

**Meeting of the Clarke County Electoral Board  
Friday, February 03, 2017  
Registrar's Office**

Members Present: Don De Haven - Chairman Randy Sprouse - Vice Chairman,  
Carol Westervelt - Secretary

Others Present: Barbara Bosserman - Registrar, Bob Holcomb – Chief OOE, Millwood

1. The meeting was called to order at 9:05 AM by Chairman, Don De Haven.
2. The agenda of the meeting was changed to discuss the Millwood move first so Bob could get to work.

Each voter in the precinct was sent a letter advising of the voting location change beginning January 2017. The report is attached.

Barbara and Bob met with Tom Vorisek, the Senior Vice-Commander of the VFW to execute a facility use agreement. Plans are in place for the move.

Chairman De Haven will compose a letter to Sue Scarborough, Head at Powhatan School, thanking them for the use of their facility as a polling place.

3. The minutes for the November 8, 2016 meeting were approved. This was the canvass of the election.
4. Barbara presented the election calendar for 2017. It looks like a less busy year. There will probably be a dual primary in June and the general election in November will include a special election in the Millwood District for School Board and a potential special election for Commonwealth's Attorney.
5. Officer of Election Evaluation and Re-appointment

Closed Session:

Carol Westervelt made the motion that the electoral board convene in closed session to discuss officer of election evaluations and to consider the appointment of officers of election as allowed by Virginia Code; Virginia Freedom of Information Act §2.2-3711(A)(1)&(35). Motion carried unanimously.

The Electoral Board of Clarke County, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Electoral Board of the County of Clarke, Virginia and no action was taken on matters discussed in Closed Session. Motion carried unanimously

Having reconvened into open session, the motion was made to approve the appointment of officers of election as presented for a term of one year beginning March 1, 2017. We have a great bunch of election officials! Motion carried unanimously

6. The FY18 Proposed Budget request was reviewed. The approval process will begin in April.
7. The Bipartisan Policy Center's Election Data Lines Project Report was presented to be read at our leisure.
8. The next meeting will be Wednesday, March 22, 2017 (Don's birthday) at 9:00.

The meeting was adjourned at 10:25.

Respectfully submitted,

Carol Westervelt  
Secretary

Approved: March 22, 2017



Chairman



Vice Chairman



Secretary