MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS						
1	FEBRUARY	MONTGO02042014	GYMNASTICS CLASSES	5414	02/14/2014	\$ 1,157.80
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	FEBRUARY	01/15/2014	ART CLASSES	5416	02/14/2014	\$ 530.75
Total for 100-000-71350-3100						\$ 3,997.22
100-000-71350-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
5	FEBRUARY	6723-02/09/14	LORD FAIRFAX EMS	79248	02/28/2014	\$ 100.00
100-000-71350-5810 DUES & MEMBERSHIPS						
VENDOR: DEPARTMENT OF STATE POLICE						
1	FEBRUARY	01/27/2014	BACKGROUND CHECK	79197	02/14/2014	\$ 20.00
VENDOR: VA RECREATION AND PARK SOCIETY						
1	FEBRUARY	8150760	3/1/2014-- 02/28/2015	79226	02/14/2014	\$ 25.00
Total for 100-000-71350-5810						\$ 45.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE						

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VENDOR: SCHENCK FOODS CO., INC.						
1	FEBRUARY	5858769	CUPS	79215	02/14/2014 \$	18.25
1	FEBRUARY	5864040	FOOD	79317	02/28/2014 \$	127.65
Total for 100-000-71350-6002						\$ 145.90
100-000-71350-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR: ORIENTAL TRADING CO.						
1	FEBRUARY	661546481-01	KITS/SUPPLIES	79209	02/14/2014 \$	100.23
100-000-71350-6015 MERCHANDISE FOR RESALE						
VENDOR: WASHINGTON REDSKINS						
2	FEBRUARY	144006		79350	02/28/2014 \$	4,821.00
100-000-81110-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
1	FEBRUARY	1653410	HEARING FEB 7	5436	02/14/2014 \$	543.40
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	9.06
VENDOR: VERIZON						
51	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	15.10
Total for 100-000-81110-5230						\$ 24.16
100-000-81110-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
7	FEBRUARY	0350-02/09/14	TONERBUZZ	79248	02/28/2014 \$	219.00
VENDOR: COMMERCIAL PRESS						
1	FEBRUARY	110631	SELF INKING STAMP	5451	02/28/2014 \$	25.25
Total for 100-000-81110-6001						\$ 244.25
100-000-81600-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	FEBRUARY	HALL02052014	LEGAL SERVICES JAN 2014	5466	02/28/2014 \$	2,850.00
100-000-81600-3160 BOARD SERVICES						
VENDOR: BOUFFAULT, ROBINA RICH						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5445	02/28/2014 \$	100.00
VENDOR: RANDY BUCKLEY						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5447	02/28/2014 \$	100.00
VENDOR: CALDWELL, ANNE						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5449	02/28/2014 \$	100.00
VENDOR: DOUGLAS KRUEH						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5475	02/28/2014 \$	100.00
VENDOR: MCFILLEN, THOMAS W.						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5484	02/28/2014 \$	100.00
VENDOR: NELSON, CLIFFORD M.						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5488	02/28/2014 \$	100.00
VENDOR: OHRSTROM II, GEORGE						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5491	02/28/2014 \$	50.00
VENDOR: STEINMETZ, WILLIAM A.						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5509	02/28/2014 \$	50.00

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VENDOR: TURKEL, JON						
1	FEBRUARY	PLANCOMM2-7-14	PLANNING COMM. MEETING FEB	5518	02/28/2014	\$ 100.00
		Total for 100-000-81600-3160				\$ 800.00
100-000-81800-3100		PROFESSIONAL SERVICES				
VENDOR: KALBIAN, MARAL S.						
1	FEBRUARY	KALBIAN02042014	PROFESSIONAL SERVICES	5409	02/14/2014	\$ 605.00
100-000-81800-3160		BOARD SERVICES				
VENDOR: CALDWELL, ANNE						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5385	02/14/2014	\$ 25.00
VENDOR: CARTER, PAIGE						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5387	02/14/2014	\$ 25.00
VENDOR: FIELDS, BETSY						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5397	02/14/2014	\$ 25.00
VENDOR: DOUGLAS KRUEH						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5411	02/14/2014	\$ 25.00
VENDOR: BOB STEIG						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5427	02/14/2014	\$ 25.00
VENDOR: ROBIN YORK						
1	FEBRUARY	HISTPRESJAN 29	JAN 29 HIST PRES. MEETING	5437	02/14/2014	\$ 25.00
		Total for 100-000-81800-3160				\$ 150.00
100-000-81920-5699		CIVIC CONTRIBUTIONS				
VENDOR: WINCHESTER REGIONAL AIRPORT AUTHORITY						
1	FEBRUARY	14-112891	CAPITAL APPROP	79234	02/14/2014	\$ 625.00
100-000-83100-3841		VPI EXTENSION AGENT				
VENDOR: VIRGINIA TECH						
1	FEBRUARY	FY14 SECOND QTR	2ND QUARTER FY14	79343	02/28/2014	\$ 7,568.32
100-000-83100-5230		TELECOMMUNICATIONS				
VENDOR: TREASURER OF VIRGINIA						
13	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014	\$ 6.70
VENDOR: VERIZON						
52	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014	\$ 6.04
		Total for 100-000-83100-5230				\$ 12.74
TOTAL DEFINITION TYPE 0 :						\$ 149,136.28
TOTAL EXPENDITURES :						\$ 149,136.28
TOTAL for FISCAL YEAR 2014 :						\$ 149,136.28
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TOTAL PAYMENTS :						\$ 149,136.28

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Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
225-129-31200-7000 JOINT OPERATIONS						
VENDOR: FREDERICK COUNTY SHERIFF'S OFFICE						
2	FEBRUARY	2010-DD-BX-0690	REIBURSEMENT FOR GRANT 201	79271	02/28/2014 \$	20,372.66
VENDOR: SHENANDOAH COUNTY SHERIFF'S OFFICE						
2	FEBRUARY	2010-DD-BX-0690	REIBURSEMENT FOR GRANT 201	79319	02/28/2014 \$	14,454.51
VENDOR: WARREN COUNTY SHERIFF'S OFFICE						
2	FEBRUARY	2010-DD-BX-0690	REIBURSEMENT FOR GRANT 201	79349	02/28/2014 \$	16,457.30
VENDOR: WINCHESTER POLICE DEPARTMENT						
1	FEBRUARY	2010-DD-BX-0690	REIBURSEMENT FOR GRANT 201	79356	02/28/2014 \$	17,729.47
Total for 225-129-31200-7000						\$ 69,013.94
231-000-31200-8201 MACHINERY & EQUIPMENT						
VENDOR: TSSI						
1	FEBRUARY	PIN152456	HELMET/PROTECTOR/VEST	79225	02/14/2014 \$	2,752.00
231-128-31200-5800 MISCELLANEOUS						
VENDOR: MODERN MARKETING						
1	FEBRUARY	MMI100674	BADGE STICKER STAR (DONATI	79300	02/28/2014 \$	175.77
231-128-31200-6001 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	FEBRUARY	2074-02/09/14	DOLLAR GENERAL	79248	02/28/2014 \$	5.89
3	FEBRUARY	2074-02/09/14	GOLDEN DRAGON	79248	02/28/2014 \$	54.51
6	FEBRUARY	2074-02/09/14	RUBY TUESDAY	79248	02/28/2014 \$	32.63
Total for 231-128-31200-6001						\$ 93.03
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	FEBRUARY	HALL02052014	LEGAL SERVICES JAN 2014	5466	02/28/2014 \$	370.00
301-800-94278-8105 MOTOR VEHICLES						
VENDOR: BB&T FINANCIAL, FSB						
7	FEBRUARY	2074-02/09/14	RUBY TUESDAY	79248	02/28/2014 \$	10.00
301-800-94320-3000 PROFESSIONAL SERVICES						
VENDOR: HERD PLANNING & DESIGN, LTD						
1	FEBRUARY	1401	PROFESSIONAL SERVICES	79281	02/28/2014 \$	8,160.00
TOTAL DEFINITION TYPE 0 :						\$ 80,574.74
TOTAL EXPENDITURES :						\$ 80,574.74
TOTAL for FISCAL YEAR 2014 :						\$ 80,574.74
TOTAL PAYMENTS :						\$ 80,574.74

CLARKE COUNTY
 February Vendor Payments
 Executed By: gilleya

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12240-3120 PROFESSIONAL SERVICES						
VENDOR:	ROBINSON, FARMER, COX ASSOCIATES					
1	FEBRUARY	43872	PROFESSIONAL SERVICES	5498	02/28/2014 \$	26,900.00
607-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR:	RICOH USA INC					
1	FEBRUARY	5029477892	11/12-02/11	79314	02/28/2014 \$	39.70
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR:	B W WILSON PAPER CO INC					
1	FEBRUARY	1666781	PAPER	79188	02/14/2014 \$	1,306.04
VENDOR:	CDW GOVERNMENT					
1	FEBRUARY	JM82278	USB DRIVE	5388	02/14/2014 \$	174.00
VENDOR:	DELL MARKETING, L P					
1	FEBRUARY	XJ9TCFR44	TONER	79196	02/14/2014 \$	434.97
VENDOR:	INDEPENDENT STATIONERS					
1	FEBRUARY	IN-000386464	BINDER/INDEX CARDS/ERASERS	5405	02/14/2014 \$	278.52
VENDOR:	KURTZ BROTHERS					
1	FEBRUARY	12046.00	INDEX CARDS/PAPER CLAMP/EN	79290	02/28/2014 \$	610.98
VENDOR:	QUILL CORPORATION					
1	FEBRUARY	9086627	TONER/	5419	02/14/2014 \$	696.98
VENDOR:	STAPLES TECHNOLOGY SOLUTIONS					
1	FEBRUARY	ABU566	TONER	79220	02/14/2014 \$	375.26
1	FEBRUARY	ABW259	TONER	79220	02/14/2014 \$	40.88
1	FEBRUARY	ABZ173	TONER	79220	02/14/2014 \$	686.00
VENDOR:	SUPPLY ROOM COMPANIES, THE					
1	FEBRUARY	2035178-0	TAPE/MARKER/PENS/SHARPENER	5429	02/14/2014 \$	166.54
1	FEBRUARY	2035178-1	ELECTRIC SHARPENER	5511	02/28/2014 \$	84.84
1	FEBRUARY	2037803-0	PENS	5511	02/28/2014 \$	7.90
Total for 607-000-12530-4300						\$ 4,862.91
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
14	FEBRUARY	T268843	DECEMBER 2013	5396	02/14/2014 \$	9.96
VENDOR:	VERIZON					
64	FEBRUARY	00002726889534Y	01/26 - 02/25	79232	02/14/2014 \$	87.34
Total for 607-000-12530-5230						\$ 97.30
732-000-12530-3000 PURCHASED SERVICES -- TRANSACTION FEE						
VENDOR:	WAGE WORKS					
1	FEBRUARY	125AI0297822	FLEX MONTHLY ADMIN FEE	79348	02/28/2014 \$	622.25
TOTAL DEFINITION TYPE 0 :						\$ 32,522.16
TOTAL EXPENDITURES :						\$ 32,522.16
TOTAL for FISCAL YEAR 2014 :						\$ 32,522.16
TOTAL PAYMENTS :						\$ 32,522.16

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 12	16,011,338	16,011,338	
Expenditure FY 13	(26,021,061)	(26,021,061)	
Revenue FY 13	25,584,267	25,584,267	
General Fund Balance Year End FY 13	15,574,544	15,574,544	
<u>Designations</u>			
Liquidity Designation @ 12% of FY 14 Budgeted Operating Revenue	(\$3,049,533)	(\$3,049,533)	
Stabilization Designation @ 3% of FY 14 Budgeted Operating Revenue	(762,383)	(762,383)	
Continuing Local GF Appropriations for Capital Projects	(5,497,143)	(5,497,143)	
School Capital/Debt	(1,124,016)	(1,124,016)	
Government Construction/Debt	(675,578)	(675,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	-	-	- Supplemented in two actions: Jul and Oct
Government Carryover Requests from Government Savings	(420,906)	(436,906)	Use \$30,094 Comm grant match; 13K SS;20K EMT sals
Energy Efficiency	(200,000)	(200,000)	
Data and Communications Technology	(350,000)	(350,000)	
Recycling and Convenience Center	(250,000)	(250,000)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Real Property Reassessment	(200,000)	(200,000)	
General District Court Capital Repairs	(80,000)	(80,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(100,000)	(100,000)	
Leave Liability	(75,000)	(75,000)	
FY 14 Original Budget Surplus (Deficit)	(647,968)	(647,968)	
TOTAL Designations	(14,825,989)	(14,841,989)	
<u>Adjustments</u>			
FY 14 Expenditure Budget Adjustments	(1,225,177)	(1,209,177)	
FY 14 Revenue Budget Adjustments	986,662	986,662	
Undesignated Fund Balance Projected June 30	510,040	510,040	

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/13	Appropriations Resolution: Total	37,998,056	8,417,168	1,363,059	661,500	20,637,598	761,012	575,000	728,163	399,200	3,888,619	541,737	0	25,000
	<i>Adjustments:</i>													
7/16/2013	School Carryover for Building Automation								53,143					
7/16/2013	Circuit Court On-line land records		10,700											
9/17/2013	Voting Equipment		1,000											
9/17/2013	Historic Preservation Grants		9,000											
9/17/2013	Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013	Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013	Water Quality Testing		12,000											
10/15/2013	Conservation Easement Purchase (Chapman)												322,500	
10/15/2013	Parks Swimming Pool		450											
10/15/2013	School Carryover for Technology and Security								121,278					
10/15/2013	Sheriff's Communication Grant							110,188						
10/15/2013	Mark Lane Covers for Swimming Pool		248											
11/19/2013	EPA Grant for Spout Run							316,620						
11/19/2013	Social Service Leave Payout and Fax			13,000										
12/17/2013	Parks Swimming Pool: Move Shed from Parks Const		1,197											
12/17/2013	Baseball Lights Project							5,000						
1/21/2014	Asset Forfeiture Grant for Portable Radios							50,000						
1/18/2014	<i>EMT Part-time Salaries</i>		20,000											
	Revised Appropriation	39,207,233	8,471,763	1,376,059	661,500	20,637,598	761,012	1,198,411	902,584	399,200	3,888,619	541,737	343,750	25,000
	Change to Appropriation	1,209,177	54,595	13,000	0	0	0	623,411	174,421	0	0	0	343,750	0
	Original Revenue Estimate	14,680,803	2,731,834	892,247	306,457	9,713,245	761,012	0	154,000	0	119,008	3,000	0	0
	<i>Adjustments:</i>													
7/16/2013	Circuit Court On-line land records (State)		5,666											
7/16/2013	Circuit Court On-line land records (Fees)		5,034											
9/17/2013	Voting Equipment		1,000											
9/17/2013	Historic Preservation Grants		9,000											
9/17/2013	Gang Task Force Grant		15,000											
9/17/2013	Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013	Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013	Water Quality Testing		12,000											
10/15/2013	Conservation Easement Purchase (Chapman)												322,500	
10/15/2013	Parks Swimming Pool		450											
10/15/2013	Sheriff's Communication Grant							80,094						
10/15/2013	Swim Pool Lane Covers: from Parks Construction		248											
11/19/2013	EPA Grant for Spout Run							316,620						
12/17/2013	Parks Swimming Pool: Move Shed from Parks Const		1197											
12/17/2013	Baseball Lights Project							5,000						
1/21/2014	Asset Forfeiture Grant for Portable Radios							50,000						
	Revised Revenue Estimate	15,667,465	2,781,429	892,247	306,457	9,713,245	761,012	593,317	154,000	0	119,008	3,000	343,750	0
	Change to Revenue Estimate	986,662	49,595	0	0	0	0	593,317	0	0	0	0	343,750	0
	Original Local Tax Funding	23,317,253	5,685,334	470,812	355,043	10,924,353	0	575,000	574,163	399,200	3,769,611	538,737	0	25,000
	Revised Local Tax Funding	23,539,768	5,690,334	483,812	355,043	10,924,353	0	605,094	748,584	399,200	3,769,611	538,737	0	25,000
	Change to Local Tax Funding	222,515	5,000	13,000	0	0	0	30,094	174,421	0	0	0	0	0

Italics = Proposed actions

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2014 (2013-2014 Fiscal Year)
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 4,600.00	\$ 1,150.00	\$ 9,200.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 296.61	\$ 74.15	\$ 593.21	\$ 166.18	84.26
2300	HOSPITAL/MEDICAL PLANS	\$ 10,960.00	\$ 3,710.74	\$ 913.30	\$ 7,306.40	\$ 57.14	100.52
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 388.25	\$ 1,074.65	\$ 4,525.35	19.19
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 98.29	\$ 201.71	32.76
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 2.32	\$ 11.82	\$ 11.82	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 5,947.00	\$ 153.00	97.49
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,204.44	\$ 1,204.44	140.15
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 899.51	\$ 700.49	56.22
5810	DUES & ASSOC. MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 4,449.08	\$ 750.92	85.56
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 170.26	\$ 329.74	34.05
11010	BOARD OF SUPERVISORS	\$ 57,116.00	\$ 8,607.35	\$ 2,528.02	\$ 33,954.66	\$ 14,553.99	74.52
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 71,731.64	\$ 17,932.92	\$ 143,463.36	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 81.25	\$ 1,068.75	\$ 1,068.75	100.00
2100	FICA BENEFITS	\$ 16,462.00	\$ 4,422.89	\$ 1,319.08	\$ 9,743.85	\$ 2,295.26	86.06
2210	VSRS BENEFITS	\$ 26,125.00	\$ 8,708.27	\$ 2,177.05	\$ 17,416.40	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,688.00	\$ 6,665.92	\$ 1,640.64	\$ 13,125.12	\$ 103.04	100.52
2400	LIFE INSURANCE	\$ 2,561.00	\$ 853.54	\$ 213.41	\$ 1,707.28	\$ 0.18	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 195.00	\$ 0.00	\$ 0.00	\$ 168.59	\$ 26.41	86.46
3100	PROFESSIONAL SERVICES	\$ 16,000.00	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	118.75
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 1,100.08	\$ 0.00	\$ 403.92	\$ 1,004.00	300.80
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.60	\$ 171.60	100.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 269.32	\$ 60.16	\$ 437.20	\$ 293.48	70.65
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 94.04	\$ 905.96	9.40
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 357.54	\$ 357.54	100.00
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 567.93	\$ 432.07	56.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 353.60	\$ 646.40	35.36
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 168.25	\$ 735.51	\$ 464.49	61.29
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 0.00	\$ 0.00	\$ 115.81	\$ 115.81	\$ 115.81	100.00
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 580.05	\$ 769.95	42.97
12110	COUNTY ADMINISTRATOR	\$ 305,776.00	\$ 112,751.66	\$ 23,708.57	\$ 190,510.55	\$ 2,513.79	99.18
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 4,855.50	\$ 33,988.50	12.50
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 371.45	\$ 2,600.55	12.50
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.39	\$ 27.39	100.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 532.50	\$ 4,973.50	\$ 25,026.50	16.58
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.00	\$ 216.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19.04	\$ 19.04	100.00
12210	LEGAL SERVICES	\$ 71,816.00	\$ 0.00	\$ 532.50	\$ 10,462.88	\$ 61,353.12	14.57
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 46,534.00	\$ 11,633.50	\$ 92,919.50	\$ 148.50	99.89
2100	FICA BENEFITS	\$ 10,680.00	\$ 3,247.72	\$ 811.93	\$ 6,484.01	\$ 948.27	91.12
2210	VSRS BENEFITS	\$ 16,948.00	\$ 5,649.21	\$ 1,412.31	\$ 11,280.45	\$ 18.34	99.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,184.00	\$ 6,834.01	\$ 1,682.01	\$ 13,456.08	\$ 106.09	100.53
2400	LIFE INSURANCE	\$ 1,661.00	\$ 553.81	\$ 138.43	\$ 1,105.67	\$ 1.52	99.91
2700	WORKERS COMPENSATION INSURANCE	\$ 130.00	\$ 0.00	\$ 0.00	\$ 107.97	\$ 22.03	83.05
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 88.20	\$ 11.80	88.20
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 97.30	\$ 0.00	\$ 3,522.70	\$ 3,120.00	724.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 178.89	\$ 321.11	35.78
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2014 (2013-2014 Fiscal Year)
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,900.00	0.00
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 0.00	\$ 629.54	\$ 1,570.46	28.62
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 8.57	\$ 109.75	\$ 490.25	18.29
5510	TRAVEL MILEAGE	\$ 300.00	\$ 0.00	\$ 161.28	\$ 447.17	\$ 147.17	149.06
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 320.43	\$ 1,377.67	\$ 1,122.33	55.11
5810	DUES & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 285.00	\$ 515.00	35.62
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 7.70	\$ 672.10	\$ 427.90	61.10
6012	BOOKS AND SUBSCRIPTIONS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 219.50	\$ 580.50	27.44
12310	COMMISSIONER OF REVENUE	\$ 200,755.00	\$ 62,916.05	\$ 16,176.16	\$ 132,884.20	\$ 4,954.75	97.53
	FUNC 12320 ASSESSOR						
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
	FUNC 12410 TREASURER						
1100	SALARIES - REGULAR	\$ 163,209.00	\$ 56,468.00	\$ 14,117.00	\$ 110,304.35	\$ 3,563.35	102.18
2100	FICA BENEFITS	\$ 12,486.00	\$ 4,229.87	\$ 1,057.44	\$ 8,287.30	\$ 31.17	100.25
2210	VSRS BENEFITS	\$ 19,814.00	\$ 6,855.23	\$ 1,713.80	\$ 13,376.77	\$ 418.00	102.11
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 5,566.11	\$ 1,369.95	\$ 9,589.65	\$ 4,195.76	138.28
2400	LIFE INSURANCE	\$ 1,942.00	\$ 671.98	\$ 167.99	\$ 1,311.21	\$ 41.19	102.12
2700	WORKERS COMPENSATION INSURANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 126.47	\$ 23.53	84.31
2800	OTHER FRINGE BENEFITS/LEAVE PAYO	\$ 0.00	\$ 0.00	\$ 0.00	\$ 308.40	\$ 308.40	100.00
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 176.40	\$ 123.60	58.80
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 40.00	\$ 160.00	\$ 160.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 0.00	\$ 44.42	\$ 124.04	\$ 75.96	62.02
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 5,221.50	\$ 3,778.50	58.02
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 646.00	\$ 1,354.00	32.30
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 8,674.29	\$ 11,325.71	43.37
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 8.11	\$ 43.49	\$ 1,556.51	2.72
5306	SURETY BONDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	100.00
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 74.58	\$ 75.42	49.72
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 300.00	\$ 946.34	\$ 653.66	59.15
5810	DUES & MEMBERSHIPS	\$ 900.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 220.00	75.56
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 58.50	\$ 1,008.01	\$ 3,091.99	24.59
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 743.00	\$ 7.00	99.07
12410	TREASURER	\$ 249,161.00	\$ 73,791.19	\$ 18,877.21	\$ 161,901.80	\$ 13,468.01	94.59
	FUNC 12510 DATA PROCESSING						
1100	SALARIES - REGULAR	\$ 122,425.00	\$ 40,808.36	\$ 10,202.08	\$ 81,616.64	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 202.50	\$ 1,590.00	\$ 1,590.00	100.00
2100	FICA BENEFITS	\$ 9,366.00	\$ 2,918.01	\$ 744.98	\$ 5,957.54	\$ 490.45	94.76
2210	VSRS	\$ 14,862.00	\$ 4,954.08	\$ 1,238.54	\$ 9,908.32	\$ 0.40	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 14,208.00	\$ 4,810.55	\$ 1,183.99	\$ 9,471.92	\$ 74.47	100.52
2400	LIFE INSURANCE	\$ 1,457.00	\$ 485.57	\$ 121.41	\$ 971.28	\$ 0.15	99.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 103.29	\$ 11.71	89.82
3100	PROFESSIONAL SERVICES	\$ 22,000.00	\$ 1,700.00	\$ 200.00	\$ 5,307.00	\$ 14,993.00	31.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 6,816.71	\$ 5,249.22	\$ 38,271.29	\$ 5,088.00	112.72
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 4.99	\$ 95.01	4.99
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 4,788.47	\$ 2,415.42	\$ 31,938.50	\$ 1,726.97	104.93
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 1,032.00	\$ 0.00	\$ 1,032.00	\$ 2,064.00	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 31.56	\$ 112.97	\$ 387.03	22.59
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 216.36	\$ 1,283.64	14.42
8207	EDP EQUIPMENT	\$ 18,000.00	\$ 0.00	\$ 1,523.85	\$ 5,144.95	\$ 12,855.05	28.58
12510	DATA PROCESSING	\$ 279,533.00	\$ 68,313.75	\$ 23,113.55	\$ 191,647.05	\$ 19,572.20	93.00
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS						
1300	SALARIES - PART TIME	\$ 6,014.00	\$ 0.00	\$ 2,064.64	\$ 4,114.28	\$ 1,899.72	68.41
2100	FICA	\$ 461.00	\$ 0.00	\$ 157.93	\$ 314.73	\$ 146.27	68.27
3000	PURCHASED SERVICES	\$ 5,300.00	\$ 0.00	\$ 0.00	\$ 2,779.13	\$ 2,520.87	52.44
3160	ELECTORAL BOARD SERVICES	\$ 7,975.00	\$ 0.00	\$ 0.00	\$ 4,637.32	\$ 3,337.68	58.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 4,701.86	\$ 4,701.86	\$ 298.14	94.04
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 248.39	\$ 2,327.61	9.64
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00	\$ 115.60	\$ 224.40	34.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 737.20	\$ 762.80	49.15
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 525.00	\$ 525.00	50.00

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 157.55	\$ 192.45	45.01
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 594.68	\$ 5.32	99.11
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 0.00	\$ 681.73	\$ 988.27	40.82
8201	MACHINERY & EQUIPMENT	\$ 2,184.00	\$ 0.00	\$ 0.00	\$ 2,184.00	\$ 0.00	100.00
13100	ELECTORAL BOARD AND OFFICIALS	\$ 35,170.00	\$ 0.00	\$ 6,924.43	\$ 21,916.47	\$ 13,253.53	62.32
	FUNC 13200 REGISTRAR						
1100	SALARIES - REGULAR	\$ 46,783.00	\$ 15,610.65	\$ 3,902.67	\$ 31,112.94	\$ 59.41	99.87
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 294.13	\$ 4,925.27	\$ 3,914.73	55.72
2100	FICA BENEFITS	\$ 4,256.00	\$ 1,200.01	\$ 322.50	\$ 2,768.42	\$ 287.57	93.24
2210	VRSR BENEFITS	\$ 5,679.00	\$ 1,895.16	\$ 473.78	\$ 3,777.08	\$ 6.76	99.88
2400	LIFE INSURANCE	\$ 557.00	\$ 185.78	\$ 46.44	\$ 370.23	\$ 0.99	99.82
2700	WORKERS COMPENSATION INSURANCE	\$ 50.00	\$ 0.00	\$ 0.00	\$ 35.67	\$ 14.33	71.34
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 152.55	\$ 0.00	\$ 51.45	\$ 24.00	113.33
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 269.32	\$ 53.53	\$ 374.75	\$ 255.93	71.56
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 208.99	\$ 58.99	139.33
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 144.16	\$ 901.75	\$ 51.75	106.09
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 10.00	93.33
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 0.00	\$ 297.44	\$ 427.56	41.03
13200	REGISTRAR	\$ 69,320.00	\$ 19,313.47	\$ 5,237.21	\$ 44,963.99	\$ 5,042.54	92.73
	FUNC 21100 CIRCUIT COURT						
5841	COMPENSATION OF JURORS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 510.00	\$ 1,290.00	28.33
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	100.00
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 9,441.06	\$ 58.94	99.38
21100	CIRCUIT COURT	\$ 11,480.00	\$ 0.00	\$ 0.00	\$ 10,131.06	\$ 1,348.94	88.25
	FUNC 21200 GENERAL DISTRICT COURT						
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 247.50	\$ 885.25	\$ 885.25	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 96.65	\$ 0.00	\$ 143.35	\$ 240.00	100.00
5210	POSTAL SERVICES	\$ 980.00	\$ 652.00	\$ 106.00	\$ 430.00	\$ 102.00	110.41
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 286.01	\$ 1,743.56	\$ 156.44	91.77
6001	OFFICE SUPPLIES	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 352.64	\$ 847.36	29.39
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 137.34	\$ 462.66	22.89
21200	GENERAL DISTRICT COURT	\$ 4,680.00	\$ 748.65	\$ 639.51	\$ 3,692.14	\$ 239.21	94.89
	FUNC 21300 MAGISTRATE						
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 24.29	\$ 60.38	\$ 339.62	15.10
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE						
3320	MAINTENANCE SERVICE CONTRACT	\$ 421.00	\$ 142.03	\$ 0.00	\$ 257.97	\$ 21.00	95.01
5210	POSTAL SERVICES	\$ 450.00	\$ 372.00	\$ 0.00	\$ 286.00	\$ 208.00	146.22
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 45.69	\$ 354.28	\$ 345.72	50.61
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 385.38	\$ 614.62	38.54
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 2,671.00	\$ 514.03	\$ 45.69	\$ 1,323.63	\$ 833.34	68.80
	FUNC 21600 CLERK OF THE CIRCUIT COURT						
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 55,275.64	\$ 13,818.91	\$ 110,344.30	\$ 208.06	99.87
2100	FICA BENEFITS	\$ 12,686.00	\$ 4,286.66	\$ 1,071.67	\$ 8,556.58	\$ 157.24	101.24
2210	VRSR BENEFITS	\$ 20,132.00	\$ 6,710.50	\$ 1,677.61	\$ 13,395.76	\$ 25.74	99.87
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 3,710.74	\$ 913.30	\$ 7,306.40	\$ 57.14	100.52
2400	LIFE INSURANCE	\$ 1,973.00	\$ 657.81	\$ 164.44	\$ 1,313.06	\$ 2.13	99.89
2700	WORKER'S COMPENSATION	\$ 155.00	\$ 0.00	\$ 0.00	\$ 127.96	\$ 27.04	82.55
3100	PROFESSIONAL SERVICES	\$ 13,700.00	\$ 0.00	\$ 0.00	\$ 3,473.66	\$ 10,226.34	25.36
3320	MAINTENANCE SERVICE CONTRACT	\$ 900.00	\$ 487.00	\$ 0.00	\$ 486.00	\$ 73.00	108.11
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	100.00
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 481.87	\$ 4,300.01	\$ 2,699.99	61.43
5210	POSTAL SERVICES	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 1,198.23	\$ 1,601.77	42.79
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 74.81	\$ 507.98	\$ 392.02	56.44

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6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 4,928.07	\$ 1,571.93	75.82
21600	CLERK OF THE CIRCUIT COURT	\$ 243,834.00	\$ 71,128.35	\$ 18,202.61	\$ 156,238.01	\$ 16,467.64	93.25
	FUNC 21900 VICTIM/WITNESS PROGRAM						
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 9,655.01	\$ 2,413.75	\$ 19,310.00	\$ 0.01-	100.00
2100	FICA	\$ 2,217.00	\$ 729.58	\$ 182.42	\$ 1,459.36	\$ 28.06	98.73
2210	VSRS	\$ 3,516.00	\$ 1,172.11	\$ 293.03	\$ 2,344.24	\$ 0.35-	100.01
2300	Health Insurance	\$ 5,177.00	\$ 1,855.37	\$ 456.65	\$ 3,653.20	\$ 331.57-	106.40
2400	LIFE INSURANCE	\$ 345.00	\$ 148.04	\$ 37.02	\$ 296.16	\$ 99.20-	128.75
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 29.24	\$ 10.76	73.10
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 11.88	\$ 103.01	\$ 103.01-	100.00
21900	VICTIM/WITNESS PROGRAM	\$ 40,260.00	\$ 13,560.11	\$ 3,394.75	\$ 27,195.21	\$ 495.32-	101.23
	FUNC 21930 BLUE RIDGE LEGAL SERVICES						
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
	FUNC 21940 REGIONAL COURT SERVICES						
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00
	FUNC 22100 COMMONWEALTH'S ATTORNEY						
1100	SALARIES - REGULAR	\$ 188,734.00	\$ 62,911.65	\$ 15,727.90	\$ 123,407.49	\$ 2,414.86	98.72
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 976.00	\$ 8,424.00	\$ 3,876.00	68.49
2100	FICA BENEFITS	\$ 15,379.00	\$ 4,946.61	\$ 1,449.49	\$ 10,686.80	\$ 254.41-	101.65
2210	VSRS BENEFITS	\$ 21,343.00	\$ 7,153.23	\$ 1,788.30	\$ 14,274.75	\$ 84.98-	100.40
2300	HEALTH INSURANCE BENEFITS	\$ 10,863.00	\$ 3,710.74	\$ 913.30	\$ 7,306.40	\$ 154.14-	101.42
2400	LIFE INSURANCE	\$ 2,092.00	\$ 701.15	\$ 175.30	\$ 1,399.29	\$ 8.44-	100.40
2700	WORKERS COMPENSATION INSURANCE	\$ 180.00	\$ 0.00	\$ 0.00	\$ 157.58	\$ 22.42	87.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 128.80	\$ 0.00	\$ 255.60	\$ 365.60	51.25
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 426.50	\$ 673.50	38.77
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 17.42	\$ 167.73	\$ 432.27	27.96
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
5549	WITNESS TRAVEL EXPENDITURES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
5810	DUES & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 270.00	\$ 530.00	33.75
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 53.15	\$ 788.04	\$ 711.96	52.54
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 662.70	\$ 337.30	66.27
8202	FURNITURE & FIXTURES	\$ 1,550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,550.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 262,491.00	\$ 79,552.18	\$ 21,100.86	\$ 168,226.88	\$ 14,711.94	94.40
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,027,965.00	\$ 340,126.00	\$ 84,827.80	\$ 653,985.51	\$ 33,853.49	96.71
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 940.50	\$ 12,779.28	\$ 7,220.72	63.90
2100	FICA BENEFITS	\$ 80,275.00	\$ 23,960.61	\$ 6,050.85	\$ 47,137.01	\$ 9,177.38	88.57
2210	VSRS BENEFITS	\$ 125,977.00	\$ 41,291.30	\$ 10,322.82	\$ 79,068.52	\$ 5,617.18	95.54
2300	HEALTH INSURANCE BENEFITS	\$ 124,543.00	\$ 44,386.69	\$ 10,924.62	\$ 83,760.26	\$ 3,603.95-	102.89
2400	LIFE INSURANCE	\$ 12,360.00	\$ 4,047.51	\$ 1,011.86	\$ 7,750.40	\$ 562.09	95.45
2700	WORKERS COMPENSATION INSURANCE	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 11,467.68	\$ 332.32	97.18
2860	LINE OF DUTY BENEFITS	\$ 7,100.00	\$ 0.00	\$ 0.00	\$ 6,834.32	\$ 265.68	96.26
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 16.03	\$ 899.27	\$ 6,100.73	12.85
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 6,372.00	\$ 600.13	\$ 6,289.96	\$ 3,661.96-	140.69
3320	MAINTENANCE SERVICE CONTRACT	\$ 18,390.00	\$ 3,373.84	\$ 18,438.47	\$ 32,062.41	\$ 17,046.25-	192.69
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 9.58	\$ 1,386.86	\$ 613.14	69.34
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 7,411.33	\$ 1,548.84	\$ 9,777.99	\$ 5,189.32-	143.24
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 13,338.00	\$ 338.00-	102.60
5530	TRAVEL SUBSISTANCE & LODGING	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 3,846.28	\$ 3,153.72	54.95
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 300.00	\$ 2,911.17	\$ 411.17-	116.45
5800	MISCELLANEOUS CHARGES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 113.00	\$ 887.00	11.30
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 100.00	\$ 2,191.00	\$ 309.00	87.64
6001	OFFICE SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 123.70	\$ 6,535.36	\$ 2,535.36-	163.38
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 33,900.00	\$ 4,583.08	\$ 1,701.10	\$ 10,254.98	\$ 19,061.94	43.77
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 6,101.38	\$ 41,045.72	\$ 33,954.28	54.73
6010	POLICE SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 0.00	\$ 2,275.28	\$ 3,224.72	41.37
6011	UNIFORM AND WEARING APPAREL	\$ 6,500.00	\$ 0.00	\$ 659.68	\$ 3,154.45	\$ 3,345.55	48.53
6017	AMMUNITION	\$ 9,000.00	\$ 0.00	\$ 127.72	\$ 8,977.03	\$ 22.97	99.74

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6024	INSURED REPAIRS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00
31200	SHERIFF	\$ 1,629,810.00	\$ 475,552.36	\$ 143,805.08	\$ 1,047,841.74	\$ 106,415.90	93.47
FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,552.50	84.05
FUNC 31220 DRUG TASK FORCE							
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 4,702.66	\$ 7,797.34	37.62
FUNC 32100 EMERGENCY MEDICAL SERVICES							
1100	SALARIES - REGULAR	\$ 257,022.00	\$ 69,713.68	\$ 24,562.24	\$ 174,304.39	\$ 13,003.93	94.94
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 2,385.00	\$ 16,665.00	\$ 1,335.00	92.58
2100	FICA BENEFITS	\$ 21,037.00	\$ 4,674.27	\$ 1,893.94	\$ 13,256.55	\$ 3,106.18	85.23
2210	VSRG BENEFITS	\$ 22,924.00	\$ 7,639.79	\$ 1,910.30	\$ 15,282.40	\$ 1.81	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 33,820.00	\$ 11,450.96	\$ 2,818.35	\$ 22,546.80	\$ 177.76	100.53
2400	LIFE INSURANCE	\$ 2,247.00	\$ 748.92	\$ 187.24	\$ 1,497.92	\$ 0.16	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,185.39	\$ 2,814.61	81.24
2860	LINE OF DUTY BENEFITS	\$ 2,160.00	\$ 0.00	\$ 0.00	\$ 2,278.26	\$ 118.26	105.48
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 42.76	\$ 332.87	\$ 467.13	41.61
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 88.20	\$ 573.87	\$ 926.13	38.26
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 46.40	\$ 228.80	\$ 871.20	20.80
32100	EMERGENCY MEDICAL SERVICES	\$ 376,110.00	\$ 94,227.62	\$ 33,934.43	\$ 259,152.25	\$ 22,730.13	93.96
FUNC 32200 VOLUNTEER FIRE COMPANIES							
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,541.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,541.00	0.00
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,666.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 744.00	102.90
5699	CIVIC CONTRIBUTIONS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
32200	VOLUNTEER FIRE COMPANIES	\$ 61,207.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 34,797.00	43.15
FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,495.00	\$ 405.00	78.68
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 12,500.00	75.00
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,900.00	\$ 0.00	\$ 0.00	\$ 38,995.00	\$ 12,905.00	75.13
FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 515.58	82.22
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 50,515.58	4.51
FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,445.00	\$ 555.00	86.12
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 56,250.00	\$ 18,750.00	75.00
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,000.00	\$ 0.00	\$ 0.00	\$ 59,695.00	\$ 19,305.00	75.56
FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00
FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTION	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98
FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 577,987.00	\$ 0.00	\$ 0.00	\$ 407,159.25	\$ 170,827.75	70.44
FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 57,904.00	\$ 0.00	\$ 0.00	\$ 28,952.24	\$ 28,951.76	50.00
FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 8.03	\$ 104.18	\$ 395.82	20.84

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6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 8.03	\$ 104.18	\$ 820.82	11.26
	FUNC 34100 BUILDING INSPECTIONS						
1100	SALARIES -- REGULAR	\$ 98,455.00	\$ 32,818.36	\$ 8,204.58	\$ 65,636.64	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 7,531.00	\$ 2,268.74	\$ 567.17	\$ 4,537.36	\$ 724.90	90.37
2210	VSRS BENEFITS	\$ 11,952.00	\$ 3,984.19	\$ 996.03	\$ 7,968.24	\$ 0.43	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 11,952.00	\$ 4,046.91	\$ 996.04	\$ 7,968.32	\$ 63.23	100.53
2400	LIFE INSURANCE	\$ 1,172.00	\$ 390.49	\$ 97.64	\$ 781.12	\$ 0.39	99.97
2700	WORKERS COMPENSATION INSURANCE	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 1,012.69	\$ 87.31	92.06
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 111.96	\$ 69.98	\$ 1,502.17	\$ 285.87	84.95
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 143.90	\$ 456.10	23.98
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 94.17	\$ 55.83	62.78
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 211.14	\$ 26.59	\$ 251.37	\$ 437.49	51.39
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136.17	\$ 136.17	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 70.00	\$ 70.00	\$ 330.00	17.50
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 35.15	\$ 637.00	\$ 137.00	127.40
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 146.51	\$ 1,349.76	\$ 1,150.24	53.99
6012	BOOKS AND SUBSCRIPTIONS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 28.00	\$ 472.00	5.60
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 29.87	\$ 0.00	\$ 0.00	\$ 29.87	100.00
34100	BUILDING INSPECTIONS	\$ 140,012.00	\$ 43,861.66	\$ 11,209.69	\$ 92,116.91	\$ 4,033.43	97.12
	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES -- REGULAR	\$ 35,845.00	\$ 11,948.36	\$ 2,987.08	\$ 23,896.64	\$ 0.00	100.00
1300	SALARIES -- PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,418.36	\$ 11,448.36	\$ 6,551.64	63.60
2100	FICA BENEFITS	\$ 4,119.00	\$ 763.86	\$ 299.49	\$ 2,403.65	\$ 951.49	76.90
2210	VSRS BENEFITS	\$ 4,352.00	\$ 1,450.54	\$ 362.63	\$ 2,901.04	\$ 0.42	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,976.00	\$ 2,023.46	\$ 498.02	\$ 3,984.16	\$ 31.62	100.53
2400	LIFE INSURANCE	\$ 427.00	\$ 142.16	\$ 35.55	\$ 284.40	\$ 0.44	99.90
2700	WORKERS COMPENSATION INSURANCE	\$ 600.00	\$ 0.00	\$ 0.00	\$ 566.87	\$ 33.13	94.48
3100	PROFESSIONAL SERVICES	\$ 12,204.00	\$ 0.00	\$ 1,720.14	\$ 4,845.56	\$ 7,358.44	39.70
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.21	\$ 15.21	100.00
3500	PRINTING AND BINDING	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,500.00	\$ 68.10	\$ 48.13	\$ 434.97	\$ 996.93	33.54
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 534.98	\$ 647.98	\$ 352.02	64.80
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 9.45	\$ 49.70	\$ 100.30	33.13
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,350.01	\$ 149.99	90.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 116.82	\$ 116.82	100.00
6008	VEHICLE AND EQUIP FUEL	\$ 848.00	\$ 0.00	\$ 112.82	\$ 960.75	\$ 112.75	113.30
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 42.56	\$ 0.00	\$ 1,427.47	\$ 3,529.97	29.40
35100	ANIMAL CONTROL	\$ 92,521.00	\$ 16,439.04	\$ 8,026.65	\$ 55,333.59	\$ 20,748.37	77.57
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 980.00	2.00
	FUNC 35600 COMMUNICATIONS						
1100	SALARIES -- REGULAR	\$ 208,523.00	\$ 68,870.00	\$ 17,554.95	\$ 137,543.88	\$ 2,109.12	98.99
2100	FICA Benefits	\$ 15,953.00	\$ 5,139.44	\$ 1,310.71	\$ 10,699.38	\$ 114.18	99.28
2210	VSRS Benefits	\$ 25,315.00	\$ 7,177.33	\$ 1,794.33	\$ 16,541.83	\$ 1,595.84	93.70
2220	VSRS -- HYBRID PLAN	\$ 0.00	\$ 1,183.49	\$ 295.87	\$ 295.87	\$ 1,479.36	100.00
2300	Health Insurance Benefits	\$ 33,376.00	\$ 11,132.21	\$ 2,739.90	\$ 22,208.79	\$ 35.00	99.90
2400	Life Insurance	\$ 2,481.00	\$ 819.55	\$ 204.89	\$ 1,650.46	\$ 10.99	99.56
2510	VLDP PLAN -- HYBRID	\$ 0.00	\$ 57.52	\$ 14.38	\$ 14.38	\$ 71.90	100.00
2700	Worker's Compensation	\$ 200.00	\$ 0.00	\$ 0.00	\$ 163.36	\$ 36.64	81.68
2800	OTHER BENEFITS -- ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,361.66	\$ 8,361.66	100.00
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 29.65	\$ 126.66	\$ 126.66	100.00
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 287.50	\$ 287.50	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 0.00	\$ 0.00	\$ 48,385.16	\$ 13,952.84	77.62
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 551.20	\$ 2,041.70	\$ 15,202.65	\$ 9,496.15	62.39

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5420	TOWER LEASE	\$ 27,500.00	\$ 10,350.00	\$ 2,070.00	\$ 19,132.29	\$ 1,982.29	107.21
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 30.79	\$ 1,969.21	1.54
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	76.67
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 63.15	\$ 981.46	\$ 818.54	54.53
6011	UNIFORM AND WEARING APPAREL	\$ 1,200.00	\$ 0.00	\$ 297.90	\$ 1,114.81	\$ 85.19	92.90
6014	OTHER OPERATING SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41.85	\$ 41.85	100.00
6032	911 EDUCATIONAL MATERIALS	\$ 0.00	\$ 0.00	\$ 520.95	\$ 520.95	\$ 520.95	100.00
35600	COMMUNICATIONS	\$ 406,236.00	\$ 105,280.74	\$ 28,938.38	\$ 283,533.73	\$ 17,421.53	95.71
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 10,260.77	\$ 41,252.59	\$ 126,747.41	24.56
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 1,698.40	\$ 150.00	\$ 1,231.60	\$ 2,930.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 5,817.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 5,667.00	2.58
42600	LITTER CONTROL PROGRAM	\$ 5,817.00	\$ 1,698.40	\$ 150.00	\$ 1,381.60	\$ 2,737.00	52.95
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,500.00	\$ 0.00	\$ 4,529.28	\$ 15,852.48	\$ 11,647.52	57.65
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 57,500.00	\$ 0.00	\$ 4,529.28	\$ 45,852.48	\$ 11,647.52	79.74
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 140,920.00	\$ 46,948.86	\$ 11,737.25	\$ 92,271.43	\$ 1,699.71	98.79
2100	FICA BENEFITS	\$ 10,780.00	\$ 3,225.83	\$ 806.61	\$ 6,381.44	\$ 1,172.73	89.12
2210	VRSR BENEFITS	\$ 16,918.00	\$ 5,636.85	\$ 1,409.21	\$ 11,087.05	\$ 194.10	98.85
2300	HEALTH INSURANCE BENEFITS	\$ 18,463.00	\$ 6,801.96	\$ 1,674.11	\$ 12,831.90	\$ 1,170.86	106.34
2400	LIFE INSURANCE	\$ 1,677.00	\$ 558.66	\$ 139.68	\$ 1,098.08	\$ 20.26	98.79
2700	WORKERS COMPENSATION INSURANCE	\$ 4,150.00	\$ 0.00	\$ 0.00	\$ 3,460.23	\$ 689.77	83.38
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 183.00	\$ 417.00	30.50
3310	REPAIR & MAINTENANCE	\$ 10,430.00	\$ 8,200.00	\$ 2,400.00	\$ 7,335.12	\$ 5,105.12	148.95
3320	MAINTENANCE SERVICE CONTRACT	\$ 86,550.00	\$ 34,134.32	\$ 3,660.91	\$ 52,415.05	\$ 0.63	100.00
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 125.13	\$ 125.13	\$ 624.87	16.68
5110	ELECTRICAL SERVICES	\$ 4,813.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,813.00	0.00
5120	HEATING SERVICES	\$ 10,071.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,071.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 6,788.00	\$ 0.00	\$ 28.95	\$ 150.30	\$ 6,637.70	2.21
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 770.62	\$ 170.83	\$ 1,347.06	\$ 1,782.32	54.30
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,409.00	\$ 1,409.00	170.45
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,688.00	\$ 188.00	100.96
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,643.00	\$ 443.00	108.52
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,513.00	\$ 13.00	100.15
5410	EQUIPMENT RENTAL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
6003	AGRICULTURAL SUPPLIES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 10,239.66	\$ 211.22	\$ 4,760.34	\$ 0.00	100.00
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 9,848.00	\$ 6,099.47	\$ 3,063.18	\$ 8,392.21	\$ 4,643.68	147.15
6008	VEHICLE AND EQUIP FUEL	\$ 4,937.00	\$ 0.00	\$ 756.31	\$ 4,301.67	\$ 635.33	87.13
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 1,688.37	\$ 8,065.43	\$ 2,365.43	141.50
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 14.63	\$ 40.74	\$ 459.26	8.15
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 8,667.50	\$ 0.00	\$ 0.00	\$ 8,667.50	100.00
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,685.44	\$ 4,685.44	100.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 391,545.00	\$ 131,283.73	\$ 27,886.39	\$ 256,184.62	\$ 4,076.65	98.96
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 206.91	\$ 4,392.76	\$ 4,392.76	100.00
3310	REPAIR & MAINTENANCE	\$ 19,175.00	\$ 3,755.61	\$ 4,276.99	\$ 12,974.28	\$ 2,445.11	87.25
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,268.00	\$ 14,085.09	\$ 1,885.59	\$ 18,183.65	\$ 0.74	100.00
5110	ELECTRICAL SERVICES	\$ 22,000.00	\$ 0.00	\$ 2,248.64	\$ 19,915.67	\$ 2,084.33	90.53
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 1,151.71	\$ 2,840.03	\$ 559.97	83.53
5130	WATER & SEWAGE SERVICES	\$ 2,900.00	\$ 0.00	\$ 120.63	\$ 618.26	\$ 2,281.74	21.32
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 264.97	\$ 264.97	100.00
6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 224.70	\$ 224.70	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 7.63	\$ 851.99	\$ 148.01	85.20

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43202	101 CHALMERS COURT	\$ 80,743.00	\$ 17,840.70	\$ 9,898.10	\$ 60,266.31	\$ 2,635.99	96.74
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	\$ 1,000.00	\$ 1,500.00	\$ 0.00	\$ 354.00	\$ 854.00	185.40
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 1,595.50	6.15
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 210.79	\$ 1,837.61	\$ 1,362.39	57.43
5120	HEATING SERVICES	\$ 3,200.00	\$ 0.00	\$ 1,486.62	\$ 4,314.59	\$ 1,114.59	134.83
5130	WATER & SEWAGE SERVICES	\$ 225.00	\$ 0.00	\$ 17.00	\$ 85.00	\$ 140.00	37.78
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 10,325.00	\$ 1,500.00	\$ 1,714.41	\$ 6,695.70	\$ 2,129.30	79.38
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	\$ 5,400.00	\$ 1,318.00	\$ 628.00	\$ 5,514.01	\$ 1,432.01	126.52
3320	MAINTENANCE SERVICE CONTRACTS	\$ 5,000.00	\$ 940.00	\$ 620.00	\$ 2,206.80	\$ 1,853.20	62.94
5110	ELECTRICAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 841.67	\$ 5,869.96	\$ 6,130.04	48.92
5120	HEATING SERVICES	\$ 2,600.00	\$ 0.00	\$ 787.62	\$ 2,193.21	\$ 406.79	84.35
5130	WATER & SEWAGE SERVICES	\$ 4,000.00	\$ 0.00	\$ 626.20	\$ 1,672.70	\$ 2,327.30	41.82
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 965.46	\$ 34.54	96.55
43206	100 N CHRUCH ST/RADIO TOWER	\$ 30,000.00	\$ 2,258.00	\$ 3,503.49	\$ 18,422.14	\$ 9,319.86	68.93
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	\$ 5,000.00	\$ 1,372.00	\$ 144.00	\$ 5,375.72	\$ 1,747.72	134.95
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 1,432.20	52.26
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 2,983.45	\$ 12,737.11	\$ 8,262.89	60.65
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 47.78	\$ 456.26	\$ 543.74	45.63
43207	102 N CHRUCH ST	\$ 30,000.00	\$ 1,372.00	\$ 3,175.23	\$ 20,136.89	\$ 8,491.11	71.70
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	\$ 5,000.00	\$ 3,100.00	\$ 0.00	\$ 1,800.00	\$ 100.00	98.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 1,080.20	61.42
5110	ELECTRICAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 681.77	\$ 5,004.57	\$ 1,995.43	71.49
5120	HEATING SERVICES	\$ 3,700.00	\$ 0.00	\$ 947.75	\$ 2,319.67	\$ 1,380.33	62.69
5130	WATER & SEWAGE SERVICES	\$ 650.00	\$ 0.00	\$ 48.10	\$ 168.35	\$ 481.65	25.90
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 65.35	\$ 104.62	\$ 895.38	10.46
43208	104 N CHURCH/106 N CHURCH ST	\$ 20,150.00	\$ 3,100.00	\$ 1,742.97	\$ 11,117.01	\$ 5,932.99	70.56
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER						
3310	PROFESSIONAL SERVICES	\$ 8,910.00	\$ 645.00	\$ 0.00	\$ 2,476.80	\$ 5,788.20	35.04
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,080.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 2,567.00	16.66
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 355.99	\$ 3,325.15	\$ 1,474.85	69.27
5120	HEATING SERVICES	\$ 6,500.00	\$ 0.00	\$ 3,191.37	\$ 6,818.90	\$ 318.90	104.91
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 417.38	\$ 582.62	41.74
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 24,290.00	\$ 645.00	\$ 3,547.36	\$ 13,551.23	\$ 10,093.77	58.44
	FUNC 43210 524 WESTWOOD RD						
3310	REPAIR & MAINTENANCE	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 768.00	\$ 632.00	54.86
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,642.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 1,452.00	11.57
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 108.18	\$ 811.21	\$ 1,088.79	42.70
5120	HEATING SERVICES	\$ 1,718.00	\$ 0.00	\$ 555.66	\$ 942.81	\$ 775.19	54.88
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 984.01	1.60
43210	524 WESTWOOD RD	\$ 7,660.00	\$ 0.00	\$ 663.84	\$ 2,728.01	\$ 4,931.99	35.61
	FUNC 43211 225 AL SMITH CIR REC CENTER						
3310	REPAIR & MAINTENANCE	\$ 10,000.00	\$ 2,540.00	\$ 334.29	\$ 2,089.29	\$ 5,370.71	46.29
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,700.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 2,491.00	7.74
5110	ELECTRICAL SERVICES	\$ 16,500.00	\$ 0.00	\$ 1,773.90	\$ 16,269.01	\$ 230.99	98.60
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,220.36	\$ 2,220.36	100.00
5130	WATER & SEWAGE SERVICES	\$ 2,700.00	\$ 0.00	\$ 170.00	\$ 1,056.05	\$ 1,643.95	39.11
6007	REPAIR AND MAINT SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 5.79	\$ 2,457.30	\$ 542.70	81.91

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43211	225 AL SMITH CIR REC CENTER	\$ 34,900.00	\$ 2,540.00	\$ 2,283.98	\$ 24,301.01	\$ 8,058.99	76.91
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS						
3310	REPAIR & MAINTENANCE	\$ 8,000.00	\$ 3,644.29	\$ 1,700.70	\$ 3,603.41	\$ 752.30	90.60
5110	ELECTRICAL SERVICES	\$ 7,600.00	\$ 0.00	\$ 307.65	\$ 3,066.95	\$ 4,533.05	40.35
5130	WATER & SEWAGE SERVICES	\$ 2,800.00	\$ 0.00	\$ 85.50	\$ 1,324.25	\$ 1,475.75	47.29
6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 13.78	\$ 3,022.97	\$ 1,977.03	60.46
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 23,400.00	\$ 3,644.29	\$ 2,107.63	\$ 11,017.58	\$ 8,738.13	62.66
	FUNC 43213 225 AL SMITH CIR POOL						
3310	REPAIR & MAINTENANCE	\$ 3,500.00	\$ 669.73	\$ 0.00	\$ 4,337.97	\$ 1,507.70	143.08
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 99.27	\$ 3,444.92	\$ 6,055.08	36.26
5130	WATER & SEWAGE SERVICES	\$ 7,358.00	\$ 0.00	\$ 20.00	\$ 11,319.45	\$ 3,961.45	153.84
6007	REPAIR AND MAINT SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,721.96	\$ 278.04	93.05
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,096.00	\$ 3,096.00	100.00
43213	225 AL SMITH CIR POOL	\$ 24,358.00	\$ 669.73	\$ 119.27	\$ 25,920.30	\$ 2,232.03	109.16
	FUNC 43214 225 AL SMITH CIR BASEBALL						
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 23.69	\$ 870.16	\$ 829.84	51.19
6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 2,341.76	\$ 2,658.24	46.84
43214	225 AL SMITH CIR BASEBALL	\$ 6,700.00	\$ 0.00	\$ 23.69	\$ 3,211.92	\$ 3,488.08	47.94
	FUNC 43215 225 AL SMITH CIR SOCCER						
3310	REPAIR & MAINTENANCE	\$ 645.00	\$ 0.00	\$ 0.00	\$ 436.00	\$ 209.00	67.60
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 28.61	\$ 412.16	\$ 287.84	58.88
6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 122.50	\$ 3,087.81	\$ 1,912.19	61.76
43215	225 AL SMITH CIR SOCCER	\$ 6,345.00	\$ 0.00	\$ 151.11	\$ 3,935.97	\$ 2,409.03	62.03
	FUNC 43216 106 N CHRUCH ST (OLD COMM ATTY OFC)						
3320	MAINTENANCE SERVICE CONTRACTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	100.00
	FUNC 43232 32 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 400.00	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 203.90	\$ 103.90	203.90
43232	32 E MAIN ST	\$ 100.00	\$ 0.00	\$ 0.00	\$ 603.90	\$ 503.90	603.90
	FUNC 43236 36 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 5,500.00	\$ 5,000.00	\$ 3,366.11	\$ 6,768.23	\$ 6,268.23	213.97
3320	MAINTENANCE SERVICE CONTRACTS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26.46	\$ 26.46	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 113.17	\$ 13.17	113.17
43236	36 E MAIN ST	\$ 6,350.00	\$ 5,000.00	\$ 3,366.11	\$ 6,907.86	\$ 5,557.86	187.53
	FUNC 43237 311 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 2,500.00	\$ 1,428.00	\$ 70.00	\$ 1,142.00	\$ 70.00	102.80
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 99.20	94.49
5110	ELECTRICAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 935.01	\$ 5,375.45	\$ 2,624.55	67.19
5130	WATER & SEWAGE SERVICES	\$ 850.00	\$ 0.00	\$ 120.25	\$ 501.00	\$ 349.00	58.94
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 37.27	\$ 188.60	\$ 811.40	18.86
43237	311 E MAIN ST	\$ 14,150.00	\$ 1,428.00	\$ 1,162.53	\$ 8,907.85	\$ 3,814.15	73.04
	FUNC 51100 LOCAL HEALTH DEPARTMENT						
5610	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00	\$ 49,750.00	\$ 149,250.00	25.00
	FUNC 51200 OUR HEALTH						
5699	CIVIC CONTRIBUTIONS	\$ 4,875.00	\$ 0.00	\$ 0.00	\$ 4,875.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES						
5620	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$ 61,500.00	\$ 20,500.00	75.00

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5699	FUNC 52800 CONCERN HOTLINE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 10,000.00	\$ 30,000.00	\$ 10,000.00	75.00
5699	FUNC 53240 VIRGINIA REGIONAL TRANSIT CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 8,819.50	\$ 8,819.50	50.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 13,924.00	\$ 0.00	\$ 0.00	\$ 6,962.00	\$ 6,962.00	50.00
	FUNC 71100 PARKS ADMINISTRATION						
1100	SALARIES - REGULAR	\$ 232,243.00	\$ 77,414.36	\$ 19,353.58	\$ 154,828.64	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 443.25	\$ 8,192.76	\$ 5,163.24	61.34
2100	FICA BENEFITS	\$ 18,789.00	\$ 5,260.14	\$ 1,349.49	\$ 11,149.15	\$ 2,379.71	87.33
2210	VRSR BENEFITS	\$ 28,194.00	\$ 9,398.15	\$ 2,349.52	\$ 18,796.16	\$ 0.31	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 30,648.00	\$ 11,476.47	\$ 2,824.64	\$ 22,597.12	\$ 3,425.59	111.18
2400	LIFE INSURANCE	\$ 2,764.00	\$ 921.13	\$ 230.32	\$ 1,842.56	\$ 0.31	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 8,300.00	\$ 0.00	\$ 0.00	\$ 6,578.35	\$ 1,721.65	79.26
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21.00	\$ 21.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,072.00	\$ 1,214.67	\$ 62.40	\$ 903.90	\$ 2,953.43	41.77
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 95.14	\$ 904.86	9.51
3600	ADVERTISING	\$ 793.00	\$ 0.00	\$ 0.00	\$ 635.00	\$ 158.00	80.08
5210	POSTAL SERVICES	\$ 5,000.00	\$ 1,123.91	\$ 18.07	\$ 2,918.54	\$ 957.55	80.85
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 61.09	\$ 543.42	\$ 1,456.58	27.17
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 590.76	\$ 60.76	111.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,274.00	\$ 0.00	\$ 0.00	\$ 1,703.08	\$ 429.08	133.68
5810	DUES & MEMBERSHIPS	\$ 1,275.00	\$ 0.00	\$ 105.00	\$ 327.00	\$ 948.00	25.65
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 82.90	\$ 1,005.62	\$ 1,494.38	40.22
6003	AGRICULTURAL SUPPLIES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 49.99	\$ 550.01	8.33
6008	VEHICLE AND EQUIP FUEL	\$ 1,400.00	\$ 0.00	\$ 41.33	\$ 550.49	\$ 849.51	39.32
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 409.65	\$ 590.35	40.97
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 0.00	\$ 1,361.71	\$ 494.29	73.37
8201	MACHINERY & EQUIPMENT	\$ 8,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	0.00
8207	EDP EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	\$ 8,250.00	100.00
71100	PARKS ADMINISTRATION	\$ 366,844.00	\$ 106,808.83	\$ 26,921.59	\$ 243,350.04	\$ 16,685.13	95.45
	FUNC 71310 CLARKE COUNTY RECREATION CENTER						
1100	SALARIES - REGULAR	\$ 43,210.00	\$ 14,403.36	\$ 3,600.83	\$ 28,806.64	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,564.81	\$ 16,979.97	\$ 8,829.03	65.79
2100	FICA BENEFITS	\$ 5,280.00	\$ 1,090.54	\$ 468.84	\$ 3,480.11	\$ 709.35	86.57
2210	VRSR BENEFITS	\$ 5,246.00	\$ 1,748.57	\$ 437.14	\$ 3,497.12	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,480.00	\$ 1,855.37	\$ 456.65	\$ 3,653.20	\$ 28.57	100.52
2400	LIFE INSURANCE	\$ 514.00	\$ 171.40	\$ 42.85	\$ 342.80	\$ 0.20	100.04
2700	WORKERS COMPENSATION INSURANCE	\$ 700.00	\$ 0.00	\$ 0.00	\$ 537.91	\$ 162.09	76.84
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 251.00	\$ 51.00	125.50
6001	OFFICE SUPPLIES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 3.94	\$ 46.06	7.88
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 820.00	\$ 0.00	\$ 0.00	\$ 226.64	\$ 593.36	27.64
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,300.00	\$ 0.00	\$ 0.00	\$ 823.65	\$ 1,476.35	35.81
6014	OTHER OPERATING SUPPLIES	\$ 2,700.00	\$ 0.00	\$ 137.25	\$ 1,266.72	\$ 1,433.28	46.92
6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 1,355.66	\$ 3,644.34	27.11
71310	CLARKE COUNTY RECREATION CENTER	\$ 97,509.00	\$ 19,269.24	\$ 7,708.37	\$ 61,225.36	\$ 17,014.40	82.55
	FUNC 71320 SWIMMING POOL						

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1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 42,077.97	\$ 18,173.03	69.84
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 3,219.00	\$ 1,391.00	69.83
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,900.00	0.00
3310	REPAIR & MAINTENANCE	\$ 1,197.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,197.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,675.00	\$ 0.00	\$ 0.00	\$ 870.00	\$ 805.00	51.94
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 310.00	38.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 546.50	\$ 596.50	47.81
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 715.85	\$ 984.15	42.11
6014	OTHER OPERATING SUPPLIES	\$ 3,098.00	\$ 0.00	\$ 158.31	\$ 701.39	\$ 2,396.61	22.64
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
6026	POOL CHEMICALS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 5,541.42	\$ 5,458.58	50.38
71320	SWIMMING POOL	\$ 90,274.00	\$ 0.00	\$ 158.31	\$ 53,862.13	\$ 36,411.87	59.67
	FUNC 71330 CONCESSION STAND						
1300	SALARIES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 3,780.61	\$ 619.39	85.92
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 289.22	\$ 47.78	85.82
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 4,705.06	\$ 9,294.94	33.61
71330	CONCESSION STAND	\$ 18,837.00	\$ 0.00	\$ 0.00	\$ 8,774.89	\$ 10,062.11	46.58
	FUNC 71350 PROGRAMS						
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 10,547.00	\$ 2,636.75	\$ 21,094.00	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 5,027.57	\$ 47,740.04	\$ 46,759.96	50.52
2100	FICA BENEFITS	\$ 9,650.00	\$ 715.40	\$ 563.47	\$ 5,017.64	\$ 3,916.96	59.41
2210	VSRS	\$ 3,841.00	\$ 1,280.42	\$ 320.10	\$ 2,560.80	\$ 0.22	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 8,728.00	\$ 1,855.37	\$ 456.65	\$ 4,465.30	\$ 2,407.33	72.42
2400	LIFE INSURANCE	\$ 377.00	\$ 125.49	\$ 31.38	\$ 251.04	\$ 0.47	99.88
2700	WORKERS COMPENSATION BENEFITS	\$ 900.00	\$ 0.00	\$ 0.00	\$ 734.59	\$ 165.41	81.62
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 40,828.28	\$ 3,997.22	\$ 27,934.19	\$ 12,762.47	122.79
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 2,480.00	\$ 0.00	\$ 4,016.00	\$ 504.00	92.80
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 1,650.00	2.94
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 51.74	\$ 48.26	51.74
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 10.50	\$ 989.50	1.05
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 100.00	\$ 140.00	\$ 360.00	28.00
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 1,491.90	\$ 3,508.10	29.84
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 45.00	\$ 106.98	\$ 393.02	21.40
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 1,794.25	\$ 5,705.75	23.92
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 33.15	\$ 66.85	33.15
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 7,000.00	\$ 0.00	\$ 145.90	\$ 2,055.32	\$ 4,944.68	29.36
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 831.70	\$ 1,168.30	41.59
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,500.00	\$ 0.00	\$ 100.23	\$ 2,099.99	\$ 4,400.01	32.31
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,294.55	\$ 294.55	114.73
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 0.00	\$ 4,821.00	\$ 4,852.99	\$ 1,147.01	80.88
71350	PROGRAMS	\$ 252,537.00	\$ 57,831.96	\$ 18,245.27	\$ 129,626.67	\$ 65,078.37	74.23
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS						
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY						
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 136,589.25	\$ 45,529.75	75.00
	FUNC 81110 PLANNING ADMINISTRATION						
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 76,534.18	\$ 19,133.61	\$ 153,068.82	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 17,565.00	\$ 5,821.93	\$ 1,457.95	\$ 11,651.84	\$ 91.23	99.48
2210	VSRS BENEFITS	\$ 27,874.00	\$ 9,291.25	\$ 2,322.82	\$ 18,582.56	\$ 0.19	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,180.00	\$ 6,493.79	\$ 1,598.28	\$ 12,786.24	\$ 100.03	100.52
2400	LIFE INSURANCE	\$ 2,732.00	\$ 910.68	\$ 227.70	\$ 1,821.60	\$ 0.28	100.01
2700	WORKERS COMPENSATION INSURANCE	\$ 3,675.00	\$ 0.00	\$ 0.00	\$ 3,590.40	\$ 84.60	97.70
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 560.00	\$ 19,440.00	2.80
3140	ENGINEERING REVIEW EXPENDITURES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 5,084.74	\$ 2,084.74	169.49
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 264.71	\$ 0.00	\$ 89.29	\$ 346.00	50.57
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 36.50	\$ 2,963.50	1.22
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 543.40	\$ 2,205.10	\$ 205.10	110.25

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5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 278.19	\$ 1,221.81	18.55
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 24.16	\$ 140.81	\$ 259.19	35.20
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 149.16	\$ 1,850.84	7.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 190.08	\$ 1,309.92	12.67
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 244.25	\$ 1,129.08	\$ 1,370.92	45.16
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
81110	PLANNING ADMINISTRATION	\$ 338,979.00	\$ 99,316.54	\$ 25,552.17	\$ 211,364.41	\$ 28,298.05	91.65
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00
1300	FUNC 81400 BOARD OF ZONING APPEALS SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,756.00	\$ 756.00	137.80
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 425.00	15.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 343.20	\$ 156.80	68.64
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 3,174.20	\$ 295.80	91.48
1100	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT SALARIES - REGULAR	\$ 33,109.00	\$ 11,036.46	\$ 2,759.06	\$ 22,072.54	\$ 0.00	100.00
2100	FICA	\$ 2,534.00	\$ 844.63	\$ 213.61	\$ 1,697.06	\$ 7.69	100.30
2210	VRSRS	\$ 4,019.00	\$ 1,339.83	\$ 334.95	\$ 2,679.60	\$ 0.43	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,740.00	\$ 927.68	\$ 228.32	\$ 1,826.56	\$ 14.24	100.52
2400	LIFE INSURANCE	\$ 394.00	\$ 131.35	\$ 32.83	\$ 262.64	\$ 0.01	100.00
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 66.00	\$ 934.00	6.60
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 885.40	\$ 385.40	177.08
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 109.90	\$ 109.90	100.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
8202	FURNITURE & FIXTURES	\$ 1,750.00	\$ 0.00	\$ 0.00	\$ 2,385.84	\$ 635.84	136.33
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 47,296.00	\$ 14,279.95	\$ 3,568.77	\$ 32,735.54	\$ 280.51	99.41
3100	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 31.92	\$ 68.08	31.92
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 231.92	\$ 5,868.08	3.80
5699	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
5699	FUNC 81540 BLANDY EXPERIMENTAL FARM CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
1300	FUNC 81600 PLANNING COMMISSION SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 500.00	\$ 0.00	100.00
2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 38.24	\$ 0.76	98.05
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 2,850.00	\$ 10,158.92	\$ 2,158.92	126.99
3160	BOARD SERVICES	\$ 8,000.00	\$ 0.00	\$ 800.00	\$ 5,500.00	\$ 2,500.00	68.75
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00
81600	PLANNING COMMISSION	\$ 19,389.00	\$ 0.00	\$ 3,757.65	\$ 16,197.16	\$ 3,191.84	83.54
	FUNC 81700 BOARD OF SEPTIC APPEALS						

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1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00
3160	BOARD SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 125.00	37.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 232.40	53.52
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 9.84	\$ 90.16	9.84
81700	BOARD OF SEPTIC APPEALS	\$ 1,016.00	\$ 0.00	\$ 0.00	\$ 352.44	\$ 663.56	34.69
	FUNC 81800 HISTORIC PRESERVATION COMMISSION						
3100	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 7,980.00	\$ 605.00	\$ 12,025.00	\$ 5,005.00	133.37
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 150.00	\$ 450.00	\$ 550.00	45.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
6001	OFFICE SUPPLIES	\$ 6,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,900.00	0.00
81800	HISTORIC PRESERVATION COMMISSION	\$ 23,700.00	\$ 7,980.00	\$ 755.00	\$ 12,475.00	\$ 3,245.00	86.31
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM						
5699	CIVIC CONTRIBUTIONS	\$ 5,712.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 64.22	101.12
	FUNC 81920 REGIONAL AIRPORT AUTHORITY						
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 625.00	\$ 1,875.00	\$ 625.00	75.00
	FUNC 82200 FRIENDS OF THE SHENANDOAH						
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 82210 WATER QUALITY MANAGEMENT						
3000	PURCHASED SERVICES	\$ 42,000.00	\$ 21,545.00	\$ 0.00	\$ 16,657.50	\$ 3,797.50	90.96
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV						
5699	CIVIC CONTRIBUTIONS	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00	\$ 0.00	100.00
	FUNC 82600 BIO-SOLIDS APPLICATION						
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 0.00	\$ 6,725.00	\$ 5,503.00	55.00
2100	FICA	\$ 936.00	\$ 0.00	\$ 0.00	\$ 514.46	\$ 421.54	54.96
2700	WORKERS COMPENSATION INSURANCE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 133.37	\$ 216.63	38.11
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 1,418.17	\$ 1,581.83	47.27
82600	BIO-SOLIDS APPLICATION	\$ 16,914.00	\$ 0.00	\$ 0.00	\$ 8,791.00	\$ 8,123.00	51.97
	FUNC 83100 COOPERATIVE EXTENSION						
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 456.18	\$ 0.00	\$ 153.82	\$ 210.00	152.50
3841	VPI EXTENSION AGENT	\$ 36,065.00	\$ 0.00	\$ 7,568.32	\$ 13,217.95	\$ 22,847.05	36.65
5210	POSTAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 384.59	\$ 384.59	100.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 12.74	\$ 148.31	\$ 351.69	29.66
5540	TRAVEL CONVENTION & EDUCATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 119.64	\$ 119.64	100.00
5810	DUES & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 185.05	\$ 1,814.95	9.25
83100	COOPERATIVE EXTENSION	\$ 38,965.00	\$ 456.18	\$ 7,581.06	\$ 14,329.36	\$ 24,179.46	37.95
	FUNC 83400 4-H CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 2,250.00	\$ 0.00	\$ 0.00	\$ 2,250.00	\$ 0.00	100.00
	FUNC 91600 CONTINGENCIES						
1000	PERSONNEL	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,600.00	0.00
3150	LEGAL	\$ 11,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,500.00	0.00
8000	MINOR CAPITAL	\$ 5,666.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,666.00	0.00
91600	CONTINGENCIES	\$ 32,266.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32,266.00	0.00
000	NON-CATEGORICAL	\$ 8,327,223.00	\$ 1,747,025.76	\$ 547,586.97	\$ 5,203,066.46	\$ 1,377,130.78	83.46

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FUNC 35610							
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
PJT 126 V-STOP GRANT							
FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 8,959.00	\$ 2,239.77	\$ 13,599.12	\$ 4,318.88	83.93
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 2,787.35	\$ 696.83	\$ 5,574.64	\$ 0.01	100.00
2100	FICA	\$ 2,696.00	\$ 209.48	\$ 52.66	\$ 421.28	\$ 2,065.24	23.40
2210	VSRS	\$ 1,132.00	\$ 338.41	\$ 84.59	\$ 676.72	\$ 116.87	89.68
2300	HEALTH INSURANCE	\$ 1,325.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,325.00	0.00
2400	GROUP LIFE	\$ 111.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 40,503.00	\$ 12,294.24	\$ 3,073.85	\$ 20,271.76	\$ 7,937.00	80.40
126	V-STOP GRANT	\$ 40,503.00	\$ 12,294.24	\$ 3,073.85	\$ 20,271.76	\$ 7,937.00	80.40
PJT 129 FEDERAL GANG TASK FORCE GRANT 2010							
FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 22,614.00	\$ 0.00	\$ 0.00	\$ 18,845.00	\$ 3,769.00	83.33
2100	FICA	\$ 1,714.00	\$ 0.00	\$ 0.00	\$ 1,428.65	\$ 285.35	83.35
2210	VSRS	\$ 2,745.00	\$ 0.00	\$ 0.00	\$ 2,287.80	\$ 457.20	83.34
2300	HOSPITAL/MEDICAL PLANS	\$ 2,785.00	\$ 0.00	\$ 0.00	\$ 2,283.25	\$ 501.75	81.98
2400	LIFE INSURANCE	\$ 142.00	\$ 0.00	\$ 0.00	\$ 224.25	\$ 82.25	157.92
31200	SHERIFF	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56
129	FEDERAL GANG TASK FORCE GRANT 20	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON							
FUNC 81110 PLANNING ADMINISTRATION							
6000	MATERIALS AND SUPPLIES	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 320.00	\$ 1,080.00	22.86
PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL							
FUNC 31200 SHERIFF							
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 377.10	\$ 4,460.76	\$ 4,460.76	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 28.85	\$ 341.26	\$ 341.26	100.00
6010	POLICE SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
31200	SHERIFF	\$ 10,000.00	\$ 0.00	\$ 405.95	\$ 4,802.02	\$ 5,197.98	48.02
402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 10,000.00	\$ 0.00	\$ 405.95	\$ 4,802.02	\$ 5,197.98	48.02
PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED							
FUNC 31200 SHERIFF							
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 893.50	\$ 893.50	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 68.35	\$ 68.35	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 0.00	\$ 961.85	\$ 961.85	100.00
403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 961.85	\$ 961.85	100.00
PJT 602 DOJ VEST GRANT							
FUNC 31200 SHERIFF							
6010	POLICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00

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PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 321.75	\$ 1,531.25	17.36
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 24.62	\$ 24.62	100.00

31200	SHERIFF	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

100	GENERAL FUND	\$ 8,451,763.00	\$ 1,759,320.00	\$ 551,066.77	\$ 5,254,837.41	\$ 1,437,605.59	82.99

2/28/2014											
Conservation Easement Fund											
As of Feb 28, 2014											
Fund 235											
Code	Description	Unappropriated Starting Fund Balance	Appropriated FY13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance Receivable	Year-to Date Expenditure/ Revenue	Available Appropriations	Notes
Expenditures											
3100	Professional Services					3,936	3,936		3,936	-	
5210	Postage					230	230		230	-	
6001	Materials and Supplies						-		-	-	
8215	Purchase of Development Rights:		891,764		343,750	(1,027,411)	208,103			208,103	
-500	Arkfeld-1 Property					409,177	409,177		409,177	-	
-501	Moore & Dorsey 64 Property					191,570	191,570		191,570	-	
-502	Chapman Property					422,498	422,498		422,498	-	
	Total Expenditure		891,764	-	343,750	-	1,235,514	-	1,027,411	208,103	
Revenues											
110104	Land Use Rollback						-		10,286	(10,286)	
189912	Local Grants		47,500		126,396		173,896		173,896	-	
240425	State Grants		141,985		196,104		338,089		317,534	20,555	
330705	Federal Grants		383,000		21,250		404,250		398,750	5,500	
	Total Revenue		572,485	-	343,750	-	916,235	-	900,466	15,769	
Conservation Easement Fund Balance											
410100	Local Tax Funding	13,645	331,460				331,460		232,570	98,890	
	Donations										
	Cash - BCC	7,099	7,099				7,099		(1,277)	8,376	"Old" CEA checking acct - transferred to Clarke Co cash acct
235-000	LGIP-Donations	55,540	55,540				55,540		(20,031)	75,571	Donations
	LGIP-Commonwealth of VA, Stewardship Acct	36,618	36,618				36,618		(18,534)	55,152	revenue of 18,513.59 from State Stewardship fund plus interest of 20.30 at time of transfer to Clarke County
	Total Fund Balance	112,901	430,717				430,717			237,989	
	Total Revenue and Fund Balance	112,901	1,003,202				1,346,952			253,758	

Government Capital Projects

February 28, 2014

Description	FY 13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-projec Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
General Government Capital Expenditure									
Sheriff's Equipment (fingerprinting, etc.)	20,827				20,827		5,850	14,977	
HVAC Systems	49,446				49,446	15,354	15,946	18,146	County portion of HVAC for JGC is 243,383.84 and Town's portion is 144,788.16. add 228,384 from sheriffs renovation
Auto Replacement	32,656				32,656	26,259		6,397	
Communications Equipment (Volunteer Fire Cos.)			110,188	50,000	160,188	160,188		1	
Resurface Tennis Courts	53,401			53,401	-			-	moved funds to "Old Park Ofc Modifications" pjt per L Cooke request
Pool Repair	20,602				20,602		10,902	9,700	
Fencing - Ballfield & Pool	10,000	20,000			30,000			30,000	
Old Park Office Modifications				53,401	53,401			53,401	moved funds from "Resurface Tennis Courts" project
Basefield Field Lighting			5,000		5,000	5,000		-	
Additional Parking	10,000				10,000			10,000	
Sheriff's Vehicles	98,537	84,000			182,537		162,160	20,377	
Motorola Portable Radios			50,000		50,000			50,000	
Communications Study	50,000			50,000	-			-	move \$50,000 to Communications Equipment pjt (grant match requirement)
Sheriff's Mobile Radio System	15,258				15,258		15,072	186	
Park Expansion	10,000				10,000			10,000	
Phone System (E-911)	115,131				115,131		115,131	0	
Economic Development	177,514				177,514			177,514	
Technology Improvements	20,872	40,000			60,872			60,872	
C-Spout Run Project			141,603		141,603		7,068	134,535	
Spout Run Cleanup (EPA Grant pjt)			316,620		316,620			316,620	
Sheriff's Building Renovation	163,958				163,958		5,519	158,439	
Roofing	86,633	50,000			136,633			136,633	
Plan Updates	47,740				47,740	13,368	34,372	-	
General District Court Repairs		81,000			81,000			81,000	
Carpeting (Includes Gen Dist Courthouse Seating)	30,828				30,828		25,895	4,933	tile at rec ctr, courthouse area, etc.
Landscaping	15,375				15,375			15,375	
Parks Westside Sitework/Parking	87,024				87,024			87,024	
Recreation Center Additions/Wall Crack	59,585				59,585	55,400	157	4,028	
Systems Integration	75,900	300,000			375,900	18,000	186	357,714	
Total Expenditure	1,251,287	575,000	623,411	0	2,449,698	293,568	398,258	1,757,872	
			<i>1,198,411</i>						
Revenue									
E-911 PSAP Grant	114,809				114,809		114,809	-	
National Fish & Wildlife Foundation (C-Spout Run Pjt)			141,603		141,603		7,068	134,535	
Spout Run Cleanup (EPA Grant)			316,620		316,620			316,620	
Communications Equipment Grant (Vol. Fire Cos.)			80,094		80,094			80,094	
Motorola Portable Radios Grant (Asset Forfeiture)			50,000		50,000			50,000	funds received from State Asset Forfeiture grant
Baseball Field Lighting			5,000		5,000		5,000	-	
Total Revenue	114,809	-	593,317	-	708,126	-	126,877	581,248	
			<i>593,317</i>						
Capital Projects Fund Balance									
Economic Development	177,514				177,514			177,514	
Total Revenue and Fund Balance	292,323	-	593,317	-	885,640	-	-	758,762	
Total Expenditures less Revenue and Fund Balance	958,964				1,564,058			999,110	