



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	October 17, 2017	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Approval of Minutes. Action: Approve minutes:		
A. September 19, 2017 Board of Supervisors Regular Meeting		9
6. Consent Agenda:		24
A. Resolution of Appreciation and Recognition of Service Patricia "Pat" Wiley 2017-11R		25
B. Acknowledgement of Receipt: State Corporation Commission: 2017 Certified Statements of Assessed Value		26
C. 2017 VACo Voting Credentials		42
D. Conservation Easement Authority: Application for grant Purchase – Opequon Cattle Company, Eric Arkfeld		50
E. Conservation Easement Authority: Application for Donation – Bill Waite		52
7. Board of Supervisors Personnel Committee Items for October 10, 2017		54
A. Expiration of Term for appointments expiring through December 2017. Action: The Personnel Committee recommends the following:		55
– Andrew Nicholson Fire and EMS Commission remainder of the unexpired term of Beth Leffel ending August 31, 2020.		
– Mark Cochran, Industrial Development Authority to a four-year term expiring October 30, 2021.		
– Staff contact Social Services:		
a. CPMT: Audrey Brown - Parent Representative; Suggestions for replacement, remainder of the unexpired term ending December 31, 2020.		
b. FAPT: Kista Opoku-Achampo - 26 <sup>th</sup> District Court Services; Endorsement of Courtney Phillips – 26 <sup>th</sup> District Court Services, remainder of the unexpired term ending December 31, 2019.		
B. FLSA Exemption Update. Action: Information only.		67
C. Overtime / Compensatory Time Intent Clarification. Action: Information only.		84
8. Finance Committee Items for October 10, 2017		85
A. FY2018 Supplemental Appropriations:		85



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a) Broadband Implementation: "Be it resolved that FY 18 Planning Department budgeted expenditure and appropriation be increased \$1,386 for the purpose of providing funding for the activities of the Broadband Implementation Committee."		
b) HPC: "Developing a Program for Stabilization of Historic Structures". "Be it resolved that FY 18 Historic Preservation Committee budgeted expenditure and appropriation be increased \$6,866, and the revenue from the Commonwealth of Virginia be recognized in the amount of \$5, 366, all for the purpose of developing a program for the stabilization of historic structures. "		89
B. FY2017 Year End		
C. Sheriff's Compensation Matters. The Sheriff will discuss two matters: 1. salary concerns relating to retention; 2. Overtime salary report.		85
D. Bills and Claims. Action: The Finance Committee recommends approval of the September 2017 Invoice History Report.		95
E. Standing Reports. FYI: Reconciliation of Appropriation, Expenditure Summary		103
9. Joint Administrative Services Update		114
10. Government Projects Update		116
11. Miscellaneous		117
12. Summary Of Required Action		118
13. Board Member Committee Status Reports		119
14. Closed Session [as necessary]		120
<b>Evening Session 6:30 pm</b>		
15. Citizen's Comment Period		121
16. PH 17-09: SUP-17-03 / SP-17-01 Clarke County Board of Supervisors (Citizens' Convenience Center). Request approval of a Special Use Permit (SUP) and Site Development Plan for Public Utility Uses and Structures per §3-A-1-a-3-p of the Zoning Ordinance. The purpose is to construct a County operated citizens' convenience center for drop-off of household waste and recycling to be located on a 2-acre portion of a 149-acre property. The property is zoned Agricultural-Open Space- Conservation (AOC) District and is identified as Tax Map #16-A-33. The proposed use would be located on the west side of Quarry Road (Rt. 612) approximately 500 feet south of its intersection with Harry Byrd Highway (Rt. 7) in the Buckmarsh Election District.		123
17. PH 17-10: TA-17-03 Off-Street Parking Exemption for Certain Properties in Millwood. Proposed text amendment to amend Zoning Ordinance §3-A-12, Neighborhood Commercial District (CN). The purpose is to add a new subsection (e) to exempt permitted uses on specific properties in Millwood that are zoned Neighborhood Commercial (CN) District and Historic (H)		158



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	District from the off-street parking requirements in §4-J. The exemption is established to preserve the historic character of these properties that lack available lot area to provide conforming off-street parking.	
18.	PH 17-11: CC-2017-01 Chapter 148 – Erosion and Sediment Control Ordinance. Proposed text amendment to amend Chapter 148, Soil Erosion and Sedimentation Control, of the Code of Clarke County. The purpose of the amendment is to bring the Chapter into conformance with recent changes to State law regarding erosion and sediment control by replacing the current provisions of the Chapter with new provisions. The proposed new provisions are drafted to be consistent with the Virginia Department of Environmental Quality's Erosion and Sediment Control Model Ordinance (revised December 5, 2014).	162
19.	Adjournment	177
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	Reports in October Packet:	178
1.	Building Department	179
2.	Commissioner of the Revenue	259
3.	Economic Development	266
4.	Fire & EMS	274
5.	Handley Regional Library	275