

April 18, 2017

Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, April 18, 2017.

Board Members

Present: Mary L.C. Daniel – Berryville District; David S. Weiss - Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B. McKay – White Post District; Absent: None

County Staff Present

David Ash, Annette Gilley, Tom Judge, Brian Lichty, Brandon Stidham, Lora Walburn

Constitutional / State Offices

Pam Hess

Press

Cathy Kuehner - The Winchester Star

Others Present

Ed Carter, Angie Jones, and other citizens

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:00 p.m.

2) Adoption of Agenda

– Miscellaneous: Economic Development Comments by Supervisor Byrd

Supervisor Catlett moved to adopt the agenda as amended. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Absent
David S. Weiss	- Aye

3) Citizens Comment Period

No persons addressed the Board.

4) VDOT Update

Ed Carter, Assistant Residency Administrator, appeared before the Board to provide the monthly update.

Maintenance

- Completed pipe replacement on Rt. 620 and pipe repair on Rt. 658. Also repaired soft spot at same location on Rt. 658 and Rt. 621;
- Used pipe flusher on Rt. 621;
- Performed grading operations and stone application on routes 302, 603, 604, 605, 606, 621, 622, 625, 637, 639, 644, 652 and 663; We will complete grading operations and stone application this month on routes 619 and 621;
- Conducted patching operations on Rt. 255 and will continue this month on routes 612, 627, 628, 642, 644, 646 and 658;
- Removed hazardous trees on Rt. 601 and will continue this month along with Rt. 50;
- Began tree trimming operations on Rt. 638 and will continue this month;
- Conducted sweeping operations on primary's in Berryville and Boyce including subdivisions in Boyce area; Swept C&G at 7-11 on Rt. 7, Andersons on Rt. 7 and park/ride on Rt. 50;
- Performed pothole repair on various routes and will begin pothole/edge repair on routes 7, 50 and 340 this month; and we will be using paver to patch various spots on primary's this month.

Projects:

- No change

Board concerns:

- Removed grass island and aligned intersection at routes 255 and 723.
- Inspected bridge at Millwood and found some scaling of concrete but the bridge is safe and scaling will be addressed in the maintenance schedule.
- VDOT requests the Supervisors set a joint public hearing to review the Secondary Six Year Plan.

Set Public Hearing SSYP

Supervisor Daniel moved to set joint public hearing with VDOT on the Secondary Six Year Plan for Tuesday, May 16, 2017, at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Board Issues

- Brucetown Bridge: Nothing received at this time.
- Route 340: Supervisor Byrd thanked VDOT for recent pothole repair.
- Route 340 Cigarette Store: Vehicles are driving between no parking signs to park on private property.
 - The Planning Department met with VDOT's Bobby Boyce. Mr. Boyce is reviewing the matter.
 - County's Position:
 - There is one approved entrance and one approved exit; all other points of entry or exit are illegal.
 - VDOT has the ability to shut down illegal points of entry / exit.
 - The County will work with VDOT to resolve this matter.
 - The County is willing to issue a formal letter to the owner.
 - Mr. Carter put forth that VDOT could send a letter to the owner to close these points of entry / exit; however, VDOT has no enforcement division.

- Millwood Route 723 to Route 255: VDOT will stripe as weather permits. Supervisor Catlett commented that the project received good reviews from residents.

At 1:13 pm, Vice Chair McKay joined meeting.

- Iron Rail Lane: A constituent is requesting repairs and gravel. VDOT will check the status of this section of roadway.

5) Department of Social Services Activity Update by Angie Jones

Angie Jones, Director Department of Social Services, joined the Board to provide an update. Highlights of review include:

- SNAP = food assistance
- TNAF = temporary assistant to needy families. Smallest piece of the services provided by DSS.
- Medicaid programs serve approximately 1,400 County residents at a cost of over \$10 million last year.
- Programs are income and resource based, all with different guidelines and rules.
- Foster Care: Currently, 12 children in care.
 - Noticeable upswing in placement began about five to six years ago that is believed to be attributable to the rising alcohol and opioid drug issues.
 - Mental health issues also on the rise.
- FISH provides financial support to the vulnerable populations within the community.
- The Supervisors have been supportive of DSS.
- Most treatment providers are housed in Frederick County and the City of Winchester.
- Financing for treatment is available through Social Services, as well as mental health service agencies.

Supervisor Catlett thanked Mrs. Jones for providing such useful information.

Chairman Weiss congratulated Mrs. Jones and her department for keeping costs down. He also thanked her for her 29 years of service.

6) Approval of Minutes

Supervisor Catlett moved to approve the minutes for:

- **March 21, 2017 Board of Supervisors Regular Meeting as presented;**
- **April 4, 2017 Board of Supervisors and School Board FY2018 Budget and CY2017 Tax Rate Public Hearing as presented.**

The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

7) Board of Supervisors Personnel Item

A. Expiration of Term for appointments expiring through April 2017

04/10/2017 Summary: The Personnel Committee recommends appointment:

- Anne Caldwell to the Clarke County Historic Preservation Commission to an additional four-year term expiring May 31, 2021.
- Robert York to the Clarke County Historic Preservation Commission to an additional four-year term expiring May 31, 2021.

04/18/2017 Action: **Supervisor Byrd moved to approve the appointments as recommended by the Personnel Committee. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

B. Personnel Policy Update

04/10/2017 Summary: The Committee reviewed and the issue was carried forward to the Finance Committee.

04/18/2017 Action: David Ash summarized Committee action.

8) Board of Supervisors Work Session

A. Personnel Policy Review 04/04/2017 Revision

04/10/2017 Summary: Subsequent to the review, the Board requested cost estimates for FY2018 implementation.

04/18/2017 Action: David Ash advised that Tom Judge, in conjunction with the Finance Committee, was reviewing the financial impact amid continued discussion of compensatory time.

B. Closed Session with Robert Mitchell Pursuant to §2.2-3711-A7 Probable Litigation – Undisclosed

04/10/2017 Summary: **Supervisor Byrd moved that the Clarke County Board of Supervisors enter Closed Session pursuant to Section 2.2-3711-A7 Code of Virginia re consultation with legal counsel re probable litigation - undisclosed. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action taken following Closed Session.

04/18/2017: Information only – no action taken.

9) Finance Committee

A. FY 17 Supplemental Appropriations and Transfers.

The Finance Committee should consider the following actions:

- a. Contribution to Barns of Rose Hill. This action was carried forward from the March agenda. [Attached] are documents relating to the purpose of the endowment fund. ***"Be it resolved that \$2,000 be transferred from the FY 17 professional services contingency to the Barns of Rose Hill budget, and payment made in the same amount, all for a contribution to an endowment fund whose purpose is to fund capital and operating expenses of the Barns of Rose Hill."***

04/18/2017 Action: **Supervisor Byrd moved to adopt the resolution. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- b. Historic Preservation Commission. ***"Be it resolved that \$1,000 be transferred from the contingency for professional services to the Historic Preservation Commission for the purpose of investigating a program whereby local funding would be provided to owners meeting certain criteria for the maintenance of historic structures."***

04/18/2017 Action: Chairman Weiss and Brandon Stidham answered Supervisors' questions. Chairman Weiss explained that the original request of \$10,000 presented too many questions; therefore, staff felt that \$1,000 would be sufficient to develop the program and address the questions raised.

Supervisor Daniel moved *"Be it resolved that \$1,000 be transferred from the contingency for professional services to the Historic Preservation Commission for the purpose of investigating a program whereby local funding would be provided to owners meeting certain criteria for the maintenance of historic structures."* The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

B. FY 18 Budget Adjustments.

The following adjustments are recommended by the Finance Committee with the exceptions that "h & i" became known since the Committee meeting. These changes, along with distribution of salary increases to departmental budgets, are included in the budget documents proposed for adoption:

- a. Reduce Social Services \$2,867 because benefits were inadvertently computed on the new position which is part-time.
- b. Sales Tax estimate. Two additional months were considered in the estimate. However, this does not result in any meaningful change to the overall estimate.
- c. Machinery and Tools update. +\$25,000
- d. Convenience center update. To be provided at meeting.
- e. Reduce Town of Berryville EMT contribution from \$50,000 to \$33,000.
 - Supervisors Byrd and McKay put forth for consideration reduction in funding or service to the Town to offset the budget shortfall.

- Chairman Weiss asked the Board to exercise caution and carefully review options.
 - Supervisor Daniel commented that Town residents receive expanded services not available to County residents paid for by Town taxes. She opined that the question is not the allotment of the taxes but the allotment of funding. She, too, urged caution remarking that the Board must avoid action that might appear retaliatory in nature.
 - Supervisor Catlett concurred with Chairman Weiss and Supervisor Daniel.
- f. EMS Vehicle was budgeted at \$70,000 expenditure offset by \$40,000 revenue. Request was intended to be \$110,000 expenditure offset by 40,000 revenue, an increase of \$40,000 in local funds.
- g. Revenue for Government Capital should be reduced \$9,628 reflecting a change to a dispatch center grant.
- h. Regional Court Services. +\$1,685 (new request).
- i. Regional Jail -\$4,297.

04/18/2017 Action: Tom Judge requested deferring action until review of the FY2018 budget.

Compensatory Time / Overtime

Mr. Judge informed the Board that his employee, Annette Gilley, had begun researching overtime costs. He asked that departments provide his office with base data to aid in establishing estimates.

C. Acceptance of Bills and Claims

04/10/2017 Summary: The Finance Committee recommends acceptance of this report.

04/18/2017 Action: **Supervisor Byrd moved to accept the March invoice history report as presented. The motion carried by the following vote:**

- | | |
|------------------|-------|
| Barbara J. Byrd | - Aye |
| Terri T. Catlett | - Aye |
| Mary L.C. Daniel | - Aye |
| Beverly B. McKay | - Aye |
| David S. Weiss | - Aye |

D. Monthly Reports

Reconciliation of Appropriations, Fund Balance, Expenditure Summary/YTD Budget Report

10) FY2018 Budget, FY2018 Appropriations, and FY2017 Tax Rate

Tom Judge reviewed the material he provided under separate cover prior to the meeting but after the distribution of the meeting packet, as well as the Item 9B FY2018 Budget Adjustments carried forward from the Finance Committee review.

FY2018 Budget

Supervisor Catlett moved Be It Resolved, by the Board of Supervisors of the County of Clarke, Virginia, in a meeting assembled this 18th day of April, 2017, a public hearing having been held on April 4, 2017, as required by statute, that the informative and fiscal planning budget for Clarke County for the fiscal year extending July 1, 2017 through June 30, 2018 be approved as follows: individual items entered by reference. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Chairman Weiss thanked the Supervisors for their individual contributions to the fiscal plan over the last two years. He also took the opportunity to thank Supervisor Catlett, who served on the FY2018 Budget Finance Committee along with former Supervisor John Staelin and he.

**FY2018 Budget Resolution
2017-03R**

BE IT RESOLVED, by the Board of Supervisors of the County of Clarke, Virginia, in a meeting assembled this 18th day of April, 2017, a public hearing having been held on April 4, 2017, as required by statute, that the informative and fiscal planning budget for Clarke County for the fiscal year extending July 1, 2017 through June 30, 2018 be approved as follows:

	<i>FY16 Original Budget</i>	<i>FY16 Audited Actual</i>	<i>FY17 Adopted Budget</i>	<i>FY17 Revised Budget</i>	<i>FY18 Proposed Budget</i>	<i>Variance 18 Proposed- 17 Adopted</i>
EXPENDITURE						
Board of Supervisors	58,964	56,713	60,176	60,176	57,265	(2,911)
County Administrator	300,415	302,700	306,335	306,335	313,136	6,801

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Legal Services	70,000	28,576	35,000	35,000	35,000	-
Commissioner of Revenue	203,717	205,187	205,850	205,850	205,595	(255)
Assessor	3,500	3,500	3,500	3,500	3,500	-
Treasurer	268,891	270,514	275,354	275,354	283,229	7,875
Information Technology	280,244	272,613	294,840	294,840	296,879	2,039
Electoral Board	43,308	31,337	40,980	40,980	44,003	3,023
General Registrar	72,797	72,837	73,970	73,970	78,482	4,512
Circuit Court	12,680	13,585	12,180	12,180	12,680	500
General District Court	3,700	6,548	4,420	4,420	4,420	-
Magistrate	400	97	200	200	100	(100)
Juvenile & Domestic Court	2,990	4,568	3,500	3,500	3,500	-
Clerk of the Circuit Court	248,563	250,722	252,874	252,874	254,374	1,500
Victim/Witness Coordinator	41,976	44,835	70,775	72,079	72,385	1,610
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-
Regional Court Services	4,494	4,494	4,494	4,494	6,179	1,685
Commonwealth Attorney	269,236	277,260	328,504	328,504	328,460	(44)
Commonwealth Attorney Grants	40,754	26,468	28,995	28,995	34,287	5,292
Sheriff	2,162,805	2,163,335	2,244,600	2,253,900	2,289,679	45,079
Sheriff's Grants	15,181	18,632	26,433	27,433	21,982	(4,451)
Criminal Justice Training Center	18,582	19,067	19,593	19,593	20,000	407
Drug Task Force	12,500	11,557	12,500	12,500	12,500	-
Fire and Rescue Services	621,643	695,504	767,392	789,472	804,646	37,254
Volunteer Fire Companies	66,652	70,485	140,485	140,485	118,153	(22,332)
Blue Ridge Volunteer Fire Company	51,742	51,088	51,200	51,200	51,200	-
Boyce Volunteer Fire Company	52,264	51,800	51,900	51,900	51,600	(300)
Enders Volunteer Fire Company	77,927	77,040	77,200	77,200	77,800	600
Lord Fairfax Emergency Medical Services	5,422	5,422	5,422	5,422	6,282	860
Forestry Service	2,712	2,712	2,712	2,712	2,712	-
Regional Jail	515,422	520,768	512,000	512,000	551,259	39,259

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Juvenile Detention Service	31,008	30,560	22,595	22,595	16,254	(6,341)
Probation Office	800	70	800	800	800	-
Building Inspections	144,092	134,503	172,409	172,409	211,515	39,106
Animal Control	128,744	101,856	117,557	117,557	118,496	939
Medical Examiner & Indigent Burial	1,000	100	1,000	1,000	500	(500)
Refuse Disposal	100,000	135,558	175,500	175,500	162,000	(13,500)
Convenience Center	-	-	-	-	50,000	50,000
Litter Control	3,000	3,270	5,310	5,310	5,310	-
Sanitation	162,377	162,827	240,750	240,750	240,750	-
Maintenance/Buildings & Grounds	824,209	785,712	873,187	873,187	853,854	(19,333)
Local Health Department	218,594	218,594	220,000	220,000	221,909	1,909
Our Health	5,000	5,000	5,000	5,000	6,500	1,500
N Shen Valley Subs Abuse Coalition	-	15,000	15,000	15,000	15,000	-
Northwestern Community Services	88,000	88,000	88,000	88,000	90,000	2,000
Concern Hotline	750	750	750	750	750	-
NW Works (Disabilities)	1,000	1,000	1,000	1,000	1,000	-
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-
Virginia Regional Transit	19,302	19,302	19,302	19,302	19,302	-
FISH (human services)	1,000	1,000	1,000	1,000	1,000	-
Laurel Center (Women's Shelter)	2,000	2,000	2,000	2,000	2,500	500
Access Independence (Disabilities)	750	750	750	750	1,000	250
Tax Relief for the Elderly	-	219,993	-	-	212,501	212,501
Lord Fairfax Community College	15,580	15,580	16,441	16,441	15,788	(653)
Parks Administration	391,613	377,304	407,878	407,878	440,606	32,728
Recreation Center	102,423	99,307	106,143	106,143	109,130	2,987
Swimming Pool	87,154	66,656	83,756	83,756	84,214	459
Concession Stand	14,841	12,454	15,301	15,301	15,330	29
Parks Programs	254,084	201,798	252,310	252,310	241,427	(10,883)
Barns of Rose Hill (arts)	5,000	5,000	5,000	5,000	5,000	-
Virginia Commission for Arts	10,000	10,000	10,000	10,000	10,000	-
Regional Library	190,000	190,000	206,513	206,513	223,757	17,244

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Planning Administration	379,873	384,128	412,612	412,612	398,684	(13,928)
Rain Barrel Project	200	-	-	-	-	-
Housing Services Board of Zoning Appeals	5,400	5,400	5,400	5,400	2,500	(2,900)
Office of Economic Development	3,470	3,321	3,270	3,270	3,519	249
Berryville Development Authority	109,544	47,928	80,000	80,000	61,575	(18,425)
Small Business Development Center	4,100	1,676	2,000	2,000	2,300	300
Berryville Main Street Blandy Experimental Farm	1,500	1,500	1,500	1,500	1,500	-
Planning Commission Board of Septic Appeals	-	-	-	-	2,500	2,500
Historic Preservation Commission	3,000	3,000	3,000	3,000	3,000	-
NSV Regional Planning District Commission	22,250	8,041	9,639	11,389	14,388	4,749
Regional Airport Friends of the Shenandoah	720	2,034	1,016	1,016	1,565	549
Water Quality Monitoring	8,000	7,861	11,400	11,400	7,900	(3,500)
Lord Fairfax Soil & Water Conservation	7,329	7,329	7,384	7,384	10,273	2,889
Biosolids Application	2,500	2,500	2,500	2,500	2,500	-
Cooperative Extension Northern Virginia 4-H Center	3,000	3,000	3,000	3,000	3,000	-
Non-Departmental Legal/Prof. Contingency	30,000	30,000	30,000	30,000	30,000	-
Social Services	5,000	5,000	5,000	5,000	5,000	-
School Operations School Food Service Fund	14,459	4,860	10,028	10,028	6,990	(3,038)
Comprehensive Services Act	40,736	41,633	42,202	42,202	43,712	1,510
Public Safety Fund Conservation Easement	2,300	2,300	2,300	2,300	2,300	-
Shenandoah Farms Sanitary District	182,000	250	70,000	70,000	112,000	42,000
	1,445,745	1,458,685	1,546,124	1,546,124	1,613,733	67,609
	21,537,710	20,827,138	2,137,428	2,137,428	22,535,741	398,313
	820,245	808,455	838,400	838,400	832,408	(5,992)
	972,948	591,785	1,097,426	1,097,426	478,689	(618,737)
	-	170,394	-	-	-	-
	30,000	288,361	30,000	688,975	45,000	15,000
	-	-	20,000	20,000	-	(20,000)

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General Capital Improvements	735,930	755,711	955,162	2,690,813	947,589	(7,573)
School Capital Improvements	852,000	1,195,033	4,412,000	7,573,063	842,000	(3,570,000)
General Debt Service	345,700	345,700	251,700	251,700	251,700	-
School Debt Service	3,846,945	3,846,945	3,815,812	3,815,812	2,972,014	(843,798)
Joint Administrative Services	577,953	576,215	592,619	592,619	619,461	26,842
Unemployment Compensation	17,000	12,706	17,000	17,000	13,000	(4,000)
Total Expenditure	40,380,859	39,944,298	45,436,05	51,027,181	41,325,521	(4,110,537)
Local Funds for Schools	16,136,654	15,651,350	20,209,341	23,070,688	15,886,733	(4,322,608)
Estimated Revenue						
Local Revenue						
Current Real Estate Taxes	14,208,241	14,321,261	14,500,000	14,500,000	14,693,827	193,827
Delinquent Real Estate Taxes	48,189	15,293	50,000	50,000	42,639	(7,361)
Proceeds from Delinquent Land Sale	-	-	-	-	-	-
Public Service Corporation Real Estate	419,200	439,021	482,255	482,255	475,887	(6,368)
Current Personal Property Taxes	4,023,605	4,044,253	4,475,997	4,475,997	4,610,712	134,715
Delinquent Personal Property Taxes	45,000	4,126	64,192	64,192	15,430	(48,762)
Mobile Home Taxes	876	989	1,099	1,099	1,183	84
Machinery and Tools Taxes	174,014	172,247	164,962	164,962	220,167	55,205
Penalties (All Property Taxes)	132,583	137,932	134,147	134,147	134,147	(0)
Interest (All Property Taxes)	110,189	132,565	131,901	131,901	133,477	1,576
Administrative Costs Delinq	12,235	9,712	12,360	12,360	11,406	(954)
DMV Stop Fee	480	2,340	453	453	2,340	1,887
Credit Card Fees	7,000	9,315	8,327	8,327	11,364	3,037
Sales and Use Taxes	871,738	877,365	886,732	886,732	959,874	73,142
Consumer's Utility Taxes	379,174	340,856	364,567	364,567	340,856	(23,711)
Consumption Tax	35,950	33,942	34,318	34,318	35,165	846
Communications Tax	442,829	415,515	430,180	430,180	415,390	(14,790)
Business License Tax	31,136	26,563	31,135	31,135	25,172	(5,963)

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Franchise License Tax	12,319	-	-	-	-	-
Motor Vehicle Licenses	298,038	308,678	301,285	301,285	301,924	639
Recordation Taxes	252,095	274,788	258,490	258,490	262,385	3,895
Taxes on Wills	11,254	4,631	4,184	4,184	4,053	(131)
Circuit Court Online Land Record Fees	-	-	-	-	-	-
Transient Occupancy Tax	32,618	23,564	32,711	32,711	23,564	(9,147)
Animal Licenses	7,683	4,950	11,930	11,930	8,440	(3,490)
Animal Shelter Fees - Dogs & Cats	10,087	8,235	7,910	7,910	8,525	615
Spay & Neuter Fund Distribution	180	29	125	125	99	(26)
Dangerous Dog Registration	-	35	-	-	200	200
Land Use Application Fees Penalties	3,600	3,200	3,400	3,400	3,450	50
Land Use Application Fees	-	400	24,575	24,575	400	(24,175)
Transfer Fees	448	498	444	444	461	17
Zoning and Subdivision Permits	112,166	78,823	67,754	67,754	90,490	22,736
Building Permits	152,845	173,825	163,987	163,987	200,000	36,013
Road Sign Fees	-	-	275	275	-	(275)
New Dwelling Address Fee	2,275	3,380	2,275	2,275	3,380	1,105
Mapping Fee	450	310	-	-	450	450
Sign Permits and Inspection Fees	221	775	360	360	488	128
Rain Barrel Sales	200	-	-	-	-	-
Weapons Permits	5,579	4,769	7,000	7,000	5,959	(1,041)
Other permits, fees, and licenses	1,950	950	1,900	1,900	1,300	(600)
Court Fines and Forfeitures	250,000	282,771	310,095	310,095	310,095	-
DNA Fees - Blood Test	261	191	696	696	235	(461)
Courthouse Security Fees	52,000	28,428	41,285	41,285	41,285	-
E-Ticket Fee	-	16,691	30,000	30,000	25,000	(5,000)
Local Jury Fees	95	-	-	-	-	-
Interest on Bank Deposits	54,143	33,559	67,802	67,802	20,071	(47,731)
Rental of Property	7,000	51,824	55,947	55,947	55,947	-
Sheriff's Fees	797	796	800	800	796	(4)
Commonwealth's	1,743	1,869	1,777	1,777	1,776	(1)

	<i>FY16 Original Budget</i>	<i>FY16 Audited Actual</i>	<i>FY17 Adopted Budget</i>	<i>FY17 Revised Budget</i>	<i>FY18 Proposed Budget</i>	<i>Variance 18 Proposed- 17 Adopted</i>
Attorney Fees						
Law Library Fee	-	-	-	-	-	-
Court Appointed Attorney	1,174	263	1,228	1,228	1,032	(196)
Central Alarm - Berryville	2,000	2,000	2,000	2,000	2,000	-
Fees for Ambulance & Rescue Services	275,000	354,920	325,000	325,000	354,920	29,920
Jail Processing Fee	1,779	1,245	1,890	1,890	1,825	(65)
Revenue from Shared Costs - Berryville	67,777	67,920	79,637	79,637	33,000	(46,637)
Wireless E-911	37,610	41,729	46,009	46,009	42,038	(3,971)
Humane Foundation Contribution	25,000	25,000	25,000	25,000	20,000	(5,000)
Recycling Rebate Recreation Center Fees	38,013	20,011	20,011	20,011	21,311	1,300
Swimming Pool Fees	35,042	34,352	34,995	34,995	33,931	(1,064)
Concession Stand Revenue	76,420	76,319	73,845	73,845	83,963	10,118
Parks Programs Fees	15,000	13,520	12,500	12,500	14,336	1,836
Sale of Maps, Surveys, etc.	265,000	282,003	275,000	275,000	277,140	2,140
Sale of Publications	-	-	650	650	-	(650)
Zoning Research Fee	25	30	35	35	35	-
Engineer's Fees	-	-	1,182	1,182	-	(1,182)
Biosolids Application Fees	10,654	13,735	8,670	8,670	10,000	1,330
Rebates & Refunds	14,458	5,454	10,000	10,000	6,882	(3,118)
Gifts & Donations in Lieu of Taxes	24,772	12,400	24,772	24,772	21,992	(2,780)
Donations	22,933	31,645	-	-	31,645	31,645
Sale of Salvage & Surplus Property	5,000	-	2,750	2,750	-	(2,750)
Sale of Vehicles	3,681	3,902	6,075	6,075	3,680	(2,395)
Insurance Adjustments	2,253	(91)	6,100	6,100	4,433	(1,667)
Miscellaneous Revenue	7,876	6,527	7,876	7,876	7,016	(860)
Loan Repayment	3,894	73,840	5,608	5,608	5,174	(434)
Insurance Recovery	3,495	3,495	3,495	3,495	3,495	(0)
Tsfr from Parks Construction Fund	13,754	22,619	13,058	13,058	13,002	(56)
Tsfr from Capital Projects - Industrial Park	-	600	-	-	-	-
	-	-	-	-	-	-

	<i>FY16 Original Budget</i>	<i>FY16 Audited Actual</i>	<i>FY17 Adopted Budget</i>	<i>FY17 Revised Budget</i>	<i>FY18 Proposed Budget</i>	<i>Variance 18 Proposed- 17 Adopted</i>
Tsfr from Public Safety	-	50,000	-	-	-	-
Welfare - Various	-	61,461	-	-	-	-
Comprehensive						
Services Act - Various	-	3,278	-	-	-	-
School Operations -						
Various	398,543	546,003	488,927	488,927	423,766	(65,161)
School Food Service						
Fund - Various	536,300	533,227	574,420	574,420	542,661	(31,759)
Public Safety Fund -						
Various	-	9,671	-	-	-	-
Conservation						
Easement Fund -						
Various	-	69,071	20,000	20,000	30,000	10,000
Shenandoah Farms						
Sanitary District Fees	-	-	20,000	20,000	-	(20,000)
Parks Construction						
Fund - Donations	-	1,747	-	-	-	-
General Debt Service -						
Refunds	-	9,910	-	-	-	-
School Debt Service -						
Interest	52,463	52,463	58,075	58,075	104,231	46,156
Joint Administrative						
Services - Refunds	3,000	2,725	2,000	2,000	2,000	-
Total Local Revenue	24,155,402	24,782,079	25,320,440	25,381,029	25,595,317	274,877
Revenue From The Commonwealth Of Virginia						
Motor Vehicles						
Carrier's Taxes	24,373	25,445	23,382	23,382	24,138	756
Mobile Home Titling						
Taxes	-	300	-	-	-	-
Tax on Deeds						
(Grantor's Tax)	53,719	78,420	66,695	66,695	66,820	125
Quarterly Rental Tax	3,546	2,575	2,186	2,186	2,796	610
Personal Property Tax						
Relief	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	-
Circuit Court Online						
Land Records	-	-	-	-	-	-
Commonwealth's						
Attorney	187,157	189,622	192,722	192,722	195,575	2,853
Sheriff	749,413	760,380	768,916	768,916	771,856	2,940
Commissioner of						
Revenue	75,178	76,581	77,727	77,727	77,529	(198)
Treasurer	92,369	93,654	95,550	95,550	94,888	(662)
Registrar	39,797	46,944	39,797	39,797	36,601	(3,196)
Clerk of the Circuit						
Court	152,728	165,271	157,247	157,247	157,091	(156)
Litter Control	6,171	5,310	5,310	5,310	5,310	-

	<i>FY16 Original Budget</i>	<i>FY16 Audited Actual</i>	<i>FY17 Adopted Budget</i>	<i>FY17 Revised Budget</i>	<i>FY18 Proposed Budget</i>	<i>Variance 18 Proposed- 17 Adopted</i>
Other Categorical Aid	430	-	-	-	-	-
Extradition	2,000	-	-	-	-	-
Fire Programs Fund	42,135	46,452	45,475	45,475	47,153	1,678
Virginia Commission for the Arts	5,000	5,000	5,000	5,000	5,000	-
Division of Historic Landmarks	-	-	-	-	-	-
Welfare - Various	981,846	978,394	1,023,207	1,023,207	1,072,068	48,861
School Operations - Various	8,631,798	8,792,555	8,668,432	8,668,432	8,939,299	270,867
School Lunch Program - State Match	8,000	7,542	6,980	6,980	10,862	3,882
Comprehensive Services Act - Various	499,836	225,809	550,456	550,456	239,688	(310,768)
Public Safety Fund - Asset Forfeiture	-	5,349	-	-	-	-
Conservation Easement - Grants	5,000	141,488	-	319,399	-	-
General Capital Projects - Various	-	9,057	-	200,000	147,792	147,792
School Capital Projects - Technology Bond	154,000	54,598	154,000	428,127	154,000	-
Total Commonwealth Revenue	14,198,338	14,194,588	14,366,924	15,160,450	14,532,308	165,384
Federal Revenue						
Payment in Lieu of Taxes	5,971	6,464	5,700	5,700	6,464	764
Miscellaneous Federal Revenue	2,477	-	-	-	-	-
Crime Victims Assistance	39,024	44,920	70,775	72,079	70,775	-
DMV Alcohol Enforcement	10,625	12,552	12,870	12,870	11,859	(1,011)
DMV Speed Enforcement	4,000	1,167	8,000	8,000	5,005	(2,995)
Internet Crimes Against Children Task Force	6,000	3,573	4,000	4,000	4,000	-
DOJ Vest Grant	-	-	-	-	-	-
DOJ Local Law Enforcement Block Grant	2,181	923	1,510	1,510	1,118	(392)
State Criminal Alien Assistance Program	862	921	921	921	775	(146)
ARRA Byrne Justice Assistance Grant	-	-	-	1,000	-	-
Conservation	-	-	-	239,425	-	-

	<i>FY16 Original Budget</i>	<i>FY16 Audited Actual</i>	<i>FY17 Adopted Budget</i>	<i>FY17 Revised Budget</i>	<i>FY18 Proposed Budget</i>	<i>Variance 18 Proposed- 17 Adopted</i>
Easement - Federal Grants						
Violence Against Women Grant	28,053	28,731	28,053	28,053	28,053	-
Fire & Emergency Response Grant	140,000	-	-	-	-	-
Org Crime Drug Enforcement Task Force	-	-	-	-	-	-
Comprehensive Services Act	-	12,231	-	-	-	-
Public Safety Fund - Asset Forfeiture	-	10,613	-	-	-	-
School Operations - Various	743,329	603,248	665,632	665,632	723,071	57,439
School Food Service Fund - NSLP	274,980	300,878	257,000	257,000	278,885	21,885
General Capital Projects - Various	145,067	88,345	-	350,704	-	-
Sch Debt Svc - Build America Bond Subsidy	120,833	121,711	120,833	120,833	118,654	(2,179)
Total Federal Revenue	1,523,402	1,236,278	1,175,294	1,767,727	1,248,659	73,365
Total Expenditures	40,380,859	39,944,298	5,436,058	51,027,181	41,325,521	(4,110,537)
Total Revenue	39,877,143	40,212,944	40,862,659	42,309,207	41,376,284	513,625
Surplus (Deficit)	(503,716)	268,647	(4,573,399)	(8,717,974)	50,762	4,624,162
From Fund Balance	503,716	(268,647)	4,573,399	8,717,974	(50,762)	(4,624,162)
Net	-	-	-	-	-	-

Adopted this 18th day of April 2017.

Attest

David L. Ash, County Administrator

CY2017 Tax Rate

Vice Chair McKay moved Be It Resolved, by the Board of Supervisors of the County of Clarke, Virginia in meeting assembled this 18th day of April, 2017, a public hearing having been held on April 4, 2017, as required by statute, that the tax rates for calendar year 2017, to support the budget for Clarke County for the fiscal year July 1, 2017 through June 30, 2018, be and hereby are fixed at:

All Tax Rates Are Based On Each \$100 of Assessed Valuation

1. Real Estate, including the real estate of public service corporations \$ 0.710**

- 2. **Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles** **\$ 4.496**
- 3. **Tangible Machinery and tools** **\$ 1.250**
- 4. **Tangible personal property of qualified Fire & Rescue Vehicles** **\$ 2.248**

**** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.**

The motion carried by the following vote:

- Barbara J. Byrd - Aye
- Terri T. Catlett - Aye
- Mary L.C. Daniel - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

CY2017 Tax Rate Resolution
2017-04R

BE IT RESOLVED, by the Board of Supervisors of the County of Clarke, Virginia in meeting assembled this 18th day of April, 2017, a public hearing having been held on April 4, 2017, as required by statute, that the tax rates for calendar year 2017, to support the budget for Clarke County for the fiscal year July 1, 2017 through June 30, 2018, be and hereby are fixed at:

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- 1. Real Estate, including the real estate of public service corporations** \$ 0.710
- 2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles \$ 4.496
- 3. Tangible Machinery and tools \$ 1.250
- 4. Tangible personal property of qualified Fire & Rescue Vehicles \$ 2.248

**** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.**

Adopted this 18th day of April 2017.

Attest

David L. Ash, County
Administrator

FY2018 Appropriations Resolutions

**Supervisor Daniel moved to approve Appropriation Resolutions No. 1, 2, 3 and 4.
The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**FY2018 Appropriations Resolutions
2017-05R**

- 1. BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the following appropriations are hereby made for the period of July 1, 2017 through June 30, 2018, for the functions and purposes indicated:

General Fund

To be expended only on order of the Board of Supervisors except that grants are only to be expended to the extent of available revenue:

<i>Direct Revenue to the General Fund</i>	\$	10,174,186
Total Appropriation	\$	10,174,186

Social Services Fund

To be expended only on order of the Board of Social Services:

<i>Direct Revenue to Social Services Fund</i>	\$	1,072,068
<i>Transfer from General Fund</i>	\$	541,665
Total Appropriation	\$	1,613,733

School Operating Fund

To be expended only on order of the School Board:

<i>Direct Revenue to School Operating Fund</i>	\$	10,086,137
<i>Transfer from General Fund</i>	\$	12,449,604
Total Appropriation	\$	22,535,741

Comprehensive Services Fund

To be expended only on order of the Comprehensive Services Board:

<i>Direct Revenue to Comprehensive Services Fund</i>	\$	239,688
<i>Transfer from General Fund</i>	\$	239,001
Total Appropriation	\$	478,689

Conservation Easement Fund

For projects under Conservation Easement Budget to be added to continuing appropriations in the Conservation Easement Fund and to be expended only on order of the Board of

Supervisors:

<i>Direct Revenue to Conservation Easement Fund</i>	\$	30,000
<i>Transfer from General Fund</i>	\$	15,000
Total Appropriation	\$	45,000

General Capital Projects Fund

For projects under General Government Capital Projects Budget to be added to continuing appropriations in the General Government Capital Projects Fund and to be expended only on order of the Board of Supervisors:

<i>Direct Revenue to General Capital Projects Fund</i>	\$	147,792
<i>Transfer from General Fund</i>	\$	799,797
Total Appropriation	\$	947,589

School Capital Projects Fund

For projects under the School Capital Projects Budget to be added to continuing appropriations in the School Capital Projects Fund and to be expended only on order of the School Board:

<i>Direct Revenue to the School Capital Projects Fund</i>	\$	154,000
<i>Transfer from General Fund</i>	\$	688,000
Total Appropriation	\$	842,000

School Debt Service Fund

To be expended only on order of the Board of Supervisors or School Board:

<i>Direct Revenue to the School Debt Service Fund</i>	\$	222,885
<i>Transfer from General Fund</i>	\$	2,749,129
Total Appropriation	\$	2,972,014

Government Debt Service Fund

To be expended only on order of the Board of Supervisors:

<i>Transfer from General Fund</i>	\$	251,700
Total Appropriation	\$	251,700

Joint Administrative Services Fund

To be expended only on order of the Joint Administrative Services Board:

<i>Direct Revenue to the Joint Administrative Services Fund</i>	\$	2,000
<i>Transfer from General Fund</i>	\$	617,461
Total Appropriation	\$	619,461

Unemployment Compensation Fund

To be expended only on order of the Board of Supervisors or School Board:

<i>Transfer from General Fund</i>	\$	13,000
Total Appropriation	\$	13,000

TESTE:

David L. Ash, County Administrator

2. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia is hereby authorized to honor Food Service warrants drawn by the School Board of Clarke County for the fiscal year 2017-2018 to the extent of the balance in such Food Service Fund as of 30, June, 2017, plus such receipts as may be deposited during the Fiscal Year 2017-2018.

TESTE:

David L. Ash, County Administrator

3. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Public Safety Fund warrants drawn by the County of Clarke for the Fiscal Year 2017-2018 to the extent of the balance in such Drug Enforcement Fund as of 30, June, 2017, plus such receipts as may be deposited during the Fiscal Year 2017-2018.

TESTE:

David L. Ash, County Administrator

4. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Joint Government Center Fund warrants drawn by the County of Clarke for the Fiscal Year 2017-2018 to the extent of the balance in such Joint Government Center Fund as of 30, June, 2017, plus such receipts as may be deposited during the Fiscal Year 2017-2018.

TESTE:

David L. Ash, County Administrator

11) Joint Administrative Services Board Update

Highlights of update by Tom Judge include:

- Did not meet in March.
- Next meeting scheduled for Monday, April 24.
- Delayed implementation of tax module. Start-up anticipated in July with go live in December.
- Current tax assessment program runs on an AS 400, which is expensive to maintain. Information Technology is looking at other providers.

12) Government Projects Update

David Ash provided the monthly project update.

- Convenience Center:
 - Engineer got VDH approvals for well and septic.
 - Engineer preparing specifications for well.
 - Facility will have a hut with restroom.
- Courthouse:
 - Further repairs/renovations will commence as the courts' dockets allow.
 - Renewed request for benches outside the courtroom or on the portico. Will seek input from the Sheriff and the Commonwealth Attorney.

13) Miscellaneous Items

Economic Development Comments by Supervisor Byrd

Supervisor Byrd reviewed the monthly Economic Development and requested the following:

- Information on The Beginning Farmer mentoring program.
- Information on matching funds for the proposed Equine Alliance grants.

14) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes.	Lora B. Walburn
2.	Update appointment database and process notice of appointment.	Lora B. Walburn
3.	Develop and advertise SSYP public hearing notice for May 16 in conjunction with VDOT.	Lora B. Walburn
4.	Process resolutions 2017-03R, 2017-04R, 2017-05R.	Lora B. Walburn
5.	Provide Tax Rate Resolution 2017-04R to Commissioner of the Revenue.	Lora B. Walburn
6.	Provide Supervisor Byrd with the requested economic development information.	Len Capelli

15) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Berryville Town Council:
 - Christine Kraybill, member of the Economic Development Advisory Committee and the Downtown Vitality Committee, started a new website through Berryville Main Street.
 - A cruise in will be held in Berryville again this year.
 - Petition received many comments.
 - Public hearing on Rosemont rezoning is scheduled for May.
 - Public hearing is also scheduled in May to seek comment on reducing availability fees and reducing the fee for multifamily units from 90% to 80% of the fee for single-family dwellings.
 - Discussed stormwater issues at the Echols' project.
 - Discussed use of email for business.
 - Discussed process for contacting Town's attorney.
- Conservation Easement Authority: Meets next week.
- Litter Committee: Following last month's regular meeting, Alison Teetor informed Supervisor Byrd that recycling grant money is used for recycling at the high school.
- Northern Shenandoah Substance Abuse Coalition: Chief Kevin L. Sansenbacher retired and a new leader is being sought.
- Social Services: A quorum was not present; however, Supervisor Byrd took the opportunity to encourage Director Angie Jones to make a presentation to the Supervisors.
- Northwestern Regional Jail Authority: Meets this Thursday, which is the same date as the Conservation Easement Authority. Supervisor Byrd plans to attend the NWRJA meeting first and join the CEA meeting after.
- Northwestern Regional Juvenile Detention Center Commission: Meets next week.
- Clarke County Humane Foundation:
 - Working through some difficult issues.
 - To alleviate issues with a neighboring property, a fence will be erected on the eastern border.
 - Things at the Shelter are running well. Jenny Wright, Animal Shelter Manager, is doing well.

Supervisor Terri Catlett

- Career and Technical Education Advisory Committee: Met April 3. Discussed a donation by Robina Rich Bouffault of a plasma cutter, an expensive, unique gift. In addition to the plasma cutter, Mrs. Bouffault is also covering the cost of teacher

training. The first mission for the plasma cutter is to create an eagle to go on the rock by the High School that was part of the initial design.

- Clarke County School Board:
 - Recognized a student who scored highly in math.
 - Students in the IB program displayed art at Millwood.
 - School Board members perform self-evaluation.
 - A retreat is under consideration.
 - As snow day was added back to the School calendar.
 - The Schools approved a monetary contribution to build a crosswalk at Swan and Buckmarsh Streets.
- Millwood Community:
 - Clean-up day scheduled for Friday, April 28. Project Hope will be joining the effort.
 - Vice Chair McKay added that Supervisor Catlett and Brandon Stidham made an excellent presentation at the Millwood Community Associations' meeting.
- Parks and Recreation Advisory Board:
 - Ballfield light project:
 - Complete and dedication service held.
 - Did not encounter a lot of rock.
 - Many people donated services to aide this project.
 - Kohn property:
 - Joey Braithwaite, Director of Maintenance, and Lisa Cooke, Director Parks and Recreation, surveyed the property.
 - Mike Legge, Purchasing Manager, is planning to survey the property in the near future.
 - Parks and Recreation will be working with consultant to make a more formal evaluation.
 - Resurfacing pool.

Supervisor Mary L.C. Daniel

- Library Advisory Council:
 - Summer reading program has doubled its funding for this year.
 - Conducting eight programs this year due to the Kafritz Trust, which also provided funds for a new computer for the manager, as well as scanners.

- Developing mobile hot spots.
- Working with the Master Gardener's group.
- Planning Commission:
 - Wireless Communications public hearing set for May.

Vice Chair Beverly McKay

- Clarke County Sanitary Authority:
 - Manhole at corner of Millwood – sent aerial photos to VDOT. VDOT requested better plans as to location in addition to the aerial photos. VDOT requested traffic control measures during planned replacement.
 - Approximately 5,000 to 10,000 gallons of septage was illegally dumped. There have been no other incidents.
 - George Condyles working with the Authority in response to a wireless service provider interested in locating on one or more two towers.
- NSVRC: April meeting was cancelled. The May 18 meeting will be the spring dinner.

Chairman David S. Weiss

- Fire and EMS Commission:
 - Did not have a quorum.
 - Line of Duty
 - Chris Shipe, Brian Lichty, David Ash and he met with VACorp representatives to discuss Line of Duty.
 - The Commission will review and make recommendation to the Supervisors. ;
 - Will ask VACorp for a presentation.
- EDAC: Meets tomorrow. The MOU Committee meets Friday, April 21.
- Miscellaneous Items:
 - An ad hoc meeting between the Clarke County School Board Chair, School Superintendent, David Ash and he is planned for April 19.
 - Travis Sumption, Chief Deputy, conducted a site visit to investigate a recent animal care issue. All was found in order.
 - A retirement reception for Suni Mackall, Commonwealth Attorney, is scheduled for Friday, April 21, at John H. Enders Social Hall.
 - Staff was thanked for its recent work on the tax relief matter raised at the Board's March 21 meeting.

16) Closed Session

No Closed Session conducted.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 16, 2017, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

17) Adjournment

At 3:33 pm, being no further business, Chairman Weiss adjourned the meeting.

ATTEST: April 18, 2017

David S. Weiss, Chair

David L. Ash, County Administrator

Minutes recorded and transcribed by: Lora B. Walburn, Deputy Clerk to the Board of Supervisors