



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	October 18, 2016	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		6
2. Adoption Of Agenda		7
3. Citizen's Comment Period		8
4. VDOT Update		9
5. Shenandoah Farms Sanitary District Update. <i>Circuit Court hearing date set for Wednesday, November 16, 2016, 1:00 pm.</i>		10
6. Discussion Christ Church formal request for Clarke County Sanitary Authority to consider extending the Millwood Sewer District from its current position on Bishop Meade Road to the Christ Church's property at 797 Bishop Meade Road.		15
7. Set Public Hearing on Text Amendment CC-2016-06 to the Clarke County Code §143-9 "Septic Ordinance" [Tuesday, December 20, 2016, at 6:30 pm or as soon thereafter as the matter may be heard.]		18
8. Set Public Hearing AFD-16-01 – Riley [Tuesday, December 20, 2016, at 6:30 pm or as soon thereafter as the matter may be heard]		21
9. Set Public Hearing 2016 Revised Waterloo Area Plan and Double Tollgate Area Plan [Tuesday, December 20, 2016, at 6:30 pm or as soon thereafter as the matter may be heard]		33
10. Approval of Minutes. Action: Approve the following minutes:		
– September 20, 2016 Regular Meeting		93
– September 23, 2016 Continued Meeting		134
11. Consent Agenda. Action: No Items		N/A
12. Board of Supervisors Personnel Committee		136
A. Expiration of Term for appointments expiring through December 2016. Action: Approve Personnel Committee recommendations:		137
– Tom McFillen, Berryville Area Development Authority, to complete the unexpired term of Wingate Mackay-Smith. Term expires March 31, 2018		
– Gerald Dotson, Board of Social Services, to a term expiring July 15, 2020. Mr. Dotson replaces Robert Ferrebee.		
– Jeff Butcher, Board of Social Services, to complete the unexpired term of Dwight Brown. Term expires July 15, 2017		
– Elizabeth "Beth" Leffel, Fire and EMS Commission – Citizen-at-large, to a term expiring August 31, 2020.		
– George Hoff, Fire and EMS Commission – Boyce Volunteer Fire and Rescue		

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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	Company representative, to a term expiring August 31, 2017.	
	- Van Armacost, Fire and EMS Commission – John H. Enders Volunteer Fire and Rescue Company representative, to a term expiring August 31, 2017.	
	- Jacob White, Fire and EMS Commission – Blue Ridge Volunteer Fire and Rescue Company representative, to a term expiring August 31, 2017.	
	- Rodney Pierce, Industrial Development Authority of the Clarke County, Virginia, to a term expiring October 30, 2020.	
B.	Personnel Policy Update. Action: Information only.	136
13.	Board of Supervisors Work Session	147
A.	Closed Session Pursuant to §2.2-3711-A7: 1) Continued Discussion of Soechtig Appeal; 2) Shenandoah Farms Sanitary District; 3) FY2016 Audit Issue. Action: Information only.	147
14.	Board of Supervisors Finance Items	206
1.	FY2016 Year-End Appropriation Adjustments. Action: The Finance Committee recommends: "Be it resolved that FY 16 budgeted expenditure, appropriation, and revenue be adjusted."	206
2.	FY2017 Supplemental Requests and Potential Requests.	206
a.	EMS Uniforms. Action: The Finance Committee makes no recommendation.	206
b.	Equine Alliance Economic Development Funding Request. Action: The Finance Committee offers no recommendation and refers this matter to the full Board of Supervisors for discussion.	206
c.	Certified Planning Commissioner program. Action: Finance Committee recommends, reappropriation of \$1,750 for training of two Planning Commission members. <i>"Be it resolved that the FY 17 Planning Commission budgeted expenditure and appropriation be increased \$1, 750, and be it further resolved that the designation for government savings be reduced in the same amount."</i>	206
d.	Ballfield Lighting. Action: A firm price for this project is being sought. Bids will be opened October 13, and the goal is to present an appropriation action at the October Regular Board of Supervisors meeting.	206
e.	General District Court Renovation. Action: Information only.	207
f.	Recreational Center Structural Issue. Action: Information only.	207
g.	Handsome Brook Grant. Action: The Finance Committee recommends: <i>"Be it resolved that the FY17 General Capital Projects Fund expenditure and appropriation be increased \$200,000, and that revenue from the Commonwealth be recognized in the same amount, and that this sum be subsequently transferred to the Industrial</i>	207



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<i>Development Authority, all to provide an Economic Development Incentive for Handsome Brook LLC to locate an egg processing facility in Clarke County."</i>		
3. FY 16 Capital Projects Carryovers. Action: The Finance Committee recommends: "Be it resolved that FY 16 Budgets and Appropriations for Capital Projects for Government and Schools be carried over to FY17."		208
4. FY 16 Conservation Easement Carryover. Action: Information only.		207
5. Fund Balance Designations. Action: Designations can be adopted by the full board this month, or at their November 3 meeting. In addition to the items above, items the Committee should consider include: the Commonwealth shortfall, Berryville EMS contribution, Convenience Center Operating costs, and Communications upgrades.		210
6. Sheriff Items.		
a. Salary Discrepancies. Action: Information only.		211
b. Technology Requests. Action: Information only.		214
7. Vehicle Decals. Action: Information only.		218
8. VDOT Land Use Permits. Action: Information only.		219
9. Bills and Claims – Invoice History Report. Action: The Finance Committee recommends acceptance September Bills and Claims – Invoice History Report.		220
10. Standing Reports. Action: Information only.		
- Expenditure Summary – YTD Budget Report		230
- Reconciliation of Appropriations		240
15. Joint Administrative Service Board Update by Thomas Judge		241
16. Government Projects Update		244
17. Miscellaneous		245
18. Summary Of Required Action		246
19. Board Member Committee Status Reports		247
20. Closed Session <i>[as necessary]</i>		248

Evening Session 6:30 pm

Joint Public Hearing with Berryville Town Council, Boyce Town Council and Clarke County Board of Supervisors

21. PH 16-22 ComCast Franchise Agreement	250
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Regular Meeting Evening Session Clarke County Board of Supervisors

22. Citizen's Comment Period	286
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23. PH 16-23 TA-16-03 Addition of Farm Distilleries as a Permitted Use in the AOC and FOC Districts; Use of Waterworks by Farm Breweries, Farm Wineries, and Farm Distilleries		287
24. Adjournment		295
Reports in October Packet:		296
1. Building Department		297
2. Commissioner of the Revenue		307
3. Economic Development		314
4. Fire & EMS		315
5. Virginia Regional Transit		316
2016 Legislative Priorities – Scheduled for review at the November 3, 2016 Regular Meeting		317