



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 20, 2016	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		6
2. Adoption Of Agenda		7
3. Citizen's Comment Period		8
4. VDOT Update		9
5. 2016 Board of Equalization Final Report by Joe Blatz		10
6. Blue Ridge Hunt Point to Point Medium, Multi-Year Special Event Application for 2017, 2018, 2019. <i>Staff recommendation: Approve event application contingent upon receipt of any outstanding items.</i>		12
7. Northern Shenandoah Valley Substance Abuse Coalition Update Kevin L. Sanzenbacher, Chief of Police, City of Winchester		32
8. Continued Discussion Telecommunications Infrastructure and Broadband Study		33
9. Set Public Hearing: Zoning And Subdivision Ordinance Text Amendment (TA-16-04) Amend Stormwater Management Regulations <i>Staff recommendation: Set public hearing for 6:30 pm, Tuesday, January 17, 2017.</i>		34
10. 2017 BoS Organizational Meeting Set Meeting Date and Time. <i>Staff Recommendation Monday, January 9, 2017, at 10:00 am</i>		43
11. Approval of Minutes. Action: Approve the following minutes:		
– September 23, 2016 Continued Meeting		45
– October 18, 2016 Regular Meeting		48
– November 3, 2016 Regular Meeting		78
– November 29, 2016 Special Meeting		127
12. Consent Agenda. Action: Accept Item A, Authorize Chair Item B.		131
A. 2016 Abstract of Votes		132
B. Application for Easement Donation - Stephanie Burgevin		140
13. Board of Supervisors Personnel Committee		142
A. Expiration of Term for appointments expiring through December 2016. Action:		143
Approve Personnel Committee recommendations:		
– Cindy Leahy Handley Regional Library Board to fill the unexpired term of Tamara Myer expiring November 30, 2017.		
– Michelle Jones to Conservation Easement Authority to serve an additional three-year term expiring December 31, 2019.		
– Laure Wallace to Conservation Easement Authority to serve an additional three-year term expiring December 31, 2019.		



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	<ul style="list-style-type: none">- Randy Buckley to Conservation Easement Authority to serve an additional three-year term expiring December 31, 2019.- Jimmy Wyatt to Northwestern Regional Juvenile Detention Center Commission to serve an additional four-year term expiring December 20, 2020.- Anthony "Tony" Roper to Old Dominion Alcohol Safety Action Policy Board and Division of Court Services to serve an additional three-year term expiring December 31, 2019.- Anthony "Tony" Roper to Old Dominion Community Criminal Justice Board to serve an additional three-year term expiring December 31, 2019.- Dennis Heflin to Parks and Recreation Advisory Board to serve an additional four-year term expiring December 31, 2020.- Gary Lichliter to Parks and Recreation Advisory Board to serve an additional four-year term expiring December 31, 2010.	
B. Personnel Policy Update. Action: Information only.		142
C. Pay Down Discussion Compensation Time for General Government Employees Reporting to the County Administrator. Action: Information only.		142
14. Board of Supervisors Work Session		154
A. Berryville Main Street Market Assessment by Cristina Kraybill. Action: Information only.		154
B. Economic Development Director Review and Direction. Action: Information only.		154
15. Board of Supervisors Finance Items		155
1. FY 17 Supplemental Appropriations. Action: Finance Committee recommends approval:		
a. Sheriff's Grant. <i>"Be it resolved that FY 17 budgeted expenditure and appropriations for Sheriff's Department be increased \$1,000, and the revenue from the Commonwealth be recognized in the same amount, all for the purpose of purchasing medication to treat drug overdose "</i>		157
b. Fire & Rescue Services Equipment. <i>"Be it resolved that FY 17 budgeted expenditure and appropriations for the Fire & Rescue Services Department be increased \$22, 080, and that the designation for Government Savings be reduced in the same amount, all for the purpose of purchasing personal protective equipment."</i>		159
2. Credit Card Authorized Users. Action: The Finance Committee recommends approval of <i>"Be it resolved that the following policy be adopted: County of Clarke Credit Card Policy:</i>		161
1. <i>The Board of Supervisors shall expressly authorize specific employees to use credit cards, shall establish single purchase and thirty-day purchase limitations on such cards, and may establish additional limitations on specific cards. A current list of</i>		



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	<i>cards and associated limitations shall be maintained by Joint Administrative Services.</i>	
	2. <i>Credit Cards shall only be used in accordance with procedures established by the Board of Supervisors and the Joint Administrative Services Board.</i>	
	3. <i>The Board of Supervisors retains authority to revoke credit cards, or modify card use limitations, at any time.</i>	
3.	FY2018 Budget Issues. Action: Information only.	155
4.	FY2018 Budget Calendar. Action: Information only.	163
5.	Bills and Claims – Invoice History Report. Action: The Finance Committee recommends acceptance November Bills and Claims – Invoice History Report.	164
6.	Standing Reports. Action: Information only.	
	- Reconciliation of Appropriations	173
	- Fund Balance	174
	- Expenditure Summary – YTD Budget Report	175
	- Capital Projects Status	185
16.	Joint Administrative Service Board Update	186
17.	Government Projects Update	187
18.	Miscellaneous	188
19.	Summary Of Required Action	189
20.	Board Member Committee Status Reports	190
21.	Closed Session <i>[as necessary]</i>	191
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Evening Session 6:30 pm		
22.	Citizen's Comment Period	192
23.	PH 16-24 <i>"Be it resolved that the FY2017 School Capital Projects fund budgeted expenditure and appropriation be increased \$878,708, and the General Fund designation for school carryover be decreased in the same amount, all for the purpose of funding certain School capital improvements."</i>	196
24.	PH 16-25 Chapter 180 Water and Wastewater Chapter VII Millwood Exclusive Service Area Proposed Amendment to the Code of Clarke County, Chapter 180-31. Millwood Exclusive Service Area. The purpose it to add parcels identified as Tax Map #30A-A-93 and Tax Map #30A-A-87 to the parcels included in the Millwood Exclusive Service Area for the purpose of permitting the Clarke County Sanitary to extend sewer service to the added parcels. CC 2016-07	197
25.	PH 16-26 Proposed text amendment to amend Chapter 143, Septic Systems, of the Code of	198



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Clarke County. The purpose is to add new language to §143-9, System siting, in order to change the setback to a spring (in Non-Karst areas only) located downslope from a proposed drainfield from 500 feet to 200 feet and to change the setback to a spring (in Non-Karst areas only) upslope from a proposed drainfield from 200 feet to 100 feet. A reduction to the 200 foot setback to a spring located downslope from a proposed drainfield would also be allowable to a minimum of 100 feet subject to compliance with required conditions set forth in the amendment text. CC-2016-06.		
26. PH 16-27 Conservation Easement Purchases		
A. <i>Be it resolved that FY 17 budgeted expenditure and appropriation be increased \$70,500, that State and Federal revenue of \$56,750 be recognized, and that the General Fund balance designation for Conservation Easement purchases be decreased \$13,750, all for the purpose of purchasing the Susan Digges easement.</i>		205
B. <i>Be it resolved that FY 17 budgeted expenditure and appropriation be increased \$111,375, that State and Federal revenue of \$90,812 be recognized, and that the General Fund balance designation for Conservation Easement purchases be decreased \$20,563, all for the purpose of purchasing the Digges Farm LLC easement.</i>		205
C. <i>Be it resolved that FY 17 budgeted expenditure and appropriation be increased \$317,100, that State and Federal revenue of \$311,262 be recognized, and that the General Fund balance designation for Conservation Easement purchases be decreased \$5,838, all for the purpose of purchasing the Cool Spring Farm easement.</i>		207
27. PH 16-28 George E. & Sun H. Riley 2246 Russell Road, Tax Map #6-A-53B (11.61 acres)		209
28. PH 16-29 Revised Waterloo Area Plan		219
29. PH 16-30 Revised Double Tollgate Area Plan		247
30. Adjournment		280
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Reports in December Packet:		
1. Building Department		281
2. Commissioner of the Revenue		317
3. Economic Development		332
4. Fire & EMS		336
5. Handley Regional Library		345
6. Virginia Regional Transit		347
7. Shenandoah Area Agency on Aging Annual Report		348