

- §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
- Add to Miscellaneous:
 - Consent to Porch Improvement Encroaching on Permanent Easement for the Millwood Sewer – Alison Teetor

By consensus, the Board approved the agenda as modified.

3) Clarke County Public Schools Update

Mike Murphy, Superintendent Clarke County Public Schools, with Rick Catlett, Assistant Superintendent, appeared before the Supervisors to provide the monthly School update.

- Sports teams did great this school year.
- New high school up and running and almost everything has been transferred over from the old high school.
- Student desks were delivered yesterday.
- On-line registration will be presented and solutions discussed at the next School Board meeting.
- Kindergarten enrollment up significantly since last reported to the Supervisors. Hoping to meet the 2,040 student enrollment target.
- Textbooks:
 - \$100,000 is earmarked for textbooks.
 - New high school will be wireless technology.
 - Digital textbooks running about the same as hard copy \$58 to \$100. Reluctant to move to digital due to cost and connectivity issues.
 - School does loan students computers but does not loan cell phones.
 - Verizon has 4G network in Clarke County.
 - Responding to questions from Chairman Hobert, Dr. Murphy explained recent reported comments he made about regrets on textbook funds opining that it was challenging to identify money and accumulate funds for textbooks.
 - Homework – different teachers have different standards; some teachers provide time in class;
 - Schools work with GIS Mapping to help confirm, identity, investigate residency issues, as well as helping transportation issues

Rick Catlett, Assistant Superintendent, provided an update. Highlights include:

- The current economic downturn has resulted in a surplus of excellent, experienced educators.
- Priority of hiring is to find teachers with technology experience particularly smart technology.
- County has not offered all contracts yet. .
- Total of 25 new hires including 16 licensed staff, secretaries and custodial staff.
- Some positions have been shifted for greater workforce efficiency.

Dr. Murphy and Mr. Catlett provided the New High School and Elementary School Conversion Update:

- Mr. Brinkmeier was unable to attend due to a scheduling conflict.
- Specifications have been developed.
- Educational specifications were developed by Mr. Murphy and Mr. Carmichael.
- The RFP for architectural and engineering services of elementary school renovation, revised last week by the School Board, was released today.
- RFP has flex that will allow options.
- Mosby Boulevard project:
 - Adding extra conduit for future data use.
 - Perry is being very cooperative.
 - August 15 is the completion deadline.
 - Citizens on Pender Court have asked the Schools to power wash their homes to remove the construction dust. The request was denied on principle
- The “kinship bill” presented this year did not pass the legislature, but it is believed that it will be revisited in future. Rick Catlett will provide Chairman Hobert with a copy of the legislation.

4) VDOT

Edwin Carter, VDOT Program Manager, introduced Wade Feller Maintenance Operations, who replaces Stacy Sager. Mr. Monroe was also present for the monthly update.

Maintenance - June:

- Repaired soft spots on Rt. 340 between Berryville and Rt. 522;

- Replaced pipe on Rt. 612 and constructed additional shoulder width;
- Conducted asphalt on routes 606, 642, 643, and 644;
- Contractor performed surface treatment on routes 601, 604, 643 and 679;
- Completed mowing on route 7 and 340;
- Cut/cleared brush around various highway signs and placed warning signs for entrance to Monastery.

Maintenance – July:

- Continue asphalt patching on routes 606 and 649;
- Begin skin patching on various secondary routes;
- Replace pipe on Rt. 601 south of Rt. 7;
- Continue mowing secondary's and complete Rt. 50;
- Replace pipes on Rt. 604 for Rural Rustic project;
- Continue brush cutting/clearing around highway signs.

Projects

- Rt. 636 Mosby Rd. – Proceeding as scheduled and to be completed by August school start, no major delays identified as of yet.
- Rt. 604, Ebenezer Road Rural Rustic – Proceeding with construction.
- Rt. 1014, Paige St. Town of Berryville – Waiting on R/W clearances from Town.
- Rt. 7 Crossovers – Proceeding with construction.
- Turning lanes for Rt. 657 at 340 are in preliminary design and scheduled for survey work to firm up estimate. Do not have construction funds at this time to begin project.

Supervisor Comments:

- Supervisor Byrd:
 - Russell Road coming off Route 7 from the west, will there be a deceleration lane? Ed Carter advised that he did not know of any plans for a deceleration lane.
 - Route 7 between east and west lanes, an overabundance of thistles are growing on top of the berms. Ed Carter advised that while VDOT treated these areas in the spring it did not appear to be effective.
 - Mosby Boulevard, will the stormwater pond will be started soon? Ed Carter advised that the stormwater pond must be completed with the project and should be started soon.

- Supervisor McKay:
 - o Route 624, requested VDOT review installation of No Thru Truck signs, as well as coordination with Warren County.
- Supervisor Weiss:
 - o Route 612 in area where culvert was repaired, when will it be painted? Ed Carter will check the paint schedule.
 - o Johnson Grass: Requested roads be sprayed earlier next year for better control.

5) Citizens Comment Period

No citizens addressed the Board.

6) Approval of Minutes

Supervisor Staelin moved to approve the minutes for:

- **April 30, 2012 Budget Work Session as corrected on Book 21 Page 46 under 7. Commonwealth Of Virginia Funding History to read, "Lastly, Mr. Judge reviewed a history of the revenue from the Commonwealth of Virginia, noting that the total loss of revenue from the state totals \$754,328 when comparing FY 2007 to FY 2013."**
- **May 15, 2012 Regular Meeting as presented.**

The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

7) Consent Agenda

- A) 2012-11R Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with the 2012 Appropriation Act Item 468(H))

**Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with the 2012 Appropriation Act Item 468(H))
Resolution 2012-11R**

BE IT RESOLVED, that the Clarke County 55121 does hereby acknowledge that its contribution rates effective July 1, 2012 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) seventy percent of the results of the June 30, 2011 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2012-14 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(!) resulting from the June 30, 2011 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Clarke County 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2012:

(Check only one box)

The Certified Rate of 12.14% The Alternate Rate of 8.80%; and

BE IT ALSO RESOLVED, that the Clarke County 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of Clarke County 55121 are hereby authorized and directed in the name of the Clarke County Board of Supervisors to carry out the provisions of this resolution, and said officers of the Clarke County Board of Supervisors are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Clarke County for this purpose.

J. Michael Hobert, Chair

CERTIFICATE

I, David Ash, Clerk of the Clarke County Board of Supervisors, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Clarke County Board of Supervisors held at the Berryville Clarke County Government Center in Berryville Virginia on at 1:00 o'clock on Tuesday, June 19, 2012 Given under my hand seal of the Clarke County this 19th day of June, 2012.

David L. Ash, Clerk

B) 2012-12R Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions (In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))

Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions

**(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))
Resolution 2012-12R**

WHEREAS, the Clarke County 55121 employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012 ("FY20 13 Employees" for purposes of this resolution), shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis upon commencing or recommencing employment; and

WHEREAS, the Clarke County 55121 employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the Clarke County 55121 may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2012, to each such employee in service on June 30, 2012, to offset the cost of the member contributions, such increase in total creditable compensation to be equal to the difference between five percent of the employee's total creditable compensation and the percentage of the member contribution paid by such employee on January 1, 2012.

BE IT THEREFORE RESOLVED, that the Clarke County 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2012 (i.e., FY2013):

<i>Type of Employee</i>	<i>Employer Paid Member Contribution</i>	<i>Employee Paid Member Contribution</i>
Plan 1	0%	5%
Plan 2	0%	5%
FY2013 Employees	0%	5%

(Note: Each row must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by the Clarke County in lieu of member contributions; and

BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by the Clarke County under the pickup arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pickup arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pickup contributions made by the Clarke County directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of the Clarke County shall be reduced by the amount of member contributions picked up by the Clarke County on behalf of such employee pursuant to the foregoing resolutions.

NOW, THEREFORE, the officers of Clarke County 55121 are hereby authorized and directed in the name of the Clarke County to carry out the provisions of this resolution, and said officers of the Clarke County are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Clarke County for this purpose.

J. Michael Hobert, Chair

CERTIFICATE

I, David Ash, Clerk of the Clarke County Board of Supervisors, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Clarke County Board of Supervisors held at the Berryville Clarke County Government Center in Berryville Virginia on at 1:00 o'clock on Tuesday, June 19, 2012 Given under my hand seal of the Clarke County this 19th day of June, 2012.

David L. Ash, Clerk

Supervisor Staelin moved to approve the items on the Consent Agenda. The motion carried by the following vote:

- | | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

8) Set Public Hearing TA-12-01, Small Wind Turbines -- Zoning Ordinance Amendment

The Clarke County Planning Commission recommends the amendment of the County Zoning Ordinance Section 6-B-Site Development Plans, when required so as to add Small Wind Turbines to the items not requiring a site plan. TA-12-01

Alison Teetor provided a brief overview and answered questions pertaining to the proposed amendment. She put forth that this is an effort to further renewable energy.

Supervisor Staelin moved to set public hearing on the proposed zoning ordinance on July 17, 2012 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor McKay requested that the full text of the ordinance be supplied with the meeting materials.

Supervisor Byrd requested background material be distributed with the full text.

9) 2012-09R Resolution Establishing A Six-Year Cycle For The Purpose Of Real Property Re-assessment Review

David Ash summarized the resolution before the Supervisors reminding that the the Board had previously voted to postpone the reassessment as a cost avoidance for FY2013 of approximately \$250,000. The resolution proposed sets forth the term.

Supervisor Staelin clarified that the 2009 reassessment was well received by the public and appeared to be fair and equitable at the time. However, it is obvious that values are lower today than in 2009. He said that there was no information indicating that values had changed on a relative basis or that one class of real estate had changed more than others. He noted that the Supervisors had a long history of changing tax rates to reflect property values in their ongoing efforts to maintain a revenue neutral rate and that ultimately most tax payers would likely end up paying a very similar amount of real estate tax as today even if we did not reassess next year.

Supervisor McKay moved to adopt the resolution as presented. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

**RESOLUTION ESTABLISHING A SIX-YEAR CYCLE FOR THE PURPOSE OF REAL ESTATE REASSESSMENT
2012-09R**

WHEREAS, §58.1-3242 of the Code of Virginia establishes a general requirement that counties conduct a general reassessment of taxable real estate every four years; but

WHEREAS, §§58.1-3252, 3253 and 3254 also offer alternative schedules, thereby allowing counties flexibility in the conduct of reassessments; and

WHEREAS, on the regular four-year schedule, a reassessment would be conducted in time to be effective in 2013, but the Board of Supervisors finds the stagnant real estate market and considerable cost of conducting the reassessment warrants deferral of the expense, permitting the County to postpone expense in excess of \$250,000.

NOW, THEREFORE, BE IT RESOLVED that the Clarke County Board Of Supervisors, pursuant to the Code of Virginia § 58.1-3252, hereby elects to conduct reassessments on a six-year cycle with the next reassessment activities commencing in calendar year 2014, fiscal year 2015.

Adopted this 19th day of June 2012

Attest:

J. Michael Hobert, Chair

10) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through August 2012.

6/11/2012 Summary: Following review, the Personnel Committee recommends:

- 1) *The Barns of Rose Hill Board of Directors: Ann St. Clair Lesman, Chair Board of Directors Barns of Rose Hill, is requesting the Board of Supervisors appoint a voting representative from Clarke County to serve a term expiring December 31, 2015.*

Action Item: Deferring action to July personnel committee meeting.

- 2) *Northern Shenandoah Valley Regional Commission – Request to appoint Brandon Stidham to serve the remainder of Alison Teetor’s [interim appointee replacing Chuck Johnston] term expiring January 31, 2013.*

Action Item: Appointment of Mr. Stidham.

06/19/2012 Action: **Supervisor Byrd moved to confirm the recommendations of the Personnel Committee. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

11) Board of Supervisors Work Session Items

At the June 19, 2012 Regular Meeting, Chairman Hobert summarized the Work Session Items A thru E. No further action was taken.

A. Closed Session

- *§2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel re:*
 - *BCCGC HVAC*
 - *Board of Zoning Appeals Decision*
 - *Convenience Center Lease Agreement*
 - *FOIA Update*
 - *Shenandoah Farms Volunteer Fire Company – Memorandum of Understanding*
- *§2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body*
 - *Economic Development*

06/11/2012 Summary: Bob Mitchell joined the Board in Closed Session.

At 10:02 a.m., Vice Chairman Weiss moved to convene into Closed Session

pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation concerning pending FOIA litigation, a BZA appeal, and matters involving the Joint Government Center [BCCGC] HVAC system; and consultation with legal counsel for legal advice on specific legal matters. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor McKay joined the Board at 10:05 a.m.

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, at 11:20 a.m., Vice Chair Weiss moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

and further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye

David S. Weiss - Aye

No action was taken on matters discussed in Closed Session.

B. Clarke County Sheriff's Office Update

06/11/2012 Summary: Sheriff Roper provided an update.

Action Items: Information Only

C. Northern Shenandoah Valley Regional Commission (NSVRC) Resolution in Support of HOME Investment Partnership Project – Johnson Williams Apartments

06/11/2012 Summary: Martha Shickle, NSVRC Executive Director, provided a brief overview of the request.

Action Items: Vice Chairman Weiss moved to adopt the resolution as presented. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

**CHP-Johnson Williams Apartment Rehabilitation
2012-10R**

WHEREAS, Community Housing Partners Corporation (CHP) was awarded \$213,782 in spring 2011 to make significant improvements to rental properties located in the City of Winchester as outlined in the 2011 Regional Annual Action Plan;

WHEREAS, CHP has submitted a request for approval to reallocate the awarded funds to support rehabilitation activities at the Johnson Williams Apartments in Berryville;

WHEREAS, the HOME funds will be utilized to perform \$5,344.55 of rehabilitation for each of the forty (40) rental units at Johnson Williams;

WHEREAS, NSVRC staff has reviewed the request and determined that the project meets the requirements of the HOME Program and is compatible with the priorities identified in the 2011 Annual Action Plan;

NOW, THEREFORE BE IT RESOLVED by the Clarke County Board of Supervisors, that we support the endorsement of the use of HOME Investment Partnership funds for the rehabilitation of the Johnson Williams Apartments in the Town of Berryville.

Adopted this 11th day of June 2012

Attest:

J. Michael Hobert, Chair

D. Draft Letters of Concern Regarding Potential Changes to the Federal Surface Transportation Law Impacting Historic Preservation Protections

06/11/2012 Summary: Chairman Hobert provided a brief overview.

Action Items: Supervisor Staelin moved to authorize the letter to be sent and to recommend the Clarke County Historic Preservation Commission send the corresponding letter. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

U.S. Senator Barbara Boxer
112 Hart Senate Office Building
Washington, D.C. 20510

Congressman John Mica
2187 Rayburn House Office Building
Washington, DC 20515

U.S. Senator James Inhofe
205 Russell Senate Office Building
Washington, DC 20510-3603

Congressman Nick Rahall
2307 Rayburn House Office Building
Washington, DC 20515

Dear Members of the Transportation Conference Committee:

The Clarke County Board of Supervisors expresses its deep concern over provisions currently being considered for inclusion in the Surface Transportation Law (H.R. 4348 and S. 1813) that will weaken protections for our nation's – and Clarke County's – historic resources. The Board supports the efforts of the National Trust for Historic Preservation, Preservation Action, and the National Conference of State Historic Preservation Officers (NCSHPO) to urge the Committee to:

1. Oppose proposals that weaken existing protections for our historic places;
2. Reject automatic exemptions from project reviews; and

3. Support the continued availability of funding for relevant historic preservation projects under the Transportation Enhancements Program.

Historic preservation and resource conservation are among Clarke County's highest local priorities and our jurisdiction has received state and national notoriety for our efforts in these fields. Maintaining a strong and effective local program has its limitations as localities do not have the authority to preempt State and Federal projects with our own regulations. Instead, we must rely on Federal regulations to ensure that Federal transportation projects are held to the same high standards of scrutiny regarding impact on historical resources as the County would require of private sector projects.

Potential changes to the Surface Transportation Law would replace direct regulatory oversight with a consultative historic review process and inadequate state review processes, and would establish new review exemptions that would completely remove historic resource protections for many projects. Funding for historic preservation projects also stands to be threatened by these proposed regulatory changes.

As you deliberate potential changes to the Surface Transportation Law, please keep our concerns in the forefront of your discussions and take steps to ensure that funding and protections for our historic resources are maintained.

Sincerely,
J. Michael Hobert
Chair, Clarke County Board of Supervisors

CC: U.S. Senator Jim Webb
U.S. Senator Mark Warner
U.S. Representative Frank Wolf

E. Request to Industrial Development Authority to Create Economic Development Incentives Package

06/11/2012 Summary: Chairman Hobert reviewed the letter drafted to the IDA as agreed during the May 15, 2012 Board of Supervisors regular meeting.

Action Items: Supervisor Staelin moved to authorize the letter to be sent to the Clarke County Industrial Development Authority with modifications to correct the IDA officers listed in the draft letter. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Memorandum to Clarke County Industrial Development Authority

To: David Juday, Chair
Wayne Armbrust, Vice Chair
Mark Cochran
Allan Frederickson
Paul Jones
Rodney Pierce
John Staelin
Jesse Russell

Copy: Sanitary Authority
Ian Williams, Chair
Alexander McKay-Smith, Vice Chair
Harry C. Jones
Joseph Myer
A.R. Dunning, Jr.
Michael Legge, Staff

From: J. Michael Hobert

Gentlemen:

The Clarke County Board of Supervisors requests your assistance in creating a program to reach out to and motivate businesses which may be interested in locating in Clarke County, particularly those which might locate in the Waterloo area and be served by the Clarke County Sanitary Authority.

A small waste water treatment program like the one operated by our Sanitary Authority costs considerably more proportionately than a larger system and connection fees can be a significant initial expense to a business. Consequently, we believe these fees may be a limiting factor to the startup or relocation of a business in the Waterloo area.

The Board is requesting you work with staff to create a designed incentive package that can be offered to new business prospects or to existing businesses that seek to expand in the Waterloo area, especially those that can contribute the greatest tax revenue and net employment gain to the community. This package could include rate subsidies, low interest loans, and tax abatements but does not have to be limited to these options.

To ensure that the County benefits from the anticipated revenue and employment gains, consideration should be given to "claw back" provisions in the event the business receiving incentives does not meet its commitments. The proposal is intended to attract businesses that might not otherwise be inclined to consider the Waterloo location. If the designed incentive package is ultimately approved, we would work with owners and developers in the area, as well as realtors, through the County's website and other media, to prompt businesses to consider this location and to take advantage of the offered incentives.

We recognize that in order for an effort of this nature to be successful, funds will have to be allocated by way of grants or loans to reduce the impact of the hook-up or connection fees. Be assured that we are willing to support you in this endeavor. We believe partnering with you in this undertaking can result in the creation of a defined incentive package which will hopefully attract new business and maximize the plant usage for the Sanitary Authority.

We look forward to working with you in this effort.

12) Finance Committee:

1. FY12 Supplemental Appropriations.

6/11/2012 Action: The Finance Committee recommends the following:

- "Be it resolved that FY 12 General Government Capital Projects be increased \$5,000, and the same be appropriated, and that revenue from donations be recognized in the same amount, all for the purposes of constructing a dog park "
- "Be it resolved that FY 12 School Capital expenditures be increased \$21,034, the same be appropriated, and revenue from the Town of Berryville be recognized in the same amount, all for the purpose of providing an upsizing of the waterline requested by the town (\$18,400) and receipt of a refund by the town for engineering costs related to the booster pump station (\$2,634).
- "Be it resolved that FY 12 budgeted expenditures for the Registrar be increased \$4,652, the same appropriated, and that revenue from the Commonwealth be recognized in the same amount, all for the purpose of funding expenses resulting from March and June primaries."

06/19/2012 Action: Tom Judge reviewed the appropriation requests and adding the following request:

"Be it resolved that FY 12 General Government Capital Projects Parks be increased by \$18,050, and the same be appropriated, and that revenue from donations be recognized in the same amount, all for the purchase of lap lane markers and wheel.

Supervisor Staelin moved to adopt the recommendations of the Finance Committee as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

2. FY13 Supplemental Appropriations.

6/11/2012 Action: The Finance Committee recommends the following:

- A. "Be it resolved that the FY 13 School Capital Projects Fund federal revenue estimate be decreased by \$52,000, and local transfer to that fund increased in the same amount, to correct an error in the original budget for that fund; and

be it further resolved that the General Fund Balance Designation for School debt be reduced by \$52,000."

B. "Be it resolved that the FY 13 School Capital Projects Fund and School Operating Fund be increased \$40,000 and \$92,543, respectively, and the same be appropriated, for the various purposes listed in the attachment, and be it further resolved that the General Fund Balance designation for school carryover be reduced \$136,014."

06/19/2012 Action: Following a review by Tom Judge, **Supervisor Staelin moved to adopt the recommendations of the Finance Committee as presented. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

3. Virginia Retirement System resolution. Action: The Finance Committee recommends adoption of 2012-11R and 2012-12Re Consent Agenda Items 7 A, B

During the budget process the Board agreed to pay the full actuarial rate for VRS retirement, and to immediately implement employee payment of the full member share. Since then, the VRS has requested that we adopt formal resolutions to these ends. These proposed resolutions are attached. Adoption of these resolutions is recommended by the Finance Committee.

6/19/2012 Action: See Consent Agenda Items A and B.

4. Acceptance of May Bills and Claims.

The Finance Committee recommends that the Board should consider accepting this report at their next regular meeting.

06/19/2012 Action: Supervisor Staelin moved to accept the May 2012 General Government Bills and Claims as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

5. Standing Reports.

The following are included in the 6/19/2012 Meeting Packet: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

06/11/2012 Action: Information only - no action required.

13) Joint Administrative Services Update

Tom Judge, Director Joint Administrative Services, and Chairman Hobert provided the monthly update on activities of the Joint Administrative Services Board. Highlights include:

- Summary of Conceptual Overview for Development of a Coordinated 10-Year County/School Technology Plan developed by David Baggett, Gordon Russell and Tom Judge at the request of the Joint Administrative Services Board.
- Employee training to elevate fraud awareness is being considered.
- Federal funding for local preparedness has slowed.

Vice Chairman Weiss moved to approve the direction, moving forward, as recommended by the Joint Administrative Services Board as identified in the draft Joint Administrative Services Board Meeting Minutes of May 21, 2012, and as described by Mr. Judge. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Absent
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Supervisor McKay momentarily left the meeting missing the vote on this matter.

14) Government Projects Update

The monthly project update was provided by Brandon Stidham and David Ash. Highlights include:

- Berryville-Clarke County Government Center
 - o HVAC system drawings and specifications have been received, discussed by the Joint Building Committee on June 13.

- Joint Building Committee voted unanimously to request authorization for bid solicitation for the repair work.
- Intent is to provide successful respondent with notice to proceed on August 15 with work to be conducted in the fall when temperatures are cooler.
- Planning is underway to arrange for alternate office spaces in the event that construction requires offices to be relocated temporarily.
- Data collection period will be scheduled for mid-July to mid-August to track temperature and humidity changes in the building. To obtain a clear data set, all windows will be required to remain closed and no supplemental equipment (e.g., fans, dehumidifiers) will be permitted during the period.

Vice Chair Weiss moved to adopt the recommendation of the Berryville Clarke County Government Center Joint Building Committee to proceed with the solicitation of bids on repair of the HVAC system in the Berryville Clarke County Government Center. Further, following receipt and review, the Joint Building Committee will make further recommendation to the respective governing bodies on contractor selection subject to the concerns discussed. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

– Senior Center/Parks Building

- Project meeting was held June 7.
- Items completed this period include metal decking, interior masonry, door frames, and membrane roofing.
- Upcoming items include ductwork, block filler, brickwork, and utilities rough-ins.
- Telephone and cable installation is tentatively scheduled for mid-August prior to ceiling tile installation.
- Change order was approved for the relocation of an existing light pole that was not on the original drawings – light pole was impacted by the park office addition project.
- Total of 14 lost working days thus far due to weather. Contractor still hopes to finish project ahead of schedule.
- Next project meeting is Tuesday, July 3.

- Dr. Murphy has made it clear that work on the gas line is to proceed. He fully expects that the gas line will be extended from D.G. Cooley to a point that it could service the Senior Center no later than September 1, 2012, the date requested by the contractor.
- A change order was issued to make repair to the existing columns consistent with the new columns.
- Sheriff's Office Building
 - Per RDA, a licensed architect and not an engineer is required to review and stamp construction documents for their use in administering the construction phase of the Contract, and the project has to be advertised for bid.
 - Currently checking with Bob Mitchell to determine the procurement process for selecting a new architect for this project – whether we can use a previously procured architect or whether we must hold a new procurement.
 - The State Architect has cautioned the County to ensure that the County terminates the current architect's services in accordance with the specifications and conditions cited in the contract before engaging another.
 - Vice Chairman Weiss suggested that the County issue a letter of protest. He put forth that the request had been before the agency for at least six months and the construction was minor involving nothing more than remodeling. David Ash agreed with Vice Chairman Weiss that there is an apparent disconnect between RDA, the State Architect and the County and their understanding of what the County is asking the Authority to do. Chairman Hobert asked that consideration of a letter of protest be held pending further investigation.
 - Tom Judge will verify if any RDA funds are available for this project.
 - Tom Judge was asked to investigate the contract for terms and implications of project continuation.
- Convenience Center Lease Agreement
 - Lease agreement has been executed.
 - Staff is awaiting further direction from the Board on how to proceed – may want to discuss as part of the budget process.
- Former Library
 - Trailer has been removed from behind the library.
 - Repairs on the building have been placed on hold pending direction from the Board.

15) Miscellaneous Items

Consent to Porch Improvement Encroaching on Permanent Easement for the Millwood Sewer

Alison Teetor reviewed the request before the Board for its consent to the construction of a porch improvement that would encroach upon the permanent easement for the Millwood sewer collection system subject to approval by the Sanitary Authority. Ms. Teetor clarified that the matter was directly between the County and the property owner and the property owner and the Sanitary Authority; however, as the system administrator, the Sanitary Authority has involvement.

Ms. Teetor informed the Supervisors that while the encroachment had been previously approved for the former land owner that owner had not made the improvement, and it was the new property owner making the current request. She also told the Board that as a commercial property the improvement would require a site plan.

In response to discussion about landscaping and parking, Brandon Stidham commented that this would be a new use and a permitted use is permitted as long as they meet the requirements of the site plan.

Chairman Hobert suggested that the bolded, italicized sentence be changed from CCSA and adding "and subsequent owners" to read ***"This use is permissive as a revocable license by the County of Clarke by the current and subsequent owners and is not a permanent modification to the easement."***

Brandon Stidham interjected that Board Mitchell had advised that the County was not required to grant a license.

Chairman Hobert asked that Bob Mitchell be consulted on the proposed modification.

06/19/2012 Action: Vice Chairman Weiss moved to approve, subject to consultation with counsel on the suggested modification. The motion carried by the following vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

June 19, 2012

Locke and Co., LLC
P.O. Box 304

Millwood, VA 22646

At its regular meeting held June 19, 2012, the Clarke County Board of Supervisors consented to the construction of a porch improvement (subject to the written approval of the Clarke County Sanitary Authority) which shall encroach upon the permanent easement for the Millwood sewer collection system as described in the Deed of Easement recorded July 2, 2002 in Deed Book 353 Page 405. This encroachment upon the easement located upon the property identified as 2053 Millwood Road, Clarke County, Tax Map# 30A-((A))-56, shall be limited to the area shown on the design identified as the Duvall Design, dated June 11, 2012, attached hereto and more particularly described as follows:

The porch would extend four feet beyond the east wall of the old store house, include an approximate five foot square trap door for access to the sewage pump facility under the porch, and the supports of the porch would avoid the pipes connecting to the pump facility.

This use is permissive as a revocable license by CCSA for the current owner and is not a permanent modification to the easement. It shall be the Owner's obligation to restore the area to its condition prior to the construction of the porch improvement. This letter is intended to reflect the mutual consent of the Owner of the property and the County of Clarke and shall be effective upon the signature of the Owner, the Chairman of the Clarke County Board of Supervisors, and the Chairman of the Clarke County Sanitary Authority.

If there are any questions, please contact the County Planning Department at (540) 955-5132.

Consent:

J. Michael Hobert, Chairman, Clarke County Board of Supervisors

Consent:

Manager, Locke and Co. LLC, Owner

Consent:

Ian Williams, Chairman, Clarke County Sanitary Authority

Delegate Joe May Presentation of House Joint Resolutions to A.R. Dunning, Jr. and Warren Arthur.

Chairman Hobert welcomed Delegate May. He expressed the Supervisors' great appreciation to Delegate May, Supervisor Staelin and the Town of Berryville for all the work done in connection with the retention of jobs and the addition of jobs to Clarke County and the Town of Berryville by helping the County obtain the \$200,000

performance-based grant from the Governor's opportunity fund. The Chair turned the floor over to Delegate May.

Delegate Joe May, with his Legislative Assistant Nancy Duke, appeared before the Board of Supervisors to present commending resolutions to former Supervisor A.R. Dunning, Jr. and former Commissioner of the Revenue Warren Arthur. He read the following resolutions into the record.

2012 SESSION

HOUSE JOINT RESOLUTION NO. 360

Commending A.R. Dunning, Jr.

Agreed to by the House of Delegates, February 17, 2012

Agreed to by the Senate, February 23, 2012

WHEREAS, A.R. Dunning, Jr., who in his three decades of service to Clarke County worked to maintain the county's rural appeal while promoting sound planning practices, appropriate economic development, and regional cooperation, retired from the Board of Supervisors on December 31, 2011; and

WHEREAS, A.R. "Pete" Dunning, Jr., first won office in 1979, representing the White Post District; during the following years he served as chairman of the Clarke County Board of Supervisors and as the board's representative on the Clarke County Planning Commission; and

WHEREAS, Pete Dunning played a key role in many important and far-reaching issues affecting Clarke County; one such issue was the Easement Authority, which encourages landowners to place property in conservation easements; today 20 percent of the county's acreage is protected in perpetuity; and

WHEREAS, Clarke County now uses a sliding-scale zoning process, a method that Pete Dunning long advocated, and he also was a proponent of Clarke County's computerized Geographic Information System which helps facilitate zoning decisions; and

WHEREAS, in economic development, Pete Dunning favored the purchase and development of the Clarke County Business Park and was a strong supporter of installing sewer lines in the Waterloo area, construction that subsequently attracted business development to the intersection of U.S. Route 50 and U.S. Route 340; and

WHEREAS, Pete Dunning was an advocate for regional cooperation; recognizing that a good working relationship with surrounding localities would benefit Clarke County's residents, he actively worked to secure a regional landfill pact and a regional jail arrangement; and

WHEREAS, as a farmer, Pete Dunning encouraged wise use of the county's natural resources; in particular he stressed the importance of groundwater protection and the crucial need to ensure adequate water supplies for future generations; now, therefore, be it

RESOLVED by the House of Delegates, the Senate concurring, That the General Assembly hereby commend a dedicated and esteemed public servant whose commitment to the betterment of Clarke County was a core principle that guided his decisions, A.R. Dunning, Jr.; and, be it

RESOLVED FURTHER, That the Clerk of the House of Delegates prepare a copy of this resolution for presentation to A.R. Dunning, Jr., as an expression of the General Assembly's appreciation for his years of service and his many accomplishments on behalf of Clarke County.

After the presentation and followed by a standing ovation, Supervisor Dunning stated that he had enjoyed his stay on the Board. He said that he had enjoyed working with Delegate May opining that he was a class act and a man he trusted.

Delegate May added in collaborating with Mr. Dunning on issues over the years he had never received bad counsel.

2012 SESSION

HOUSE JOINT RESOLUTION NO. 412

Commending Warren A. Arthur.

Agreed to by the House of Delegates, February 24, 2012

Agreed to by the Senate, March 1, 20 12

WHEREAS, Warren A. Arthur admirably served as Clarke County Commissioner of the Revenue for more than two decades; and

WHEREAS, a native of Chicago, Warren A. "Art" Arthur earned a bachelor's degree from John Carroll University and then served in the United States Army from 1960 to 1968; he was on active duty in the United States, Germany, and Vietnam, and attained the rank of captain; and

WHEREAS, Art Arthur embarked on a multifaceted career after his military service; he was a personnel manager in private industry and at a hospital, owned an advertising sales business, and was an adjunct university instructor; and

WHEREAS, while working, Art Arthur furthered his education by earning graduate degrees from Frostburg State College and Mount St. Mary's College; and

WHEREAS, in 1988 Art Arthur changed careers and entered local government; he brought a wealth of financial management experience and a strong business background to the position of Commissioner of the Revenue for Clarke County; and

WHEREAS, several major accomplishments occurred during Art Arthur's tenure, including the computerization of the office of the Commissioner of the Revenue and the implementation of simplified procedures for county residents conducting business with the Commissioner of the Revenue's office; and

WHEREAS, Art Arthur served his fellow commissioners as president of the Commissioners of the Revenue Association of Virginia in 2000; he was certified as a Master Commissioner of the Revenue by the Weldon Cooper Center for Public Service at the University of Virginia in 2003; and

WHEREAS, in recognition of his service to his fellow Commissioners of the Revenue throughout the Commonwealth, Art Arthur received the Sam T. Barfield Award for Excellence by the Commissioners of the Revenue Association of Virginia in 2006;and

WHEREAS, Art Arthur retired in 2011, enabling him to spend more time on his hobbies and activities, including a love of antique and British sports cars; he is involved in many civic organizations and is a lector at St. Bridget Catholic Church; now, therefore, be it

RESOLVED by the House of Delegates, the Senate concurring, That the General Assembly hereby commend Warren A. Arthur for his many years of service to the residents of Clarke County; and, be it

RESOLVED FURTHER, That the Clerk of the House of Delegates prepare a copy of this resolution for presentation to Warren A. Arthur as an expression of the General Assembly's appreciation and respect for his work on behalf of Clarke County.

Delegate May added that he had enjoyed working with Mr. Arthur noting his unquestionable integrity.

After the presentation and followed by a standing ovation, Mr. Arthur expressed his appreciation for the commendation. He added that he had a great replacement in Donna Peake, current Commissioner of the Revenue.

Delegate May thanked the Board of Supervisors for giving him the opportunity to present the commendations. He further complimented the Supervisors for its efforts to keep Clarke County beautiful.

16) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
Board of Supervisors Meeting Minutes For June 19, 2012 – Regular Meeting		

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Provide a copy of the Kinship legislation to Chairman Hobert.	Rick Catlett
2.	Process approved minutes.	Lora B. Walburn
3.	Process Resolutions 2012-11, 2012-12.	Lora B. Walburn
4.	Execute Resolutions 2012-11, 2012-12.	J. Michael Hobert
5.	Forward Resolutions 2012-11, 2012-12.	Tom Judge
6.	Log, develop and coordinate advertisement for TA-12-01.	Lora B. Walburn
7.	Provide full text of the ordinance for TA-12-01 and background information.	Alison Teetor
8.	Process Resolution 2012-09.	Lora B. Walburn
9.	Execute Resolution 2012-09.	J. Michael Hobert
10.	Process Board appointments.	Lora B. Walburn
11.	Proceed with bid solicitation for BCCGC HVAC system.	Mike Legge
12.	Verify availability of RDA funds for Sheriff's Office Building renovation project.	Tom Judge
13.	Investigate the RDA contract.	Robert Mitchell
14.	Process letter of Consent for to Porch Improvement Encroaching on Permanent Easement for the Millwood Sewer.	Lora B. Walburn
15.	Execute letter of Consent for to Porch Improvement Encroaching on Permanent Easement for the Millwood Sewer.	J. Michael Hobert
16.	Forward letter of Consent for to Porch Improvement Encroaching on Permanent Easement for the Millwood Sewer.	Alison Teetor

17) Board Member Committee Status Reports

Supervisor Barbara Byrd

- Board of Social Services: Meets with week. Have fifteen to twenty families waiting for child care. Currently, there is no funding.
- Humane Foundation: Will pay for the new dog park signage.
- Library Advisory Council: Meets next Monday.

- School Board: Meets next Monday evening.
- Northwestern Regional Jail Authority:
 - Need over \$12,000 more from Clarke County due to mandatory VRS increases.
 - Tom Judge will be requesting a supplemental appropriation in July.
- The Barns: Looking for a new director.

Supervisor John Staelin

- State should provide on Monday the global plan for implementing the Berryville Graphics incentive payment.
- IDA does not meet until July 17.
- He will brief the EDAC on Berryville Graphics.

Vice Chair David Weiss

- Conservation Easement Authority: The Board is invited to a “thank you” reception this Saturday beginning at 6:30 at Greenwood.

Supervisor McKay

- Internet Access:
 - Attended two meetings:
 - Middleburg meeting was not well attended but Delegate Randy Minchew was in attendance.
 - Winchester meeting well attended. City of Winchester is working to identify locations of internet accessibility. Poll rate in FCC regulated areas range from \$1 in Alaska to \$12 in New York City; Clarke County is unregulated and the poll rate is \$30.
 - State is seriously looking at ways to help Counties identify areas of accessibility.
 - Need to make citizens aware that the County will not be providing free internet. The state must come up with a system to encourage providers to allow expansion of accessibility.
 - Existing utilities strongly opposed previous efforts to use their existing polls for expansion efforts.
- NSVRC: Attended annual banquet with Alison Teetor and Brandon Stidham.

Chairman J. Michael Hobert

- The Joint Administrative Services Board activities reviewed by Tom Judge.
- VACo regional meeting will be attended by local representatives including John Staelin and Brandon Stidham.

18) Closed Session

At 3:06 pm, **Supervisor Byrd moved to convene into Closed Session pursuant to 2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.**

The motion carried as follows:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Tom Judge and Brandon Stidham joined the Supervisors in Closed Session

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, at 4:29 pm, **Supervisor McKay moved to reconvene in open session. The motion carried as follows:**

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

19) Adjournment

There being no further business to be brought before the Board at 4:30 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, July 17, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: June 19, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors